

FINANCE & ADMINISTRATION COMMITTEE MEETING

Tuesday, April 19, 2016

MINUTES

Attending:

Mayor David Ryder

Councilor Greg Sirois, Chair

Councilor Ivan McPike

Councilor Mark Cormier

Councilor Terry McAvoy

Councilor Dennis Marble

Councilor Stephen Wilde

Town Manager Angus Jennings

Chairman Sirois called the meeting to order at 6 p.m.

1. **Meeting Minutes – April 4, 2016 Meeting** – *There was a motion and a second to approve the April 4, 2016 minutes as written. Approved 7-0.*
2. **Review & Sign Warrants** – *Warrants were reviewed and signed by Committee members.*
3. **Old Business**
 - a. **Sewer fund status update & financing options** – *Manager Jennings presented his most recent analysis of the Sewer Fund financial status including current and projected costs and revenues. He summarized his recent conversation with Bond Counsel regarding potential financing options to allow the Sewer Fund to get current with amounts due. Any financing would require voter approval through the referendum process unless the funding is within a single fiscal year – such as a Revenue Anticipation Note (similar to a Tax Anticipation Note). Councilor Marble said we're facing four issues: getting current with amounts due; maintaining current debt service obligations; having enough revenue to operate on an ongoing basis; and funding system maintenance and future improvements. Manager Jennings agreed. He will keep the Committee apprised on this issue, including regarding conversations with the City of Bangor regarding current amounts due and financing Hampden's share of capital improvements to the Bangor Wastewater Treatment Plant. He expects conversations to proceed in the coming months.*

4. **New Business**

- a. Mobile food vendors on public property** – *Manager Jennings discussed the request that has been received from a Hampden resident to set up an ice cream cart and sell ice cream one day a week at the Lura Hoyt Pool site. He said there is no adopted policy on this matter, and referred to the Farmers’ Market as the closest precedent he or staff is aware of. The Committee discussed the Farmers’ Market, and it was agreed that their strong preference was that Hampden residents be allowed to participate in the Farmers’ Market whether they’re a member of the organization or not.*

Manager Jennings said he needs direction regarding how to handle the pending ice cream cart request. Councilor McAvoy expressed concern that we don’t have a public land use policy, and stated that he felt it would be inappropriate to allow private businesses the use of public property to sell products. He said if this is allowed, we will have a de facto unwritten policy and that additional requests can be expected.

Councilor Sirois said he thinks the Farmers’ Market provides a public service. Councilor Marble agreed with Councilor McAvoy that we need a policy, and that this is within the mission and spirit of local government. Mayor Ryder noted the concerns about parking at the Pool site. Manager Jennings agreed that we should have a written policy regarding licensing public land for these purposes, or not.

Motion by Councilor Marble, seconded by Councilor McAvoy, to refer this matter to the Infrastructure Committee for further consideration of a draft concept/policy. Motion carried 7-0.

- b. Historic District Ordinance – Process for review** – *Manager Jennings explained that, under the Historic District Ordinance, certain actions are required by a Historic District Commission (HDC), such as issuance of a Certificate of Appropriateness for work within Hampden’s Historic District. A HDC has not been active for many years, and he and the Town Clerk are actively pursuing volunteers to serve on a newly constituted HDC. In the event that a filing comes in before a HDC with quorum is duly appointed and sworn in, he asked the Committee whether they agreed that either the Council or a Committee of the Council could serve the HDC’s role. After discussion, the Committee agreed that the Services Committee would be appropriate to serve in this role on an interim basis. Motion by Councilor McPike, seconded by Councilor McAvoy to refer this matter to the Services Committee. Approved 7-0.*

5. Public Comment – None.

6. Committee Member Comments – None.

There being no further business, the meeting was adjourned at 6:59 p.m.

Respectfully submitted –
Angus Jennings
Town Manager