

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday, May 16, 2016

MINUTES

Hampden Town Office

Attending:

Mayor David Ryder

Councilor Greg Sirois, Chair

Councilor Ivan McPike

Councilor Mark Cormier

Councilor Terry McAvoy

Councilor Dennis Marble

Councilor Stephen Wilde

Town Manager Angus Jennings

Chairman Sirois called the meeting to order at 6:30 p.m.

1. **Meeting Minutes – May 2nd, 2016** – *There was a motion and a second to approve the May 2, 2016 minutes as written. Approved 7-0.*
2. **Review & Sign Warrants** – *Warrants were reviewed and signed by Committee members.*
3. **Old Business**
 - a. **Status of Dangerous Building Order from April 4th, 2016 Town Council Public Hearing** – *Manager Jennings reported that, since the Town Council issued its Order on April 4, the building owner has not submitted an application for building permit as had been required on or before May 4. Despite follow-up correspondence from Town personnel to the building owner, no information has been submitted regarding whether a structural engineer has been consulted. Members of the Committee noted that the building roof appears to be crooked, and that cribbing is sitting on the ground beside the foundation. Manager Jennings reported that the Town Attorney has advised that the Council table this matter until the Code Enforcement Officer is able to be present. (He was unable to attend tonight's Council meeting). Councilor McAvoy asked whether, if the Town were to take action costing money and then placed an assessment on the property as allowed under the Dangerous Buildings statute, the property would be liened. Councilor Marble referred to the intent of the statute to ensure public safety, and said that he thought that required both keeping people out of the building's open foundation and keeping the building*

from falling down. The Committee agreed that it would recommend that the Council table this matter until the next meeting, with the expectation that both the Code Enforcement Officer and the building owner would be present.

4. New Business

- a. Request for Municipal Building reserve funds in the amount of \$550.00 to replace garage door opener** – *Manager Jennings summarized the request from Chief Rogers and reported on the current balance in the Municipal Building reserve fund. Motion by Councilor Marble seconded by Mayor Ryder to recommend Council approval of the requested expenditure. Motion approved 7-0.*
- b. Request for Marina reserve funds in the amount of up to \$4,000.00 for channel markers, no wake buoys, mooring equipment** – *Manager Jennings summarized the proposed work to purchase and install channel markers, no wake buoys and mooring equipment in compliance with the Harbor Ordinance. He presented an updated, reduced cost estimate prepared with the support of Peter Neal. He also reported on the current balance in the Marina reserve fund. Motion by Councilor Marble seconded by Councilor McAvoy to recommend Council approval of up to \$1,600 from the Marina reserve fund. Motion approved 7-0.*
- c. Request for Streets/Roads reserve funds in the amount of up to \$59,213.00 for 2016 paving projects** – *Manager Jennings summarized the request from DPW Director Currier and reported on the current balance in the Streets and Roads reserve fund. There was discussion about the relatively low cost of paving this season, and acknowledgement of Director Currier's advice that each dollar toward paving this season would go further than it would have in the past (or might in the future) due to lower costs. Motion by Councilor Marble seconded by Councilor McAvoy to recommend Council approval of the requested expenditure, which represents the entire balance of the reserve fund. Motion approved 7-0.*

5. Public Comment – *None.*

6. Committee Member Comments – *None.*

There being no further business, the meeting was adjourned at 6:52 p.m.

Respectfully submitted –
Angus Jennings, Town Manager