



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY AUGUST 15th, 2016 7:00 P.M.

- 6:00 pm – Finance & Administration Committee Meeting

Mayor Ryder called the meeting to order at 7:00 p.m.

Attending:

*Mayor Ryder
Councilor Sirois
Councilor McPike
Councilor Wilde
Councilor Marble
Councilor Cormier
Councilor McAvoy*

*Town Manager Angus Jennings
Town Clerk Paula Scott
Bond Counsel Dan Pittman
DPW Director Sean Currier
Members of the Public*

- A. **PLEDGE OF ALLEGIANCE** – *Mayor Ryder led the Pledge of Allegiance*
- B. **CONSENT AGENDA** – *Councilor McAvoy made a motion to accept the consent agenda, seconded by Councilor Marble. Unanimous vote in favor.*

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. Aug 1st, 2016 Council Meeting minutes

3. COMMUNICATIONS

- a. Nomination papers are available for two 3-year seats on the RSU 22 Board of Directors

4. REPORTS

NOTE: The Council will take a 5-minute recess at 8:00 pm.

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- a. Planning & Development Committee Minutes – 7/20/2016
- b. Finance & Administration Minutes – 7/18/2016
- c. Infrastructure Committee Minutes –
- d. Services Committee Minutes – 7/11/2016

C. PUBLIC COMMENTS - None

D. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS -

- 2. PUBLIC HEARINGS** – *Town Manager's recommendation for award of the 2016 Tax Anticipation Note – Mayor Ryder explained that this was discussed in finance committee meeting, and that several quotes had come in. The lowest was Androscoggin Bank at .86% and the next lowest was Katahdin Trust at .89%. Finance Committee is recommending the council accept the Katahdin Trust bid as they are a local bank. Councilor Marble made a motion, seconded by Councilor McAvoy to secure the Tax Anticipation Note with Katahdin Trust at the rate of .89%. During discussion, Attorney Pittman approached the dais and indicated that language was added to the resolution authorizing the Town Manager or Acting Town Manager to execute this loan on behalf of the Council and authorizing the Treasurer or Acting Treasurer to draw against these funds. Councilor Marble amended his motion to adopt the resolution as presented by bond counsel which is to secure the Tax Anticipation Note with Katahdin Trust at .89%. Motion seconded by Councilor McAvoy. Unanimous vote in favor.*

At this time, the Council took a 5 minute break in order to obtain signatures on the resolution.

3. NOMINATIONS – APPOINTMENTS – ELECTIONS –

- a. **Appointment of Chief Joe Rogers as acting Town Manager from August 22nd – September 5th, 2016** – *Councilor McPike made a motion, seconded by Councilor McAvoy to appoint Chief Joe Rogers as acting Town Manager during Manager Jennings's vacation. Unanimous vote in favor.*
- b. **Appointment of Bill Estes to the Environmental Trust Committee for a term of 5 years.** – *Mayor Ryder explained that Mr. Estes has since withdrawn his name as a nominee for the Environmental Trust Committee and that the remaining*

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committee members will meet to find another nominee to propose.

4. UNFINISHED BUSINESS - None

5. NEW BUSINESS – In the interest of saving time for Bond Counsel, the Council dispensed with item “g” before remaining items under new business.

- a. **Town Council order re-authorizing weir installation and eel research at Papermill Park – Councilor Marble made a motion to grant permission to Joseph Zydlewski to install a weir and perform eel research at Papermill Park. Motion seconded by Councilor Wilde. Unanimous vote in favor.**
- b. **Foreclosed property bid award for property located at 118 Fowlers Landing Rd. – Councilor McAvoy made a motion to accept the high bid in the amount of \$6,020.00. Motion seconded by Councilor Marble. Unanimous vote in favor.**
- c. **Setting the 2016/2017 mil rate – Manager Jennings spoke regarding mil rate projections in June during the budget process and that early projections indicated an 18.5 mil. After calculations presented by Assessor Kelly Karter during the Finance meeting on various overlay scenarios, the recommendation was to set the mil rate at 18.2. Councilor McPike made a motion to set the mil rate at 18.2. Motion seconded by Councilor Marble. Councilor Sirois, Councilor McPike, Councilor Wilde, Councilor Marble and Mayor Ryder voted in favor. Councilor Cormier and Councilor McAvoy voted in opposition. Motion carries.**
- d. **Council meeting schedule for September 2016 and November 2016 – Mayor Ryder explained that due to the Manager’s vacation schedule in September, and the Presidential election in November being the day after a council meeting, a couple of council meetings need to be changed. Councilor Marble made a motion to change the council meeting from Sept 6th to Sept. 8th and the council meeting on November 7th to November 14th. Motion was seconded by Councilor McPike. Unanimous vote in favor.**
- e. **Request authorization for use of reserve funds in the amount of \$700.00 for the purchase of a Fire Department garage door opener – Mayor Ryder reported that this was discussed in Finance Committee with a recommendation to replace the Fire Department garage door. Councilor McPike made a motion to utilize up to \$1,000.00 of reserve funds to replace the fire department garage door. Motion seconded by Councilor McAvoy. Unanimous vote.**

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- f. **Request authorization for use of Public Works Equipment reserve funds for the purpose of leasing an excavator for ditching work.** – *Mayor Ryder reported that this was discussed in finance committee and that these funds were originally set aside from equipment rental line item and moved to reserves. Councilor Marble made a motion to authorize use of Public Works Equipment reserve funds for the purpose of leasing an excavator for ditching work. Motion was seconded by Councilor McPike. Unanimous vote in favor.*
- g. **Council referral to public hearing for comment on an ordinance authorizing the borrowing of funds to finance roadway and sewer projects and expenses and to cure financial obligations through the issuance of General Obligation Bonds or Notes of the Town of Hampden.** – *Manager Jennings stated that multi-year borrowing requires Council approval and then voter approval. Brief summaries of the proposed potential projects are as follows:*
- *Rte. 1-A reconstruction project is a \$4,650,000.00 MDOT project of which the Town of Hampden's share would be 10% or \$465,000.00. This will also include replacing a bridge over the Soudabascook and expanding the sewer capacity under that bridge. Batching those items into it increases the amount by \$101,125.00 bringing the total amount needed to \$566,125.00*
 - *School House Lane is a project estimated at \$310,000.00 for 860 feet of full depth road reconstruction including adding sidewalks, some width, full drainage and paving. This also includes an 8% contingency.*
 - *Western Avenue Sidewalk is a project with many years of history behind it and estimated at \$192,000.00 total project cost. The Town's match would be \$38,336.00. In 2012 the Council recommended paying for it out of Host Community Fund, which has been depleted significantly and those funds have not been used for this. Manager Jennings does not recommend borrowing for this project.*
 - *City of Bangor's Biotower Improvements is a capital project of which a portion is Hampden's share in the amount of \$225,743.00 including upgrades to the aeration system in the amount of \$66,640.00 bringing total cost to \$292,383.00. Although a general obligation bond which is backed by the full faith and credit of the Town of Hampden, it would be*

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paid solely from sewer funds, (meaning the rate payers).

- *Curing the financial obligation of the Sewer Department to the City of Bangor for waste water treatment that has not been kept current. The past due amount is \$258,810.00. There is an additional amount due in the amount of \$70,403.00 for the most recent invoice. Manager Jennings stated it could be rolled into this loan or the remaining invoice be paid from sewer funds which have increased with the new rate. This bond would not be tax exempt because the nature of it is to cure debt and would therefore be through a commercial bank at commercial rates.*

Manager Jennings, after being questioned by the Council, recommended the Route 1-A Project, the Biotower Improvements and the Sewer deficit as the only items he feels the town should bond at this time. Councilor Marble asked for clarification on the two types of loans, to which Manager Jennings asked Mr. Pittman to approach the podium to explain the difference between tax exempt bonds and commercial loans. Discussion followed on interest rates and terms of loans and curing debt that the sewer fund owes the general fund and prepayment options. Discussed the condition of School House Lane and adding it to a schedule for repair in lieu of bonding. Manager Jennings stated that as much information on terms and rates as possible will be presented at the public hearing on the 8th. Councilor Wilde made a motion to bring to public hearing an ordinance to authorize a bond in the amount up to \$600,000.00 for the purpose of funding the town's share of the Route 1-A project. Councilor Marble seconded the motion. Unanimous vote in favor. Councilor Marble made a motion to bring to public hearing an ordinance to authorize a bond in the amount up to \$300,000.00 for the purpose of funding the town's share of the biotower improvements. Motion was seconded by Councilor Wilde. Unanimous vote in favor. Councilor McPike made a motion to bring to public hearing an ordinance to authorize a bond in the amount of \$258,810.00 to pay off sewer debt owed to Bangor, not including the recently invoiced amount. Motion was seconded by Councilor Marble. Unanimous vote in favor.

- h. FY17 Work plan and priorities** – *Mayor Ryder explained that this is an on-going process that the council is working on. This started with a 3 page list of priorities that is being whittled down to the top priorities.*

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e. COMMITTEE REPORTS –

Services Committee - Councilor McAvoy reported that they discussed the library endowment and relationships with affiliate groups of the town. He encouraged attendance from the public.

Infrastructure – Councilor Marble reported that there has been no meeting since the last council meeting.

Planning & Development – Councilor McPike reported that at the last meeting they met Karen Cullen the new planner that will soon be running the meetings and handling planning board meetings.

Finance & Administration – Mayor Ryder reported that items discussed in committee were acted on tonight. Discussed taking a look at the council rules and will bring that back to a future meeting.

f. MANAGER’S REPORT - *Manager Jennings reported that he had received a letter of resignation from Amy Millett and wished her well for the future. He reminded everyone that Children’s Day is Saturday and announced that the pool will be closed on Aug. 28th and Sept. 5th for routine maintenance.*

g. COUNCILORS’ COMMENTS –

Councilor McAvoy reminded everyone to buy local and shop American. He wished Hampden a good night.

Councilor Cormier – no comment

Councilor Marble – no comment

Councilor Wilde – no comment

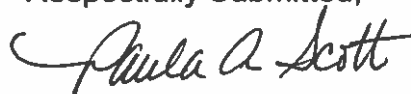
Councilor McPike – no comment

Councilor Sirois – no comment

Mayor Ryder – no comment

h. ADJOURNMENT – *Councilor McAvoy made a motion, seconded by Councilor Sirois, to adjourn at 7:55 p.m.*

Respectfully Submitted,



Paula A. Scott, CCM
Town Clerk

*Note: corrected interest rate under D.2
and added change to Nov. 7th council
meeting under D.5.d.

Approved 09/08/2016