

Town of Hampden

INFRASTRUCTURE COMMITTEE MEETING

Monday, February 25, 2019

6:00 P.M.

HAMPDEN TOWN OFFICE

AGENDA

1. Approval of Minutes
 - a. January 28, 2019
2. Committee Applications & Citizen Initiatives – None
3. Unfinished Business
 - a. Transfer Station
 - i. Operational Changes
 - ii. Recycling Practices
 - b. Short Wharf Road Acquisition
 - c. MRC – Fiberright Campus
 - i. H. Bouchard Way Acceptance
 - ii. Sewer Easement & Occupancy/Commissioning Issues
4. New Business
 - a. Ordinance Prohibiting Private Landowners from creating unsafe driving conditions on Town Ways – *Request of Councilor Wilde*
5. Capital Projects Management
 - a. Sewer Collection System Infill & Infiltration (I&I) Study on Mayo Road
 - b. Schoolhouse Lane
 - c. Route 1A
 - i. Road Rehabilitation
 - ii. Sewer Replacement
 - iii. Grist Mill Bridge Replacement
 - d. Western Avenue LAP Sidewalk Project
 - e. Town Marina
 - i. Parking Lot Lighting
 - ii. Harbor Dredging & Slope Stabilization
 - f. Hampden Business & Commerce Park
 - i. Roads Acceptance
 - ii. Fire Suppression Water Line
6. Staff Updates & Manager Items
7. Public Comments
8. Committee Member Comments
9. Adjourn

Town of Hampden

INFRASTRUCTURE COMMITTEE MEETING

Monday, January 28, 2019

MINUTES

Attending:

*Councilor Ryder, Chairman
Councilor McAvoy
Mayor McPike
Councilor Jarvi
Councilor Marble
Councilor Wright*

*Jim Chandler, Town Manager
Sean Currier, Public Works Director
Paula Scott, Asst. Town Manager*

Chairman Ryder called the meeting to order at 6 PM.

1. MINUTES

- a. **November 26, 2018 Meeting** – *A Motion was made by Mayor McPike and seconded by Councilor McAvoy to approve the minutes. Motion carried – unanimous.*

2. COMMITTEE APPLICATION & CITIZEN INITIATIVES

None

3. UNFINISHED BUSINESS

- a. Discussion of Road Acceptance Process – at the request of Councilors McAvoy & Ryder
 - i. Subdivision (Private Way) Ordinance Requirements.
 - ii. Town Ways Ordinance Requirements
 - iii. Staff Review Process
 - 1. Applicant Requirements
 - 2. Conditional Recommendation to Council
 - 3. Other Issues or Concerns

The Committee had discussion on whether these items should go to Planning and Development Committee. It was decided that this item will be on the P & D agenda for next month.

4. NEW BUSINESS

- a. Discussion of Sand Availability to Residents – at the request of Councilor Marble

Town of Hampden

Councilor Marble asked about whether making a couple of pails of sand available to the residents of Hampden was something the Public Works Director Sean Currier thought would be feasible to do at the transfer station.

Committee Members had discussion on making sand available to the residents and where would the best place to house a pile of sand for public access. It was mentioned that Hughes Brothers, a local business, does sell pails of sand for a dollar.

The Committee decided to let the public know that sand is available at a local business. The Committee discussed having a policy or Ordinance in place for next season, and how to make that work. Staff will develop draft language and bring back to the committee later this year, for passage in time for next winter's season.

5. STAFF UPDATES & MANAGER ITEMS

- a. Status – Winter Operations & Fleet Equipment – Requested by Councilor Wilde
Councilor Wilde was away on business, and not present; however, the Committee discussed the size of trucks that are used on Town roads.

6. MANAGER ITEMS

- a. Discussion of Capital Projects Management –
Director Currier spoke about Short Wharf Road, and the town acceptance of said road. The Committee had discussion on this item.

Remainder of items that Town Manager Chandler wanted to discuss were continued to next month meeting.

7. PUBLIC COMMENTS

8. COMMITTEE MEMBER COMMENTS

9. ADJOURN

The meeting was adjourned at 6:45 p.m.

*Respectfully Submitted,
Rosemary Bezanson, Public Works
Jim Chandler, Town Manager*