

**TOWN OF HAMPDEN, MAINE  
FEES ORDINANCE**

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ADOPTED: Hampden Town Council October 20, 1986  
Effective: November 19, 1986

AMENDED: Hampden Town Council December 7, 1987  
Effective: January 5, 1988

AMENDED: Hampden Town Council March 21, 1991  
Effective: April 21, 1991

AMENDED: Hampden Town Council July 6, 1993  
Effective: August 5, 1993

AMENDED: Hampden Town Council December 20, 1993  
Effective: January 19, 1994

AMENDED: Hampden Town Council May 6, 1996  
Effective: June 6, 1996

AMENDED: Hampden Town Council February 7, 1998  
Effective: March 18, 1998

AMENDED: Hampden Town Council November 17, 2003  
Effective: December 17, 2003

AMENDED: Hampden Town Council March 21, 2005  
Effective: April 20, 2005

AMENDED: Hampden Town Council April 4, 2005  
Effective: May 4, 2005

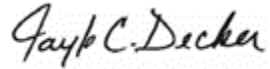
AMENDED: Hampden Town Council October 6, 2008  
Effective: November 5, 2008

AMENDED:	Hampden Town Council June 15, 2009 Effective: July 15, 2009	
AMENDED:	Hampden Town Council August 3, 2009 Effective: September 2, 2009	
AMENDED:	Hampden Town Council January 19, 2010 Effective: February 18, 2010	
AMENDED:	Hampden Town Council September 19, 2011 Effective: October 19, 2011	8.8.4, 8.9, 8.10, 8.11, 8.15, 8.16.1, 8.16.3, 8.16.5 (new 8.11 added and remainder of Article 8 re-numbered)
AMENDED:	Hampden Town Council April 23, 2012 Effective: May 23, 2012	New 1.13 added and remainder of Article 1 re-numbered, 3.5, 3.6, 3.7, 3.8, 7.2, 7.3, added 7.4 and 7.5
AMENDED:	Hampden Town Staff, November 27, 2012 Effective: December 27, 2012	Deleted Article 8.12 and 8.13
AMENDED:	Hampden Town Council, April 22, 2014 Effective: May 22, 2014	Articles 6.2, 6.3 and 6.4
AMENDED:	Hampden Town Council, September 2, 2014 Effective: October 2, 2014	Articles 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10, and 8.16
AMENDED:	Hampden Town Council, December 1, 2014 Effective: December 31, 2014	Articles 3.1, 3.3, 3.5, 3.7 and 3.8; 3.9 and corrected numbering of Article 3; and Articles 4.2, and 4.4
AMENDED:	Hampden Town Council, February 16, 2016 Effective March 17, 2016	Article 2.9
AMENDED:	Hampden Town Council, April 19, 2016 Effective May 19, 2016	Articles 1.8, 1.9, 1.15 (new), 2.3, 2.5, 2.7, 2.8, 2.13, 5.1, 5.2, 8.1, 8.3, 8.4, 8.6, 8.7, 8.10, 8.14, and 8.16
AMENDED:	Hampden Town Council, May 16, 2016 Effective June 16, 2016	Articles 2.6, 2.12.2, 2.12.4, 2.16.2, 2.16.4, 2.16.5, and 2.16.8
AMENDED:	Hampden Town Council, September 8, 2016 Effective October 8, 2016	Article 6.3.8, 6.3.9, and 6.4.4
AMENDED:	Hampden Town Council, February 21, 2017 Effective March 21, 2017	Articles 6.2.1- 6.2.7, 6.3.1 – 6.3.4, 6.3.11
AMENDED:	Hampden Town Council, May 15, 2017 Effective June 14, 2017	Preamble, Articles 1.2, 1.6, 1.10, 1.16, 1.17 2.9.1, 2.9.3, 2.9.4, 2.9.5, 2.12, 2.12.4 – 2.12.6, Footnote 1, 2.15, 2.16.2.1 – 2.16.2.5, 2.16.4, 2.16.4.1 – 2.16.4.3, 2.16.5, 2.16.9, 2.16.9.1 – 2.16.9.2, 2.16.10.4, Footnote 2, 2.16.10.4.1 – 2.16.10.4.4, 2.16.11.1, 2.16.12, 2.16.12.1 – 2.16.12.3, 5.2.5

AMENDED:	Hampden Town Council, August 7, 2017 Effective September 6, 2017	Article 2.1
AMENDED:	Hampden Town Council, November 6th, 2017 Effective December 5 <sup>th</sup> , 2017	Preamble, Article 1.12, 1.13, 1.16, 2.10.1 - 2.10.3, 2.11.1, 5.2.2-5.2.3, 8.2 – 8.12, 8.14, 8.16, 8.16.2, 8.16.5
AMENDED:	Hampden Town Council, July 2, 2018 Effective August 1, 2018	Article 2.12.6, 2.16.8 (site plan), 2.16.11 (deleted commercial secure landfill applications), 2.16.9 (added conditional use)
AMENDED:	Hampden Town Council, Oct. 15, 2018 Effective November 14, 2018	Article 1.2.1,1.2.2,1.2.3, 1.7,2.6.2, 2.6.3, 2.6.4, 7.6, 7.6.1, 7.6.2, 7.6.3
AMENDED:	Hampden Town Council, May 20, 2019 Effective June 19, 2019	Article 2.9.1, 2.9.3, 2.9.4
AMENDED:	Hampden Town Council, Nov.4, 2019 Effective Dec.,3, 2019	Amended Article 1.1, 1.14 Article 2.3, (amended language) 2.11 (amended), 2.12.4.4 (added), Article 2.15, 2.15.1, 2.15.1.1 through 2.15.1.6 (amended) Article 2.16 (added), Article 2.17 (added), Article 3.6.5 (amended), 3.8 (amended), Article 4.2 (amended), Article 5.2.6 (added), Article 8.11.1 through 8.11.4 (amended)
AMENDED:	Hampden Town Council Feb. 3, 2020 Effective March 3, 2020	Preamble, Article 2.18, Shoreland Zoning Ordinance, Article 5.2.5 Demo/Transfer Station Article 5.2.7 Replacement Recycling Permit.
AMENDED:	Hampden Town Council July 27, 2020 Effective August 27, 2020	Article 6 Recreation
AMENDED:	Hampden Town Council Nov. 9, 2020 Effective December 9, 2020	Added Article 2.19, Marijuana Fees
AMENDED:	Hampden Town Council Dec. 7, 2020 Effective January 6, 2021	Added Article 2.20, Solar Energy Fees
AMENDED:	Hampden Town Council Nov. 1, 2021 Effective Dec. 2, 2021	Added 2.21 Inflow/Infiltration Fees, 5.2.9 Small item demo pass
AMENDED:	Hampden Town Council August 7 <sup>th</sup> , 2023 Effective Sept. 8, 2023	Amended Article 8 Pool, Article 5 Public Works Fees
AMENDED:	Hampden Town Council August 21 <sup>st</sup> , 2023 Effective Sept. 22, 2023	Added Article 6.5, Equipment Rental, Amended Article 7.1.2 Non-resident Fees
AMENDED:	Hampden Town Council June 17 <sup>th</sup> , 2024 Effective July 18 <sup>th</sup> , 2024	Amended 2.21 Inflow/Infiltration Fees Amended 3.6 ALS, 3.7 BLS fees

AMENDED: Hampden Town Council July 15<sup>th</sup>, 2024  
Effective August 16<sup>th</sup>, 2024

Added Article 6.3.14 Recreation Drop-in  
fees, 2.13 Victualer's license fees



CERTIFIED BY: \_\_\_\_\_  
Gayle C. Decker, Town Clerk

Affix Seal

**TOWN OF HAMPDEN, MAINE  
FEES ORDINANCE**

The Town of Hampden hereby ordains:

In addition to those Town fees and charges, the authorization of which is provided for by Town Ordinances, the following schedule of fees for Town services is approved:

**Exemptions:** All Town Government activities and projects shall be exempt from these fees except in the case where Maine Statutes dictate otherwise. Organizations located in Hampden with a not-for-profit status recognized by the Internal Revenue Service pursuant to 501(c)(3) shall be exempt from building permit fees (2.16.1), demolition fees (2.16.2(1-3)), sign permit fees (2.16.3), fees for certificates of occupancy and compliance (2.16.4) and additional inspection fees (2.16.5) *(Amended 11/6/17)*

By way of example but without limitation, when occasion warrants the Town to seek professional guidance for legal advice, engineering, auditing, or any other type of third party or professional review on behalf of an individual, group, or business, those fees shall be passed through to said individual, group, or business and those fees shall not be the responsibility of the Town of Hampden.  
*(Amended 3/3/2020)*

**ARTICLE 1  
ADMINISTRATION**

*Amended 11-17-03, 3-21-05, 6-15-09, 4-23-12, 4-19-16, 5-15-17*

*Please note: Fees for items which are state regulated are subject to change without notice*

- |             |  |                           |
|-------------|--|---------------------------|
| <b>1.1.</b> | <b><i>Certificate of Sole Proprietor filing</i></b> <i>(Amended 10/15/2018)</i>  | \$10.00 (State Regulated) |
|             | <b><i>Certificate of Partnership filing</i></b> <i>(Amended 11/4/2019)</i>       | \$10.00 (State Regulated) |
| <b>1.2.</b> | <b><i>Copy of Vital Record</i></b> <i>(Amended 5/15/17) (Amended 10/15/2018)</i> |                           |
| 1.2.1.      | Certified Copy <i>(Amended 10/15/2018)</i>                                       | \$15.00 (State Regulated) |
| 1.2.2.      | Each additional copy purchased the same day<br><i>(Amended 10/15/2018)</i>       | \$ 6.00 (State Regulated) |
| 1.2.3.      | Attested Copy <i>(Amended 10/15/2018)</i>  | \$10.00 (State Regulated) |
| <b>1.3.</b> | <b><i>Copy of Subdivision Ordinance</i></b>                                      | At Cost                   |
| <b>1.4.</b> | <b><i>Copy of Zoning Ordinance</i></b>   | At Cost                   |

<b>1.5.</b>	<b><i>Copy of other ordinances</i></b>	
1.5.1.	up to 20 pages	\$0.25/page
1.5.2.	and a page after that	\$0.15/page
<b>1.6.</b>	<b><i>Photocopies</i></b>	
1.6.1.	8 <sup>1</sup> / <sub>2</sub> inch x 11 inch or smaller (B&W)	\$0.25/page
1.6.2.	8 <sup>1</sup> / <sub>2</sub> inch x 14 inch (B&W)	\$0.50/page
1.6.3.	11 inch x 17 inch (B&W)	\$0.75/page
1.6.4.	8 <sup>1</sup> / <sub>2</sub> inch x 11 inch or smaller (color) <i>(Amended 5/15/17)</i>	\$1.00/page
1.6.5.	8 <sup>1</sup> / <sub>2</sub> inch x 14 inch (color) <i>(Amended 5/15/17)</i>	\$1.25/page
<b>1.7.</b>	<b><i>Marriage License</i></b> <i>(Amended 10/15/2018)</i>	\$40.00 (State Regulated)
<b>1.8.</b>	<b><i>Notary Fee</i></b>	Free for Hampden residents \$3.00 for non-residents
<b>1.9.</b>	<b><i>Record Search</i></b>	\$15.00/hour (for hours over 1)
<b>1.10.</b>	<b><i>Recording of Pole Permits</i></b> <i>(Amended 5/15/17)</i>	\$4.00
<b>1.11.</b>	<b><i>Tax Maps</i></b>	
1.11.1.	(11 inch x 17 inch)	\$50.00/complete set
1.11.2.	(24 inch x 36 inch) <i>(Amended 05/15/17)</i>	\$8.00 map
<b>1.12.</b>	<b><i>Compact Disk copies of ordinances, documents or recorded meetings (audio only)</i></b> <i>(Amended 11/6/17)</i>	\$5.00
<b>1.13.</b>	<b><i>DVD copies of video recorded meetings</i></b> <i>(Added 4/23/12)</i> <i>(Amended 11/6/17)</i>	\$5.00
<b>1.14.</b>	<b><i>Liquor License</i></b> <i>(Amended 6/15/09)</i>	
	New or renewal (State Regulated by type, paid directly to the State)	
	Cost for public notices and mailings – (new license only) <i>(Amended Nov. 4, 2019)</i>	\$At cost
<b>1.15.</b>	<b><i>Incoming Faxes</i></b>	\$1.00/page
<b>1.16.</b>	<b><i>Hunting on Town Land Authorization and Map Book</i></b> <i>(Amended 5/15/17) (Amended 11/6/17)</i>	\$12.00 (resident) \$17.00 (non-resident)
<b>1.17.</b>	<b><i>Dog Licensing:</i></b>	
1.17.1.	Spayed/Neutered dog <i>(Amended 5/15/17) (Amended 10/15/18)</i>	\$ 6.00 (State Regulated)
1.17.2.	Male/Female dog <i>(Amended 5/15/17) (Amended 10/15/18)</i>	\$ 11.00 (State Regulated)
1.17.3.	Late Fee <i>(Amended 5/15/17) (Amended 10/15/18)</i>	\$25.00 (State Regulated)

**ARTICLE 2  
FEES FOR ACTIVITIES REGULATED BY TOWN ORDINANCE**

*Amended 11-17-03, 3-21-05, 6-15-09, 8-3-09, 4-19-16, 05/15/17*

<b>2.1. Animal Control Ordinance</b>	
2.1.1. Animal Impoundment Fee ( <i>Amended 8/7/17</i> )	\$35.00 First offense \$45.00 Second offense \$55.00 Third offense
<b>2.2. Cable Television Ordinance</b>	
2.2.1. Initial Franchise Application Filing Fee	\$500.00
2.2.2. Renewal Franchise Application Filing Fee	\$500.00
2.2.3. Modification of a Franchise Agreement	\$500.00
2.2.4. Combined Filing Fee for participating towns	\$7,000.00
<b>2.3. Cemetery Ordinance</b>	
2.3.1. Lot Fees including perpetual care.	
2.3.1.1. Resident – Adult, Infant, or Cremation	\$325.00
2.3.1.2. ( <i>Deleted 11/4/2019</i> )	
2.3.1.3. Non-Resident – Adult, Infant, or Cremation	\$450.00
2.3.1.4. ( <i>Deleted 11/8/2019</i> )	
2.3.2. Interment fees	
2.3.2.1. Grave Openings Weekdays Adult	\$400.00
2.3.2.2. Grave Openings Weekdays Infant or Cremation	\$150.00
2.3.2.3. Grave Openings Weekends or Holidays Adult	\$600.00
2.3.2.4. Grave Openings Weekends or Holidays Infant or Cremation	\$300.00
2.3.3. Town Crypt Fees	
2.3.3.1. Resident	Free
2.3.3.2. Non-Resident	\$50.00
2.3.4. Disinterment	\$1,000.00
2.3.5. Vault Cremation	\$400.00
2.3.6. Cemetery Crew Labor After 3:00 PM	\$35.00/hour/person
<b>2.4. Concourse Gathering Ordinance</b>	
2.4.1. Concourse Gathering Permit Fee	\$100.00
<b>2.5. Floodplain Management Ordinance</b>	
2.5.1. Application Fee	\$100.00
2.5.2. Experts Fee	\$500.00 horizontal review \$1,000.00 vertical review and horizontal review. This is a draw account established for a professional to establish flood elevation data where possible. Any unspent funds are to be returned to the applicant
2.5.3. Cost for public notices and mailings	At cost
<i>(Any “at cost” fee must be paid to the Town before the issuance of approved permits or variances, or action on a board order is undertaken).</i>	

<b>2.6.</b>	<b><i>Harbor Ordinance</i></b>	
2.6.1.	Private mooring	\$100.00 annual fee.
2.6.2.	Unattended tie-ups <i>(Added 10/15/2018)</i>	\$25.00 - \$100.00/day
2.6.3.	Moorings violation <i>(Added 10/15/2018)</i>	\$25.00 - \$100.00/violation
2.6.4.	Willful destruction of channel marker/buoy <i>(Added 10/15/18)</i>	\$100.00 - \$200.00/violation
<b>2.7.</b>	<b><i>Historic Preservation Ordinance</i></b>	
2.7.1.	Certificate of Appropriateness Application Fee	\$75.00
2.7.2.	Historic Site or Landmark Designation Application Fee	\$150.00
2.7.3.	Cost of public notices and mailings	At cost
<b>2.8.</b>	<b><i>Mobile Home Park Ordinance</i></b>	
2.8.1.	Annual Mobile Home Park License <i>(This includes application review, initial inspection of premises and a follow-up inspection).</i>	\$200.00
2.8.2.	Additional Inspection Fee <i>(If the town needs to perform additional inspections as a result of applicant deficiencies, each inspection will be charged prior to the inspection).</i>	\$200.00
<b>2.9.</b>	<b><i>Sewer Ordinance</i></b> <i>(Amended 8/3/09, 2/16/16)</i>	
2.9.1.	Sewer Service Charge Rate <i>(Amended 8/3/09) (Amended 5/15/17)</i> <i>(Amended 05/20/2019)</i>	\$16.00 per 100 cubic feet of water (c.f.w.) consumed as indicated by consumer's water meter.
2.9.1.1.	Sewer Charge Flat Rate Town Water No Meter <i>(Amended 5/15/17) (Deleted 10/15/2018)</i>	\$0.00
2.9.1.2.	Sewer Charge Flat Rate Well Water No Meter <i>(Amended 5/15/17)</i>	\$182.66
2.9.2.	Sewer Service Capital Charge <i>(Deleted 10/15/2018)</i>	\$0.00
2.9.2.1.	<i>(Deleted 10/15/2018)</i>	\$0.00
2.9.2.2.	<i>(Deleted 10/15/2018)</i>	\$0.00
2.9.2.3	<i>(Deleted 10/15/2018)</i>	\$0.00
2.9.2.4.	<i>(Deleted 10/15/2018)</i>	\$0.00
2.9.3.	Sewer Service Minimum Charge Rate <i>(Amended 5/15/17) (Amended 05/20/2019)</i>	\$36.00
2.9.4.	Sewer Service "Ready to Serve" Charge <i>(Amended 5/15/17) (Amended 05/20/2019)</i>	\$36.00
2.9.5.	Special Sewer Service Charge (Sewer Ord. Sec. 10.4) <i>(Amended 5/15/17)</i>	As determined by Town Council.
2.9.6.	Sewer Service Charge Rate Outside Town Limits	As determined by Town Council.
<b>2.10.</b>	<b><i>Solid Waste Flow Control Ordinance</i></b>	
2.10.1.	License Application Fee (initial one-time fee, Per Company, up to 4 Vehicles) <i>(Amended 5/15/17)</i> <i>(Amended 11/6/17)</i>	\$200.00
2.10.2	License Application Fee (initial one-time fee, Per Company, more than 4 Vehicles) <i>(Amended 11/6/17)</i>	\$250.00
2.10.3.	Annual License Fee Per Vehicle <i>(Amended 5/15/17) (Amended 11/6/17)</i>	\$ 50.00



**2.11. Special Amusement Ordinance** *(Amended 11/6/17)*

2.11.1. Permit Application Fee (Public Hearing Required) <i>(Amended 11/4/2019)</i>	\$150.00
2.11.2 Cost for public notices and mailings <i>(Added 11/4/2019)</i>	At cost

**2.12. Subdivision Ordinance**

2.12.1. Subdivision Sketch Plan	No Charge
2.12.2. Minor Subdivision <i>(Amended 5/15/17)</i>	\$100.00 plus \$20.00/lot
2.12.3. Minor Subdivision Review/Inspection Draw	Not required
2.12.4. Major Subdivision Preliminary Plan	
2.12.4.1 on existing road <i>(Amended 5/15/17)</i>	\$150.00 plus \$50.00/lot
2.12.4.2 with new road	\$500.00 plus \$50.00/lot
2.12.4.3 Draw Account Deposit (for technical review) <sup>1, 2, 3</sup> <i>(Amended 5/15/17)</i>	\$2,000.00
2.12.4.4 Draw Account Deposit (for review of construction cost estimate for improvement guarantee, due prior to Final Plan submittal) <sup>1, 2, 3</sup> <i>(Added 11/4/2019)</i>	\$1,000.00
2.12.5 Major Subdivision Final Plan <i>(Amended 5/15/17)</i>	
2.12.5.1 Following Preliminary Plan	\$150.00 plus \$20.00 per lot
2.12.5.2 If no Preliminary Plan	\$500.00 plus \$50.00 per lot
2.12.5.3 Draw Account Deposit (for technical review) <sup>1, 2, 3</sup>	None if Preliminary Plan completed and no significant modifications to infrastructure made; otherwise \$2,000.00.
2.12.6. Draw Account Deposit for Construction Inspections <sup>2, 3</sup> <i>(Required prior to the start of construction for any subdivision with infrastructure that is proposed to be accepted by the Town of Hampden.)</i> <i>(Amended 7/2/18)</i>	\$5,000.00
2.12.7 Cost for public notices and mailings <i>(Amended 5/15/17)</i>	At cost

**2.13. Victualers Ordinance** *(Amended 6/15/09, 4/19/16)(07/15/2024)*

2.13.1. Victualers License Application	
2.13.1.2. Public hearing is required	\$150.00
2.13.1.3. Cost for public notices and mailings	At cost

*The above fees include all inspections required by Town of Hampden Victualers Ordinance. If an inspection is performed and the Code Enforcement Officer or Fire Inspector, or their alternate, believe a reinspection is needed because of a fault of the applicant or agent then a fee per 2.16.5 will be charged and due prior to the issuance of the Victualers License.*

**2.14. Waste Disposal Facility Licensing Ordinance**

2.14.1. Application Fee	\$50,000.00
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*This is a draw account to be used by the Council to hire consultants as necessary to review the proposal. If at any time balance drops to \$10,000.00 the applicant shall deposit an*

*additional \$10,000.00. Any unexpended balance shall be returned after a final decision on the application is rendered.*

**2.15. Zoning Ordinance**

2.15.1. Building Permit Applications	<i>(deleted 11/04/2019)</i>
2.15.1.1 Residential/Commercial - new construction	\$25.00 plus \$0.40 per sq. ft. of total building area
2.15.1.2 Other Residential permits	\$25.00 plus \$0.25 per sq. ft. including but not limited to garages, additions, etc
2.15.1.3 Decks – not attached & over 200 sq.ft.	\$25.00 plus \$0.15 per sq.ft.
2.15.1.4 Sheds – over 200 sq. ft.	\$25.00 plus \$0.10 per sq.ft.
2.15.1.5 Residential Interior Alterations	\$25.00 plus \$0.15 per sq.ft.
2.15.1.6 Commercial Interior Alterations	\$25.00 plus \$0.25 per sq.ft.
<i>(Amended 11/04/2019)</i>	
Plumbing permit application	State regulated
2.15.2. Demolition/Earth Moving Permit Application	
2.15.2.1 Demolition (residential-with sewer connection)	\$100.00
<i>(Amended 5/15/17)</i>	
2.15.2.2 Demolition (residential-no sewer connection)	\$50.00
<i>(Amended 5/15/17)</i>	
2.15.2.3 Demolition (commercial)	\$150.00
<i>(Amended 5/15/17)</i>	
2.15.2.4 Earth Moving (Code Enforcement Issued)	\$100.00
<i>(Amended 5/15/17)</i>	
2.15.2.5 Earth Moving (Planning Board Issued)	\$200.00
<i>(Amended 5/15/17)</i>	
2.15.3. Sign Permit Application	\$25.00 per sign
2.15.4. Certificate of Compliance or Occupancy	
2.15.4.1 Certificate of Compliance Application	\$100.00
<i>(Amended 5/15/17)</i>	
2.15.4.2 Certificate of Occupancy Application	\$100.00
<i>(Amended 5/15/17)</i>	
2.15.4.3 Dual applications (filed together)	\$150.00
<i>(Amended 5/15/17)</i>	
2.15.5. Additional Inspections	\$35.00 per hour per inspector
<i>(If the town needs to perform additional inspections as a result of applicant deficiencies). (Amended 5/15/17)</i>	
2.15.6. Zoning Board of Appeals Variance Application	
2.15.6.1 General Variance	\$250.00
2.15.6.2 Dimensional Variance	\$250.00
2.15.6.3 Disability Variance	Free
2.15.6.4 Administrative Appeal Application	\$250.00

2.15.6.5	Cost for public notices and mailings	At cost
2.15.7. Zoning Ordinance Map Amendment Request <i>(Amended 5/15/17)</i>		
2.15.7.1	Amendment Application <i>(Amended 5/15/17)</i>	\$650.00
2.15.7.2	Cost for public notices and mailings	At cost
2.15.8. Site Plan Review Applications <i>(Amended 7/2/18)</i>		
2.15.8.1	Minor Revision	\$75.00
2.15.8.2	Minor Site Plan	\$150.00
2.15.8.3	Major Site Plan	
2.15.8.3.1	Less than 1 acre of land disturbance	\$300.00
2.15.8.3.2	1 to < 3 acres of land disturbance	\$600.00
2.15.8.3.3	3 to < 5 acres of land disturbance	\$850.00
2.15.8.3.4	5 to < 8 acres of land disturbance	\$1,200.00
2.15.8.3.5	8 acres or more of land disturbance	\$1,500.00
2.15.8.4 Draw Account Deposit (for technical review) <sup>1, 2, 3</sup> <i>(Amended 5/15/17)</i>		
2.15.8.4.1	General Engineering <i>(Amended 5/15/17)</i>	\$800.00
2.15.8.4.2	Stormwater Analysis <i>(Where proposed use disturbs more than 20,000 sq. ft. of land). (Amended 5/15/17, 7/2/18)</i>	\$600.00
2.15.8.4.3	Traffic Analysis <i>(Where proposed use will generate at least 350 average daily trip ends). (Amended 5/15/17)</i>	\$1,000.00
2.15.8.4.4	Construction Inspections <sup>2, 3</sup> <i>(Where proposal includes any infrastructure proposed to be accepted by the Town of Hampden.) (Amended 7/2/18)</i>	\$5,000
2.15.8.5	Cost for public notices and mailings <i>(Amended 5/15/17)</i>	At cost
2.15.9 Conditional Use Applications <i>(Amended 7/2/18)</i>		
2.15.9.1	Conditional Use without site plan	\$75
2.15.9.2	Conditional Use with site plan <i>(This is in addition to the site plan review application fee)</i>	\$50
2.15.9.3	Cost for public notices and mailings	At Cost

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<sup>1</sup> In addition to the Planning Board application fees the applicant must make a deposit for a Peer Technical Review draw account when the nature of the review exceeds the technical capability of Town personnel. Applications which require subsequent re-review of additional information, or amended submittals shall be responsible to provide additional funds to cover the full peer review costs. *(Amended 5/15/17)*

<sup>2</sup> Upon exhausting in excess of 75% of the funds in the original deposit, the applicant shall provide additional funding in increments of 50% of the original deposit. *(Amended 5/15/17)*

<sup>3</sup> Any remaining funds held in the draw account upon endorsement of the plan (for technical review accounts) or issuance of a certificate of compliance (for construction inspections), after all invoices are paid, shall be returned to the applicant. *(Amended 5/15/17, 7/2/18)*

**2.16 Post-Construction Stormwater Management Ordinance** *(added 11/4/2019)*

2.16.1 Administrative Fee (initial approval)	\$50
2.16.2 Draw Account Deposit (for technical review) <sup>1, 2, 3</sup>	\$1,000
2.16.3 Annual Certification Review Fee (paid each year with the annual report)	\$150

**2.17 Private Event Venue Licensing Ordinance** *(added 11/4/2019)*

2.17.1 Private Event Venue License – Initial Application	\$200
2.17.2 Private Event Venue License – Renewal Application	\$100
2.17.3 Cost for public notices and mailings	At Cost

**2.18 Shoreland Zoning Ordinance** *(added 3/3/2020)*

2.18.1 Application Fee – Code Enforcement Officer	\$100
2.18.2 Application Fee – Planning Board, stand-alone application <sup>1</sup>	\$200
2.18.3 Application Fee – Planning Board, with other application <sup>1</sup>	\$50
2.18.4 Application Fee – Board of Appeals	\$250
2.18.5 Cost for public notices and mailings	At Cost

*1. A stand-alone application before the Planning Board is one in which no other applications are needed, such as site plan or subdivision.*

**2.19 Marijuana Ordinance**

2.19.1 Registered Caregiver License – Initial Application	\$400
2.19.2 Registered Caregiver - Renewal Application	\$350
2.19.3 Medical & Adult-use Marijuana Business – Initial Application	\$875
2.19.4 Medical & Adult-use Marijuana Business – Renewal Application	\$500

**2.20 Solar Energy Ordinance Permitting Fees** *(added 1/6/21)*

2.20.1 Small Scale Solar Systems (Roof or Ground-Mounted)	
2.20.1.1 Less than 15,000 sq ft of land coverage	\$300.00
2.20.2 Medium and Large-Scale Ground-Mounted	
2.20.2.1 15,000 sq ft to 87,120 sq ft (2 acres) of land coverage	\$1,000.00
2.20.2.2 >2 to < 5 acres of land coverage	\$2,700.00
2.20.2.3 >5 to < 10 acres of land coverage	\$5,500.00
2.20.2.4 >10 acres of land coverage	\$10,000.00
2.20.3 Cost for public notices and mailings:	At cost

2.21 Inflow and Infiltration Fee	\$100.00/Quarter
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ARTICLE 3  
FIRE DEPARTMENT  
Amended 11-17-03, 4-4-05; 4-23-12; 12-1-14

3.1.	<b>DELETED</b> (Amended 12-1-14)	
3.2.	<b>Report Copies</b>	\$10.00
3.3.	<b>DELETED</b> (Amended 12-1-14)	
3.4.	<b>Fee for pumping:</b> 1 time emergency	Free
3.5.	<b>DELETED</b> (Amended 12-1-14)	
3.6.	<b>Advanced Life Support 1 Rates</b> (Amended 4-23-12)(Amended 06-17/24)	
3.6.1.	ALS 1 Base Rate	\$720.00
3.6.2.	ALS 2 Base Rate	\$930.00
3.6.3.	ALS Non-Emergency Rate	\$499.00
3.6.4.	ALS Mileage	\$18.00
3.6.5.	ALS Backup Fee	\$300.00
3.7.	<b>Basic Life Support Rates</b> (Amended 4-23-12; 12-1-14)(Amended 06-17-24)	
3.7.1.	BLS Base Rate	\$578.00
3.7.2.	BLS Non-Emergency Rate	\$473.00
3.7.3.	<b>DELETED</b> (Amended 12-1-14)	
3.7.4.	BLS Mileage	\$18.00
3.8.	<b>Ambulance Stand-by fee for special events</b> (Amended 4-23-12; 12-1-14) (Amended 11/04/2019)	As determined by the Collective Bargaining Unit <sup>1</sup>
3.9.	<b>DELETED</b> (Amended 12-1-14)	

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<sup>1</sup> Rate includes the cost of all employee benefits

ARTICLE 4  
**POLICE DEPARTMENT**  
*Amended 11-17-03; 12-1-14*

- |  |   |
|--|---|
| <b>4.1. Report Copies</b> (accident or criminal)   | \$10.00 for the first page<br>plus .25 per page<br>thereafter     |
| <b>4.2. Special Detail</b> (Dances, games, guard duty, etc.) <i>(Amended 12-1-14)</i><br><i>(Amended 11/04/2019)</i> | \$As determined by the<br>Collective Bargaining Unit <sup>1</sup> |
| <b>4.3. Concealed Weapons (Hand Gun) Permit</b>  |   |
| 4.3.1. First Permit - State Maximum  | \$35.00   |
| 4.3.2. Renewal   | \$20.00   |
| <b>4.4. DELETED</b> <i>(Amended 12-1-14)</i>   |   |

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<sup>1</sup> Rate includes the cost of all employee benefits

**ARTICLE 5  
PUBLIC WORKS**  
*Amended 11-17-03, 4-19-16, 8-7-23*

**5.1. Additional Fees**

5.1.1.	Public Works Dept. Labor After 3:00 PM	\$200.00 per person (up to 4 hours); \$50.00 per person per hour for every hour above 4.
5.1.2.	Street Opening/Utility Connection Permit	\$50.00 (minimum)
5.1.3.	Calculated Permit Fee	Determined by Impact to Infrastructure
	Weekend Work Permit Fee	\$210.00 + Calculated Permit Fee
	After the Fact Permit Fee	\$420.00 + Calculated permit Fee
	Additional Inspection Costs	Actual Labor Expense plus Town Overhead

**5.2. Solid Waste Fees**

5.2.1.	<i>(DELETED 11/6/17)</i>	Refer to Article 2
5.2.2.	<i>(DELETED 11/6/17)</i>	Refer to Article 2
5.2.3.	<i>(DELETED 11/6/17)</i>	Refer to Article 2
5.2.4.	Resident Transfer Station Decal	\$10.00
5.2.5.	Replacement of lost Transfer Station or Demo/Transfer Station Decal <i>(Amended 5/15/17) (Amended 3/3/2020)</i>	\$5.00
5.2.6.	Resident Demo/Transfer Station Decal <i>(Amended 11/04/2019)</i>	\$100.00
5.2.7.	Recycling Permit <i>(Amended 3/3/2020)</i>	\$10.00
5.2.8.	Resident refrigerant decal	\$15.00
5.2.9	Resident small item demo pass	\$15.00

ARTICLE 6  
**RECREATION**  
*Amended 11-17-03, 4-22-14*

**6.1. Recreation Fee Assistance Policy:** Requests for financial assistance will be reviewed by the Recreation Director on a case by case basis. Scholarship assistance may be available and be provided to those who might not be able to participate because of family income. The Recreation Scholarship Fund is solely supported by community donations and fund availability is based upon use and donation levels. A formal confidential application is required for those requesting assistance in advance of program registration. *(Amended 07-27-2020)*

**6.2. Program Fees:**

6.2.1.	Kids Kamp (full week) <i>(Amended 2-21-17)</i>	\$160.00-\$180.00
6.2.2.	Kids Kamp (day) <i>(Added 07-27-2020)</i>	\$40.00-\$50.00
6.2.3.	Kids Korner AM Program (day) <i>(Amended 2-21-17)</i>	\$ 9.00-\$12.00
6.2.4.	Kids Korner PM Program (day) <i>(Amended 2-21-17)</i>	\$13.00-\$16.00
6.2.5.	Kids Korner Half Day Program (12-5:30 PM) (day)	\$30.00-\$40.00
6.2.6.	Kids Korner Full Day Program (7 AM-5:30 PM) (day)	\$45.00-\$55.00
6.2.7.	Team Sport-Resident (depend on session length)	\$45.00-\$55.00
6.2.8.	Team Sport-Non-Resident (depend on session length)	\$50.00-\$60.00
6.7.9.	Program Registration Late Fee (per person, per program)	\$10.00

*(Article 6 Amended 07-27-2020)*

**6.3. Skehan Recreation Center Fees:**

***(all requests are subject to availability and require advance written reservation contract, payment and proof of insurance where applicable)*** *(Amended 07-27-2020) (Articles 6.3.1-6.3.4, 6.3.11 Amended 07-27-2020)*

6.3.1.	Gymnasium Rental-1/2 Gym <i>(Amended 2-21-17)</i>	\$30.00-\$45.00/hour
6.3.2.	Gymnasium Rental-Full Gym <i>(Amended 2-21-17)</i>	\$60.00-\$80.00/hour
6.3.3.	Allen Fitness Room Rental <i>(Amended 2-21-17)</i>	\$30.00-\$45.00/hour
6.3.4.	Interior Classroom Rental <i>(Amended 2-21-17)</i>	\$30.00-\$45.00/hour
6.3.5.	Gymnasium Rental Full Day	negotiated at contract
6.3.6.	Allen Fitness Room Rental Full Day	negotiated at contract
6.3.7.	Interior Classroom Rental Full Day	negotiated at contract
6.3.8.	Affiliated Program Rental 1/2 Gym	negotiated at contract
6.3.9.	Affiliated Program Rental Full Gym	negotiated at contract
6.3.10.	Gymnasium Rental-Multi Day/Multi Week	negotiated at contract
6.3.11.	Private Party Rental <i>(Amended 2-21-17)</i>	\$120.00-\$150.00
	2 hours full gym includes classroom for any food consumed	
6.3.12.	Set-up Fee – Skehan Center (day) <i>(Added 07-27-2020)</i>	\$50.00
6.3.13.	Sanitizing Fee (day-depending on area and needs frequency) <i>(Added 07-27-2020)</i>	\$50.00-\$250.00
6.3.14.	Drop in fees (per person) <i>(Added 07-15-2024)</i>	\$1.00 - \$12.00*

*\*Based upon the drop in program. Negotiated at contract.*

**6.4. RESERVED Outdoor Play Field/Space Rental Fees:** Ball Field or Soccer Field

***(all requests are subject to availability and require advance written reservation contract and payment)***

6.4.1.	Single Field/Single Game-Resident	\$25.00
6.4.2.	Single Field/Full Day-Resident	\$50.00
6.4.3.	Single Field-Multi Day/Multi Week-Resident	negotiated at contract
6.4.4.	Affiliated Program Rental	negotiated at contract
6.4.5.	Single Field/Single Game-Non-Resident	\$50.00



6.4.6.	Single Field/Full Day- Non-Resident	\$100.00
6.4.7.	Single Field-Multi Day/Multi Week-Non-Res.	negotiated at contract
6.4.8.	Single Field-Light Use (per day/event) <i>(Amended 7-27-20)</i>	\$25.00 per event
6.4.9	Set-up Fee/Field Prep Fee (day) <i>(Added 7-27-2020)</i>	\$50.00-\$250.00
6.4.10	Sanitizing Fee (day-depending on area and needs <i>(Added 07-27-2020)</i> )	\$50.00-\$250.00

6.5 *RENTALS*

6.5.1	Equipment	Determined by rental agreement and specific item requested
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ARTICLE 7  
LIBRARY

*Amended 11-17-03, 1-19-10; 4-23-12*

<b>7.1. Library Fees</b>	
7.1.1. Resident Annual Fee	Free
7.1.2. Non-Resident Annual Fee	\$45.00/year
7.1.3. Overdue Fees	
7.1.3.1. Books and Periodicals	\$0.10/day
7.1.3.2. Audio or Video	\$0.10/day
7.1.3.3. Maximum Overdue Fee	\$3.00/item
<b>7.2 Self-service Photocopies</b> <i>(Amended 4/23/12)</i>	\$0.25/page
<b>7.3 Self-service Printer Pages</b> <i>(Amended 4/23/12)</i>	\$0.25/page
<b>7.4 Self-service Sending of Faxes</b> <i>(Added 4/23/12)</i>	
7.4.1. Within United States	\$1.00/page
7.4.2. International	\$2.00/page
<b>7.5 Receiving of Faxes</b> <i>(Added 4/23/12)</i>	Not Allowed
<b>7.6 Meeting Room Use</b> <i>(Added 10/15/2018)</i>	
7.6.1 Non-profit organizations during business hours	No Charge
7.6.2 For-profit organizations during business hours	\$50.00/up to three hours
7.6.3 Any use outside of business hours	\$50.00/hour

ARTICLE 8

POOL

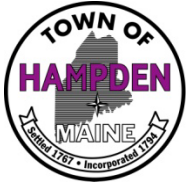
*Amended 11-17-03, 4-4-05, 10-6-08, 9-19-11, 11-27-12, 9-2-14, 4-19-16, 8-7-23*

- 8.1. Susan G. Abraham Memorial Endowed Scholarship** provides the opportunity to learn to swim (see 8.9 & 8.10) to those who could not otherwise afford it. The scholarship is based on individual assessment of financial need and recipient must be resident of RSU #22 District. *(Amended 9/19/2011; 9/2/2014)*
- 8.2. Annual Resident Membership Fees:** *(Amended 9/2/2014)\_(Amended 11/6/17)(Amended 8/6/21)*
- |                     |          |
|---------------------|----------|
| 8.2.1. Family       | \$305.00 |
| 8.2.2. Single Adult | \$185.00 |
| 8.2.3. Youth/Teen   | \$144.00 |
| 8.2.4. Senior       | \$173.00 |
- 8.3. Six Month Resident Membership Fees:** *(Amended 9/2/2014; 4/19/16) (Amended 11/6/17) (Amended 8/6/21)*
- |                     |          |
|---------------------|----------|
| 8.3.1. Family       | \$191.00 |
| 8.3.2. Single Adult | \$117.00 |
| 8.3.3. Youth/Teen   | \$ 91.00 |
| 8.3.4. Senior       | \$111.00 |
- 8.4. Three Month Resident Membership Fees:** *(Amended 9/2/2014; 4/19/16) (Amended 11/6/17) (Amended 8/6/21)*
- |                     |          |
|---------------------|----------|
| 8.4.1. Family       | \$117.00 |
| 8.4.2. Single Adult | \$ 74.00 |
| 8.4.3. Youth/Teen   | \$ 63.00 |
| 8.4.4. Senior       | \$ 68.00 |
- 8.5. Annual Non-Resident Membership Fees:** *(Amended 9/2/2014) (Amended 11/6/17) (Amended 8/6/21)*
- |                     |          |
|---------------------|----------|
| 8.5.1. Family       | \$341.00 |
| 8.5.2. Single Adult | \$218.00 |
| 8.5.3. Youth/Teen   | \$176.00 |
| 8.5.4. Senior       | \$207.00 |
- 8.6. Six Month Non-Resident Membership Fees:** *(Amended 9/2/2014; 4/19/16) (Amended 11/6/17) (Amended 8/6/21)*
- |                     |          |
|---------------------|----------|
| 8.6.1. Family       | \$213.00 |
| 8.6.2. Single Adult | \$138.00 |
| 8.6.3. Youth/Teen   | \$113.00 |
| 8.6.4. Senior       | \$131.00 |
- 8.7. Three Month Non- Resident Membership Fees:** *(Amended 9/2/2014; 4/19/16) (Amended 11/6/17)(Amended 8/6/21))*
- |                     |          |
|---------------------|----------|
| 8.7.1. Family       | \$131.00 |
| 8.7.2. Single Adult | \$ 88.00 |
| 8.7.3. Youth/Teen   | \$ 75.00 |
| 8.7.4. Senior       | \$ 82.00 |
- 8.8. Daily Swim Fee for non-members** *(Amended 9/19/2011; 9/2/2014) (Amended 11/6/17)(Amended 8/6/21))*
- |                                       |          |
|---------------------------------------|----------|
| 8.8.1. Single Swim - Resident         | \$ 6.00  |
| 8.8.2. Single Swim – Non-Resident     | \$ 7.00  |
| 8.8.3. Resident 12 Use Punch Card     | \$ 48.00 |
| 8.8.4. Non-Resident 12 Use Punch Card | \$ 60.00 |

- 8.9. Resident Swim Lessons** (Amended 9/19/2011; 9/2/2014) (Amended 11/6/17) (Amended 8/6/21)
- 8.9.1. Members \$6.00 per class
  - 8.9.2. Non-Members \$8.00 per class
- 8.10. Non-Resident Swim Lessons** (Amended 9/19/2011; 9/2/2014; 4/19/16) (Amended 11/6/17) (Amended 8/6/21)
- 8.10.1. Members \$8.25 per class
  - 8.10.2. Non-Members \$10.00 per class
- 8.11. Private Swim Lessons** (Amended 9/19/2011) (Amended 11/6/17) (Amended 8/6/21)
- 8.11.1 Resident Member (Amended 11/04/2019) \$18.00 per person, per class
  - 8.11.2. Resident Non-member (Amended 11/04/2019) \$23.00 per person, per class
  - 8.11.3 Non-resident Member (Amended 11/04/2019) \$25.00 per person, per class
  - 8.11.4 Non-resident Non-member (Amended 11/04/2019) \$30.00 per person, per class
- 8.12. Deleted** November 27, 2012
- 8.13. Deleted** November 27, 2012
- 8.14. Adult Aqua Fitness:** (Amended 4/19/16) (Amended 11/6/17)
- 8.14.1. Residents \$6.00/class
  - 8.14.2. Non-Residents \$7.00/class
- 8.15. Gentle Aerobics** (deleted 9/19/2011)
- 8.16. Pool Party Package** (Limited Availability): (Amended 9/19/2011; 9/2/2014; 4/19/16) (Amended 8/6/21)  
(Amended 11/6/17)
- 8.16.1. Resident Pool/Lounge Rental (up to 30 total guests) \$156.00/hour
  - 8.16.2. (DELETED 11/6/17)
  - 8.16.3. Non-Resident Pool/Lounge Rental (up to 30 total guests) \$200.00/hour
  - 8.16.4. (DELETED 11/6/17)
  - 8.16.5. (DELETED 11/6/17)
  - 8.16.6. Hampden weekly business rental \$66.00/hour
  - 8.16.7. Non Hampden weekly business rental \$72.00/hour
- Note: Pool Party Package payments due in full at time of rental. Payments may be made online or in person, and may be paid by cash, check or credit card.*
- 8.17. Swim Diaper** \$1.00

ARTICLE 9  
ANNUAL REVIEW BY TOWN COUNCIL

- 9.1** An itemized listing of fees for each town department will be submitted to the Town Council by the Town Manager on or before October of each year for the Council's review, revision, and approval.



**Appendix A: Town of Hampden  
Sewer Connection Fee Calculation Worksheet**

Date: \_\_\_\_\_

Sewer Connection Location: \_\_\_\_\_

Address: \_\_\_\_\_

**Contractor Name & Address**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Paid:

Check Number:

Eng Receipt:

Date:

**Owner Name & Address**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Property Use: If applicable

Food Service Provided            Y   N

Grease Interceptor                Y   N

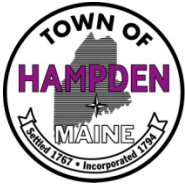
Oil/Sand Separator                Y   N

<b>Area 1:</b>	<b>gpd/unit</b>	<b>\$/gpd</b>	<b>Fee</b>	<b>Category</b>
Square feet		1.06	\$	
Units		1.06	\$	
Seats		1.06	\$	
Beds		1.06	\$	
Other		1.06	\$	

<b>Area 2:</b>	<b>gpd/unit</b>	<b>\$/gpd</b>	<b>Fee</b>
Square Feet		1.06	\$
Units		1.06	\$
Seats		1.06	\$
Beds		1.06	\$
Other		1.06	\$

<b>Area 3:</b>	<b>gpd/unit</b>	<b>\$/gpd</b>	<b>Fee</b>
Square Feet		1.06	\$
Units		1.06	\$
Seats		1.06	\$
Beds		1.06	\$
Other		1.06	\$

**Total Connection Fee:** \$ \_\_\_\_\_  
(minimum Fee for Sewer Connection \$50.00)



**Appendix B: Town of Hampden  
Sewer Connection Fee Schedule**

Amusement Park		Determined by Public Works Director
Apartment Building	185	gpd/unit
Auto Body Shop	0.05	gpd/ft <sup>2</sup>
Auto Sales Garage	0.05	gpd/ft <sup>2</sup>
Bakery	0.15	gpd/ft <sup>2</sup>
Bank	0.1	gpd/ft <sup>2</sup>
Barber Shop	0.35	gpd/ft <sup>2</sup>
Beauty Salon	0.75	gpd/ft <sup>2</sup>
Boarding House	50	gpd/bed
Bowling Alley	75	gpd/lane
Car Wash		Determined by Public Works Director
Church (sanctuary)	185	gpd
Day Care	10	gpd/child
Dry Cleaners	0.15	gpd/ft <sup>2</sup>
Duplex, any Combination	270	gpd/unit
Fast Food Restaurant (no table service)	20	gpd/seat
Funeral Home	0.05	gpd/ft <sup>2</sup>
Government Building	0.1	gpd/ft <sup>2</sup>
Health Club	0.15	gpd/ft <sup>2</sup>
Hospitals	150	gpd/bed
Hotels/Motels	100	gpd/unit
Industrial (process flow)		Determined by Public Works Director
Laundry	2.0	gpd/20lb machine
Lodge	0.25	gpd/ft <sup>2</sup>
Medical/Dental	0.15	gpd/ft <sup>2</sup>
Mobile Homes	270	gpd
Nursing	100	gpd/bed
Offices	0.06	gpd/ft <sup>2</sup>
Restaurant	35	gpd/seat
Retail	0.05	gpd/ft <sup>2</sup>
Retirement	120	gpd/unit
Schools	10	gpd/student
Senior Housing Facility	65	gpd/island
Single Family Homes	270	gpd
Supermarket	0.05	gpd/ft <sup>2</sup>
Taverns, Bars, Lounges	0.09	gpd/ft <sup>2</sup>
Theater	3	gpd/seat
Train/Bus Stations	0.075	gpd/ft <sup>2</sup>
Utilities	0.01	gpd/ft <sup>2</sup>
Veterinarians	0.65	gpd/ft <sup>2</sup>
Warehouse	0.05	gpd/ft <sup>2</sup>