

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday, August 20th, 2018

6:00 p.m.

Hampden Town Office

MINUTES

Attending:

Chairman McAvoy

Mayor McPike

Councilor Cormier

Councilor Wilde

Councilor Marble

Councilor Wright

Councilor Ryder

Town Manager Jim Chandler

Town Clerk Paula Scott

Chief Joseph Rogers

DPW Director Sean Currier

Eric Jarvi

Chairman McAvoy called the meeting together at 6:00 p.m.

1. Meeting Minutes

- a. **August 6th, 2018** – *Clerk had previously provided a corrected copy of the minutes. Councilor Wilde made a motion, seconded by Councilor Marble, to approve the minutes as corrected. Unanimous vote, 7-0.*

2. Review & Sign Warrants – *Committee members reviewed and signed the disbursement Warrants.*

3. Unfinished Business

- a. **Council rules review – Item 17.f** – *Continued from August 6th Finance & Administration meeting – Council consensus to move this item to the end of the agenda. Further discussion determined that this be an on-going agenda item. Chairman McAvoy requested it be on the agenda without reference to a particular item.*

4. New Business

- a. **Recommend authorization for the expenditure of \$29,280 from Police Cruiser Reserve account (3-753-00) for the purchase of**

a new cruiser – requested by Joe Rogers, Public Safety Director – Chief Rogers spoke to the request. This was budgeted and put out to bid. Councilor Marble made a motion, seconded by Mayor McPike, to recommend authorization of the expenditure. Unanimous vote in favor, 7-0.

- b. **Discussion on cost estimates for Manning Mill Bridge project – requested by Councilor Ryder** – Manager Chandler spoke to this, including for discussion items c and d. Discussed the Route 1-A shortfall due to increases in the cost estimates provided by MDOT. Reported that BACTS has provided preliminary cost estimates to Old Town for their signal and that is how we based our estimate for replacement of ours. Manager Chandler also spoke about the assessments done on both Manning Mill and Sawyer Rd. bridges and the subsequent engineering report by Woodard and Curran. Councilor Ryder spoke about what may be saved, what is emergent, what might be done at a reduced price with different material. Committee members discussed the cost of all projects combined and having borrowing authorization but not utilizing all available funds if not needed. Councilor Wilde made a motion, seconded by Councilor Wright, to recommend Council approve \$1.4 million for the Rte. 1-A project, the signal and the Manning Mill and Sawyer Rd. bridges. Chairman McAvoy questioned the motion in that the public hearing will be held in Council, already advertised for that cost. The clerk confirmed, stating that had the numbers changed as a result of this discussion, then a new motion would be needed, but that the original referral with that dollar amount attached to it was appropriate for the public hearing. Councilors Wilde and Wright withdrew their motion and second. Discussion on the cost estimates ceased with Committee consensus to continue with the public hearing as advertised.
- c. **Discussion on cost estimates for Sawyer Rd. Bridge project – requested by Councilor Ryder** – Taken up with 4-b.
- d. **Request for estimated yearly payment for total of all projects included in the proposed bond – requested by Councilor Ryder** – Taken up with 4-b.
- e. **Consideration for receiving Snowmobile Club Trail Grant funds on behalf of Goodwill Riders Snowmobile club – referral from Services Committee** – Councilor Marble made a motion,

seconded by Councilor Wilde, to recommend approval for receiving grant funds on behalf of the Goodwill Riders Snowmobile Club for trail maintenance. Unanimous vote, 7-0.

- f. **Review of mil rate calculation form and recommend mil rate for 2018-2019 – requested by Kelly Karter, Tax Assessor –**
Manager Chandler gave a brief overview of the tax calculation sheet provided by the Assessor. He noted for their information that the amount reflected under the TIF financing plan amount was going to change, to increase to approximately \$351,000. This was due to the change in mil rate. There was much discussion on the rate increase, overlay, school funding increase and turf bond, the new valuation from Fiberight, and whether or not we will need a tax anticipation note. Discussion ceased, and Councilor Marble made a motion, seconded by Councilor Ryder to recommend that the mil rate be set as recommended by the Assessor. Councilors McAvoy, Wilde, Marble, Wright, Ryder and Mayor McPike voted in favor. Councilor Cormier voted in opposition. Motion carries, 6-1.

Chairman McAvoy stated that there was an item before the committee that was not on the agenda, which was a request for matching grant reserve funds for the Fire Department. Chairman McAvoy made a motion, seconded by Councilor Ryder to add this to the agenda. Unanimous vote, 7-0. Chief Rogers spoke about the grant, stating that this would be to replace work out equipment that public safety personnel use, they are required to pass fitness tests. It is through FEMA and would provide \$39,135 with the Town only needing to pay \$1,863.00. Councilor Marble made a motion, seconded by Councilor Wright, to recommend Council authorization of the expenditure. Unanimous vote, 7-0.

5. Public Comment - None

6. Committee Member Comments - None

7. Adjournment – With no other business to conduct, the meeting adjourned at 6:55 p.m.

Respectfully Submitted,



Paula A. Scott, CCM
Town Clerk