

FINANCE & ADMINISTRATION COMMITTEE MEETING

Tuesday, January 20, 2015

6:00 p.m.

Hampden Town Office

1. Meeting Minutes
 - a. December 15, 2014
2. Financial Statements – December 2014
3. Review & Sign Warrants
4. Old Business
 - a. Concrete Floor Bid Results
 - b. Council Committee Co-Chair Assignments
 - c. Council Rules – Councilor Duprey
5. New Business
 - a. Committee Reappointment Recommendation – Lowell T. Sherwood – Board of Assessment Review
 - b. Maine Bureau of Highway Safety 2015 Equipment Grant – 25% Match
6. Public Comment
7. Committee Member Comments

FINANCE & ADMINISTRATION COMMITTEE MINUTES

Monday, December 15, 2014

Attending:

Mayor Carol Duprey

Councilor Greg Sirois

Councilor Ivan McPike

Councilor Dave Ryder

Councilor William Shakespeare

Councilor Jean Lawlis

Councilor-Elect Terry McAvoy

Councilor-Elect Dennis Marble

Resident Alex King

Town Manager Susan Lessard

The meeting was opened at 6 p.m. by Mayor Duprey.

1. Meeting Minutes
 - a. December 17, 2014 – The minutes of the December 17, 2014 meeting were reviewed and approved with no changes.
2. Review & Sign Warrants – Payment warrants were reviewed by Committee members and signed.
3. Old Business - None
4. New Business
 - a. Computer Reserve Use Request – The Manager explained that the GIS/IT specialist was recommending purchase of iPads for council use instead of replacing the existing 6 year old laptop computers. iPads are more user-friendly, less expensive, and easier to use than a laptop computer at Council meetings. Mayor Duprey was not in favor of the purchase due to the cost and did not feel that Councilors needed to have a separate machine for Council-related work. Councilors-elect McAvoy and Marble were present and indicated support for the proposal. Motion by Councilor Shakespeare, seconded by Councilor Sirois to recommend to the full council the use of \$3,710 from Computer Reserve for the purpose of purchasing iPad Aird with keyboards for 7 councilors. Vote 5 – 1 – 1 (Sirois, McPike, Ryder, Lawlis, Shakespeare in favor, Mayor Duprey opposed, Councilor Brann did not vote because he arrived part way through the discussion)
5. Public Comment - None
6. Committee Member Comments – Councilor Shakespeare asked that the Council pose in front of the Council dais after the meeting for a group photo.

Motion by Councilor Ryder, seconded by Councilor McPike to adjourn at 6:45 p.m.
Unanimous vote in favor.

Respectfully submitted,

Susan Lessard
Town Manager

Tax Collection
12/31/2014

	To Be Collected 7/1/2014	Collected as of 12/31/2014	% Collected
2014-2015 Property Taxes	\$ 10,087,207.65	\$ 5,194,069.73	51.49%
2013-2014 Tax Liens	167577.14	62624.8	37.37%
2012-2013 Tax Liens	\$ 74,389.27	\$ 55,176.72	74.17%
Sub-total	\$10,329,174.06	\$5,311,871.25	51.43
14-15 Personal Property Tax	\$401,578.76	\$221,107.22	55.06%
13-14 Personal Property Tax	\$40,997.86	\$38,649.07	94.27%
12-13 Personal Property Tax	\$2,255.07	\$82.88	3.68%
11-12 Personal Property Tax	\$2,412.03	\$0.00	0.00%
10-11 Personal Property	\$1,391.42	\$0.00	0.00%
09-10 Personal Property	\$1,240.20	\$0.00	0.00%
08-09 Personal Property	\$1,073.25	\$0.00	0.00%
Sub-total	\$450,948.59	\$259,839.17	57.62
TOTAL ALL TAXES	\$10,780,122.65	\$5,571,710.42	51.69

Sewer Collections
12/31/2014

	To be Collected Total	Amount Collected	%
	7/1/2014	as of 12/31/2014	Collected
Sewer Bills	\$327,696.02	\$304,522.45	92.93
Sewer Liens	\$27,119.74	\$11,577.72	42.69
TOTALS	\$354,815.76	\$316,100.17	89.09

Revenue Detail Report

ALL Accounts
July to December

Account----- Date	Jrnl	Desc---	Current Budget	Debits	Credits	Uncollected Balance
01 - GENERAL GOVT						
			\$ -	\$ -	\$ -	
01 - PROPERTY TAX REVENUE			\$ 10,484,602.00	\$ -	\$ 10,484,601.75	\$ 0.25
03 - INT ON TAXES			\$ 9,000.00	\$ 2,410.05	\$ 5,165.94	\$ 6,244.11
05 - INTEREST/COSTS ON TAX LIENS			\$ 23,000.00	\$ 12.98	\$ 18,015.63	\$ 4,997.35
15 - MV EXCISE TX			\$ 1,550,000.00	\$ 10.00	\$ 942,646.14	\$ 607,363.86
17 - BOAT EXCISE			\$ 9,000.00	\$ 4.00	\$ 2,182.80	\$ 6,821.20
18 - AGENT FEES			\$ 21,000.00	\$ -	\$ 9,617.00	\$ 11,383.00
19 - CLERK FEES			\$ 12,500.00	\$ 5.00	\$ 5,531.85	\$ 6,973.15
23 - INTEREST EARNED ON ACCOUNTS			\$ 10,000.00	\$ 10.00	\$ 6,675.87	\$ 3,334.13
25 - RENTAL INCOME			\$ 2,000.00	\$ -	\$ 700.00	\$ 1,300.00
27 - PLUMBING FEE			\$ 6,500.00	\$ 4,910.00	\$ 3,556.25	\$ 7,853.75
29 - CODE ENFORCEMENT FEES			\$ 15,000.00	\$ -	\$ 6,705.20	\$ 8,294.80
31 - PLANNING BOARD FEES			\$ 2,500.00	\$ -	\$ 160.00	\$ 2,340.00
33 - Carried Balances			\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
35 - CABLE TV FEE			\$ 40,000.00	\$ 3,347.06	\$ 19,666.18	\$ 23,680.88
37 - FEE/PERMITS			\$ 1,000.00	\$ -	\$ 25.00	\$ 975.00
43 - RESERVE USE			\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
45 - SERVICE FEE- PAYMENT IN LIEU			\$ 15,000.00	\$ -	\$ 10,575.81	\$ 4,424.19
78 - SEWER INCOME			\$ 60,000.00	\$ -	\$ -	\$ 60,000.00
79 - MISC INCOME			\$ 2,000.00	\$ 166.54	\$ 396.01	\$ 1,770.53
80 - HOMESTEAD EX			\$ 163,617.00	\$ -	\$ 165,240.00	\$ (1,623.00)
81 - TREE GROWTH			\$ 2,000.00	\$ -	\$ 3,383.23	\$ (1,383.23)
82 - VETERAN'S REMIBURSEMENT			\$ 6,500.00	\$ -	\$ 6,445.00	\$ 55.00
85 - Business Equip Tax Reimburse			\$ 104,089.00	\$ -	\$ -	\$ 104,089.00
86 - GENERAL ASSISTANCE REIMBURSEMT			\$ 5,000.00	\$ -	\$ 4,177.68	\$ 822.32
88 - REVENUE SHARING			\$ 333,785.00	\$ -	\$ 155,307.05	\$ 178,477.95
99 - APPROPRIATION FROM FUND BALANC			\$ 400,000.00	\$ -	\$ -	\$ 400,000.00
Department..			\$ 13,398,093.00	\$ 10,875.63	\$ 11,850,774.39	\$ 1,558,194.24
05 - PUBLIC SAFETY						
01 - ANIMAL CONTROL FEES			\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
05 - AMBULANCE FEES			\$ 190,000.00	\$ 3,539.61	\$ 102,427.63	\$ 91,111.98
15 - POLICE RECEIPTS			\$ 2,500.00	\$ -	\$ 1,126.00	\$ 1,374.00
20 - POLICE WAGE REIMBURSEMENT			\$ 120,000.00	\$ -	\$ 62,769.51	\$ 57,230.49
Department..			\$ 313,500.00	\$ 3,539.61	\$ 166,323.14	\$ 150,716.47
10 - PUBLIC WORKS						
01 - CEMETERY FEES			\$ 5,000.00	\$ -	\$ 3,075.00	\$ 1,925.00
05 - SALE OF CEMETERY LOTS			\$ 4,000.00	\$ 100.00	\$ 700.00	\$ 3,400.00
07 - CEMETERY RES. USE			\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Department..			\$ 14,000.00	\$ 100.00	\$ 3,775.00	\$ 10,325.00
15 - SOLID WASTE						
01 - TRANSFER STATION PERMITS			\$ 60,000.00	\$ -	\$ 7,920.00	\$ 52,080.00
05 - SOLID WASTE RECYCLING			\$ 10,000.00	\$ -	\$ 9,790.83	\$ 209.17
10 - PERC REVENUE			\$ 90,000.00	\$ 1,101.63	\$ 41,470.87	\$ 49,630.76
Department..			\$ 160,000.00	\$ 1,101.63	\$ 59,181.70	\$ 101,919.93
20 - RECREATION/CULTURE						
01 - LIBRARY FEES			\$ 7,000.00	\$ -	\$ 3,298.05	\$ 3,701.95
Department..			\$ 7,000.00	\$ -	\$ 3,298.05	\$ 3,701.95
Final Totals			\$ 13,892,593.00	\$ 15,616.87	\$ 12,083,352.28	\$ 1,824,857.59

Expense Detail Report

ALL Accounts
July to December

Account----- Date	Jrn Desc---	Current Budget	Debits	Credits	Unexpended Balance
01 - GENERAL GOVT					
01 - ADMIN					
01 - COMPENSATION		\$ 355,899.00	\$ 189,430.49	\$ -	\$ 166,468.51
05 - INSURANCE		\$ 176,730.00	\$ 88,930.22	\$ 3,206.14	\$ 91,005.92
10 - SUPPLIES		\$ 13,500.00	\$ 8,597.30	\$ -	\$ 4,902.70
15 - UTILITIES		\$ 3,000.00	\$ 1,210.65	\$ 74.05	\$ 1,863.40
20 - MAINTENANCE/REPAIRS		\$ 1,000.00	\$ 273.60	\$ -	\$ 726.40
30 - PROFESSIONAL SERVICES		\$ 25,800.00	\$ 16,776.80	\$ 139.81	\$ 9,163.01
35 - LEGAL		\$ 14,000.00	\$ 5,820.00	\$ -	\$ 8,180.00
	Division....	\$ 589,929.00	\$ 311,039.06	\$ 3,420.00	\$ 282,309.94
02 - GIS/IT					
01 - COMPENSATION		\$ 53,548.00	\$ 27,497.89	\$ -	\$ 26,050.11
05 - INSURANCE		\$ 27,022.00	\$ 10,860.62	\$ 18.62	\$ 16,180.00
10 - SUPPLIES		\$ 1,300.00	\$ 1,580.59	\$ 247.00	\$ (33.59)
20 - MAINTENANCE/REPAIRS		\$ 35,135.00	\$ 18,575.88	\$ 84.75	\$ 16,643.87
30 - PROFESSIONAL SERVICES		\$ 1,800.00	\$ 368.66	\$ -	\$ 1,431.34
35 - LEGAL		\$ 500.00	\$ -	\$ -	\$ 500.00
	Division....	\$ 119,305.00	\$ 58,883.64	\$ 350.37	\$ 60,771.73
03 - COMMUNICATIONS					
01 - COMPENSATION		\$ 6,300.00	\$ 5,958.50	\$ 3,850.00	\$ 4,191.50
05 - INSURANCE		\$ 532.00	\$ 83.33	\$ 3.50	\$ 452.17
10 - SUPPLIES		\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
15 - UTILITIES		\$ 6,107.00	\$ 215.00	\$ -	\$ 5,892.00
16 - SPECIAL EVENTS		\$ 500.00	\$ 482.26	\$ -	\$ 17.74
20 - MAINTENANCE/REPAIRS		\$ 500.00	\$ -	\$ -	\$ 500.00
30 - PROFESSIONAL SERVICES		\$ 10,480.00	\$ 4,800.00	\$ 105.48	\$ 5,785.48
	Division....	\$ 25,419.00	\$ 11,539.09	\$ 3,958.98	\$ 17,838.89
05 - TOWN COUNCIL					
01 - COMPENSATION		\$ 18,060.00	\$ 8,315.00	\$ -	\$ 9,745.00
05 - INSURANCE		\$ 1,446.00	\$ 643.48	\$ 4.86	\$ 807.38
10 - SUPPLIES		\$ 3,600.00	\$ 355.93	\$ -	\$ 3,244.07
30 - PROFESSIONAL SERVICES		\$ 7,784.00	\$ 25.00	\$ -	\$ 7,759.00
	Division....	\$ 30,890.00	\$ 9,339.41	\$ 4.86	\$ 21,555.45
10 - MUNICIPAL BUILDING					
10 - SUPPLIES		\$ 2,400.00	\$ 320.19	\$ -	\$ 2,079.81
15 - UTILITIES		\$ 69,785.00	\$ 35,082.34	\$ 716.37	\$ 35,419.03
20 - MAINTENANCE/REPAIRS		\$ 19,835.00	\$ 15,561.28	\$ -	\$ 4,273.72
	Division....	\$ 92,020.00	\$ 50,963.81	\$ 716.37	\$ 41,772.56
15 - TAX COLLECTR					
30 - PROFESSIONAL SERVICES		\$ 6,000.00	\$ 4,595.54	\$ -	\$ 1,404.46
	Division....	\$ 6,000.00	\$ 4,595.54	\$ -	\$ 1,404.46
20 - ELECTIONS					
01 - COMPENSATION		\$ 2,500.00	\$ 1,807.45	\$ -	\$ 692.55
10 - SUPPLIES		\$ 4,339.00	\$ 2,868.17	\$ -	\$ 1,470.83
30 - PROFESSIONAL SERVICES		\$ 200.00	\$ 175.00	\$ -	\$ 25.00
	Division....	\$ 7,039.00	\$ 4,850.62	\$ -	\$ 2,188.38
25 - ASSESSOR/PLANNING/CEO					
01 - COMPENSATION		\$ 176,461.00	\$ 94,260.29	\$ 857.10	\$ 83,057.81
05 - INSURANCE		\$ 56,771.00	\$ 31,431.49	\$ 224.60	\$ 25,564.11
10 - SUPPLIES		\$ 4,500.00	\$ 1,116.22	\$ -	\$ 3,383.78
15 - UTILITIES		\$ 750.00	\$ 535.31	\$ -	\$ 214.69
20 - MAINTENANCE/REPAIRS		\$ 4,400.00	\$ 4,159.55	\$ -	\$ 240.45
30 - PROFESSIONAL SERVICES		\$ 6,150.00	\$ 1,359.72	\$ -	\$ 4,790.28
35 - LEGAL		\$ 6,000.00	\$ 3,852.50	\$ -	\$ 2,147.50

	Division....	\$ 255,032.00	\$ 136,715.08	\$ 1,081.70	\$ 119,398.62
30 - ECONOMIC DEV					
	01 - COMPENSATION	\$ 66,766.00	\$ 35,940.77	\$ 30.00	\$ 30,855.23
	05 - INSURANCE	\$ 29,819.00	\$ 13,475.33	\$ 23.25	\$ 16,366.92
	30 - PROFESSIONAL SERVICES	\$ 8,735.00	\$ 2,378.09	\$ -	\$ 6,356.91
	35 - LEGAL	\$ 8,000.00	\$ 2,197.50	\$ -	\$ 5,802.50
	Division....	\$ 113,320.00	\$ 53,991.69	\$ 53.25	\$ 59,381.56
05 - PUBLIC SAFETY					
01 - POLICE					
	01 - COMPENSATION	\$ 677,051.00	\$ 341,751.36	\$ 67.09	\$ 335,366.73
	05 - INSURANCE	\$ 253,279.00	\$ 123,297.89	\$ 1,618.87	\$ 131,599.98
	10 - SUPPLIES	\$ 34,500.00	\$ 28,413.04	\$ 9,239.01	\$ 15,325.97
	15 - UTILITIES	\$ 2,800.00	\$ 2,037.97	\$ -	\$ 762.03
	20 - MAINTENANCE/REPAIRS	\$ 31,500.00	\$ 4,524.72	\$ -	\$ 26,975.28
	30 - PROFESSIONAL SERVICES	\$ 12,200.00	\$ 11,129.47	\$ 42.53	\$ 1,113.06
	Division....	\$ 1,011,330.00	\$ 511,154.45	\$ 10,967.50	\$ 511,143.05
05 - FIRE DEPT.					
	01 - COMPENSATION	\$ 643,416.00	\$ 307,645.42	\$ -	\$ 335,770.58
	05 - INSURANCE	\$ 270,998.00	\$ 114,482.80	\$ 3,119.35	\$ 159,634.55
	10 - SUPPLIES	\$ 29,000.00	\$ 10,224.76	\$ 457.83	\$ 19,233.07
	15 - UTILITIES	\$ 1,000.00	\$ 1,060.52	\$ -	\$ (60.52)
	20 - MAINTENANCE/REPAIRS	\$ 18,200.00	\$ 6,288.95	\$ -	\$ 11,911.05
	25 - EQUIPMENT	\$ 6,000.00	\$ 265.00	\$ -	\$ 5,735.00
	30 - PROFESSIONAL SERVICES	\$ 8,000.00	\$ 4,902.15	\$ 855.32	\$ 3,953.17
	Division....	\$ 976,614.00	\$ 444,869.60	\$ 4,432.50	\$ 536,176.90
10 - PUBLIC SAFETY					
	01 - COMPENSATION	\$ 123,137.00	\$ 63,936.66	\$ -	\$ 59,200.34
	05 - INSURANCE	\$ 52,839.00	\$ 24,083.93	\$ 199.83	\$ 28,954.90
	10 - SUPPLIES	\$ 8,000.00	\$ 2,227.24	\$ 824.61	\$ 6,597.37
	25 - EQUIPMENT	\$ 2,000.00	\$ 589.14	\$ -	\$ 1,410.86
	30 - PROFESSIONAL SERVICES	\$ 6,000.00	\$ 3,268.30	\$ 300.00	\$ 3,031.70
	Division....	\$ 191,976.00	\$ 94,105.27	\$ 1,324.44	\$ 99,195.17
06 - Non-Department Utilities					
06 - Utilities					
	15 - UTILITIES	\$ 49,000.00	\$ 26,440.81	\$ -	\$ 22,559.19
	20 - MAINTENANCE/REPAIRS	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
	30 - PROFESSIONAL SERVICES	\$ 416,900.00	\$ 207,729.02	\$ -	\$ 209,170.98
	Division....	\$ 468,400.00	\$ 234,169.83	\$ -	\$ 234,230.17
10 - PUBLIC WORKS					
01 - HIGHWAY					
	01 - COMPENSATION	\$ 593,764.00	\$ 317,064.56	\$ 19,213.27	\$ 295,912.71
	05 - INSURANCE	\$ 325,216.00	\$ 139,349.74	\$ 3,221.40	\$ 189,087.66
	10 - SUPPLIES	\$ 257,050.00	\$ 83,207.33	\$ 986.84	\$ 174,829.51
	15 - UTILITIES	\$ 4,000.00	\$ 1,837.21	\$ 50.00	\$ 2,212.79
	20 - MAINTENANCE/REPAIRS	\$ 60,000.00	\$ 41,669.75	\$ 49.37	\$ 18,379.62
	25 - EQUIPMENT	\$ 16,600.00	\$ 12,591.75	\$ -	\$ 4,008.25
	30 - PROFESSIONAL SERVICES	\$ 20,700.00	\$ 19,789.09	\$ -	\$ 910.91
	Division....	\$ 1,277,330.00	\$ 615,509.43	\$ 23,520.88	\$ 685,341.45
05 - GARAGE					
	15 - UTILITIES	\$ 18,080.00	\$ 7,005.99	\$ 1,616.65	\$ 12,690.66
	20 - MAINTENANCE/REPAIRS	\$ 11,000.00	\$ 10,225.97	\$ -	\$ 774.03
	Division....	\$ 29,080.00	\$ 17,231.96	\$ 1,616.65	\$ 13,464.69
15 - SOLID WASTE					
10 - SOLID WASTE					
	01 - COMPENSATION	\$ 66,475.00	\$ 35,082.24	\$ -	\$ 31,392.76
	05 - INSURANCE	\$ 42,224.00	\$ 17,513.40	\$ 358.56	\$ 25,069.16

10 - SUPPLIES	\$	1,000.00	\$	230.00	\$	-	\$	770.00
15 - UTILITIES	\$	2,200.00	\$	736.24	\$	-	\$	1,463.76
20 - MAINTENANCE/REPAIRS	\$	1,000.00	\$	538.70	\$	-	\$	461.30
25 - EQUIPMENT	\$	1,500.00	\$	-	\$	-	\$	1,500.00
30 - PROFESSIONAL SERVICES	\$	260,444.00	\$	125,299.00	\$	-	\$	135,145.00
Division....	\$	374,843.00	\$	179,399.58	\$	358.56	\$	195,801.98

20 - RECREATION/CULTURE

01 - PARKS/REC

01 - COMPENSATION	\$	91,164.00	\$	49,945.44	\$	-	\$	41,218.56
05 - INSURANCE	\$	48,153.00	\$	20,200.51	\$	180.68	\$	28,133.17
Division....	\$	139,317.00	\$	70,145.95	\$	180.68	\$	69,351.73

10 - DYER LIBRARY

01 - COMPENSATION	\$	148,461.00	\$	79,142.62	\$	-	\$	69,318.38
05 - INSURANCE	\$	47,882.00	\$	24,137.75	\$	39.36	\$	23,783.61
10 - SUPPLIES	\$	21,083.00	\$	12,012.27	\$	349.74	\$	9,420.47
15 - UTILITIES	\$	11,903.00	\$	5,212.81	\$	-	\$	6,690.19
20 - MAINTENANCE/REPAIRS	\$	5,500.00	\$	2,131.97	\$	-	\$	3,368.03
30 - PROFESSIONAL SERVICES	\$	5,095.00	\$	350.00	\$	-	\$	4,745.00
40 - SPECIAL PROGRAMS	\$	2,000.00	\$	1,122.04	\$	-	\$	877.96
Division....	\$	241,924.00	\$	124,109.46	\$	389.10	\$	118,203.64

20 - L HOIT MEMORIAL POOL

01 - COMPENSATION	\$	182,966.00	\$	89,761.44	\$	-	\$	93,204.56
05 - INSURANCE	\$	21,270.00	\$	19,630.47	\$	378.92	\$	2,018.45
Division....	\$	204,236.00	\$	109,391.91	\$	378.92	\$	95,223.01

25 - THE BUS

10 - THE BUS

55 - MISC	\$	91,544.00	\$	44,477.09	\$	-	\$	47,066.91
Division....	\$	91,544.00	\$	44,477.09	\$	-	\$	47,066.91

30 - BUILDINGS/GROUNDS

10 - BLDG/GROUNDS

01 - COMPENSATION	\$	67,226.00	\$	39,017.36	\$	-	\$	28,208.64
05 - INSURANCE	\$	8,043.00	\$	3,213.50	\$	227.11	\$	5,056.61
10 - SUPPLIES	\$	3,330.00	\$	1,854.68	\$	-	\$	1,475.32
15 - UTILITIES	\$	330.00	\$	305.33	\$	-	\$	24.67
20 - MAINTENANCE/REPAIRS	\$	3,000.00	\$	611.26	\$	-	\$	2,388.74
25 - EQUIPMENT	\$	600.00	\$	-	\$	-	\$	600.00
Division....	\$	82,529.00	\$	45,002.13	\$	227.11	\$	37,753.98

40 - GENERAL ASSISTANCE

10 - GEN'L ASSIST

43 - WELFARE	\$	10,000.00	\$	2,375.07	\$	-	\$	7,624.93
Division....	\$	10,000.00	\$	2,375.07	\$	-	\$	7,624.93

45 - COUNTY TAX

10 - COUNTY TAX

55 - MISC	\$	751,929.00	\$	751,928.19	\$	-	\$	0.81
Division....	\$	751,929.00	\$	751,928.19	\$	-	\$	0.81

50 - DEBT SERVICE

10 - GENERAL

50 - DEBT SERVICE	\$	361,397.00	\$	329,799.48	\$	28.32	\$	31,625.84
Division....	\$	361,397.00	\$	329,799.48	\$	28.32	\$	31,625.84

55 - RESERVE ACCT

02 - MUNICIPAL BUILDING

70 - RESERVES	\$	20,000.00	\$	20,000.00	\$	-	\$	-
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	Division....	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -
11 - COMPUTER					
70 - RESERVES		\$ 14,925.00	\$ 14,925.00	\$ -	\$ -
	Division....	\$ 14,925.00	\$ 14,925.00	\$ -	\$ -
17 - PUBLIC WORKS EQUIP REPLACEMENT					
70 - RESERVES		\$ 100,000.00	\$ 100,000.00	\$ -	\$ -
	Division....	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -
61 - STREETS AND ROADS					
70 - RESERVES		\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
63 - LIBRARY RESERVE					
70 - RESERVES		\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
65 - ED GEN'L SVS					
10 - EDUCATION GENERAL SERVICES					
55 - MISC		\$ 6,033,040.00	\$ 3,016,520.12	\$ -	\$ 3,016,519.88
	Division....	\$ 6,033,040.00	\$ 3,016,520.12	\$ -	\$ 3,016,519.88
66 - OVERLAY					
01 - OVERLAY					
55 - MISC		\$ 149,810.00	\$ -	\$ -	\$ 149,810.00
	Division....	\$ 149,810.00	\$ -	\$ -	\$ 149,810.00
67 - TIF					
01 - TIF REIMBURSEMENT					
55 - MISC		\$ 18,415.00	\$ -	\$ -	\$ 18,415.00
	Division....	\$ 18,415.00	\$ -	\$ -	\$ 18,415.00
Final Totals		\$ 13,892,593.00	\$ 7,367,032.46	\$ 53,010.19	\$ 6,578,570.73

**TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC SAFETY
BID OPENING
CONCRETE FLOOR BID**

December 30, 2014 at 10:00 am

BIDDER – POLISHED CONCRETE	BID AMOUNT
1. Hascall + Hall	35,174
2. DMT	24,598
3. Gordon Contracting	80,461.50
4.	

BIDDER – EPOXY	BID AMOUNT
1. Hascall + Hall	33,369
2. Epoxy DMT	29,779
3. Gordon Contracting	49,316
4.	

OPTIONS:

MOLDING

BIDDER 1 -	3,203	Hascall + Hall
BIDDER 2 -	2,500	DMT (Polished) 3500 (Epoxy)
BIDDER 3 -	2,229	Gordon Contracting
BIDDER 4 -		

**HAMPDEN TOWN COUNCIL
COMMITTEE ASSIGNMENTS
2015**

FINANCE & ADMINISTRATION:

Mayor David Ryder, Chair
Greg Sirois
Stephen Wilde

PLANNING & DEVELOPMENT:

Bill Shakespeare, Chair
Dennis Marble
Terry McAvoy
Carol Duprey
*Mayor David Ryder

SERVICES:

Terry McAvoy, Chair
Bill Shakespeare
Carol Duprey
*Mayor David Ryder

INFRASTRUCTURE:

Dennis Marble, Chair
Greg Sirois
Stephen Wilde
*Mayor David Ryder

*Ex Officio Member

COMMITTEE SCHEDULE

Finance & Administration	Before every Regular Council Meeting at 6:00 pm
Planning & Development	1 st Wednesday at 6:00 pm 3 rd Wednesday at 6:00 pm
Services	2 nd Monday at 6:00 pm
Infrastructure	4 th Monday at 6:00 pm

HAMPDEN TOWN COUNCIL RULES

1. The Town Council shall only act by ordinance, order, or resolve. All ordinances, orders, and resolves shall be confined to one subject, which shall be clearly expressed in the title. All orders and resolves shall be dated, numbered, and signed by the Town Clerk and the Town Councilors will receive a copy.
2. In all motions of command, the form of expression shall be 'ordered' and in all motions concerning principles, facts, or purposes, the form shall be 'resolved'.
3. The name of the Council member of other person, persons, or group requesting an item on the agenda will be indicated on the agenda with the said item.
4. As a matter of courtesy, conduct for all Council and Committee meetings shall be as follows:
 - a. Cell phones shall be silenced during Council & Committee meetings by Town Councilors, staff, and the general public.
 - b. Councilors and staff shall refrain from texting or emailing during all Council or Committee meetings.
 - c. Cell phone use, texting, and email may be done during breaks in regular or special Council meetings or committee meetings.
5. Town Councilors shall participate in Freedom of Information Act training within 120 days of being sworn in as a Town Councilor and documentation of that training shall be filed with the Town Clerk.
6. Town Councilors shall participate in Elected Officials training offered by the Maine Municipal Association within the first year of office.
7. A New Councilor orientation packet shall be provided to all Councilors at the time they are sworn in.
8. Excused absences for Councilors for Council meetings may be granted as the result of illness, vacation, work commitments, or family illness.
9. The Mayor shall take the chair at the appointed time for the meeting, call the members to order, and proceed to the following order of business:

(Amended 1/21/2014; 4/7/2014; 5/19/14)

 - A. Pledge of Allegiance
 - B. Consent Agenda
 1. Signatures – Treasurer's Warrants, etc
 2. Secretary's Report
 3. Communications
 4. Reports
 - C. Public Comments
 - D. Policy Agenda
 1. News, Presentations & Awards
 2. Public Hearings
 3. Nominations-Appointments – Elections
 4. Unfinished Business
 5. New Business

- E. Committee Reports
- F. Manager's Report
- G. Councilor Comments
- H. Adjournment

10. In the absence of the Mayor, the Deputy Mayor shall preside over the Town Council meeting. In the absence of the Deputy Mayor, the Mayor shall appoint, in advance, another Council to chair the meeting.
11. When a question is under debate, the Mayor shall receive no motion but to adjourn, or for the previous question, to lay on the table, or to postpone to a day certain, or to refer to a committee or some administrative official or to amend, or to postpone indefinitely; which several motions shall have precedence in order in which they stand arranged.
12. When a vote is passed, it shall be in order for any member who voted in the majority, or in the negative on a tie vote, to move a reconsideration thereof at the same, or the next stated meeting, but not afterwards; and when a motion or reconsideration is decided, that vote shall not be reconsidered.
13. When any member is about to speak, they shall respectfully address the Mayor, confine themselves to the question under debate, and avoid personalities. No member speaking shall be interrupted by another but by a call to order, or to correct a mistake.
14. Every member present, when a question is put, shall give their vote, unless the Council, for special reasons, shall excuse them. Application to be so excused must be made before debate on the issue and the decision on the application shall be made by a majority vote of the council without debate.
15. The rules cannot be dispensed with or suspended if one or more members of the council shall object. No rule or order shall be amended or repealed without notice, in writing, being given at the preceding meeting.
16. Any person wishing to address the Town Council will be given the opportunity to do so in accordance with the following procedure:
 - a. Persons wishing to address the Council on an item which appears on the agenda shall wait until the Mayor announces the consideration of such item, at which time they may address the Council on that particular item. There shall be a five minute limit on such comments per person, per item. In the event that a large number of persons wish to speak on an issue, this limit may be changed to insure that all who wish to speak have the opportunity to do so. Once public comment on an item has closed and a motion and second has been made by members of the Town Council, further public comment is only allowed if approved by a unanimous vote of the Town Council.
 - b. Any person wishing to address the Council on an item not appearing on the agenda shall be allowed to do so only in

that section of the agenda referred to as “Public Comments”. There shall be a five minute limit on such comments per person per subject raised. Items heard during Public Comment may be agendaed for a subsequent meeting or referred to a Committee or staff member for discussion/action. No votes may be taken by the Council on a subject raised during Public Comment without a vote by the Council to set aside the rules and add it to the regular agenda for consideration.

- c. Any person wishing to address the Council shall signify their desire by raising their hand and, when recognized by the Mayor, such person shall thereupon request permission to address the Council, giving their name and address and then designating the subject matter on which they desire to address the Council.

17. At the commencement of the Calendar year, or as soon thereafter as possible, there shall be chosen the following Committees, each Committee to consist of three (3) members of the Council as the Mayor may designate, or, upon a motion, the Council may ballot.

- a. Finance & Administration – The purpose of this committee shall be to review all items related to their fiscal impact on the Town as well as all matters that pertain to items of administrative procedures. This committee will also have the responsibility for the review and signature of all payment warrants.
- b. Services Committee – The purpose of this committee shall be to review all matters related to services provided by the Town related to recreation, parks, trails, the library, the pool, and other items related to non-emergency or public works services provided in the community
- c. Infrastructure – The purpose of this Committee shall be to review all matters pertaining to public infrastructure including buildings, roads, and all town capital equipment.
- d. Planning & Development – The purpose of this Committee shall be to review all matters related to all ordinances of the Town and all proposals for economic & community development.
- e. Communications – The purpose of this Committee shall be to review all matters related to the Town Website, Town Newsletter, Town Cable Channel 7, and other town sponsored communication activities.

18. Committee procedure shall be governed as follows:

- a. All Committees will be required to post an agenda at least 48 hours prior to the meeting and no issue may be voted on unless it is agendaed.

- b. It shall be the responsibility of the Committee Chair to discuss the development of the meeting agenda with the assigned staff person at least 24 hours before the meeting is required to be posted.
 - c. The assigned staff member shall prepare and post the agenda.
 - d. Draft minutes of each meeting will be prepared by the staff member supporting the committee within three business days.
 - e. Committee meeting minutes shall be posted on the Town website following their voted approval by the Committee.
 - f. Non-committee Council members attending a Committee meeting will have voting rights if they have been present for the entire discussion of an issue, providing that at least two of the three appointed members of the committee are present.
 - g. Two appointed members of the Committee shall constitute a quorum
 - h. The Mayor shall serve as an ex-officio member of all committees with the exception of Finance & Administration, and shall serve as a member and Chairperson of that Committee. The Mayor, when serving as an ex-officio member, shall not count as an appointed member for the purpose of establishing a quorum at all other Committee meetings.
19. The Mayor of the Council may appoint members of the Council and/or citizens of the Town to special committees as authorized by the Council. No Committee shall have the power of executive action unless specifically authorized and shall report back to the Council for action on its recommendations or proposals.
20. In all cases where the parliamentary proceedings are not determined by the foregoing rules and orders, "Roberts Rules of Order" shall be taken as authority to decide the course of proceedings.
21. The first and third Mondays of each month are designated as 'regular' council meetings with the provision that a unanimous vote of the council would cancel a meeting. Whenever a regular meeting falls on a legal holiday, such meeting will take place the following day.
22. Special meetings of the Town Council may be scheduled for other dates for special purposes. The agendas for such meetings shall be posted at the Post Office, Town Office, Town Bulletin Board, on the Town website, no less than 72 hours in advance of the meeting (unless an emergency meeting is needed for the purpose of dealing with an unanticipated Town emergency, in which case posting shall be to all normal posting locations and via email to local print media as soon as it is identified that a meeting will be held). The agenda for a Special Meeting shall be prepared as follows;
- A. Call to order
 - B. Subject(s) for meeting
 - C. Adjourn
- The general public shall be allowed to comment on subjects at Special meetings in the same manner as for Regular Council meetings. There

shall be no general Public Comment section for items not contained on the agenda for Special Council meetings.

23. Any item on the consent agenda can be set aside for discussion at the request of any Councilor, prior to a motion on the remainder of the consent agenda.
24. Council Meetings shall not extend beyond 10 p.m. without an affirmative vote of the Town Council.
25. The Councilor Comment section of the agenda is reserved for the purpose of enabling any Council member to discuss matters not previously mentioned on the agenda. No official Council action can be taken at this time.

This policy replaces the Council Rules last updated February 19, 2008

Adopted by Town Council: May 21, 2012

Amended: January 21, 2014
April 17, 2014
May 19, 2014



Check One: Initial Application Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: SHERWOOD LOWELL T. Jr
LAST FIRST MI

ADDRESS: 63 GRIFFIN AVE
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 862-2273 942-8849
HOME WORK

EMAIL: tsmh5@ash.com

OCCUPATION: REAL ESTATE

BOARD OR COMMITTEE PREFERENCE:
FIRST CHOICE: Board of Assessment Review

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee?

Are there any issues you feel this board or committee should address, or should continue to address?

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

3 YEAR

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received: <u>DEC 11 2014</u>
COUNCIL COMMITTEE ACTION: _____	DATE: _____	
COUNCIL ACTION: _____	DATE: _____	
<input type="checkbox"/> NEW APPT	<input type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____

56



Joe Rogers <jlrogers@hampdenmaine.gov>

Maine Bureau of Highway Safety 2015 Equipment Grant Announcement

2 messages

Roberts, Angela <Angela.Roberts@maine.gov>

Mon, Jan 5, 2015 at 11:34 AM

To: "esamson@androscoggincountymaine.gov" <esamson@androscoggincountymaine.gov>, "darrell.o.crandall@aroostook.me.us" <darrell.o.crandall@aroostook.me.us>, "joyce@cumberlandcounty.org" <joyce@cumberlandcounty.org>, "scottnichols@franklincountysonet.net" <scottnichols@franklincountysonet.net>, "skane@hancockcountysonet.org" <skane@hancockcountysonet.org>, "rliberty@kennebecso.com" <rliberty@kennebecso.com>, "ddennison@knoxcountymaine.gov" <ddennison@knoxcountymaine.gov>, "tbrackett@lincolonso.me" <tbrackett@lincolonso.me>, "wgallant@oxfordcountysheriff.com" <wgallant@oxfordcountysheriff.com>, "tmorton@penobscot-sheriff.net" <tmorton@penobscot-sheriff.net>, "Sheriff@piscataquis.us" <Sheriff@piscataquis.us>, "jmerry@sagsheriff.com" <jmerry@sagsheriff.com>, "dale.lancaster@somersetcounty-me.org" <dale.lancaster@somersetcounty-me.org>, "sheriff@waldocountymaine.gov" <sheriff@waldocountymaine.gov>, "sheriff@wcsheriffsoffice.com" <sheriff@wcsheriffsoffice.com>, "wking@co.york.me.us" <wking@co.york.me.us>, "mcpa@maine.rr.com" <mcpa@maine.rr.com>, "ashlandpolice@hotmail.com" <ashlandpolice@hotmail.com>, "pcrowell@auburnmaine.gov" <pcrowell@auburnmaine.gov>, "robert.gregoire@augustamaine.gov" <robert.gregoire@augustamaine.gov>, "policechief@baileyville.org" <policechief@baileyville.org>, "mark.hathaway@bangormaine.gov" <mark.hathaway@bangormaine.gov>, "jwillis@mdpolicenet.org" <jwillis@mdpolicenet.org>, "mfield@cityofbath.com" <mfield@cityofbath.com>, "chief@belfastmepd.org" <chief@belfastmepd.org>, "chief@berwickpolice.org" <chief@berwickpolice.org>, "chief@bpd.net" <chief@bpd.net>, "bhasch@boothbayharbor.org" <bhasch@boothbayharbor.org>, "pantone@brewermaine.gov" <pantone@brewermaine.gov>, "kschofield@bridgtonmaine.org" <kschofield@bridgtonmaine.org>, "nclukey@brownville.org" <nclukey@brownville.org>, "Rrizzo@brunswickpd.org" <Rrizzo@brunswickpd.org>, "sgeagan@bucksportmaine.gov" <sgeagan@bucksportmaine.gov>, "msgrovo@pd.buxton.me.us" <msgrovo@pd.buxton.me.us>, "policechief@calaismaine.org" <policechief@calaismaine.org>, "rgagne@camdenmaine.gov" <rgagne@camdenmaine.gov>, "neil.williams@capeelizabeth.org" <neil.williams@capeelizabeth.org>, "policechief@cariboumaine.org" <policechief@cariboumaine.org>, "mlopez@sugarloaf.com" <mlopez@sugarloaf.com>, "craig.johnson@clintonpolicedept.me" <craig.johnson@clintonpolicedept.me>, "jcharron@cumberlandmaine.com" <jcharron@cumberlandmaine.com>, "ryoung@damariscotttame.com" <ryoung@damariscotttame.com>, "policechief@dextermaine.org" <policechief@dextermaine.org>, "rndpickett@roadrunner.com" <rndpickett@roadrunner.com>, "doverpd@doverfoxcroftpolice.com" <doverpd@doverfoxcroftpolice.com>, "empd@beeline-online.net" <empd@beeline-online.net>, "rod@climbpaws.com" <rod@climbpaws.com>, "chiefshort@eliotpd.com" <chiefshort@eliotpd.com>, "ccoleman@ellsworthmaine.gov" <ccoleman@ellsworthmaine.gov>, "tgould@fairfieldme.com" <tgould@fairfieldme.com>, "etolan@town.falmouth.me.us" <etolan@town.falmouth.me.us>, "farmingdalepolice@gmail.com" <farmingdalepolice@gmail.com>, "jpeck@farmingtonpd.org" <jpeck@farmingtonpd.org>, "bcampbell@fortfairfield.org" <bcampbell@fortfairfield.org>, "police@fortkent.org" <police@fortkent.org>, "jschofield@freeportmaine.com" <jschofield@freeportmaine.com>, "fipd@fairpoint.net" <fipd@fairpoint.net>, "chieffryepd@gmail.com" <chieffryepd@gmail.com>, "police@gardinermaine.com" <police@gardinermaine.com>, "csanborn@gorham.me.us" <csanborn@gorham.me.us>, "gpd@gouldsborotown.com" <gpd@gouldsborotown.com>, "greenvillepolice@gmail.com" <greenvillepolice@gmail.com>, "nason99@aol.com" <nason99@aol.com>, "jlrogers@hampdenmaine.gov" <jlrogers@hampdenmaine.gov>, "gene@holdenmaine.gov" <gene@holdenmaine.gov>, "police.chief@houlton-maine.com" <police.chief@houlton-maine.com>, "islepublicsafety@aim.com" <islepublicsafety@aim.com>, "jpdchief@jay-maine.org" <jpdchief@jay-maine.org>, "rmackenzie@kennebunkmaine.us" <rmackenzie@kennebunkmaine.us>, "csanford@kennebunkportme.gov" <csanford@kennebunkportme.gov>, "tshort@kitterypolice.com" <tshort@kitterypolice.com>, "mbussiere@lewistonmaine.gov" <mbussiere@lewistonmaine.gov>, "lpd@limestonemaine.org" <lpd@limestonemaine.org>, "policechief@lincolmaine.org" <policechief@lincolmaine.org>, "dbrooks@lisbonpd.com" <dbrooks@lisbonpd.com>, "ernest.steward@lfme.org" <ernest.steward@lfme.org>, "machiaspd@msn.com" <machiaspd@msn.com>, "madawaskapolice@yahoo.com"

Alcohol and speed continue to be leading causes of motor vehicle crashes and fatalities on Maine roads. In 2013, alcohol related fatalities totaled 35 and speed related fatalities totaled more than 49. Combined alcohol and speed accounted for 84 of the 144 fatalities, about 60%. Although our fatal crash numbers are lower for 2014, we still need to focus on these two issues.

To help meet our goal of decreasing alcohol and speed related crashes, the Maine Bureau of Highway Safety will help agencies to purchase police traffic enforcement equipment related to alcohol and speed detection. The intent of this program is to encourage agencies to focus on impaired driving and speed statewide.

We are pleased to offer you a reimbursement, not to exceed \$10,000.00, for the purchase of traffic enforcement equipment. The bureau will reimburse each department 75% of the total cost expended by you, provided you did not use any other federal funds as form of payment. For example if a department chooses to purchase \$10,000.00 of equipment from the approved list, MeBHS will reimburse that department \$7,500.00 of the total \$10,000.00. As a reminder, no one piece of equipment may exceed \$5,000 in cost.

matching grants reserve - 2500 r

All equipment must be purchased directly through each vendor associated with the attached approved equipment list. Law enforcement agencies will be responsible for buying the equipment and must submit an original paid invoice from the vendor, and proof of payment to verify that it was not paid using federal funds.

The following companies have partnered with the bureau to offer this equipment:

- Applied Concepts, Inc. – Stalker
- Decatur Electronics, Inc.
- Kustom Signals, Inc.
- Laser Technologies, Inc.
- WatchGuard Video

*The State of Maine is a partner in the WSCA-NASPO Cooperative Agreement and because of this agreement, it is important that your department indicate this upon ordering to ensure that you receive the negotiated discounted pricing for all approved equipment with Applied Concepts Inc, Decatur Electronics, Kustom Signals, or Laser Technologies.

The attached "Equipment List & Contacts" provides you with information about each vendor and shows the available equipment. The attached "Cash Request" is the Bureau's cash reimbursement request form that your department will complete when submitting for reimbursement.

Reimbursement Instructions:

When requesting reimbursement for purchased equipment agencies must provide the original invoice that was received from the vendor showing the purchase of the equipment. The invoice must show that the equipment has been paid.

Departments must include documentation that city/town funds were used to purchase the equipment. MeBHS will not provide reimbursement for equipment paid for by federal funds.

Lastly the original invoice and documentation showing the original purchases were made with city/town funds must be accompanied with the MeBHS cash reimbursement form. The cash reimbursement form is provided in this email.

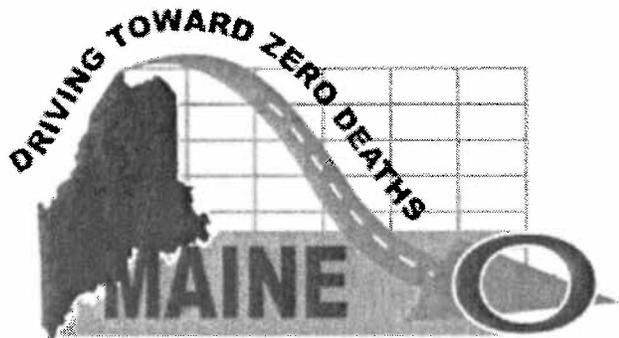
If you have any questions regarding this program, please contact our office at 207-626-3840.

Sincerely,



Lauren V. Stewart, Director

Maine Bureau of Highway Safety



3 attachments**Cash Request.xls**

42K

**Equipment List & Contacts.docx**

495K

**2015 Equipment Announcement.doc**

314K

Roberts, Angela <Angela.Roberts@maine.gov>

Mon, Jan 5, 2015 at 4:13 PM

To: "esamson@androscoggincountymaine.gov" <esamson@androscoggincountymaine.gov>,
 "darrell.o.crandall@aroostook.me.us" <darrell.o.crandall@aroostook.me.us>, "joyce@cumberlandcounty.org"
 <joyce@cumberlandcounty.org>, "scottnichols@franklincountysonet.net" <scottnichols@franklincountysonet.net>,
 "skane@hancockcountysonet.org" <skane@hancockcountysonet.org>, "rliberty@kennebecso.com"
 <rliberty@kennebecso.com>, "ddennison@knoxcountymaine.gov" <ddennison@knoxcountymaine.gov>,
 "tbrackett@lincolnsome" <tbrackett@lincolnsome>, "wgallant@oxfordcountysheriff.com"
 <wgallant@oxfordcountysheriff.com>, "tmorton@penobscot-sheriff.net" <tmorton@penobscot-sheriff.net>,
 "Sheriff@piscataquis.us" <Sheriff@piscataquis.us>, "jmerry@sagsheriff.com" <jmerry@sagsheriff.com>,
 "dale.lancaster@somersetcounty-me.org" <dale.lancaster@somersetcounty-me.org>,
 "sheriff@waldocountyme.gov" <sheriff@waldocountyme.gov>, "sheriff@wcsheriffsoffice.com"
 <sheriff@wcsheriffsoffice.com>, "wking@co.york.me.us" <wking@co.york.me.us>, "mcpa@maine.rr.com"
 <mcpa@maine.rr.com>, "ashlandpolice@hotmail.com" <ashlandpolice@hotmail.com>,
 "pcrowell@auburnmaine.gov" <pcrowell@auburnmaine.gov>, "robert.gregoire@augustamaine.gov"
 <robert.gregoire@augustamaine.gov>, "policechief@baileyville.org" <policechief@baileyville.org>,
 "mark.hathaway@bangormaine.gov" <mark.hathaway@bangormaine.gov>, "jwillis@mdpolic.org"
 <jwillis@mdpolic.org>, "mfield@cityofbath.com" <mfield@cityofbath.com>, "chief@belfastmepd.org"
 <chief@belfastmepd.org>, "chief@berwickpolice.org" <chief@berwickpolice.org>, "chief@bpd.net"
 <chief@bpd.net>, "bhasch@boothbayharbor.org" <bhasch@boothbayharbor.org>, "pantone@brewermaine.gov"
 <pantone@brewermaine.gov>, "kschofield@bridgtonmaine.org" <kschofield@bridgtonmaine.org>,
 "nclukey@brownville.org" <nclukey@brownville.org>, "Rrizzo@brunswickpd.org" <Rrizzo@brunswickpd.org>,
 "sgeagan@bucksportmaine.gov" <sgeagan@bucksportmaine.gov>, "msgrovo@pd.buxton.me.us"
 <msgrovo@pd.buxton.me.us>, "policechief@calaismaine.org" <policechief@calaismaine.org>,
 "rgagne@camdenmaine.gov" <rgagne@camdenmaine.gov>, "neil.williams@capeelizabeth.org"
 <neil.williams@capeelizabeth.org>, "policechief@cariboumaine.org" <policechief@cariboumaine.org>,
 "mlopez@sugarloaf.com" <mlopez@sugarloaf.com>, "craig.johnson@clintonpolicedept.me"
 <craig.johnson@clintonpolicedept.me>, "jcharron@cumberlandmaine.com" <jcharron@cumberlandmaine.com>,
 "ryoung@damariscottame.com" <ryoung@damariscottame.com>, "policechief@dextermaine.org"
 <policechief@dextermaine.org>, "rndpickett@roadrunner.com" <rndpickett@roadrunner.com>,
 "doverpd@doverfoxcroftpolice.com" <doverpd@doverfoxcroftpolice.com>, "empd@beeline-online.net"
 <empd@beeline-online.net>, "rod@climbpaws.com" <rod@climbpaws.com>, "chiefshort@eliotpd.com"
 <chiefshort@eliotpd.com>, "ccoleman@ellsworthmaine.gov" <ccoleman@ellsworthmaine.gov>,
 "tgould@fairfieldme.com" <tgould@fairfieldme.com>, "etolan@town.falmouth.me.us"
 <etolan@town.falmouth.me.us>, "farmingdalepolice@gmail.com" <farmingdalepolice@gmail.com>,
 "jpeck@farmingtonpd.org" <jpeck@farmingtonpd.org>, "bcampbell@fortfairfield.org" <bcampbell@fortfairfield.org>,
 "police@fortkent.org" <police@fortkent.org>, "jschofield@freeportmaine.com" <jschofield@freeportmaine.com>,
 "fipd@fairpoint.net" <fipd@fairpoint.net>, "chieffryepd@gmail.com" <chieffryepd@gmail.com>,
 "police@gardinermaine.com" <police@gardinermaine.com>, "csanborn@gorham.me.us"
 <csanborn@gorham.me.us>, "gpd@gouldsborotown.com" <gpd@gouldsborotown.com>,
 "greenvillepolice@gmail.com" <greenvillepolice@gmail.com>, "nason99@aol.com" <nason99@aol.com>,
 "jlrogers@hampdenmaine.gov" <jlrogers@hampdenmaine.gov>, "gene@holdenmaine.gov"
 <gene@holdenmaine.gov>, "police.chief@houlton-maine.com" <police.chief@houlton-maine.com>,
 "islepublicsafety@aim.com" <islepublicsafety@aim.com>, "jpdchief@jay-maine.org" <jpdchief@jay-maine.org>,
 "rmackenzie@kennebunkmaine.us" <rmackenzie@kennebunkmaine.us>, "csanford@kennebunkportme.gov"
 <csanford@kennebunkportme.gov>, "tshort@kitterypolice.com" <tshort@kitterypolice.com>,
 "mbussiere@lewistonmaine.gov" <mbussiere@lewistonmaine.gov>, "lpd@limestonemaine.org"