



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
AGENDA

MONDAY

JUNE 15, 2020

6:30 P.M.

- A. PLEDGE OF ALLEGIANCE
- B. APPROVAL OF AGENDA
- C. CONSENT AGENDA
  1. SIGNATURES
  2. COUNCIL MINUTES
    - a. 06/01/2020 – Town Council Meeting
    - b. 06/08/2020 – Town Council Workshop
  3. COMMUNICATIONS
    - a. Hampden Water District Letter – Re: Route 202 to Business Park Water Main
    - b. Community Connector Service Changes
    - c. Department of Transportation Letter – Subject: Carmel-Bangor, Pavement Preservation, Bridge Joint Rehabilitation; Interstate I-95 NB: Federal Project Number: 24119.00,23617.50
    - d. Bangor Savings Bank Corporate Giving Program Grant – Awarded to the Recreation Department – Shelley Abbott, Recreation Director.
  4. COMMITTEE MINUTES
- D. PUBLIC COMMENTS
- E. POLICY AGENDA
  1. NEWS, PRESENTATIONS & AWARDS
    - a. Presentation of award for the Maine Municipal Association's Essay Contest to Alanna LaPointe, Reeds Brook Middle School.
    - b. Presentation of the FY19 Audit by James Wadman, CPA
  2. PUBLIC HEARINGS
  3. NOMINATIONS – APPOINTMENTS – ELECTIONS
- F. COMMITTEE REPORTS
- G. UNFINISHED BUSINESS
- H. NEW BUSINESS
  - a. Consideration of an Emergency Ordinance Regarding Medical Marijuana Registered Caregiver Operations – requested by Karen M. Cullen, AICP, Town Planner

Note: Council will take a five-minute recess at 8:00 p.m.

MONDAY

JUNE 15, 2020

6:30 P.M.

AGENDA

- I. MANAGER'S REPORT
- J. COUNCILOR'S COMMENTS
- K. EXECUTIVE SESSION PURSUANT TO 1 M.R.S.A. SECTION 405(6)(F) – CONFIDENTIAL RECORDS – TO INCLUDE THE TOWN MANAGER AND THE DPW DIRECTOR
- L. ADJOURNMENT

Note: Council will take a five-minute recess at 8:00 p.m.

FOR THOSE THAT WISH TO PARTICIPATE IN THE  
REMOTE HAMPDEN TOWN COUNCIL MEETING  
ON JUNE 15, 2020, AT 6:30 PM YOU MAY  
PHONE IN USING THE FOLLOWING NUMBER  
(FOLLOWED BY THE PIN #)

**1-406-640-8757      PIN 380 753 228#**

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OR-

FROM A LAPTOP OR A DESKTOP, YOU MAY GO  
TO THIS URL: <https://meet.google.com/inc-qouy-mbw?hs=122&authuser=0> AND JOIN US  
THAT WAY

INSTRUCTIONS ARE POSTED WITH THE AGENDA  
AND SEPARATELY ON THE TOWN CALENDAR AT  
[WWW.HAMPDENMAINE.GOV](http://WWW.HAMPDENMAINE.GOV)

## **Using Google Meet to Participate in Hampden Town Council Remote Meetings**

### **How to join:**

1. Town Council members will receive an email or a Google Calendar Invite with a link to join the meeting.
2. People interested in joining will need to go to the link posted on the town events calendar at [www.hampdenmaine.gov](http://www.hampdenmaine.gov).
3. Anyone can also join for audio-only participation by calling the number provided on the town events calendar and then entering the PIN provided followed by the # symbol.

### **Protocols for Remote Meetings:**

1. Log in or call in at least 5 minutes before scheduled start of meeting.
2. For the audio portion, use either your phone or your computer microphone, not both.
3. Mute your phone or computer mic unless speaking. Remember to un-mute if you want to speak. To mute or unmute in Google Meet, click on the little microphone icon at the bottom of the screen; note you may need to move your mouse pointer around the bottom of your screen to get the bottom bar to appear.
4. Speak up if using a computer microphone or if using the speaker function on your telephone.
5. Do not rustle papers in front of your mic unless it's muted. Please minimize background noise.
6. If you're referring to a document, identify it including page or sheet number.
7. If using the video function, have a light source in front of you if possible. Try to avoid backlighting.
8. If you want to look good, have your camera mounted at eye level or above. Look at yourself on screen to check the lighting, camera position, what's in the background, etc. In Google Meet, you can do this "video check" when you open the program before you join the meeting.
9. If you are participating by audio only, identify yourself when speaking.
10. ALL votes will be by roll call.
11. After the meeting is adjourned, click on the red phone icon on the bottom bar to leave the meeting, or (obviously) just hang up the phone if that is how you are participating.

For detailed instructions on using Google Meet, please refer to their website:

[support.google.com/a/users/answer/9282720?hl=en](https://support.google.com/a/users/answer/9282720?hl=en)



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
MINUTES

MONDAY

JUNE 01, 2020

6:30 P.M.

*Attending:*

*Mayor Ryder*

*Councilor Jarvi*

*Councilor McAvoy*

*Councilor Marble*

*Councilor McPike*

*Councilor Wright*

*Councilor Wilde*

*Paula Scott, Town Manager*

*Gayle C. Decker, Town Clerk*

*Shelley Abbott, Recreation Director*

*Dan S. Pittman, Esq - Remotely*

*Terry Bourgoin - Remotely*

*Mayor Ryder called the meeting to order at 6:30 p.m.*

A. PLEDGE OF ALLEGIANCE

*Mayor Ryder led the Pledge of Allegiance*

B. APPROVAL OF AGENDA

***Motion:*** *Councilor Wright moved to approve the agenda, seconded by Councilor McAvoy. Unanimous vote 7-0.*

*Resolution: 2020 - 94*

***Motion:*** *Councilor Jarvi moved to add to the Agenda a discussion of cost of living increases for non-union employees, seconded by Councilor Wright. Unanimous vote 7-0.*

*Resolution: 2020 - 95*

C. CONSENT AGENDA

***Motion:*** *Councilor McPike moved to approve the Consent Agenda, seconded. Unanimous vote 7 - 0.*

*Resolution: 2020 - 96*

1. SIGNATURES – *Majority of Council reviewed and signed warrants*

2. COUNCIL MINUTES

a. 05/18/2020 – Town Council Meeting

b. 05/20/2020 – Budget Meeting

c. 5/26/2020 – Budget Meeting

Note: Council will take a five-minute recess at 8:00 p.m.

3. COMMUNICATIONS

- a. Renewal Victualer License – Angler's Restaurant
- b. Renewal Victualer License – McLaughlin's At The Marina

4. COMMITTEE MINUTES

D. PUBLIC COMMENTS

E. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS

- a. Memorandum from Bradley Nuding, Penobscot County Emergency Management Agency

2. PUBLIC HEARINGS

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Appointment of new member to the Personnel Appeals Board

*Terry Bourgoin addressed the Council remotely and shared his work experiences and trainings. Councilor Marble commented speaking directly to Terry to thank him, with the qualifications that he possesses for stepping up and making the offer to serve the Town – we appreciate it.*

**Motion:** *Councilor Jarvi moved Council appointment of Mr. Terry Bourgoin to a temporary position on Hampden's Personnel Appeals Board, seconded by Councilor Wilde. Unanimous vote 7 – 0*

*Resolution: 2020 - 97*

F. COMMITTEE REPORTS

G. UNFINISHED BUSINESS

H. NEW BUSINESS

- a. Application for an On-Premises License – McLaughlin's At The Marina

**Motion:** *Councilor Jarvi moved for the approval of an On-Premises License for McLaughlin's At The Marina, seconded by Councilor Wright. Unanimous vote 7-0*

*Resolution: 2020 - 98*

Note: Council will take a five-minute recess at 8:00 p.m.

- b. Application for a New Liquor License to permit the sale of homemade wine at the Farmers' Market (due to it being on Town property)

**Motion:** *Councilor Wright made a motion for a new liquor license to permit the sale of homemade wine at the Farmers' Market, seconded by Councilor Marble. After discussion Vote 6–1.*

*Resolution: 2020 - 99*

- c. Discussion regarding possible bond of a fire truck

*Dan Pittman, Esq addressed the Council.*

**Motion:** *After discussion Councilor Wilde made a motion to forward the discussion regarding a possible bond for a fire truck to the workshop committee, seconded by Councilor Jarvi. Unanimous Vote 7-0*

*Resolution: 2020 – 100*

- d. Discussion on cost of living increases for non-union employees (added Agenda item)

*Town Manager Scott addressed the Council. She stated that she was approached by Finance who stated that as they were going over number's they realized that when working on the personnel spreadsheet for the budget when they removed the cost of living for the non-union employees there was an error made. So, when she was told that there was a \$162,000.00 savings, that was in error. The savings she is requesting to add back in. Instead of \$162,000.00 which is what she had cut from the budget she is requesting \$80,000.00 to be added into the budget which would restore cost of living increases for non-union employees as well as restoring some of the overtime that she had cut.*

*Consensus 7–0 all in favor of \$80,000.00 be added back into the budget.*

I. MANAGER'S REPORT

*Town Manager updated Council on the Western Avenue sidewalk project and the Western Avenue parking lot and stormwater project. She informed Council of residents using our on-line services that we provide and that the completed FY19 audit has been received. (Town Manager's Memorandum – attached Exhibit A.)*

J. COUNCILOR'S COMMENTS

Note: Council will take a five-minute recess at 8:00 p.m.

*Councilor Marble – I've really been uncertain a few times today as to whether or not I was going to offer the following comments or why I would offer the following comments or did I have anything to truly offer. But being retired I've got time to both observe my fellow man locally, as well as watch too much news. As you all are aware this Country is facing at least three huge issues at the moment. All I want to say is this, I'm 71 years old now and I've been angry in my life and I've expressed things in anger, but I haven't seen a time before the last few years in which it seems like being angry, especially men getting angry, has been so supported, so sanctioned, so accepted, especially in politics. I think about what message does that tell our kids. Now there is a lot of people feeling threatened right know, financially or health wise or worried about families in other Towns. We have the luxury in many ways of living in an area which is not directly as hard hit as most of the rest of the Country in these issues. But still I see on Social media people rushing to judgment, people discounting other people's opinions, people labeling people as stupid. I think that if we are going to get better and I think we need to get better, the first step to that is to truly listen to each other. So, all I'm going to offer tonight is the next time you want to run someone off the road or think that the Governors' an idiot for doing a certain thing about reopening businesses or anything and I'm not saying right or wrong, but I'm saying when the first instinct is to want to take that person and throw them somewhere, just take one more breath, see if you can get partway into their shoes and see if there is a better way. Thanks Hampden.*

*Councilor McAvoy – I just want to remind everybody to shop local, buy made in America, do not buy made in China. Goodnight Hampden.*

*Councilor Wright – No comment*

*Councilor McPike – I'll just express perhaps my thoughts along with Councilor Jarvi's thoughts. That its' marvelous living up on route 1A construction and I pray to God that they start getting more done quickly, because it is a literal mess up there.*

*Councilor Wilde – In light humor, as a small business owner sometimes I may think that the Governor is an idiot right now, but I'm trying to take deep breaths and trying to look at it from another angle. Hopefully, small business folks out there, if we are just a little more patient this will ease up on most of us. Goodnight Hampden.*

*Councilor Ryder – The only thing I would like to say tonight is I wanted to follow up on Town Manager Scott's comments about the pool parking lot site. I think things are moving along. They've lucked out pretty good, we've had pretty good weather. Everything has kind of worked out well. I mean the COVID 19 has been a pain, but it has worked out so that we haven't had the kids interacting with the construction. So, things are moving up there, it's looking good, I think it's well underway. I think within three weeks we're going to probably be pretty close to having the parking lot somewhere near. I'm thinking by the end of the month at the latest, which is good. It's nice to see some progress being done. With talking to the Town Manager in the past couple of weeks it's been good to hear that we haven't had a lot of complaints about route 1A, as Mr. McPike explained. Which is good. Which tells me that people understand that there is not a lot we can do about it. We're trying to get through this, but I'm thankful that they understand that and they're not calling every five minutes complaining, because really there isn't much we can do. But I appreciate the fact that they're showing some patience and working with it and we got a lot going on, so I'm happy for that. Thank you Citizen's of Hampden.*

MONDAY

JUNE 1, 2020

6:30 P.M.

MINUTES

- K. EXECUTIVE SESSION PURSUANT TO 1 M.R.S.A. SECTION 405(6)(A) – PERSONNEL MATTERS – TO INCLUDE THE TOWN MANAGER.

***MOTION:** Councilor Jarvi - pursuant to 1 M.R.S.A. Section 405 (6)(A) I move Council to include the Town Manager move into executive session for discussion of personnel matters, seconded by Councilor Wilde. Vote by roll call was unanimous. 7-0.*

*Resolution: 2020 – 101*

*Executive session entered at 7:25 p.m. No votes taken.*

- K. ADJOURNMENT

*Meeting adjourned at the conclusion of executive session.*

Note: Council will take a five-minute recess at 8:00 p.m.



HAMPDEN TOWN COUNCIL WORKSHOP  
HAMPDEN MUNICIPAL BUILDING  
MINUTES

MONDAY

JUNE 08, 2020

6:30 P.M.

*In attendance:*

*Mayor Ryder  
Councilor Jarvi  
Councilor McAvoy  
Councilor Marble  
Councilor McPike  
Councilor Wright  
Councilor Wilde*

*Paula Scott, Town Manager  
Gayle C. Decker, Town Clerk  
Karen Cullen, Planner - Remotely  
Amy Ryder, Economic Developer Director  
Chief Christian Bailey  
Deputy Police Chief Scott Webber  
Jamie Holyok, Water District*

A. CALL TO ORDER

*Deputy Mayor Jarvi called the meeting to order at 6:30 p.m.*

B. UNFINISHED BUSINESS

C. NEW BUSINESS

a. Discussion regarding Hampden Water District

*Town Council had discussion with Jamie Holyok on Hampden Water District.*

b. Review of Town of Hampden Marijuana Ordinance – presented by Karen Cullen, Planner

*Karen Cullen, Planner, addressed the Town Council on the Marijuana Ordinance.*

c. Discussion on town solar project – presented by Amy Ryder, Economic Developer Director

*Amy Ryder, Economic Developer Director, addressed the Town Council on the Town Solar Project.*

d. Discussion on a Donated Walking Trail – presented by Amy Ryder, Economic Developer Director

*Amy Ryder, Economic Developer Director, addressed the Town Council on a Donated Walking Trail.*

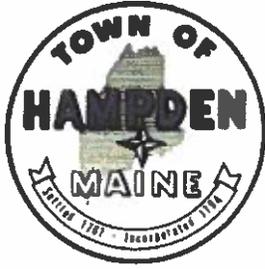
e. Consideration of a proclamation condemning racial violence – requested by Councilor Marble

*Town Council had generalized discussion on a proclamation condemning racial violence. Chief Bailey joined in.*

D. ADJOURNMENT

Meeting adjourned at 8:20 p.m.

Note: Council will take a five-minute recess at 8:00 p.m.

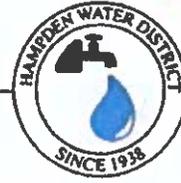
**Memorandum**

TO: Town Council  
FROM: Paula Scott, Town Manager  
DATE: June 1, 2020  
RE: Manager's Report

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- As stated at a recent budget meeting, the Western Ave. sidewalk project is nearing commencement. The State approved the Town in utilizing what is called a simplified acquisition for inspection at the site rather than requiring a bid process that is time consuming. Per State and Federal guidelines, a three-party review team made up of Sean, Ralph and I reviewed the qualifications that are required under a locally administered project. We selected Darrell Crawford of Plymouth Engineering. He is also currently the inspector on site at the Route 1A sewer project.
- The Western Avenue parking lot and stormwater project is progressing. The pool building underdrain soil filter was inspected this weekend and everything has passed with our engineer. The right-turn lane has been constructed and the crew is staging to begin sculpting the larger underdrain soil filter located at the back of the new parking lot to be. Soils testing for the parking lot gravel is being conducted over the next couple of days in anticipation of that leg of the project.
- If there can be any type of silver lining to covid-19, one would be that it has drawn better attention to the on-line services that we provide. As of the end of May, we have received payment for 17 tax accounts, 19 sewer accounts, have registered 57 boats and 224 motor vehicles.
- We received the completed audit for FY19 this morning which you were all given a copy of tonight. Mr. Wadman will be scheduled to come to the next Council meeting to go over it with you. In a nutshell, we closed 2019 with \$507,623 in surplus which increased our fund balance total to \$2,154,035.

# Hampden Water District



C-3-a  
Tel: (207) 862-3490  
Fax: (207) 862-3595  
[www.hampdenwaterdistrict.org](http://www.hampdenwaterdistrict.org)

P.O. Box 218  
Hampden, ME 04444-0218

5/28/2020

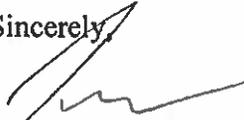
Sean Currier  
Public Works Director  
Town of Hampden  
Hampden, Me 04444

Re: Route 202 to Business Park Water Main

Dear Mr. Currier,

The Hampden Water District will accept ownership of the water main and hydrant installed on Route 202 to the existing infrastructure at the Business Park. All installation and testing requirements have been met. Please let me know if I can further assist in this project.

Sincerely,

  
Jamie Holyoke  
Superintendent  
Hampden Water District

Cc: Karen Cullen, Town Planner, Town of Hampden

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## Protect Yourself from COVID 19 When Using Transit



**Stay up-to-date with latest transit service updates**



**Travel for essential trips only**



**Practice Hand Hygiene:**

- **Wash your hands** before you leave for your trip
- **Sanitize your hands** when you arrive at your destination
- Cover your cough and sneeze with a tissue. Throw used tissue in the trash and **wash immediately or use hand sanitizer**



**Practice Social Distancing when possible**

- Travel during non-peak hours
- Avoid traveling in groups
- Skipping a row or seat between yourself and others
- Look for signs for instructions on the bus



**Wear a Cloth Face Covering** when social distancing is difficult



Avoid touching surfaces on the bus



Avoid touching your eyes, nose, and mouth with your hands



Stay Home when you are sick

### Bring Adequate Supplies



Hand Sanitizer



Face Covering



Tissues & Fare to ride the bus



# SERVICE CHANGES

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**\*\*\*EFFECTIVE JULY 1, 2020\*\*\***



**No one shall use Public Transportation unless necessary for an essential purpose**



**Passengers are REQUIRED to wear a Face Covering.**

**Unless a qualifying medical reason prohibits use of a face covering.**

Examples of a **Face Covering** are: \*Masks \*Bandanas \*Scarves  
And other materials that cover your mouth and nose can be used.



**FRONT DOOR BOARDING and Rear Exiting**



**FARES – Start JULY 1, 2020**



**Buy your Passes and Tickets at local Vendors**

**(Call ahead and follow governor's order regarding face coverings)**

**City Hall Bangor, and Old Town**

**Town Offices in Veazie, and Orono**

**Hannaford at Airport Mall, Bangor Mall Blvd, Broadway,**

**Hampden, Old Town, Brewer, and Leadbetters H/O,**

**Paradis Brewer, Fairmount Market, Joe's Market, Orono**

**IGA, and @ Pickering Square Vending Machine.**



**Administration Office is open to the public from 8am to 4pm. Please follow governor's order regarding the use of face coverings. If you have any questions please call 207-992-4670**

C-3-C



STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION  
16 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0016

Janet T. Mills  
GOVERNOR

Bruce A. Van Note  
COMMISSIONER

May 28, 2020

Town of Hampden  
106 Western Ave  
Hampden, Maine 04444  
Attn: Paula Scott, Town Manager

Subject: Carmel - Bangor, Pavement Preservation, Bridge Joint Rehabilitation  
Interstate I-95 NB  
FEDERAL Project Number: 24119.00, 23617.50

Dear Ms. Scott,

The Maine Department of Transportation is currently working on estimating a pavement preservation and bridge joint rehabilitation project on Interstate I-95 in the Towns of Carmel, Newburgh, Hampden, and City of Bangor, the for advertisement for competitive bids in late June 2020. Construction will begin in the later summer and continue until completion in 2021; exact start and completion dates will be forwarded once a schedule from the Contractor has been reviewed and approved.

The Department is accelerating these projects from 2021 into 2020 as we feel that these are important construction projects that will give our customers an earlier improved road condition, increased safety and provide additional construction work at a time of decreased private work. By accelerating these projects, we are supporting Maine's economy and allowing for an aggressive competitive bidding environment for this work that can be started this year and finishing next year allowing for early contractor commitment for their work.

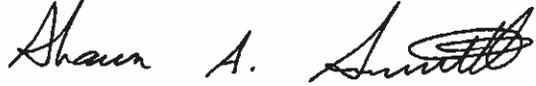
The project is further described as follows:

*Pavement preservation, Ultra-Thin Bonded Wearing Corse in 3 segments. Segment # 1: Beginning at the NB Mile Marker 170.44 cross over in Carmel and extending to north 5.67 miles to Hampden. Segment # 2 beginning 0.02 miles north of the Coldbrook Road Overpass and extending north 4.43 miles to 0.25 miles south of the Ohio St overpass. Segment # 3 begins at the Southerly abutment of the Kenduskeag Stream Bridge extending 2.91 miles to Hogan Road in Bangor. All NB on and off Ramps will be paved, the Hampden Rest Area will be paved as well with this contract.*

The purpose of this letter is to make the necessary notifications of the project to abutters, municipal officials and occupants of the highway under the provisions of 23 M.R.S.A. § 3351. We hereby request that you provide a copy of this notice to all municipal officials, employees and boards with responsibilities for utility and/or land-use planning/permitting, and that you post this letter on any municipal public bulletin boards, media outlets and/or municipal websites as public meeting will not be held regarding this project unless specifically requested by the municipality. In addition, after the new pavement is placed, no permit to open this segment of highway will be granted for a period of 3 years except as provided in Title 23, M.R.S.A. §3352.

The Department would like to know if there are any events or known traffic generators that would impact this project. Should you have any questions, concerns or other areas of interest, we would appreciate your comments and input. Please feel free to contact me at (207)-557-1663 with any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "Shawn A. Smith". The signature is written in a cursive style with a large, stylized initial "S" at the end.

Shawn A. Smith, Senior Project Manager  
Bureau of Project Development  
Highway Program  
(207)-557-1663  
shawn.smith@maine.gov



Gayle Decker &lt;clerk@hampdenmaine.gov&gt;

**Fwd: Corporate Giving Request for assistance**

2 messages

**Shelley Abbott** <recreation@hampdenmaine.gov>

Sat, Jun 6, 2020 at 8:35 AM

To: Paula Scott &lt;townmanager@hampdenmaine.gov&gt;, Gayle Decker &lt;Clerk@hampdenmaine.gov&gt;

For grant purchase of an Electrostatic Sprayer, Chemical, and PPE graciously being funded by Bangor Savings Bank Corporate Giving Program. To be include in the next Council packet per TM Scott.

Thanks,  
Shelley Abbott  
Recreation Director

----- Forwarded message -----

From: **Shelley Abbott** <recreation@hampdenmaine.gov>

Date: Sat, Jun 6, 2020 at 8:30 AM

Subject: Re: Corporate Giving Request for assistance

To: Silk, Jaclyn &lt;Jaclyn.Silk@bangor.com&gt;

Jaclyn and the staff and administration of Bangor Savings Bank,

Thank you so much! With COVID-19 being primarily airborne in transmission and the fact that exercise promotes exertion and heavier breathing, the ability to disinfect at this level with an electrostatic sprayer will give our patrons piece of mind that we are doing everything we can to provide safe facility use in this new world we are living in. As I learn more about what this machine can disinfect, I see even more uses that will help with outdoor facilities maintenance and shared participant equipment disinfecting, that are becoming more and more important in the fight against COVID-19.

I will start ordering and pre ordering the items for delivery as available. I know the machine is out of stock until October but most companies are requiring prepayment or partial payment to order. I will order the chemical disinfectant and PPE next week. Would you rather me submit all the invoices once everything is received or as ordered? Is the bank's support provided as a reimbursement? I expect it will be a somewhat lengthy process to get the items so I wanted to be certain to understand what would work best for Bangor Savings Bank's funding cycle.

Thank you again for supporting health and wellness in our community! I can't wait to share the news with my town staff and the programs and patrons we work with.

Sincerely,  
Shelley Abbott  
Recreation Director

On Thu, Jun 4, 2020 at 9:01 PM Silk, Jaclyn <Jaclyn.Silk@bangor.com> wrote:

Good Evening Shelley,

I hope this email finds you well. Thank you for contacting Bangor Savings Bank regarding your request for cleaning equipment for Hampden Recreation Center. I am happy to let you know that we will be able to support your request.

At your earliest convenience, if you could please forward me an invoice, it would be appreciated. Please let me know if you have any questions. Thank you and have a great evening.

Sincerely,

**Jaclyn Silk**

Vice President | Regional Market Manager

**Bangor Savings Bank**

3 State St. Bangor, ME 04401

P. (207) 974.2543 | C. (207)299-6113

[Jaclyn.Silk@bangor.com](mailto:Jaclyn.Silk@bangor.com)

 Green Dot

**From:** Shelley Abbott <[recreation@hampdenmaine.gov](mailto:recreation@hampdenmaine.gov)>

**Sent:** Wednesday, June 3, 2020 1:29 PM

**To:** DiGeorge, Carrie <[Carrie.DiGeorge@Bangor.com](mailto:Carrie.DiGeorge@Bangor.com)>

**Cc:** Community Relations <[CommunityRelations@Bangor.com](mailto:CommunityRelations@Bangor.com)>; Silk, Jaclyn <[Jaclyn.Silk@Bangor.com](mailto:Jaclyn.Silk@Bangor.com)>

**Subject:** Re: Corporate Giving Request for assistance

Thank you for your response Carrie. I appreciate you letting me know. Jaclyn, please let me know if you need anything additional from me or if you'd like me to end our response in a more formal way.

Have a great day!

Shelley Abbott

Recreation Director

On Wed, Jun 3, 2020 at 12:52 PM DiGeorge, Carrie <[Carrie.DiGeorge@bangor.com](mailto:Carrie.DiGeorge@bangor.com)> wrote:

Good afternoon Shelley. Thank you for reaching out to the Bangor Savings Bank Corporate Giving Program. Requests submitted through this program are reviewed on an ongoing basis by our local teams. I've included our Regional Market Manager for your area, Jaclyn Silk, on this email. She will be your point of contact for your request.

Please feel free to reach out with any questions. Have a great rest of your day!

**Carrie DiGeorge**

Community Outreach Coordinator

**Bangor Savings Bank**

200 International Drive, Suite 155

Portsmouth, NH 03801

Direct: 603-319-2825

X 6756

**From:** Shelley Abbott <[recreation@hampdenmaine.gov](mailto:recreation@hampdenmaine.gov)>  
**Sent:** Wednesday, June 3, 2020 12:18 PM  
**To:** Community Relations <[CommunityRelations@Bangor.com](mailto:CommunityRelations@Bangor.com)>  
**Subject:** Corporate Giving Request for assistance

Good Morning,

I wanted to reach out on behalf of the Town of Hampden Recreation Department and Skehan Recreation Center for assistance with the purchase of a piece of equipment. The Hampden Recreation Department is requesting support for this unexpected expense as a result of the COVID-19 pandemic and anticipates the need for this equipment to safely return to full department operations with an heightened needs frequency for facility cleaning and sanitizing the community center for public use and enjoyment. The request for assistance would also include acquiring chemical disinfect and associated PPE for safe operation by department staff.

Currently, units are sold out. The department would like to pre-order a unit as soon as possible in hopes to receive one as soon as stock is available locally. Estimate date of availability from a local vendor is October 2020.

The unit that has been recommended for purchase to meet our department and facility needs is the [Victory Electrostatic Cordless Handheld Sprayer](#) . Retail prices currently vary by supplier, and are being advertised for \$699-\$999.00.

The PPE (Personal Protective Equipment) recommended for users of this device and its chemical disinfectant include masks, gloves, and safety goggles. We'd like to properly outfit five staff for safe use of this device as part of their job responsibilities. An estimated cost to provide the recommended PPE for our five would be \$100.00.

Lastly, the chemical we have chosen to use with this equipment is Vital Oxide (as available). This product was recommended by our Public Safety Department and town Health Officer for its effectiveness with the battle of COVID-19 as Vital Oxide is non-irritating to skin, non-corrosive to most treated articles, NSF-certified (no rinse required) for food-contact surfaces, and listed as a category IV (lowest toxicity category) pesticide with the EPA. An estimated cost for this disinfecting product is \$50.00 per gallon.

I'd request consideration by Bangor Savings Bank's Corporate Giving Program for financial support in the amount of \$1200.00 to help purchase this equipment and supplies to give our community peace of mind in the fight against COVID-19 as they return to indoor recreation opportunities available for their physical health and mental wellness.

Thank you for your time and consideration of our request for support. If you have any questions, would like further information, or would like the department to make our request more formally in another format please let me know.

Sincerely,  
Shelley Abbott

Recreation Director

--

Hampden Recreation Department  
Town of Hampden  
106 Western Avenue (mailing)

[1 Main Road North](#) (physical)

Hampden, ME 04444

ph. 207-862-6451  
fx. 207-862-5067  
[www.hampdenmaine.gov](http://www.hampdenmaine.gov)

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**Gayle Decker** <Clerk@hampdenmaine.gov>  
To: Shelley Abbott <recreation@hampdenmaine.gov>

Mon, Jun 8, 2020 at 12:28 PM

Thank you!

6/10/2020

Town of Hampden Mail - Fwd: Corporate Giving Request for assistance

Gayle

[Quoted text hidden]



# Maine Municipal Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
www.memun.org

E-1-a

March 30, 2020

Dear Paula,

Thank you for agreeing to present the award for the Maine Municipal Association's Essay Contest.

During the 2019-2020 school year, the Maine Municipal Association promoted a statewide essay contest for seventh-grade students. The essay contest is designed to help students learn more about the importance of municipalities and inspire them to become our next generation of local leaders. This essay contest is part of our Citizen Education Program which is designed to encourage citizens of all ages to consider getting involved in their local government.

Students were asked to submit essays with the theme: "If I Led My Community ... " From there, students could write about what they would do in a local leadership capacity. Essays were judged on students demonstrating an understanding of municipal government, quality of writing and originality by a panel pulled from MMA Staff. Four winners were chosen.

Alanna LaPointe, Reeds Brook Middle School (Hampden resident)

Ava Anderson, Windsor Elementary

Grace Dennison, Elm Street School (East Machias resident)

Rachel Wheelden, Veazie Community School

MMA appreciates your participation in presenting your local winner with her prize and certificate.

Getting recognition in their own communities reinforces the importance of local government and the strong role it represents as the most accessible and efficient level of government.

Sincerely,

Eric Conrad  
Director of Communication & Educational Services  
Maine Municipal Association

Alanna LaPointe  
Mr. Kash  
Reeds Brook Middle School - Hampden

If I led my community, I would most likely start out with cleaning up the town by having volunteers go around and pick up trash and recycle it. My main goal would especially be wanting to decrease any pollution and do my part by taking care of our home.

Next, I would put more trash and recycling bins around the town so that people would feel a little more obligated to pick up their trash, and there is more easy accessibility to the bins.

Then, I would invest some money into a place for people to hang out and get together with their friends. I feel that the youth community hangs out over the phone instead of in person and if they had more fun and safe places to go, I feel that would decrease the over excessive use of technology a lot. The main things I would want there is some playground equipment, a basketball court/basketball hoop, and a place for picnics. All of these would attract many different crowds of people and would keep the park occupied.

After that, I would want to open up a local center to help people out with finding jobs, how to write a resume, and some tips on how to maintain their job. People are often looking for a job, and you can often find cases where they just aren't as educated in the working community. By opening this center, that would help people contribute to the economic community.

Additionally, I would open up local low income housing programs to help with local homelessness. I feel that homelessness is a large epidemic throughout the country, and if we can even take the smallest steps towards eradicating it, then we would be helping.

Furthermore, I would also want to have some local fundraisers to help increase the amount of money we can use to benefit our town. We always need money to increase the amount of possibilities we have to benefit the town.

Lastly, I would create a place in our town hall where people could formally submit their ideas and opinions for the town leaders to discuss. I feel that everyone's ideas should be heard and are very important. The best way to lead a community is to keep people happy. That way you are more likely to get voted into / stay in office, and the best way to keep people happy is to make sure that they are heard and are listened to. I would always make sure to address the ideas, but be putting the best consideration into how it would benefit our community.

Leading a community would be difficult and I'm not sure I would enjoy it very much. I would want to give the opportunity to an individual who would want the job and has had more experience in the political community. I would want to keep in the interests of the citizens in my community and by electing an alternative government official, I would be benefiting them.



Town of Hampden  
Town Planner

## Memorandum

To: Town Council, Town Manager Scott  
 From: Karen M. Cullen, AICP, Town Planner *KME*  
 Date: June 10, 2020  
 RE: Emergency Ordinance Regarding Medical Marijuana Registered Caregiver Operations

It is again time to renew the Emergency Ordinance Regarding Medical Marijuana Registered Caregiver Operations, which needs to remain in place until the Marijuana Ordinance amendments are adopted later this year. I respectfully request that Town Council once again adopt this emergency ordinance to protect the citizens of Hampden from unintended consequences of multiple registered caregivers operating on a single parcel of land. The following chart shows the schedule for the next few months.

Adoption Date	Expiration Date	Renewal Date
May 4	July 3	June 15
June 15	August 14	August 3
August 3	October 2	September 21

Background: On September 16, 2019 the Town Council adopted this emergency ordinance to address the new situation municipalities were facing with the changes in the state laws and rules regarding medical marijuana. Among those changes were modifications in how much marijuana a registered caregiver is permitted to grow and how they are allowed to operate, and the addition of authorization for municipalities to regulate registered caregivers, provided they are not banned and there is no limit placed on the number in a municipality.

## Town of Hampden

### EMERGENCY ORDINANCE REGARDING MEDICAL MARIJUANA REGISTERED CAREGIVER OPERATIONS

WHEREAS, the legislative body of the Town of Hampden (the "Municipality") makes the following findings:

- (1) The Maine Medical Use of Marijuana Act (the "Act") was passed by the Maine Legislature in 2009 and has been codified in the Maine Revised Statutes ("M.R.S.A.") in Title 22, Chapter 558-C and amended in 2018 and 2019; and
- (2) The Act (22 M.R.S.A. § 2430-D(3)) and the Maine Medical Use of Marijuana Program Rules promulgated pursuant thereto (10-144 CMR Ch. 122, § 6(K)), permit an unlimited number of medical marijuana registered caregivers to operate on a single parcel, which raises legitimate and substantial questions about the impact of properties where multiple registered caregivers operate in the Municipality, including questions as to compatibility with existing land uses and developments; potential adverse health and safety effects on the community; and potential impacts on the value of abutting properties; and
- (3) The Act permits a municipality to regulate registered caregivers provided they are not prohibited and there is no limitation on the number operating in the municipality (22 M.R.S.A. § 2429-D); and
- (4) As a result of the foregoing issues, the operation of multiple medical marijuana registered caregivers on a single parcel within the Municipality has potentially serious implications for the health, safety and welfare of the Municipality and its residents; and
- (5) The Municipality currently has no regulations governing medical marijuana registered caregivers, and existing ordinances are insufficient to prevent serious public harm that could result from the unregulated development of properties with multiple registered caregivers; and
- (6) The Municipality intends to draft and adopt a new section of the Town of Hampden Maine Marijuana Ordinance to regulate medical marijuana registered caregivers within the Municipality, which process will take time to ensure appropriate regulation of this use; and
- (7) In the judgment of the Hampden Town Council, the foregoing findings and conclusions constitute an emergency within the meaning of 30-A M.R.S.A. § 4356 and Section 214 of the Hampden Town Charter requiring immediate legislative action.

NOW THEREFORE, pursuant to 30-A M.R.S.A § 4356, be it ordained by the Municipality as follows:

**Section 1. Limitation.** The Municipality does hereby declare that to protect the public health, safety, and welfare, that to the extent authorized by the Act, there shall be allowed to operate on a single property, as that term is defined in the Town of Hampden Maine Marijuana Ordinance, no more than one medical marijuana registered caregiver within the Residential A, Residential B, and Town Center zoning districts, and no more than three medical marijuana registered caregivers within any other zoning districts.

No person or organization shall exceed these limits on or after the effective date of this Ordinance. During the time this Emergency Ordinance is in effect, no officer, official, employee, office, administrative board or agency of the Municipality shall approve any application for an operation exceeding these limits.

**Section 2. Pending Proceedings.** Notwithstanding 1 M.R.S.A. § 302 or any other law to the contrary, this Emergency Ordinance shall govern any proposal for multiple medical marijuana registered caregivers that exceeds the limits set forth in Section 1 for which an application for a building permit, certificate of occupancy, site plan or any other required approval has been submitted to the Municipality, prior to the enactment of this Emergency Ordinance, whether or not it is a pending proceeding.

**Section 3. Medical Use of Marijuana Act.** This Ordinance will not limit any other privileges or rights afforded by the Maine Medical Use of Marijuana Act (22 M.R.S.A. Chapter 558-C). This Ordinance shall not be construed as a vote to allow caregiver retail stores, registered dispensaries, testing facilities, or manufacturing facilities pursuant to 22 M.R.S.A. § 2429-D(3), except to the extent such uses are already allowed under the Town of Hampden Zoning Ordinance.

**Section 4. Personal Use of Marijuana.** This Ordinance will not limit the privileges or rights concerning the personal use of marijuana afforded by the Maine Adult Use Marijuana Law (28-B M.R.S.A. Chapter 3).

**Section 5. Conflicts/Savings Clause.** Any provisions of the Municipality's ordinances that are inconsistent or conflicting with the provisions of this Emergency Ordinance are hereby repealed to the extent applicable for the duration of this Emergency Ordinance. If any section or provision of this Emergency Ordinance is declared by any court of competent jurisdiction to be invalid, such a declaration shall not invalidate any other section or provision.

**Section 6. Violations.** If any property is found to be in violation of this Emergency Ordinance, each day of any continuing violation shall constitute a separate violation of this Emergency Ordinance and the Municipality shall be entitled to all rights available to it pursuant to 30-A M.R.S.A. § 4452, including, but not limited to, fines and penalties, injunctive relief, and its reasonable attorney's fees and costs in prosecuting any such violations.

**Section 7. Effective Date.** This Emergency Ordinance shall become effective immediately upon its adoption and shall remain in full force and effect for a period of 60 days thereafter, unless extended pursuant to law by the Municipality.

Adopted: \_\_\_\_\_

Effective: \_\_\_\_\_

Certified by: \_\_\_\_\_  
Gayle Decker, Town Clerk