

INFRASTRUCTURE COMMITTEE MEETING
TUESDAY, JUNE 24, 2013
5:30 P.M.

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES OF 5/28/2013
2. OLD BUSINESS
 - A. PUBLIC WORKS/RECREATION REQUESTS
 1. ZERO STEER MOWER (Discussion postponed at April Meeting)
 - B. WATER DISTRICT TRUSTEE INTERVIEWS
 1. ROLAND FRANCIS
 2. JASON RICHARD
 3. RYAN FRANCIS
3. NEW BUSINESS
 - A. SIDEWALK PLOWING PRIORITY DISCUSSION
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

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INFRASTRUCTURE COMMITTEE MEETING
TUESDAY, MAY 28, 2013

Attending:

Councilor David Ryder	Town Manager Sue Lessard
Councilor William Shakespeare	Public Works Director Chip Swan
Councilor Carol Duprey	Resident Terry McAvoy
Councilor Tom Brann	

The meeting was opened at 6:05 p.m. by Chairman Shakespeare.

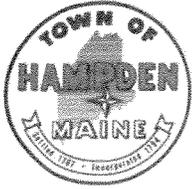
1. MINUTES OF 4/22/2013 – The minutes of the 4/22/2013 meeting were reviewed and approved by unanimous consent with no changes.
2. OLD BUSINESS
 - A. PUBLIC WORKS REQUESTS
 1. Truck Replacement Bids – The Public Works Director explained that he had received two bids for a replacement for the 2003 plow truck. His recommendation is that the Committee accept the low bid from Whited Ford in the amount of \$ 73,239.80. Motion by Councilor Brann, seconded by Councilor Shakespeare to recommend to the Council the acceptance of the bid from Whited Ford in the amount of \$73,239.80. Unanimous vote in favor. The Town Manager informed the Committee that the proposed source of funding would be a three year lease purchase.
 2. Proposed Meal Certificate Policy – The Committee discussed the proposed policy which requires that any meal certificates issues be added to wages paid for the purpose of paying taxes (copy attached). Councilor Duprey advised the Committee that her husband, Rep. Brian Duprey had discussed the matter with the Department of Labor and was told that these certificates did not have to be considered taxable income. The Town Manager also indicated that the Town’s auditor’s had indicated that they could be treated either as taxable or not. However, the Committee had asked for language that treated the certificates as taxable to be on the safe side in case of an IRS audit. Resident Terry McAvoy objected strongly to the issuance of meal certificates for a number of reasons, including accountability, waste of work time, and use of municipal vehicles to go to Dysarts. Motion by Councilor Brann to recommend to the Council the approval of the policy. Seconded by Councilor Shakespeare. Unanimous vote in favor.
 3. Water District Trustee Replacement Process – Motion by Councilor Brann, seconded by Councilor Duprey to follow the same process for replacing Mr. Darling on the Water District Board of Trustees as was followed at the time Mr. Darling was selected to serve as a replacement in that capacity. Unanimous vote in favor. This includes a public advertisement, interviews by the Infrastructure Committee and a recommendation to the full Council. The process should allow the Committee to interview at its June meeting with a recommendation to the Council for the first meeting in July.
3. NEW BUSINESS

- A. Road Discussion – winter maintenance – This item was put on the agenda for the purpose of having the Public Works Director explain why the Town plows and maintains roads with very few - or in some cases no- homes. All roads are Town Roads and therefore part of the maintenance and plowing program. The Town could choose to close roads with no homes to winter maintenance but the consensus of the Committee was that people with lots on those roads would want to have access to them year round. Motion by Councilor Brann, seconded by Councilor Ryder to make no changes to road maintenance/plowing on these roads at this time. Unanimous vote in favor.
1. Thomas Road
 2. Briar Lane
 3. Rushmore (Mead) Road
 4. Greystone Drive
 5. Perkins Road
4. PUBLIC COMMENTS - None
5. COMMITTEE MEMBER COMMENTS – Councilor Ryder requested that sidewalk plowing priority be placed on the next agenda for discussion as a possible means of saving money in the public works department.

The meeting was adjourned at 7 p.m.

Respectfully submitted,

Susan Lessard
Town Manager



Check One: Initial Application
 Reappointment Application

B 1

TOWN OF HAMPDEN APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: FRANCIS ROLAND (RON)
LAST FIRST MI

ADDRESS: 49 PATTERSON RD. HAMPDEN 04444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 862-6271 862-6272
HOME WORK

EMAIL: RONFRAN@TOS.NET

OCCUPATION: SELF-EMPLOYED

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: HAMPDEN WATER DISTRICT TRUSTEE

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? I BELIEVE MY 30 YEARS + OF CORPORATE CONTROLLERSHIP AND MANAGEMENT EXPERIENCE COMBINED WITH INTEGRITY AND LEADERSHIP WILL GIVE GOOD BALANCE TO THE WATER DISTRICT.

Are there any issues you feel this board or committee should address, or should continue to address? NO

3 YEAR

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received: _____
COUNCIL COMMITTEE ACTION: _____	DATE: _____	
COUNCIL ACTION: _____	DATE: _____	
<input type="checkbox"/> NEW APPT	<input type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____

B2

39 Wheelden Heights
Hampden, ME 04444-1817
207-356-7384
jasongrichard@yahoo.com

June 3, 2013

Town of Hampden
Town Council
Attention: Janet M. Hughes, Mayor
106 Western Avenue
Hampden, ME 04444

Subject: Water District Trustee Vacancy

Dear Mayor Hughes:

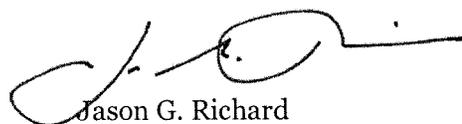
I am writing to express my interest in filling the unexpired term recently vacated by a Water District Trustee. As requested, I have enclosed an application for the position.

I currently live in Hampden with my wife and three children. We have called Hampden our home for more than ten years, and for some time I have been contemplating becoming more involved in the community. When I learned of this Water District Trustee vacancy, I thought that my finance and management education and background would make me a good fit for the position.

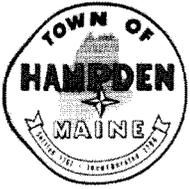
Aside from the responsibility of operating a high-quality water system, the business of the water district is also one of planning, budgeting, capital investment and finance, issues I deal with routinely in my current profession. I am the treasurer and chief financial officer of S. W. Cole Engineering, Inc., an engineering and construction materials consulting firm headquartered in Hermon with eight offices in Maine, New Hampshire and Vermont. I have been with the firm for fifteen years, and serve on its board of directors and investment committee. I have enjoyed being involved in the construction industry through leadership roles, including the offices of secretary, vice president and president, of the Maine chapter of the Construction Financial Management Association.

I look forward to this opportunity to serve the community, and I am available to discuss this further and answer any questions at your convenience.

Very truly yours,



Jason G. Richard



Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Richard Jason G
LAST FIRST MI

ADDRESS: 39 Wheelden Heights Hampden ME
STREET TOWN ZIP

MAILING ADDRESS (if different):

TELEPHONE: 207-990-3010 207-848-6024
HOME WORK

EMAIL: jasongrichard@yahoo.com

OCCUPATION: Chief Financial Officer and Treasurer of S. W. Cole Engineering, Inc.

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Water District

SECOND CHOICE (OPTIONAL):

How would your experience, education and/or occupation be a benefit to this board or committee? My education in finance and occupational experience directing the finances

of a private engineering and construction testing company could be an asset to the board as it considers operating and capital budgeting issues.

Are there any issues you feel this board or committee should address, or should continue to address?

3 YEAR

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY Date Application Received: _____
COUNCIL COMMITTEE ACTION: _____ DATE: _____
COUNCIL ACTION: _____ DATE: _____
____ NEW APPT ____ REAPPOINTMENT DATE APPOINTMENT EXPIRES: _____



Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Francis Ryan S
LAST FIRST MI

ADDRESS: 51 John's Way Hampden 0444
STREET TOWN ZIP

MAILING ADDRESS (if different): 49 Patterson

TELEPHONE: 207 991-2421 " "
HOME WORK

EMAIL: francisresidential@gmail.com

OCCUPATION: Builder

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Hampden Water District Trustee

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? I have owned and operated my own company for 3yrs and have become a leader in the industry. I have worked many trades over the past 10 yrs that encompass all phases of construction. I am educated as a civil engineer / construction manager from Umaine and can offer vast experience on many fronts.

I am enthusiastic about construction and work seamlessly with others.
Are there any issues you feel this board or committee should address, or should continue to address? None

- | | | |
|--|---------------|---|
| CONSERVATION COMMITTEE
BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA HOIT MEMORIAL POOL
ECONOMIC DEVELOPMENT COMMITTEE
FRIENDS OF DOROTHEA DIX PARK | 3 YEAR | DYER LIBRARY
RECREATION COMMITTEE
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HISTORIC PRESERVATION COMMITTEE
TREE BOARD |
|--|---------------|---|

**5 YEAR
PLANNING BOARD**

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COUNCIL ACTION: _____	DATE: _____
<input type="checkbox"/> NEW APPT <input type="checkbox"/> REAPPOINTMENT DATE APPOINTMENT EXPIRES: _____	

	per/ hr	weeks	str8 time	ot	total
TRACKLESS 5/A	\$13.30	20	\$10,640.00	\$1,915.20	\$12,555.20
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Sidewalk plowing