

Town of Hampden

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday, May 6th, 2019

6:00 P.M.

Hampden Town Office

MINUTES

Attending:

Councilor Wright, Chair

Mayor McPike

Councilor Wilde

Councilor Marble

Councilor Jarvi

Councilor McAvoy

Absent: Councilor Ryder

Town Manager Jim Chandler

Town Clerk Paula Scott

DPW Director Sean Currier

Public Safety Dir., Chris Bailey

GIS/IT Specialist Kyle Severance

Councilor Wright called the meeting to order at 6:00 p.m.

1. Approval of Minutes

- a. **April 16th, 2019** – *Councilor Marble made a motion, seconded by Mayor McPike, to approve the minutes. Unanimous, 7-0.*

2. Review & Sign Warrants – *Committee members reviewed and signed the disbursement warrants.*

3. Unfinished Business

- a. **Council's Budget Meetings final schedule – informational only** – *Manager Chandler reported that the schedule is in the budget binder and will be posted on the website.*

4. New Business

- a. **Recommend authorization for the expenditure of \$10,000 from Equipment Reserve account (3-717-00) for a down payment on the public works 6-yard truck – referral from Infrastructure Committee** – *Councilor Marble made a motion, seconded by Councilor McAvoy, to recommend authorization for the expenditure of \$10,000 from Equipment Reserve for a down payment of the public works 6-yard truck. Unanimous, 7-0.*
- b. **Recommend authorization for bid process waiver and permission to complete the purchase of the public works 6-yard truck on July 1st, 2019 - referral from Infrastructure Committee** – *Councilor Jarvi made a motion to recommend waiving the bid process and authorizing an amount*

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not to exceed \$126,800 to complete the purchase of the 6-yard public works truck. Unanimous, 7-0.

- c. **Recommend authorization for the expenditure of an amount up to \$30,000 from Equipment Reserve account (3-717-00) for the purchase of a public works pick-up truck - referral from Infrastructure Committee** – Director Currier confirmed that this included the plow and lift gate. Councilor Marble made a motion, seconded by Councilor McAvoy, to recommend authorization for the expenditure of an amount up to \$30,000 from Equipment Reserve for the purchase of a public works pick-up truck. Unanimous, 7-0.
- d. **Recommend authorization for the expenditure of an amount up to \$46,000 from Fire Truck Reserve account (3-741-00) for the purchase of a public safety utility truck - referral from Infrastructure Committee** The Committee had questions of the Public Safety Director regarding specifications. Councilor Marble made a motion, **seconded by Councilor McAvoy** to recommend authorization for the expenditure of an amount up to \$46,000 from **Police Cruiser Reserve (3-753-00)** for the purchase of a public safety utility truck. Councilor Jarvi made a motion to table this item. The motion to table did not receive a second. The original motion was brought to vote. Councilor Wright voted in favor of the motion, Councilors McAvoy, Jarvi, Marble and Mayor McPike voted in opposition and Councilor Wilde abstained. Motion fails, 1-5-0. **Corrected 05/20/2019.**
- e. **Discussion and recommendation regarding A/V recording of Council budget meetings for public transparency – requested by Manager Chandler** – Committee consensus is to audio/video the budget meetings.

5. **Manager's Items** - None

6. **Public Comment** - None

7. **Committee Member Comments** – Mayor McPike stated that he is hoping that the DPW truck we purchase is the Western Star with the Fairfield equipment.

8. **Adjournment** – With no further business to conduct, the meeting adjourned at 6:45 p.m.

Respectfully Submitted,



Paula A. Scott, CCM
Town Clerk