

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday, October 2nd, 2017

MINUTES – DRAFT

Hampden Town Office

Attending:

*Councilor Greg Sirois, Chair
Councilor Stephen Wilde
Councilor Terry McAvoy*

*Councilor Mark Cormier
Councilor Dennis Marble
Town Manager Angus Jennings
Town Clerk Paula Scott*

Chairman Sirois called the meeting to order at 6:30 p.m.

1. Meeting Minutes

- a. **September 18th, 2017** – Motion by Councilor McAvoy seconded by Councilor Marble to approve the minutes as written. Passed 5-0.*

2. Review & Sign Warrants – *Warrants were reviewed and signed.*

3. Old Business

- a. **Invitation for the Town of Hampden to participate in the 2020 Census Local Update of Census Addresses (LUCA) Operation** – Manager Jennings presented information regarding work the Town will need to do before mid-December to provide the Census with information it has requested for its 2020 Census.*
- b. **Review of the status of the service charge appeal by Acadia Hospital and discussion regarding FY2018 service charge billing** – Manager Jennings summarized the Court's opinion and said a new hearing has been scheduled to hear each sides' arguments. The FY18 invoices will be sent as usual, with the expectation that the appealing party will likely appeal again if the Court has not disposed of the case by that time. Councilor McAvoy said we ought to come up with a better way to handle this and Manager Jennings said that it is in the work plan to transition to PILOT agreements but that this will take some time to put in place.*
- c. **Review of November Council and Committee meeting schedule** – Manager Jennings withdrew the request to consider rescheduling the November 6 meeting due to anticipated business that may come before the Council that night. If the Town Clerk is not available due to election preparation the meeting can be staffed otherwise.*

4. New Business

- a. **Referral to Council for referral to public hearing a proposed ordinance authorizing the trade-in of the John Deere backhoe and the purchase and financing of a new John Deere backhoe** – *referral from Infrastructure Committee – Manager Jennings summarized the materials in the packet and requested that the Committee refer the ordinance to Council for referral to public hearing, at which point the Council would make a decision. Councilor Wilde asked if the hearing would be in two weeks and Manager Jennings said yes. Motion by Councilor Marble seconded by Councilor McAvoy to refer the borrowing authorization ordinance to Council for referral to public hearing. Motion passed 5-0.*
- b. **Notification of the IS 402 ICS required training course for elected officials on October 11th at the Newburgh Town Office** – *Manager Jennings presented the invitation to attend the upcoming training, which is required of elected officials in order to maintain eligibility for certain public safety grants. Councilors McAvoy and Marble both said they could be available to join Manager Jennings at the training.*
- c. **Update regarding 2017 Candidates' Forum** – *Manager Jennings and Town Clerk Paula Scott summarized that there has been very little response to the League of Women Voters' invitation to this year's Candidates' Forum and a couple of invitees have said they don't think it's worth holding due to there being only one contested race. A couple of Councilors said they don't really see the purpose this year but after discussion it was agreed that if even a single candidate was interested in participating the event should go forward as scheduled.*
- d. **Discussion about Bangor moratorium on forensic psychiatric facilities, potential impact to Hampden, and potential to consider moratorium to study potential impacts and applicable public policy** – *requested by Chairman Sirois – Chairman Sirois summarized his concern based on recent news articles regarding the proposal, and subsequent moratorium, in Bangor. Councilor Marble said he's not sure if we have exposure because his understanding was that a site for the proposed use would need to be owned by the State and that Hampden doesn't have large State-owned parcels. Manager Jennings said staff would keep an eye on this and would keep the Councilors apprised if any such proposal, or other proposed land uses that may cause concern, were timely presented to the Councilors.*

5. Public Comment – *None.*

6. Committee Member Comments – *Councilor Marble suggested that the Council begin its meeting tonight with a moment of silence, prior to the Pledge of Allegiance. The other Councilors agreed.*

7. Adjournment

There being no further business, the meeting was adjourned at 6:59 PM.

Respectfully submitted –
Angus Jennings, Town Manager