

Town of Hampden

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday December 3, 2018

6:00 P.M.

Hampden Town Office

MINUTES

Attending:

Chairman McAvoy

Mayor McPike

Councilor Cormier

Councilor Marble

Councilor Wright

Councilor Ryder

Town Manager Jim Chandler

Town Clerk Paula Scott

Eric Jarvi

Gerry Ouellette

1. Approval of Minutes
 - a. November 19th, 2018 – *Councilor Marble made a motion, seconded by Councilor Wright to approve the Nov. 19th minutes. Unanimous, 6-0.*
2. Review & Sign Warrants – *Committee members reviewed and signed the disbursement warrants.*
3. Unfinished Business
 - a. Council rules review – *standing item – Committee members discussed Article 4.5 and 4.6.*
4. New Business
 - a. Recommendation to Council regarding re-appointment of Gerry Ouellette to the Personnel Appeals Board – *Councilor Marble made a motion, seconded by Councilor Ryder, to recommend Council re-appoint Gerry Ouellette to the Personnel Appeals Board. Unanimous, 6-0. Councilor Marble thanked him for his service.*
 - b. Recommend Council authorization for the expenditure of \$1,152 from Matching Grant Reserve account (3-780-00) for the Town's share of the MMA Safety Enhancement Grant – *requested by Lt. Lundstrom – Mayor McPike made a motion, seconded by Councilor Ryder, to recommend authorization for \$1,152 from the Matching Grant Reserve account for the Town's share of the Safety Enhancement Grant. Unanimous, 6-0.*
 - c. Recommend Council adoption of Order 2018-04 Establishing Procedures for the Receipt of Gifts, Donations and Funds from Outside Sources – *pursuant to MRSA 30-A § 5652-5655 – Councilor Wright made a motion,*

Town of Hampden

seconded by Councilor Ryder, to recommend adoption of Order 2018-04. Unanimous, 6-0.

- d. Recommend Council acceptance of \$250 donation from the Hampden Cub Scouts Pack 41 to the Recreation Reserve account (3-767-00) – *requested by Rec Director Shelley Abbott – Mayor McPike made a motion, seconded by Councilor Marble, to recommend acceptance of the gift of \$250 from Cub Scout Pack 41 for the Recreation Reserve account. Unanimous, 6-0.*
 - e. Recommend Council acceptance of \$966.00 in forfeiture from State v. Rike Guerrier to the police equipment replacement account (05-01-20-01) – *requested by Chief Rogers - Councilor Marble made a motion, seconded by Councilor Ryder, to recommend Council acceptance of \$966 in forfeiture from the above referenced court action for the police equipment replacement account. Unanimous, 6-0.*
 - f. Recommend Council abatement for uncollectable taxes – *requested by Barbara Geaghan, Tax Collector Barbara Geaghan – Councilor Marble made a motion, seconded by Councilor Wright, to recommend Council abate the uncollectable taxes for a demolished mobile home. Unanimous, 6-0.*
 - g. Review of BLS Penalty Decision – *Manager Chandler reported on the status of the BLS penalty decision and the reduction of fines.*
5. Manager's Items – *Manager Chandler outlined a request to the Council/Committee for office closure on Dec. 20th from 11:30 – 1:30 for the employee Christmas party, all day closure on Dec. 24th and closure at 3:00 on Dec. 31st. Unanimous consent.*
 6. Public Comment - *None*
 7. Committee Member Comments - *None*
 8. Adjournment – *With no other business to conduct, Chairman McAvoy adjourned the meeting at 6:55 p.m.*

Respectfully Submitted,

*Paula A. Scott, CCM
Town Clerk*