

SERVICES COMMITTEE MEETING

Monday, June 8, 2015

6:00 pm

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES – May 11, 2015
2. OLD BUSINESS
 - a. Discussion of Town Enterprise Accounts – Councilor McAvoy
 - b. Ballfield Road Survey Update
3. NEW BUSINESS
 - a. Souadabscook Pump Station – Pump grinder replacement
 - b. Property & Casualty Insurance Bids - Review
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

SERVICES COMMITTEE MEETING MINUTES
Monday, May 11, 2015

Attending:

Councilor Terry McAvoy
Councilor Carol Duprey
Councilor Dennis Marble
GIS/IT Kyle Severance
Resident Janet Hughes
Resident Alex King

Councilor Stephen Wilde
Councilor William Shakespeare
Mayor David Ryder
Economic Dev. Dir. Dean Bennett
Resident Tom Brann
Town Manager Susan Lessard

The meeting was opened at 6 p.m. by Chairman McAvoy.

1. MINUTES – April 13, 2015 – Motion by Mayor Ryder, seconded by Councilor Marble to accept the minutes of April 13, 2015 as presented. Unanimous vote in favor.
2. OLD BUSINESS
 - a. Parks Update – The Town Manager informed the Committee that Public Works had built 12 picnic tables, that porta potties were in place, and that trash cans for the parks had been obtained by Mayor Ryder as a donation. The Committee also reviewed an email update from resident Jeremy Jones who serves as volunteer coordinator for Papermill Park. Councilor Marble asked about plans for a canoe/kayak launch at Turtlehead Park and the Manager stated that one was planned as part of the part but that money was needed for its construction. Chevron is negotiating with the DEP over Natural Resource Damage fines and the hope is that some of those funds can be directed to the completion of the park.
 - b. Cable TV Equipment Update – The Town Manager updated the Committee on information requested by Time Warner related to the Town's proposed use of a PEG grant that would be associated with a contract renewal. The Manager submitted the equipment list that has been developed to upgrade the video/audio system. There will be further meetings in late May and June with Time Warner.
 - c. Children's Day Status Update – Councilor Shakespeare – Councilor Shakespeare informed the Committee that a boat, motor, and trailer had been donated to Children's Day by Hamlin's Marine, and that the Committee had been able to get a number of volunteers to participate. Former Mayor Janet Hughes also addressed the Committee. She stated that Kurt Mathies had been named as Chairman of the committee, that the Town recreation director was the contact person for the Town and liaison with the Committee, that a successful bowl-a-thon had been held and that a golf tournament was being planned as a fundraiser and that Snowman's printing was donating all the printing necessary for the event. She also notified the Services Committee that fireworks would be part of the Children's Day festivities. Former Councilor Brann who is also a Children's Day Committee member stated that the

treasury had approximately \$10,000 in it at this time and that donations were being requested from businesses in addition to the fundraisers.

- d. Veteran's Memorial – Draft Policy for Memorial – The Manager presented the draft policy that would define how the Town would handle requests for name inclusion on the honor roll and requests for names on pavers as well as documentation that would be required to verify that honor roll members entered service from the Town of Hampden. Former Councilor Brann expressed concern that some names on the monument were not people who entered the service from Hampden and that there should be some accounting of who those were in the event that someone requested inclusion who had not entered from Hampden. Chairman McAvoy and Councilor Wilde indicated that the Town could only be responsible for making sure that people whose names were added from this point forward met the criteria because the prior committee was a group of citizens who oversaw the program and whether or not they required proof of eligibility was something that the Town could not correct. It was the consensus of the group that the proposal would meet the needs of the program.
- e. Saturday Bus Service – Chairman McAvoy discussed information he had received from Penquis Lynx that they could tailor a contract for Saturday service any way that the Town wanted it created. Concerns were expressed by former Mayor Janet Hughes and former Councilor Tom Brann that this type of contract would not meet the needs of the public the same way that a fixed route bus service would and that people who did not fit into a low-income or need-based category would be out of luck. Several Councilors expressed frustration that there was no way to know the actual number of persons served by the BAT system from Hampden since the 'trip' numbers do not represent discrete numbers of people – only the time that anyone stepped onto one of the BAT busses. Also contributing to difficulty in knowing those numbers is the fact that a large part of the 'Hampden' route serves the City of Bangor from the Bangor line to the hub at Pickering Square. The Manager informed the Council that she had not included the Saturday bus service in this budget based on feedback from Councilors however they had the option of including any funding that they wished in the budget – or removing any. For this to meet the process requirements of the BAT system, the Town has to hold a public hearing, then the BAT system has to hold a public hearing if they receive a certain number of written requests. Following that - the Town Council can make a decision. The subject of Saturday Bus service was referred to the Finance Committee for consideration of sending to the Council for a public hearing.
- f. Recreation Fields – Mayor Ryder asked Committee members if there was support for looking at a 55 acre parcel of land off from Western Avenue as a possible site for recreation fields. Initial consideration of part of the LL Bean parcel off Route 202 had run into access and field location issues and this parcel had been identified by Councilor Wilde as a possible location in a central part of the community. Mayor Ryder did not want to expend staff time and resources if the majority of the Council were not in support of exploring

this as a possibility. Councilor Wilde spoke in support for this consideration as did Councilor Shakespeare and McAvoy. Councilors Marble and Duprey were also in support of developing this idea further.

3. NEW BUSINESS – None
4. PUBLIC COMMENTS – Former Councilor Brann asked if the Town was going to replace the trees next to the pool that were damaged by snow coming off the metal roof. Chairman McAvoy indicated that there was \$750 in the budget that could be used to do that.
5. COMMITTEE MEMBER COMMENTS – Councilor Shakespeare reported that 72 people participated in the Street/Stream cleanup and that he had taken photos and those were being posted on the Town website. He also asked when flags would be going up on poles prior to Memorial Day.

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

TO: Services Committee
FROM: Sue Lessard, Town Manager
DATE: June 4, 2015
RE: Enterprise Accounts

The purpose of this memo is to provide information requested by Councilor McAvoy in regard to the Recreation Enterprise Account. He asked for information related to when the Recreation Enterprise Account was established, by whom, and under what authority. Since the Recreation Enterprise account pre-dates me, I reached out to former Town Manager Marie Baker. She indicated that the Enterprise account was established as part of the budget process sometime in the mid 1990's when the Recreation Committee recommended that there be a full-time recreation director for the town.

I went back to Council minutes for the period from 1990 forward and found that the Enterprise Account was first listed as a separate account as part of the 1997 budget. The minutes from that time period do not do it in the form of any type of motion – it just separates the fee-based programming into a different account that would not lapse. I have attached minutes from 1996 and 1997 that discuss recreation expansion and a fund in which income would cover the expenses associated with personnel. I do not have any other documentation and from discussions with the former Manager, I do not think any exists.

When the Skehan Center was acquired as a lease by the Town and turned over to the Recreation department to run – the department was also tasked with covering all of the costs of it through generation of revenue by the facility and coverage of any deficit by funds that are generated through the Recreation enterprise account. At first all were maintained together, but there was a desire on the part of the Council to be able to see what the Skehan Center actually cost to operate and how many actual programs were run from that facility. If there is some other way that the Council wishes this information to be presented, I am happy to set that up so that you have it.

The Council did approximately the same thing in 2013 when, as part of the budget process it separated pool income and all of the pool operational costs except wages/benefits into an enterprise account designed to function in the same way that the Recreation Enterprise account functions.

The main reason for the establishment of these accounts is so that any funds generated solely by one activity – recreation, or the pool – over above the costs of operating the programs - can be carried forward for use in replacement of capital items (tennis court improvements, major repair at the Skehan Center, etc. on the Recreation side and major pool repairs, on the pool side.

I have attached a sheet that shows the total budgets for the pool, recreation, the Skehan Center, and Rec Enterprise along with their funding sources. I hope that this is helpful.

C. F.Y. '97 PROPOSED BUDGET

Before reviewing the proposed budgets on the agenda, the public safety department wage accounts were revisited. Chief Rogers was going to report back on these accounts.

5440.02 - Dispatch Wages - Joe reported that he had reworked the schedule so that on Wednesdays, the shift will not be covered by a dispatcher but by the secretary, police officer, sergeant or himself which would eliminate the 8 hours of overtime. It will be filled by existing personnel already scheduled for that day. By changing the pay rate from slot #9 to slot #11 and taking out the scheduled overtime, this account would be reduced by \$4500.00 from \$107,001.00 to \$102,501.00.

5460.02 - Police Wages - Joe explained after reworking this account, the account has been reduced by \$7747.00. This was due to an officer paid on a high scale with education incentive going to MDEA and being replaced by an officer at a lower pay scale and receiving no vacation pay.

5480.01 - Fire Department Wages - Joe reported he reworked this account at a different percentage. He figured it at 2.5%, the percentage that was discussed, reducing this item by \$3,112.00. He noted that these three accounts have been reduced by \$15,359.00.

Councilor Gamble moved and Councilor Gilberti seconded that line item #5440.02 be reduced by \$4,500.00 from \$107,001.00 to \$102,501.00. Vote was unanimous.

Councilor Hastings moved and Councilor Gamble seconded in line item #5460.02, \$360,380.00 be struck in lieu thereof, the figure of \$352,633.00 be inserted. Vote was unanimous.

Councilor Hastings moved and Councilor Gamble seconded that the figure of \$194,742.00 be stricken and the revised figure of \$191,630.00 be inserted. Vote was unanimous.

5800 Parks/Recreation

5800.01 - Daycare Wages - Manager Baker explained that this line item had been split out from the account which includes wages for the summer program and part time recreation director throughout the year. She informed councilors the daycare wages did include an additional 5 hours a week in order for the director to have the needed time to get the paperwork done. This was a recommendation made by the manager. The total budget for daycare was proposed for \$26,000 and the manager said the director projects, at a minimum, that revenues of \$28,000 will be derived from this program.

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Councilor Muth noted his concern with the town or parks/recreation committee supplying daycare when there are private businesses providing this service for the public. He said he would oppose funding the wages.

Councilor Muth moved that daycare wages be reduced by \$22,139 leaving account at 0. Councilor Dubois seconded the motion for purpose of discussion.

In discussion, Councilor Dubois asked what the history of this activity was, is it long standing, what led the town to do this and is it in conflict with the private sector? Manager Baker informed him it came into existence in November, 1994 and as far as being in competition, it is felt there is a need over and beyond what the private sector is able to accommodate. She stated she didn't think the need was being met even with this after school program. She also noted that the children involved were school age children and not toddlers.

Councilor Dubois said that normally a daycare serves pre-schoolers, children between the ages of 2-5, and this one serves a different population and if it is self paying as was indicated by the revenues, he didn't know why it should be opposed to it as a community service. Councilor Muth said he knew of at least one daycare in the private sector that takes children off the school bus and have them until the parents come and pick them up. He said he has a problem with this conflicting with the private sector and the reason for his motion.

Councilor Hastings inquired as to how many children are involved, must the day care meet the same state regulations that the private sector does, and does the level of contributions compare with the private sector? The manager informed him there are 15-25 children, must meet all state regulations and the "Y" does charge more.

Councilor Gilberti felt that the revenues are covering this program and it is a service that is helping town income wage earners provide care for their children. He said it is a favorable thing and should continue. Mayor Romano said most communities have day care facilities and it is part of his job to inspect the facilities. He said most are licensed through the state. Councilor Dubois recommended they continue to support this activity because latch-key children problem is potentially a serious problem.

Vote was taken on the motion to reduce line item #5800.01 by \$22,139.00 to 0. Councilor Muth in favor, all the rest opposed. Motion did not carry.

Councilor Gamble said he hoped the town would continue to support the children and working families as much as possible.

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5800.02 - Recreation Wages - Councilor Plowman stated that when line items #5800.01 & 5800.02 were added together, there is a substantial increase compared to the single line item last year. He wondered what the reason was other than the 5 hours a week added. The manager informed him she would get a better breakdown. This item will be revisited.

5800.62 - Electricity - Councilor Dubois noted that the level of electricity appeared to be low and Councilor Gilberti questioned if the item could possibly be reduced. Lou Janicki explained that the weather has a lot to do with this. Some years it is used for hockey every night and it was noted this past winter February was a very wet month, and it was not used as much due to the weather conditions.

Councilor Muth moved and Councilor Gilberti seconded that this item be reduced by \$250.00. Vote on the motion - Councilor Dubois, Muth and Gilberti - yes, Councilors Hastings, Plowman, Gamble and chair - opposed, motion did not carry. 4/3

5800.168 - Parks - Councilor Muth expressed his concerns regarding the condition and dangerous situation dealing with the building at the recreation area and the manager informed him it was on the public work's schedule to be torn down.

Councilor Gilberti commended the recreation committee for the amount of work they have done. He said there is a lot of demand for this community because of the youth programs. Mayor Romano echoed his comments.

Councilor Hastings moved and Councilor Dubois seconded to table budget consideration until the council heard from representatives of M.S.A.D. #22. Vote was unanimous.

A.4.a. MSAD #22 PROPOSED BUDGET OVERVIEW (VERBAL)

Superintendent of Schools Rick Lyons and Assistant Superintendent, Emil Genest, were present to give councilors an overview of the proposed '96-'97 budget. A booklet was passed out regarding the proposed budget and Mr. Genest proceeded to review it page by page.

He informed councilors that the proposed budget was based on the board's goals, which is to have the best school district in the State of Maine by the year 2000. This to be accomplished through curriculum, financial management, personnel, physical plant and community relations. Last spring, in order to involve the communities, focus groups were started. Mailings were made to 4500 people asking what the goals should be and how to attain the best school system in the state. There were only 19 responses and two focus groups were formed and facilitated by two individuals not associated with M.S.A.D. #22 and the proposed budget is reflective of the focus groups and the board of director's goals.

TOWN OF HAMPDEN

COUNCIL MINUTES

A special meeting of the Hampden Town Council was held on Monday, June 9, 1997, at the Hampden Municipal Building for the purpose of holding a public hearing on the proposed FY '98 budget and Five Year Capital Improvements Program. The meeting was called to order by Mayor Romano at 6:20 p.m. Due to the meeting being scheduled for 6:00 p.m. and not the customary 7:00 p.m., several councilors did not arrive until 6:20 p.m., at which time there was a quorum.

ATTENDANCE:

Councilors:

Mayor William Romano, Michael Hastings
Thomas Brann, Donald Muth,
William Gamble, David Plowman.
Councilor Gilberti was absent.

Town Manager Marie G. Baker

Joe Rogers, public safety director,
Greg Nash, public works director,
Kathy Strout, Lura Hoit Memorial Pool,
Vivian Gresser, assessor,
Debora Lozito, Dyer Library,
Barbara Pineau, recreation director,
Dudley Patterson, public works.

A member of the media and a few citizens.

Mayor Romano explained the procedures of the public hearing and that the bottom line of each account would be reviewed and if anyone had any questions on any of the line items, please feel free to ask. He reminded councilors that expenditures for the current fiscal year were an estimate and the recent article in the newspaper quoted the incorrect proposed millrate and also the FY '97 millrate was incorrect. There being no questions or comments, the mayor declared the hearing in session.

Mayor Romano proceeded to review each account.

#5110 - Administration Office - no changes

#5120 - Town Council - no changes

#5150 - Municipal Building - no changes

There were no changes made to the following accounts: #5155 - Tax Collector, #5160 - Municipal Elections, #5180 - Assessor/Code Enforcement, #5190 - Planning and Commissions, and #520 - Debt Service.

#5310 - Capital Projects

.125 - Economic Development - Councilor Muth stated he felt if \$20,000 was going to be spent in regards to Rt. 202 and Ammo Park, etc., he would like to see a brochure such as when the survey was done on the riverfront.

#5410 - Public Safety - It was noted this was a new department due to dispatch being dissolved and account #5440 - Dispatch was zeroed out. There were no changes in the Public Safety Budget.

#5460 - Police

.70 - Pet Control - Mayor Romano reported there will be no change in this line item as there is someone local who will house the stray animals.

#5480 - Fire Department - There were no changes in this budget. It was noted the biggest impact was the increase in hydrant rental which the council has no control over.

Accounts #5510 - Highway, #5550 - Municipal Garage, and #5600 - Solid Waste were reviewed with no changes. Account #5700 - Buildings/Grounds Reserve was zeroed out for the FY '98 budget because interest is high enough in the Cemetery Reserve Account to offset this account.

The balance of the proposed FY '98 budget, including accounts #5800 - Parks and Recreation, the Recreation Enterprise Fund, #5810 - Dyer Library, #5820 - Lura Hoit Memorial Pool, #5830 - Marina, #5840 - Social Service, #5900 - General Assistance, #6200 - The Bus were reviewed with no changes. The total municipal budget being \$3,120,446, County Tax \$230,855, and Education General Service \$3,891,742 for a grand total of \$7,243,053.00.

The Five Year Capital Improvements Program and revenue summary were reviewed. Manager Baker informed the council that they should have the state's revenue sharing figure by the end of June. The manager stated that the millrate of \$20.70 was being projected for FY '98 and represented a \$2.00 increase in the millrate.

Jerome Bradley, 482 Main Road South, stated that the lottery was supposed to contribute to education and if it is not, this would be a good question to ask the state.

There being no further questions or comments, the public hearing was closed.

Rocknee Habeeb, 327 Kennebec Road, stated he was in attendance because someone had told him there was going to be a \$3.00 increase. He commended the council for holding the line on the budget.

Councilor Muth stated he had a problem with the number of town cars due to the cost of gas, oil, maintenance, etc. Chief Rogers noted that three vehicles had been eliminated from the fire department and the D.A.R.E. vehicle is not part of the public safety fleet.

Councilor Muth also stated that if he had been here when the Recreation budget was discussed, he would have voted against it. He stated he had a hard time justifying a full time recreation director for a town of this size. He wondered if the town's recreation activities are so well financially, why isn't there a Hampden Athletic Association? He also mentioned his concerns with the siding on the pool facility. He stated that in order for him to do an affirmative vote on the pool, he has to feel comfortable how the \$1 million dollar building looks when he drives by.

Councilor Hastings said that it looked like with a \$27,780 investment they were able to offer the citizens of Hampden a recreation program which is about \$126,000 total. He felt without the town's investment, they probably couldn't organize getting the \$105,000 received from the public. Manager Baker felt that with budget constraints, they would be seeing more department heads with user fees subsidizing the greater part of a departmental budget in the future.

Councilor Gamble wished to go on record as agreeing with Councilor Hastings. He said for the amount of money the town expends, they get a lot back. He also requested that a letter be sent to the superintendent of schools asking that next year, when they proposed their budget, he would like to have account title, budgeted amount, expended amount and recommended amount sent to the council before they have budgeted and expended on each amount.

Mr. Habeeb stated that although he didn't always agree with the recreation director, he felt the program would collapse without a director. Mayor Romano was also in support of the program and money well spent. Councilor Hastings felt if the \$20,000 was moved to the user side, there would be some who would have to dropout and felt they should try and make it available to all kids in town.

Councilor Brann reported that S.A.D. #22 is in the process of adopting in their proposed budget a policy which will disenfranchise a number of students in Hampden from having an opportunity to participate in sports. The cost will be \$35.00 a sport per student and it will become cost prohibitive for a number of families to allow their children to participate. He also said he would like to see more programs for high school age children under the recreation program.

Councilor Brann commented about the D.A.R.E. program and stated S.A.D. #22 is cutting their substance abuse benefits substantially in the upcoming budget. He also said he was

in favor of the D.A.R.E. car as the only expense is gas and oil. Major repairs are the responsibility of the citizens who sponsored the car.

Mr. Habeeb said he would like to see the council in the future allow the Town of Hampden to sponsor post recreational seasonal basketball tournaments. He was informed that this would be a matter to take up with the recreation committee.

Councilor Hastings moved that the FY '98 Proposed Budget be adopted and Councilor Plowman seconded.

Discussion - Councilor Brann indicated that the only item he had a concern with on the budget was the blanket blind approval of the SAD #22 budget. The town manager suggests that a vote be taken on the town budget proposal. The other two entities are done by warrants. Councilor Brann offered a friendly amendment to the motion to adopt only the proposed FY '98 Town budget in the amount of \$3,120,445.00. The maker and seconder of the motion were in agreement. Vote on the motion - Councilor Muth opposed, all the rest in favor.

Councilor Hastings moved that the 5-Year Capital Improvements Program as outlined in the budget be approved. Councilor Plowman seconded, vote was unanimous.

It was suggested that a line item budget be requested from the superintendent of schools, as there was concern regarding the accountability as to how the money is spent. It was noted the council may make this request but the district is not legally bound to follow it.

It was the general consensus that the department heads have done a good job holding the line and should be commended.

There being no further business, the meeting adjourned at 7:45 p.m.

Paula M. Newcomb
Recording Secretary

Lura E. Hoyt Memorial Pool

Initial Request Worksheet Taxation			
July 2013 - June 2014	Dept/Div: 20-20 REC/CULTURE / L HOIT POOL		
Account		Current Budget	Budget Request
		2014 - 2015	2015 - 2016
COMPENSATION			
	01-01 SALARIES		
	01-05 WAGES	\$ 181,617.00	\$ 181,562.00
	05-01 FICA/MEDI	\$ 13,894.00	\$ 13,894.00
	05-05 MSRS/ICMA-ER	\$ 7,160.00	\$ 7,160.00
	05-35 LIABILITY		
	Total Taxation no increase	\$ 202,671.00	\$ 202,616.00

Initial Request Worksheet Enterprise			
July 2013 - June 2014	Dept/Div: 20-20 REC/CULTURE / L HOIT POOL		
Account		Current Budget	Budget Request
		2014 - 2015	2015 - 2016
INSURANCE			
	05-10 W/C	\$ 4,700.00	\$ 4,700.00
	05-15 HEALTH	\$ 17,959.00	\$ 17,959.00
	05-20 LIFE	\$ 226.00	\$ 226.00
	05-25 DENTAL	\$ 150.00	\$ 150.00
SUPPLIES			
	10-01 OFFICE	\$ 913.00	\$ 913.00
	10-05 POSTAGE/SHIP	\$ 450.00	\$ 450.00
	10-10 GENERAL EXP		
	10-15 BOOKS/PUBL		
	10-20 SUPPLY/MATRL	\$ 1,050.00	\$ 1,050.00
	10-80 Chemicals	\$ 7,033.00	\$ 7,000.00
	10-82 LANDSCAPING		
	10-99 MISC.		
UTILITIES			
	15-01 TELEPHONE	\$ 1,039.00	\$ 1,164.00
	15-05 ELECTRICITY	\$ 22,000.00	\$ 22,000.00
	15-10 FUEL	\$ 48,000.00	\$ 32,820.00
	15-15 WATER	\$ 3,250.00	\$ 3,250.00
	15-20 SEWER	\$ 3,000.00	\$ 3,000.00
MAINT/REPAIR			
	20-01 EQUIP.REPLAC		
	20-05 EQUIP.MAINT.	\$ 14,000.00	\$ 14,000.00
	20-25 VEHICLE MAIN		
	20-35 BLDG MAINT.	\$ 4,500.00	\$ 4,500.00
	20-45 STATION #2		
PROF.SERVICE			
	30-01 ADS	\$ 800.00	\$ 800.00
	30-80 TRAIN/TRAVEL	\$ 1,500.00	\$ 1,500.00
Total		\$ 107,535.00	\$ 92,447.00
Estimated Revenue Budget		\$ 155,000.00	\$ 155,000.00

Recreation Department
Overall Budget

Budget Segments	Funding Source	Total Budget 15/16	Estimated Revenue	Balance
Recreation Taxation Budget	Property Taxes	\$ 131,117.00	\$ 131,117.00	\$ -
Recreation Enterprise	Program Fees	\$ 167,671.00	\$ 255,845.00	\$ 88,174.00
Skehan Center Budget	Program Fees	\$ 125,411.00	\$ 60,315.00	\$ (65,096.00)
Total Recreation Cost		\$ 424,199.00	\$ 447,277.00	\$ 23,078.00
<p>The \$23,078 would be added to the Recreation Clearing Account which is the accumulated balances left at year end after all Recreation Enterprise & Skehan Center income and expenses are posted. This account is available for use in funding recreation-related purposes such as playground equipment, facility repairs, etc.</p>				

2015/16
Proposed Budget
April 30, 2015

Account Name	11/12 Budget	11/12 Expended	12/13 Budget	12/13 Expended	13/14 Budget	13/14 Expended	2014/2015 Budget	2014/2015 Expended	2015/16 Budget
					Expended	3/31/2015	Budget	3/31/2015	Proposed
Recreation									
Wages	\$84,056.00	\$85,306.00	\$86,163.00	\$89,545.00	\$93,983.00	\$71,218.21	\$91,164.00	\$71,218.21	\$92,726.00
FICA/Medicare	\$6,430.00	\$5,797.00	\$6,592.00	\$6,074.00	\$7,189.00	\$5,107.36	\$6,975.00	\$5,107.36	\$7,094.00
Retirement	\$7,061.00	\$7,356.00	\$7,433.00	\$7,729.00	\$7,895.00	\$6,172.74	\$7,908.00	\$6,172.74	\$8,252.00
Workers' Comp	\$4,500.00	\$5,180.00	\$2,378.00	\$1,666.00	\$1,324.00	\$1,060.20	\$3,000.00	\$1,060.20	\$2,200.00
Health Insurance	\$31,819.00	\$32,561.00	\$33,587.00	\$32,164.00	\$21,630.00	\$21,953.84	\$29,880.00	\$21,953.84	\$20,429.00
Life Insurance	\$267.00	\$226.00	\$267.00	\$226.00	\$142.00	\$169.56	\$240.00	\$169.56	\$266.00
Dental Insurance	\$150.00	\$150.00	\$150.00	\$150.00	\$37.00	\$112.50	\$150.00	\$112.50	\$150.00
Office Supplies	\$1,000.00	\$277.00	\$0.00	\$0.00					
Postage/Shipping	\$300.00	\$135.00	\$0.00	\$0.00					
Telephone	\$1,327.00	\$1,219.00	\$0.00	\$0.00					
Parks	\$2,500.00	\$1,950.00	\$0.00	\$0.00					
20-01 Total	\$139,410.00	\$140,157.00	\$136,570.00	\$137,554.00	\$132,200.00	\$137,644.00	\$139,317.00	\$105,794.41	\$131,117.00

Town of Hampden
Recreation Department
Enterprise Budget

2014-2015	Income	\$248890.00
2014-2014	Expense	\$199357.14
2015-2016	Income	\$255845.00
2015-2016	Expense	\$167670.79

Account #	Account Name	Income	Expense	Page #
20-05-01-01	Salaries	\$0.00	\$0.00	4
20-05-01-05	Wages	\$0.00	\$105697.19	5
20-05-05-01	FICA/Medicare	\$0.00	\$8085.84	6
20-05-05-05	ICMA	\$0.00	\$0.00	7
20-05-05-10	Worker's Comp	\$0.00	\$0.00	8
20-05-05-15	Health Insurance	\$0.00	\$0.00	9
20-05-05-20	Life Insurance	\$0.00	\$0.00	10
20-05-05-25	Dental Insurance	\$0.00	\$0.00	11
20-05-10-01	Office Supplies	\$0.00	\$645.00	12
20-05-10-05	Postage	\$0.00	\$150.00	13
20-05-15-01	Telephone/Internet	\$0.00	\$2400.00	14
20-05-15-05	Electricity	\$0.00	\$1800.00	15
20-05-30-01	Advertising	\$0.00	\$1600.00	16
20-05-30-80	Travel/Training	\$0.00	\$2175.00	17
20-05-40-04	Adult Softball	\$3935.00	\$701.00	18
20-05-40-16	Cheering	\$525.00	\$145.00	19
20-05-40-23	Dorothea Dix Park	\$0.00	\$929.66	20
20-05-40-24	Field Hockey	\$350.00	\$72.50	21
20-05-40-26	Flag Football	\$910.00	\$217.50	22

Account #	Account Name	Income	Expense	Page #
20-05-40-28	Running	\$580.00	\$35.00	23
20-05-40-34	Horseback Riding	\$750.00	\$600.00	24
20-05-40-38	JR. Golf	\$0.00	\$0.00	25
20-05-40-44	Kid's Kamp	\$47840.00	\$8380.00	26
20-05-40-46	Kid's Korner	\$169400.00	\$10000.00	27
20-05-40-47	Late Fees	\$250.00	\$0.00	28
20-05-40-48	Little League	\$0.00	\$975.00	29
20-05-40-50	Parks	\$0.00	\$1009.55	30
20-05-40-54	Senior Activities	\$0.00	\$1500.00	31
20-05-40-56	Ski and Snowboard	\$4700.00	\$4140.00	32
20-05-40-58	Snowmobile Activities	\$0.00	\$1000.00	33
20-05-40-60	Special Programs	\$720.00	\$600.00	34
20-05-40-62	Soccer Camp	\$17025.00	\$8563.80	35
20-05-40-70	Tee Ball/Instructional Baseball	\$2590.00	\$743.75	36
20-05-40-74	Tennis	\$320.00	\$50.00	37
20-05-40-76	Track and Field	\$0.00	\$0.00	38
20-05-40-80	Youth Soccer	\$5950.00	\$2795.00	39
20-05-40-81	Facilities Maintenance	\$0.00	\$2660.00	40
	Total	\$255845.00	\$167670.79	

Town of Hampden
Recreation Department
Skehan Center Budget

2014-2015	Income	\$87485.00
2014-2015	Expense	\$134524.82
2015-2016	Income	\$60315.00
2015-2016	Expense	\$125410.59

Account #	Account Name	Income	Expense	Page #
20-07-01-05	Wages	\$0.00	\$38260.00	4
20-07-05-01	FICA/Medicare	\$0.00	\$3018.69	5
20-07-05-10	Worker's Comp	\$0.00	\$0.00	6
20-07-10-20	Supplies/Cleaning	\$0.00	\$8700.00	7
20-07-15-05	Electricity	\$0.00	\$23500.00	8
20-07-15-10	Heating Fuel	\$0.00	\$17000.00	9
20-07-15-15	Sewer/Water	\$0.00	\$3940.00	10
20-07-15-20	Lease Related Expenses	\$0.00	\$1432.00	11
20-07-20-35	Skehan Facility Maintenance	\$0.00	\$16080.00	12
20-07-40-01	Adult Basketball	\$0.00	\$0.00	13
20-07-40-10	Art	\$2400.00	\$1920.00	14
20-07-40-15	Concessions	\$3270.00	\$2250.00	15
20-07-40-17	Baseball Clinic	\$624.00	\$374.40	16
20-07-40-21	Drop In Programs	\$13896.00	\$2898.00	17
20-07-40-22	Dance	\$600.00	\$480.00	18
20-07-40-24	Indoor Field Hockey	\$350.00	\$0.00	19
20-07-40-25	Ads, Donations, Sponsorships	\$6120.00	\$360.00	20
20-07-40-27	Gate/Admission Fees	\$5050.00	\$25.00	21
20-07-40-36	Indoor Soccer	\$1440.00	\$0.00	22
20-07-40-40	JR. Basketball	\$5760.00	\$3482.50	23

Account #	Account Name	Income	Expense	Page #
20-07-40-42	Karate	\$0.00	\$0.00	24
20-07-40-46	Kid's Korner	\$0.00	\$0.00	25
20-07-40-54	Senior Activities	\$0.00	\$0.00	26
20-07-40-60	Special Events and Rentals	\$18250.00	\$0.00	27
20-07-40-61	Special Programs	\$2075.00	\$690.00	28
20-07-40-74	Tennis	\$480.00	\$0.00	29
	Total	\$60315.00	\$124410.59	

TO: Services Committee
FROM: Sue Lessard, Town Manager
DATE: June 4, 2015
RE: Ballfield Road Property Survey

The survey of the two lots on the Ballfield Road is complete and we have the survey in-house. Problems identified are related to the lot where the actual ballfield is located. The parking area lot has no issues and that back of that lot is where Little League is looking to locate the batting cages.

There is a missing deed to an L-shaped area that provides part of the outfield. That lot was not deeded to the Town by the Jaycees. The Town Attorney has prepared a request to the State to re-open the now-defunct Jaycees organization for the purpose of transferring that deed and that should fix that issue.

In addition, two of the light poles and a corner of the fence are on land owned by the Water District. Tom Russell is preparing an easement for signature by the Water District that allows those items to remain there as long as the Town utilizes it as a ballfield. The easement would end if the Town decided to sell the property and those items would need to be removed. In addition, the dugout next to the field and the fence along the road are in the right of way of the road – not on the lot itself. However, since the Town owns the lots on both sides of the road, this item does not require any action on the part of the town.

The remedy of these items gives the Town a clean title to the entire area and permission to utilize a very small bit of Water District property. In addition, the batting cages will be located in an area that is well defined in the survey.



3a

East Coast Service Center
4485 Commerce Drive, Suite 109
Buford, GA 30518-3473, USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 770 925-9406

Customer: 5035856

Hampden, Town of
106 Western Avenue
Hampden, ME 04444
US

Quote Number: 26958
Quote Date: 06/01/2015
Terms: NET 30 DAYS
Pricing: Valid 60 Days
FOB: Origin
Lead Time: 2-3 wks ARO

Project: Bangor, City Of

All orders will be billed the applicable sales tax, based on the "ship to address", unless a valid tax exemption certificate is provided prior to shipment.

Line	Description	Qty	Unit Price	Extended Price
1	30001-0024-DI-Exchange Return Expected Return Grinder SN:G008118-2-1	1	\$0.00	\$0.00
2	30001-0024-DI-Exchange 11cam cutters 1:1 Stack Hardened Alloy STL Buna N Elastomers Motor Type Electric Less Motor Less Reducer Less Spool Less Flanges	1	\$11,755.00	\$11,755.00
3	REDUCER ASSY, 29:1 W/GUARDS A31213-145T <i>Please verify serial # and model # are correct.</i>	1	\$1,881.69	\$1,881.69
Total				\$13,636.69

Explanation of Service Programs:

1. Please fax or mail a Purchase Order for the total amount and we can process your order. Please include the following:
Bill to Address, Ship to Address, tax exemption certificate.
2. Please note there will be a 20% restocking fee on all returned items.
3. Lead time may vary depending on parts availability.
4. JWCE standard one year warranty included except for older models i.e. GTS, MS and SPF models.

Thank-You for your Business!

JWC Environmental LLC
Adam Barlow
Customer Service

TOWN OF HAMPDEN
BID OPENING
PROPERTY & CASUALTY INSURANCE
June 4, 2015 at 10:00 am

BIDDER	BID AMOUNT
1. Kyes Insurance	\$43,379.00
2. Maine Municipal Assoc.	\$50,784.00 (Dividend \$3,371.00)
3.	
4.	

Bids have been opened but have not yet been reviewed to insure that both have offered the same coverage. Will have that information for Monday evening.