

TOWN COUNCIL BUDGET MEETING

THURSDAY, MAY 23, 2013

6:00 P.M.

HAMPDEN TOWN OFFICE

A G E N D A

1. Administration
2. Town Council
3. Elections
4. Municipal Building
5. Tax Collector
6. County Tax
7. Assessor/Planning
8. Economic Development
9. GIS/IT
10. Communications
11. The Bus

2013/2014
Budget Draft
04/23/2013

| Account Number | Account Name | 09/10 Budget | 09/10 Expended | 10/11 Budget | 10/11 Expended | 11/12 Budget | 11/12 Expended | 12/13 Budget | 12/13 Expended 3/31/2013 | 13/14 Proposed |
|----------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------|---------------------|
| 01-01 | ADMINISTRATION | | | | | | | | | |
| 01-01-01-01 | Salaries | \$331,362.00 | \$334,371.00 | \$342,310.00 | \$353,053.00 | \$337,629.00 | \$338,614.00 | \$351,643.00 | \$268,639.00 | \$351,643.00 |
| 01-01-05-01 | FICA/Medicare | \$25,349.00 | \$25,579.00 | \$26,187.00 | \$27,009.00 | \$25,829.00 | \$25,904.00 | \$26,901.00 | \$20,694.00 | \$26,901.00 |
| 01-01-05-05 | Retirement | \$27,834.00 | \$30,773.00 | \$28,754.00 | \$31,421.00 | \$28,361.00 | \$28,444.00 | \$31,885.00 | \$26,998.00 | \$31,885.00 |
| 01-01-05-10 | Worker's Comp | \$2,100.00 | \$2,854.00 | \$2,100.00 | \$2,743.00 | \$2,800.00 | \$2,600.34 | \$1,239.00 | \$869.00 | \$1,239.00 |
| 01-01-05-15 | Health Insurance | \$46,800.00 | \$49,597.00 | \$42,507.00 | \$49,587.00 | \$49,935.00 | \$49,482.62 | \$51,293.00 | \$40,497.00 | \$51,293.00 |
| 01-01-05-20 | Life Insurance | \$801.00 | \$649.00 | \$801.00 | \$678.00 | \$801.00 | \$688.00 | \$801.00 | \$509.00 | \$801.00 |
| 01-01-05-25 | Dental Insurance | \$825.00 | \$1,042.00 | \$825.00 | \$1,098.00 | \$900.00 | \$1,005.00 | \$900.00 | \$742.00 | \$900.00 |
| 01-01-05-45 | Group Insurance | \$55,000.00 | \$47,442.00 | \$48,000.00 | \$48,321.00 | \$49,000.00 | \$49,748.00 | \$49,000.00 | \$42,228.00 | \$49,000.00 |
| 01-01-10-01 | Office Supplies | \$7,000.00 | \$5,410.00 | \$7,000.00 | \$5,878.00 | \$6,500.00 | \$4,595.00 | \$6,500.00 | \$1,747.00 | \$6,500.00 |
| 01-01-10-05 | Postage/Shipping | \$7,000.00 | \$5,351.00 | \$7,000.00 | \$5,604.00 | \$6,500.00 | \$1,848.00 | \$6,500.00 | \$4,360.00 | \$6,500.00 |
| 01-01-10-10 | General Expense | \$2,000.00 | \$797.00 | \$1,500.00 | \$687.00 | \$1,500.00 | \$174.00 | \$200.00 | \$29.00 | \$200.00 |
| 01-01-10-22 | Manager's Expense | \$500.00 | \$98.00 | \$500.00 | \$556.00 | \$500.00 | \$496.00 | \$500.00 | \$0.00 | \$300.00 |
| 01-01-10-23 | Tuition - Manager | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 01-01-15-01 | Telephone | \$3,000.00 | \$3,326.00 | \$3,000.00 | \$2,948.00 | \$2,900.00 | \$3,239.00 | \$2,900.00 | \$2,283.00 | \$2,900.00 |
| 01-01-20-01 | Equipment Replace. | \$500.00 | \$10.00 | \$500.00 | \$0.00 | \$500.00 | \$0.00 | \$500.00 | \$0.00 | \$500.00 |
| 01-01-20-05 | Equipment Maint. | \$1,000.00 | \$673.00 | \$1,000.00 | \$553.00 | \$1,000.00 | \$596.00 | \$1,000.00 | \$410.00 | \$1,000.00 |
| 01-01-30-01 | Advertising | \$2,500.00 | \$3,084.00 | \$2,500.00 | \$1,989.00 | \$2,000.00 | \$3,735.00 | \$2,500.00 | \$1,580.00 | \$2,500.00 |
| 01-01-30-10 | Audit | \$9,500.00 | \$10,315.00 | \$9,500.00 | \$9,566.00 | \$9,500.00 | \$8,913.00 | \$9,500.00 | \$8,777.00 | \$9,500.00 |
| 01-01-30-15 | Software Contracts | \$6,500.00 | \$6,489.00 | \$6,500.00 | \$6,513.00 | \$7,108.00 | \$6,236.00 | \$7,108.00 | \$7,222.00 | \$7,500.00 |
| 01-01-30-60 | Dues | \$2,000.00 | \$949.00 | \$2,000.00 | \$1,746.00 | \$1,500.00 | \$609.00 | \$1,500.00 | \$773.00 | \$1,500.00 |
| 01-01-30-80 | Travel/Training | \$4,500.00 | \$3,836.00 | \$4,500.00 | \$6,718.00 | \$4,500.00 | \$2,220.00 | \$4,500.00 | \$1,690.00 | \$4,500.00 |
| 01-01-35-01 | Legal | \$12,000.00 | \$13,424.00 | \$12,000.00 | \$21,999.00 | \$20,535.00 | \$32,819.00 | \$32,760.00 | \$7,575.00 | \$14,760.00 |
| | Total 01-01 | \$548,071.00 | \$546,069.00 | \$548,984.00 | \$578,667.00 | \$559,798.00 | \$561,965.96 | \$589,630.00 | \$437,622.00 | \$571,822.00 |

| 2013/2014 ADMINISTRATION | | | |
|--------------------------|---|--------------|--------------|
| Sub Account Descriptions | | | |
| | | 2012/13 | 2013/2014 |
| 01-01-01-01 | Wages | | |
| | Dep. Tax Collector/Utility Billing Clerk/Dep. GA | \$52,118.00 | \$52,118.00 |
| | Office Asst./Finance Asst./Dep. Clerk | \$35,178.00 | \$35,178.00 |
| | Tax Collector/GA Administrator | \$57,460.00 | \$57,460.00 |
| | Finance/HR Officer | \$55,909.00 | \$55,909.00 |
| | Town Clerk/Council Secretary/Registrar of Voters | \$54,723.00 | \$54,723.00 |
| | Town Manager/Treasurer | \$88,655.00 | \$88,655.00 |
| | Reg of Voters Stiped | \$2,600.00 | \$2,600.00 |
| | Overtime/Part-time help | \$5,000.00 | \$5,000.00 |
| | | \$351,643.00 | \$351,643.00 |
| 01-01-05-01 | FICA/MED | | |
| | 7.65% X Wages | \$27,070.00 | \$26,901.00 |
| 01-01-05--05 | Retirement | | |
| | 8.4% of Wages | \$29,724.00 | \$29,724.00 |
| | Retirement Health Savings - post 10 years of sick days | | |
| 01-01-05-45 | Group Insurance | \$49,000.00 | \$49,000.00 |
| | This covers the cost of property and casualty, vehicle coverage, bonds, and all liability coverages for the Town | | |
| 01-01-10-01 | Supplies | \$6,500.00 | \$6,500.00 |
| | This line item covers the cost of all administrative office supplies, forms, and disposable items used in this department. The amount proposed is the same as the 2011/2012 budget | | |
| 01-01-10-05 | Postage | \$6,500.00 | \$6,500.00 |
| | This line item covers the cost of postage used in the administrative office for mailings, correspondance, notices, etc. The amount budgeted is the same as the 2012 budget. | | |
| 01-01-10-10 | General Expense | \$200.00 | \$200.00 |
| | This item covers the cost of preparing and printing the annual Town Report | | |
| 01-01-10-22 | Manager's Expense | \$500.00 | \$300.00 |
| | This line item covers the cost of mileage/meals for travel/meetings attendedc on behalf of the Town. | | |
| 01-01-15-01 | Telephone | | |
| | This line item covers the phone costs for the administrative office. | | |
| | Average bill/mth \$213.39 X 12 = \$2560.68 | | |
| | Time Warner Connection 21.95 X12 =263.40 | \$2,900.00 | \$2,900.00 |

2013/2014
Budget Draft
04/23/2013

| Account Number | Account Name | 09/10 Budget | 09/10 Expended | 10/11 Budget | 10/11 Expended | 11/12 Budget | 11/12 Expended | 12/13 Budget | 12/13 Expended | 13/14 Proposed |
|----------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------|--------------------|
| 01-05 | TOWN COUNCIL | | | | | | | | Expended 3/31/2013 | |
| 01-05-01-05 | Wages | \$16,000.00 | \$14,495.00 | \$16,500.00 | \$15,235.00 | \$18,060.00 | \$17,245.00 | \$18,060.00 | \$10,185.00 | \$18,060.00 |
| 01-05-05-01 | FICA/Medicare | \$1,224.00 | \$1,422.00 | \$1,263.00 | \$1,166.00 | \$1,382.00 | \$1,319.00 | \$1,382.00 | \$779.00 | \$1,382.00 |
| 01-05-05-10 | Worker's Comp. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$64.00 | \$45.00 | \$64.00 |
| 01-05-10-10 | General Expense | \$8,000.00 | \$8,327.00 | \$8,000.00 | \$9,131.00 | \$8,000.00 | \$4,821.00 | \$8,000.00 | \$3,057.00 | \$7,800.00 |
| 01-05-30-60 | Dues | \$10,825.00 | \$7,923.00 | \$10,825.00 | \$10,062.00 | \$11,049.00 | \$8,974.00 | \$7,784.00 | \$9,168.00 | \$7,784.00 |
| | TOTAL 01-05 | \$36,049.00 | \$32,167.00 | \$36,588.00 | \$35,594.00 | \$38,491.00 | \$32,359.00 | \$35,290.00 | \$23,234.00 | \$35,090.00 |

| 2013/2014 TOWN COUNCIL | | | |
|-------------------------|---|-------------|-------------|
| Sub-Account Explanation | | | |
| | | 2012/2013 | 2013/2014 |
| 01-05-01-05 | Wages | \$18,060.00 | \$18,060.00 |
| | Regular Meetings: | | |
| | 2 X 12 X \$30 X 6 = \$4,320 | | |
| | 2 X 12 X \$35 = \$840 | | |
| | Committee Meetings | | |
| | 6 X 4 X 12 X \$30 = \$8,640 | | |
| | 1 X 4 X 12 X \$35 = \$1,680 | | |
| | Outside Meetings/Special Meetings | | |
| | 12 X 6 X \$30 = \$2,160 | | |
| | 12 X 1 X \$35 = \$420 | | |
| 01-05-05-01 | FICA/MED | \$1,382.00 | \$1,382.00 |
| | 7.65% X wages | | |
| 01-05-10-10 | General Expense | \$8,000.00 | \$7,800.00 |
| | Internet Reimbursement: | | |
| | 6 X \$50 X 12 = \$4200 | | |
| | 1 X \$50 X 8 = \$400 | | |
| | Funds for Council attendance at outside meetings, travel reimbursement, and Group Funding requests that meet the council's funding request policy | | |
| 01-05-30-60 | Dues | \$7,784.00 | \$7,784.00 |
| | Maine Municipal Association \$6,066 | | |
| | Local Share Bangor Area Comprehensive Transport System \$1,718 | | |
| | | \$35,226.00 | \$35,026.00 |

2013/2014
Budget Draft
04/23/2013

| Account Number | Account Name | 09/10 Budget | 09/10 Expended | 10/11 Budget | 10/11 Expended | 11/12 Budget | 11/12 Expended | 12/13 Budget | 12/13 Expended 3/31/2013 | 13/14 Proposed |
|----------------|----------------------|--------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|-----------------------------|-------------------|
| 01-20 | ELECTIONS | | | | | | | | | |
| 01-20-01-01 | Salaries | \$500.00 | \$180.00 | \$500.00 | \$90.00 | \$500.00 | \$0.00 | \$500.00 | \$240.00 | \$0.00 |
| 01-20-01-05 | Wages | \$2,000.00 | \$1,905.00 | \$2,000.00 | \$2,448.00 | \$2,000.00 | \$1,352.00 | \$2,000.00 | \$1,959.00 | \$2,500.00 |
| 01-20-05-01 | FICA/Medicare | \$0.00 | \$59.00 | \$0.00 | \$34.00 | \$0.00 | \$0.00 | \$38.00 | \$0.00 | \$0.00 |
| 01-20-05-10 | Workers' Comp | \$13.00 | \$0.00 | \$13.00 | \$0.00 | \$0.00 | \$0.00 | \$9.00 | \$0.00 | \$0.00 |
| 01-20-10-01 | Office Supplies | \$250.00 | \$191.00 | \$250.00 | \$124.00 | \$250.00 | \$275.00 | \$250.00 | \$235.00 | \$250.00 |
| 01-20-10-05 | Postage/Shipping | \$200.00 | \$353.00 | \$200.00 | \$211.00 | \$200.00 | \$186.00 | \$200.00 | \$287.00 | \$200.00 |
| 01-20-10-10 | General Expense | \$500.00 | \$500.00 | \$500.00 | \$0.00 | \$500.00 | \$0.00 | \$500.00 | \$0.00 | \$589.00 |
| 01-20-10-20 | Supplies & Materials | \$3,300.00 | \$3,572.00 | \$3,300.00 | \$2,299.00 | \$3,300.00 | \$4,190.00 | \$3,300.00 | \$2,511.00 | \$3,300.00 |
| 01-20-20-01 | Equipment Replace. | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 01-20-30-01 | Advertising | \$200.00 | \$0.00 | \$200.00 | \$0.00 | \$200.00 | \$0.00 | \$200.00 | \$126.00 | \$200.00 |
| | Total 01-20 | \$12,963.00 | \$12,760.00 | \$12,963.00 | \$11,206.00 | \$6,950.00 | \$6,003.00 | \$6,997.00 | \$5,358.00 | \$7,039.00 |

**2013/2014 ELECTIONS BUDGET
SUB-ACCOUNT EXPLANATION**

| | | |
|--------------------|--|-------------------------|
| 01-20-10-05 | WAGES Wages for Ballot Clerks and Wardens | \$2,500.00 |
| 01-20-10-01 | OFFICE SUPPLIES Office supplies for Elections and Voter Reg. | \$ 250.00 |
| 01-20-10-05 | POSTAGE/SHIPPING Cost of mailing voter notices & absentee ballots | \$ 200.00 |
| 01-20-10-10 | GENERAL EXPENSE *Cost of leasing one voting machine | \$ 589.00 |
| 01-20-10-20 | SUPPLIES/MATERIALS Cost of printing ballots, programming 1 leased voting machine and general election supplies | \$3,300.00 |
| 01-20-30-01 | ADVERTISING Cost of public notice ads related to elections | <u>\$ 200.00</u> |
| | TOTAL | \$7,039.00 |

* The Secretary of State has advised that they will be leasing two voting machines for the Town of Hampden. They will cover the cost of the lease/maintenance and the programming of those two machines. In the past we have used three machines in order to designate one machine for absentee ballot processing. The Secretary of State has negotiated a contract with the vendor that will allow municipalities to lease additional machines at a cost of \$589.00 each per year, which will include maintenance of the machine. The Town will have to pay the programming cost (a flat fee of \$370) for the third machine.

2013/2014
Budget Draft
04/23/2013

| Account Number | Account Name | 09/10 Budget | 09/10 Expended | 10/11 Budget | 10/11 Expended | 11/12 Budget | 11/12 Expended | 12/13 Budget | 12/13 Expended | 13/14 |
|----------------|----------------------|---------------------|--------------------|---------------------|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|
| | | | | | | | | | 3/31/2013 | Proposed |
| 01-10 | Municipal Building | | | | | | | | | |
| 01-10-01-05 | Wages | \$12,500.00 | \$10,361.00 | \$12,500.00 | \$11,089.00 | \$12,785.00 | \$11,811.00 | \$13,100.00 | \$6,807.00 | \$6,000.00 |
| 01-10-05-01 | FICA/Medicare | \$957.00 | \$781.00 | \$957.00 | \$845.00 | \$978.00 | \$563.00 | \$1,002.00 | \$447.00 | \$0.00 |
| 01-10-05-10 | Workers' Comp. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$451.00 | \$316.00 | \$0.00 |
| 01-10-10-01 | Office Supplies | \$1,500.00 | \$1,725.00 | \$1,500.00 | \$1,339.00 | \$1,400.00 | \$3,551.68 | \$2,400.00 | \$2,231.00 | \$2,400.00 |
| 01-10-15-01 | Telephone | \$750.00 | \$803.00 | \$750.00 | \$675.00 | \$750.00 | \$689.00 | \$690.00 | \$532.00 | \$690.00 |
| 01-10-15-05 | Electricity | \$46,000.00 | \$39,812.00 | \$44,000.00 | \$45,598.00 | \$44,000.00 | \$38,155.00 | \$37,200.00 | \$26,113.00 | \$37,200.00 |
| 01-10-15-10 | Fuel | \$28,000.00 | \$25,908.00 | \$26,000.00 | \$28,096.00 | \$25,500.00 | \$20,426.00 | \$24,400.00 | \$20,693.00 | \$24,400.00 |
| 01-10-15-15 | Water | \$3,200.00 | \$3,316.00 | \$3,200.00 | \$3,807.00 | \$3,735.00 | \$3,895.00 | \$3,900.00 | \$2,922.00 | \$3,900.00 |
| 01-10-20-10 | Equip. Service Cont. | \$7,000.00 | \$2,449.00 | \$7,000.00 | \$2,576.00 | \$4,600.00 | \$5,012.00 | \$5,200.00 | \$4,395.00 | \$5,300.00 |
| 01-10-20-35 | Building Maintenance | \$12,000.00 | \$10,470.00 | \$12,000.00 | \$12,745.00 | \$12,000.00 | \$8,507.00 | \$6,000.00 | \$8,960.00 | \$6,000.00 |
| | TOTAL 01-10 | \$111,907.00 | \$95,625.00 | \$107,907.00 | \$106,770.00 | \$105,748.00 | \$92,609.68 | \$94,343.00 | \$73,416.00 | \$85,890.00 |

| 2013/2014 MUNICIPAL BUILDING | | | |
|------------------------------|---|-------------|-------------|
| Sub Account Explanation | | | |
| | | 2012/2013 | 2013/2014 |
| 01-10-01-05 | Wages | | |
| | \$410/mth X 12 = \$4920 | \$13,100.00 | \$6,000.00 |
| | Extra Service - semi-annual \$1000 | | |
| 01-10-05-01 | FICA/MED | \$1,002.00 | \$0.00 |
| | 7.65% X wages = \$1002.15 | | |
| 01-10-10-01 | Office Supplies | \$2,400.00 | \$2,400.00 |
| | This line item covers the cost of cleaning supplies for the municipal building as well as paper products | | |
| 01-10-15-01 | Telephone | \$690.00 | \$690.00 |
| | This line item covers the cost of the phone line that is required for the elevator in the building average bill 2012 = \$57.34 X 12 = \$688.08 | | |
| 01-10-15-05 | Electricity | \$37,200.00 | \$37,200.00 |
| | Average bill 2011 \$3100 X 12 = 37,200 | | |
| 01-10-15-10 | Fuel | \$24,400.00 | \$24,400.00 |
| | 6500 Gal X \$3.60 = \$23,400 heating oil 500 X \$1.99 = \$995 Propane Fuel usage in the building has been reduced by more than 3000 gallons a year since the installation of the new boilers that were funded by the Efficiency Maine grant. Prior to the new boilers and the changed office hours, the Municipal Building burned nearly 10,000 gallons of fuel annually. | | |
| 01-10-15-15 | Water | | |
| | Average Quarterly bill \$973.96 X 4 = \$3895.84 | \$3,900.00 | \$3,900.00 |
| 01-10-20-10 | Equipment Service Contracts | \$5,200.00 | \$5,300.00 |
| | Annual Elevator Insp Fee = \$115 Maine Fire Protections Annual Inspec fee = \$600 Stanley Elevator Maint \$162.71 X 12=\$1952.52 Mechanical Services Annual Contract = \$2,618 | | |
| 01-10-20-35 | Building Maintenance | \$6,000.00 | \$6,000.00 |
| | Repairs to all systems of the building - estimated at \$500 per month | | |
| | | \$93,892.00 | \$85,890.00 |

2013/2014
Budget Draft
04/23/2013

| Account Number | Account Name | 09/10 Budget | 09/10 Expended | 10/11 Budget | 10/11 Expended | 11/12 Budget | 11/12 Expended | 12/13 Budget | 12/13 Expended 3/31/2013 | 13/14 Proposed |
|----------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|-------------------|
| 01-15 | TAX COLLECTOR | | | | | | | | | |
| 01-15-30-15 | Computer Services | \$2,500.00 | \$1,040.00 | \$2,500.00 | \$2,273.00 | \$2,500.00 | \$3,228.00 | \$3,200.00 | \$2,694.00 | \$3,200.00 |
| 01-15-30-40 | Liens & Transfers | \$3,500.00 | \$2,384.00 | \$3,500.00 | \$2,832.00 | \$3,500.00 | \$2,960.00 | \$2,800.00 | \$2,400.00 | \$2,800.00 |
| | Total 01-15 | \$6,000.00 | \$3,424.00 | \$6,000.00 | \$5,105.00 | \$6,000.00 | \$6,188.00 | \$6,000.00 | \$5,094.00 | \$6,000.00 |

2013/2014 Tax Collector
Sub-Account Explanation

| | | 2012/2013 | 2013/2014 |
|-------------|-------------------------------------|------------|------------|
| 01-15-30-15 | Computer Services | \$2,500.00 | \$3,200.00 |
| | Annual software cost \$300 | | |
| | Annual Tax Billing \$1,000 | | |
| | Postage - Tax Bills 1,500 | | |
| | Postage - Foreclosure notices \$400 | | |
| 01-15-30-40 | Liens & Transfers | \$3,500.00 | \$2,800.00 |
| | Recording Tax Liens \$1300 | | |
| | Discharging Tax Liens \$ 1500 | | |

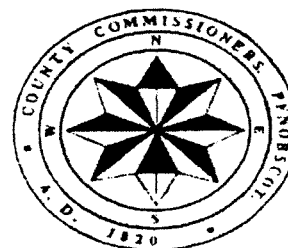
2013/2014
 Budget Draft
 04/23/2013

| Account Number | Account Name | 09/10 Budget | 09/10 Expended | 10/11 Budget | 10/11 Expended | 11/12 Budget | 11/12 Expended | 12/13 Budget | 12/13 Expended | 13/14 Proposed |
|----------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 45-10 | County Tax | | | | | | | | | |
| 45-10-55-10 | Tax | \$610,044.56 | \$610,044.00 | \$633,244.00 | \$633,243.00 | \$662,172.00 | \$638,333.00 | \$695,306.00 | \$695,506.00 | \$731,537.00 |
| | 45-10 Totals | \$610,044.56 | \$610,044.00 | \$633,244.00 | \$633,243.00 | \$662,172.00 | \$638,333.00 | \$695,306.00 | \$695,506.00 | \$731,537.00 |

STATE OF MAINE

PENOBSCOT, SS

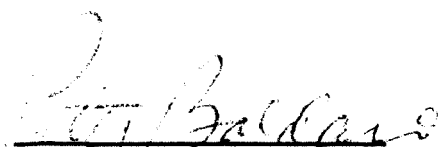
At a Court of County Commissioners begun and held at Bangor, within and for the County of Penobscot, on the first Tuesday of February, being February 5th, 2013.





PRESENT Honorable Peter K. Baldacci, Chair
Honorable Thomas J. Davis, Jr.
Honorable Laura Sanborn

ORDERED: That the following Cities, Towns, Plantations and Unorganized Territory in said County of Penobscot in accordance with the valuation as fixed by the Board of State Assessors, as provided by the law as a Board of Equalization, January 2013 and in accordance with the Penobscot County Budget Committee for the year 2012, laying a tax on the Cities, Towns, Plantations and Unorganized Territory for a just and fair proportion of their respective county taxes, and in said County of Penobscot for the year 2013 a sum of *Twelve Million, Seven Hundred Sixty Thousand, Five Hundred and Seventeen Dollars, \$12,759,266*, the rate being \$.001227 on the dollar, as provided by law.

| MUNICIPALITY | STATE VALUATION | COUNTY TAX | MUNICIPALITY | STATE VALUATION | COUNTY TAX |
|------------------|-----------------|--------------|-----------------------|-------------------------|---------------------|
| Alton | 40,350,000 | 49,509.45 | Kenduskeag | 71,650,000 | 87,914.55 |
| Bangor | 2,462,000,000 | 3,020,874.00 | Lagrange | 33,450,000 | 41,043.15 |
| Bradford | 58,250,000 | 71,472.75 | Lakeville | 64,350,000 | 78,957.45 |
| Bradley | 107,500,000 | 131,902.50 | Lee | 58,750,000 | 72,086.25 |
| Brewer | 716,000,000 | 878,532.00 | Levant | 149,050,000 | 182,884.35 |
| Burlington | 34,300,000 | 42,086.10 | Lincoln | 323,050,000 | 396,382.35 |
| Carmel | 161,600,000 | 198,283.20 | Lowell | 44,750,000 | 54,908.25 |
| Carroll | 23,700,000 | 29,079.90 | Mattawamkeag | 39,350,000 | 48,282.45 |
| Charleston | 66,200,000 | 81,227.40 | Maxfield | 7,700,000 | 9,447.90 |
| Chester | 60,200,000 | 73,865.40 | Medway | 60,350,000 | 74,049.45 |
| Clifton | 72,100,000 | 88,466.70 | Milford | 181,850,000 | 223,129.95 |
| Corinna | 106,750,000 | 130,982.25 | Millinocket | 187,100,000 | 229,571.70 |
| Corinth | 140,050,000 | 171,841.35 | Mt Chase | 34,400,000 | 42,208.80 |
| Dexter | 222,550,000 | 273,068.85 | Newburgh | 98,950,000 | 121,411.65 |
| Dixmont | 77,850,000 | 95,521.95 | Newport | 251,900,000 | 309,081.30 |
| Drew | 4,850,000 | 5,950.95 | Old Town | 482,750,000 | 592,334.25 |
| East Millinocket | 101,500,000 | 124,540.50 | Orono | 388,950,000 | 477,241.65 |
| Eddington | 164,100,000 | 201,350.70 | Orrington | 331,750,000 | 407,057.25 |
| Edinburg | 8,550,000 | 10,490.85 | Passadumkeag | 21,250,000 | 26,073.75 |
| Enfield | 146,350,000 | 179,571.45 | Patten | 38,250,000 | 46,932.75 |
| Etna | 68,150,000 | 83,620.05 | Plymouth | 72,400,000 | 88,834.80 |
| Exeter | 56,450,000 | 69,264.15 | Seboeis | 10,550,000 | 12,944.85 |
| Garland | 51,950,000 | 63,742.65 | Springfield | 17,900,000 | 21,963.30 |
| Glenburn | 280,850,000 | 344,602.95 | Stacyville | 17,950,000 | 22,024.65 |
| Greenbush | 53,550,000 | 65,705.85 | Stetson | 78,600,000 | 96,442.20 |
| Hampden | 596,200,000 | 731,537.40 | Veazie | 225,350,000 | 276,504.45 |
| Hermon | 432,650,000 | 530,861.55 | Webster | 7,150,000 | 8,773.05 |
| Holden | 275,250,000 | 337,731.75 | Winn | 21,200,000 | 26,012.40 |
| Howland | 62,250,000 | 76,380.75 | Woodville | 16,700,000 | 20,490.90 |
| Hudson | 93,300,000 | 114,479.10 | Penobscot Nation | 8,750,000 | 10,736.25 |
| | | | Unorganized Territory | 307,250,000 | 376,995.75 |
| | | | TOTAL | <u>\$10,398,750,000</u> | <u>\$12,759,266</u> |


 Honorable Peter K. Baldacci, Chair
 Commissioner
 County of Penobscot


 Honorable Thomas J. Davis, Jr.
 Commissioner
 County of Penobscot


 Honorable Laura Sanborn
 Commissioner
 County of Penobscot

| Account Number | Account Name | 09/10 | | 10/11 | | 11/12 | | 12/13 | | 13/14 | |
|----------------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------|
| | | Budget | Expended | Budget | Expended | Budget | Expended | Budget | Expended | Budget | Proposed |
| 01-25 | PLANNING/ASSESSING | | | | | | | | | | |
| 01-25-01-01 | Salaries | \$142,800.00 | \$139,748.00 | \$159,170.00 | \$150,541.00 | \$156,427.00 | \$157,818.00 | \$160,333.00 | \$124,467.00 | \$160,462.00 | |
| 01-25-01-05 | Wages | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | \$2,623.00 | \$3,000.00 | |
| 01-25-01-25 | Vehicle Expenses | \$500.00 | \$484.00 | \$500.00 | \$430.00 | \$2,000.00 | \$1,349.00 | \$2,500.00 | \$688.00 | \$2,500.00 | |
| 01-25-05-01 | FICA/Medicare | \$10,924.00 | \$10,164.00 | \$12,177.00 | \$10,886.00 | \$11,966.00 | \$11,423.00 | \$12,495.00 | \$9,219.00 | \$12,505.00 | |
| 01-25-05-05 | Retirement | \$11,995.00 | \$13,174.00 | \$13,371.00 | \$13,959.00 | \$13,140.00 | \$14,430.00 | \$13,468.00 | \$11,156.00 | \$13,479.00 | |
| 01-25-05-10 | Workers' Comp | \$1,248.00 | \$3,495.00 | \$1,300.00 | \$3,359.00 | \$3,200.00 | \$3,352.00 | \$2,956.00 | \$2,072.00 | \$2,100.00 | |
| 01-25-05-15 | Health Insurance | \$29,105.00 | \$28,807.00 | \$30,668.00 | \$31,733.00 | \$32,922.00 | \$33,691.00 | \$34,753.00 | \$26,536.00 | \$34,753.00 | |
| 01-25-05-20 | Life Insurance | \$400.00 | \$306.00 | \$400.00 | \$339.00 | \$400.00 | \$339.00 | \$400.00 | \$254.00 | \$400.00 | |
| 01-25-05-25 | Dental Insurance | \$450.00 | \$438.00 | \$450.00 | \$450.00 | \$450.00 | \$450.00 | \$450.00 | \$338.00 | \$450.00 | |
| 01-25-10-01 | Office Supplies | \$1,000.00 | \$1,409.00 | \$1,000.00 | \$1,167.00 | \$1,000.00 | \$2,005.00 | \$1,500.00 | \$549.00 | \$1,500.00 | |
| 01-25-10-05 | Postage/Shipping | \$700.00 | \$696.00 | \$700.00 | \$670.00 | \$700.00 | \$810.00 | \$1,000.00 | \$989.00 | \$1,500.00 | |
| 01-25-10-15 | Books/Publications | \$1,000.00 | \$898.00 | \$1,000.00 | \$942.00 | \$1,500.00 | \$778.00 | \$1,500.00 | \$569.00 | \$1,000.00 | |
| 01-25-10-17 | Tree Planting | \$1,200.00 | \$215.00 | \$750.00 | \$0.00 | \$750.00 | \$0.00 | \$750.00 | \$473.00 | \$750.00 | |
| 01-25-15-01 | Telephone | \$750.00 | \$713.00 | \$750.00 | \$634.00 | \$750.00 | \$701.00 | \$750.00 | \$541.00 | \$750.00 | |
| 01-25-20-01 | Software Contracts | \$5,000.00 | \$4,376.00 | \$4,200.00 | \$3,823.00 | \$5,000.00 | \$3,325.00 | \$4,000.00 | \$7,258.00 | \$4,400.00 | |
| 01-25-30-30 | External Printing | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 01-25-30-60 | Dues | \$600.00 | \$495.00 | \$600.00 | \$501.00 | \$600.00 | \$650.00 | \$800.00 | \$257.00 | \$800.00 | |
| 01-25-30-80 | Travel/Training | \$800.00 | \$536.00 | \$800.00 | \$1,746.00 | \$800.00 | \$92.00 | \$1,200.00 | \$952.00 | \$1,000.00 | |
| 01-25-30-85 | Zoning | \$7,000.00 | \$5,750.00 | \$7,000.00 | \$2,051.00 | \$7,000.00 | \$3,195.00 | \$5,000.00 | \$1,472.00 | \$4,800.00 | |
| 01-25-35-01 | Legal | \$12,000.00 | \$10,013.00 | \$12,000.00 | \$8,013.00 | \$12,000.00 | \$4,486.00 | \$6,000.00 | \$3,345.00 | \$6,000.00 | |
| | Total 01-25 | \$227,472.00 | \$221,717.00 | \$246,836.00 | \$231,244.00 | \$250,605.00 | \$238,894.00 | \$252,855.00 | \$193,658.00 | \$252,149.00 | |

2013/2014
BUDGET EXPLANATION SHEET

ACCOUNT NAME: SALARIES
ACCOUNT NUMBER: 01-25-01-01
2012/2013 APPROPRIATION: \$160,333
REQUESTED 2013/2014 APPROPRIATION: \$160,462**

| | | |
|-----------------------------|-----------|--------------|
| ASSESSOR | \$33.01 | \$ 68,660.80 |
| PLANNER | \$30.45 | \$ 63,336.00 |
| ADMIN ASSIST (24 HRS/WK) | \$19.14** | \$ 28,465.48 |

**INCLUDES VACATION/SICK TIME ALSO
RATE IN PREVIOUS YEARS BUDGET CORRECTED

ACCOUNT NAME: WAGES
ACCOUNT NUMBER: 01-25-01-05
2012/2013 APPROPRIATION: \$3,000
REQUESTED 2013/2014 APPROPRIATION: \$3,000

PART TIME PERSON SCANNING MAP/LOT FILES INTO ONLINE DATABASE
FOR EASY RETRIEVAL AND SHARING WITH CUSTOMERS. THIS ALSO
PRESERVES RECORDS OFFSITE.

2013/2014
BUDGET EXPLANATION SHEET

ACCOUNT NAME: VEHICLE EXPENSES
ACCOUNT NUMBER: 01-25-01-25
2012/2013 APPROPRIATION: \$2,500
REQUESTED 2013/2014 APPROPRIATION: \$2,500

VEHICLE EXPENSE REIMBURSEMENT FOR ASSESSOR FIELD WORK.

ACCOUNT NAME: FICA/MEDICARE
ACCOUNT NUMBER: 01-25-05-01
2012/2013 APPROPRIATION: \$12,495
REQUESTED 2013/2014 \$12,504.84

TOWN'S PORTION OF FICA/MEDICARE FOR SALARIES AND WAGES.

$\$150,462 \times 0.0765 = \$12,504.84$

2013/2014
BUDGET EXPLANATION SHEET

| | |
|--------------------------------------|-------------|
| ACCOUNT NAME: | RETIREMENT |
| ACCOUNT NUMBER: | 01-25-05-05 |
| 2012/2013 APPROPRIATION: | \$12,495 |
| REQUESTED 2013/2014: | \$13,478.81 |
| EMPLOYER CONTRIBUTION FOR RETIREMENT | |
| \$160,462 X .0840 = | \$13,478.81 |

| | |
|--------------------------|-----------------------|
| ACCOUNT NAME | WORKER'S COMPENSATION |
| ACCOUNT NUMBER | 01-25-05-10 |
| 2012/2013 APPROPRIATION: | \$2,956 |
| REQUESTED 2013/2014 | \$2,100 |

WORKER'S COMPENSATION FOR ASSESSING/PLANNING DEPARTMENT
THAT REFLECTS A DECREASE FROM THE PREVIOUS YEAR.

2013/2014
BUDGET EXPLANATION SHEET

| | |
|--------------------------|------------------|
| ACCOUNT NAME: | HEALTH INSURANCE |
| ACCOUNT NUMBER: | 01-25-05-15 |
| 2012/2013 APPROPRIATION: | \$34,753 |
| REQUESTED 2013/2014 | \$34,753 |

THIS IS THE TOWN AMOUNT FOR THREE EMPLOYEES.

| | |
|--------------------------|----------------|
| ACCOUNT NAME: | LIFE INSURANCE |
| ACCOUNT NUMBER: | 01-25-05-20 |
| 2012/2013 APPROPRIATION: | \$400 |
| REQUESTED 2013/2014 | \$400 |

THIS IS THE TOWN AMOUNT FOR THREE EMPLOYEES.

| | |
|--------------------------|------------------|
| ACCOUNT NAME: | DENTAL INSURANCE |
| ACCOUNT NUMBER: | 01-25-05-25 |
| 2012/2013 APPROPRIATION: | \$450 |
| REQUESTED 2013/2014 | \$450 |

THIS IS THE TOWN AMOUNT FOR THREE EMPLOYEES.

2013/2014
BUDGET EXPLANATION SHEET

| | |
|--------------------------|-----------------|
| ACCOUNT NAME: | OFFICE SUPPLIES |
| ACCOUNT NUMBER: | 01-25-10-01 |
| 2012/2013 APPROPRIATION: | \$1500 |
| REQUESTED 2013/2014 | \$1500 |

GENERAL SUPPLIES USED IN THE ASSESSOR/PLANNER/CEO OFFICES.

| | |
|--------------------------|------------------|
| ACCOUNT NAME: | POSTAGE/SHIPPING |
| ACCOUNT NUMBER: | 01-25-10-05 |
| 2012/2013 APPROPRIATION: | \$1000 |
| REQUESTED 2013/2014 | \$1500 |

THE POSTAGE AMOUNT HAS INCREASED TO REFLECT THE ACTUAL COSTS ASSOCIATED WITH THE MAILINGS FROM THE ASSESSING/PLANNING/CEO OFFICES. BOOKS AND PUBLICATIONS HAS BEEN REDUCED BY \$500 TO ADJUST THE BUDGET.

| | |
|--------------------------|--------------------|
| ACCOUNT NAME: | BOOKS/PUBLICATIONS |
| ACCOUNT NUMBER: | 01-25-10-15 |
| 2012/2013 APPROPRIATION: | \$1500 |

2013/2014
BUDGET EXPLANATION SHEET

BOOKS/PUBLICATIONS CONTINUED:

REQUESTED 2013/2014 \$1000

REDUCED BY \$500 TO COVER THE ADJUSTMENT IN POSTAGE.
PUBLICATIONS NEEDED TO KEEP THE CEO, PLANNER AND ASSESSOR
CURRENT ON LAW CHANGES AND UPDATES.

ACCOUNT NAME: TREE PLANTING

ACCOUNT NUMBER: 01-25-10-17

2012/2013 APPROPRIATION: \$750

REQUESTED 2013/2014 \$750

THESE FUNDS ARE USED TO PLANT TREES AT VARIOUS LOCATIONS
AND FACILITIES THROUGHOUT TOWN. IT IS ALSO USED BY THE
CONSERVATION COMMISSION, AS NEEDED.

ACCOUNT NAME: TELEPHONE

ACCOUNT NUMBER: 01-25-15-01

2012/2013 APPROPRIATION: \$750

REQUESTED 2013/2014 \$750

THIS INCLUDES PHONE FOR CEO, PLANNER, ADMINISTRATIVE
ASSISTANT, GIS/IT, ASSESSOR AND SOME PUBLIC WORKS.

2013/2014
BUDGET EXPLANATION SHEET

ACCOUNT NAME: SOFTWARE CONTRACTS
ACCOUNT NUMBER: 01-25-20-01
2012/2013 APPROPRIATION: \$4,000
REQUESTED 2013/2014 \$4,400

THIS COVERS OUR ANNUAL LICENSE FEES FOR ASSESSING, MARSHALL AND SWIFT AND THE WINDOWS VERSION OF CEO.

ACCOUNT NAME: DUES
ACCOUNT NUMBER: 01-25-30-60
2012/2013 APPROPRIATION: \$800
REQUESTED 2013/2014 \$800

PAYMENTS FOR PLANNER, ASSESSOR AND ADMINISTRATIVE ASSISTANT.

ACCOUNT NAME: TRAVEL/TRAINING
ACCOUNT NUMBER: 01-25-30-80
2012/2013 APPROPRIATION: \$1,200
REQUESTED 2013/2014: \$1,000

2013/2014
BUDGET EXPLANATION SHEET

TRAVEL/TRAINING CONTINUED:

THESE FUNDS ARE USED FOR EDUCATION AND TRAINING FOR THE PLANNER, ASSESSOR, ADMINISTRATIVE ASSISTANT, PLANNING BOARD, BOARD OF ASSESSMENT REVIEW AND THE BOARD OF APPEALS.

| | |
|--------------------------|-------------|
| ACCOUNT NAME: | ZONING |
| ACCOUNT NUMBER: | 01-25-30-85 |
| 2012/2013 APPROPRIATION: | \$5,000 |
| REQUESTED 2013/2014: | \$4,800 |

THIS ACCOUNT COVERS THE COST OF ADVERTISING AND REVIEW BY WOODARD AND CURRAN FOR SUBDIVISIONS, ETC.

| | |
|--------------------------|-------------|
| ACCOUNT NAME: | LEGAL |
| ACCOUNT NUMBER: | 01-25-35-01 |
| 2012/2013 APPROPRIATION: | \$6,000 |
| REQUESTED 2013/2014: | \$6,000 |

THIS ACCOUNT COVERS ANY ASSOCIATED COSTS FOR LEGAL REVIEW.

2013/2014
Budget Draft
04/23/2013

| Account Number | Account Name | 09/10 Budget | 09/10 Expended | 10/11 Budget | 10/11 Expended | 11/12 Budget | 11/12 Expended | 12/13 Budget | 12/13 Expended | 13/14 Proposed |
|----------------|-----------------------------|--------------------|--------------------|--------------------|---------------------|--------------------|---------------------|---------------------|--------------------|---------------------|
| 01-30 | Economic Development | | | | | | | | | |
| 01-30-01-01 | Salaries | \$52,500.00 | \$49,802.00 | \$54,338.00 | \$62,585.00 | \$55,968.00 | \$63,310.00 | \$65,000.00 | \$50,623.00 | \$65,000.00 |
| 01-30-05-01 | Fical/Medicare | \$4,016.00 | \$3,443.00 | \$4,157.00 | \$4,380.00 | \$4,282.00 | \$4,383.00 | \$4,973.00 | \$3,526.00 | \$4,973.00 |
| 01-30-05-05 | Retirement | \$4,410.00 | \$3,940.00 | \$4,565.00 | \$4,964.00 | \$4,701.00 | \$5,103.00 | \$5,460.00 | \$4,211.00 | \$5,460.00 |
| 01-30-05-10 | Workers' Comp | \$120.00 | \$294.00 | \$120.00 | \$282.00 | \$300.00 | \$288.00 | \$306.00 | \$214.00 | \$306.00 |
| 01-30-05-15 | Health Insurance | \$14,064.00 | \$14,233.00 | \$14,819.00 | \$15,334.00 | \$15,909.00 | \$16,280.00 | \$16,794.00 | \$12,823.00 | \$16,794.00 |
| 01-30-05-20 | Life Insurance | \$150.00 | \$108.00 | \$150.00 | \$113.00 | \$150.00 | \$113.00 | \$150.00 | \$85.00 | \$150.00 |
| 01-30-05-25 | Dental Insurance | \$185.00 | \$150.00 | \$185.00 | \$150.00 | \$185.00 | \$150.00 | \$150.00 | \$113.00 | \$150.00 |
| 01-30-10-01 | Office Supplies | \$1,000.00 | \$527.00 | \$250.00 | \$453.00 | \$250.00 | \$13.00 | \$1,000.00 | \$243.00 | \$750.00 |
| 01-30-10-05 | Postage/Shipping | \$750.00 | \$0.00 | \$250.00 | \$5.00 | \$350.00 | \$0.00 | \$500.00 | \$0.00 | \$0.00 |
| 01-30-15-01 | Telephone | \$250.00 | \$0.00 | \$150.00 | \$0.00 | \$250.00 | \$0.00 | \$500.00 | \$0.00 | \$0.00 |
| 01-30-30-01 | Advertising | \$1,500.00 | \$2,595.00 | \$2,500.00 | \$2,635.00 | \$1,500.00 | \$1,758.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| 01-30-30-45 | Marketing | \$1,000.00 | \$1,371.00 | \$500.00 | \$790.00 | \$3,000.00 | \$2,350.00 | \$3,500.00 | \$3,500.00 | \$3,500.00 |
| 01-30-30-60 | Dues | \$500.00 | \$143.00 | \$250.00 | \$100.00 | \$250.00 | \$3,265.00 | \$3,500.00 | \$3,460.00 | \$3,500.00 |
| 01-30-30-80 | Training/Travel | \$5,000.00 | \$3,449.00 | \$4,000.00 | \$4,704.00 | \$4,000.00 | \$4,393.00 | \$4,000.00 | \$1,751.00 | \$3,000.00 |
| 01-30-35-01 | Legal | \$1,000.00 | \$1,982.00 | \$500.00 | \$4,786.00 | \$1,000.00 | \$13,601.00 | \$8,000.00 | \$8,747.00 | \$8,000.00 |
| | Total 01-30 | \$86,445.00 | \$82,037.00 | \$86,734.00 | \$101,281.00 | \$92,095.00 | \$115,007.00 | \$115,833.00 | \$91,296.00 | \$113,583.00 |

| Account Number | Economic Development | 2012-2013 | 2013/2014 |
|----------------|--|--------------|--------------|
| 01-30-01-01 | Salaries | | |
| | Economic & Community Development Director Rate: \$31.25 - Salary \$65,000 | \$65,000.00 | \$65,000.00 |
| 01-30-05-01 | FICA/MED | | |
| | 7.65% X \$65,000 | \$4,973.00 | \$4,973.00 |
| 01-30-05-05 | Retirement | | |
| | 8.4% X \$65,000 | \$5,460.00 | \$5,460.00 |
| 01-30-05-10 | Worker's Comp | \$306.00 | \$306.00 |
| 01-30-05-15 | Health Insurance - 1 family plan | \$16,794.00 | \$16,794.00 |
| 01-30-05-20 | Life Insurance | \$150.00 | \$150.00 |
| 01-30-05-25 | Dental | \$150.00 | \$150.00 |
| 01-30-10-01 | Office Supplies | \$1,000.00 | \$750.00 |
| 01-30-10-05 | Postage | \$500.00 | \$0.00 |
| 01-30-15-01 | Telephone | \$500.00 | \$0.00 |
| 01-30-30-01 | Advertising | \$2,000.00 | \$2,000.00 |
| 01-30-30-45 | Marketing | \$3,500.00 | \$3,500.00 |
| 01-30-30-60 | Dues Includes cost of BRDA dues | \$3,500.00 | \$3,500.00 |
| 01-30-30-80 | Training/Travel | \$4,000.00 | \$3,000.00 |
| 01-30-35-01 | Legal costs associated with projects, business park | \$8,000.00 | \$8,000.00 |
| | | \$115,833.00 | \$113,583.00 |

2013/2014
Budget Draft
04/23/2013

| Account Number | Account Name | 09/10 Budget | 09/10 Expended | 10/11 Budget | 10/11 Expended | 11/12 Budget | 11/12 Expended | 12/13 Budget | 12/13 Expended 3/31/2013 | 13/14 Proposed |
|----------------|--------------------|--------------------|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|-----------------------------|---------------------|
| | GIS/IT | | | | | | | | | |
| 01-02-01-05 | Wages | \$44,000.00 | \$46,456.00 | \$47,817.00 | \$49,810.00 | \$50,861.00 | \$50,846.00 | \$52,133.00 | \$41,042.00 | \$52,132.00 |
| 01-02-05-01 | FICA/MED | \$3,366.00 | \$3,451.00 | \$3,658.00 | \$3,810.00 | \$3,890.00 | \$3,536.00 | \$3,988.00 | \$2,863.00 | \$3,988.00 |
| 01-02-05-05 | Retirement | \$3,696.00 | \$4,092.00 | \$4,256.00 | \$4,433.00 | \$4,300.00 | \$4,526.00 | \$4,640.00 | \$3,653.00 | \$4,640.00 |
| 01-02-05-10 | W/C | \$210.00 | \$0.00 | \$210.00 | \$0.00 | \$0.00 | \$0.00 | \$245.00 | \$172.00 | \$245.00 |
| 01-02-05-15 | Health Insurance | \$7,520.00 | \$7,611.00 | \$14,819.00 | \$15,897.00 | \$15,909.00 | \$16,280.00 | \$16,794.00 | \$12,823.00 | \$16,794.00 |
| 01-02-05-20 | Life | \$134.00 | \$108.00 | \$134.00 | \$113.00 | \$134.00 | \$113.00 | \$134.00 | \$85.00 | \$134.00 |
| 01-02-05-25 | Dental | \$150.00 | \$150.00 | \$150.00 | \$150.00 | \$150.00 | \$150.00 | \$150.00 | \$113.00 | \$150.00 |
| 01-02-10-01 | Supplies | \$3,000.00 | \$2,893.00 | \$2,000.00 | \$1,755.00 | \$2,000.00 | \$936.00 | \$2,000.00 | \$1,945.00 | \$1,500.00 |
| 01-02-10-05 | Postage/Shipping | \$450.00 | \$420.00 | \$350.00 | \$125.00 | \$350.00 | \$188.00 | \$350.00 | \$104.00 | \$300.00 |
| 01-02-20-01 | Equipment Replace | \$16,035.00 | \$16,147.00 | \$25,868.00 | \$20,875.00 | \$20,350.00 | \$19,221.00 | \$34,850.00 | \$23,264.00 | \$32,350.00 |
| 01-02-30-60 | Dues | \$200.00 | \$175.00 | \$200.00 | \$200.00 | \$225.00 | \$266.00 | \$300.00 | \$200.00 | \$300.00 |
| 01-02-30-80 | Train/Travel | \$1,500.00 | \$1,434.00 | \$1,500.00 | \$2,038.00 | \$1,300.00 | \$1,291.01 | \$1,500.00 | \$1,790.00 | \$1,800.00 |
| 01-01-35-01 | Legal | \$2,000.00 | \$2,000.00 | \$1,000.00 | \$720.00 | \$1,000.00 | \$0.00 | \$1,000.00 | \$0.00 | \$750.00 |
| | Total 01-02 | \$82,261.00 | \$84,937.00 | \$101,962.00 | \$99,926.00 | \$100,469.00 | \$97,353.01 | \$118,084.00 | \$88,054.00 | \$115,083.00 |

2013/2014
BUDGET EXPLANATION SHEET

Account Name: GIS/IT

Account Number: 01-02-

2012/2013 Appropriation: \$117,838.53

Requested 2013/2014 Appropriation: \$114,838.53 115,053 (including worker's comp)

Differences from last include going to a lease-based system for computers, with a current annual payment of \$4,800 which covers 27 computers, \$500 per year for online data backup service for satellite locations, and \$1,200 per year to maintain the online web GIS. These amounts are not increases, as I was able to save money by doing a lease, and was able to adjust other budget items such as Legal and Office Supplies, which I have found I do not use as much as previously estimated and budgeted. Due to re-evaluating all line items, the overall budget has decreased by 2.5%

Thank you.

Respectfully submitted,

Gretchen Heldmann
GIS/IT Specialist

| Item | Price | Quantity | Total | Description/Reason Why Needed |
|--|-------------|----------|-------------|---|
| 01-05 Wages | \$52,132.53 | 1 | \$52,132.53 | |
| 05-01 FICA/MEDI | \$3,988.00 | 1 | \$3,988.00 | |
| 05-05 Retirement | \$4,640.00 | 1 | \$4,640.00 | |
| 05-10 Workers Compensation | \$0.00 | 1 | \$0.00 | |
| 05-15 Health Insurance | \$16,794.00 | 1 | \$16,794.00 | |
| 05-20 Life Insurance | \$134.00 | 1 | \$134.00 | |
| 05-25 Dental Insurance | \$150.00 | 1 | \$150.00 | |
| 10-01 Office Supplies | \$1,500.00 | 1 | \$1,500.00 | mostly ink for plotter and color printer, paper |
| 10-05 Postage/Shipping | \$300.00 | 1 | \$300.00 | mailing out requests |
| GIS Software | \$1,500.00 | 1 | \$1,500.00 | |
| WebGIS Service | \$1,200.00 | 1 | \$1,200.00 | online interactive maps |
| Ambulance laptops | \$175.00 | 2 | \$350.00 | maintenance agreement for current ambulance laptops |
| Transco Municipal Lease Program | \$10,000.00 | 1 | \$10,000.00 | continuing to pay municipal lease program for copiers and printers; also covers all toner and service. Includes machines for: Town Office, Public Safety, Library, Public Works |
| Computer Replacement Lease Payments | \$4,800.00 | 1 | \$4,800.00 | this will cover two lease payments for 27 mission critical computers. The leases are 48 months and were negotiated and executed last year. |
| Anti-virus yearly contract | \$1,500.00 | 1 | \$1,500.00 | covers all 65 computers and servers |
| Data backup service | \$500.00 | 1 | \$500.00 | covers satellite locations (Skehan Rec Center, Library, Pool, Public Works) |
| Catastrophic Loss | \$5,000.00 | 1 | \$5,000.00 | general rule is to keep 15% of estimated value of current inventory - this is less than that |
| Software Updates & Renewals | \$1,000.00 | 1 | \$1,000.00 | this will cover a few unforeseen software updates throughout the year should they arise |
| Ongoing maintenance & upgrades to hardware | \$1,500.00 | 1 | \$1,500.00 | this item will cover computer components that need to be replaced that are out of warranty such as monitors, internal hardware on the older machines, and peripherals |
| IT assistance contract | \$5,000.00 | 1 | \$5,000.00 | assistance with server and network maintenance |
| 20-01 Equipment Replacement | TOTAL | | \$32,350.00 | \$34,850 last year |
| 30-60 Professional Dues | \$300.00 | 1 | \$300.00 | Maine GIS Users Group annual membership fee, Intern forester license, SAF membership |
| 30-80 Travel & Training | \$1,800.00 | 1 | \$1,800.00 | MMA conference, MapInfo user's meetings, MEGUG meetings, SAF meetings - most of these are for continuing ed |
| 35-01 Legal | \$750.00 | 1 | \$750.00 | |

GRAND TOTAL \$114,838.53
 -1,845
 Worker's Comp
 115,083.

2013/2014
Budget Draft
04/23/2013

| Number | Account Name | 09/10 Budget | 09/10 Expended | 10/11 Budget | 10/11 Expended | 11/12 Budget | 11/12 Expended | 12/13 Budget | 12/13 Expended | 13/14 |
|--------------|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | | | | | | | | | Expended | Proposed |
| | | | | | | | | | 3/31/2013 | |
| 01-03 | COMMUNICATIONS | | | | | | | | | |
| 01-03-01-05 | Cable TV Wages | \$20,090.00 | \$11,166.00 | \$15,000.00 | \$8,970.00 | \$11,700.00 | \$3,395.00 | \$11,700.00 | \$4,082.00 | \$5,400.00 |
| 01-03-05-01 | FICA/MED | \$1,537.00 | \$803.00 | \$1,148.00 | \$601.00 | \$894.00 | \$137.00 | \$894.00 | \$81.00 | \$413.00 |
| 01-03-05-10 | Worker's Comp | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$46.00 | \$33.00 | \$46.00 |
| 01-03-01-05 | Program Develop. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 01-03-10-01 | Office Supplies | \$1,500.00 | \$163.00 | \$1,500.00 | \$298.00 | \$1,000.00 | \$0.00 | \$1,000.00 | \$125.00 | \$1,000.00 |
| 01-03-15-01 | Internet Costs | \$1,515.00 | \$1,722.00 | \$1,500.00 | \$2,195.00 | \$5,311.00 | \$240.00 | \$5,311.00 | \$828.00 | \$3,200.00 |
| 01-03-16-01 | Special Events | \$500.00 | \$1,779.00 | \$500.00 | \$458.00 | \$500.00 | \$0.00 | \$500.00 | \$0.00 | \$500.00 |
| 01-03-20-05 | Equipment Maint. | \$500.00 | \$84.00 | \$500.00 | \$650.00 | \$500.00 | \$75.00 | \$500.00 | \$50.00 | \$500.00 |
| 01-03-25-10 | Rental | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 01-03-30-15 | Computer/Equipment | \$2,000.00 | \$1,855.00 | \$2,000.00 | \$2,147.00 | \$1,000.00 | \$1,245.00 | \$0.00 | \$0.00 | \$0.00 |
| 01-03-30-30 | Printing/Publications | \$6,000.00 | \$7,419.00 | \$6,000.00 | \$9,232.00 | \$9,662.00 | \$6,315.00 | \$10,420.00 | \$8,618.00 | \$10,420.00 |
| | Total 01-03 | \$33,642.00 | \$24,991.00 | \$28,148.00 | \$24,551.00 | \$30,567.00 | \$11,407.00 | \$30,371.00 | \$13,817.00 | \$21,479.00 |

| 2013/2014 Communications Budget | | | |
|---------------------------------|---|-------------|-------------|
| Sub Account Itemization | | | |
| | | 2011/12 | 2012/13 |
| 01-02-01-05 | Wages | \$11,700.00 | \$5,400.00 |
| | Town Council Meetings | | |
| | 12 X 2 X 3 hours X \$15 = \$1,080 | | |
| | Planning Board Meetings | | |
| | 12 X 1 X 3 X \$15 = \$540 | | |
| | Program/Video Development | | |
| | 15 hrs mth X 12 x \$15 = \$2700 | | |
| | Special Meetings | | |
| | 12 X 2persons X \$15 X 3 hours = \$1,080 | | |
| 01-03-05-01 | FICA/MED | \$894.00 | \$413.00 |
| | 7.65% X wages | | |
| 01-03-10-01 | Office Supplies | \$1,000.00 | \$1,000.00 |
| | Supplies for the production of videos, copying | | |
| 01-03-15-01 | Internet Costs | \$5,311.00 | \$3,200.00 |
| | U-tube project \$600 | | |
| | Annual GovOffice Fee = \$1500 | | |
| | Time Warner \$84.26 X 12 = \$1011.12 | | |
| 01-03-16-01 | Special Events | \$500.00 | \$500.00 |
| | Costs associated with hosting meetings/programs | | |
| 01-03-20-05 | Equipment Maintenance | \$500.00 | \$500.00 |
| | This line item covers any needed repairs to the equipment that runds the cable tv channel | | |
| 01-03-30-15 | Computer/Equipment | \$1,000.00 | \$0.00 |
| | This line item covers the cost for updates for programming for software and hardware nees that may arise. New equipment in 2010 and PEG grant associated with new Time Warner Contract allow this line item to be removed | | |
| 01-03-30-30 | Printing/Publications | \$9,662.00 | \$10,420.00 |
| | Newsletter layout \$250 qtr X 4 = \$1000 | | |
| | Printing - 8 -12 pages \$1900 X 4=\$7600 | | |
| | postage \$455 X 4 = \$1820 | | |
| | Totals | \$30,567.00 | \$21,433.00 |

2013/2014
 Budget Draft
 04/23/2013

| Account Number | Account Name | 09/10 Budget | 09/10 Expended | 10/11 Budget | 10/11 Expended | 11/12 Budget | 11/12 Expended | 12/13 Budget | 12/13 Expended 3/31/2013 | 13/14 Proposed |
|----------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|--------------------|
| 25-10 | The Bus | | | | | | | | | |
| 25-10-55-15 | Expense | \$58,000.00 | \$43,134.00 | \$52,000.00 | \$36,044.00 | \$72,000.00 | \$56,332.00 | \$73,000.00 | \$46,066.00 | \$89,380.00 |
| | 25-10 Total | \$58,000.00 | \$43,134.00 | \$52,000.00 | \$36,044.00 | \$72,000.00 | \$56,332.00 | \$73,000.00 | \$46,066.00 | \$89,380.00 |