

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday February 6th, 2017

MINUTES – DRAFT

Hampden Town Office

Attending:

Councilor Stephen Wilde, Chair

Councilor Mark Cormier

Councilor Dennis Marble

Councilor Terry McAvoy

Mayor David Ryder

Councilor Greg Sirois

Councilor Ivan McPike

Town Manager Angus Jennings

Lt. Jason Lundstrom

Chairman Wilde called the meeting to order at 6:00 p.m.

1. **Meeting Minutes – January 17th, 2017** - *Motion by Councilor McPike seconded by Mayor Ryder to approve the meeting minutes. Motion passed 7-0.*
2. **Review & Sign Warrants** – *Warrants were reviewed and signed.*
3. **Old Business**
4. **New Business**
 - a. **Executive Session – Pursuant to 1 M.R.S.A. §405(6)(A) – Personnel Matters** – *The Committee agreed to postpone this item until the end of the agenda.*
 - b. **Request for authorization for the expenditure of \$1,447.36 out of Matching Grant Reserve funds for the purpose of purchasing rescue equipment – requested by Lt. Jason Lundstrom** – *Motion by Councilor Marble seconded by Councilor McAvoy to recommend Council authorization of \$1,447.36 from the Matching Grants Reserve account. Motion carried 7-0.*
 - c. **Request for authorization for the expenditure of \$195.83 out of Municipal Building Reserve funds for the purpose of paying Penobscot Temperature Controls for boiler repair** – *Motion by Mayor Ryder seconded by Councilor Sirois to recommend Council*

authorization of \$195.83 from the Municipal Building Reserve account. Motion carried 7-0.

- d. **Request for authorization for the expenditure of \$481.00 out of Municipal Building Reserve funds for the purpose of paying PDQ Door for fire bay door repair** – *Motion by Councilor Marble seconded by Councilor Sirois to recommend Council authorization of \$481.00 from the Municipal Building Reserve account. Motion carried 7-0.*
- e. **Discussion on the process for municipal officers to consider poverty or hardship tax abatement requests pursuant to Title 36, §841** – *Manager Jennings said that materials were included in tonight's packet to review with the Committee the procedure to consider such abatement requests in anticipation that such a request would be placed on a future agenda for Council action.*
- f. **Request for authorization for the expenditure of \$4,870.00 out of the Environmental Trust – Principal funds for the purpose of reimbursing Host Community Benefit account for December 2016 expenditure in that amount for Drumlin, LLC landfill post closure monitoring – referral from the Environmental Trust Committee** – *Councilor McPike, a member of the Environmental Trust Committee, summarized the Committee's referral and action. Motion by Councilor McPike seconded by Councilor Marble to recommend Council authorization of \$4,870.00 from the Environmental Trust – Principal funds for the purpose of reimbursing the Host Community Benefit account for a December 2016 expenditure in that amount for Drumlin, LLC landfill post closure monitoring. Motion carried 7-0.*
- g. **Discussion and nomination of the recipient of the 2017 Hampden Spirit of America Foundation Tribute for outstanding community service** – *Manager Jennings summarized the program materials and the request to nominate a recipient of the 2017 Hampden Spirit of America Foundation Tribute for outstanding community service. The Committee members agreed they would consider whether they may wish to make a nomination, and that this would be continued to a future meeting.*
- h. **Request from MRC Board for Town contribution toward costs of water line extension on Coldbrook Rd** – *The Committee discussed the request that the Town contribute \$167,000 or more toward the cost of infrastructure associated with the MRC/Fiberight project. The item will be taken up again at a future meeting once there is a response from MRC to the Town Manager's February 8 letter setting*

out the Planning & Development Committee's expectations in order to consider such a request.

5. Public Comment – None.

6. Committee Member Comments – None.

4. b. Executive Session – Pursuant to 1 M.R.S.A. §405(6)(A) – Personnel Matters – *There was a motion by Councilor Marble seconded by Councilor McPike to go into Executive Session to discuss personnel matters pursuant to 1 M.R.S.A. §405(6)(A). Chairman Wilde called for a voice vote. Councilor McAvoy – aye; Councilor Cormier – aye; Councilor Marble – aye; Chairman Wilde – aye; Councilor McPike – aye; Councilor Sirois – aye; Mayor Ryder – aye. The Committee convened in Executive Session. The Committee returned to open session for the purpose of adjourning the Committee meeting at 6:58 PM.*

5. Adjournment

There being no further business, the meeting was adjourned at 6:58 p.m.

Respectfully submitted –
Angus Jennings, Town Manager