

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday, May 20, 2013

5:30 p.m.

Hampden Town Office

1. Meeting Minutes
 - a. May 6, 2013
2. Review & Sign Warrants
3. Financial Statements – April 2013
4. Old Business
 - a. Jeep Bid Results
 - b. Public Works Truck Bid Results
5. New Business
6. Public Comment
7. Committee Member comments

FINANCE & ADMINISTRATION COMMITTEE MEETING MINUTES
Monday, May 6, 2013

Attending:

Mayor Janet Hughes	Town Manager Sue Lessard
Councilor David Ryder	Public Works Director Chip Swan
Councilor Carol Duprey	Resident Terry McAvoy
Councilor Jean Lawlis	
Councilor William Shakespeare	
Councilor Tom Brann	

The meeting was called to order at 5:30 p.m. by Mayor Hughes.

1. Meeting Minutes
 - a. April 1, 2013 – The minutes of April 1, 2013 were reviewed and approved without objection.
 - b. March 25, 2013 Special Meeting – The minutes of March 25, 2013 were reviewed and approved without objection.
2. Review & Sign Warrants – Committee members reviewed and signed warrants without objections.
3. Financial Statements – March 2013 – The Town Manager presented the Financial Statements from March 2013 and answered questions from the Committee in regard to them. The Committee also asked for additional information related to the Host Community Benefit Fund and the Recreation Enterprise funds. The Manager will provide those for use as part of the Budget discussion for revenues.
4. Old Business
 - a. Proposed Charter Changes – The Committee reviewed the draft language provided (attached to these minutes) and asked that the Town Manager provide them in a draft which included them in the actual charter, and provide the town attorney's opinion on them at a subsequent meeting. The Town Manager explained the process that any Charter Change would have to go through in order to be adopted which included:
 1. Committee Action
 2. Referral to Council
 3. Development of an Ordinance identifying each change
 4. Holding a Public Hearing on the Ordinance
 5. Approving/Not approving the Ordinance
 6. If approved – the Ordinance must be ratified by the voters at a regular November election
5. New Business
 - a. Pool Corporate Discount Program – The Committee reviewed the proposal from the Pool Board of Trustees to advertise for a corporate discount program for employers with over 50 employees as a way of

increasing revenue. It was the consensus of the Committee to support the program for a one-year period to see how it worked.

- b. Salt Bid Results – Motion by Councilor Brann, seconded by Councilor Ryder to recommend to the full Council the acceptance of the bid of \$57.21 per ton from Harcross for salt for the 2013-2014 year. Unanimous vote in favor.
 - c. Paving Bid Results – Motion by Councilor Brann, seconded by Councilor Ryder to recommend to the full Council the acceptance of the bid for \$69.69/ton for machine placed and \$110/ton for hand-placed paving from Vaughan Thibodeau II. Unanimous vote in favor.
6. Public Comment - None
 7. Committee Member comments – None

The meeting was adjourned at 6:43 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

PROPOSED CHARTER CHANGES
New Language

Article II

Section 201 Composition and Term of Office

(b) Term of Office

The term of office for Councilors after the regular municipal election in 2013 shall serve the following terms:

2014 Election – 2 Districts for 3 years

1 District for 2 years

1 District for 1 year

(Districts for stated terms shall be determined by lottery no later than July 1, 2014)

2015 Election – 1 At-Large for 3 years

1 At-Large for 2 years

1 At-Large for 1 year

Regular staggered election for three year terms for all Council offices shall resume in 2016.

(The purpose of this change is to allow an annual staggered election of District and At-Large Council members, but retains terms for Councilors at 3 years).

Section 206 Prohibitions – Except where otherwise authorized by state statute no councilor shall hold any other elected State, County, or Town Office or town employment during the term for which that person was elected to the town council. Neither the council or any of its members shall, in any manner, dictate the appointment or removal of any administrative official or employees whom the Manager or any subordinates are empowered to appoint, but the Council may express its views and freely discuss with the manager anything pertaining to appointment and removal of such officials and employees.

(The purpose of this change is to no longer allow persons who serve in elected State or County offices to also serve concurrently as a Town Councilor)

Section 207(b) – Forfeiture of Office – A Councilor shall forfeit that person's office if that person (1) lacks at any time during that person's term of office any qualification for the office prescribed by this Charter or by law (2) violates any express prohibition of this charter (3) convicted of a crime or offense which is, during that person's term, reasonably related to that person's ability to serve as Councilor, or (4) fails to attend six (6) meetings (Regular or Special) of the Council in the prior twelve month period.

(The purpose of this change is to define the number of absences that a Councilor can have on a rolling year basis before losing eligibility to serve).

Article VIII Nominations & Elections

Section 801 Conduct of Elections – The regular municipal election shall be held the Tuesday following the first Monday of November in each year. All elections called for under this charter shall be conducted under the provisions of Title 21A.

(The purpose of this change is to clarify that elections for the Town of Hampden are governed by Title 21A – before the Charter identified Title 21, which has been repealed)

Section 802 Officials Nominated and Elected

(a) Councilors at Large. The full names and street address of all candidates nominated for Councilor at Large, except those who have withdrawn, died or become ineligible shall be printed on the official ballots under a heading reading “Nominees of Councilor at Large”.

(b) District Councilors. The full names and street addresses of all candidates nominated for membership as district councilor in the council, except for those who have withdrawn, died or become ineligible, shall be printed on the official ballots under the separate heading reading Nominees for “District Councilor”.

(The purpose of this change is to allow all residents to vote for all Town Councilors. District Council candidates must still reside in their respective districts. This means that candidates for all Council positions can be voted on by all residents.)

Section 805 Election Provisions – Provisions of Title 21A relating to the qualifications of voters, registration, the manner of voting, the duties of election officers and all other particulars respective to preparation for, conducting and management of elections, so far as they may be applicable, shall govern all municipal elections, except as otherwise provided in this charter.

(The purpose of this change is to clarify that Title 21A is the only State statute governing elections in Hampden).

Tax Collection
04/30/2013

		To Be Collected 7/1/2012	Collected as of 3/31/2013	% Collected
2012-2013 Property Taxes	\$	8,903,225.05	\$ 8,485,675.00	95.31%
2011-2012 Tax Liens	\$	133,952.10	\$ 46,235.55	34.52%
2010-2011 Tax Liens	\$	95,321.45	\$ 93,643.27	98.24%
2009-2010 Tax Liens		\$3,471.36	\$3,471.36	100.00%
2008-2009 Tax Liens		729.41	729.41	100.00%
2007/2008 Tax Liens		\$80.69	\$80.69	100.00%
Sub-total		\$9,136,780.06	\$8,629,835.28	94.45
12-13 Personal Property Tax		\$377,456.62	\$329,396.29	87.27%
11-12 Personal Property Tax		\$8,399.23	\$6,626.47	78.89%
10-11 Personal Property Tax		\$2,388.18	\$1,363.74	57.10%
09-10 Personal Property Tax		\$1,455.17	\$143.10	9.83%
08-09 Personal Property		\$1,216.35	\$143.10	11.76%
07-08 Personal Property		\$1,383.17	\$97.34	7.04%
06-07 Personal Property		\$1,295.13	\$94.20	7.27%
Sub-total		\$393,593.85	\$337,864.24	85.84
TOTAL ALL TAXES		\$9,530,373.91	\$8,967,699.52	94.10

Sewer Collections
04/30/2013

	To be Collected Total	Amount Collected 4/30/2013	% Collected
Sewer Bills	\$561,831.57	\$423,287.96	75.34
Sewer Liens	\$42,300.59	\$24,864.85	58.78
TOTALS	\$604,132.16	\$448,152.81	74.18

Revenue Detail Report

ALL Accounts

July to April

Account-----	Current			Uncollected
Date Jrnl Desc---	Budget	Debits	Credits	Balance
01 - GENERAL GOVT				
01 - PROPERTY TAX REVENUE	\$9,232,402.00	\$0.00	\$9,254,566.63	-\$22,164.63
03 - INT ON TAXES	\$9,000.00	\$768.65	\$7,805.78	\$1,962.87
05 - INTEREST/COSTS ON TAX LIENS	\$25,000.00	\$621.48	\$19,138.01	\$6,483.47
15 - MV EXCISE TX	\$1,500,000.00	\$1,139.89	\$1,227,681.03	\$273,458.86
17 - BOAT EXCISE	\$8,500.00	\$4.00	\$4,440.20	\$4,063.80
18 - AGENT FEES	\$21,000.00	\$0.00	\$16,103.00	\$4,897.00
19 - CLERK FEES	\$12,500.00	\$0.00	\$9,544.95	\$2,955.05
23 - INTEREST EARNED ON ACCOUNTS	\$25,000.00	\$0.00	\$16,831.11	\$8,168.89
25 - RENTAL INCOME	\$2,000.00	\$0.00	\$3,250.00	-\$1,250.00
27 - PLUMBING FEE	\$6,000.00	\$160.00	\$6,750.75	-\$590.75
29 - CODE ENFORCEMENT FEES	\$15,000.00	\$19.00	\$13,165.20	\$1,853.80
31 - PLANNING BOARD FEES	\$3,000.00	\$5.00	\$2,312.00	\$693.00
33 - Carried Balances	\$126,138.00	\$0.00	\$126,138.00	\$0.00
35 - CABLE TV FEE	\$39,500.00	\$3,442.09	\$41,794.27	\$1,147.82
37 - FEE/PERMITS	\$1,000.00	\$0.00	\$828.00	\$172.00
41 - HCB REVENUE	\$120,000.00	\$0.00	\$120,000.00	\$0.00
45 - SERVICE FEE- PAYMENT IN LIEU	\$18,000.00	\$0.00	\$9,008.76	\$8,991.24
47 - BUSINESS PARK REVENUE	\$50,000.00	\$0.00	\$0.00	\$50,000.00
78 - SEWER INCOME	\$60,000.00	\$0.00	\$60,000.00	\$0.00
79 - MISC INCOME	\$2,000.00	\$35.00	\$380.00	\$1,655.00
80 - HOMESTEAD EX	\$157,562.00	\$0.00	\$157,717.00	-\$155.00
81 - TREE GROWTH	\$2,000.00	\$0.00	\$2,252.50	-\$252.50
82 - VETERAN'S REMIBURSEMENT	\$6,400.00	\$0.00	\$6,954.00	-\$554.00
85 - Business Equip Tax Reimburse	\$86,052.00	\$0.00	\$86,097.00	-\$45.00
86 - GENERAL ASSISTANCE REIMBURSEMT	\$3,750.00	\$0.00	\$1,289.88	\$2,460.12
88 - REVENUE SHARING	\$600,000.00	\$0.00	\$428,800.53	\$171,199.47
99 - APPROPRIATION FROM FUND BALANC	\$535,212.00	\$0.00	\$535,212.00	\$0.00
Department..	\$12,667,016.00	\$6,195.11	\$12,158,060.60 #	\$515,150.51
05 - PUBLIC SAFETY				
01 - ANIMAL CONTROL FEES	\$1,000.00	\$0.00	\$1,100.00	-\$100.00
05 - AMBULANCE FEES	\$200,000.00	\$5,643.39	\$148,590.36	\$57,053.03
15 - POLICE RECEIPTS	\$2,500.00	\$0.00	\$1,750.50	\$749.50
20 - POLICE WAGE REIMBURSEMENT	\$120,000.00	\$0.00	\$102,145.77	\$17,854.23
Department..	\$323,500.00	\$5,664.39	\$253,607.63	\$75,556.76
10 - PUBLIC WORKS				
01 - CEMETERY FEES	\$5,000.00	\$0.00	\$2,425.00	\$2,575.00
05 - SALE OF CEMETERY LOTS	\$4,000.00	\$0.00	\$1,200.00	\$2,800.00
07 - CEMETERY RES. USE	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Department..	\$14,000.00	\$0.00	\$3,625.00	\$10,375.00
15 - SOLID WASTE				
01 - TRANSFER STATION PERMITS	\$15,500.00	\$20.00	\$14,135.00	\$1,385.00
05 - SOLID WASTE RECYCLING	\$23,000.00	\$1,038.10	\$16,221.48	\$7,816.62
10 - PERC REVENUE	\$95,000.00	\$3,092.12	\$63,933.65	\$34,158.47
Department..	\$133,500.00	\$4,150.22	\$94,290.13	\$43,360.09
20 - RECREATION/CULTURE				
01 - LIBRARY FEES	\$7,000.00	\$0.00	\$5,363.70	\$1,636.30
Department..	\$7,000.00	\$0.00	\$5,363.70 #	\$1,636.30
25 - THE BUS				
01 - BUS GRANT FUNDS	\$15,000.00	\$0.00	\$0.00	\$15,000.00
02 - Transit Bonus	\$5,000.00	\$0.00	\$0.00	\$5,000.00
02 - Transit Bonus	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Department..	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Final Totals	\$13,160,016.00	\$16,009.72	\$12,514,947.06 #	\$661,078.66

Expense Detail Report

ALL Accounts

July to April

Account----- Date	Jrnl	Desc---	Current Budget	Debits	Credits	Unexpended Balance
01 - GENERAL GOVT						
01 - ADMIN			\$589,630.00	\$527,468.68	\$49,089.24	\$111,250.56
02 - GIS/IT			\$118,084.00	\$96,522.47	\$507.57	\$22,069.10
03 - COMMUNICATIONS			\$30,371.00	\$14,741.29	\$1,489.92	\$17,119.63
05 - TOWN COUNCIL			\$35,290.00	\$27,705.43	\$1.32	\$7,585.89
10 - MUNICIPAL BUILDING			\$94,343.00	\$82,181.24	\$1,045.56	\$13,207.32
15 - TAX COLLECTR			\$6,000.00	\$5,258.79	\$0.19	\$741.40
20 - ELECTIONS			\$6,997.00	\$5,687.12	\$462.21	\$1,772.09
25 - ASSESSOR/PLANNING/CEO			\$252,855.00	\$214,040.61	\$608.96	\$39,423.35
30 - ECONOMIC DEV			\$115,833.00	\$99,077.52	\$606.30	\$17,361.78
		Department..	\$1,249,403.00	\$1,072,683.15	\$53,811.27	\$230,531.12
\$0.00						
05 - PUBLIC SAFETY						
01 - POLICE			\$1,028,233.00	\$821,833.91	\$10,468.91	\$216,868.00
05 - FIRE DEPT.			\$972,981.00	\$735,696.68	\$4,140.72	\$241,425.04
10 - PUBLIC SAFETY			\$187,011.00	\$147,859.96	\$678.46	\$39,829.50
		Department..	\$2,188,225.00	\$1,705,390.55	\$15,288.09	\$498,122.54
\$0.00						
06 - Non-Department Utilities						
06 - Utilities			\$469,150.00	\$449,888.85	\$0.00	\$19,261.15
		Department..	\$469,150.00	\$449,888.85	\$0.00	\$19,261.15
\$0.00						
10 - PUBLIC WORKS						
01 - HIGHWAY			\$1,377,403.00	\$1,075,347.72	\$20,304.74	\$322,360.02
05 - GARAGE			\$30,340.00	\$25,822.40	\$0.00	\$4,517.60
		Department..	\$1,407,743.00	\$1,101,170.12	\$20,304.74	\$326,877.62
\$0.00						
15 - SOLID WASTE						
10 - SOLID WASTE			\$393,636.00	\$296,411.37	\$97.14	\$97,321.77
		Department..	\$393,636.00	\$296,411.37	\$97.14	\$97,321.77
\$0.00						
20 - RECREATION/CULTURE						
01 - PARKS/REC			\$136,570.00	\$114,767.22	\$444.04	\$22,246.82
10 - DYER LIBRARY			\$238,415.00	\$197,583.57	\$1,326.31	\$42,157.74
20 - LURA HOIT POOL			\$224,917.00	\$176,407.92		\$48,509.08
		Department..	\$599,902.00	\$488,758.71	\$1,770.35	\$112,913.64
\$0.00						
25 - THE BUS						
10 - THE BUS			\$73,000.00	\$64,384.07	\$0.00	\$8,615.93
		Department..	\$73,000.00	\$64,384.07	\$0.00	\$8,615.93
\$0.00						
30 - BUILDINGS/GROUNDS						
10 - BLDG/GROUNDS			\$94,872.00	\$57,785.88	\$68.93	\$37,155.05
		Department..	\$94,872.00	\$57,785.88	\$68.93	\$37,155.05
\$0.00						
38 - OUTSIDE AGENCIES						
10 - OUTSIDE AGENCIES			\$12,735.00	\$12,735.00	\$0.00	\$0.00
		Department..	\$12,735.00	\$12,735.00	\$0.00	\$0.00
\$0.00						
40 - GENERAL ASSISTANCE						
10 - GEN'L ASSIST			\$15,000.00	\$3,343.64	\$0.00	\$11,656.36

	Department..	\$15,000.00	\$3,343.64	\$0.00	\$11,656.36
					\$0.00
45 - COUNTY TAX					\$0.00
10 - COUNTY TAX		\$695,306.00	\$695,505.91	\$0.00	-\$199.91
	Department..	\$695,306.00	\$695,505.91	\$0.00	-\$199.91
					\$0.00
50 - DEBT SERVICE					\$0.00
10 - GENERAL		\$380,268.00	\$380,241.16	\$0.00	\$26.84
	Department..	\$380,268.00	\$380,241.16	\$0.00	\$26.84
					\$0.00
55 - RESERVE ACCT					\$0.00
11 - COMPUTER		\$20,000.00	\$20,000.00	\$0.00	\$0.00
17 - PUBLIC WORKS EQUIP REPLACEMENT		\$100,000.00	\$100,000.00	\$0.00	\$0.00
61 - STREETS AND ROADS		\$100,000.00	\$100,000.00	\$0.00	\$0.00
63 - LIBRARY RESERVE		\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Department..	\$225,000.00	\$225,000.00	\$0.00	\$0.00
					\$0.00
					\$0.00
65 - ED GEN'L SVS					\$0.00
10 - EDUCATION GENERAL SERVICES		\$5,299,962.00	\$4,416,635.33	\$0.00	\$883,326.67
	Department..	\$5,299,962.00	\$4,416,635.33	\$0.00	\$883,326.67
					\$0.00
66 - OVERLAY					\$0.00
01 - OVERLAY		\$38,704.00	\$0.00	\$0.00	\$38,704.00
	Department..	\$38,704.00	\$0.00	\$0.00	\$38,704.00
					\$0.00
67 - TIF					\$0.00
01 - TIF REIMBURSEMENT		\$17,110.00	\$8,555.00	\$0.00	\$8,555.00
	Department..	\$17,110.00	\$8,555.00	\$0.00	\$8,555.00
Final Totals		\$13,160,016.00	\$11,975,399.71	\$293,977.87	\$1,478,594.16

Reserves 2012-2013 30-Apr-13		Balance	% of Total	Checking Interest	FMV Change	Invest Interest	Total FMV/Inv	Revenue	Expense	Balance
Account #	Description									
702	Municipal Building	\$ 11,450.82	1.4841%	\$ 114.26	\$ 1,907.09	\$ 316.23				\$ 11,485.52
706	Contingency	\$ 611.22	0.0792%	\$ 0.09	\$ 1.51	\$ 0.25	\$ 33.00			\$ 613.07
708	Cemetery	\$ 22,928.65	2.9718%	\$ 3.40	\$ 56.67	\$ 9.40	\$ 66.07	\$ 200.00		\$ 23,198.11
710	City Bus Purchase Reserve	\$ 1,241.88	0.1610%	\$ 0.18	\$ 3.07	\$ 0.51	\$ 3.58			\$ 1,245.64
711	Computer	\$ 88,197.02	11.4311%	\$ 13.06	\$ 218.00	\$ 36.15	\$ 254.15	\$ 69.50		\$ 88,533.73
715	Copier Reserve	\$ 240.00	0.0311%	\$ 0.04	\$ 0.59	\$ 0.10	\$ 0.69			\$ 240.73
717	Publ.Wrks.Equip.Replace.	\$ 23,774.20	3.0814%	\$ 3.52	\$ 58.76	\$ 9.74	\$ 68.51			\$ 23,846.23
719	Town Records Restoration	\$ 5,202.25	0.6743%	\$ 0.77	\$ 12.86	\$ 2.13	\$ 14.99			\$ 5,218.01
721	Planning Board Development	\$ 3,165.00	0.4102%	\$ 0.47	\$ 7.82	\$ 1.30	\$ 9.12			\$ 3,174.59
723	Planning Board Reserve	\$ 2,468.91	0.3200%	\$ 0.37	\$ 6.10	\$ 1.01	\$ 7.11			\$ 2,476.39
725	Planning and Commissions	\$ 5,206.75	0.6748%	\$ 0.77	\$ 12.87	\$ 2.13	\$ 15.00			\$ 5,222.52
727	Economic Development Reserve	\$ 1,542.32	0.1999%	\$ 0.23	\$ 3.81	\$ 0.63	\$ 4.44			\$ 1,547.00
729	Town Properties Reserve	\$ 12,309.25	1.5954%	\$ 1.82	\$ 30.43	\$ 5.05	\$ 35.47			\$ 12,346.54
731	GIS Mapping Reserve	\$ 35,933.75	4.6573%	\$ 5.32	\$ 88.82	\$ 14.73	\$ 103.55			\$ 36,042.62
733	Wage Study	\$ 21,238.62	2.7527%	\$ 3.15	\$ 52.50	\$ 8.70	\$ 61.20			\$ 21,302.97
737	Ambulance	\$ 106,504.57	13.8040%	\$ 15.77	\$ 263.25	\$ 43.65	\$ 306.91			\$ 106,827.25
739	Vaccine/Radio (EMS)	\$ 1,027.09	0.1331%	\$ 0.15	\$ 2.54	\$ 0.42	\$ 2.96			\$ 1,030.20
741	Fire Truck	\$ 36,108.05	4.6799%	\$ 5.35	\$ 89.25	\$ 14.80	\$ 104.05			\$ 36,217.45
743	Fire Truck Refurbishing	\$ 20,739.77	2.6881%	\$ 3.07	\$ 51.26	\$ 8.50	\$ 59.76			\$ 20,802.60
745	Fire Dept. Building Reserve	\$ 7,083.24	0.9181%	\$ 1.05	\$ 17.51	\$ 2.90	\$ 20.41			\$ 7,104.70
747	Visual Aid-Fire Dept	\$ 56.89	0.0074%	\$ 0.01	\$ 0.14	\$ 0.02	\$ 0.16			\$ 57.06
749	Fire Dept. Training Reserve	\$ 2,325.93	0.3015%	\$ 0.34	\$ 5.75	\$ 0.95	\$ 6.70			\$ 2,332.98
751	Boat Reserve	\$ 1,461.95	0.1895%	\$ 0.22	\$ 3.61	\$ 0.60	\$ 4.21			\$ 1,466.38
753	Police Cruiser/Comm.	\$ 8,385.25	1.0868%	\$ 1.24	\$ 20.73	\$ 3.44	\$ 24.16			\$ 8,410.65
759	Communications Reserve	\$ 796.98	0.1033%	\$ 0.12	\$ 1.97	\$ 0.33	\$ 2.30			\$ 799.40
761	Streets and Roads	\$ 163,318.66	21.1676%	\$ 24.19	\$ 403.69	\$ 66.94	\$ 470.62			\$ 163,813.47
763	Library	\$ 15,972.01	2.0701%	\$ 2.37	\$ 39.48	\$ 6.55	\$ 46.03			\$ 16,020.40
765	Library Grant	\$ 255.86	0.0332%	\$ 0.04	\$ 0.63	\$ 0.10	\$ 0.74			\$ 256.64
767	Recreation Area Reserve	\$ -	0.0000%	\$ -	\$ -	\$ -	\$ -			\$ -
768	Playground	\$ 0.00	0.0000%	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00			\$ 0.00
769	Recreation/Conservation	\$ 68,880.61	8.9276%	\$ 10.20	\$ 170.26	\$ 28.23	\$ 198.49			\$ 69,089.30
771	Pool Facility Reserve	\$ 10,517.99	1.3632%	\$ 1.56	\$ 26.00	\$ 4.31	\$ 30.31			\$ 10,549.86
773	Marina Improvements	\$ 15,835.06	2.0524%	\$ 2.35	\$ 39.14	\$ 6.49	\$ 45.63			\$ 15,883.04
775	Buildings/Grounds Reserve	\$ 3,766.34	0.4882%	\$ 0.56	\$ 9.31	\$ 1.54	\$ 10.85			\$ 3,777.75
777	Solid Waste/Municipal Garage	\$ 17,914.74	2.3219%	\$ 2.65	\$ 44.28	\$ 7.34	\$ 51.62			\$ 17,969.01
778	Garage Modifications	\$ 29,399.57	3.8105%	\$ 4.35	\$ 72.67	\$ 12.05	\$ 84.72			\$ 29,488.65
780	Matching Grants	\$ 25,688.69	3.3295%	\$ 3.80	\$ 63.50	\$ 10.53	\$ 74.03			\$ 25,766.52
		\$ 771,549.88	100.0000%	\$ 114.26	\$ 1,907.09	\$ 316.23	\$ 2,223.32	\$ 269.50	\$ -	\$ 774,156.96

Account #	Description	GL Balance	% of Total	Checking Inte	FMV Change	Invest Interest	Total FMV/In	Revenue	Expense	Balance
Reserves 2012 - 2013										
7/1/2012-04/30/2013										
702	Municipal Building	11,389.83	1.5726%	\$ 9.82	\$ (19.33)	\$ 105.20	\$ 85.87	\$ -	\$ -	\$ 11,485.52
706	Contingency	607.96	0.0839%	\$ 0.52	\$ (1.03)	\$ 5.62	\$ 4.58	\$ -	\$ -	\$ 613.07
708	Cemetery	21,810.65	3.0113%	\$ 19.22	\$ (38.76)	\$ 207.00	\$ 168.24	\$ 1,200.00	\$ -	\$ 23,198.11
710	City Bus Purchase Reserve	1,235.26	0.1705%	\$ 1.06	\$ (2.10)	\$ 11.41	\$ 9.31	\$ -	\$ -	\$ 1,245.64
711	Computer	71,406.50	9.8589%	\$ 66.96	\$ (84.63)	\$ 713.49	\$ 628.86	\$ 21,019.40	\$ (4,588.00)	\$ 88,533.73
715	Copier Reserve	238.72	0.0330%	\$ 0.21	\$ (0.41)	\$ 2.20	\$ 1.80	\$ -	\$ -	\$ 240.73
717	Publ.Wrks.Equip.Replace.	83,040.70	11.4652%	\$ 53.83	\$ (229.61)	\$ 541.43	\$ 311.82	\$ 100,450.00	\$ (160,010.13)	\$ 23,846.23
719	Town Records Restoration	5,174.53	0.7144%	\$ 4.46	\$ (8.78)	\$ 47.79	\$ 39.01	\$ -	\$ -	\$ 5,218.01
721	Planning Board Development	3,148.14	0.4347%	\$ 2.71	\$ (5.34)	\$ 29.08	\$ 23.73	\$ -	\$ -	\$ 3,174.59
723	Planning Board reserve	2,455.75	0.3391%	\$ 2.12	\$ (4.17)	\$ 22.68	\$ 18.51	\$ -	\$ -	\$ 2,476.39
725	Planning and Commissions	5,179.01	0.7151%	\$ 4.46	\$ (8.79)	\$ 47.83	\$ 39.05	\$ -	\$ -	\$ 5,222.52
727	Economic Development Reserve	1,534.11	0.2118%	\$ 1.32	\$ (2.60)	\$ 14.17	\$ 11.57	\$ -	\$ -	\$ 1,547.00
729	Town Properties Reserve	12,243.68	1.6904%	\$ 10.55	\$ (20.77)	\$ 113.08	\$ 92.31	\$ -	\$ -	\$ 12,346.54
731	GIS Mapping Reserve	35,742.34	4.9348%	\$ 30.81	\$ (60.65)	\$ 330.12	\$ 269.47	\$ -	\$ -	\$ 36,042.82
733	Wage Study	26,107.76	3.6046%	\$ 19.86	\$ (24.08)	\$ 199.43	\$ 175.34	\$ -	\$ (5,000.00)	\$ 21,302.97
737	Ambulance	105,937.23	14.6264%	\$ 91.32	\$ (179.75)	\$ 978.45	\$ 798.70	\$ -	\$ -	\$ 106,827.25
739	Vaccine/Radio (EMS)	1,021.62	0.1411%	\$ 0.88	\$ (1.73)	\$ 9.44	\$ 7.70	\$ -	\$ -	\$ 1,030.20
741	Fire Truck	35,915.71	4.9588%	\$ 30.96	\$ (60.94)	\$ 331.72	\$ 270.78	\$ -	\$ -	\$ 36,217.45
743	Fire Truck Refurbishing	20,629.29	2.8482%	\$ 17.78	\$ (35.00)	\$ 190.53	\$ 155.53	\$ -	\$ -	\$ 20,802.60
745	Fire Dept. Building Reserve	7,045.51	0.9728%	\$ 6.07	\$ (11.95)	\$ 65.07	\$ 53.12	\$ -	\$ -	\$ 7,104.70
747	Visual Aid-Fire Dept	56.59	0.0078%	\$ 0.05	\$ (0.10)	\$ 0.52	\$ 0.43	\$ -	\$ -	\$ 57.06
749	Fire Dept.Training Reserve	2,313.54	0.3194%	\$ 1.99	\$ (3.93)	\$ 21.37	\$ 17.44	\$ -	\$ -	\$ 2,332.98
751	Boat Reserve	1,454.16	0.2008%	\$ 1.25	\$ (2.47)	\$ 13.43	\$ 10.96	\$ -	\$ -	\$ 1,466.38
753	Police Cruiser/Comm.	8,340.58	1.1516%	\$ 7.19	\$ (14.15)	\$ 77.03	\$ 62.88	\$ -	\$ -	\$ 8,410.65
759	Communications Reserve	792.74	0.1095%	\$ 0.68	\$ (1.35)	\$ 7.32	\$ 5.98	\$ -	\$ -	\$ 799.40
761	Streets and Roads	2,563.03	0.3539%	\$ 61.29	\$ (33.71)	\$ 760.87	\$ 727.15	\$ 140,766.00	\$ 19,696.00	\$ 163,813.47
763	Library	15,807.45	2.1825%	\$ 13.78	\$ (20.69)	\$ 146.39	\$ 125.70	\$ 5,000.00	\$ (4,926.53)	\$ 16,020.40
765	Library Grant	254.50	0.0351%	\$ 0.22	\$ (0.43)	\$ 2.35	\$ 1.92	\$ -	\$ -	\$ 256.54
767	Recreation Area Reserve	0.00	0.0000%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
768	Playground	0.00	0.0000%	\$ 0.00	\$ (0.00)	\$ 0.00	\$ 0.00	\$ -	\$ -	\$ 0.00
769	Recreation/Conservation	68,513.69	9.4595%	\$ 59.06	\$ (116.25)	\$ 632.80	\$ 516.55	\$ -	\$ -	\$ 69,089.30
771	Pool Facility Reserve	60,284.77	8.3233%	\$ 25.50	\$ 99.86	\$ 139.73	\$ 239.59	\$ -	\$ (50,000.00)	\$ 10,549.86
773	Marina Improvements	15,750.71	2.1747%	\$ 13.58	\$ (26.73)	\$ 145.48	\$ 118.75	\$ -	\$ -	\$ 15,883.04
775	Buildings/Grounds Reserve	3,746.27	0.5172%	\$ 3.23	\$ (6.36)	\$ 34.60	\$ 28.24	\$ -	\$ -	\$ 3,777.75
777	Solid Waste/Municipal Garage	17,819.30	2.4603%	\$ 15.36	\$ (30.24)	\$ 164.58	\$ 134.35	\$ -	\$ -	\$ 17,969.01
778	Garage Modifications	49,172.09	6.7890%	\$ 31.80	\$ (2.57)	\$ 287.33	\$ 284.76	\$ -	\$ (20,000.00)	\$ 29,488.65
780	Matching Grants	25,551.85	3.5279%	\$ 22.03	\$ (43.36)	\$ 236.00	\$ 192.64	\$ -	\$ -	\$ 25,766.52
		724,285.57	100.0000%	\$ 631.97	\$ (1,002.87)	\$ 6,635.55	\$ 5,632.68	\$ 268,435.40	\$ (224,828.66)	\$ 774,156.96

4a

**TOWN OF HAMPDEN
PUBLIC SAFETY DEPARTMENT
BID OPENING – 1955 WILLYS JEEP
May 16, 2013 at 12:00 PM**

BIDDER	BID AMOUNT	10% DEPOSIT REC'D
Frank Cochran	730.00	73.00
William Burchard	2199.99	220.00
Rick Briggs	1050.00	105.00
Barry Moses	4567.89	500.00
Bruce Fields	2,000.00	200.00
William Michaud	855.00	85.50
Mark Beauregard	2,600.00	260.00
Tommy Dunton	3,051.00	Ø
Wilbur Cotton	1,249.50	124.95
Silvers Auto Parts	2,358.88	300.00
Perry Boudreau	1,510.01	150.01
Paul Vigue	2,165.00	216.50
Don O'Halloran	2,711.00	271.10
Tom Gallagher	1,852.52	200.00
Sheldon Hanington	2,676.76	268.00
James Drakopoulos	2,317.73	231.78
Peter Boucher	3,010.01	301.00
Ryan Murdock	1,021.00	102.10
Joe Garland	1,060.00	106.00
Kenneth Taplin	1,200.00	120.00
Ron LaPlante	1,255.00	125.50
Jim Ryan	515.00	Ø
Gary Evans	2,121.21	221.21
James Leonard	1,100.00	110.00
Ø Out-o-Town Auto Sales	2,217.98	230.98

Ret'd
check 5/16

TOWN OF HAMPDEN
 PUBLIC WORKS DEPARTMENT
 2013 FORD TRUCK MODEL F-550 XL 4WD
 BID SHEET

May 16, 2013
 10:00 AM

BIDDER	NEW TRUCK PRICE	ADD'L PLOW EQUIPMENT	EXTENDED WARRANTY	TRADE IN VALUE (2003 Freightliner)	TOTAL PRICE
Darling's					78,853.00
Whited Ford	41,980.80	45,759.00	2500.00	17,000.00	73,239.80