Planning and Development Committee
November 18, 2015
6:00 PM
Conference Room
AGENDA

1. Approval of October 7, 2015 Minutes

2. Committee Applications:

   Joan C. Reilly – Planning Board

3. Updates:

   Marina Sign: 11/5 Mtg w/Hamlin/McLaughlin
   11/23 Mtg w/MDOT

   Draft Gas Study: 12/2 P&D Mtg Jim Wilson Woodard/Curran

   Code Enforcement Update

4. Old Business:

   A. Draft Subdivision Ordinance – Private Roads

5. New Business:

6. Zoning Considerations/Discussion

7. Citizens Initiatives:

8. Public Comments:

9. Committee Member Comments:

10. Adjourn

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DRAFT MINUTES

Attendees:

Committee	Staff
Bill Shakespeare	Dean Bennett, Com/Econ Development Director
David Ryder	Angus Jennings, Town Manager
Stephen Wilde	
Terry McAvoy	
Greg Sirois	
Dennis Marble	

1. Approval of September 16, 2015 Minutes:

   Minutes were approved unanimously.

2. Committee Applications:

   1. Walt Cupples: Board of Appeals
   2. Courtney O'Donnell: Board of Appeals

   Committee voted unanimously to recommend to Town Council the appointment of the two candidates.

3. Updates:

   A. Marina Sign

   The Community and Economic Development Director updated the Committee on his discussion with Dan Higgins of Hamlin Marine with regard to shared expenses and design on a sign at the Marina. Mr. Higgins suggestion of a digital reader sign that would allow for the town and businesses to share messages might be the best solution.

   Committee requested that the Community and Economic Development Director reach out to Hamlins and McLaughlins to solicit a sign design that they would find suitable to their needs. The Committee felt that the cost of the sign should be split 3-ways and that the town's contribution would not exceed $ 2,500 (based on the original cost projections prior to the digital signage discussion). CEDD to reach out to Hamlin's and McLaughlin's to follow up and report back to the Committee.

In addition, the municipal dock and launch area was discussed with Committee members questioning the liability exposure to the town of a dock and launch ramp in poor condition. Committee asked Manager Jennings to determine the status of the dock as to whether we are required to provide and maintain, as well as the potential costs to repair the launch ramp.

B. Codification

CEDD reports that the Codification material, which is rather lengthy, needs to be assembled and submitted to the consultants. The outstanding issue pertains to questions of whether the various "fines" associated with the ordinances are adequate as currently adopted. Manager Jennings will act upon the "fines" issue at an upcoming Council meeting.

C. RSU 22 Building Committee Meeting

Manager Jennings and CEDD reported to the Committee on their attendance at a recent RSU 22 Building Committee Meeting. They reported that RSU22 is experiencing some traffic related issues which are being addressed in cooperation with WBRC design professionals. The discussion and exploration of options are in the early planning stages.

4. Old Business:

A. Draft Private Road Ordinance

Manager Jennings presented the revised Subdivision Ordinance, incorporating suggested changes in consideration of creating a third option for subdivisions that would allow for developments with private roads. Indicating more work needs to be done, a further revised draft will be presented at a future meeting.

5. New Business

A. Hampden Representation on MRC Board of Directors

The Committee motioned and seconded to recommend to the Town Council the nomination of Angus Jennings to the MRC Board of Directors. Vote 5-0.

6. Zoning Considerations/Discussion: None
7. Citizens Initiatives: None
8. Public Comments: None
9. Committee Member Comments: None
10. Adjourn: The meeting was adjourned at 7:45 pm.