TOWN OF HAMPDEN, MAINE
FEES ORDINANCE

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ADOPTED: Hampden Town Council October 20, 1986
Effective: November 19, 1986

Effective: January 5, 1988

AMENDED: Hampden Town Council March 21, 1991
Effective: April 21, 1991

AMENDED: Hampden Town Council July 6, 1993
Effective: August 5, 1993

AMENDED: Hampden Town Council December 20, 1993
Effective: January 19, 1994

AMENDED: Hampden Town Council May 6, 1996
Effective: June 6, 1996

AMENDED: Hampden Town Council February 7, 1998
Effective: March 18, 1998

AMENDED: Hampden Town Council November 17, 2003
Effective: December 17, 2003

AMENDED: Hampden Town Council March 21, 2005
Effective: April 20, 2005

AMENDED: Hampden Town Council April 4, 2005
Effective: May 4, 2005
AMENDED: Hampden Town Council October 6, 2008
Effective: November 5, 2008

AMENDED: Hampden Town Council June 15, 2009
Effective: July 15, 2009

AMENDED: Hampden Town Council August 3, 2009
Effective: September 2, 2009

AMENDED: Hampden Town Council January 19, 2010
Effective: February 18, 2010

AMENDED: Hampden Town Council September 19, 2011
Effective: October 19, 2011
8.8.4, 8.9, 8.10, 8.11, 8.15, 8.16.1, 8.16.3, 8.16.5 (new 8.11 added and remainder of Article 8 re-numbered)

AMENDED: Hampden Town Council April 23, 2012
Effective: May 23, 2012
New 1.13 added and remainder of Article 1 re-numbered, 3.5, 3.6, 3.7, 3.8, 7.2, 7.3, added 7.4 and 7.5

AMENDED: Hampden Town Staff, November 27, 2012
Effective: December 27, 2012
Deleted Article 8.12 and 8.13

AMENDED: Hampden Town Council, April 22, 2014
Effective: May 22, 2014
Articles 6.2, 6.3 and 6.4

AMENDED: Hampden Town Council, September 2, 2014
Effective: October 2, 2014
Articles 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10, and 8.16

AMENDED: Hampden Town Council, December 1, 2014
Effective: December 31, 2014
Articles 3.1, 3.3, 3.5, 3.7 and 3.8; 3.9 and corrected numbering of Article 3; and Articles 4.2, and 4.4

AMENDED: Hampden Town Council, February 16, 2016
Effective March 17, 2016
Article 2.9

AMENDED: Hampden Town Council, April 19, 2016
Effective May 19, 2016
Articles 1.8, 1.9, 1.15 (new), 2.3, 2.5, 2.7, 2.8, 2.13, 5.1, 5.2, 8.1, 8.3, 8.4, 8.6, 8.7, 8.10, 8.14, and 8.16

AMENDED: Hampden Town Council, May 16, 2016
Effective June 16, 2016
Articles 2.6, 2.12.2, 2.12.4, 2.16.2, 2.16.4, 2.16.5, and 2.16.8

AMENDED: Hampden Town Council, September 8, 2016
Effective October 8, 2016
Article 6.3.8, 6.3.9, and 6.4.4

AMENDED: Hampden Town Council, February 21, 2017
Effective March 21, 2017
Articles 6.2.1-6.2.7, 6.3.1 – 6.3.4, 6.3.11

AMENDED: Hampden Town Council, May 15, 2017
Effective June 14, 2017
Preamble, Articles 1.2, 1.6, 1.10, 1.16, 1.17 2.9.1, 2.9.3, 2.9.4, 2.9.5, 2.12, 2.12.4 – 2.12.6, Footnote 1, 2.15, 2.16.2.1 – 2.16.2.5, 2.16.4, 2.16.4.1 – 2.16.4.3, 2.16.5, 2.16.9, 2.16.9.1 – 2.16.9.2, 2.16.10.4, Footnote 2, 2.16.10.4.1 – 2.16.10.4.4, 2.16.11.1, 2.16.12,
AMENDED: Hampden Town Council, August 7, 2017
Effective September 6, 2017

AMENDED: Hampden Town Council, November 6th, 2017
Effective December 5th, 2017

AMENDED: Hampden Town Council, July 2, 2018
Effective August 1, 2018

AMENDED: Hampden Town Council, Oct. 15, 2018
Effective November 14, 2018

AMENDED: Hampden Town Council, May 20, 2019
Effective June 19, 2019

AMENDED: Hampden Town Council, Nov.4, 2019
Effective Dec.,3, 2019

AMENDED: Hampden Town Council Feb. 3,2020
Effective March 3, 2020

AMENDED: Hampden Town Council July 27, 2020
Effective August 27, 2020

CERTIFIED BY: Gayle Decker, Town Clerk

Affix Seal
TOWN OF HAMPDEN, MAINE
FEES ORDINANCE

The Town of Hampden hereby ordains:

In addition to those Town fees and charges, the authorization of which is provided for by Town Ordinances, the following schedule of fees for Town services is approved:

Exemptions: All Town Government activities and projects shall be exempt from these fees except in the case where Maine Statutes dictate otherwise. Organizations located in Hampden with a not-for-profit status recognized by the Internal Revenue Service pursuant to 501(c)(3) shall be exempt from building permit fees (2.16.1), demolition fees (2.16.2(1-3)), sign permit fees (2.16.3), fees for certificates of occupancy and compliance (2.16.4) and additional inspection fees (2.16.5) (Amended 11/6/17)

By way of example but without limitation, when occasion warrants the Town to seek professional guidance for legal advice, engineering, auditing, or any other type of third party or professional review on behalf of an individual, group, or business, those fees shall be passed through to said individual, group, or business and those fees shall not be the responsibility of the Town of Hampden. (Amended 3/3/2020)

ARTICLE 1
ADMINISTRATION
Amended 11-17-03, 3-21-05, 6-15-09, 4-23-12, 4-19-16, 5-15-17

Please note: Fees for items which are state regulated are subject to change without notice

1.1. Certificate of Sole Proprietor filing (Amended 10/15/2018) $10.00 (State Regulated)
Certificate of Partnership filing (Amended 11/4/2019) $10.00 (State Regulated)

1.2. Copy of Vital Record (Amended 5/15/17) (Amended 10/15/2018)
1.2.1. Certified Copy (Amended 10/15/2018) $15.00 (State Regulated)
1.2.2. Each additional copy purchased the same day (Amended 10/15/2018) $ 6.00 (State Regulated)
1.2.3. Attested Copy (Amended 10/15/2018) $10.00 (State Regulated)

1.3. Copy of Subdivision Ordinance At Cost

1.4. Copy of Zoning Ordinance At Cost

1.5. Copy of other ordinances
1.5.1. up to 20 pages $0.25/page
1.5.2. and a page after that $0.15/page
### Fees Ordinance

**August 27, 2020**

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.6.</td>
<td><strong>Photocopies</strong></td>
<td></td>
</tr>
<tr>
<td>1.6.1.</td>
<td>$81/2$ inch x 11 inch or smaller (B&amp;W)</td>
<td>$0.25/page</td>
</tr>
<tr>
<td>1.6.2.</td>
<td>$81/2$ inch x 14 inch (B&amp;W)</td>
<td>$0.50/page</td>
</tr>
<tr>
<td>1.6.3.</td>
<td>$11$ inch x 17 inch (B&amp;W)</td>
<td>$0.75/page</td>
</tr>
<tr>
<td>1.6.4.</td>
<td>$81/2$ inch x 11 inch or smaller (color) <em>(Amended 5/15/17)</em></td>
<td>$1.00/page</td>
</tr>
<tr>
<td>1.6.5.</td>
<td>$81/2$ inch x 14 inch (color) <em>(Amended 5/15/17)</em></td>
<td>$1.25/page</td>
</tr>
<tr>
<td>1.7.</td>
<td><strong>Marriage License</strong> <em>(Amended 10/15/2018)</em></td>
<td>$40.00 (State Regulated)</td>
</tr>
<tr>
<td>1.8.</td>
<td><strong>Notary Fee</strong></td>
<td>Free for Hampden residents $3.00 for non-residents</td>
</tr>
<tr>
<td>1.9.</td>
<td><strong>Record Search</strong></td>
<td>$15.00/hour (for hours over 1)</td>
</tr>
<tr>
<td>1.10.</td>
<td><strong>Recording of Pole Permits</strong> <em>(Amended 5/15/17)</em></td>
<td>$4.00</td>
</tr>
<tr>
<td>1.11.</td>
<td><strong>Tax Maps</strong></td>
<td></td>
</tr>
<tr>
<td>1.11.1.</td>
<td>(11 inch x 17 inch)</td>
<td>$50.00/complete set</td>
</tr>
<tr>
<td>1.11.2.</td>
<td>(24 inch x 36 inch) <em>(Amended 05/15/17)</em></td>
<td>$8.00 map</td>
</tr>
<tr>
<td>1.12.</td>
<td><strong>Compact Disk copies of ordinances, documents or recorded meetings (audio only)</strong> <em>(Amended 11/6/17)</em></td>
<td>$5.00</td>
</tr>
<tr>
<td>1.13.</td>
<td><strong>DVD copies of video recorded meetings</strong> <em>(Added 4/23/12)</em> <em>(Amended 11/6/17)</em></td>
<td>$5.00</td>
</tr>
<tr>
<td>1.14.</td>
<td><strong>Liquor License</strong> <em>(Amended 6/15/09)</em></td>
<td>New or renewal (State Regulated by type, paid directly to the State) $At cost</td>
</tr>
<tr>
<td></td>
<td><em>(Amended Nov. 4, 2019)</em></td>
<td></td>
</tr>
<tr>
<td>1.15.</td>
<td><strong>Incoming Faxes</strong></td>
<td>$1.00/page</td>
</tr>
<tr>
<td>1.16.</td>
<td><strong>Hunting on Town Land Authorization and Map Book</strong> <em>(Amended 5/15/17)</em> <em>(Amended 11/6/17)</em></td>
<td>$12.00 (resident) $17.00 (non-resident)</td>
</tr>
<tr>
<td>1.17.</td>
<td><strong>Dog Licensing:</strong></td>
<td></td>
</tr>
<tr>
<td>1.17.1.</td>
<td>Spayed/Neutered dog <em>(Amended 5/15/17)</em> <em>(Amended 10/15/18)</em></td>
<td>$ 6.00 (State Regulated)</td>
</tr>
<tr>
<td>1.17.2.</td>
<td>Male/Female dog <em>(Amended 5/15/17)</em> <em>(Amended 10/15/18)</em></td>
<td>$ 11.00 (State Regulated)</td>
</tr>
<tr>
<td>1.17.3.</td>
<td>Late Fee <em>(Amended 5/15/17)</em> <em>(Amended 10/15/18)</em></td>
<td>$25.00 (State Regulated)</td>
</tr>
</tbody>
</table>
ARTICLE 2
FEES FOR ACTIVITIES REGULATED BY TOWN ORDINANCE
Amended 11-17-03, 3-21-05, 6-15-09, 8-3-09, 4-19-16, 05/15/17

2.1. Animal Control Ordinance
2.1.1. Animal Impoundment Fee (Amended 8/7/17) $35.00 First offense
$45.00 Second offense
$55.00 Third offense

2.2. Cable Television Ordinance
2.2.1. Initial Franchise Application Filing Fee $500.00
2.2.2. Renewal Franchise Application Filing Fee $500.00
2.2.3. Modification of a Franchise Agreement $500.00
2.2.4. Combined Filing Fee for participating towns $7,000.00

2.3. Cemetery Ordinance
2.3.1. Lot Fees including perpetual care.
2.3.1.1. Resident – Adult, Infant, or Cremation $325.00
2.3.1.2. (Deleted 11/4/2019)
2.3.1.3. Non-Resident – Adult, Infant, or Cremation $450.00
2.3.1.4. (Deleted 11/8/2019)
2.3.2. Interment fees
2.3.2.1. Grave Openings Weekdays Adult $400.00
2.3.2.2. Grave Openings Weekdays Infant or Cremation $150.00
2.3.2.3. Grave Openings Weekends or Holidays Adult $600.00
2.3.2.4. Grave Openings Weekends or Holidays $300.00
Infant or Cremation
2.3.3. Town Crypt Fees
2.3.3.1. Resident Free
2.3.3.2. Non-Resident $50.00
2.3.4. Disinterment $1,000.00
2.3.5. Vault Cremation $400.00
2.3.6. Cemetery Crew Labor After 3:00 PM $35.00/hour/person

2.4. Concourse Gathering Ordinance
2.4.1. Concourse Gathering Permit Fee $100.00

2.5. Floodplain Management Ordinance
2.5.1. Application Fee $100.00
2.5.2. Experts Fee $500.00 horizontal review
$1,000.00 vertical review and horizontal review.
This is a draw account established for a professional to
establish flood elevation data where possible. Any unspent
funds are to be returned to the applicant
2.5.3. Cost for public notices and mailings At cost
(Any “at cost” fee must be paid to the Town before the issuance of
approved permits or variances, or action on a board order is undertaken).
2.6. **Harbor Ordinance**

2.6.1. Private mooring $100.00 annual fee.
2.6.2. Unattended tie-ups *(Added 10/15/2018)* $25.00 - $100.00/day
2.6.3. Moorings violation *(Added 10/15/2018)* $25.00 - $100.00/violation
2.6.4. Willful destruction of channel marker/buoy *(Added 10/15/18)* $100.00 - $200.00/violation

2.7. **Historic Preservation Ordinance**

2.7.1. Certificate of Appropriateness Application Fee $75.00
2.7.2. Historic Site or Landmark Designation Application Fee $150.00
2.7.3. Cost of public notices and mailings At cost

2.8. **Mobile Home Park Ordinance**

2.8.1. Annual Mobile Home Park License $200.00 *(This includes application review, initial inspection of premises and a follow-up inspection).*
2.8.2. Additional Inspection Fee $200.00 *(If the town needs to perform additional inspections as a result of applicant deficiencies, each inspection will be charged prior to the inspection).*

2.9. **Sewer Ordinance** *(Amended 8/3/09, 2/16/16)*

2.9.1. Sewer Service Charge Rate *(Amended 8/3/09, Amended 5/15/17) (Amended 05/20/2019)* $12.00 per 100 cubic feet of water (c.f.w.) consumed as indicated by consumer’s water meter.

- **2.9.1.1. Sewer Charge Flat Rate Town Water No Meter** *(Amended 5/15/17) (Deleted 10/15/2018)* $0.00
- **2.9.1.2. Sewer Charge Flat Rate Well Water No Meter** *(Amended 5/15/17)* $182.66
- **2.9.2. Sewer Service Capital Charge** *(Deleted 10/15/2018)* $0.00
- **2.9.2.1. (Deleted 10/15/2018)* $0.00
- **2.9.2.2. (Deleted 10/15/2018)* $0.00
- **2.9.2.3. (Deleted 10/15/2018)* $0.00
- **2.9.2.4. (Deleted 10/15/2018)* $0.00
- **2.9.3. Sewer Service Minimum Charge Rate** *(Amended 5/15/17) (Amended 05/20/2019)* $36.00
- **2.9.4. Sewer Service “Ready to Serve” Charge** *(Amended 5/15/17) (Amended 05/20/2019)* $36.00
- **2.9.5. Special Sewer Service Charge (Sewer Ord. Sec. 10.4)** *(Amended 5/15/17)* As determined by Town Council.
- **2.9.6. Sewer Service Charge Rate Outside Town Limits** As determined by Town Council.

2.10. **Solid Waste Flow Control Ordinance**

2.10.1. License Application Fee *(initial one-time fee, Per Company, up to 4 Vehicles)* *(Amended 5/15/17)* $200.00
2.10.2. License Application Fee *(initial one-time fee, Per Company, more than 4 Vehicles)* *(Amended 11/6/17)* $250.00
2.10.3. Annual License Fee Per Vehicle *(Amended 5/15/17) (Amended 11/6/17)* $50.00
2.11. **Special Amusement Ordinance** *(Amended 11/6/17)*

- **2.11.1. Permit Application Fee** *(Public Hearing Required)*
  - **$150.00** *(Amended 11/4/2019)*

- **2.11.2. Cost for public notices and mailings**
  - **At cost** *(Added 11/4/2019)*

2.12. **Subdivision Ordinance**

- **2.12.1. Subdivision Sketch Plan**
  - **No Charge**

- **2.12.2. Minor Subdivision** *(Amended 5/15/17)*
  - **$100.00 plus $20.00/lot**

- **2.12.3. Minor Subdivision Review/Inspection Draw**
  - **Not required**

- **2.12.4. Major Subdivision Preliminary Plan**
  - **2.12.4.1. on existing road** *(Amended 5/15/17)*
    - **$150.00 plus $50.00/lot**
  - **2.12.4.2. with new road**
    - **$500.00 plus $50.00/lot**
  - **2.12.4.3. Draw Account Deposit** *(for technical review)* *(Amended 5/15/17)*
    - **$2,000.00**
  - **2.12.4.4. Draw Account Deposit** *(for review of construction cost estimate for improvement guarantee, due prior to Final Plan submittal)* *(Amended 5/15/17)*
    - **$1,000.00** *(Added 11/4/2019)*

- **2.12.5. Major Subdivision Final Plan** *(Amended 5/15/17)*
  - **2.12.5.1. Following Preliminary Plan**
    - **$150.00 plus $20.00 per lot**
  - **2.12.5.2. If no Preliminary Plan**
    - **$500.00 plus $50.00 per lot**
  - **2.12.5.3. Draw Account Deposit** *(for technical review)*
    - **None if Preliminary Plan completed and no significant modifications to infrastructure made; otherwise $2,000.00.** *(Amended 5/15/17)*

- **2.12.6. Draw Account Deposit for Construction Inspections** *(Amended 6/15/09, 4/19/16)*
  - **$5,000.00** *(Required prior to the start of construction for any subdivision with infrastructure that is proposed to be accepted by the Town of Hampden.)* *(Amended 7/2/18)*

- **2.12.7. Cost for public notices and mailings** *(Amended 5/15/17)*
  - **At cost**

2.13. **Victualers Ordinance** *(Amended 6/15/09, 4/19/16)*

- **2.13.1. Victualers License Application**
  - **2.13.1.1. Public hearing not required**
    - **$100.00**
  - **2.13.1.2. Public hearing is required**
    - **$150.00**
  - **2.13.1.3. Cost for public notices and mailings**
    - **At cost**

*The above fees include all inspections required by Town of Hampden Victualers Ordinance. If an inspection is performed and the Code Enforcement Officer or Fire Inspector, or their alternate, believe a reinspection is needed because of a fault of the applicant or agent then a fee per 2.16.5 will be charged and due prior to the issuance of the Victualers License.*

2.14. **Waste Disposal Facility Licensing Ordinance**

- **2.14.1. Application Fee**
  - **$50,000.00**
This is a draw account to be used by the Council to hire consultants as necessary to review the proposal. If at any time balance drops to $10,000.00 the applicant shall deposit an additional $10,000.00. Any unexpended balance shall be returned after a final decision on the application is rendered.

### 2.15. Zoning Ordinance

2.15.1. Building Permit Applications

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential/Commercial - new construction</td>
<td>$25.00 plus $0.40 per sq. ft. of total building area</td>
</tr>
<tr>
<td>Other Residential permits</td>
<td>$25.00 plus $0.25 per sq. ft. including but not limited to garages, additions, etc</td>
</tr>
<tr>
<td>Decks – not attached &amp; over 200 sq. ft.</td>
<td>$25.00 plus $0.15 per sq.ft.</td>
</tr>
<tr>
<td>Sheds – over 200 sq. ft.</td>
<td>$25.00 plus $0.10 per sq.ft.</td>
</tr>
<tr>
<td>Residential Interior Alterations</td>
<td>$25.00 plus $0.15 per sq.ft.</td>
</tr>
<tr>
<td>Commercial Interior Alterations</td>
<td>$25.00 plus $0.25 per sq.ft.</td>
</tr>
</tbody>
</table>

*Plumbing permit application*  
State regulated

2.15.2. Demolition/Earth Moving Permit Application

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demolition (residential-with sewer connection)</td>
<td>$100.00</td>
</tr>
<tr>
<td>Demolition (residential-no sewer connection)</td>
<td>$50.00</td>
</tr>
<tr>
<td>Demolition (commercial)</td>
<td>$150.00</td>
</tr>
<tr>
<td>Earth Moving (Code Enforcement Issued)</td>
<td>$100.00</td>
</tr>
<tr>
<td>Earth Moving (Planning Board Issued)</td>
<td>$200.00</td>
</tr>
</tbody>
</table>

2.15.3. Sign Permit Application  
$25.00 per sign

2.15.4. Certificate of Compliance or Occupancy

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate of Compliance Application</td>
<td>$100.00</td>
</tr>
<tr>
<td>Certificate of Occupancy Application</td>
<td>$100.00</td>
</tr>
<tr>
<td>Dual applications (filed together)</td>
<td>$150.00</td>
</tr>
</tbody>
</table>

2.15.5. Additional Inspections  
*If the town needs to perform additional inspections as a result of applicant deficiencies.*  
$35.00 per hour per inspector

2.15.6. Zoning Board of Appeals Variance Application  
$250.00
2.15.6.2 Dimensional Variance $250.00
2.15.6.3 Disability Variance Free
2.15.6.4 Administrative Appeal Application $250.00
2.15.6.5 Cost for public notices and mailings At cost

2.15.7. Zoning Ordinance Map Amendment Request (Amended 5/15/17)
2.15.7.1 Amendment Application $650.00
(Amended 5/15/17)
2.15.7.2 Cost for public notices and mailings At cost

2.15.8. Site Plan Review Applications (Amended 7/2/18)
2.15.8.1 Minor Revision $75.00
2.15.8.2 Minor Site Plan $150.00
2.15.8.3 Major Site Plan
2.15.8.3.1 Less than 1 acre of land disturbance $300.00
2.15.8.3.2 1 to < 3 acres of land disturbance $600.00
2.15.8.3.3 3 to < 5 acres of land disturbance $850.00
2.15.8.3.4 5 to < 8 acres of land disturbance $1,200.00
2.15.8.3.5 8 acres or more of land disturbance $1,500.00

2.15.8.4 Draw Account Deposit (for technical review) 1, 2, 3
(Amended 5/15/17)
2.15.8.4.1 General Engineering $800.00
(Amended 5/15/17)
2.15.8.4.2 Stormwater Analysis $600.00
(Where proposed use disturbs more than 20,000 sq. ft. of land).
(Amended 5/15/17, 7/2/18)
2.15.8.4.3 Traffic Analysis $1,000.00
(Where proposed use will generate at least 350 average daily trip ends).
(Amended 5/15/17)
2.15.8.4.4 Construction Inspections2, 3 $5,000
(Where proposal includes any infrastructure proposed to be accepted by the Town of Hampden.)
(Amended 7/2/18)
2.15.8.5 Cost for public notices and mailings At cost
(Amended 5/15/17)

2.15.9 Conditional Use Applications (Amended 7/2/18)
2.15.9.1 Conditional Use without site plan $75
2.15.9.2 Conditional Use with site plan $50

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1 In addition to the Planning Board application fees the applicant must make a deposit for a Peer Technical Review draw account when the nature of the review exceeds the technical capability of Town personnel. Applications which require subsequent re-review of additional information, or amended submittals shall be responsible to provide additional funds to cover the full peer review costs. (Amended 5/15/17)
2 Upon exhausting in excess of 75% of the funds in the original deposit, the applicant shall provide additional funding in increments of 50% of the original deposit. (Amended 5/15/17)
3 Any remaining funds held in the draw account upon endorsement of the plan (for technical review accounts) or issuance of a certificate of compliance (for construction inspections), after all invoices are paid, shall be returned to the applicant. (Amended 5/15/17, 7/2/18)
2.16 Post-Construction Stormwater Management Ordinance (added 11/4/2019)

- 2.16.1 Administrative Fee (initial approval) $50
- 2.16.2 Draw Account Deposit (for technical review) $1,000
- 2.16.3 Annual Certification Review Fee (paid each year with the annual report) $150

2.17 Private Event Venue Licensing Ordinance (added 11/4/2019)

- 2.17.1 Private Event Venue License – Initial Application $200
- 2.17.2 Private Event Venue License – Renewal Application $100
- 2.17.3 Cost for public notices and mailings At Cost

2.18 Shoreland Zoning Ordinance (added 3/3/2020)

- 2.18.1 Application Fee – Code Enforcement Officer $100
- 2.18.2 Application Fee – Planning Board, stand-alone application $200
- 2.18.3 Application Fee – Planning Board, with other application $50
- 2.18.4 Application Fee – Board of Appeals $250
- 2.18.5 Cost for public notices and mailings At Cost

1. A stand-alone application before the Planning Board is one in which no other applications are needed, such as site plan or subdivision.
ARTICLE 3
FIRE DEPARTMENT
Amended 11-17-03, 4-4-05; 4-23-12; 12-1-14

3.1. **DELETED** (Amended 12-1-14)

3.2. **Report Copies** $10.00

3.3. **DELETED** (Amended 12-1-14)

3.4. **Fee for pumping:** 1 time emergency Free

3.5. **DELETED** (Amended 12-1-14)

3.6. **Advanced Life Support 1 Rates** (Amended 4-23-12)
   3.6.1. ALS 1 Base Rate $685.00
   3.6.2. ALS 2 Base Rate $885.00
   3.6.3. ALS Non-Emergency Rate $475.00
   3.6.4. ALS Mileage $ 17.00
   3.6.5. ALS Backup Fee $200.00

3.7. **Basic Life Support Rates** (Amended 4-23-12; 12-1-14)
   3.7.1. BLS Base Rate $550.00
   3.7.2. BLS Non-Emergency Rate $450.00
   3.7.3. **DELETED** (Amended 12-1-14)
   3.7.4. BLS Mileage $ 17.00

3.8. **Ambulance Stand-by fee for special events**
   As determined by the Collective Bargaining Unit ¹
   (Amended 4-23-12; 12-1-14) (Amended 11/04/2019)

3.9. **DELETED** (Amended 12-1-14)

¹ Rate includes the cost of all employee benefits
ARTICLE 4
POLICE DEPARTMENT
Amended 11-17-03; 12-1-14

4.1. **Report Copies** (accident or criminal)  
$10.00 for the first page  
plus .25 per page  
thereafter

4.2. **Special Detail** (Dances, games, guard duty, etc.) *(Amended 12-1-14)*  
*(Amended 11/04/2019)*  
$As determined by the  
Collective Bargaining Unit ¹

4.3. **Concealed Weapons (Hand Gun) Permit**  
4.3.1. First Permit - State Maximum  
$35.00  
4.3.2. Renewal  
$20.00

4.4. **DELETED** *(Amended 12-1-14)*

---

¹ Rate includes the cost of all employee benefits
ARTICLE 5
PUBLIC WORKS
Amended 11-17-03, 4-19-16

5.1. Additional Fees

5.1.1. Public Works Dept. Labor After 3:00 PM $200.00 per person (up to 4 hours); $50.00 per person per hour for every hour above 4.

5.1.2. Street Opening/Utility Connection Permit $50.00

5.1.3. Sewer Connection
Determined based on proposed use and flow in accordance with Sewer Connection Fee Calculation Worksheet and Sewer Connection Fee Schedule.

5.2. Solid Waste Fees

5.2.1. (DELETED 11/6/17) Refer to Article 2

5.2.2. (DELETED 11/6/17) Refer to Article 2

5.2.3. (DELETED 11/6/17) Refer to Article 2

5.2.4. Resident Transfer Station Decal $10.00

5.2.5. Replacement of lost Transfer Station or Demo/Transfer Station Decal
(Amended 5/15/17) (Amended 3/3/2020) $5.00

5.2.6. Resident Demo/Transfer Station Decal
(Amended 11/04/2019) $100.00

5.2.7. Recycling Permit (Amended 3/3/2020) $10.00
ARTICLE 6
RECREATION
Amended 11-17-03, 4-22-14

6.1. Recreation Fee Assistance Policy: Requests for financial assistance will be reviewed by the Recreation Director on a case by case basis. Scholarship assistance may be available and be provided to those who might not be able to participate because of family income. The Recreation Scholarship Fund is solely supported by community donations and fund availability is based upon use and donation levels. A formal confidential application is required for those requesting assistance in advance of program registration. (Amended 07-27-2020)

6.2. Program Fees:
   6.2.1. Kids Kamp (full week) (Amended 2-21-17) $160.00-$180.00
   6.2.2. Kids Kamp (day) (Added 07-27-2020) $40.00-$50.00
   6.2.3. Kids Korner AM Program (day) (Amended 2-21-17) $9.00-$12.00
   6.2.4. Kids Korner PM Program (day) (Amended 2-21-17) $13.00-$16.00
   6.2.5. Kids Korner Half Day Program (12-5:30 PM) (day) $30.00-$40.00
   6.2.6. Kids Korner Full Day Program (7 AM-5:30 PM) (day) $45.00-$55.00
   6.2.7. Team Sport-Resident (depend on session length) $45.00-$55.00
   6.2.8. Team Sport-Non-Resident (depend on session length) $50.00-$60.00
6.2.9. Program Registration Late Fee (per person, per program) $10.00
   (Article 6 Amended 07-27-2020)

6.3. Skehan Recreation Center Fees:
   (all requests are subject to availability and require advance written reservation contract, payment and proof of insurance where applicable) (Amended 07-27-2020) (Articles 6.3.1-6.3.4, 6.3.11 Amended 07-27-2020)
   6.3.1. Gymnasium Rental-1/2 Gym (Amended 2-21-17) $30.00-$45.00/hour
   6.3.2. Gymnasium Rental-Full Gym (Amended 2-21-17) $60.00-$80.00/hour
   6.3.3. Allen Fitness Room Rental (Amended 2-21-17) $30.00-$45.00/hour
   6.3.4. Interior Classroom Rental (Amended 2-21-17) $30.00-$45.00/hour
   6.3.5. Gymnasium Rental Full Day negotiated at contract
   6.3.6. Allen Fitness Room Rental Full Day negotiated at contract
   6.3.7. Interior Classroom Rental Full Day negotiated at contract
   6.3.8. Affiliated Program Rental 1/2 Gym negotiated at contract
   6.3.9. Affiliated Program Rental Full Gym negotiated at contract
   6.3.10. Gymnasium Rental-Multi Day/Multi Week negotiated at contract
   6.3.11. Private Party Rental (Amended 2-21-17) $120.00-$150.00
       2 hours full gym includes classroom for any food consumed
   6.3.12. Set-up Fee – Skehan Center (day) (Added 07-27-2020) $50.00
   6.3.13. Sanitizing Fee (day-depending on area and needs frequency) (Added 07-27-2020) $50.00-$250.00

6.4. RESERVED Outdoor Play Field/Space Rental Fees: Ball Field or Soccer Field
   (all requests are subject to availability and require advance written reservation contract and payment)
   6.4.1. Single Field/Single Game-Resident $25.00
   6.4.2. Single Field/Full Day-Resident $50.00
   6.4.3. Single Field-Multi Day/Multi Week-Resident negotiated at contract
   6.4.4. Affiliated Program Rental negotiated at contract
   6.4.5. Single Field/Single Game-Non-Resident $50.00
   6.4.6. Single Field/Full Day- Non-Resident $100.00
<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.4.7</td>
<td>Single Field-Multi Day/Multi Week-Non-Res.</td>
<td>negotiated at contract</td>
</tr>
<tr>
<td>6.4.8</td>
<td>Single Field-Light Use (per day/event)</td>
<td>$25.00 per event</td>
</tr>
<tr>
<td>6.4.9</td>
<td>Set-up Fee/Field Prep Fee (day)</td>
<td>$50.00-$250.00</td>
</tr>
<tr>
<td>6.4.10</td>
<td>Sanitizing Fee (day-depending on area and needs)</td>
<td>$50.00-$250.00</td>
</tr>
</tbody>
</table>
ARTICLE 7
LIBRARY
Amended 11-17-03, 1-19-10; 4-23-12

7.1. Library Fees
7.1.1. Resident Annual Fee Free
7.1.2. Non-Resident Annual Fee $35.00/year
7.1.3. Overdue Fees
   7.1.3.1. Books and Periodicals $0.10/day
   7.1.3.2. Audio or Video $0.10/day
   7.1.3.3. Maximum Overdue Fee $3.00/item

7.2 Self-service Photocopies (Amended 4/23/12) $0.25/page

7.3 Self-service Printer Pages (Amended 4/23/12) $0.25/page

7.4 Self-service Sending of Faxes (Added 4/23/12)
   7.4.1. Within United States $1.00/page
   7.4.2. International $2.00/page

7.5 Receiving of Faxes (Added 4/23/12) Not Allowed

7.6 Meeting Room Use (Added 10/15/2018)
   7.6.1 Non-profit organizations during business hours No Charge
   7.6.2 For-profit organizations during business hours $50.00/up to three hours
   7.6.3 Any use outside of business hours $50.00/hour
ARTICLE 8
POOL
Amended 11-17-03, 4-4-05, 10-6-08, 9-19-11, 11-27-12, 9-2-14, 4-19-16

8.1. **Susan G. Abraham Memorial Endowed Scholarship** provides the opportunity to learn to swim (see 8.9 & 8.10) to those who could not otherwise afford it. The scholarship is based on individual assessment of financial need and recipient must be resident of RSU #22 District. (Amended 9/19/2011; 9/2/2014)

8.2. **Annual Resident Membership Fees:** (Amended 9/2/2014) (Amended 11/6/17)

<table>
<thead>
<tr>
<th>Membership Type</th>
<th>Fee</th>
</tr>
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<tbody>
<tr>
<td>Family</td>
<td>$276.00</td>
</tr>
<tr>
<td>Single Adult</td>
<td>$168.00</td>
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<tr>
<td>Youth/Teen</td>
<td>$130.00</td>
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<tr>
<td>Senior</td>
<td>$157.00</td>
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</table>

8.3. **Six Month Resident Membership Fees:** (Amended 9/2/2014; 4/19/16) (Amended 11/6/17)

<table>
<thead>
<tr>
<th>Membership Type</th>
<th>Fee</th>
</tr>
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<tbody>
<tr>
<td>Family</td>
<td>$173.00</td>
</tr>
<tr>
<td>Single Adult</td>
<td>$106.00</td>
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<tr>
<td>Youth/Teen</td>
<td>$ 83.00</td>
</tr>
<tr>
<td>Senior</td>
<td>$101.00</td>
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</table>

8.4. **Three Month Resident Membership Fees:** (Amended 9/2/2014; 4/19/16) (Amended 11/6/17)

<table>
<thead>
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<th>Membership Type</th>
<th>Fee</th>
</tr>
</thead>
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<tr>
<td>Family</td>
<td>$106.00</td>
</tr>
<tr>
<td>Single Adult</td>
<td>$ 67.00</td>
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<tr>
<td>Youth/Teen</td>
<td>$ 57.00</td>
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<tr>
<td>Senior</td>
<td>$ 62.00</td>
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</table>

8.5. **Annual Non-Resident Membership Fees:** (Amended 9/2/2014) (Amended 11/6/17)

<table>
<thead>
<tr>
<th>Membership Type</th>
<th>Fee</th>
</tr>
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<td>Family</td>
<td>$309.00</td>
</tr>
<tr>
<td>Single Adult</td>
<td>$198.00</td>
</tr>
<tr>
<td>Youth/Teen</td>
<td>$160.00</td>
</tr>
<tr>
<td>Senior</td>
<td>$188.00</td>
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</table>

8.6. **Six Month Non-Resident Membership Fees:** (Amended 9/2/2014; 4/19/16) (Amended 11/6/17)

<table>
<thead>
<tr>
<th>Membership Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family</td>
<td>$193.00</td>
</tr>
<tr>
<td>Single Adult</td>
<td>$125.00</td>
</tr>
<tr>
<td>Youth/Teen</td>
<td>$103.00</td>
</tr>
<tr>
<td>Senior</td>
<td>$119.00</td>
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</tbody>
</table>

8.7. **Three Month Non-Resident Membership Fees:** (Amended 9/2/2014; 4/19/16) (Amended 11/6/17)

<table>
<thead>
<tr>
<th>Membership Type</th>
<th>Fee</th>
</tr>
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<tbody>
<tr>
<td>Family</td>
<td>$119.00</td>
</tr>
<tr>
<td>Single Adult</td>
<td>$ 80.00</td>
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<tr>
<td>Youth/Teen</td>
<td>$ 68.00</td>
</tr>
<tr>
<td>Senior</td>
<td>$ 74.00</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Swimmer Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Swim - Resident</td>
<td>$ 5.00</td>
</tr>
<tr>
<td>Single Swim – Non-Resident</td>
<td>$ 6.00</td>
</tr>
<tr>
<td>Resident 12 Use Punch Card</td>
<td>$ 48.00</td>
</tr>
<tr>
<td>Non-Resident 12 Use Punch Card</td>
<td>$ 60.00</td>
</tr>
</tbody>
</table>

8.9.1. Members $5.00 per class
8.9.2. Non-Members $6.50 per class

8.10. **Non-Resident Swim Lessons** *(Amended 9/19/2011; 9/2/2014; 4/19/16) (Amended 11/6/17)*

8.10.1. Members $7.00 per class
8.10.2. Non-Members $9.00 per class

8.11. **Private Swim Lessons** *(Amended 9/19/2011) (Amended 11/6/17)*

8.11.1. Resident Member *(Amended 11/04/2019)* $16.00 per person, per class
8.11.2. Resident Non-member *(Amended 11/04/2019)* $21.00 per person, per class
8.11.3. Non-resident Member *(Amended 11/04/2019)* $21.00 per person, per class
8.11.4. Non-resident Non-member *(Amended 11/04/2019)* $26.00 per person, per class


8.14. **Adult Aqua Fitness:** *(Amended 4/19/16) (Amended 11/6/17)*

8.14.1. Residents $5.00/class
8.14.2. Non-Residents $6.00/class

8.15. **Gentle Aerobics** *(deleted 9/19/2011)*


8.16.1. Resident Pool/Lounge Rental (up to 50 total guests) $100.00/hour
8.16.2. *(DELETED 11/6/17)*
8.16.3. Non-Resident Pool/Lounge Rental (up to 50 total guests) $125.00/hour
8.16.4. *(DELETED 11/6/17)*
8.16.5. *(DELETED 11/6/17)*

*Note: Pool Party Package payments due in full at time of rental. Payments may be made online or in person, and may be paid by cash, check or credit card.*

8.17. **Swim Diaper** $1.00

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**ARTICLE 9**

**ANNUAL REVIEW BY TOWN COUNCIL**

9.1 An itemized listing of fees for each town department will be submitted to the Town Council by the Town Manager on or before October of each year for the Council’s review, revision, and approval.
Appendix A: Town of Hampden
Sewer Connection Fee Calculation Worksheet

Date: ______________________
Sewer Connection Location: ________________________
Address: ________________________________________

Contractor Name & Address
Name: _________________________________________   Paid: ______________________
Address: ________________________________________   Check Number: ______________________
Phone:  ________________________________________   Eng Receipt: ______________________

Owner Name & Address
Name: _________________________________________
Address: ________________________________________
Phone:  ________________________________________

Property Use: If applicable
Food Service Provided  Y   N
Grease Interceptor  Y   N
Oil/Sand Separator  Y   N

<table>
<thead>
<tr>
<th>Area 1:</th>
<th>gpd/unit</th>
<th>$/gpd</th>
<th>Fee</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Square feet</td>
<td>1.06</td>
<td>$</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Units</td>
<td>1.06</td>
<td>$</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seats</td>
<td>1.06</td>
<td>$</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beds</td>
<td>1.06</td>
<td>$</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>1.06</td>
<td>$</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Area 2:</th>
<th>gpd/unit</th>
<th>$/gpd</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Square Feet</td>
<td>1.06</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Units</td>
<td>1.06</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Seats</td>
<td>1.06</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Beds</td>
<td>1.06</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>1.06</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Area 3:</th>
<th>gpd/unit</th>
<th>$/gpd</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Square Feet</td>
<td>1.06</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Units</td>
<td>1.06</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Seats</td>
<td>1.06</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Beds</td>
<td>1.06</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>1.06</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

Total Connection Fee:      $____________
(minimum Fee for Sewer Connection $50.00)
## Appendix B: Town of Hampden
### Sewer Connection Fee Schedule

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amusement Park</td>
<td>Determined by Public Works Director</td>
</tr>
<tr>
<td>Apartment Building</td>
<td>185 gpd/unit</td>
</tr>
<tr>
<td>Auto Body Shop</td>
<td>0.05 gpd/ft²</td>
</tr>
<tr>
<td>Auto Sales Garage</td>
<td>0.05 gpd/ft²</td>
</tr>
<tr>
<td>Bakery</td>
<td>0.15 gpd/ft²</td>
</tr>
<tr>
<td>Bank</td>
<td>0.1 gpd/ft²</td>
</tr>
<tr>
<td>Barber Shop</td>
<td>0.35 gpd/ft²</td>
</tr>
<tr>
<td>Beauty Salon</td>
<td>0.75 gpd/ft²</td>
</tr>
<tr>
<td>Boarding House</td>
<td>50 gpd/bed</td>
</tr>
<tr>
<td>Bowling Alley</td>
<td>75 gpd/lat</td>
</tr>
<tr>
<td>Car Wash</td>
<td>Determined by Public Works Director</td>
</tr>
<tr>
<td>Church (sanctuary)</td>
<td>185 gpd</td>
</tr>
<tr>
<td>Day Care</td>
<td>10 gpd/child</td>
</tr>
<tr>
<td>Dry Cleaners</td>
<td>0.15 gpd/ft²</td>
</tr>
<tr>
<td>Duplex, any Combination</td>
<td>270 gpd/unit</td>
</tr>
<tr>
<td>Fast Food Restaurant (no table service)</td>
<td>20 gpd/seat</td>
</tr>
<tr>
<td>Funeral Home</td>
<td>0.05 gpd/ft²</td>
</tr>
<tr>
<td>Government Building</td>
<td>0.1 gpd/ft²</td>
</tr>
<tr>
<td>Health Club</td>
<td>0.15 gpd/ft²</td>
</tr>
<tr>
<td>Hospitals</td>
<td>150 gpd/bed</td>
</tr>
<tr>
<td>Hotels/Motels</td>
<td>100 gpd/unit</td>
</tr>
<tr>
<td>Industrial (process flow)</td>
<td>Determined by Public Works Director</td>
</tr>
<tr>
<td>Laundry</td>
<td>2.0 gpd/20lb machine</td>
</tr>
<tr>
<td>Lodge</td>
<td>0.25 gpd/ft²</td>
</tr>
<tr>
<td>Medical/Dental</td>
<td>0.15 gpd/ft²</td>
</tr>
<tr>
<td>Mobile Homes</td>
<td>270 gpd</td>
</tr>
<tr>
<td>Nursing</td>
<td>100 gpd/bed</td>
</tr>
<tr>
<td>Offices</td>
<td>0.06 gpd/ft²</td>
</tr>
<tr>
<td>Restaurant</td>
<td>35 gpd/seat</td>
</tr>
<tr>
<td>Retail</td>
<td>0.05 gpd/ft²</td>
</tr>
<tr>
<td>Retirement</td>
<td>120 gpd/unit</td>
</tr>
<tr>
<td>Schools</td>
<td>10 gpd/student</td>
</tr>
<tr>
<td>Senior Housing Facility</td>
<td>65 gpd/island</td>
</tr>
<tr>
<td>Single Family Homes</td>
<td>270 gpd</td>
</tr>
<tr>
<td>Supermarket</td>
<td>0.05 gpd/ft²</td>
</tr>
<tr>
<td>Taverns, Bars, Lounges</td>
<td>0.09 gpd/ft²</td>
</tr>
<tr>
<td>Theater</td>
<td>3 gpd/seat</td>
</tr>
<tr>
<td>Train/Bus Stations</td>
<td>0.075 gpd/ft²</td>
</tr>
<tr>
<td>Utilities</td>
<td>0.01 gpd/ft²</td>
</tr>
<tr>
<td>Veterinarians</td>
<td>0.65 gpd/ft²</td>
</tr>
<tr>
<td>Warehouse</td>
<td>0.05 gpd/ft²</td>
</tr>
</tbody>
</table>