

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday August 7th, 2017

6:00 p.m.

Hampden Town Office

1. Meeting Minutes
 - a. July 17th, 2017
2. Review & Sign Warrants
3. Old Business
4. New Business
 - a. Executive Session pursuant to 1 MRSA § 405(6)(F) – Confidential Records
 - b. Executive Session pursuant to 1 MRSA § 405(6)(E) – To confer with town attorney regarding the Council’s rights and duties in a matter where premature general public knowledge would clearly place the town at a substantial disadvantage
 - c. Request for authorization for abatement of ambulance bills generated in 2014 and 2015 that remain delinquent beyond the two year collection threshold – *continued from the July 17th Finance & Administration meeting*
 - d. Review of the draft amendment to the Councilor Compensation Ordinance – *continued from the July 17th Finance & Administration meeting*
 - e. Proposed Ordinance to Authorize the Borrowing of Funds to Finance the Purchase of Public Works Vehicles and Associated Equipment
 - f. Proposed Order # 2017-05 to amend the Bid Procedure Guidelines
 - g. Council Resolution #2017-04 to authorize a land swap with Maine Ground Developers
 - h. Discussion and potential acceptance of Conservation Easement Holder designation for Constitution Avenue

- i. Request authorization for the use of Host Community Benefit funds in an amount not to exceed \$800 for the purpose of funding insurance coverage for 2017 Children's Day activities – *requested by Janet Hughes on behalf of the Hampden Children's Day Committee*
- j. Request authorization for the expenditure of an amount not to exceed \$1,500 from the Municipal Building Reserve for the purpose of paying Hampden Electric for electrical repairs – *requested by DPW Director, Sean Currier*

5. Public Comment

6. Committee Member Comments

7. Adjournment

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday July 17th, 2017

MINUTES – DRAFT

Hampden Town Office

Attending:

Councilor Stephen Wilde, Chair

Mayor David Ryder

Councilor Dennis Marble

Councilor Terry McAvoy

Councilor Mark Cormier

Councilor Greg Sirois

Councilor Ivan McPike

Town Manager Angus Jennings

Tax Collector Barbara Geaghan

Mayor Ryder called the meeting to order at 6:00 p.m.

1. Meeting Minutes

- a. **June 19th, 2017** – Motion by Councilor Marble seconded by Councilor McPike to approve the minutes as written. Motion passed 6-0.

2. Review & Sign Warrants – *Warrants were reviewed and signed.*

3. Old Business – *None.*

4. New Business

- a. **Request for authorization for the expenditure of \$2,940 from Reserve Account (3-719-00) for the purpose of the restoration of vital records pursuant to Title 5 § 95-B** – *requested by Paula Scott, Town Clerk – Councilor McAvoy asked to clarify whether the proposed work relates to the actual physical town records, and Manager Jennings said that it does. There was a motion by Councilor Marble seconded by Councilor McAvoy to recommend Council authorization for the expenditure of \$2,940 from the Town Records Reserve Account for the purpose of the restoration of vital records pursuant to Title 5 § 95-B. Motion passed 6-0.*
- b. **Request for authorization for the expenditure of \$12,700 from the Marina Reserve Account (3-773-00) for the purpose of providing the required local match for the Submerged Lands Grant award** – *referral from Services Committee – Councilor Marble,*

Chairman of the Services Committee, summarized the Committee's recommendation. There was a motion by Councilor Marble seconded by Councilor McAvoy to recommend Council authorization for the expenditure of \$12,700 from the Marina Reserve Account (3-773-00) for the purpose of providing the required local match for the Submerged Lands Grant award, which will allow for replacement of the floating dock using \$15,000 of awarded grant funds. Motion passed 6-0.

- c. Request for authorization for abatement of ambulance bills generated in 2014 and 2015 that remain delinquent beyond the two year collection threshold** – *requested by Rosemary Bezanson, Administrative Assistant – Manager Jennings summarized the reports in the packet. Councilor McPike asked about the percentage of uncollected ambulance billings. Manager Jennings said that different insurances provide different levels of payment. Councilor Sirois asked why unpaid amounts aren't sent to a collection agency. Manager Jennings said this has not been Town policy but would be an option if that was the will of the Council. Councilor McAvoy asked if we should be reducing the amount that we bill since the full amount of billing exceeds what is generally collected. Manager Jennings recommended that the Committee table this item until the next meeting when Chief Rogers and Rosemary Bezanson can be present to better respond to the Committee's questions. The Committee agreed to table the matter until the next meeting.*
- d. Request for authorization for the establishment of a Tax Club for 2018 taxes pursuant to Title 36 § 505-506** – *requested by Tax Collector Barbara Geaghan – Tax Collector Geaghan presented that there needs to be formal Council authorization in order to offer a Tax Club, whereby taxpayers may pay property taxes in installments rather than twice a year without incurring interest for amounts paid late. Councilor McAvoy asked what interest rate is typically applied to late tax payments and Ms. Geaghan said it is the 7% set by statute. There was discussion of whether the program adds administrative burdens or costs to the Town but these were reported to be minimal. There was discussion regarding lost revenue due to unbilled interest but Manager Jennings noted that, under the structure of the Tax Club, some amount of taxes are actually prepaid so this would offset some amount of lost interest. Councilor Marble, noting that the Town has offered a Tax Club for many years, asked the Tax Collector whether she was here simply to formalize this program, and she responded yes, this requires annual Council authorization. There was a motion by Councilor Marble seconded by Councilor Wilde to authorize the establishment of a Tax Club for 2018 taxes. The motion passed 7-0.*

- e. **Review and discussion regarding the Town Council Compensation Ordinance** – *requested by Councilor Wilde – Mayor Ryder noted that Councilors are paid for two meetings on nights when there are both Finance and Council meetings. There was discussion of whether to retain the per-meeting amount of the stipend or to move to a fixed quarterly stipend, but the Councilors preferred the per-meeting amount. However there was unanimous support for modifying the ordinance to provide that Councilors would be paid for a single meeting if two meetings are held on the same night. There was a motion and a second, and unanimous consent for that policy change. Manager Jennings said he would draft a proposed ordinance amendment and bring it to the Committee for referral.*

- f. **Department of Education’s statement about the 2017-2018 budget and its effect on ED279s** – *Items 4(f) and 4(g) were considered and discussed as a single item.*

- g. **Department of Education notice and calculation for funding public education for RSU 22** – *Items 4(f) and 4(g) were considered and discussed as a single item.*

Manager Jennings reported that the School Board was meeting this evening to formally propose its budget, but that the budget expected to be proposed would include an approximately 1% local increase, less than what had been proposed in June. The result of the lower proposed local increase was an increase in State Aid to Education, even though the gross proposed budget was greater than what was proposed in June. Manager Jennings asked if the Committee would like to take a formal position on the budget provided it does meet a stated percentage local increase (such as less than 1%) when it is referred by the School Board later tonight. The Committee was not comfortable taking a position on the School budget without actually seeing what is proposed. Manager Jennings asked for direction regarding the mailer to residents that the Councilors had previously requested, and there was discussion regarding the message to be conveyed in the mailer.

Councilor McAvoy noted language in the Department of Education notice regarding the requirement that half of the State Aid increase be used to reduce the local share, and Manager Jennings said he would get an answer from the School Board.

5. Public Comment – None.

6. Committee Member Comments – *Councilor Sirois asked why the Children’s Day Committee’s request for funds to pay for insurance was not on tonight’s agenda and Manager Jennings said this had been an oversight. The Services Committee did refer this matter, and it will be on the August 7 agenda.*

7. Adjournment

There being no further business, the meeting was adjourned at 6:57.

Respectfully submitted –
Angus Jennings, Town Manager

EXECUTIVE SESSION STATUTES

The eight subjects permitted to be discussed in Executive Session are as follows:

PERSONNEL MATTERS:	1 M.R.S.A. § 405(6)(A)
SCHOOL STUDENT SUSPENSIONS/EXPULSIONS:	1 M.R.S.A. § 405(6)(B)
REAL ESTATE; ECONOMIC DEVELOPMENT:	1 M.R.S.A. § 405(6)(C)
LABOR CONTRACTS/NEGOTIATIONS:	1 M.R.S.A. § 405(6)(D)
ATTORNEY-CLIENT CONSULTATIONS:	1 M.R.S.A. § 405(6)(E)
CONFIDENTIAL RECORDS:	1 M.R.S.A. § 405(6)(F)
EMPLOYMENT EXAMINATIONS:	1 M.R.S.A. § 405(6)(G)
CODE ENFORCEMENT CONSULTATIONS:	1 M.R.S.A. § 405(6)(H)

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



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email: adminasst@hampdenmaine.gov

Town of Hampden
RECEIVED

JUN 27 2017

Office of the
Town Manager

TO: Angus Jennings, Town Manager
FROM: Rosemary Bezanson, Administrative Assistant
DATE: June 22, 2017
RE: Ambulance Bill Abatements – 2014-2015

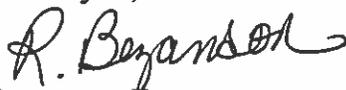
The purpose of this memo is to request that the following amounts be abated for ambulance bills generated in 2014 and 2015. They have been billed on our behalf by the City of Bangor on four occasions and have not been paid. The majority of the amounts outstanding are from those who did not have insurance or had insurance that did not cover ambulance costs. Some of the amounts are balances left after insurance paid a portion of the bill. Since it is not the policy of the Town to pursue collection activity on these accounts, to maintain a receivable list that is accurate, it is necessary periodically to abate those amounts that are delinquent beyond two years.

2014 - \$35,552.38 – This represents 10% of the amount billed for 2014. The billed amount was \$351,707.60. Adjustment amounts for insurance amounted to \$130,373.24 and the total amount paid was \$185,781.98. Bills with no payments at all for the year amounted to \$32,042.88, unpaid copay amounts on insurance paid claims was \$3,509.50.

2015 - \$36,560.15 – this represents 9% of the amount billed for 2015. The billed amount was \$391,730.80. Adjustment amounts for insurance amounted to \$151,897.19 and the total amount paid was \$202,513.26. Bills with no payments at all for the year amounted to \$31,308.20, unpaid copay amounts on insured paid claims was \$5,251.95.

The total for the two years to be abated is \$72,112.53. Backup lists for these amounts cannot be publicly provided with this memo due to privacy laws.

Thank you,


Rosemary Bezanson

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



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email: adminasst@hampdenmaine.gov

Town of Hampden
RECEIVED

JUN 23 2017

Office of the
Town Manager

To: Angus Jennings, Town Manager
From: Rosemary Bezanson, Administrative Assistant
Re: Ambulance billing – year 2015 abatement request
Date: June 20, 2017

Here is a breakdown of the ambulance payments for the calendar year 2015.

Total amount billed for 2015 ambulance	\$391,730.80	
Amount collected for 2015 (to date)	\$202,513.26	52%
Amount adjusted (medicare/insurance)	\$151,897.19	39%
Uncollected amount - to date	\$ 36,560.15	09%
Medicare take back (still pending)	\$ 760.19	
<i>Non-payment – copays</i>	\$ 5,251.95	15%
<i>Non-payments – no insurance</i>	\$ 31,308.20	85%

The total uncollected amount that the Council would be asked to abate is \$36,560.15, for calendar year 2015. This represents 9% of the total billed.

Cc: Chief Rogers, Director of Public Safety

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



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email: adminasst@hampdenmaine.gov

Town of Hampden
RECEIVED

JUN 23 2017

Office of the
Town Manager

To: Angus Jennings, Town Manager
From: Rosemary Bezanson, Administrative Assistant
Re: Ambulance billing – year 2014 abatement request
Date: June 20, 2017

Here is a breakdown of the ambulance payments for the calendar year 2014.

Total amount billed for 2014 ambulance	\$351,707.60	
Amount collected for 2014 (to date)	\$185,781.98	53%
Amount adjusted (medicare/insurance)	\$130,373.24	37%
Uncollected amount - to date	\$ 35,552.38	10%
<i>Non-payment – copays</i>	\$ 3,509.50	10%
<i>Non-payments – no insurance</i>	\$ 32,042.88	90%

The total uncollected amount that the Council would be asked to abate is \$35,552.38 for calendar year 2014. This represents 10% of the total billed.

Cc: Chief Rogers, Director of Public Safety

TOWN OF HAMPDEN

The Town of Hampden Hereby Ordains
Proposed Amendments to the Town Council Compensation Ordinance

Deletions are ~~Strikethrough~~ Additions Double Underlined

TOWN COUNCIL COMPENSATION ORDINANCE

The Town of Hampden hereby ordains that the following ordinance be enacted.

Section 1. Pursuant to Sec. 203 of the Town Charter, the Hampden Town Council hereby determines that the annual salary of the chairman and councilors shall be as follows:

Chairman	\$35.00/meeting
Other Councilors	\$30.00/meeting

Section 2. For the purposes of this Ordinance, a meeting shall include all regular or special meetings of the Town Council, as well as the meetings of its ~~committees~~ Committees provided, however, that if a Committee meeting takes place on the same date as and immediately prior to or following a meeting of the Town Council, the two adjacent meetings shall be considered a single meeting for the purposes of compensation. In order to be eligible for compensation for a meeting, the chairman or councilor must have been present at the meeting.

Section 3. Pursuant to Sec. 203 of the Town Charter, the foregoing increase in salary shall become effective as of the first regularly scheduled meeting in January 2006, said meeting being the commencement of the terms of councilors elected at the next regular election scheduled for November 8, 2005.

Adopted by Town Council: 9/19/2005
Effective: 1/01/2006
Amended: __/__/2017



Town of Hampden
Land & Building Services

Memorandum
Zoning Amendment: Definitions

May 31, 2017

In order to protect the public interest, the following amendments to the definitions in the Zoning Ordinance are proposed. The effect of these amendments would be to prohibit solid waste transfer stations in Hampden, while not impacting the existing and approved solid waste facilities in town.

TOWN OF HAMPDEN

The Town of Hampden Hereby Ordains
Proposed Amendments to the Zoning Ordinance

Deletions are ~~Strikethrough~~ Additions are Underlined

Amend §7.2 Definitions

Municipal Solid Waste: Any solid waste emanating from household and normal commercial sources.

Processing: For industrial uses, including but not limited to: treating, converting, filtering, screening, coating, heating, separating, refining or otherwise altering the initial state, form, or substance of materials and the collection, sorting, or handling, ~~but not the on-site disposal,~~ of solid waste. This definition does not include transfer stations or on-site disposal of solid waste. (Amended: 6-19-95)

Transfer station: Any solid waste facility constructed or managed for the transfer of household or municipal solid waste.



Town of Hampden
Land & Building Services

Memorandum
Zoning Amendment: Definitions

August 2, 2017

In order to protect the public interest, the following amendments to the definitions in the Zoning Ordinance are proposed. The effect of these amendments would be to prohibit solid waste transfer stations in Hampden, while not impacting the existing and approved solid waste facilities in town.

The attached includes minor revisions to the proposed amendments that were the subject of a public hearing with the Planning Board on July 12, 2017.

TOWN OF HAMPDEN

The Town of Hampden Hereby Ordains
Proposed Amendments to the Zoning Ordinance

Deletions are ~~Strikethrough~~ Additions are Underlined

Amend §7.2 Definitions

Construction and Demolition Debris (CDD): Debris resulting from construction, remodeling, repair, and demolition of structures. It includes, but is not limited to, building materials, asphalt, wallboard, pipes, metal conduits, mattresses, household furniture, fish nets, rope, hose, wire and cable, fencing, carpeting and underlay; it excludes asbestos and other special wastes.

Municipal Solid Waste: Any solid waste emanating from household and normal commercial sources, excluding construction and demolition debris.

Processing: For industrial uses, including but not limited to: treating, converting, filtering, screening, coating, heating, separating, refining or otherwise altering the initial state, form, or substance of materials and the collection, sorting, or handling, but not the on-site disposal, of solid waste or of construction and demolition debris. This definition does not include transfer stations or on-site disposal of solid waste. (Amended: 6-19-95)

Transfer station: Any solid waste facility constructed or managed for the transfer of household or municipal solid waste.

TOWN OF HAMPDEN

ORDINANCE TO AUTHORIZE THE BORROWING OF FUNDS TO FINANCE THE PURCHASE OF PUBLIC WORKS VEHICLES AND ANY ASSOCIATED EQUIPMENT.

The Town of Hampden hereby ordains as follows:

Section 1. That pursuant to Section 212(5) of the Town Charter and any other applicable authority under Maine law, the Town of Hampden is hereby authorized to borrow a principal amount not to exceed in the aggregate the sum of three hundred and sixteen thousand dollars (\$316,000.00), said amount to be payable over a period not to exceed seven (7) years, at a prevailing interest rate available to tax exempt entities. Such borrowing to be approved by the Council following solicitation of proposals for financing from at least three institutions. The proceeds of the loan are to be used to finance the purchase of three trucks and any associated equipment.

Section 2. That the Town Treasurer is hereby authorized to execute such documents and do all things necessary or convenient in order to issue any Bond, Note or other evidence of indebtedness, in such form as may be required by institution chosen by the Council following the request for proposals contemplated in Section 1.

Section 3. That the Town Clerk has distributed a copy of this Ordinance to each Town Council member and to the Town Manager, has filed a reasonable number of copies of this Ordinance in the office of the Town Clerk and has posted a copy of this Ordinance together with a Notice of Public Hearing at the following public places: Municipal Building, Post Office and Hannaford Market.

Section 4. That a Public Hearing was held at a meeting of the Town Council convened on or about 7:00 p.m. in the Hampden Municipal Building in Hampden, Maine on August 7, 2017, for the purpose of taking testimony and comments from the public with respect to this Ordinance and the proposed borrowing. In addition to the Notice given under Section 3, Notice of the Public Hearing was also given by the Town Clerk by publishing a summary of this Ordinance, and a place where copies of the complete Ordinance were filed and times available for inspection, in the Bangor Daily News on July 31, 2017, 2017, together with a notice setting forth the time and place for the public hearing, and for the consideration of the proposed Ordinance by the Town Council following the public hearing.

Section 5. That pursuant to the requirements of the Internal Revenue Code of 1986, as amended, the Town designates the Bond, Note or other evidence of indebtedness to be "qualified tax exempt obligations" of the Town; and that the Town shall not issue in 2017 an aggregate total amount of qualified tax exempt obligations in excess of \$10,000,000. Further, the Town

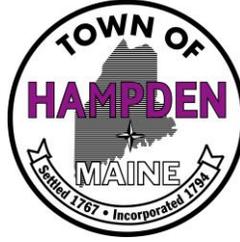
does not reasonably expect to issue qualified tax exempt obligations in an amount in excess of \$5,000,000 during 2017.

Section 6. That the Town shall take any and all actions required under the Internal Revenue Code of 1986, as amended, to maintain the tax exempt status of the interest on the Bond, Note or other evidence of indebtedness, and to maintain the status of the Bond, Note or other evidence of indebtedness as “qualified tax exempt obligations” of the Town, and that the Bond, Note or other evidence of indebtedness may be subject to such further terms and conditions as may be agreed to by a majority at least of the Councilors and the Treasurer of the Town to carry into effect the full intent of this Ordinance.

Section 7. That the Treasurer is hereby authorized to retain bond counsel, if the Treasurer deems it to be necessary or appropriate, to advise the Town with respect to the issuance and sale of the Bond, Note or other evidence of indebtedness, and to prepare documents and render opinions as may be necessary or convenient for that purpose.

Section 8. That the Treasurer is hereby authorized to execute all documents and certificates, and to take all action, including affixing the seal of the Town, as may be necessary or convenient to carry out the full intent of this Ordinance, and to accomplish the purchase of the vehicles and any associated equipment and the issuance of the Bond, Note or other evidence of indebtedness, including approval and signing of the Bond, Note or other evidence of indebtedness and any contracts or other agreements obligating the Town.

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



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townmanager@hampdenmaine.gov

TO: Finance Committee and Town Council
FROM: Angus Jennings, Town Manager
DATE: August 3, 2017
RE: Proposed ordinance to authorize borrowing

You'll find in both packets for the August 7 meetings a proposed ordinance to authorize borrowing for DPW vehicle purchases.

This is proposed because the Town Charter at Sec. 212(5) requires an ordinance in order to "authorize the borrowing of money other than tax anticipation notes."

The proposed ordinance for consideration on August 7 would not authorize the expenditure of DPW equipment reserve funds, nor would it award the purchase of any specific vehicle to any specific vendor.

Following the Infrastructure Committee's recommendation in favor of vehicle replacement at its July 24 meeting, the DPW Director prepared specifications for the replacement of Plow Truck #13 and #20. These specifications have been circulated to known vendors, and have been posted to the Town website under Public Notices and Bids (www.hampdenmaine.gov/notices). It is anticipated that the request for authorization for expenditure of reserve funds, and the award of specific purchasing to specific vendors, will be proposed at the August 21 Finance and Council meetings.

However, it is important to secure Council approval of the proposed borrowing authorization ordinance this Monday, August 7.

Because, per the Town Charter, an ordinance does not take effect until 30 days after its adoption, the earliest that I would be authorized to sign multi-year financing commitments (if authorized to do so both on August 7 and again on August 21) would be September 6.

This will provide minimal time, after a purchase and financing are authorized, for the vendor(s) to construct the plow truck(s) in time for use at the beginning of the 2017 snow season.

I am writing this memo in order to clarify that, while the Council's adoption of the ordinance on Monday is (in my opinion) critical to DPW's upcoming winter operations, it is not the Committee's and Council's final action on this matter.

David I. Ryder (Mayor, Dist. 4)
Stephen L. Wilde (1)
Dennis R. Marble (2)
Terry McAvoy (3)

TOWN OF HAMPDEN
IN THE TOWN COUNCIL

Mark Cormier (A/L)
Ivan McPike (A/L)
Gregory J. Sirois (A/L)

Order: 2017-05

Adoption: _____, 2017

ORDER ESTABLISHING BID PROCEDURES FOR PUBLIC PURCHASING

ORDERED, that the Town Council hereby approves the following procedures for public purchasing. This Order rescinds and replaces the Hampden Town Council Bid Procedure Guidelines most recently amended on June 15, 2009.

1. **Purposes.** The purposes of these Bid Procedures for Public Purchasing are to standardize the purchasing procedures of the Town of Hampden thereby securing for the Town the advantages of a centralized and uniform purchasing policy saving the taxpayers' money and increasing public confidence in the procedures for municipal purchasing; to promote the fair and equitable treatment of all vendors of goods and services; and to set forth the duties and responsibilities of the Department Heads and the Town Manager, thereby fostering interdepartmental cooperation and trust in the purchasing system.
2. **Vendor Book.** The Town Manager shall establish a Vendor Book organized based on different types of goods and services that the Town may wish to procure, from time to time. Vendors may be added to the Vendor Book upon the initiative of the Town Manager or Department Heads, on the basis of vendor responsibility and quality, or upon vendor submittal of qualifications materials. The Vendor Book shall be a public document available for inspection upon request, and shall be updated by the Town Manager at least annually.
3. Department heads may purchase items when the purchase price is less than \$10,000 and is within the Department's approved municipal operating budget.
4. **Purchases.** Purchasing procedures are established based on the estimated dollar value of the goods or services to be procured:
 - a. **Supplies or Services Estimated to Cost less than \$10,000.** The Town Manager shall handle purchases under a quotation system. Under this system prices are solicited by the Town Manager from at least three vendors and the item or service is purchased from the vendor that the Town Manager recommends. There is no formal bid advertisement however, and no official sealed bid opening when a quotation is

DRAFT ORDER ESTABLISHING BID PROCEDURES FOR PUBLIC PURCHASING

requested. All quotations shall specify delivered prices, terms of payment and cash discounts if applicable. If oral quotations are accepted, the Town Manager shall make a record of the quotation including the person from whom the quote is received, and the date and time the quote is received.

- b. Supplies or Services Estimated to Cost More than \$10,000 but Less than \$50,000. Department Head shall prepare written specifications as to quantity and quality required, the availability of bid packages or other details, and the date and time when bids must be received. Department Head shall seek written bids from at least three vendors, or such greater number of vendors included in the Vendor Book that customarily provide the applicable good or service. Specifications with bid sheet shall be posted to the "Public Bids and Notices" page on the Town of Hampden website, and posted on a bulletin board at the Town Office. The specifications will include the date and hour by which bids must be received in order to be considered. Bidders shall submit bids prior to the date and time specified for opening of bids; late bids shall not be accepted. After opening of all bids, the Department Head or Town Manager will prepare a recommendation regarding the most responsive bidder and report same to the Council's Finance Committee for review. The Finance Committee will report their recommendation to the full Town Council at the next regularly scheduled Council meeting. A majority vote of the Councilors present is required to accept a bid. The Town Council reserves the right to accept or reject any or all bids. All bid results will be posted to the Town of Hampden website within three business days after the purchasing is awarded.
- c. Supplies or Services Estimated to Cost More than \$50,000. The Department Head or Town Manager shall prepare an Invitation for Bids describing the Town's requirements clearly, accurately and completely, but avoiding unnecessarily restrictive specifications or requirements that might unduly limit the number of bidders. The Invitation for Bids will be advertised in a newspaper of regional circulation, on the "Public Bids and Notices" page on the Town of Hampden website, and posted on a bulletin board at the Town Office, at least ten calendar days prior to the time set for public opening of sealed bids. The Invitation for Bids will specify the date and the hour of an official public bid opening by the Town Clerk at the Town Office. Bidders shall submit sealed bids prior to the date and time specified for opening of bids; late bids shall not be accepted. After opening of all bids, the Department Head or Town Manager will prepare a

DRAFT ORDER ESTABLISHING BID PROCEDURES FOR PUBLIC PURCHASING

recommendation regarding the most responsive bidder and report same to the appropriate Council committee for review and said committee will report their recommendation to the Council's Finance Committee for review. The Finance Committee will report their recommendation to the full Town Council at the next regularly scheduled Council meeting. A majority vote of the Councilors present is required to accept a bid. The Town Council reserves the right to accept or reject any or all bids. All bid results will be posted to the Town of Hampden website within three business days after the purchasing is awarded.

5. Waiver.

- a. **Town Council Authorization.** When unusual circumstances exist, purchases estimated to cost more than \$10,000 but less than \$50,000 may be negotiated by use of the quotation system as provided in the above Article #4(a), and purchases estimated to cost more than \$50,000 may be negotiated by use of the bid solicitation system as provided in the above Article #4(b), each subject to the approval of the Town Council. "Unusual circumstances" include but are not confined to limited availability of the product or service within the area such as blacktop, tar, asphalt, salt, calcium chloride; a limited number of vendors providing a particular good or service; and short term rental of equipment. In its consideration of whether to authorize this manner of purchasing, the Town Council shall consider whether doing so would be reasonably expected to impair the Town's ability to secure the most advantageous purchasing terms.
- b. **Town Manager Authorization.** The Town Manager may waive the requirements for formal bid solicitation as provided in the above Article #4(c), and may instead follow the procedures in Article #4(b), in cases of emergency or time constraints that would affect the Town's ability to perform mandated functions, provided that the Town Manager shall file a full and complete statement of the reasons for waiving the formal bid solicitation process.

6. **Cooperative Purchasing.** The Town Manager may make cooperative purchases in conjunction with other governmental entities, without competitive bidding, if he/she determines the purchase is being made after competitive bidding by the cooperative entity or at terms more advantageous than the Town would be likely to obtain by competitive bidding.

DRAFT ORDER ESTABLISHING BID PROCEDURES FOR PUBLIC PURCHASING

7. Records Retention. The Department Head or the Town Manager shall keep a written record for all public purchases in the amount of \$10,000 or more, which shall include a record of all bids submitted, for six years following the purchase award. All written records shall be available for public inspection, except that proposals submitted in response to an Invitation for Bids remain confidential until the completion of the evaluations or until the time for acceptance specified in the Invitation for Bids, whichever is earlier.

8. Disposition of Town-owned equipment. In the event the Town or Department wishes to dispose of town-owned equipment with a value exceeding five thousand dollars (\$5,000) the Town Council will advertise for bids. Said advertisement shall state an official bid opening by the Town Clerk at the Town Office, specifying the date and hour of the public opening of same. After opening of all bids, they will be turned over to the appropriate Council committee for review and said committee will report their recommendation to the full Council at the next regularly scheduled Council meeting. A majority vote of the Councilors present is required to accept a bid. The Town Council reserves the right to accept or reject any or all bids. For town-owned equipment with a value of less than five thousand dollars (\$5,000), the Town Manager shall handle such sales under a quotation system. Under this system, values are solicited by the Town Manager and the item is sold to the buyer that the Town Manager recommends. There is no formal bid advertisement however, and no official sealed bid opening when a quotation is requested. Equipment that is traded in as part of a separate but related equipment purchase shall not be required to undertake a separate bid process provided that the purchase that includes the trade-in is handled in accordance with these procedures.

Town Clerk:

ORDERED by a majority of the Town Council:

Paula Scott

David I. Ryder (Mayor, Dist. 4)
Stephen L. Wilde (1)
Dennis R. Marble (2)
Terry McAvoy (3)

TOWN OF HAMPDEN
IN THE TOWN COUNCIL

Mark Cormier (A/L)
Ivan McPike (A/L)
Gregory J. Sirois (A/L)

Order: 2017-05

Adoption: _____, 2017

ORDER ESTABLISHING BID PROCEDURES FOR PUBLIC PURCHASING

ORDERED, that the Town Council hereby approves the following procedures for public purchasing. This Order rescinds and replaces the Hampden Town Council Bid Procedure Guidelines most recently amended on June 15, 2009.

1. Purposes. The purposes of these Bid Procedures for Public Purchasing are to standardize the purchasing procedures of the Town of Hampden thereby securing for the Town the advantages of a centralized and uniform purchasing policy saving the taxpayers' money and increasing public confidence in the procedures for municipal purchasing; to promote the fair and equitable treatment of all vendors of goods and services; and to set forth the duties and responsibilities of the Department Heads and the Town Manager, thereby fostering interdepartmental cooperation and trust in the purchasing system.
2. Vendor Book. The Town Manager shall establish a Vendor Book organized based on different types of goods and services that the Town may wish to procure, from time to time. Vendors may be added to the Vendor Book upon the initiative of the Town Manager or Department Heads, on the basis of vendor responsibility and quality, or upon vendor submittal of qualifications materials. The Vendor Book shall be a public document available for inspection upon request, and shall be updated by the Town Manager at least annually.
- ~~1.3.~~ Department heads may purchase items at their discretion when the purchase price is less than \$10,000 and is within the Department's approved municipal operating budget. Any item in the excess of seven hundred fifty dollars (\$750) must be purchased with a purchase order. This purchase order is to be made out by the department head with a copy sent to the Town Manager within twenty-four (24) hours.
4. Purchases. Purchasing procedures are established based on the estimated dollar value of the goods or services to be procured:
 - a. Supplies or Services Estimated to Cost less than ten thousand dollars (\$10,000). may be handled by the Town Manager. The Town Manager

DRAFT ORDER ESTABLISHING BID PROCEDURES FOR PUBLIC PURCHASING

shall handle purchases under a quotation system. Under this system prices are solicited by the Town Manager from at least three vendors and the item or service is purchased from the supplier-vendor that the Town Manager recommends. There is no formal bid advertisement however, and no official sealed bid opening when a quotation is requested. All quotations shall specify delivered prices, terms of payment and cash discounts if applicable. If oral quotations are accepted, the Town Manager shall make a record of the quotation including the person from whom the quote is received, and the date and time the quote is received.

—Supplies or Services Estimated to Cost

b. ~~Purchase or construction in excess of ten thousand dollars (More than \$10,000)~~ but Less than \$50,000. Department Head shall prepare written specifications as to quantity and quality required, the availability of bid packages or other details, and the date and time when bids must be received. Department Head shall seek written bids from at least three vendors, or such greater number of vendors included in the Vendor Book that customarily provide the applicable good or service. Specifications with bid sheet shall be posted to the "Public Bids and Notices" page on the Town of Hampden website, and posted on a bulletin board at the Town Office. The specifications will include the date and hour by which bids must be received in order to be considered. Bidders shall submit bids prior to the date and time specified for opening of bids; late bids shall not be accepted. After opening of all bids, the Department Head or Town Manager will prepare a recommendation regarding the most responsive bidder and report same to the Council's Finance Committee for review. The Finance Committee will report their recommendation to the full Town Council at the next regularly scheduled Council meeting. A majority vote of the Councilors present is required to accept a bid. The Town Council reserves the right to accept or reject any or all bids. All bid results will be posted to the Town of Hampden website within three business days after the purchasing is awarded.

3-c. ~~Supplies or Services Estimated to Cost More than \$50,000. The Department Head or Town Manager shall prepare an Invitation for Bids describing the Town's requirements clearly, accurately and completely, but avoiding unnecessarily restrictive specifications or requirements that might unduly limit the number of bidders. will~~The Invitation for Bids will be put out for bids with advertisement in a newspaper of regional circulation, on the "Public Bids and Notices" page on the Town of Hampden website,

DRAFT ORDER ESTABLISHING BID PROCEDURES FOR PUBLIC PURCHASING

and posted on a bulletin board at the Town Office, at least ten calendar days prior to the time set for public opening of sealed bids. The Invitation for Bids and will specify the date and the hour of an official public bid opening by the Town Clerk at the Town Office. -Bidders shall submit sealed bids prior to the date and time specified for opening of bids; late bids shall not be accepted. The advertisement will specify the date and the hour of the public opening. After opening of all bids, the Department Head or Town Manager will prepare a recommendation regarding the most responsive bidder and report same they will be turned over to the appropriate Council committee for review and said committee will report their recommendation to the Council's Finance Committee for review. The Finance Committee will report their recommendation to the full Town Council at the next regularly scheduled Council meeting. A majority vote of the Councilors present is required to accept a bid. The Town Council reserves the right to accept or reject any or all bids. All bid results will be posted to the Town of Hampden website within three business days after the purchasing is awarded.

5. Waiver.

a. Town Council Authorization. When unusual circumstances exist, purchases estimated to cost more than \$10,000 but less than \$50,000 exceeding ten thousand dollars (\$10,000) may be negotiated by use of the quotation-quotation system as provided in the above Article #2 4(a), and purchases estimated to cost more than \$50,000 may be negotiated by use of the bid solicitation system as provided in the above Article #4(b), each subject to the approval of the Town Council. "Unusual circumstances" include but are not confined to limited availability of the product or service within the area such as blacktop, tar, asphalt, salt, calcium chloride; a limited number of vendors providing a particular good or service; and short term rental of equipment. In its consideration of whether to authorize this manner of purchasing, the Town Council shall consider whether doing so would be reasonably expected to impair the Town's ability to secure the most advantageous purchasing terms.

4.b. Town Manager Authorization. The Town Manager may waive the requirements for formal bid solicitation as provided in the above Article #4(c), and may instead follow the procedures in Article #4(b), in cases of emergency or time constraints that would affect the Town's ability to perform mandated functions, provided that the Town Manager shall file a

DRAFT ORDER ESTABLISHING BID PROCEDURES FOR PUBLIC PURCHASING

full and complete statement of the reasons for waiving the formal bid solicitation process.

6. Cooperative Purchasing. The Town Manager may make cooperative purchases in conjunction with other governmental entities, without competitive bidding, if he/she determines the purchase is being made after competitive bidding by the cooperative entity or at terms more advantageous than the Town would be likely to obtain by competitive bidding.

7. Records Retention. The Department Head or the Town Manager shall keep a written record for all public purchases in the amount of \$10,000 or more, which shall include a record of all bids submitted, for six years following the purchase award. All written records shall be available for public inspection, except that proposals submitted in response to an Invitation for Bids remain confidential until the completion of the evaluations or until the time for acceptance specified in the Invitation for Bids, whichever is earlier.

~~5-8.~~ Disposition of Town-owned equipment. In the event the Town or Department wishes to dispose of town-owned equipment with a value exceeding five thousand dollars (\$5,000) the Town Council will advertise for bids. Said advertisement shall state an official bid opening by the Town Clerk at the Town Office, specifying the date and hour of the public opening of same. After opening of all bids, they will be turned over to the appropriate Council committee for review and said committee will report their recommendation to the full Council at the next regularly scheduled Council meeting. A majority vote of the Councilors present is required to accept a bid. The Town Council reserves the right to accept or reject any or all bids. For town-owned equipment with a value of less than five thousand dollars (\$5,000), the Town Manager shall handle such sales under a quotation system. Under this system, values are solicited by the Town Manager and the item is sold to the buyer that the Town Manager recommends. There is no formal bid advertisement however, and no official sealed bid opening when a quotation is requested. Equipment that is traded in as part of a separate but related equipment purchase shall not be required to undertake a separate bid process provided that the purchase that includes the trade-in is handled in accordance with these procedures.

Town Clerk:

ORDERED by a majority of the Town Council:

Paula Scott

DRAFT ORDER ESTABLISHING BID PROCEDURES FOR PUBLIC PURCHASING

David I. Ryder (Mayor, Dist. 4)
Stephen L. Wilde (1)
Dennis R. Marble (2)

TOWN OF HAMPDEN
IN THE TOWN COUNCIL

Terry McAvoy (3)
Gregory J. Sirois (A/L)
Mark S. Cormier (A/L)
Ivan P. McPike (A/L)

Resolution: 2017-04
Adoption: August 7, 2017

Resolution authorizing the Town Manager to complete an exchange of land with Maine Ground Developers, Inc. ("MGD")

BE IT RESOLVED, by the Town Council of Hampden, Maine, that:

The Town Manager is hereby authorized to:

(i) execute and deliver to MGD on behalf of the Town, in such form as he shall approve, a deed conveying approximately 4.82 acres, being a portion of the land conveyed by the November 3, 2004 deed from L.L. Bean Inc. to the Town recorded in the Penobscot County Registry of Deeds, Book 9616, Page 287; and

(ii) accept delivery from MGD of the companion deed to the Town of Hampden, in such form as the Town Manger shall approve, conveying an approximately 5.66 acre parcel and access easement depicted on the June 2016 Sketch Plan prepared by Down to Earth Professional Land Surveyors, Inc.

BE IT RESOLVED, by The Town Council of Hampden, Maine, that:

The Town Manager is further authorized to enter into a Boundary Line Agreement with Maine Ground Developers, Inc. ("MGD"), in such form as he shall approve, to settle the common boundary line between Hampden Business and Commerce Park, and contiguous land of MGD.

Dated this 7th day of August, 2017, in Hampden, Maine

Town Clerk:

ORDERED by a majority of the Town Council:

Paula A. Scott

Minutes

- c. **Review of Business Park sewer for town acceptance pursuant to the Sewer Ordinance – sent from Infrastructure Committee – Councilor Marble made a motion to accept the Business Park sewer as recommended by DPW Director Currier, seconded by Councilor Wilde. Unanimous vote in favor.**
- d. **Review of Ammo Park sewer for town acceptance pursuant to the Sewer Ordinance – sent from Infrastructure Committee – Councilor Marble discussed the previous Ammo park sewer issues and as reported by Director Currier, all issues have been taken care of. Director Currier recommended that the council accept with the condition to receive a sewer easement. Councilor Marble made a motion to accept the sewer, conditional upon receipt of a sewer easement, seconded by Councilor Sirois. Unanimous vote in favor.**
- e. **Update on DEP/Chevron consent decree – Manger Jennings recapped the original consent decree from a few years ago from which Hampden received \$900,000. A new consent decree was filed in May with a thirty day comment period that ends on June 23rd. We have already reached out to DEP and the EPA to let them know that we are interested in being involved in the process and how any future funds could be allocated in the best possible way for Hampden residents. The number in the consent decree is \$880,000.00 and a trust committee will be set up. At tonight's finance & administration committee meeting, this was discussed and we will be looking into whether the town can have an actual sitting member on this committee to help determine disbursement of any funds.**
- f. **Town Council review of Town Manager proposed FY17 Budget and referral for public hearing on June 27, 2016 – Manager Jennings recapped the budget process once again, stating that the budget proposal and series of meetings started May 1st to review and discuss individual departments, the sewer, and the capital plan as set out by charter. Tonight is the review of the entire budget which shows a bottom line increase from FY16 in the amount of \$770,716.18. Manager Jennings reported that the RSU budget is up 2.9%, the county budget is up 3.1%. In the municipal budget, up 2.6%, the increase is due primarily to non-personnel items. Specific increases are in reserves, up \$205,279, DPW, up \$171,000, Stormwater, up \$124,000, Buildings/Grounds, up \$114,800, and TIF, up \$99,000. The budget document is a 31 page document,**

BOUNDARY LINE AGREEMENT

THIS AGREEMENT is entered into this ___ day of _____, 2017, by and between **Maine Ground Developers, Inc.**, a Maine corporation with a place of business in Bangor, Penobscot County, State of Maine, whose mailing address is P.O. Box 1169, Bangor, Maine 04402-1169 (hereinafter referred to as "Maine Ground") and **The Inhabitants of the Town of Hampden**, a body corporate and politic located in Penobscot County, State of Maine, with a mailing address of 106 Western Avenue, Hampden, ME 04444 (hereinafter referred to as "the Municipality") and witnesses that:

WHEREAS, the parties share a certain boundary line between premises located in **Hampden**, Penobscot County, Maine, as shown on two plans entitled "Final Subdivision Plan - Amendment No. 3 - Hampden Business and Commerce Park" prepared by Shyka, Sheppard & Garster, and recorded on September 17, 2014 in Penobscot County Registry of Deeds Map File 2014-60 and Map File 2014-61 (hereinafter collectively referred to as the "Plan"), and

WHEREAS, the parties wish to establish the location of their common lines of ownership between them and their successors and assigns conclusively.

NOW, THEREFORE, it is agreed as follows:

1. Consideration. The consideration for this Agreement is the mutual promises and covenants contained herein.
2. Location of Boundary. Subject to the express exceptions contained herein, the parties agree that their common boundary line established herein shall be the line shown on the Plan, which line is described in Exhibit A attached hereto (hereinafter referred to as the "Boundary Line").
3. Release Deeds. This instrument shall have the effect of a conveyance in the form of a Maine Statutory Short Form Release Deed from each party to the other of any interest in the other's real estate contiguous to the Boundary Line so that each has a fee simple absolute interest in the real estate on its side of the Boundary Line to the exclusion of the other party except as expressly reserved in this section.
 - A. Maine Ground to the Municipality: Maine Ground Developers, Inc., for consideration paid, releases to The Inhabitants of the Town of Hampden, certain land in Hampden, Penobscot County, Maine, described as follows:

The land lying generally easterly and southerly of and contiguous to the Boundary Line, being all of the land included in Hampden Business and Commerce Park as shown on the Plan.

For Maine Ground's source of title, reference may be had to three deeds dated December 11, 1998 recorded in the Penobscot County Registry of Deeds as follows:

a) deed from the Personal Representative of the Estate of Ernest O. Sprowl recorded in Book 6904, Page 1;

b) deed from Fred Messina and David A. Sprowl recorded in Book 6904, Page 11; and

c) deed of the Personal Representative of the Estate of Salvatore A. Messina recorded in Book 6904, Page 21.

B. The Municipality to Maine Ground: The Inhabitants of the Town of Hampden, for consideration paid, releases to Maine Ground Developers, Inc., certain land in Hampden, Penobscot County, Maine, described as follows:

The land lying westerly and northerly of, and contiguous to, the Boundary Line, being shown in part on the Plan. A portion of the land hereby released is designated on the Plan as "N/F Maine Ground Developers, Inc."

All rights in the easement areas and other land within Hampden Business and Commerce Park depicted on the Plan are hereby reserved. No rights in and to such land shall be deemed to be hereby created in favor of Maine Ground Developers, Inc.

For the Inhabitants of the Town of Hampden's sources of title, reference may be had to the following deeds:

a) August 20, 2001 deed from Mary T. Rice recorded in Book 7832, Page 274;

b) August 16, 2001 deed from Helena R. Perry recorded in Book 7832, Page 278;

c) August 20, 2001 deed from John F. Perry and Carolyn M. Perry recorded in Book 7832, Page 285; and

d) September 4, 2001 deed from Rose Mary Cunningham recorded in the Penobscot County Registry of Deeds in Book 7872 Page 199.

The Municipality excepts and reserves from this conveyance the approximately 5.66 acre parcel and all rights and easements described in the deed from Maine Ground Developers, Inc. to the Inhabitants of the Town of Hampden of recent date to be recorded herewith.

4. Binding Agreement. This Agreement shall be binding upon the parties, their representatives, successors, and assigns, as their interests may appear.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the date first written above.

MAINE GROUND DEVELOPERS, INC.

Name:
Title:

STATE OF MAINE
PENOBSCOT COUNTY

_____, 2017

Personally appeared the above-named _____, in his/her aforesaid capacity, and acknowledged before me the foregoing instrument to be his/her free act and deed and the free act and deed of said corporation.

Notary Public/Attorney at Law

Print or type name as signed

DRAFT

**THE INHABITANTS OF THE TOWN
OF HAMPDEN**

By: Angus Jennings
Its Town Manager

STATE OF MAINE
Penobscot County

_____, 2017

Personally appeared the above-named Angus Jennings, in his aforesaid capacity, and acknowledged before me the foregoing instrument to be his free act and deed and the free act and deed of the Inhabitants of the Town of Hampden.

Notary Public/Attorney at Law

Print or type name as signed

DRAFT

EXHIBIT A

**Boundary Line Agreement
to be executed by
Maine Ground Developers, Inc.
and
Inhabitants of the Town of Hampden**

A line between certain lots or parcels of land located on the Northwesterly sideline of Route 202 and the southeast sideline of Interstate 95 in the Town of Hampden, County of Penobscot, State of Maine, and shown on two plans entitled "Final Subdivision Plan - Amendment No. 3 - Hampden Business and Commerce Park", prepared by Shyka, Sheppard & Garster, and recorded September 17, 2014 in Penobscot County Registry of Deeds Map File 2014-60 and Map File 2014-61, and being more particularly described as follows:

To locate the point of beginning of the Boundary Line settled by this Agreement, begin at an iron rod set on the Northwesterly sideline of Route 202, said rod being $N46^{\circ}44'50''E$ of and five and sixty-eight hundredths (5.68) feet from a granite highway monument found one hundred ninety-five (195) feet left from centerline station 147+91 as shown on a Maine State Highway Commission Right of Way Map – State Highway 26 (Route 202), SHC File No. 10-150, dated January 1964, sheets 10 & 11, recorded in the Penobscot County Registry of Deeds, Plan Book 29, Pages 64 & 65, said iron rod also being on the northeasterly line of land described in a deed to John A., Jr. & Betsy Jones Vickery, dated June 16, 1999, recorded in Book 7083, Page 16;

THENCE $N55^{\circ}22'39''W$ along said Vickery's, now or formerly, northeasterly line, one thousand twenty and ninety-nine hundredths (1,020.99) feet to an iron rod at the POINT OF BEGINNING for the herein described boundary;

THENCE $N26^{\circ}36'57''E$, one hundred forty-two and seven hundredths (142.07) feet to an iron rod;

THENCE $N21^{\circ}09'55''W$, four hundred eighty-nine and ninety-nine hundredths (489.99) feet to an iron rod, said iron rod is located $S55^{\circ}22'39''E$ of and nine hundred ten and zero hundredths (910.00) feet from a stone bound found at the most southerly corner of land formerly of Helen S. Mann as described in deed dated September 1, 1889, recorded in Book 604, Page 181, and as shown on a Plan of Land of Estate of William Mann, dated August 1889, recorded in Plan Book 4, Page 27;

THENCE $N19^{\circ}17'35''W$, two hundred seventy-nine and ninety-five hundredths (279.95) feet to an iron rod;

THENCE N55°22'39"W, six hundred ninety and zero hundredths (690.00) feet to an iron rod, said iron rod is located N32°27'21"E of and one hundred sixty-five and zero hundredths (165.00) feet from said stone bound found at said corner of land formerly of Helen S. Mann;

THENCE N32°27'21"E, three hundred thirty and zero hundredths (330.00) feet to an iron rod;

THENCE N67°27'21"E a distance of seven hundred thirty-eight and zero hundredths (738.00) feet to an iron rod;

THENCE N42°29'33"W, one hundred eighty-five and seventy-four hundredths (185.74) feet to an iron rod;

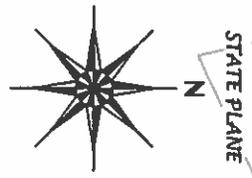
THENCE N23°43'34"E a distance of eight hundred thirty-four and seventy-eight hundredths (834.78) feet to an iron rod set on the approximate Bangor and Hampden Municipal Boundary at the most westerly corner of land described in said deed to Bangor Hydro-Electric Company, recorded in Book 5133, Page 294, said iron rod also being N09°25'10"W of and three thousand three hundred twenty-seven and seventy-seven hundredths (3327.77) feet from THE POINT OF BEGINNING.

All iron rods set are ¾" diameter reinforcing bars, (rebar), with survey ID cap and will be set pending receipt of final state and local approvals for the Hampden Business and Commerce Park.

This description was prepared by Shyka, Sheppard & Garster, Land Surveyors of Bangor, Maine and is based on the Plan prepared for the Town of Hampden. Bearings reference Grid North as shown on the Plan.

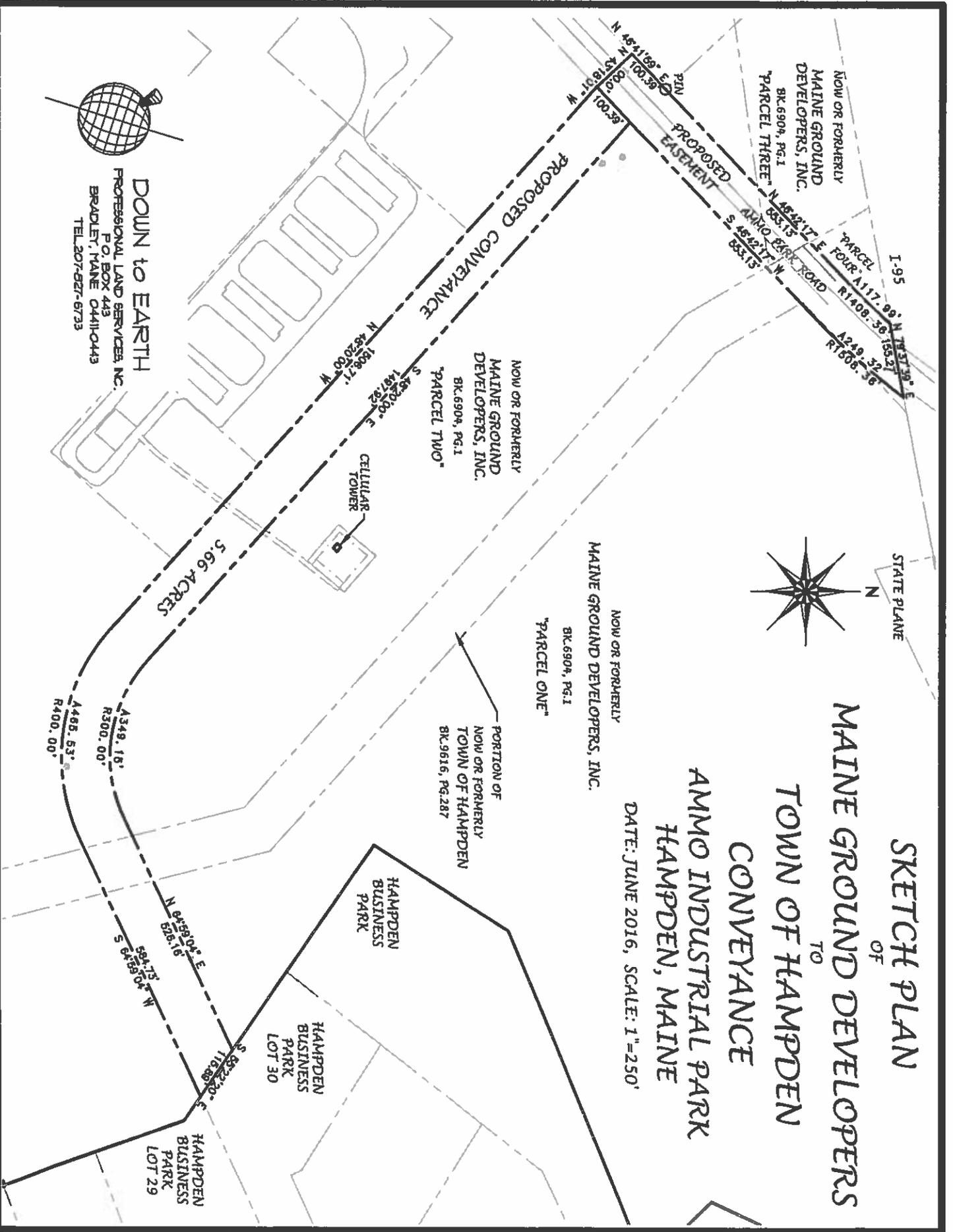


DOWN TO EARTH
 PROFESSIONAL LAND SERVICES, INC.
 P.O. BOX 443
 BRADLEY, MAINE 04411-0443
 TEL. 207-827-6733



SKETCH PLAN
 OF
MAINE GROUND DEVELOPERS
 TO
TOWN OF HAMPDEN
CONVEYANCE
AMMO INDUSTRIAL PARK
HAMPDEN, MAINE

DATE: JUNE 2016, SCALE: 1"=250'





DOWN to EARTH
PROFESSIONAL LAND SERVICES, INC.
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Subject: Written Description for Maine Ground Developers to Town of Hampden Conveyance

Date: June 29, 2016

A certain parcel of land, situated northerly of Route 202 and southerly of Interstate 95, in the Town of Hampden, County of Penobscot, State of Maine, bounded and described as follows:

Beginning at a point on a northeasterly line of land now or formerly of Maine Ground Developers, Inc., as described as "Parcel One" in deed recorded in the Penobscot County Registry of Deeds, Book 6904, Page 1, said point also being the most westerly corner of Lot 29 as depicted on subdivision plan entitled "Final Subdivision Plan – Amendment No. 1, Hampden Business and Commerce Park, Route 202, Hampden, Penobscot County, Maine, Prepared for Town of Hampden", recorded in Penobscot County Registry of Deeds, Plan Book 2002, Page 89:

THENCE: S 64° 59' 04" W, through the land of said Maine Ground Developers, Inc., a distance of 584.73 feet, to a point;

THENCE: On a tangent curve to the right, through the land of said Maine Ground Developers, Inc., having a radius of 400.0 feet and an arc length of 465.53 feet, to a point;

THENCE: N 48° 20' 00" W, through the land of said Maine Ground Developers, Inc., a distance of 1506.71 feet, more or less, to the southeasterly sideline of a right of way depicted as "Ammo Park Road, Proposed 100' Wide R.O.W." as depicted on plan entitled "Lotting Plan, Maine Ground Developers, Inc., Ammo Industrial Park, Hampden, Maine", recorded in the Penobscot County Registry of Deeds, Plan Book 2014, Page 3;

THENCE: N 46° 41' 59" E, by and along the southeasterly sideline of said right of way, a distance of 100.39 feet, to a point;

THENCE: S 48° 20' 00" E, through the land of Maine Ground Developers, Inc., a distance of 1497.92 feet, to a point;

THENCE: On a tangent curve to the left, through the land of said Maine Ground Developers, Inc., having a radius of 300.0 feet and an arc length of 349.15 feet, to a point;

THENCE: N 64° 59' 04" E, through the land of Maine Ground Developers, Inc., a distance of 526.16 feet, more or less, to the northeasterly line of said Maine Ground Developers, Inc., and the southwesterly line of Lot 30 as depicted on said subdivision plan;

THENCE: S 55° 22' 20" E, by and along said northeasterly line of Maine Ground Developers, Inc., and southwesterly line of said Lot 30 as depicted on said subdivision plan, a distance of 115.89 feet, more or less, to the point of beginning.

The above described parcel containing 5.66 acres, more or less.

ALSO HEREBY CONVEYING:

A non-exclusive easement for all purposes of a way situated northerly of Route 202 and southerly of Interstate 95, in the Town of Hampden, County of Penobscot, State of Maine, bounded and described as follows:

Beginning at a pin on the northwesterly sideline of a right of way depicted as "Ammo Park Road, Proposed 100' Wide R.O.W." as depicted on plan entitled "Lotting Plan, Maine Ground Developers, Inc., Ammo Industrial Park, Hampden, Maine", recorded in the Penobscot County Registry of Deeds, Plan Book 2014, Page 3, said pin also being the most easterly corner of land now or formerly of Portland Air Freight, Inc., as described in deed recorded in the Penobscot County Registry of Deeds, Book 13623, Page 293:

THENCE: N 46° 42' 17" E, by and along the northwesterly sideline of said 100-foot right of way, a distance of 553.13 feet, to a point;

THENCE: On a tangent curve to the left, by and along the northwesterly sideline of said 100-foot right of way, having a radius of 1408.36 feet and an arc length of 117.99 feet, more or less, to the southerly sideline of Interstate 95;

THENCE: N 79° 37' 39" E, by and along the southerly sideline of said Interstate 95, a distance of 155.27 feet, more or less, to the southeasterly sideline of said 100-foot right of way;

THENCE: In a generally southwesterly direction, by and along a curve to the right, by and along the southeasterly sideline of said 100-foot right of way, having a radius of 1508.36 feet and an arc length of 249.32 feet, to a point;

THENCE: S 46° 42' 17" W, by and along the southeasterly sideline of said 100-foot right of way, a distance of 553.13 feet, more or less, to the most northerly corner of the parcel described herein;

THENCE: S 46° 41' 59" W, by and along the southeasterly sideline of said 100-foot right of way and the northwesterly line of the parcel described herein, a distance of 100.39 feet, more or less, to the most westerly corner of the parcel described herein;

THENCE: N 43° 18' 01" W, through the land of said Maine Ground Developers, Inc., as described as "Parcel Two" in deed recorded in the Penobscot County Registry of Deeds, Book 6904, Page 1, a distance of 100.00 feet to the southeasterly line of said Portland Air Freight, Inc. and the northwesterly sideline of said 100-foot right of way;

THENCE: N 46° 41' 59" E, by and along the southeasterly line of said Portland Air Freight, Inc., and the northwesterly sideline of said 100-foot right of way, a distance of 100.39 feet, more or less, to the point of beginning.

Meaning and intending to convey a portion of land with associated easement of Maine Ground Developers, Inc., as described in deed recorded in the Penobscot County Registry of Deeds, Book 6904, Page 1.

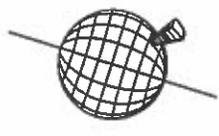
ALSO HEREBY CONVEYING: A right of way over an existing road commencing from the northerly end of above described easement and the southerly sideline of Interstate 95 and extending in a northerly direction crossing said Interstate 95 to the Odlin Road.

THIS CONVEYANCE IS SUBJECT TO THE FOLLOWING EASEMENTS AND RIGHTS OF WAY TO THE EXTENT THEY APPLY TO ANY EXISTING EASEMENTS, ENCUMBRANCES, OR RESTRICTIONS OF RECORD, IF ANY:

- (1) The easement granted to Messina and Sprowl Associates, Inc to Bangor Hydro-Electric Company, dated August 14, 1985, recorded in the Penobscot County Registry of Deeds in Book 3718, Page 2.
- (2) The easement granted by Ammo Industrial Park, Inc., to New England Telephone and Telegraph Company, dated June 26, 1985, recorded in said Registry in Book 3761, Page 153.
- (3) The drainage and slope easement taken by the State of Maine recorded in said Registry in Book 1619, Page 377, and in Book 1759, Page 360.

- (4) The right of way granted by Messina and Sprowl Associates, Inc., to Stone Communications, Inc., dated September 11, 1985, recorded in said Registry in Book 3717, Page 65.
- (5) The right of way granted by Henry H. Page and Phyllis I. Page to United Advertisement Corporation, dated July 24, 1962, recorded in said Registry in Book 1857, Page 107.

THIS CONVEYANCE IS SUBJECT TO all rights of way reserved to the GRANTOR, including but not limited to access, egress, utility and infrastructure installation, repair and maintenance.



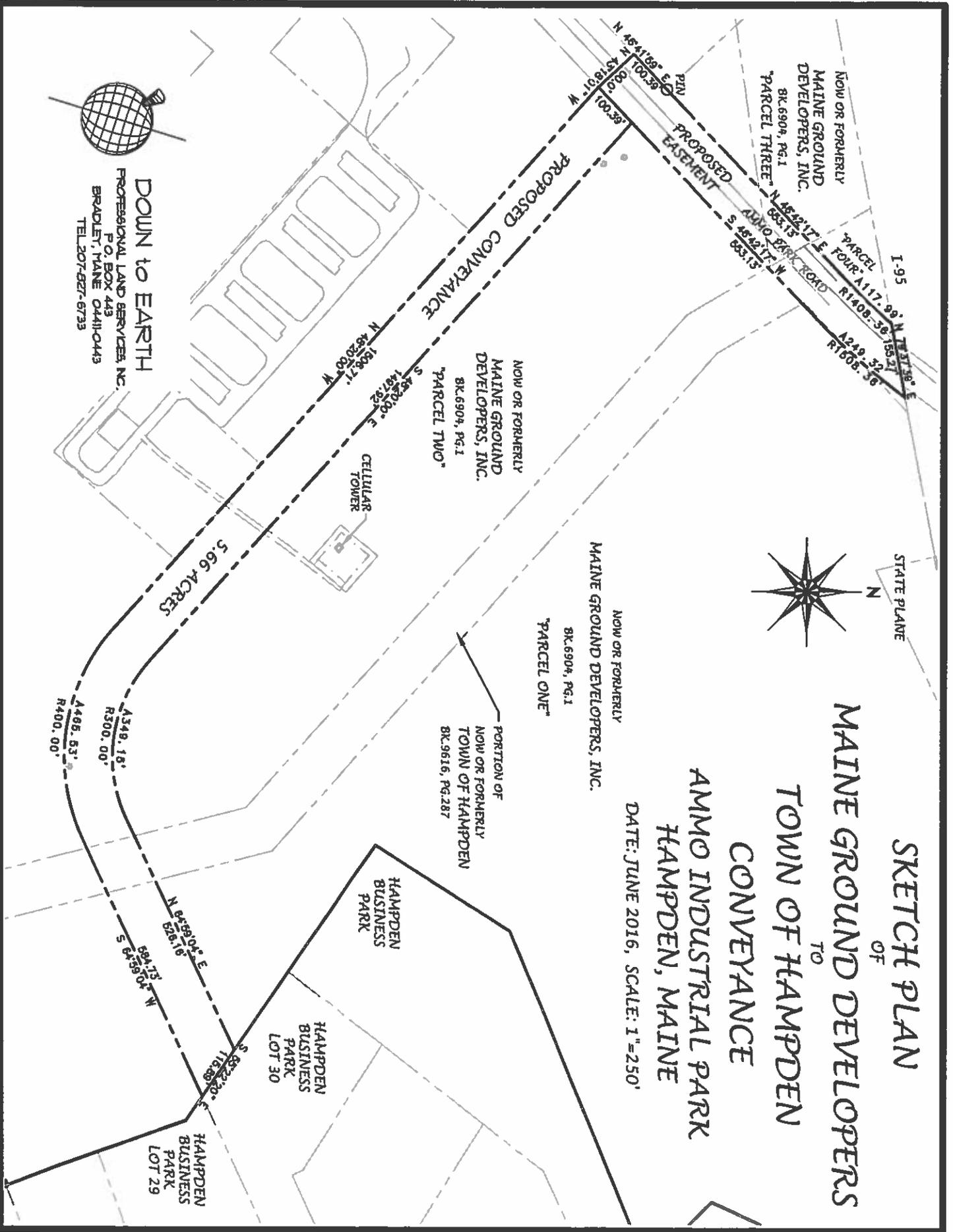
DOWN to EARTH
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STATE PLANE
N

SKETCH PLAN
 OF
MAINE GROUND DEVELOPERS
 TO
TOWN OF HAMPDEN
CONVEYANCE
AMMO INDUSTRIAL PARK
HAMPDEN, MAINE

DATE: JUNE 2016, SCALE: 1"=250'



WARRANTY DEED

MAINE GROUND DEVELOPERS, INC., a Maine corporation with a mailing address of P.O. Box 1169, Bangor, Maine 04402-1169, for consideration paid, grants to THE INHABITANTS OF THE TOWN OF HAMPDEN (also known as Town of Hampden), a body corporate and politic, having a place of business at 106 Western Avenue, Hampden, Maine 04444, with Warranty Covenants, a certain parcel of land, situated northerly of Route 202 and southerly of Interstate 95, in the Town of Hampden, County of Penobscot, State of Maine, bounded and described as follows:

Beginning at a point on a northeasterly line of land now or formerly of Maine Ground Developers, Inc., as described in "Parcel One" in deed recorded in the Penobscot County Registry of Deeds, Book 6904, Page 1, said point also being the most westerly corner of Lot 29 as depicted on subdivision plan entitled "Final Subdivision Plan – Amendment No. 3, Hampden Business and Commerce Park, Route 202, Hampden, Penobscot County, Maine, Prepared for Town of Hampden," recorded in Penobscot County Registry of Deeds, Map File 2014-61:

THENCE: S 64° 59' 04" W, through the land of said Maine Ground Developers, Inc., a distance of 584.73 feet, to a point;

THENCE: On a tangent curve to the right, through the land of said Maine Ground Developers, Inc., having a radius of 400.0 feet and an arc length of 465.53 feet, to a point;

THENCE: N 48° 20' 00" W, through the land of said Maine Ground Developers, Inc., a distance of 1506.71 feet, more or less, to the southeasterly sideline of a right of way depicted as "Ammo Park Road, Proposed 100' Wide ROW" as depicted on plan entitled "Lotting Plan, Maine Ground Developers, Inc., Ammo Industrial Park, Hampden, Maine," recorded in the Penobscot County Registry of Deeds, Plan Book 2014, Page 3;

THENCE: N 46° 41' 59" E, by and along the southeasterly sideline of said right of way, a distance of 100.39 feet, to a point;

THENCE: S 48° 20' 00" E, through the land of Maine Ground Developers, Inc., a distance of 1497.92 feet, to a point;

THENCE: On a tangent curve to the left, through the land of said Maine Ground Developers, Inc., having a radius of 300.0 feet and an arc length of 349.15 feet, to a point;

THENCE: N 64° 59' 04" E, through the land of Maine Ground Developers, Inc., a distance of 526.16 feet, more or less, to the northeasterly line of said Maine Ground Developers, Inc., and the southwesterly line of Lot 30 as depicted on said subdivision plan;

THENCE: S 55° 22' 20" E, by and along said northeasterly line of Maine Ground Developers, Inc., and southwesterly line of said Lot 30 as depicted on said subdivision plan, a distance of 115.89 feet, more or less, to the point of beginning.

The above described parcel containing 5.66 acres, more or less, is shown as "Proposed Conveyance" on the "Sketch Plan of Maine Ground Developers to Town of Hampden/Conveyance Ammo Industrial Park/Hampden, Maine" dated June 2016, a copy of which is attached as Exhibit A.

ALSO HEREBY CONVEYING:

A non-exclusive easement, in common with the Grantor, for all purposes of a way, including utility services, appurtenant to (i) the land hereby conveyed, (ii) all land depicted on the "Final Subdivision Plan – Amendment No. 3, Hampden Business and Commerce Park, Route 202, Hampden, Penobscot County, Maine, Prepared for Town of Hampden," recorded in Penobscot County Registry of Deeds, Map File 2014-60 and Map File 2014-61, and (iii) the Grantee's remaining land described in the deed of L.L. Bean, Inc. dated November 3, 2004 and recorded in said Registry in Book 9616, Page 287, said easement being situated northerly of Route 202 and southerly of Interstate 95, in the Town of Hampden, County of Penobscot, State of Maine, bounded and described as follows:

Beginning at a pin on the northwesterly sideline of a right of way depicted as "Ammo Park Road, Proposed 100' Wide ROW" as depicted on plan entitled "Lotting Plan, Maine Ground Developers, Inc., Ammo Industrial Park, Hampden, Maine," recorded in the Penobscot County Registry of Deeds, Plan Book 2014, Page 3, said pin also being the most easterly corner of land now or formerly of Portland Air Freight, Inc., as described in deed recorded in the Penobscot County Registry of Deeds, Book 13623, Page 293:

THENCE: N 46° 42' 17" E, by and along the northwesterly sideline of said 100-foot right of way, a distance of 553.13 feet, to a point;

THENCE: On a tangent curve to the left, by and along the northwesterly sideline of said 100-foot right of way, having a radius of 1408.36 feet and an arc length of 117.99 feet, more or less, to the southerly sideline of Interstate 95;

THENCE: N 79° 37' 39" E, by and along the southerly sideline of said Interstate 95, a distance of 155.27 feet, more or less to the southeasterly sideline of said 100-foot right of way;

8.3.17

THENCE: In a generally southwesterly direction, along the southeasterly sideline of said 100-foot right of way, by and along a curve to the right, having a radius of 1508.36 feet an arc length of 249.32 feet, to a point;

THENCE: S 46° 42' 17" W, by and along the southeasterly sideline of said 100-foot right of way, a distance of 553.13 feet, more or less, to the most northerly corner of the parcel hereby conveyed;

THENCE: S 46° 41' 59" W, by and along the southeasterly sideline of said 100-foot right of way and the northwesterly line of the parcel described herein, a distance of 100.39 feet, more or less, to the most westerly corner of the parcel hereby conveyed;

THENCE: N 43° 18' 01" W, through the land of said Maine Ground Developers, Inc., described as "Parcel Two" in deed recorded in the Penobscot County Registry of Deeds, Book 6904, Page 1, a distance of 100.00 feet to the southeasterly line of said Portland Air Freight, Inc. and the northwesterly sideline of said 100-foot right of way;

THENCE N 46° 41' 59" E, by and along the southeasterly line of said Portland Air Freight, Inc., and the northwesterly sideline of said 100-foot right of way, a distance of 100.39 feet, more or less, to the point of beginning.

Meaning and intending to convey a portion of the land described in the following December 11, 1998 deeds to Maine Ground Developers, Inc., recorded in the Penobscot County Registry of Deeds, and an easement burdening a portion of the same.

- a) Deed from the Personal Representative of the Estate of Ernest O. Sprowl recorded in Book 6904, Page 1;
- b) Deed from Fred Messina and David A. Sprowl recorded in Book 6904, Page 11; and
- c) Deed of the Personal Representative of the Estate of Salvatore A. Messina recorded in Book 6904, Page 21.

Town of Hampden owns land abutting the parcel hereby conveyed.

ALSO HEREBY CONVEYING: A right-of-way, in common with the Grantor, for all purposes of way over Ammo Park Road as shown on the plan recorded in Plan File 2014-3, as it extends from the northerly end of above described easement and the southerly sideline of Interstate 95 in a northerly direction crossing said Interstate 95 to the Odlin Road. For Grantor's source of title to this right of way, see the above-referenced source deeds dated December 11, 1998.

THIS CONVEYANCE IS SUBJECT, AS APPLICABLE, TO THE FOLLOWING:

1. The easement granted by Messina & Sprowl Associates, Inc. to Bangor Hydro-Electric Company, dated August 14, 1985, recorded in the Penobscot County Registry of Deeds in Book 3718, Page 2.
2. The easement granted by Ammo Industrial Park, Inc., to New England Telephone and Telegraph Company, dated June 26, 1985, recorded in said Registry in Book 3761, Page 153.
3. The drainage and slope easement taken by the State of Maine recorded in said Registry in Book 1619, Page 377, and in Book 1759, Page 360.
4. The right of way granted by Messina & Sprowl Associates, Inc., to Stone Communications, Inc., dated September 11, 1985, recorded in said Registry in Book 3717, Page 65.
5. The right of way granted by Henry H. Page and Phyllis I. Page to United Advertisement Corporation, dated July 24, 1962, recorded in said Registry in Book 1857, Page 107.

This deed is given in exchange for the companion deed from Town of Hampden (authorized by the Hampden Town Council on August , 2017) to Maine Ground Developers, Inc., to be recorded .

Maine Ground Developers, Inc., has caused this instrument to be signed in its corporate name, as an instrument under seal, by _____, its _____, duly authorized, this _____ day of August, 2017.

WITNESS:

MAINE GROUND DEVELOPERS, INC.

By: _____
 Name _____
 Its _____
 Hereunto Duly Authorized

STATE OF MAINE

PENOBSCOT, ss. _____, 2017

Then personally appeared the above-named _____ and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said corporation.

Before me,

Name:

Notary Public
Maine Attorney-at-Law

MUNICIPAL QUITCLAIM DEED

TOWN OF HAMPDEN, also known as the Inhabitants of the Town of Hampden, a body corporate and politic, with a place of business at 106 Western Avenue, Hampden, Maine 04444, for consideration paid, releases to MAINE GROUND DEVELOPERS, INC., a Maine corporation with a mailing address of P.O. Box 1169, Bangor, Maine 04402-1169, and a place of business at 422 Perry Road, Bangor, Maine 04401, a certain lot or parcel of land, situated southerly of Interstate 95 and northerly of Route 202, in the Town of Hampden, County of Penobscot, State of Maine, bounded and described as follows:

Beginning at a point on the southerly sideline of Interstate 95, said point being the most easterly corner of "Parcel Four" as described in deed to Maine Ground Developers, Inc., recorded in the Penobscot County Registry of Deeds, Book 6904, Page 1:

THENCE: N 79° 37' 39" E, by and along the southerly sideline of said Interstate 95, a distance of 147.63 feet, more or less, to a northwesterly corner of "Parcel One" as described in deed to Maine Ground Developers, Inc., recorded in the Penobscot County Registry of Deeds, Book 6904, Page 1;

THENCE: S 46° 49' 00" W, by and along a northwesterly line of said Maine Ground Developers, Inc., a distance of 312.82 feet, to a point;

THENCE: S 30° 29' 00" E, by and along a southwesterly line of said Maine Ground Developers, Inc., a distance of 205.55 feet, to a point;

THENCE: S 48° 20' 00" E, by and along a southwesterly line of said Maine Ground Developers, Inc., a distance of 1385.83 feet, to a point;

THENCE: S 14° 23' 00" E, by and along a southwesterly line of said Maine Ground Developers, Inc., a distance of 249.25 feet, to a point;

THENCE: S 64° 59' 04" W, through the land of the Town of Hampden, as described in deed recorded in the Penobscot County Registry of Deeds, Book 9616, Page 287, a distance of 101.74 feet, more or less, to a northeasterly line of "Parcel Two" as described in deed to Maine Ground Developers, Inc., recorded in the Penobscot County Registry of Deeds, Book 6904, Page 1;

THENCE: N 14° 23' 00" W, by and along a northeasterly line of said Maine Ground Developers, Inc., a distance of 237.48 feet, to a point;

6.22.17 (revised 8.3.17)

- THENCE: N 48° 20' 00" W, by and along a northeasterly line of said Maine Ground Developers, Inc., a distance of 1371.02 feet, more or less, to an iron pin;
- THENCE: N 30° 29' 00" W, by and along a northeasterly line of said Maine Ground Developers, Inc., a distance of 280.73 feet, more or less, to the southeasterly line of said "Parcel Four" as described in deed to Maine Ground Developers, Inc.;
- THENCE: N 46° 49' 00" E, by and along a southeasterly line of said Maine Ground Developers, Inc., a distance of 273.22 feet, more or less, to the point of beginning.

The above described parcel containing 4.82 acres, more or less.

Meaning and intending to convey a portion of land described in the November 3, 2004 deed from L.L. Bean Inc. to Town of Hampden, recorded in the Penobscot County Registry of Deeds, Book 9616, Page 287. Maine Ground Developers, Inc., owns land abutting the parcel hereby conveyed.

The right-of-way, for all purposes, including without limitation the construction, maintenance and repair of water, sewer and transmission lines, across Tract 101 E, Tract 102 E, and Tract 103E described in the aforesaid deed to Town of Hampden recorded in the Penobscot County Registry of Deeds Book 9616, Page 287 is hereby reserved.

Reserving all rights and easements described in the deed from Maine Ground Developers, Inc. to the Grantor herein by deed of recent date, to be recorded herewith, being located within the portion of Ammo Park Road shown as "Proposed Conveyance" on the "Sketch Plan of Maine Ground Developers to Town of Hampden/Conveyance Ammo Industrial Park/Hampden, Maine" dated June 2016, a copy of which is attached hereto as Exhibit A.

Exhibit A shows a portion of the land conveyed by L.L. Bean Inc. to Town of Hampden, recorded in the Penobscot County Registry of Deeds, Book 9616, Page 287. Only the 4.82 acre portion of said land described above is hereby conveyed.

THIS CONVEYANCE IS SUBJECT, AS APPLICABLE, TO THE FOLLOWING:

1. Subject to the reservation by Messina & Sprowl Associates, Inc. in the December 28, 1989 deed to L.L. Bean, Inc., recorded in the Penobscot County Registry of Deeds, Book 4578, Page 177, of the following described rights-of-way for all purposes, including without limitations the construction, maintenance and repair of water, sewer and transmission lines, provided that the grantor, its successors and assigns replace and repair any damage to property arising from the construction, maintenance and repair of water, sewer and transmission lines and restore the surface of the property to its condition prior to construction, maintenance and repair;
 - a. Right-of-way over a proposed roadway commencing from I-95 and proceeding generally southerly to said Route 202, the easterly line of said right-of-way over

said proposed road being the same as the most easterly line of the above described parcel of land hereby conveyed, and being eighty (80) feet in width for its first leg from I-95 southwesterly for three hundred (300) feet more or less, then widening to one hundred (100) feet in width for the remainder of its length to said Route 202; and

- b. A right-of-way over an existing road commencing at the northeasterly end of the above proposed roadway at I-95 and extending in a northeasterly direction crossing U.S. Highway I-95 to Odlin Road in Bangor, Maine.
2. A right-of-way granted to the United Advertising Corporation as described in Book 1857, page 107.
 3. A pipeline easement granted to the Socony Mobil Pipeline Corporation and its successors in interest, crossing the southeasterly portion of the above-described premises as delineated, modified and amended by a Partial Release of Easement deed from Mobil Pipe Line Company, formerly Magnolia Pipe Line Company, and successor in interest to Socony Mobil Oil Company, Inc. to Messina & Sprowl Associates, Inc. dated November 28, 1989, and recorded in the Penobscot County Registry of Deeds in Book 4578, Page 161.
 4. A State of Maine drainage and slope easement described in Book 1759, Page 360.
 5. A right-of-way granted to Stone Communications, Inc. as described in Book 3717, Page 65 recorded in said Registry of Deeds.
 6. A right-of-way reserved in the deed from Henry H. Page, et al to Ammo Industrial Park, Inc. dated March 29, 1984 and recorded in said Registry of Deeds in Book 3507, Page 125.

This deed is given in exchange for the companion deed from Maine Ground Developers, Inc., to Town of Hampden, to be recorded, and was authorized by the Hampden Town Council on August __, 2017.

Town of Hampden has caused this instrument to be signed in its corporate name, as an instrument under seal, by Angus Jennings, its Town Manager, duly authorized, this _____ day of _____, 2017.

WITNESS:

TOWN OF HAMPDEN

By: _____

Angus Jennings
Its Town Manager
Hereunto Duly Authorized

STATE OF MAINE

6.22.17 (revised 8.3.17)

PENOBSCOT, ss. _____, 2017

Then personally appeared the above-named Angus Jennings and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of said corporation.

Before me,

Name:

Notary Public
Maine Attorney-at-Law



Finance 4-i

Paula Scott <clerk@hampdenmaine.gov>

Funding Request from Hampden Children's Day

2 messages

Janet Hughes <jhughes@hughesbrosinc.com>
To: "clerk@hampdenmaine.gov" <clerk@hampdenmaine.gov>
Cc: "Hampden Recreation Dept." <recreation@hampdenmaine.gov>

Thu, Jul 6, 2017 at 8:42 AM

Paula,

Hampden Children's Day is scheduled for August 12, 2017. The Town has historically covered the event insurance, and last year it was discovered that there was gaps in the coverage through the Town. Since the Hampden Children's Day is a separate entity, then the Town cannot provide that coverage. Last year Hampden Children's Day requested coverage and the Town Council approved that request in terms of reimbursement. The Town funded \$781.77 to The Rowley Agency. The Hampden Children's Day requests funding from the Town to cover the insurance in 2017. It is anticipated that the cost will be same again this year and Hampden Children's Day requests funding from the Town in an amount not to exceed \$800.

Your continued support is appreciated by the Hampden Children's Day. This marks the Town's 38th event.

Thank you,

Janet Hughes

Paula Scott <clerk@hampdenmaine.gov>
To: Janet Hughes <jhughes@hughesbrosinc.com>
Cc: Shelley Abbott <recreation@hampdenmaine.gov>

Thu, Jul 6, 2017 at 8:47 AM

Thank you Janet!

Paula A. Scott, CCM
Town Clerk
Town of Hampden
106 Western Avenue
Hampden, Maine 04444
Tel: (207) 862-3034
Fax: (207) 862-5067
[Quoted text hidden]

Current Account Status

G 1-351-00 GENERAL FUND / HCB Revenue

-503,522.60 = Beg Bal 0.00 = YTD Net -503,522.60 = Balance
 0.00 = Adjust 0.00 = YTD Enc

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
Totals-							0.00	0.00

Monthly Summary

Month	--Regular Entries--		--Balance Entries--	
	Debits	Credits	Debits	Credits
Totals	0.00	0.00	0.00	0.00



Search



Angus

Home



Samuel L. Cannon ▸ **Hampden Business Association**

1 hr · 🌐

Hello I am a former Commander (2X) for Hampden VFW and a member for 17 years. We have been an active post for over 50 years where we have raised a large amount of money over these years and given most back into the local community through our many fund raisers. These fund raisers include, Hunter's Breakfast, Mother's Day Breakfast, Poppy Drives twice a year, Heroes N Hotrod and Hampden Children's Day. All these activities help us to raise money for scholarships for HS graduates, local Veterans in need and the three mandatory ceremonies we put on annually, also for the annual Senior Citizens of Hampden Christmas Party.

Recently we have been told by the Hampden Children's Day Committee that Whitcomb-Baker Post 4633 (Hampden VFW), would no longer be able to participate in the annual festivities due to we take money from the committee when selling our food. This is ironic since the founding members of the Hampden Children's Day were all from the Whitcomb-Baker Post 40 plus years ago. My understanding from many of my Comrades who since have passed away, stated that the post donated 25 acres to the town of Hampden many years ago so that Hampden children's would have ball parks, basketball courts, tennis courts, etc. Yet the Children's Day Committee decides our participation. This is heart breaking and a disgrace to our Veteran Community. I am asking that the town council, and Mayor investigate this and pressure the committee to reconsider their action as well as apologize to our Veterans who love our little town and especially the children that we support through our non-profit fund raising.

My next step would be to address the local media as well as legally picket during the festival with my veteran comrades



Like



Comment



Share



Message



Write a comment...



Press Enter to post



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

August 1, 2017

To: Angus Jennings
From: Sean Currier
Subject: Floor Receptacle Repairs – Municipal Building

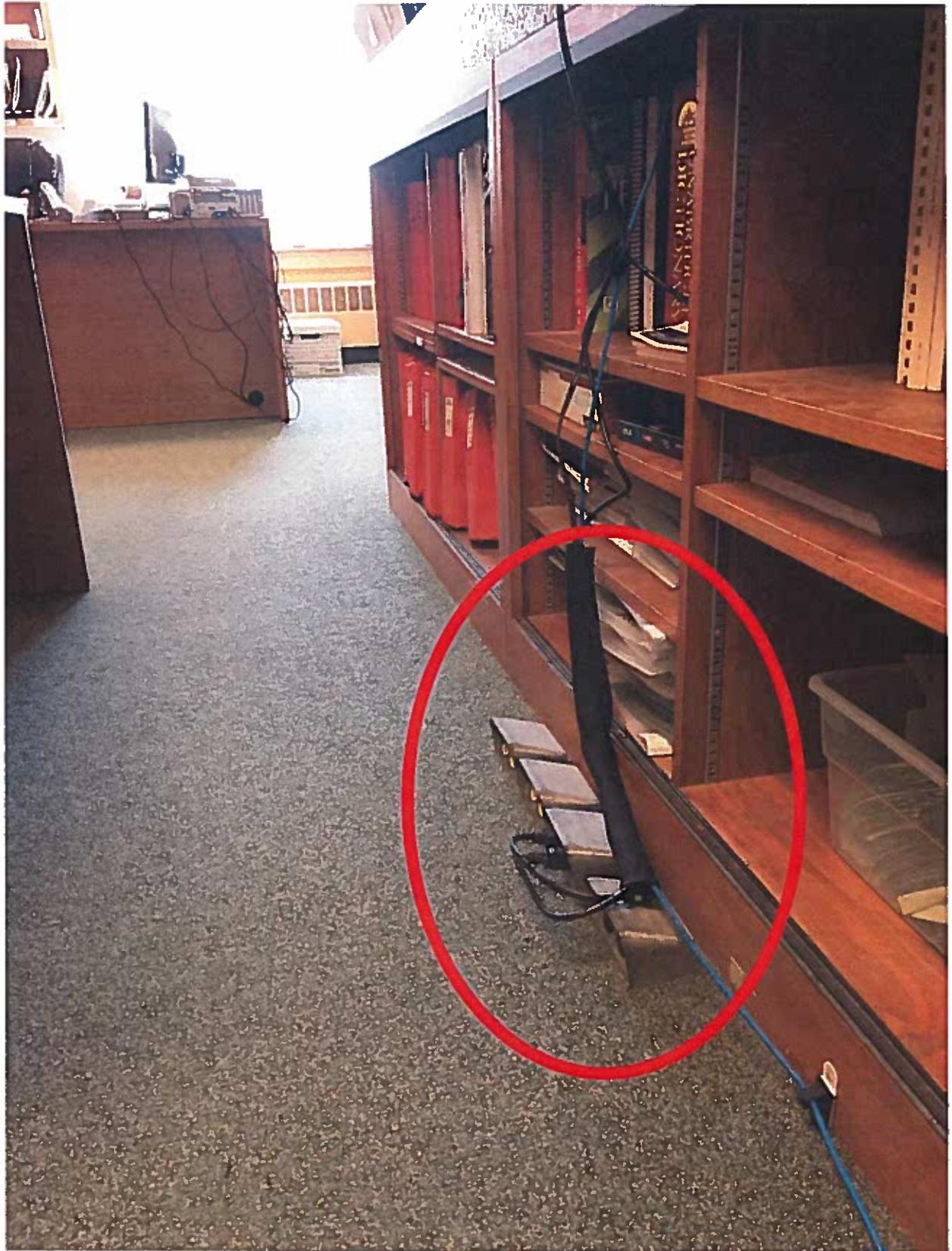
It was brought to my attention by staff, that the existing receptacles on the floor in the Town Office are a tripping hazard and have been kicked due to placement, causing the electric to arc. This is a tripping and fire hazard and should be rectified immediately.

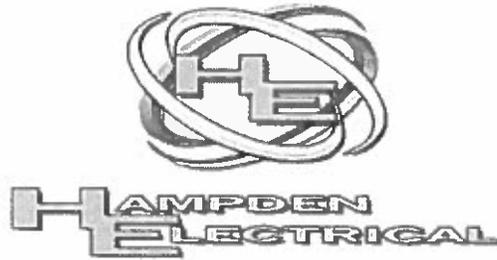
We have received a "not to exceed" price from Hampden Electric to replace the existing receptacles with a recessed version.

I would like to recommend that we allocate funds from the Municipal Building Reserve account 3-702-00, in the amount not to exceed \$1,500.00, to Hampden Electric for the repairs.

Thank you for your consideration.
Sean Currier

Enclosed: Hampden Electric quote.





337 Perry Rd. Suite #1. Bangor, ME 04401
Phone: (207) 942-6255 Fax: (207) 942-5498

August 1, 2017

Hampden Public Works
Attn: Mr. Sean Currier
106 Western Ave.
Hampden, ME 04444

RE: Municipal Building – Add 2 Floor Boxes to Registration Area

Sean,

Please accept our Not To Exceed (NTE) proposal for the amount of **\$1,500.00** to perform the electrical scope of work for the above referenced project.

Our proposal Includes

- Furnish Quantity of (2) Pass & Seymour RC7ATCBK Combination Receptacle & Data Flush Floor Boxes.
- Includes 16 hours of labor (2 Electricians 1 Day) to remove existing circuit from existing floor boxes to below location (approximately gym/storage room area). Remove and discontinue 2 existing phone lines.
- Utilize core drill to core drill the floor behind reception desk to box will sit flush with floor.
- Re-Route the existing floor box circuit to the new boxes once install in the existing locations.
- Leave the boxes in a manner to which Kyle can route future data cables to these boxes to eliminate all cords across the floor.
- We will provide this work on a pre-determined Friday when the town office is closed and cleanup and be done within a 1 day time frame.

Our proposal Excludes:

- State of Maine Sales Tax.
- Night or weekend work.
- Patching of the floor or carpet tiles where 2 of the existing floor boxes have been removed and will not be replaced.
- Data Work – It is the intention of this proposal that the Town of Hampden will self-perform their own data cabling and terminations. If the town would like help with this I would be happy to assist in any way necessary.

Sincerely,

A handwritten signature in black ink, appearing to read "Christopher R. Carson", with a long horizontal flourish extending to the right.

Christopher R Carson

Current Account Status

G 3-702-00 RESERVE ACCT / MUNIC BLD

-24,762.89 = Beg Bal
0.00 = Adjust

0.00 = YTD Net
0.00 = YTD Enc

-24,762.89 = Balance

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
Totals-							0.00	0.00

Monthly Summary

Month	--Regular Entries--		--Balance Entries--	
	Debits	Credits	Debits	Credits
Totals	0.00	0.00	0.00	0.00