

## **FINANCE & ADMINISTRATION COMMITTEE MEETING**

Monday, July 2, 2018

### **MINUTES**

Hampden Town Office

*Attending:*

*Councilor Terry McAvoy, Chair*

*Mayor Ivan McPike*

*Councilor Mark Cormier*

*Councilor Dennis Marble*

*Councilor David Ryder*

*Councilor Stephen Wilde*

*Councilor Shelby Wright*

*Manager Jim Chandler*

*Planner Karen Cullen*

*Chairman McAvoy called the meeting to order at 6:02 p.m.*

#### **1. Meeting Minutes**

- a. **June 18, 2018** – *There was a motion by Councilor Marble seconded by Councilor Wright to approve the minutes. Approved 6-0 as Councilor Wright was not in attendance as the 6/18 meeting.*

#### **2. Review & Sign Warrants**

#### **3. Unfinished Business**

Memorandum presented by Town Planner Cullen prompted discussion of the revised fee structure voted on at the last meeting was requested by Town Planner Karen Cullen. After consideration of the previously recommended fee changes, particularly related to the various plan review categories, Ms. Cullen suggested to the Manager the Town may wish to revisit the amounts proposed. Manager Chandler agreed and Ms. Cullen prepared a new table of fees and development categories for Council consideration.

Town Planner Cullen presented the revised fee structure and category of development to the Committee for further discussion. A recommendation that the revised (lower) fee structure be adopted as the new fee structure (as reflected in the updated Zoning Ordinance that was previously forwarded to Council for Public Hearing) in an effort to ease the burden on developers and encourage a more "business-friendly" environment within the Town. It was

decided the matter should be referred to the Council Meeting as an amendment to the proposed Ordinance being considered in Public Hearing.

Committee agreed to recommend to Council for inclusion as an amendment during the public hearing on the new Zoning Ordinances scheduled for July 2, 2018 – requested by Town Planner Karen Cullen

#### **4. New Business**

- a. Recommend Council authorization for the expenditure of \$2,514.65 from the Roads/Streets Reserve account (03-761-00) for the purpose of repairs to the pedestrian traffic signal at the intersection of Western Avenue and Route 1A – *requested by DPW Director Sean Currier*

*Motion by Councilor McAvoy seconded by Councilor Ryder to recommend referral to Council for authorization of requested funds for stated purpose. Motion passed 7-0.*

- b. Recommend Council authorize Town Manager to respond to the MMA with a completed ballot voting for the two local area managers nominated to fill the two positions representing District 10 for the Legislative Policy Committee. Nominees are: Serena Bemis-Goodall, Town Manager in Corinna, and Kevin Howell, Town Manager in Carmel. – *Requested by Jim Chandler, Town Manager*

*Motion by Councilor Wright seconded by Councilor McPike to authorize the manager to submit the ballot as presented. Motion passed 7-0.*

**5. Public Comment – None.**

**6. Committee Member Comments – None.**

**7. Adjournment**

*Meeting adjourned at 6:18 PM.*

Respectfully submitted –  
*Jim Chandler, Town Manager*