

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday, August 18, 2014

6:00 p.m.

Hampden Town Office

1. Meeting Minutes
 - a. August 4, 2014
2. Review & Sign Warrants
3. Old Business
 - a. Revision to Proposed Pool Fees Increase
4. New Business
5. Public Comment
6. Committee Member Comments

FINANCE & ADMINISTRATION COMMITTEE MEETING MINUTES

Monday, August 4, 2014

Attending:

Mayor Carol Duprey	Councilor David Ryder
Councilor Greg Sirois	Councilor William Shakespeare
Councilor Ivan McPike	Town Manager Susan Lessard
Councilor Jean Lawlis	Pool Director Darcy Peakall
Councilor Tom Brann	Residents

The meeting was opened at 6 p.m. by Mayor Duprey.

1. Meeting Minutes
 - a. July 7, 2014 – There were no errors or omissions noted in the minutes and they were approved as presented.
2. Review & Sign Warrants – Committee members reviewed and signed the payment warrants.
3. Old Business
 - a. Elm Street East Culvert Additional Funding Request – Use of Streets & Roads Reserve Funds – Councilors Brann, Shakespeare, and McPike expressed concern over the wording of the letter from the Public Works Director that indicated that there had been a design flaw that resulted in the need for additional guardrail adjacent to the project. Questions related to whether or not the engineering firm should cover the additional cost were raised. The Town Manager indicated that she would have the Public Works Director and engineering firm respond to the questions raised at a future meeting. Motion by Councilor McPike, seconded by Councilor Ryder to recommend to Council the use of \$1,000 from Streets & Roads Reserve for additional guardrail on the Elm Street East project. Vote 5 – 2 (Sirois, McPike, Duprey, Brann, Ryder in favor and Shakespeare and Lawlis in opposition). Motion carried.
 - b. Charter Review:
 1. Article II – Town Council – Section 211(d) – Procedure/ Voting (Quorum) – Councilors Brann and Shakespeare voiced opposition to reducing the quorum from 5 to 4 and cited reasons related to diminished representation of the community and too much authority in the hands of fewer people. Motion by Councilor Sirois, seconded by Councilor McPike to send to the Council for introduction for public hearing charter article II, section 211 (d) to change Council meeting quorum from 5 to 4. Vote 4-3 (Sirois, McPike, Ryder, Duprey in favor and Shakespeare, Brann, and Lawlis opposed). Motion carried.
 2. Article VIII – Nominations and Elections – No items were proposed for changes in this article of the Charter. Motion by

Councilor Sirois, seconded by Councilor McPike to notify the Council that no changes were recommended to Section VIII of the Charter. Unanimous vote in favor.

3. Article IX – Referendum and Initiative – Town Attorney Tom Russell reviewed article IX and recommended that language related to “resolves” and “orders” be deleted from Section 903 as well as Section 901(b) to be consistent with Section 901(a). He also recommended that language that provides the Town Council an opportunity to repeal an ordinance if a qualified referendum petition is filed with the Town Clerk and if the Council repeals the ordinance that is subject to the referendum petition then the question to approve or reject the ordinance is not presented to the voters be added to section 903 to make it consistent with section 901(a). The Town Clerk requested that Section 903 and 905 be amended to include the requirement for a voter’s printed name and street address to follow each signature on a petition. Motion by Councilor Lawlis, seconded by Councilor Shakespeare to refer the changes as proposed to the Town Council for public hearing. Unanimous vote in favor.
4. Article X – General Provisions – The Town Attorney recommended changes to Section X General Provisions to amend section 1002 to conform to the Maine Human Rights act by adding sexual orientation and changing mental handicap to mental disability. Motion by Councilor McPike, seconded by Councilor Lawlis to refer the changes as proposed to the Council for public hearing. Unanimous vote in favor.

4. New Business

- a. Pool Roof Bid Award – Motion by Councilor McPike, seconded by Councilor Sirois to recommend to the Council to use Pool Reserve for the pool roof replacement contract to McLaughlin’s Roofing for a standing seam metal roof in the amount of \$23,849. Unanimous vote in favor.
- b. Municipal Garage Fuel Tank Bid Award – Motion by Councilor McPike, seconded by Councilor Sirois to recommend to the Council to use Garage Reserve in the amount of \$8,749 for a fuel tank replacement contract with Simard & Sons, Inc. Unanimous vote in favor.
- c. Pool Fees Increase Request – Pool Director Darcy Peakall presented information to the Committee related to a request to increase some of the fees charged at the Lura Hoit Pool. Some Councilors expressed concern that the proposed increases, due to their set dollar figure nature, would be more of an increase on resident fees than on non-resident fees. The \$10 increase in a family pass for both resident and non-residents was seen as more onerous on residents since the current price is \$255 and would go to \$265 and a non-resident family pass is currently \$280 and would go to \$290. Committee members questioned how the Town pool’s fee structure compares to the Bangor

Y and were told that the Town fees are less. The Director noted that this is because the Y also has the ability to offer more programs to its members than just swimming programs such as a gym, workout area, etc. Motion by Councilor McPike, seconded by Councilor Sirois to recommend to the Council that the proposed new pool fees be introduced for public hearing. Vote 6 – 1 (Sirois, McPike, Ryder, Duprey, Lawlis, Shakespeare in favor and Brann opposed). Motion carried.

5. Public Comment – None.

6. Committee Member Comments

Councilor McPike noted that the reason the quorum issue was raised was due to a meeting which was cancelled at the last minute due to the fact that three Councilors who had been present for the Finance Committee meeting deliberately did not return for the Council meeting so that Town Business could not be conducted.

Councilor Brann, Shakespeare, and Lawlis took exception to that characterization and Councilor Shakespeare indicated that it was a personal attack.

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Susan Lessard

Town Manager

TOWN OF HAMPDEN

Draft

The Town of Hampden Hereby Ordains
Proposed Amendments to the Fees Ordinance

Deletions are ~~Strikethrough~~ Additions Double Underlined

TOWN OF HAMPDEN, MAINE
FEES ORDINANCE

ARTICLE 8

POOL

Amended 11-17-03, 4-4-05, 10-6-08, 9-19-11, 11-27-12

8.1. **Susan G. Abraham Memorial Endowed Scholarship** provides the opportunity to learn to swim (see 8.9 & 8.10) to those who could not otherwise afford it. The scholarship is based on individual assessment of financial need and must be resident of ~~Hampden, Winterport or Newburgh~~ RSU #22 District. (Amended 9/19/2011)

8.2. **Annual Resident Membership Fees:**

8.2.1. Family	\$255.00	<u>\$268.00</u>
8.2.2. Single Adult	\$155.00	<u>\$163.00</u>
8.2.3. Youth/Teen	\$120.00	<u>\$126.00</u>
8.2.4. Senior	\$145.00	<u>\$152.00</u>

8.3. **Six Month Resident Membership Fees:**

8.3.1. Family	\$155.00	<u>\$163.00</u>
8.3.2. Single Adult	\$ 95.00	<u>\$100.00</u>
8.3.3. Youth/Teen	\$ 75.00	<u>\$ 79.00</u>
8.3.4. Senior	\$ 90.00	<u>\$ 95.00</u>

8.4. **Three Month Resident Membership Fees:**

8.4.1. Family	\$ 95.00	<u>\$100.00</u>
8.4.2. Single Adult	\$ 60.00	<u>\$ 63.00</u>
8.4.3. Youth/Teen	\$ 50.00	<u>\$ 53.00</u>
8.4.4. Senior	\$ 55.00	<u>\$ 58.00</u>

8.5. **Annual Non-Resident Membership Fees:**

8.5.1. Family	\$280.00	<u>\$294.00</u>
8.5.2. Single Adult	\$180.00	<u>\$189.00</u>
8.5.3. Youth/Teen	\$145.00	<u>\$152.00</u>
8.5.4. Senior	\$170.00	<u>\$179.00</u>

8.6. **Six Month Non-Resident Membership Fees:**

8.6.1. Family	\$170.00	<u>\$179.00</u>
8.6.2. Single Adult	\$110.00	<u>\$116.00</u>
8.6.3. Youth/Teen	\$ 90.00	<u>\$ 95.00</u>
8.6.4. Senior	\$105.00	<u>\$110.00</u>

8.7.	Three Month Non- Resident Membership Fees:		
8.7.1.	Family	\$105.00	\$110.00
8.7.2.	Single Adult	\$ 70.00	\$ 74.00
8.7.3.	Youth/Teen	\$ 60.00	\$ 63.00
8.7.4.	Senior	\$ 65.00	\$ 68.00
8.8.	Daily Swim Fee during family or lap swim times <u>for non-members</u> (Amended 9/19/2011)		
8.8.1.	Single Swim - Resident	\$ 4.00	
8.8.2.	Single Swim – Non-Resident	\$ 5.00	
8.8.3.	Resident 12 Use Punch Card	\$30.00	\$ 36.00
8.8.4.	Non-Resident 12 Use Punch Card	\$42.00	\$ 48.00
8.9.	Resident Swim Lessons (Amended 9/19/2011)		
8.9.1.	Members	\$4.50 per class	
8.9.2.	Non-Members	\$5.50 \$6.00 per class	
8.10.	Non-Resident Swim Lessons (Amended 9/19/2011)		
8.10.1.	Members	\$6.00 per class	
8.10.2.	Non-Members	\$7.00 \$7.50 per class	
8.11.	Private Swim Lessons (Amended 9/19/2011)		
8.11.1	Resident Member		
	1 Child	\$15.00 per class	
	2 Children	\$20.00 per class	
8.11.2.	Resident Non-member		
	1 Child	\$20.00 per class	
	2 Children	\$25.00 per class	
8.11.3	Non-resident Member		
	1 Child	\$20.00 per class	
	2 Children	\$25.00 per class	
8.11.4	Non-resident Non-member		
	1 Child	\$25.00 per class	
	2 Children	\$30.00 per class	
8.12.	Deleted November 27, 2012		
8.13.	Deleted November 27, 2012		
8.14.	Adult Aqua Aerobics Drop Ins:		
8.14.1.	Members	\$4.00/class	
8.14.2.	Non-Members	\$5.00/class	
8.15.	Gentle Aerobics (deleted 9/19/2011)		

- 8.16. Pool Facility Rental Fees** (Limited Availability): *(Amended 9/19/2011)*
- 8.16.1. Resident Pool Rental (up to 30 total guests) ~~\$70.00~~ \$75.00/hour ~~30 total guests~~
 - 8.16.2. Resident Lounge Rental \$20.00/hour
 - 8.16.3. Non-Resident Pool Rental (up to 30 total guests) ~~\$85.00~~ \$91.00/hour ~~30 total guests~~
 - 8.16.4. Non-Resident Lounge Rental \$25.00/hour
 - 8.16.5. Every 10 Additional Guests (As Required by Rules) \$15.00/hour
- 8.17. Swim Diaper** \$1.00