

TOWN OF HAMPDEN  
INFRASTRUCTURE COMMITTEE MEETING  
AGENDA

Monday, July 29, 2019  
6:00 P.M.  
HAMPDEN TOWN OFFICE

1. MINUTES
  - a. April 22, 2019 Meeting
  
2. OLD BUSINESS - None
  
3. NEW BUSINESS
  - a. Recommend Ammo Park sewer acceptance – *Requested by DPW Director Sean Currier*
  - b. Recommend Webb Drive road acceptance – *Requested by DPW Director Sean Currier*
  - c. Recommend approval of stormwater and erosion repairs for bank stabilization on Laskey Lane, in an amount not to exceed \$25,450, to be reimbursed by the Environmental Trust – *Requested by DPW Director Sean Currier*
  - d. Recommend approval of the installation of a catch basin and 12” storm drain pipe on a portion of Coldbrook Road, in the amount of \$8,417, to be reimbursed by the Environmental Trust – *Requested by DPW Director Sean Currier*
  - e. Discussion of paving bid results and paving in future years
  - f. Discussion on improving operations at the Transfer Station
  
4. STAFF UPDATES
  - a. H O Bouchard Way – status of road acceptance
  - b. Hampden Business & Commerce Park Fire Suppression Waterline – status of preconstruction meeting held July 16<sup>th</sup>
  
5. PUBLIC COMMENTS
  
6. COMMITTEE MEMBER COMMENTS
  
7. ADJOURN

**INFRASTRUCTURE COMMITTEE MEETING**

Monday April 22, 2019

**MINUTES**

**Attending:**

Mayor McPike  
Councilor Ryder  
Councilor Jarvi  
Councilor Wilde  
Councilor Marble  
Councilor Wright  
Councilor McAvoy

Jim Chandler, Town Manager  
Sean Currier, Public Works Director  
Chris Bailey, Public Safety Director

*Chair Ryder called the meeting to order at 5:58 PM*

**MINUTES**

a. April 22, 2019 Meeting – A Motion was made by Councilor Ryder and seconded by Councilor McAvoy to approve the minutes. Motion carried – Unanimous.

**1. COMMITTEE APPLICATION & CITIZEN INITIATIVES**

None

**2. UNFINISHED BUSINESS**

None

**3. NEW BUSINESS**

a. **Proposal to Raise Sewer Rates, and Request for Referral to Town Council for Setting of Public Heating Data** – Town Manager Chandler supplied each councilor with a timeline showing past revenue and future projection regarding a rate increase. Town Manager Chandler was requesting that a notice go in the July billing regarding the rate increase that would take effect on July 1, 2019, showing in the October billing. The proposal was a .40 - .85 increase per cubic feet, bringing the rate to \$12.00 – \$12.45 per cubic feet in order to stay in the same rate range as Bangor. Councilor Marble pointed out that we “appropriately raised the rate the last increase”. Town Manager Chandler iterated that people are conserving on their water usage to keep their costs down; therefore, the Town’s sewer revenue is not increasing. Councilor McAvoy pointed out that if people are conserving now, they will continue to compensate for rate increases; therefore, questioning whether the rate increase would

## Town of Hampden

be a measurable amount of revenue. Town Manager Chandler brought up expansion of the sewer department, to be discussed at a later time. He reviewed each year of revenue presented in his itemized spreadsheet. Discussion followed. It was determined that the subject was not ready to be brought to public forum without further discussion. Mayor McPike was not in favor a large increase.

**b. Public Works Vehicle Replacement Schedule-Request of Public Works Director, Sean Currier**

- i. **Truck #14 -Large Dump Truck** – Councilor Ryder approved money being allocated in next year’s budget. Public Works Director, Sean Currier requested that the bid process be bypassed because it would take a year and a half to order a new truck, therefore not having it for next year’s plow season. He stated that purchasing a truck from a dealer that is already built would allow the department to have the new truck in time for the next plow season. Public Works Director Currier requested that he be authorized to use \$10,000.00 from the Reserve Fund (that will be replaced in the FY20 budget process) to apply a down payment on a vehicle, with the official purchase being made after July 1<sup>st</sup>, if approved by the Council. The Department would find all existing trucks available and request cost proposals (quotes) to determine the best value for the Town. The best value truck would be brought back to Council for purchase approval. Public Works would like to purchase the vehicle rather than finance it, saving finance charges. Councilor McAvoy proposed the future fiscal years \$150,000.00 be part of the operating budget, as to not come out of a Reserve Acct. Councilor Wright made a motion for this to be referred to the Finance & Administration Committee, Councilor McAvoy seconded. Motion carried - unanimous.
- ii. **Truck #10 - ¾ Ton Utility Pickup Truck** - Public Works Director, Sean Currier requested approval for reserve funds to purchase a new pick-up truck to replace the existing foreman’s vehicle in the amount up to \$21,000.00 with trade in, and an additional \$8,000.00 for the plow and lift gate. This would leave approximately \$15,000.00 in the Reserve Fund. Councilor Wright motioned for this to be referred to the Finance and

## Town of Hampden

Administration Committee, Councilor McAvoy seconded.  
Motion carried - unanimous.

- c. Public Safety Vehicle Replacement Schedule - Request of Public Safety Director, Chris Bailey**
- i. Fire Department 1-Ton Utility Pick Up Truck**-Chief Bailey requested to replace the current 2004 F350, due to undercarriage disintegration, among other issues.
  - ii. Police Cruiser** – Chief Bailey proposed that this be replaced, but still utilized as a vehicle for the town to use as the town office pool, it is a safe vehicle, just with high mileage. Councilor Ryder reiterated that the cruiser should come out of next year’s budget, and the truck would come out of this year’s budget. Chief Bailey said that there are reserve funds that could be used for the truck. Mayor McPike inquired about why we would need a one-ton truck. If a boat were to be purchased in the future, the truck could be used to tow it. Council disagreed with the Town having a boat, stating that it wouldn’t be utilized enough to pay for itself. Councilor Wright pointed out the possibility of increased town recreation at the waterfront in the future, where a boat would be needed for safety. This would be for future discussion. The truck would be used strictly for Public Safety, not for a fire vehicle. It was confirmed that a new vehicle would be budgeted in the future fiscal years, instead of coming out of a “reserve account”, therefore leaving the “Reserve” for strictly reserve items. Mayor McPike doesn’t agree with having a 1-Ton vehicle. Councilor Wright and Town Manager Chandler brought up benefits to having a 1-Ton. Chief Bailey pointed out the cost difference between a F250 and an F350 is \$2,400.11, and the benefits far outweigh the price difference. Councilor Wright made a motion to refer to Finance an amount up to \$43,000.00 to be used from the equipment Reserve Fund, McAvoy seconded the motion - motion unanimous. Police Cruiser funds will be allocated through the budget from the upcoming year. Town Manager confirmed that we would get a minimum of 3 quotes.

# Town of Hampden

## 4. CAPITAL PROJECTS MANAGEMENT

- a. **Route 1A Road & Sewer Reconstruction Bid Opening** - Town Manager Chandler announced that T-Buck's bid is at \$438,000.00 under budget. T-Buck has performed work for the Town previously and did a good job. There will be more information on this as meetings pursue with BACTS. We are within confines of the budget.
- b. **Engineering Consulting Services-Woodard & Curran Task Support** - Councilor Ryder was confirming with all present that we did not have a contract with Woodard & Curran and could take bids from other firms. We do have an agreement for as-needed support but have the option to solicit other bids.
- c. **Hampden Business & Commerce Park Fire Suppression Waterline** - Town Manager Chandler met with the DOT, and they are insisting that the Hampden Water District issue permits for road openings. There will be more discussion with the DOT on that. After the meeting with the DOT, it was agreed that they would let us go down the shoulder of the road, avoiding any environmental issues for the project.
- d. **Town Marina Streetlight** - After meeting with Emera we would need to extend the primary 400 feet and run a secondary underground for outside lighting around to get to the streetlight on the ramp. To complete the project, it would probably be 10,000.00 to 15,000.00. This would be figured into the next fiscal budget. Future discussion to follow.

## 5. STAFF UPDATES & MANAGER ITEMS

- a. **Schoolhouse Lane Contract Award & Notice to Proceed**-Letters were mailed out to the resident's, and the Superintendent's office has been notified.
- b. **Transfer Station Entrance Improvements**-Gravel road in, working on storm drain, building is in place. Need to finish the storm drain.

## 6. PUBLIC COMMENTS - None

## 7. COMMITTEE MEMBER COMMENTS

Council McAvoy visited the Hampden Water District and asked them why they are a District and not a Department as to save the tax payers money. He would like to have a Board meeting in the future to put the Water District back into the town. Mayor McPike visited Coastal Resources of Maine, and he stated that that is a Transfer station, until the system gets set up, he stated that we are a transfer station.

## 8. ADJOURN

The meeting was adjourned at 7:56 p.m.

*Respectfully Submitted,  
Nikole Jensen, Administrative Assistant*



**TOWN OF HAMPDEN**  
**DEPARTMENT OF PUBLIC WORKS**

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

July 22, 2019

To: Paula Scott, Interim Town Manager  
From: Sean Currier, Road Commissioner  
Subject: Webb Drive Road Acceptance

Sargent Corporation has completed Phase 2 of the proposed business park, Webb Drive (east portion).

Hampden Public Works has been involved with the road construction process in the Business Park since the beginning of the project. The project was originally engineered by WBRC located in Bangor and constructed by Sargent Corporation, based in Stillwater. The Town has also employed a third-party inspector (Woodard and Curran, W&C) to oversee the day-to-day construction process and utility installation. Survey services were provided by Shyka, Sheppard and Garster Land Surveyors of Bangor.

W&C has provided project close-out documentation stating that the construction process has met all testing procedures with passing results per the approved subdivision plan, the Town Ways Ordinance and current engineering practices. An as-built drawing has also been submitted to the Town by Sargent Corporation. Emera Maine and the Hampden Water District have accepted the utilities within the newly constructed road right-of-way.

Given the positive testing results and applicable utility companies taking possession and responsibility for utilities within the right-of-way, I recommend road acceptance by the Town of Webb Drive, located within the Hampden Business Park.

Respectfully,

Sean Currier  
Director of Public Works  
Town of Hampden

**COMMITMENT & INTEGRITY  
DRIVE RESULTS**

One Merchants Plaza | Suite 501  
Bangor, Maine 04401  
www.woodardcurran.com

T 800.564.2333  
T 207.945.5105  
F 207.945.5492



July 22, 2019

Sean Currier  
Public Works Director  
Town of Hampden  
106 Western Avenue  
Hampden, ME 04444

Re: Final Hampden Business & Commerce Park Inspection Summary – Webb Drive and associated Sanitary Sewer Utilities

Dear Sean:

Woodard & Curran performed periodic checks of Sargent's activities as it completed the Work defined by the Construction Drawings prepared by Sargent, and subsequently accepted by the Town, dated August 6, 2014. The Commerce Park expansion occurred within the 2014 and 2015 construction seasons, including cold winter months when weather permitted.

We observed the Work periodically starting with the installation of sanitary sewer utilities. We continued to make site visits during Sargent's completion of the earthwork. We checked in regularly with their field representative to confirm schedule and to verify that S.W. Cole was engaged for proper testing of materials and placements.

In all instances, it appeared that Sargent staff was coordinating and conducting the Work effectively and following good construction practices. As noted above, it appeared that they were performing regular testing to confirm the methods were yielding the desired outcome which was confirmed by the test results.

We observed the pressure testing and deflection testing of the sewer mains as well as vacuum testing of manholes. All testing was successful in accordance with ordinance testing requirements and industry standards.

We feel the Work has been performed satisfactorily.

Please feel free to contact me at 207-558-4225 with any questions. Thank you for this opportunity to work with you and assist the Town of Hampden.

Sincerely,

WOODARD & CURRAN

  
James D. Wilson, P.E.  
Senior Project Manager

JDW/jeh  
PN: 0213351.36

4-c e d



**TOWN OF HAMPDEN**  
**DEPARTMENT OF PUBLIC WORKS**

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

July 11, 2019

To: Paula Scott  
From: Sean Currier  
Subject: 2019 Storm water and Erosion repairs reimbursement request

In preparation of the paving request for proposals, we discovered that one of our roads (on the paving list) is in need of saving. With the combined action of water level rising/falling in the Souadabscook Stream and heavy rainfall, Laskey Lane is starting to sink on the stream side. We need to reinforce the bank with heavy rip rap to save the road. Since this is a very time sensitive item and we currently have an earthwork contractor under contract, I would request that we have Maine Earth reinforce approximately 120' of road edge with large 12" to 24" rip rap, mixed with smaller fines to hold the road.

Also, Coldbrook road is in severe need of paving. Since the 1A project is being delayed until next spring, we would like to fix storm drain issues on the road to rectify on-going groundwater issues and pave the road this fiscal year. Due to the time sensitive nature again, we would like to have the same contractor install a catch basin, approximately 50' of 12" storm drain pipe and some other miscellaneous items to resolve on-going issues. Pricing will follow the same unit costs of the Schoolhouse Lane project they are currently contracted on.

I have confirmed with Maine DEP and Army Corps of Engineers that the bank stabilization is a maintenance item therefore exempt from the permitting process.

We would request these items be reviewed by the Environmental Trust Committee for reimbursement up to \$25,450 for the bank stabilization and \$8,417 for the installation of the catch basin and 12" storm drain pipe. Please let me know as soon as possible if we can conduct an Environmental Trust meeting for consideration.

Thank you for your time,

A handwritten signature in black ink, appearing to be "S. Currier", is written over a faint, larger version of the same signature.

Sean Currier



**TOWN OF HAMPDEN**  
**DEPARTMENT OF PUBLIC WORKS**

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

July 25, 2019

To: Paula Scott, Interim Town Manager  
From: Sean Currier, Director of Public Works  
Subject: Ammo Park Sewer Acceptance

Maine Ground Developers has recently completed replacing the sewer system in Ammo Industrial Park. The Public Works department has been involved with the sewer construction process in Ammo Park since the beginning of the project. The project was engineered by Down To Earth Professional Land Services and constructed by Thorton Construction. The Town has also employed a third-party inspector (Greg Nash) to oversee the day-to-day construction process which was paid for by the applicant.

Mr. Nash has provided project close-out documentation stating that the construction process has met all testing procedures with passing results per the approved sewer ordinance and current engineering practices. An as-built drawing has also been submitted to the Town by Down To Earth.

The only outstanding item is the easement to be solidified by legal representation for maintenance of the system.

Given the positive testing results and inspection confidence, I recommend conditional acceptance of the sewer as shown on the attached as-built drawing. The only condition to be solidified would be the easement procurement which is currently underway.

Respectfully,

Sean Currier  
Director of Public Works  
Town of Hampden



**Memorandum**

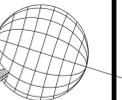
TO: Town Council  
FROM: Paula Scott, Interim Manager  
DATE: July 25, 2019  
RE: Ammo Park Sewer

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The attorneys for both, the Town of Hampden and Maine Ground Developers, have been working back and forth since the sewer system was ready for acceptance and the paperwork was completed on July 22<sup>nd</sup>. Maine Ground Developers will be sending a signed and notarized copy to Ed Bearor which I will then also sign and have notarized. Once that is complete, Ed will file it at the Registry of Deeds on our behalf. I expect this to take place between now and the August 5<sup>th</sup> Council meeting.



**DOWN TO EARTH**  
 PROFESSIONAL LAND SERVICES INC.  
 P.O. BOX 443  
 BRADLEY, MAINE 04411-0443  
 TEL. 207-827-6733



NO.	REVISION DESCRIPTION	BY	CHKD	DATE

**AS-BUILT SEWER SYSTEM PLAN**  
 MAINE GROUND DEVELOPERS, INC.  
 AMMO INDUSTRIAL PARK  
 HAMPDEN, MAINE

DRAWN BY  
 OFE

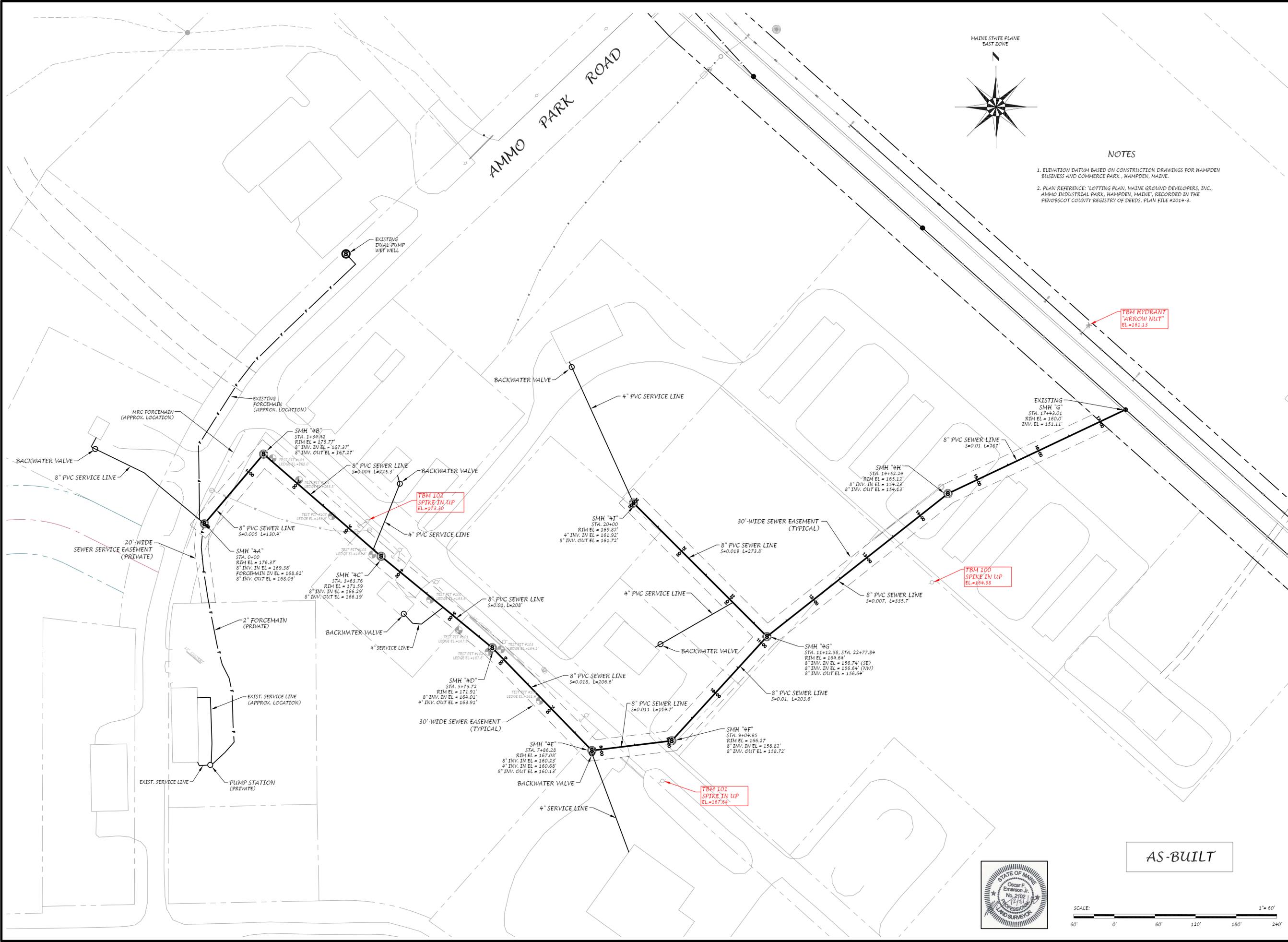
CHECKED BY  
 OFE

SCALE  
 1" = 60'

DATE  
 12/31/18

JOB NUMBER  
 13034

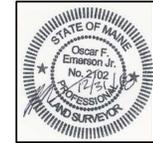
DRAWING NUMBER  
**SS-1**

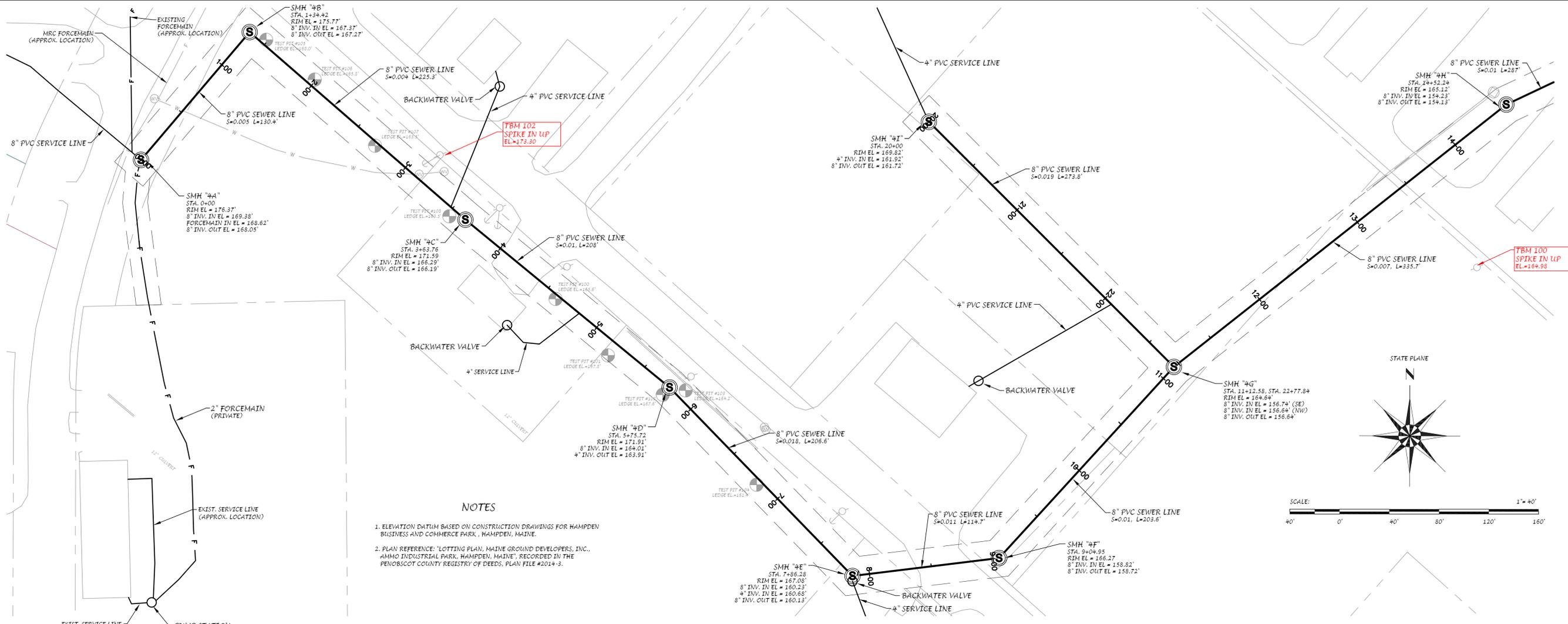


**NOTES**

- ELEVATION DATUM BASED ON CONSTRUCTION DRAWINGS FOR HAMPDEN BUSINESS AND COMMERCE PARK, HAMPDEN, MAINE.
- PLAN REFERENCE: 'LOTTING PLAN, MAINE GROUND DEVELOPERS, INC., AMMO INDUSTRIAL PARK, HAMPDEN, MAINE', RECORDED IN THE PENOBSCOT COUNTY REGISTRY OF DEEDS, PLAN FILE #2014-3.

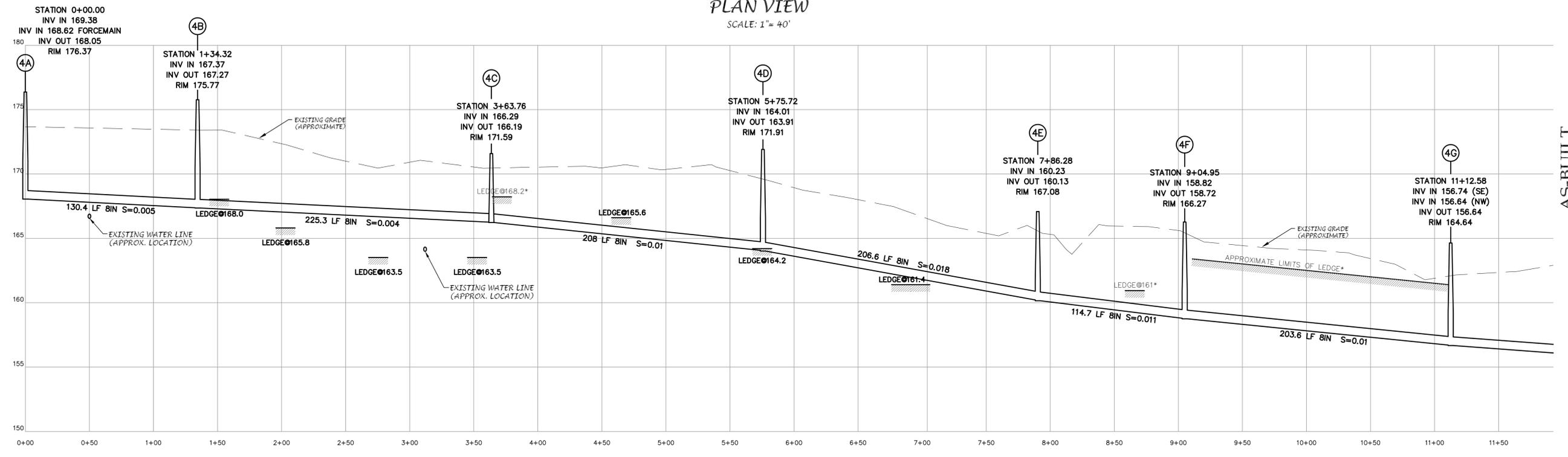
**AS-BUILT**





- NOTES**
- ELEVATION DATUM BASED ON CONSTRUCTION DRAWINGS FOR HAMPDEN BUSINESS AND COMMERCE PARK, HAMPDEN, MAINE.
  - PLAN REFERENCE: 'LOTTING PLAN, MAINE GROUND DEVELOPERS, INC., AMMO INDUSTRIAL PARK, HAMPDEN, MAINE', RECORDED IN THE PENOBSCOT COUNTY REGISTRY OF DEEDS, PLAN FILE #2014-3.

**PLAN VIEW**  
SCALE: 1" = 40'



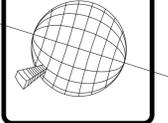
**PROFILE VIEW**  
HORIZONTAL SCALE: 1" = 40'  
VERTICAL SCALE: 1" = 4'

**AS-BUILT**

\* LEDGE LIMITS BASED ON VISUAL OBSERVATIONS ONLY, AND NOT VERIFIED BY SURVEY.



**DOWN TO EARTH**  
PROFESSIONAL LAND SERVICES INC.  
P.O. BOX 443  
BRADLEY, MAINE 04411-0443  
TEL: 207-827-6733



NO.	REVISION DESCRIPTION	BY	DATE

**DRAWING TITLE**  
SEWER SYSTEM PLAN & PROFILE  
STATIONS 00+00 TO 11+50

**PROJECT NAME**  
MAINE GROUND DEVELOPERS, INC.  
AMMO PARK CONNECTOR  
HAMPDEN, MAINE

**DRAWN BY**  
OPE

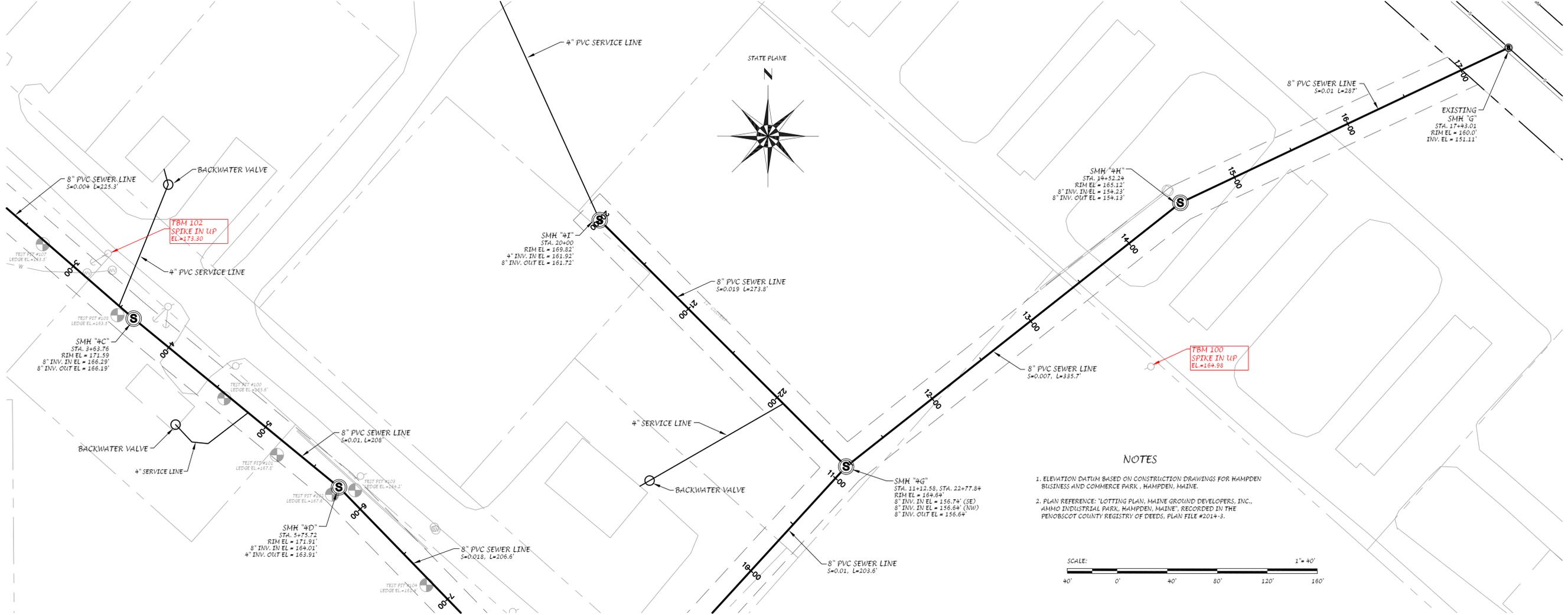
**CHECKED BY**  
OPE

**SCALE**  
AS SHOWN

**DATE**  
12/31/18

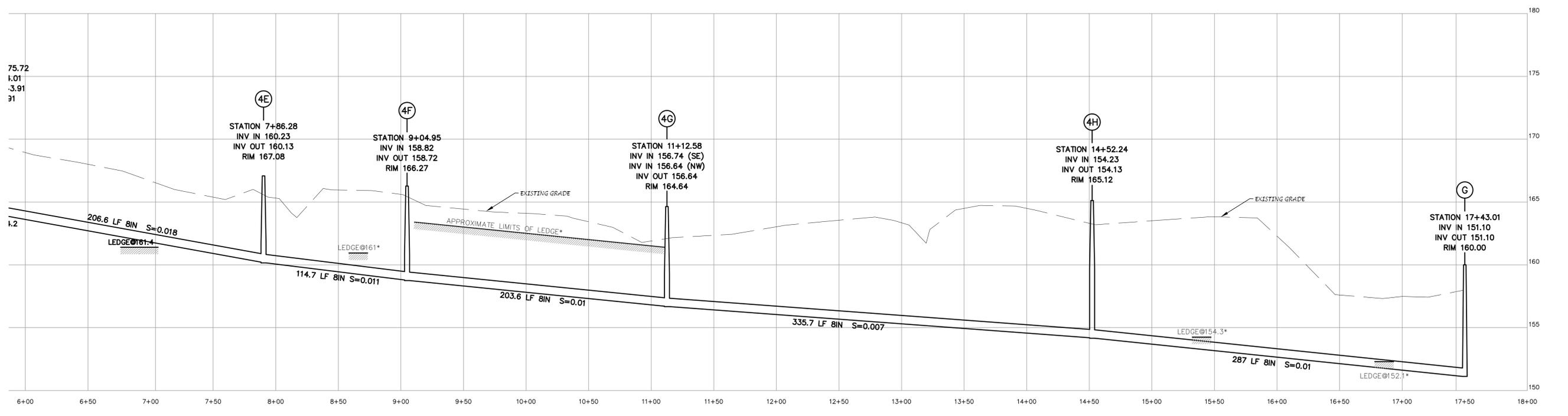
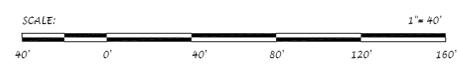
**JOB NUMBER**  
13034

**DRAWING NUMBER**  
PP-1



PLAN VIEW  
SCALE: 1" = 40'

- NOTES
- ELEVATION DATUM BASED ON CONSTRUCTION DRAWINGS FOR HAMPDEN BUSINESS AND COMMERCE PARK, HAMPDEN, MAINE.
  - PLAN REFERENCE: 'LOTTING PLAN, MAINE GROUND DEVELOPERS, INC., AMMO INDUSTRIAL PARK, HAMPDEN, MAINE', RECORDED IN THE PENOBSCOT COUNTY REGISTRY OF DEEDS, PLAN FILE #2014-3.



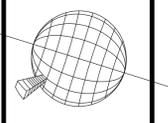
PROFILE VIEW  
HORIZONTAL SCALE: 1" = 40'  
VERTICAL SCALE: 1" = 4'

\* LEDGE LIMITS BASED ON VISUAL OBSERVATIONS ONLY, AND NOT VERIFIED BY SURVEY.

AS-BUILT



**DOWN TO EARTH**  
PROFESSIONAL LAND SERVICES INC.  
P.O. BOX 443  
BRADLEY, MAINE 04411-0443  
TEL: 207-827-6733



NO.	REVISION DESCRIPTION	BY	CHKD	DATE

DRAWING TITLE  
**SEWER SYSTEM PLAN & PROFILE**  
STATIONS 11+50 TO 18+00

PROJECT NAME  
MAINE GROUND DEVELOPERS, INC.  
AMMO PARK CONNECTOR  
HAMPDEN, MAINE

DRAWN BY  
OFE

CHECKED BY  
OFE

SCALE  
AS SHOWN

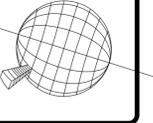
DATE  
12/31/18

JOB NUMBER  
13034

DRAWING NUMBER  
**PP-2**



**DOWN TO EARTH**  
 PROFESSIONAL LAND SERVICES INC.  
 P.O. BOX 443  
 BRADLEY, MAINE 04411-0443  
 TEL: 207-827-6733



NO.	REVISION DESCRIPTION	BY	CRD	DATE

**DRAWING TITLE**  
**SEWER SYSTEM PLAN & PROFILE**  
 STATIONS 22+00 TO 22+79

**PROJECT NAME**  
 MAINE GROUND DEVELOPERS, INC.  
 AMMO PARK CONNECTOR  
 HAMPDEN, MAINE

**DRAWN BY**  
 OFE

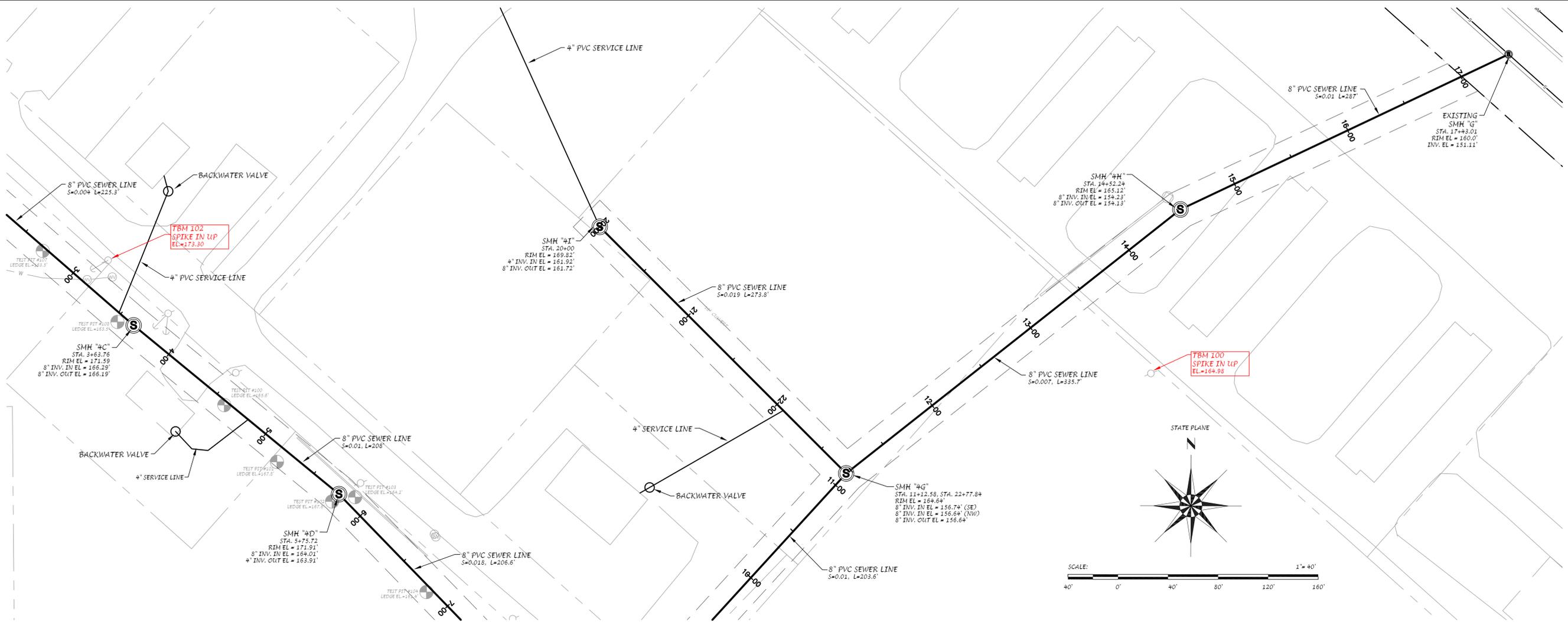
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**SCALE**  
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**DATE**  
 12/31/18

**JOB NUMBER**  
 13034

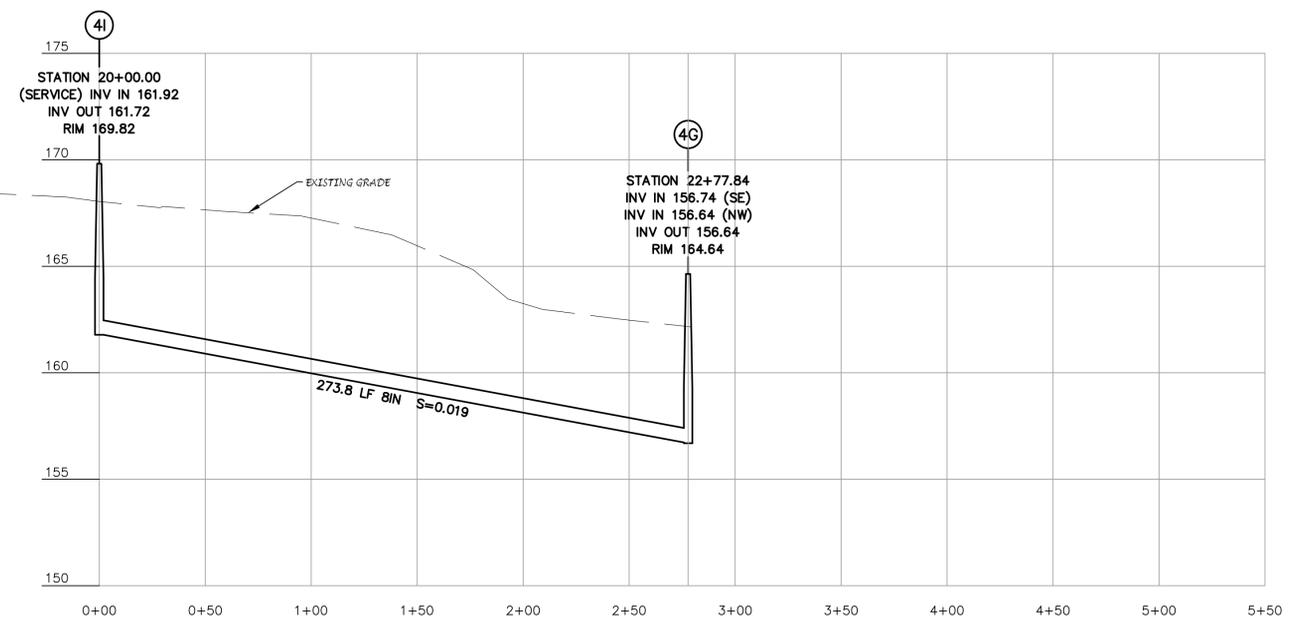
**DRAWING NUMBER**  
 PP-3



**PLAN VIEW**  
 SCALE: 1" = 40'

**NOTES**

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- PLAN REFERENCE: "LOTGING PLAN, MAINE GROUND DEVELOPERS, INC., AMMO INDUSTRIAL PARK, HAMPDEN, MAINE", RECORDED IN THE PENOBSCOT COUNTY REGISTRY OF DEEDS, PLAN FILE #2014-3.



**PROFILE VIEW**  
 HORIZONTAL SCALE: 1" = 40'  
 VERTICAL SCALE: 1" = 4'

\* LEDGE LIMITS BASED ON VISUAL OBSERVATIONS ONLY, AND NOT VERIFIED BY SURVEY.

**AS-BUILT**

AS-BUILT



*Ivan P. McPike (Mayor, A/L)*  
*Stephen L. Wilde (1)*  
*Dennis R. Marble (2)*

**TOWN OF HAMPDEN**  
**IN THE TOWN COUNCIL**

*Terry McAvoy (3)*  
*David I. Ryder (4)*  
*Mark S. Cormier (A/L)*  
*Gregory J. Sirois (A/L)*

**Order 2017-07**

**Adoption: December 18, 2017**

**ORDER ADOPTING UPDATED TRANSFER STATION DECAL POLICY**

**ORDERED**, that the Town Council hereby approves an updated Transfer Station Decal Issuance Policy, as written below.

**TRANSFER STATION DECAL ISSUANCE POLICY**

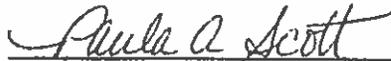
The Hampden Transfer Station is for the use of Hampden residential property owners and renters. No vehicle will be allowed entry to the Transfer Station without a current decal. A grace period is provided for vehicles with a valid decal from the prior year, which will be allowed entry during the month of January only. Decals may be purchased at the Town Office during normal business hours at a cost specified in the Town of Hampden Fees Ordinance.

1. The vehicle registration of the vehicle on which the decal will go must be presented at the time of decal issuance.
2. To qualify for a residential decal, applicants must provide proof of current residence in Hampden. Residents who otherwise qualify for a decal but who have company-owned vehicles not registered in Hampden may receive a residential decal pursuant to Section 4 below.
3. Non-resident applicants must own property not used solely for rental purposes. An owner-occupant of property that includes one or more residential rental units will be eligible to purchase a decal.
4. Businesses are not generally eligible to purchase decals or utilize the Transfer Station. Decals will only be issued for vehicles registered to a business, and/or with company name or logo on the vehicle, if the vehicle is owned by an eligible resident of Hampden or serves as the resident's personal vehicle. In this situation, the owner of the vehicle will be required to provide documentation that the company has a current commercial waste disposal contract. The requirement to document a commercial waste disposal contract may be waived for companies that do not generate commercial waste in the normal course of business (i.e. accountants, realtors).
5. Decals will not be issued to trucks other than pickups with a regular pick-up bed of no more than 8 feet.
6. Transfer station decals must be permanently affixed to the inside of the windshield on the driver's side of the vehicle for which it was issued. Plate numbers on the decal must match the plate number on the vehicle.

7. Vehicles without a decal or a Temporary Vehicle Pass will not be allowed access to the transfer station.
8. Decals are non-refundable. A replacement decal will not be provided unless the original decal purchased is returned to the Town Office. A refund for Refrigerant Disposal Stickers will not be provided unless the original sticker purchased is returned to the Town Office in saleable condition.
9. A Temporary Vehicle Pass usable only on dates specified on the Pass will be sold to seasonal residents, and non-resident caretakers of local residents, at a cost specified in the Town of Hampden Fees Ordinance. Seasonal residents seeking a Temporary Vehicle Pass will be required to provide documentation of the term of local rental. Non-resident caretakers of local residents will be required to provide documentation of their relationship to the local resident(s) under their care. Upon documentation of local residence (or seasonal occupancy), a Temporary Vehicle Pass may be issued for a rental car.
10. A Temporary Vehicle Pass may be issued to a non-Hampden resident living locally only upon documentation that the person is living in Hampden on a temporary basis due to displacement from their primary residence resulting from fire, mold remediation, etc.
11. The holder of a Temporary Vehicle Pass must accompany the vehicle for which the Pass was obtained. Commercial vehicles or contractor vehicles or larger than a full-sized pick-up are not eligible for a Temporary Vehicle Pass.

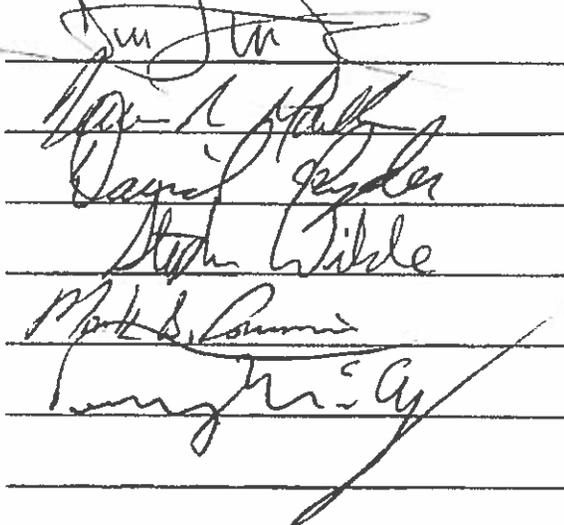
This policy was amended by the Hampden Town Council on 2/17/2009, 10/5/2015 and on 12/18/2017. The effective date of the revised policy is December 19, 2017.

Town Clerk:



Paula Scott

ORDERED by a majority of the Town Council:



The image shows five horizontal lines of lined paper, each with a handwritten signature. The signatures are: 1. A signature that appears to be 'Jim Str...' 2. A signature that appears to be 'David...' 3. A signature that appears to be 'Steph...' 4. A signature that appears to be 'Mark...' 5. A signature that appears to be 'L...'.

TOWN OF HAMPDEN  
SOLID WASTE TRANSFER STATION RULES & REGULATIONS  
355 CANAAN ROAD, HAMPDEN

The Town of Hampden has a Solid Waste Transfer Station located at the Public Works Facility on the Canaan Road. This facility is for disposal of Hampden residential trash only.

- No Commercial Haulers allowed
- No Contractor vehicles allowed

**TRANSFER STATION DECALS**

A decal on the vehicle is required for access to the facility. Decals are available at the Town Office at a cost specified in the Town of Hampden Fees Ordinance. **A current vehicle registration must be presented annually in order to obtain a decal.** Eligibility requirements are specified in the Transfer Station Decal Issuance Policy. **No vehicle will be allowed entry to the Transfer Station without a current decal.** A grace period is provided for vehicles with a valid decal from the prior year, which will be allowed entry during the month of January only.

A Temporary Vehicle Pass is available based on eligibility and requirements specified in the Transfer Station Decal Policy.

**HOURS OF OPERATION**

MONDAY - CLOSED  
TUESDAY - CLOSED  
WEDNESDAY - 10 A.M. - 6 P.M.  
THURSDAY - 10 A.M. - 6 P.M.  
FRIDAY - 10 A.M. - 6 P.M.  
SATURDAY - 8 A.M. - 4 P.M.  
SUNDAY - 8 A.M. - 4 P.M.

**CLOSED ALL LEGAL HOLIDAYS**

New Year's Day	Labor Day
Martin Luther King Day	Columbus Day
President's Day	Veteran's Day
Patriot's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
4 <sup>th</sup> of July	Christmas Day

**EARLY CLOSURES**

December 24 (close at noon)  
December 31 (close at 2 pm)

**WEATHER RELATED CLOSURES**

During severe winter weather, the DPW Director may close the Transfer Station on a temporary basis to direct available personnel resources toward weather-related needs. All such temporary closures will be posted to the Town's website and Facebook page with as much prior notice as possible.

**DISPOSAL SCHEDULE**

**SOLID WASTE -**

ACCEPTED ON ANY DAY THAT THE TRANSFER STATION IS OPEN.

**SHARPS DISPOSAL -**

ACCEPTED ON ANY DAY THAT THE TRANSFER STATION IS OPEN. THERE IS A SEPARATE RECEPTACLE AT THE TRANSFER STATION FOR SHARPS DISPOSAL

**SWAP SHOP ITEMS –**

ARE ACCEPTED AT THE 'SWAP SHOP' ON ANY DAY THAT THE TRANSFER STATION IS OPEN, AND MAY BE TAKEN FROM THE 'SWAP SHOP' ON ANY DAY THAT THE TRANSFER STATION IS OPEN.

**RECYCLABLES –**

ACCEPTED ON ANY DAY THAT THE TRANSFER STATION IS OPEN.

**CONSTRUCTION & DEMOLITION DEBRIS, WOOD, METAL, APPLIANCES AND ASPHALT SHINGLES –**

THESE ITEMS ARE ACCEPTED ON THE 2<sup>ND</sup> AND 4<sup>TH</sup> WEEKEND OF EACH MONTH ONLY.

**REFRIGERANT DISPOSAL FEE –**

There is a \$15 fee for the disposal of any appliance with refrigerant (refrigerators, freezers, some air conditioners). A permit sticker for the disposal of such items must be picked up at the Town Office prior to disposal, and these items can only be taken to the transfer station on the second and fourth weekends of each month. Permit stickers must be affixed to the item.

**BEFORE YOU GO TO THE TRANSFER STATION DISPOSAL TIPS...**

TELEVISIONS, COMPUTER PARTS and FLUORESCENT LAMPS are accepted any time the Transfer Station is open.

TIRES all must have rims removed. No more than four tires will be accepted.

PAINT CANS must be empty and rinsed out with lids removed.

METAL BARRELS, 5, 30, AND 55 GALLON DRUMS must have at least one end removed and they must be washed out.

LEAVES, GRASS, AND YARD AND GARDEN CLIPPINGS must be bagged and disposed of in the trash compactors along with solid waste.

TREE LIMBS AND BRANCHES – Must not exceed 10' in length and are acceptable only on the 2<sup>nd</sup> and 4<sup>th</sup> weekends of each month.

**ZERO-SORT RECYCLING**

The Town of Hampden operates a Zero-Sort recycling program at the Transfer Station. There is a separate compactor at the facility in which many recyclables are deposited. There is no need to separate these recyclable materials, however, if they are disposed of in a bag, the bag must be clear plastic in order to be placed in the compactor.

**Recyclable materials that can be deposited in the Zero-Sort Compactor include:**

- |                             |                       |
|-----------------------------|-----------------------|
| Magazines & Books           | Newspaper             |
| File folders & office paper | Mail & Greeting cards |
| Corrugated cardboard        | Paperboard boxes      |
| Paper Cartons               | Plastic Containers    |
| Large Rigid Plastics        | Metal cans            |
| Glass bottles               |                       |

**Non-recyclable items that cannot be deposited in the Zero-Sort compactor include:**

- |              |              |
|--------------|--------------|
| Plastic bags | Mirrors      |
| Window Glass | Light bulbs  |
| Dishes       | Pyrex        |
| Ceramics     | Paper Towels |

Facial tissue  
Recyclables containing food waste  
Oils  
Needles  
VCR tapes  
Scrap Metal

Styrofoam  
Paints  
Hazardous material  
Syringes  
CD's/DVD's  
Pots or Pans

### **UNACCEPTABLE WASTES**

- **AUTOMOTIVE PARTS** containing hazardous fluids including batteries, engines, transmissions, etc. These items should be disposed of in a salvage yard.
- **STUMPS** will not be accepted.
- **HAZARDOUS WASTE** will not be accepted. This includes paint thinners, cleaners, poisons, asbestos, chemicals, and petroleum products such as gas, oil and kerosene.

### **COMPOSTING**

The Town of Hampden is making every effort to protect our environment and to keep waste disposal costs as low as possible. In addition to observing the guidelines above, you can help reduce the amount of waste that you produce in your home. Home composting, for example, is easy to do and not only reduces the waste stream, but produces usable garden fertilizer. The Town participates annually in the State Planning Office Home Composter Program by subsidizing the cost of home composters for interested Hampden residents. To find out more about home composting and when the next composter order will be placed - call the Department of Public Works at 862-3337.

**QUESTIONS? CALL THE DEPARTMENT OF PUBLIC WORKS AT 862-3337.**

## HAMPDEN TRANSFER STATION DEMO WEEKEND SCHEDULE 2019 -2020

*Demolition debris are accepted on the second and fourth weekend of every month*

<b>JULY 2019</b>	<b>12-14</b>	<b>CLOSED JULY 4</b>	<b>26-28</b>
<b>AUGUST 2019</b>	<b>9-11</b>		<b>23-25</b>
<b>SEPTEMBER 2019</b>	<b>13-15</b>		<b>27-29</b>
<b>OCTOBER 2019</b>	<b>11-13</b>		<b>25-27</b>
<b>NOVEMBER 2019</b>	<b>8-10</b>	<b>CLOSED NOV 28-29</b>	<b>22-24</b>
<b>DECEMBER 2019</b>	<b>13-15</b>	<b>CLOSING AT NOON DEC 24</b>	<b>27-29</b>
		<b>CLOSED DEC 25</b>	
<b>JANUARY 2020</b>	<b>10-12</b>		<b>24-26</b>
<b>FEBRUARY 2020</b>	<b>14-16</b>		<b>28-1</b>
<b>MARCH 2020</b>	<b>13-15</b>		<b>27-29</b>
<b>APRIL 2020</b>	<b>10-11</b>	<b>CLOSED APRIL 12</b>	<b>24-26</b>
<b>MAY 2020</b>	<b>8-10</b>		<b>22-24</b>
<b>JUNE 2020</b>	<b>12-14</b>		<b>26-28</b>



# HAZARDOUS WASTE DISPOSAL

## USED MOTOR OIL, OLD GASOLINE, KEROSENE, PAINT THINNERS

*MANY LOCAL GARAGES TAKE THESE MATERIALS TO BURN IN THEIR HEATING.*

## AUTOMOTIVE BATTERIES

*RETURN BATTERIES TO STORE WHERE YOU PURCHASED. USUALLY THEY RETURN A CORE CHARGE TO YOU.*

## INTERIOR/EXTERIOR ARCHITECTURAL PAINTS (LAYTEX, OIL, ALKYD), DECK COATING, FLOOR PAINTS, STAINS, SHELLACS, VARNISH, URETHANE, WATER PROOFING CONCRETE/MASONRY/WOOD SEALERS AND REPELLANTS (NOT TAR OR BITUMEN BASED), METAL COATINGS, RUST PREVENTATIVES, FIELD PAINT

*PAINTCARE IS A FREE PROGRAM FOR DISPOSAL AT SPECIFIED SITES LIKE  
SHERMAN*

*WILLIAMS AND COLOR CONCEPTS IN BANGOR. VISIT [PAINTCARE.ORG](http://PAINTCARE.ORG) FOR  
MORE INFO. AEROSOL PAINTS ARE NOT ACCEPTED.*

## TELEVISIONS, COMPUTERS, FLOURECENT LAMPS, LED LIGHTS

*THE HAMPDEN TRANSFER STATION CURRENTLY ACCEPTS THESE ITEMS. THE  
ATTENDANT WILL SHOW YOU WHERE THE ITEMS BELONG.*

## PESTICIDES

*THE BOARD OF PESTICIDE CONTROL (287-2731) TYPICALLY HAS A PROGRAM IN  
THE FALL (SEPT-OCT) FOR DISPOSAL OF PESTICIDES. PRE-REGISTRATION IS REQUIRED.*

## ANTI-FREEZE

*BANGOR RADIATOR WILL TAKE SMALL QUANTITIES OF CLEAN LOOKING GREEN  
AND RED ANTIFREEZE.*

This handout is provided as friendly  
advice from the Town of Hampden.  
If you have questions visit us, or call  
Department of Public Works at  
862-3337



### **Acceptable Waste**

Acceptable Waste means all ordinary household, municipal, institutional, commercial and industrial wastes, refuse, and discarded materials, except for the following, which shall be considered Unacceptable Waste, but excluding *de minimus* amounts of such waste typically found in household waste and in quantities below thresholds for regulatory requirements for separate management:

### **Unacceptable Waste**

1. demolition or construction debris from building and roadway projects or locations;
2. liquid wastes or sludges;
3. abandoned or junk vehicles and car parts, but excluding small quantities of tires accepted by agreement with the Company;
4. Hazardous Waste and Flammable Waste;
5. Infectious or Biological wastes including dead animals or portions thereof or other pathological wastes;
6. water treatment facility residues;
7. tree stumps;
8. tannery sludge;
9. waste oil, lubricants or fuels, including gasoline and propane;
10. discarded "white goods," including bulky items such as washing machines and dryers, and items such as freezers, refrigerators, air conditioners that contain ozone depleting substances such as Chlorofluorocarbons (CFCs) and Hydro chlorofluorocarbons (HCFCs) with common names such as "Freon" and Refrigerants ("R-12").
11. Waste which, in the reasonable judgment of COMPANY based on a visual inspection at the time of delivery could, if processed, result in damage to the Facility, interruption of normal Facility operations or extraordinary processing or maintenance costs, solely by virtue of the physical or chemical properties of such waste; and
12. Waste that, if delivered to the Landfill as Bridge Capacity Waste or Bypass Waste, is considered Unacceptable Waste under the terms of the agreement between the MRC and the owner or operator of the Landfill.

**Questions or FMI: Please contact Shelby Wright, Director of Community Services  
@ 207-592-6432 or email [swright@fiberight.com](mailto:swright@fiberight.com)**