

INFRASTRUCTURE COMMITTEE MEETING

6:00 P.M.

Monday, April 27, 2015

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES – 03/23/2015 Meeting
2. OLD BUSINESS
  - a. Public Works Director Search Update
  - b. Route 1A/Old County Road Sewer Bid Results
  - c. Hampden Farmer's Market 2015
3. NEW BUSINESS
  - a. Request to open Transfer Station for Wood Disposal
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

## INFRASTRUCTURE COMMITTEE MEETING MINUTES

Monday, March 23, 2015

### Attending:

Councilor Dennis Marble	Mayor Dennis Ryder
Councilor Carol Duprey	Town Manager Sue Lessard
Councilor William Shakespeare	Resident Alex King
Councilor Stephen Wilde	Librarian Debbie Lozito
Councilor Terry McAvoy	Water Dist. Supt. Jamie Holyoke

The meeting was opened at 6 p.m. by Chairman Marble. In order to accommodate those attending on specific subjects, items 3 a, b, d were discussed out of agenda order.

1. MINUTES – 02/23/2015 Meeting – Motion by Councilor Ryder, seconded by Councilor McAvoy to approve the 2/23/15 minutes as presented. Unanimous vote in favor.
2. OLD BUSINESS
  - a. Public Works Equipment – Review of Repair Costs – Councilor Wilde – Councilor Wilde reviewed the information presented related to the repair costs for each piece of Public Works equipment. He indicated that he was looking to see what kind of process was used to keep track of this information and was satisfied that the format in which it was presented would be helpful to the department head and Town Manager and also helpful to the Town Council as it considers equipment replacement. He thanked the Manager for refining the information so that it was more usable.
  - b. Public Works Director Search Update – The Manager presented information related to the time line for replacing the Public Works Director. Initial interviews will be held the last week of March, second interviews will be held the first full week in April, finalists should be selected by the third week in April with the goal of making a job offer to a candidate by the first week of May 2015.
3. NEW BUSINESS
  - a. Sewer Work – Old County Road/Route 1A – The Manager presented information related to the possibility of the Town joining with the Water District construction project on Old County/Route 1A for the purpose of replacing a line under Route 1A. Mayor Ryder had questions related to whether or not this work is something that the Town Public Works crew could do to possibly save money. Water District Superintendent Jamie Holyoke indicated that the District would need to know by April 16<sup>th</sup> whether or not the project should be included. The Manager will get more specific information and bring it to the Planning & Development Committee so that this item can be discussed again prior to the Council meeting on April 6<sup>th</sup>.
  - b. Library Grant – LED Lighting Project – Librarian Debbie Lozito presented information on the grant that the Library had received from the Stephen King Foundation for work at the library, including replacement of all lighting (inside and out) with LED fixtures and bulbs. It was the consensus of the Committee that

due to the cost of this project it would have to be put out for bid even though specifics on the job had been prepared by Hampden Electric. Bidders will be asked to provide fixtures/bulbs identical to those presented as part of the project specifications prepared for the grant application.

- c. Cleaning – Municipal Building – Councilor Shakespeare – Councilor Shakespeare indicated that he had asked for additional information on this subject to find out more details on what the cleaning services for the building covered. He had a chance to meet the cleaning service owner after a meeting here and is satisfied that the Town is getting good value for the amount paid for the service. The Manager also provided historical information on what the Town had done over time in regard to having the building cleaned.
  - d. Water District - Request to use land for well – Water District Superintendent Jamie Holyoke explained to the Committee that the Water District is seeking to locate a back-up well to provide water in the event that the supply from Bangor is cut off or limited due to some event such as a main break or supply problem. There is an aquifer behind the district but the quality of the water is not as good as the water quality in the aquifer off Main Road North which includes land owned by Avalon Village, the Lane subdivision and the Town where the library sits. The District is looking for permission to drill test wells to see if the water quality and quantity is sufficient to meet the needs of the District in the event of a problem with the Bangor water supply. Motion by Councilor Ryder, seconded by Councilor Shakespeare to recommend to the Council that the Water District be allowed to drill test wells on the library property for possible location of a backup well for the Water District.
4. PUBLIC COMMENTS - None
  5. COMMITTEE MEMBER COMMENTS – Mayor Ryder asked about progress with construction of picnic tables for the parks and for installation of the GPS units on public works vehicles.

Motion by Mayor Ryder, seconded by Councilor Shakespeare to adjourn at 7:15 p.m.

Respectfully submitted,

Susan Lessard  
Town Manager



26

Susan Lessard &lt;manager@hampdenmaine.gov&gt;

---

## Route 1A Sewer Pipe Bursting Work

---

Charlie Smith &lt;cesmith@woodardcurran.com&gt;

Tue, Apr 21, 2015 at 10:57 AM

To: "publicworks@hampdenmaine.gov" &lt;publicworks@hampdenmaine.gov&gt;

Cc: "manager@hampdenmaine.gov" &lt;manager@hampdenmaine.gov&gt;, Ron Hidu &lt;rhidu@woodardcurran.com&gt;

Greg,

Eight contractors submitted bids to the Hampden Water District for the Route 1A & Coldbrook Road Water Main Replacement Project, which included a Bid Alternate for pipe bursting 250 LF of sewer main near the intersection of Route 1A and Old County Road. I have attached a copy of the bid tab for your reference. Gardner Construction of Hermon submitted the low bid for the Base Bid, and we anticipate the Hampden Water District will award the Base Bid work to Gardner Construction at the District's board meeting on Thursday 4/23.

Prices for the Bid Alternate work ranged from \$17,250 to \$40,000 with an average price of \$23,238 compared to our engineer's estimate of \$24,300. Gardner's price for the Bid Alternate fell in the middle of the spectrum at \$21,500. Although Gardner's price for the Bid Alternate work is not the lowest, it is a fair price in line with what we have seen on other similar projects. In addition, it is unlikely that low bidder for the Bid Alternate work would stand by their price, as their price likely factors in having equipment/laborers on site for the water project.

If the Town still wishes to move forward with the sewer work, we recommend awarding the Bid Alternate work to Gardner Construction for \$21,500. I understand that the Town will not be able to approve this work before the Hampden Water District's board meeting, therefore I will recommend that the Water District award only the Base Bid at this time, with the understanding that the Bid Alternate will be added to the project as a change order once the Town approves the work.

Please let me know if this approach is acceptable, and if so, when you think the Town will approve the work. Give me a call if you have any questions.

Thanks,

Charlie

Charlie Smith

Engineer

Woodard & Curran

One Merchants Plaza

2c

TO: Infrastructure Committee  
FROM: Sue Lessard, Town Manager  
DATE: April 23, 2015  
RE: Hampden Farmer's Market 2015

The purpose of this memo is to explain this item on the agenda. A Councilor had received questions from a resident as to why there was not sufficient room for additional vendors at the Farmer's Market that is held at the Municipal Building on Friday afternoons in the summer/fall. I reached out to the Farmer's Market for information (attached).

As a result of the information provided and because of questions raised by a resident, I have asked a representative from the Farmer's Market to come and discuss the need for limiting vendors, etc. with the Infrastructure Committee since it is operating on town property.



Susan Lessard <manager@hampdenmaine.gov>

---

## Farmer's Market

7 messages

---

**Susan Lessard** <manager@hampdenmaine.gov>

Thu, Apr 9, 2015 at 2:07 PM

To: Whites Farm <hello@whitesfarm.org>

Good afternoon,

I am writing to discuss the Farmer's Market held in front of the Municipal Building on Fridays in the summer/fall. I received a call from a Town Councilor who had been contacted by a person who wanted to participate in this upcoming season but was told that there was no more room at this location for another vendor. I was somewhat confused by that because only the center of the front lot is used for booths and there is considerable space around the outside of that space that could also be utilized.

Could you please let me know if there is a problem with additional vendors participating in the market here so that if there is, we can discuss alternate set ups that would allow for as much participation as possible?

Thank you  
Sue Lessard

--  
Sue Lessard  
*Town Manager*

*Town of Hampden  
106 Western Avenue  
Hampden, ME 04444  
(207)-862-3034  
manager@hampdenmaine.gov*

---

**Whites Farm** <hello@whitesfarm.org>

Thu, Apr 9, 2015 at 2:59 PM

To: Susan Lessard <manager@hampdenmaine.gov>

Hi Sue!

Yes, we have accepted and voted in as many new members this season as our committee decided we had room for. We are telling remaining applicants that there is a possibility that the town may expand the parking lot, which would help us to accommodate more vendors. Our website has the bylaws, rules & application posted, which mentions deadlines for applications.

The market went over ways in which we could use the current space more efficiently, still allow for traffic, safety for the customers and the remaining spots have been filled.

If you'd like one of us to attend any meetings to discuss any market related topics, we are more than happy to!

Thanks for being so supportive of our favorite market!

Kind regards, peace & progress  
Michelle

[Quoted text hidden]

3a



Susan Lessard &lt;manager@hampdenmaine.gov&gt;

---

**Spring Cleanup**

2 messages

---

**The Wells** <thewells@roadrunner.com>  
To: manager@hampdenmaine.gov

Wed, Apr 22, 2015 at 1:48 PM

Would the town consider allowing citizens to drop off tree limbs, etc. at times other than the second and fourth Friday-Sunday debris days? The snow is FINALLY gone and we have a lot to cleanup. Even with the added day (Friday) opening up that section of the transfer station just for lawn debris would help. The town made an allowance after the winter storm and has traditionally allowed Christmas tree disposal for an extended period. Allowing all weekdays for spring cleanup would help. Thank you for your consideration.

PS It would also help if you could arrange for good weather over the weekends. Rain comes right behind snow on my on favorite list.

Hal Wells  
862-6804

---

**Susan Lessard** <manager@hampdenmaine.gov>  
To: The Wells <thewells@roadrunner.com>

Thu, Apr 23, 2015 at 8:02 AM

Mr. Wells,

Thank you for the email. I will put this item on the Infrastructure Committee agenda for Monday night (27th) and let you know on Tuesday. It is a good suggestion.

Take care

Sue Lessard

[Quoted text hidden]

--

Sue Lessard

*Town Manager*

*Town of Hampden*

*106 Western Avenue*

*Hampden, ME 04444*

*(207)-862-3034*

*manager@hampdenmaine.gov*