

INFRASTRUCTURE COMMITTEE MEETING

6:00 P.M.

Monday, March 23, 2015

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES – 02/23/2015 Meeting
2. OLD BUSINESS
 - a. Public Works Equipment – Review of Repair Costs – Councilor Wilde
 - b. Public Works Director Search Update
3. NEW BUSINESS
 - a. Sewer Work – Old County Road/Route 1A
 - b. Library Grant – LED Lighting Project
 - c. Cleaning – Municipal Building – Councilor Shakespeare
 - d. Water District - Request to use land for well
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

INFRASTRUCTURE COMMITTEE MEETING MINUTES

6:00 P.M.

Monday, February 23, 2015

Attending:

Councilor Dennis Marble
Mayor David Ryder
Councilor Terry McAvoy
Councilor Greg Sirois

Councilor William Shakespeare
Councilor Stephen Wilde
Councilor Carol Duprey
Alex & Darla King

The meeting was opened at 6 p.m. by Chairman Marble.

1. MINUTES – 01/26/2015 Meeting – The minutes of the 1/26/15 meeting were reviewed and approved as presented.
2. OLD BUSINESS
 - a. Continued Public Works Discussion – Committee members reviewed the information from the packet and made the following decisions:
 1. Bidding out the cemetery work should not be done until a new Public Works Director has a chance to come on board and assess current operations, which would move that to the 2015/16 budget.
 2. The Committee reviewed the Public Works Director advertisement and proposed time line and determined that both were a reasonable approach.
 - b. Skehan Center Lighting – The Committee reviewed the proposal from Hampden Electric to replace 48 fixtures at the Skehan Center with LED lights/fixtures. The net cost to the Town, after application of the double energy rebates from Efficiency Maine, would be \$3,947 and under the amount at which projects need to go out to bid. The committee voted unanimously to recommend to the Council that Hampden Electric be authorized to replace 48 light fixtures with led lights/fixtures at a cost of \$3,947.
 - c. Town Office/Post Office/Pool Site Plan – The Committee discussed the information presented from Woodard & Curran engineer Jim Wilson related to options for handling any new site development and agreed to have the Town Manager invite Mr. Wilson to an upcoming Infrastructure Committee meeting.
 - d. Update – Services Committee – Playing Fields/Recreation – There was a substantial amount of discussion with Committee members and residents Alex and Darla King who attended the meeting. There was general agreement that the Council needs data and a plan, that land would be essential, that public/private partnerships would be important, that this plan needs to work through the Services Committee, that a longer term agreement for the Skehan Center may be necessary and that the Recreation Director and the Town Manager should advocate for what is necessary.
3. NEW BUSINESS
 - a. Backyard Composting Program 2015 – Although the Town has offered a 50% subsidy on composters for a number of years, the Committee voted unanimously

to end the subsidy this year. Interested residents will still be able to purchase a composter through the town if they choose – but without the subsidy.

4. PUBLIC COMMENTS - None
5. COMMITTEE MEMBER COMMENTS – Councilor McAvoy requested that the subject of Jake Brake signs and lack of a town ordinance be included on the next Infrastructure Committee agenda.

The meeting was adjourned at 7 p.m.

Respectfully submitted,

Chairman Dennis Marble



Public Works Equipment List

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UNIT	DESCRIPTION	MAKE	MODEL	YEAR	INDENT. #
	1 CHIPPER	BRUSH BANDIT		100	1988
	2 COMPRESSOR	INGERSOLL RAND	130WS		1988 171229U88172
	3 DOZER	CAT	D3C		1988 3RF00228
	4 ZERO TURN MOWER	JOHN DEERE	850Z		2008 TCZ850A0140
	5 LAWN TRACTOR	JOHN DEERE	540X		2009 MOX540D0408
	6 LAWN TRACTOR	JOHN DEERE	540X		2010 MOX540D0508
	7 LAWN TRACTOR	JOHN DEERE	540X		2012 MOX540DJCM
7A	TRACTOR	TRACKLESS	MT5		2003
	8 BACKHOE	JOHN DEERE	310 SK		2012 T0310SKCCE2
	9 TRACTOR	J. DEERE		2520	2007 LV2520H20816
9A	TRACTOR	J DEERE	5105M		2010 LV5105M2602
	10 PICKUP	FORD	F250		2013 1FTBF28670E
	11 TRUCK	FORD	F-550		2013 1FDUF5HT7DI
	12 GRADER	JOHN DEERE		570	1994 DW570BX5467
	13 TRUCK	STERLING	SL8500		2008 2FZAAWBS28.
	14 TRUCK	FREIGHTLINER	M2106V		2010 1FVAC3BS4AE
	15 TRUCK	INTERNATIONAL		7400	2012 1HTWDAARO0
	16 LOADER	JOHN DEERE	544K		2011 1DW544KZCB
	17 TRUCK	STERLING	S-L8511		2006 2FZAAWDC66
	18 TRUCK	FORD	F-550		2012 1FDUF5HT7CI
	19 TRUCK	INTERNATIONAL		7400	2011 1HTWDAZR6E
	20 TRUCK	GMC		5500	2009 1GDE5C3939F
	21 TILLER	HOMELITE	HTC-12		1994 HP0940540
	22 GENERATOR	POWERGUARD			
	23 PUMP	WISCONSIN ROBIN	WI-145		1992
	24 BLOWER	GEXUB		60110	
	25 CHAINSAW	STIHL		39	1991
	26 CHAINSAW	STIHL	O38		
	27 CUTOFF SAW	STIHL	TS 400		2007
	28 CUTOFF SAW	STIHL	TS 400		2007
	29 TRAILER	HUDSON	HTLG16		2005 10HTLG168510
	30 TRAILER	INTST.	20DTA		1989 1JKADN307KA
	31 TRAILER	L/S LINE	2AX		1991 1L98FB1620M
	32 TRUCK	FORD	F-350		2012 1FDRF3H66CE
	33 TRUCK	FORD	L8000		1978 K81DVAK0995
	34 BROOM	SWEEPSTER	RHFA		1993
	35 TRUCK	FORD	F-350		2012 1FDRF3H64CI
	36 RAKE	WOODS	LR106-7-8		
	37 BUSH HOG MOWER	WOODS	M1040-1		
	38 SPREADER	VICON	PS203		1997
	39 SYCLE BAR MOWER	NEW HOLLAND			1997
	40 ROTOTILLER	JOHN DEERE			TYO550E0167
	41 POST HOLE DIGGER	LEINBACH			92080-825099:
	42 SNOWBLOWER	JOHN DEERE			M00359?5374:
	43 SNOWBLOWER	TORO		3817	1993
	45 SCREEN	NORDBERG	CV50		2004
	46 SNOWBLOWER	FRONTIER			XFSB11X0801
	47 MULCHER	GOOSEN			2001
	48 COMPACTOR	WACKER	VPG165		1998 R2252
	49 FLAIL MOWER	ALAMO - MOTT	H88		1993
	50 TRAILER	CARRY ON	6X16GGW2BRK		2010 4XMUL162XA'

3a



Rosemary Bezanson <adminasst@hampdenmaine.gov>

Fwd: Sewer Work at Old County/Rt. 1A

1 message

Greg Nash <publicworks@hampdenmaine.gov>
To: Rosemary Bezanson <adminasst@hampdenmaine.gov>

Wed, Mar 18, 2015 at 9:52 AM

Rosemary,
Can u get this attachment to print. If so print it for me. I'm in my office.

Greg

Sent from my iPhone

Begin forwarded message:

From: Charlie Smith <cesmith@woodardcurran.com>
Date: February 24, 2015 at 2:34:59 PM EST
To: Greg Nash <publicworks@hampdenmaine.gov>
Subject: RE: Sewer Work at Old County/Rt. 1A

Hi Greg,

Infrastructure Committee 3/23/15

Sorry for the delay in getting back to you on this. There is approximately 280' of pipe between the two manholes that would be replaced via pipe bursting. Assuming the existing pipe is 8" diameter AC/VC/RCP and will be replaced with 8" diameter HDPE pipe, the cost is approximately \$50/LF, for a total of \$14,000. Assume an additional \$8,000 to dig pits at both ends, pavement repair, 15% contractor markup, and 15% contingency and you are looking at a total estimated cost of \$28,600 or \$102/LF . After you talk to Susan, let me know how you would like to proceed, as we will need to incorporate this into the drawings and specifications. At this point, I am thinking that we add this work in as a bid alternate so that it can be easily added/removed from the project as necessary.

Charlie

From: Greg Nash [mailto:publicworks@hampdenmaine.gov]
Sent: Friday, February 13, 2015 12:06 PM
To: Charlie Smith
Subject: Re: Sewer Work at Old County/Rt. 1A

Hi Charlie,

Susan is out until the 23rd. I have not had a chance to talk to her in regard to this matter. Is this going to be OK?

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Please provide the the following information

Please note this page has a 60 minute timeout. We suggest writing in a separate document. If the timeout is exceeded, so you do not lose any work.

Organization Name: Edythe Dyer Community Library

Contact First Name: Debbie

Contact Last Name: Lozito

Contact Address: 269 Main Road North

Contact City: Hampden

Contact State: Maine

Contact Zip: 04444

Contact Phone: 207-862-3550

Contact Email: debbie.lozito@edythec

Project Title: Spruce up the Library!

Amount Requested:

Please include a brief description of your project: (5,000 Character Limit)

Outside work:

1. Replace loose, rotten, or missing trim boards. Stain new and exist trim and caulk all exterior trim.
2. Build a 6'x8' storage shed

Inside work: *See the complete description in STK budget.*

Please include the geographic area and number of people served by this project: (5,000

We

serve the town of Hampden's 7257 residents and have 229 non-resident patrons from surrounding communities. We have 2329 card-holders and an average of 2400 people each month.

Please include a time frame for this project: (5,000 Character Limit)

Work can begin in spring 2015

Have you ever applied before? If so, please indicate when and any previous grant amount (5,000 Character Limit)

6/25/2010 I applied and received a grant of \$25,000 to revamp our city area.

6/27/2012 I applied and received a grant of \$10,000 for a new boiler

STK Foundation Budget for EDL "Spruce up the Library!" project **total: \$47,627.00**

1. Replace loose and missing exterior trim, caulk all exterior trim-----\$1,750.00
2. Build a 6'x8' storage shed-----\$2,300.00
3. Patch, caulk, paint all ceilings and 2 coats on interior walls in all but one room-----\$9,630.00
4. Build a privacy wall drywall, 36" full view glass door, 72"x36" glass window pane in a primed wood frame, trim out both door and window, patch all floor and ceiling trim-----\$2,060.00
5. Tables and chairs for the new area created in #4 above-----\$1000.00
6. Lighting Retrofit-----\$30,887.00

- furnish and install 11 LED surface wrap fixtures
- furnish and install 1 LED Exit sign
- relamp chandelier 9 LED lamps
- convert center bowl fixture to paddle fan/light combo
- install linear LED fixture around crown molding and remove existing fluorescent lighting
- relamp 2 chandeliers with 15 LED lamps in each
- install 52' of track lighting in hallways
- install 20 adjustable focus LED heads that are versatile to changing artwork in the hallways
- install 3 rows of 2 wraps for 6 fixtures
- install a new switch and distribute power for lighting on top of book shelf 22 linear feet of LED rope light
- replace 4 suspended fixtures with 2 eight foot indirect lighting 4L High Output linear fluorescent fixtures
- replace existing surface fixtures with decorative type LED
- replace fixture over front door with LED 'spin light' 11.5 watt
- retrofit recessed fixture in entry with LED can light
- retrofit existing recessed can with weatherproof LED for outside book drop area

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Debbie Lozito

From: Raymond Hussey <husseypaint@hotmail.com>
Sent: Tuesday, November 11, 2014 5:23 PM
To: Debbie.Lozito@edythedyer.lib.me.us
Subject: Hampden Library

Hi Ms. Lozito

Sorry I have been a little slow getting this over to you, I have been very busy.

To do the patching, caulking, painting the ceiling and 2 coats on the walls, I have a price of \$9,630.00. This includes all the rooms we discussed, including the room at the top of the stairs.

No work in the blue room.

This also includes the ceiling in the wooden room above the room at the top of the stairs.

Thank you

Raymond Hussey
Hussey Painting Inc.
PO Box 8246
Bangor, ME 04402
Business (207)478-2779
Fax (207)394-2049

Batey and Company
 7 Williams Street
 Hampden, ME 04444

Estimate

Date	Estimate #
10/26/2014	21

Name / Address
Edith Dyer Library Debbie Lozito, Director 269 Main Road North Hampden, ME 04444

Project

Description	Qty	Rate	Total
LABOR Exterior -Replace Loose Trim, Reattach Loose Trim, Replace Rotten or Missing Trim Boards, Stain New Trim, and Existing Bare Trim, Caulk All Exterior Trim	45	30.00	1,350.00
MATERIALS-Trim, Stain, Caulking		400.00	400.00
		Total	\$1,750.00

Batey and Company
 7 Williams Street
 Hampden, ME 04444

Estimate

Date	Estimate #
10/26/2014	22

Name / Address
Edith Dyer Library Debbie Lozito, Director 269 Main Road North Hampden, ME 04444

Project

Description	Qty	Rate	Total
LABOR: 6' X 8' Storage Shed	40	30.00	1,200.00
MATERIALS: Plywood, Lumber, Shingles, Nails, Etc		1,100.00	1,100.00
These are in addition to the Total listed on this Estimate. Customer to choose add ons.		0.00	0.00
24"x36" Window \$95.00			
36" Steel Door with Window \$200.00			
Lock Set \$40.00			
		Total	\$2,300.00



337 Perry Rd. Suite #1. Bangor, ME 04401
Phone: (207) 942-6255 Fax: (207) 942-5498

December 16, 2014

Edythe L. Dyer Community Library
Attn: Mrs. Debbie Lozito
269 Main Rd. North
Hampden, ME 04444

RE: Lighting Retrofit

Debbie,

Please accept our preliminary estimated proposed cost for the amount of **\$30,887.00** to perform the electrical scope of work for the above referenced project.

Our proposal Includes

- Upstairs back office (Purple RM):
 - Furnish & install 5 LED surface wrap fixtures.
- Top of Stairs:
 - Furnish & Install 2 LED surface wrap fixtures.
 - Furnish & Install 1 new LED Exit.
 - Relamp Chandelier at top of stairs with LED lamps.
- Debbie's office:
 - Furnish & Install 4 LED surface wraps.
- Upstairs tower:
 - Convert center bowl fixture to Paddle Fan/Light combo.
 - Install Linear LED Fixture around crown molding and inside of case and remove existing fluorescent lighting.
- Blue Room:
 - Relamp Chandelier with 15 LED lamps.
- Entry:
 - Relamp Chandelier with 15 LED lamps.

K-Dogg General Service Contracting, Inc.		
P.O. Box 8531 Bangor, ME 04402		
Phone:	Fax:	E-mail:
207-944-0539	207-827-3373	kdoggcontracting@myfairpoint.net

Proposal

Proposal Date: 11/24/2014
Proposal #: 508

Proposal Submitted To:

Edythe Dyer Library 269 Main Rd. N Hampden, ME 04444
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Work To Be Performed At:

Edythe Dyer Library 269 Main Rd. N Hampden, ME 04444
--

We hereby propose the following:

Total

Privacy wall in upstairs. Remove existing floor and ceiling trim as needed, build a 12' 6" 2x4 wall to divide room with a doorway and window opening in wall, install drywall on both sides of new wall, apply tape and 3 coats of mud to new drywall, sand as needed, prime all new drywall, install a new 36" full view glass door (primed), install a 72" x 36" glass window pane in a primed wood frame, trim out both door and window with primed 2 1/2" colonial casing, patch in all floor and ceiling trim as needed, fill all nail holes, caulk in all trim as needed, and clean up work area. All labor, material, supplies, and taxes have been included

2,060.00

***No Painting has been included in this price. Painting can be added if requested

***All efforts will be made to not interrupt library business, and all existing book shelves in work area will be covered to prevent dust

Hi Mary and Debbie, here is the proposal for the project we talked about last week. if you have any questions, or would like to schedule the work, please just let me know. Thank you so much for thinking of me. Happy Thanksgiving! Karl

This proposal may be withdrawn by us if not accepted within 30 days.

Terms: Net 15 Days

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

SIGNATURE _____ **DATE:** _____

TO: Infrastructure Committee Members
 FROM: Sue Lessard, Town Manager
 DATE: March 19, 2015
 RE: Municipal Building Cleaning

The purpose of this memo is to provide background related to the subject of cleaning the municipal building. When I came to work here in 2000, one of the Town Office staff was paid extra to clean the Town Office. She had done it for a number of years but gave it up because with the size of the staff and the building it was too many hours outside of her regular workload. After that, the Town of Hampden hired a part-time staff person to clean the municipal building and the library. As of the last budget (2012/13) in which the Town had such a person, we budgeted \$13,100 for wages for municipal building cleaning, \$1,002.15 for social security/ medicare, and \$316 for worker's comp for a total of \$14,418.15. During that year, the cleaning person resigned to take another job and we did not hire another part-time person. We talked to a number of cleaning persons/agencies and asked for prices and only Service Master responded – they had performed the service at one point when the cleaning person was out on worker's comp from having fallen and hurt her elbow.

Service Master had the business with the Town for a little more than a year. It was not a successful relationship. While the cost per month was \$110/week – the quality of the work was terrible. The building looked awful consistently despite repeated contact with management from Service Master. I had them here time after time to see the kind of work that was being done. The problem was that we were part of their 'truck route' that sent a crew twice a week for about an hour each time, it rarely was the same people and there seemed to be precious little attention to the work. The tile floors looked so bad that it was questionable as to whether cleaning them would restore their finish or they would need to be replaced.

During that period we looked at other cleaning options but despite the fact that we had a number of persons in to look over the building and what was required – we had little interest. At the present time, Ben's Commercial Cleaning cleans the Town Office side of the municipal building. The owner's name is Ben Chapman and he does the work along with his fiancé. They are here twice a week for approximately 3 hours each time and for the first time in many years of having cleaning done – the office is clean. The cost per month is \$800, which works out to \$184.61 per week for the entire year. (\$9,600/52 weeks), and an hourly rate of \$30.77 for 6 hours per week. Compared to expenses for this service for 2012/13, we are paying \$4,818.15 less than we were at that time.

The Public Safety Department – Police and Fire, take care of the cleaning duties for that section of the building. Fire Department members have bunk rooms and showers and the police department has locker rooms and showers. Those are not open to the public. Fire department members are on duty generally 48 hours at a time. They are not out on a call during all of those hours and they and the Police Department members sharing the cleaning duties has helped to keep costs down for cleaning primarily what is their

own offices, auxiliary spaces and training facility. That situation is not the same as the cleaning required for the Town Office portion of the building.

I understand the need to make sure that money is spent as wisely as possible but it is also important that the Town Office is clean and presentable for use by the public – which is its primary function. Using a contracted service is less expensive for the Town in the long run and I am in hopes that the Council does not decide to change this.

3d

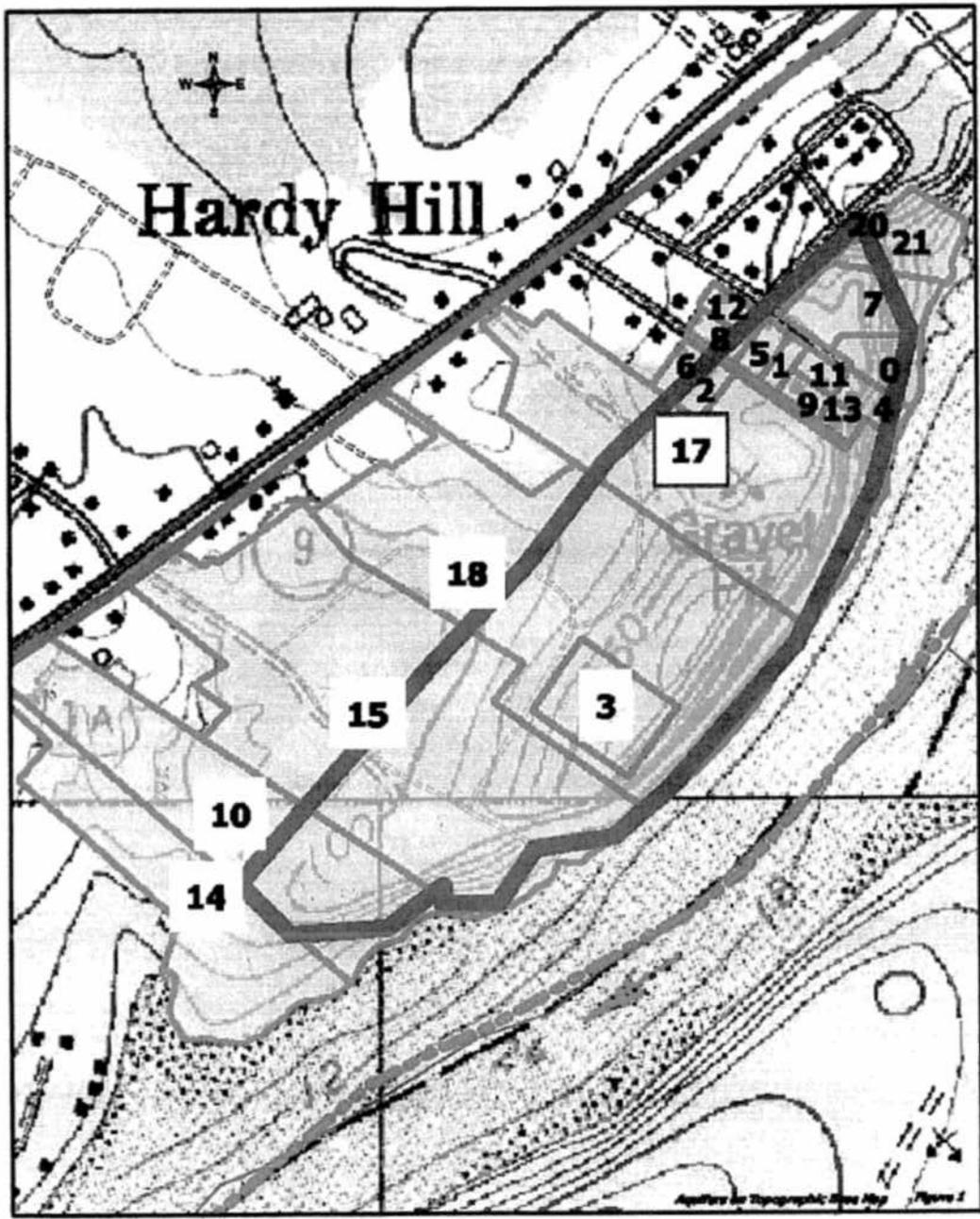
TO: Infrastructure Committee
FROM: Sue Lessard, Town Manager
DATE: March 19, 2015
RE: Water District Request

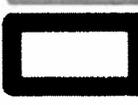
The purpose of this memo is to introduce item 3d on the Infrastructure Committee agenda for Monday, March 23, 2015.

Jamie Holyoke, Working Superintendent of the Hampden Water District will be attending the Infrastructure Committee meeting on Monday, March 23rd to discuss the difficulty the District is having in locating property on which a back-up well for the District can be installed and if the Town can help in that process. The aquifer off Main Road North which encompasses part of the Lane subdivision, library property, and Avalon village is the area in which they are looking to locate a well.

The maps in the packet were provided by the Water District.

M:\Dwgs\2862 Hampden Water District - Aquifer Assessment\2862.1 FIG1.dwg Sep 01, 2006 - 12:01pm Plotted by: TPOLLOCK



-  HARDY HILL AQUIFER PARCELS WITH GIS DATA IDENTIFIER
-  AQUIFER BOUNDARY

NOTE:
SEE TABLE 1 FOR PROPERTY INFORMATION

SOURCE: TOWN OF HAMPDEN GIS DATABASE

TITLE:
**FIGURE 1
 HARDY HILL AQUIFER
 PROPERTY BOUNDARIES
 PHASE II GROUND WATER SUPPLY
 FEASIBILITY ASSESSMENT
 HAMPDEN WATER DISTRICT
 HAMPDEN, MAINE**

PREPARED FOR:
 HAMPDEN WATER DISTRICT
 140 MAIN ROAD NORTH
 HAMPDEN, ME 04444

DATE: 08/25/06 PROJECT: 2862.1
 SCALE: +/- 1"= 600'

846 Main St., Suite 3
 Westbrook, Maine 04092
 Telephone 207-591-7000
 Facsimile 207-591-7329
 www.stgermain.com





1 in =
276.49 ft

This map is for informational purposes only. It is not for appraisal of, description of, or conveyance of land. The Town of Hampden, Maine and MainStreetGIS assume no legal responsibility for the information contained herein.



MainStreetGIS, LLC
www.mainstreetgis.com

Printed on 2/11/2015
Last update: Property information 8/1/2014, GIS parcel lines 2014

24-0-047-10

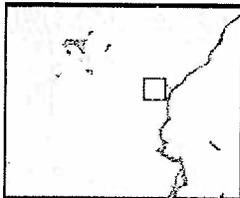
24-0-047-09

24-0-047-08

Wintergreen Ct

33-0-016

24-0-052-A



1 in = 138.25 ft

This map is for informational purposes only. It is not for appraisal of, description of, or conveyance of land. The Town of Hampden, Maine and MainStreetGIS assume no legal responsibility for the information contained herein.



MainStreetGIS, LLC
www.mainstreetgis.com

Printed on 2/11/2015
Last update: Property information 8/1/2014, GIS parcel lines 2014