

## FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday July 17th, 2017

6:00 p.m.

Hampden Town Office

### 1. Meeting Minutes

a. June 19<sup>th</sup>, 2017

### 2. Review & Sign Warrants

### 3. Old Business

### 4. New Business

- a. Request for authorization for the expenditure of \$2,940 from Reserve Account (3-719-00) for the purpose of the restoration of vital records pursuant to Title 5 § 95-B –*requested by Paula Scott, Town Clerk*
- b. Request for authorization for the expenditure of \$12,700 from the Marina Reserve Account (3-773-00) for the purpose of providing the required local match for the Submerged Lands Grant award – *referral from Services Committee*
- c. Request for authorization for abatement of ambulance bills generated in 2014 and 2015 that remain delinquent beyond the two year collection threshold – *requested by Rosemary Bezanson, Administrative Assistant*
- d. Request for authorization for the establishment of a Tax Club for 2018 taxes pursuant to Title 36 § 505-506 – *requested by Tax Collector Barbara Geaghan*
- e. Review and discussion regarding the Town Council Compensation Ordinance – *requested by Councilor Wilde*
- f. Department of Education's statement about the 2017-2018 budget and its effect on ED279s
- g. Department of Education notice and calculation for funding public education for RSU 22

5. Public Comment
6. Committee Member Comments
7. Adjournment

**FINANCE & ADMINISTRATION COMMITTEE MEETING**

Monday June 19th, 2017

**MINUTES – DRAFT**

Hampden Town Office

*Attending:*

*Councilor Stephen Wilde, Chair*

*Mayor David Ryder*

*Councilor Dennis Marble*

*Councilor Terry McAvoy*

*Councilor Mark Cormier*

*Councilor Ivan McPike*

*Councilor Greg Sirois*

*Town Manager Angus Jennings*

*DPW Director Sean Currier*

*Pool Director Darcey Peakall*

*Code Enf. Officer Myles Block*

*Chairman Wilde called the meeting to order at 6:00 p.m.*

**1. Meeting Minutes**

- a. **May 15<sup>th</sup>, 2017** – *Motion by Councilor Marble seconded by Councilor McAvoy to approve the minutes. Motion passed unanimously.*
- b. **June 7<sup>th</sup>, 2017** – *Motion by Councilor Marble seconded by Councilor McAvoy to approve the minutes. Motion passed unanimously.*

**2. Review & Sign Warrants** – *Warrants were reviewed and signed.*

**3. Old Business** – *None.*

**4. New Business**

- a. **Request for authorization for the expenditure of \$933.33 from Matching Grant Reserve Account (3-780-00) for the Town's share of a MMA Safety Enhancement Grant for two portable LED scene lights** – *requested by Public Safety Director Joe Rogers – Chairman Wilde noted that the amount requested was incorrect since the grant will cover 2/3 of the cost leaving 1/3 as the local match, which is \$833.33. Manager Jennings confirmed this. Motion by Councilor McPike seconded by Councilor Sirois to recommend Council authorization of \$833.33 from Matching Grant Reserve. Motion passed 6-0.*
- b. **Request for Town Council authorization of payment from Environment Trust Principal and Income for eligible expenses**

**pursuant to the Trust Indenture – *referral from Environmental Trust Committee***

- i. Reimbursement from Environmental Trust, Principal to Host Community Benefit account for payments to Drumlin Environmental, LLC totaling \$108,907.21 from July 2008 through May 2016**
- ii. Reimbursement from Environmental Trust, Income to General Fund for Stormwater Management and Rain Garden costs totaling \$160,397.08 from July 2009 to September 2016**
- iii. Reimbursement from Environmental Trust, Income to General Fund for Stormwater Management and Rain Garden costs totaling \$20,385.00 from July 2009 to September 2016**
- iv. Reimbursement from Environmental Trust, Income to General Fund for Stormwater Management costs totaling \$70,821.55 from July 2016 to May 2017**
- v. Reimbursement from Environmental Trust, Income to General Fund for Stormwater Management totaling \$49,307.48 from May to June 2017**

*Manager Jennings summarized the work leading to these recommendations. There was a motion by Councilor McPike seconded by Councilor Sirois to recommend Council approval of the payment of \$108,907.21 from the Environmental Trust Principal account to the Town of Hampden for eligible expenses incurred from July 2008 through May 2016. Motion passed 7-0.*

*There was a motion by Chairman Wilde seconded by Councilor Marble to recommend Council approval of the payment of \$300,911.11 from the Environmental Trust Income account to the Town of Hampden for eligible expenses incurred from July 2009 through June 2016. Motion passed 7-0.*

- c. Contract awards for the 2017 Paving program RFP – recommended by DPW Director Sean Currier – Following the recommendation of the DPW Director, there was a motion by Mayor Ryder seconded by Councilor Sirois to award the base paving contract to Wellman Paving. Motion passed 7-0. There was a motion by Councilor McPike seconded by Councilor Marble to award the Hopkins Road paving contract to B&B Paving in the amount of \$48,634.60. Motion passed 7-0.**
- d. Contract award for the 2017 Pond Road Chip Seal RFP – recommended by DPW Director Sean Currier – There was a motion by Councilor McPike seconded by Councilor Sirois to award the Pond Road chip sealing contract to All States Asphalt in the amount of \$22,230. Motion passed 7-0. In response to a question from**

*Councilor Marble, Director Currier summarized the particular paving technique to be used in this location.*

- e. **Contract award for the 2017 Public Works Metal Roof Rehabilitation RFP and authorization for the expenditure of \$41,350 from the SW/Garage Reserve Account (03-777-00) – recommended by DPW Director Sean Currier – There was a motion by Councilor Sirois seconded by Councilor McPike to award the roofing contract to Gates Construction. Director Currier explained that project costs were about 10% higher than projected due to the Fire Code requirement for the inclusion of spray foam insulation. Councilor Marble asked if any other bids were received and Director Currier said they had advertised the job in the BDN and various construction sites but that only one bid was received. Motion passed 7-0.**
  
- f. **Contract award for the 2017 Lura Hoit Memorial Pool Interior Painting RFP and authorization for the expenditure of \$10,000 from the Pool Reserve Account (03-771-00) – recommended by Pool Director, Darcey Peakall – There was a motion by Councilor Sirois seconded by Councilor McPike to award the pool painting contract to R&M Painting and to recommend Council authorization of \$10,000 from the Pool Reserve for that purpose. Motion passed 7-0.**
  
- g. **Discussion regarding the effect of voter disapproval of the proposed FY18 RSU-22 Budget including anticipated process and timeline for another School Budget Meeting and Referendum – There was discussion about upcoming opportunities to discuss the school budget. Councilor Sirois said the Town should have a presence at the meetings. Councilor Marble said the Council's decision on the earlier budget contributed to high voter turnout. He said we should restate our goal to protect taxpayers' interests. Councilor McAvoy said the prior Council position was communicated to voters by a mailer and he said we should do so again, and Councilor Sirois agreed. Mayor Ryder also agreed, saying the next one should have very little text. Councilor Sirois said that, especially with summer vacation schedules, the mailer must be clear and concise. Councilor Wilde said it should show longer-term cost trend. Manager Jennings presented the recent Lewiston school budget ballot which included a non-binding Question 2 allowing voters to communicate whether they felt the school budget was too high, too low or just right. The Committee agreed this would be good to include on RSU-22 ballots. The Town Clerk summarized applicable procedural and timeline requirements. Manager Jennings noted that the mailer would have to be turned around quickly after he returns from vacation on July 17.**

- h. Review of the proposed FY18 Town and Sewer Budgets –**  
*Manager Jennings summarized his memo in the meeting packet regarding the need to add \$70,919 to the FY18 budget in order to make payments on three vehicles that were already purchased (or in one case leased). He said these amounts were included in the materials discussed at the Capital / Reserve budget meeting and had been intended to be inserted into the budget following that meeting. This amount represents obligated payments for DPW vehicles in FY18.*

*Councilor Marble made a motion, seconded by Councilor Sirois, to increase the budgeted staff COLA to 2% for FY18 to recognize the good work of town staff. Mayor Ryder asked Manager Jennings if the current proposed budget included a 1% COLA and Manager Jennings confirmed that it did. Mayor Ryder said he's more in favor of merit increases than across-the-board COLA. He said he is happy to leave it at 1%. Councilor Sirois said that 2.5-3% COLA is typical in the private sector, and said that the proposed 2% is not extreme. The motion failed 2-5 with Councilors Marble and Sirois in support.*

*There was a motion by Councilor McAvoy seconded by Councilor Marble to increase the FY18 draw from Fund Balance to \$300,000 (from the \$200,000 in the current draft budget). The motion passed 6-1 with Councilor Cormier opposed.*

*There was a motion by Councilor Sirois seconded by Councilor Marble to add the Town Engineer position that had been removed from the Town Council proposed budget. The motion failed 3-4 with Chairman Wilde, Mayor Ryder, Councilor McAvoy and Councilor Cormier opposed.*

- 5. Public Comment – None.**
- 6. Committee Member Comments – None.**
- 7. Adjournment**

*There being no further business, the meeting was adjourned at 7:00 p.m.*

Respectfully submitted –  
Angus Jennings, Town Manager



**Memorandum**

TO: Town Council  
FROM: Paula Scott, Town Clerk  
DATE: July 11, 2017  
RE: Reserve funds request for vital records restoration

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I would like to request authorization for the expenditure of \$2,940.00 from reserve account 3-719-00 as approved in the FY18 budget for the restoration of the following vital records:

Marriage Intentions	1867-1891
Marriages	1892-1910
Deaths	1868-1891

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
Email:  
townmanager@hampdenmaine.gov

TO: Services Committee and Town Council  
FROM: Angus Jennings, Town Manager  
DATE: June 29, 2017  
RE: Request for authorization of Marina Reserve funds

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As was previously announced, the Town was awarded a Submerged Lands Grant from the Maine Department of Agriculture, Conservation & Forestry to support replacement of the Town-owned floating dock at the Town Marina.

The State award paperwork and agreement are enclosed, along with the successful grant application.

Prior to executing the agreement, I am seeking Council authorization of \$12,700.00 from the Marina Reserve fund in order to provide the required local match.

The Town Planner will represent this request at the July 10 meeting of the Services Committee and, upon the Committee's referral, this would be included on the meeting agendas for the July 17 Finance and Council meetings.

Upon Council authorization of funds I will execute the paperwork and we will move forward with the work. The State Program Administrator John Noll is aware that this is how we are proceeding and is agreeable to this timeline.

cc: Karen Cullen, AICP, Town Planner  
Sean Currier, DPW Director  
Peter Neal, Harbormaster

7/10/17  
Services  
Committee  
approved the  
referral to  
Finance Committee

**Current Account Status**

**G 3-773-00 RESERVE ACCT / MARINA**

-13,947.49 = Beg Bal  
0.00 = Adjust

0.00 = YTD Net  
0.00 = YTD Enc

-13,947.49 = Balance

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
<b>Totals-</b>							<b>0.00</b>	<b>0.00</b>

**Monthly Summary**

Month	--Regular Entries--		--Balance Entries--	
	Debits	Credits	Debits	Credits
<b>Totals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-4500  
Fax: (207) 862-5067  
email: adminasst@hampdenmaine.gov

Town of Hampden  
RECEIVED

JUN 27 2017

Office of the  
Town Manager

TO: Angus Jennings, Town Manager  
FROM: Rosemary Bezanson, Administrative Assistant  
DATE: June 22, 2017  
RE: Ambulance Bill Abatements – 2014-2015

The purpose of this memo is to request that the following amounts be abated for ambulance bills generated in 2014 and 2015. They have been billed on our behalf by the City of Bangor on four occasions and have not been paid. The majority of the amounts outstanding are from those who did not have insurance or had insurance that did not cover ambulance costs. Some of the amounts are balances left after insurance paid a portion of the bill. Since it is not the policy of the Town to pursue collection activity on these accounts, to maintain a receivable list that is accurate, it is necessary periodically to abate those amounts that are delinquent beyond two years.

2014 - \$35,552.38 – This represents 10% of the amount billed for 2014. The billed amount was \$351,707.60. Adjustment amounts for insurance amounted to \$130,373.24 and the total amount paid was \$185,781.98. Bills with no payments at all for the year amounted to \$32,042.88, unpaid copay amounts on insurance paid claims was \$3,509.50.

2015 - \$36,560.15 – this represents 9% of the amount billed for 2015. The billed amount was \$391,730.80. Adjustment amounts for insurance amounted to \$151,897.19 and the total amount paid was \$202,513.26. Bills with no payments at all for the year amounted to \$31,308.20, unpaid copay amounts on insured paid claims was \$5,251.95.

The total for the two years to be abated is \$72,112.53. Backup lists for these amounts cannot be publicly provided with this memo due to privacy laws.

Thank you,

Rosemary Bezanson

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-4500  
Fax: (207) 862-5067  
email: adminasst@hampdenmaine.gov

Town of Hampden  
RECEIVED

JUN 23 2017

Office of the  
Town Manager

To: Angus Jennings, Town Manager  
From: Rosemary Bezanson, Administrative Assistant  
Re: Ambulance billing – year 2015 abatement request  
Date: June 20, 2017

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Here is a breakdown of the ambulance payments for the calendar year 2015.

Total amount billed for 2015 ambulance	\$391,730.80	
Amount collected for 2015 (to date)	\$202,513.26	52%
Amount adjusted (medicare/insurance)	\$151,897.19	39%
Uncollected amount - to date	\$ 36,560.15	09%
Medicare take back (still pending)	\$ 760.19	
Non-payment – copays	\$ 5,251.95	15%
Non-payments – no insurance	\$ 31,308.20	85%

The total uncollected amount that the Council would be asked to abate is \$36,560.15, for calendar year 2015. This represents 9% of the total billed.

Cc: Chief Rogers, Director of Public Safety

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-4500  
Fax: (207) 862-5067  
email: adminasst@hampdenmaine.gov

Town of Hampden  
RECEIVED

JUN 23 2017

Office of the  
Town Manager

To: Angus Jennings, Town Manager  
From: Rosemary Bezanson, Administrative Assistant  
Re: Ambulance billing – year 2014 abatement request  
Date: June 20, 2017

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Here is a breakdown of the ambulance payments for the calendar year 2014.

Total amount billed for 2014 ambulance	\$351,707.60	
Amount collected for 2014 (to date)	\$185,781.98	53%
Amount adjusted (medicare/insurance)	\$130,373.24	37%
Uncollected amount - to date	\$ 35,552.38	10%
<i>Non-payment – copays</i>	\$ 3,509.50	10%
<i>Non-payments – no insurance</i>	\$ 32,042.88	90%

The total uncollected amount that the Council would be asked to abate is \$35,552.38 for calendar year 2014. This represents 10% of the total billed.

Cc: Chief Rogers, Director of Public Safety

# Memo

**To:** Town of Hampden Finance Committee  
**From:** Barbara A. Geaghan, Tax Collector  
**cc:** Angus Jennings, Town Manager  
**Date:** July 3, 2017  
**Re:** 2018 Tax Club

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I am requesting the authorization of a tax club for 2018. It is my understanding that the Town has offered a Tax club for many years. Authorization is needed annually.

During the 2016/2017 Tax Year, there were approximately 50 citizens enrolled in the program.

Thank you for your consideration.

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
email:  
taxcollector@hampdenmaine.gov

**TOWN OF HAMPDEN  
TAX CLUB ENROLLMENT AGREEMENT**

I, \_\_\_\_\_, as the owner and person responsible for the payment of annual property tax on my primary and legal residence located at \_\_\_\_\_, and identified on the Town of Hampden Tax Maps as Map \_\_\_\_\_, Lot \_\_\_\_\_, in the Town of Hampden, and State of Maine, do hereby enroll in the 2018 Tax Club as established by the Council for the Town of Hampden at their July 17, 2017 meeting, and agree to the stated terms contained herein:

1. Membership is limited to the taxpayer's primary residence; defined as the physical address where you live and claim residence.
2. The taxpayer's account must be current, i.e. no balances of prior year taxes.
3. Tax Club enrollment period begins no earlier than August 1, 2017, and no later than September 1, 2017.
4. The first payment is due September 15, 2017.
5. Tax Club payments are due on the 15<sup>th</sup> of each month.
6. The last payment and any remaining balance must be paid no later than June 15, 2018.
7. Payments may be made in person or by mail. A 5 day grace period will be allowed for receipt of timely payments.
8. Late payments will cancel enrollment in the Tax Club, thus applying interest to the unpaid balance, and may prohibit enrollment in future tax clubs.
9. Monthly payments will be calculated by the Tax Collector's office and the payment coupon books will be printed.

If you do not understand, or cannot read any part of this agreement, please ask for assistance.

Taxpayer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tax Collector's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Return this document no later than September 1, 2017 to:  
Barbara Geaghan, Tax Collector, Town of Hampden, 106 Western Ave., Hampden, ME. 04444



Paula Scott <clerk@hampdenmaine.gov>

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## Re: Hampden - Legal Information Request - Tax Club

3 messages

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Angus Jennings <townmanager@hampdenmaine.gov>  
To: Barbara Geaghan <taxcollector@hampdenmaine.gov>  
Cc: Paula Scott <clerk@hampdenmaine.gov>

Tue, May 16, 2017 at 11:11 AM

This is great info. What time of year do you think makes the most sense for this to be an annual action by the Council? I'm thinking either the date of the budget vote (second mtg of June); the first mtg of July; or the date of the tax commitment (in August). Whenever we do it this season I'd like to repeat in future years. Thanks

On Tue, May 16, 2017 at 7:39 AM, Barbara Geaghan <taxcollector@hampdenmaine.gov> wrote:  
This information came in yesterday.  
My original email to them was sent April 27th.

Barbara A. Geaghan  
Town of Hampden  
Tax Collector  
Motor Vehicle Agent  
General Assistance Director

----- Forwarded message -----

From: **Legal Services Department** <legal@memun.org>  
Date: Mon, May 15, 2017 at 2:10 AM  
Subject: RE: Hampden - Legal Information Request - Tax Club  
To: "taxcollector@hampdenmaine.gov" <taxcollector@hampdenmaine.gov>

Dear Barbara,

I hope all is well with you and that you are enjoying your new job. I apologize for the delay in responding to your email below and appreciate your patience.

Attached you will find several documents related to a tax club program in Rockport and a *Maine Townsman* Legal Note discussing the issue of tax clubs. The following links will provide you with access to tax club documents related to programs in Madison, Houlton, and Lincoln:

<http://www.madisonmaine.com/index.php/live/government/tax-collector/82-tax-collection-information> ; <http://www.houlton-maine.com/about-houlton/join-the-tax-club/> ; <http://lincolmaine.org/municipal-code/> (see section 1105).

I believe that all of the MMA attorneys agree that a Council vote would be needed annually to authorize the collector to offer tax club agreements to taxpayers, establish the due dates and interest rates that will apply in a given tax club year, and authorize the collector to accept payments before taxes are committed. The annual Council vote is necessary in order to comply with 36 MRSA sections 505 and 506. We take this position because a municipality generally has no home rule authority in the area of property taxation and

tax collection. **The vote should take the form of a Council order.** I'm sure there is a template that the Council has used in the past for the preamble language of a Council order. The body of the order would be wording that is similar to the text of the Rockport town meeting warrant article and the document entitled "Town of Rockport Tax Club Program," which is similar to the language in the club material used in the other towns. In Lincoln, they have adopted the basic framework for a tax club program by ordinance, which is included in the Lincoln Code. That ordinance expressly requires an annual vote of the Council to provide authority for the tax collector each year, so I'm not really sure what is gained by having the ordinance. The town of Houlton has a council/manager form of government like Lincoln and Hampden; Rockport and Madison are selectperson/town meeting/town manager communities. I wasn't able to access the Houlton code online, so don't know if they have an ordinance similar to Lincoln's or just take a Council vote annually without an ordinance. You may want to call the tax collectors in those communities to learn more about their programs and gain practical insights into the administration of their clubs.

The payment schedule for a tax club is up to the town to fashion. The payment plan may have 12 payments, but it also would be legal to have fewer payments. You could set it up with the number of payments that best coordinate with the date on which the annual budget is approved and the date on which the tax lien process will need to start for that tax year. Since a lien process must be started between 9 and 12 months from the commitment date of the tax, it is advisable to have the due date for the last payment under the tax club fall sometime before the tax collector needs to send a 30 day notice. That may reduce the number of payments included in the tax club. Ultimately, even if a tax club only offered 7 or 8 payments, it still would make the payment of property taxes easier to budget and more manageable for a taxpayer than a single, lump sum payment or a semi-annual or quarterly billing plan.

I hope this helps. Feel free to follow up with me if you have additional questions about this.

Take care,

Becky

Rebecca Warren Seel , Senior Staff Attorney

Legal Services Department

Maine Municipal Association

60 Community Drive, Augusta, ME 04330

1-800-452-8786 (in state)

207-623-8428

FAX 207-624-0187

legal@memun.org

This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may

## TAX CLUBS

(from *Maine Townsman*, "Legal Notes," February 2003)

### TAX CLUBS

*Question:* We're thinking about starting a tax club. Any suggestions?

*Answer:* Yes. A monthly installment plan or "tax club" can be a very effective way for taxpayers to budget their property tax payments and avoid incurring interest charges. It can also help level out municipal cash flow.

The club should be established by vote of the municipal legislative body (town meeting or town or city council) authorizing the tax collector to enter into a standard form agreement with taxpayers who wish to participate. The agreement should provide for equal monthly installments based on the actual or estimated annual assessment. If payments are made on time, no interest is charged. If any payment is late, the agreement is automatically terminated, and the participant is then subject to the same due date(s) and interest penalties as non-participating taxpayers.

Interested taxpayers should be required to join annually by a specified date. Participation also should be limited to taxpayers who are current on their tax obligations. Some municipalities also restrict participation to residential taxpayers. A coupon booklet for each participant is also advisable.

For more information, including sample tax club agreements and related materials, contact MMA's Legal Services. *(By R.P.F.)*



## TOWN OF ROCKPORT TAX CLUB PROGRAM

- Membership is available to any individual or business that has a tax obligation on real estate property with the Town of Rockport;
- The taxpayer's account(s) must be current, i.e., no balances due on prior year taxes. Tax Club enrollment period begins no earlier than May 1<sup>st</sup> of each year and no later than July 5<sup>th</sup> of each year.
- Tax Club payments begin in July and end in June. The first payment is due July 1<sup>st</sup>.
- Tax Club payments are due on the 1<sup>st</sup> of each month.
- The last payment and any remaining balance must be paid no later than June 5<sup>th</sup>.
- Payments may be made in person or by mail. A 5-day grace period will be allowed for receipt of timely payment.
- Monthly payments are calculated on the previous year's tax bill(s), divided by 12 equal monthly installments. Once the new tax rate has been established for the year (usually in August or September), the increase/decrease shall be calculated and apportioned over the remaining tax club payments.
- Tax payment coupon books shall be issued on each account enrolled in the Tax Club;
- Late payments will cancel enrollment in the Tax Club on all accounts owned by the individual and/or business, thus applying interest to the unpaid balance(s), and may prohibit enrollment in future Tax Clubs.

*Please see the Town Clerk's Office for more information or call 236-9648.*

**TOWN OF ROCKPORT  
TAX CLUB ENROLLMENT AGREEMENT**

I, \_\_\_\_\_, as the owner and person responsible for the payment of annual real estate property tax on property located at \_\_\_\_\_  
\_\_\_\_\_ in the Town of Rockport, and State of Maine, do hereby enroll in the Tax Club as established by the Inhabitants of the Town of Rockport at their Annual Town Meeting, and agree to the stated terms contained herein:

1. Membership is available to any individual or business that has a tax obligation on real estate property with the Town of Rockport;
2. The taxpayer's account(s) must be current, i.e., no balances due on prior year taxes. Tax Club enrollment period begins no earlier than May 1<sup>st</sup> of each year and no later than July 5<sup>th</sup> of each year.
3. Tax Club payments begin in July and end in June. The first payment is due July 1<sup>st</sup>.
4. Tax Club payments are due on the 1<sup>st</sup> of each month.
5. The last payment and any remaining balance must be paid no later than June 5<sup>th</sup>.
6. Payments may be made in person or by mail. A 5-day grace period will be allowed for receipt of timely payment.
7. Monthly payments are calculated on the previous year's tax bill(s), divided by 12 equal monthly installments. Once the new tax rate has been established for the year (usually in August or September), the increase/decrease shall be calculated and apportioned over the remaining tax club payments.
8. Tax payment coupon books shall be issued on each account enrolled in the Tax Club;
9. **Late payments will cancel enrollment in the Tax Club on all accounts owned by the individual and/or business, thus applying interest to the unpaid balance(s), and may prohibit enrollment in future Tax Clubs.**

**ACKNOWLEDGEMENT**

I have read the above terms and I make a declaration that I understand them. I have signed this document as a true and correct statement of my own free will and I am not under any duress or coercion.

\_\_\_\_\_  
Taxpayer's Signature

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

Return this document no later than July 5 to:  
Tax Collector - Town of Rockport, P. O. Box 10, Rockport, ME 04856

**2010 Annual Town Meeting Warrant - continued**

**Article 31.** To see if the Town will authorize the Select Board to enter into boundary line agreements with abutting property owners to establish the boundary line of any property of the Town, including the boundary lines of the rights-of-way of roads?

Select Board Votes: 5 For, 0 Against, 0 Abstain

**RECOMMEND**

**Article 32.** To see if the town will vote to authorize the tax collector to enter into a standard agreement with taxpayers establishing a "tax club" payment plan for commercial and/or residential real estate property taxes, whereby:

- (1) The taxpayer agrees to pay specified monthly payments to the town based on his/her estimated and actual tax obligation for current year real estate property taxes;
- (2) The town agrees not to charge interest on timely payments made pursuant to the tax club agreement;
- (3) The town authorizes the collector to accept tax club payments for current year taxes which may be due prior to the commitment of those taxes;
- (4) The agreement is automatically terminated if a scheduled payment is late, and the taxpayer then becomes subject to the same due date(s) and interest date(s) and rate as other taxpayers who are not participating in a tax club;
- (5) Only taxpayers who do not have outstanding tax obligations for prior tax years are eligible to participate in the tax club program; and
- 6) Taxpayers wishing to participate in a tax club for a particular property tax year shall enter an agreement with the town by a publicly-advertised deadline determined by the tax collector.

Select Board Votes: 5 For, 0 Against, 0 Abstain

**RECOMMEND**

**Article 33.** Shall the Town of Rockport vote to approve a Community Development Block Grant application in the amount of \$200,000 on behalf of Yachting Solutions LLC and Atlantis Maritime LLC and to submit same to the Department of Economic and Community Development and if said program is approved, to authorize the municipal officers to accept said grant funds, to make such assurances, assume such responsibilities, and exercise such authority as are necessary and reasonable to implement such programs. Furthermore, the Town Rockport is cognizant of the requirement that should the intended National Objective of the CDBG program not be met all CDBG funds must be repaid to the State of Maine CDBG program.

Select Board Votes: 5 For, 0 Against, 0 Abstain

**RECOMMEND**

Date: April 20, 2010

s/Robert Duke, Chair  
s/William Chapman, Vice-Chair  
s/Dale Landrith  
s/Thomas Farley  
s/Alexandra Wolf Fogel  
ROCKPORT SELECT BOARD

[Back to Web Site](#)

## Rockport, Maine

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### Tax Club

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This is your Receipt for

\_\_\_\_\_  
(Month)

Amount per Month

\$ \_\_\_\_\_

Name: \_\_\_\_\_

Real Estate Property Location:

\_\_\_\_\_

Amount per Month: \$ \_\_\_\_\_

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Town of Rockport, 101 Main Street, PO Box 10, Rockport, Maine 04856 (207)236-9848 and (207)230-0112 - Fax

## TOWN COUNCIL COMPENSATION ORDINANCE

The Town of Hampden hereby ordains that the following ordinance be enacted.

Section 1. Pursuant to Sec. 203 of the Town Charter, the Hampden Town Council hereby determines that the annual salary of the chairman and councilors shall be as follows:

Chairman	\$35.00/meeting
Other Councilors	\$30.00/meeting

Section 2. For the purposes of this Ordinance, a meeting shall include all regular or special meetings of the Town Council, as well as the meetings of its committees. In order to be eligible for compensation for a meeting, the chairman or councilor must have been present at the meeting.

Section 3. Pursuant to Sec. 203 of the Town Charter, the foregoing increase in salary shall become effective as of the first regularly scheduled meeting in January 2006, said meeting being the commencement of the terms of councilors elected at the next regular election scheduled for November 8, 2005.



# DOE PRIORITY NOTICE

Finance 4-9

July 12, 2017

## **2017-18 Enacted ED279 subsidy printouts now available**

FY 2017-2018 ED279 subsidy printouts, based on Public Law 2017 Ch. 284 are now available on the Department's website:  
<http://www.maine.gov/education/data/eps/epsmenu.htm>

The 279 printouts reflect statutory changes to the funding formula as enacted by this legislation. (REMINDER: there will be a scheduled outage of the NEO system, where the 279s are available, from 7/13 – 7/17.)

A comparison of the State Contribution from the Not Yet Enacted Governor's Recommended Funding Level to the Enacted Funding Level, is available at the following link: <http://www.maine.gov/education/data/eps/fy18/index.html>

As a reminder, Chapter 284, Part JJJJJJJ of the enacted budget bill contains language regarding required local action on the use of any increase in State subsidy. Please review this statutory language below and consult your school unit's legal counsel should you need additional guidance. Please note that this section applies for both fiscal years 2017-18 and 2018-19.

Should you have questions regarding the subsidy printout, please contact the School Finance Team: [tyler.backus@maine.gov](mailto:tyler.backus@maine.gov); [paula.b.gravelle@maine.gov](mailto:paula.b.gravelle@maine.gov); [ida.batista@maine.gov](mailto:ida.batista@maine.gov)

## **Public Law 2017 Ch. 284 PART JJJJJJJ**

**Sec. JJJJJJJ-4. 20-A MRSA §15690-A is enacted to read:**

**§15690-A. Local action on increase in state share percentage**  
Notwithstanding section 1485, subsection 5, this section applies to school budgets adopted for fiscal years 2017-18 and 2018-19.

**1. Required reduction in local contribution.** If the budget of a school administrative unit is based on assumptions that include an increase in state share, pursuant to section 15690, subsection 1, paragraph C, over the amount used in the most recent approved budget as the result of an increase in the state share of the school administrative unit's total cost of funding public education from kindergarten to grade 12 under this chapter, the increase in state share must be used as follows.

A. Fifty percent of the increase in state share pursuant to section 15690, subsection 1, paragraph C that is attributable to the increase in the state share over the state share amount used in the most recent approved budget must be used to lower the school administrative unit's local contribution to the total cost of funding public education from kindergarten to grade 12.

B. The remaining 50% may be used only to increase expenditures for school purposes in cost center categories approved by the local school board, increase the allocation of finances for a reserve fund or provide an additional amount to lower the required local contribution to the total cost of education.

**2. Warrant.** If the budget of the school administrative unit is based on assumptions that include an increase in state share, pursuant to section 15690, subsection 1, paragraph C, over the amount used in the most recent approved budget as the result of an increase in the state share of the school administrative unit's total cost of funding public education from kindergarten to grade 12 under this chapter, an article in substantially the form in paragraph A must be used to authorize the use of the increase in state share for the expenditures specified in subsection 1, paragraph B after the requirements of subsection 1, paragraph A are met.

A. "Article.....: To see what sums will be appropriated for the following purposes from the amount of the anticipated increase in state share of the school administrative unit's total cost of funding public education from kindergarten to grade 12 over the amount used in the most recent approved budget as the result of an increase in the state share of the school administrative unit's total cost of funding public education from kindergarten to grade 12 under this chapter:

(1) (Amount appropriated) To increase expenditures for school purposes in cost center categories approved by the board (list of amounts by category should be provided);

(2) (Amount appropriated) To increase the allocation of finances in a

reserve fund for the purpose of (name of reserve fund); and

(3) (Amount appropriated) To provide a decrease in the local contribution, as defined in the Maine Revised Statutes, Title 20-A, section 15690, subsection 1, paragraph A or B, section 15690, subsection 2 or section 15690, subsection 3 for local property taxpayers for funding public education."

B. If as a result of a vote on the article specified in paragraph A, subparagraph (3) a school administrative unit does not raise 100% of the required local contribution pursuant to section 15690, subsection 1, the school administrative unit may petition the commissioner to waive the required proration of the state share pursuant to section 15690, subsection 1, paragraph C.

C. If the article is approved by the voters at the budget meeting, the board of the school administrative unit may increase expenditures for the purposes approved in the article without holding a special budget meeting and budget validation referendum.

**Sec. JJJJJJJ-5. Permitted use of additional funding for 2017-18 school budget.**

Notwithstanding the Maine Revised Statutes, Title 20-A, section 15690-A, for school budgets for the 2017-18 fiscal year only, articles approved by the voters that earmarked additional state funding contributions for increased expenditures for school purposes in fiscal year 2017-18 are permitted as approved.



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7/13/2017

Town of Hampden Mail - FW: PRIORITY NOTICE: 2017-18 Enacted ED279 subsidy printouts now available

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STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 3217

RSU 22

2017 - 2018

Section : 1

Section 1: Computation of EPS Rates

A) Attending Counts:		PreK-5	6-8		PreK-8	9-12	Total															
1) Attending Pupils (April 2016)		1,093.0 +	552.0	=	1,645.0 +	712.0	=	2,357.0														
2) Attending Pupils (October 2016)		1,099.0 +	554.0	=	1,653.0 +	734.0	=	2,387.0														
3) Average Pupils Calendar Year Average		1,096.0 +	553.0		1,649.0 +	723.0		2,372.0	70 %	30 %	100 %											
B) Staff Positions		PreK-5 EPS FTE	Student to Staff	+	6-8 EPS FTE	Student to Staff	+	9-12 EPS FTE	Student to Staff	=	EPS FTE Total	+	Actual FTE Total	=	% Of EPS	x	SAU Data in EPS Matrix	=	Adjusted EPS Salary	=	Elementary Salary	Secondary Salary
1) Teachers		64.5	(17:1) +		32.5	(17:1) +		45.2	(16:1) =		142.2 +		145.0 =		0.98	x	7,571,342 =		7,419,915 =		5,156,841	2,263,074
2) Guidance		3.1	(350:1) +		1.6	(350:1) +		2.9	(250:1) =		7.6 +		8.0 =		0.95	x	411,388 =		390,819 =		271,619	119,200
3) Librarians		1.4	(800:1) +		0.7	(800:1) +		0.9	(800:1) =		3.0 +		2.0 =		1.50	x	107,530 =		161,295 =		112,100	49,195
4) Health		1.4	(800:1) +		0.7	(800:1) +		0.9	(800:1) =		3.0 +		4.4 =		0.68	x	248,132 =		168,730 =		117,267	51,463
5) Education Techs		9.6	(114:1) +		1.8	(312:1) +		2.3	(316:1) =		13.7 +		9.0 =		1.52	x	190,119 =		288,981 =		200,842	88,139
6) Library Techs		2.2	(500:1) +		1.1	(500:1) +		1.4	(500:1) =		4.7 +		3.0 =		1.57	x	66,165 =		103,879 =		72,196	31,683
7) Clerical		5.5	(200:1) +		2.8	(200:1) +		3.6	(200:1) =		11.9 +		13.6 =		0.88	x	427,040 =		375,795 =		261,178	114,617
8) School Admin.		3.6	(305:1) +		1.8	(305:1) +		2.3	(315:1) =		7.7 +		7.0 =		1.10	x	619,262 =		681,188 =		473,426	207,762
C) Computation of Benefits:		Percentage			Elementary Salary			Secondary Salary			Elementary Benefits		Secondary Benefits									
1) Teachers, Guidance, Librarians & Health		19.00%	X		5,657,827	=		2,482,932	=			1,074,987		471,757								
2) Education & Library Technicians		36.00%	X		273,038	=		119,822	=			98,294		43,136								
3) Clerical		29.00%	X		261,178	=		114,617	=			75,742		33,239								
4) School Administrators		14.00%	X		473,426	=		207,762	=			66,280		29,087								
D) Other Support Per-Pupil Costs:		PreK-8	9-12		Elementary Students			Secondary Students			Elementary Support		Secondary Support									
1) Substitute Teachers (1/2 Day)		42	42 X		1,649.0	=		723.0	=			69,258		30,366								
2) Supplies and Equipment		373	514 X		1,649.0	=		723.0	=			615,077		371,622								
3) Professional Development		64	64 X		1,649.0	=		723.0	=			105,536		46,272								
4) Instructional Leadership Support		28	28 X		1,649.0	=		723.0	=			46,172		20,244								
5) Co- and Extra-Curricular Student		39	123 X		1,649.0	=		723.0	=			64,311		88,929								
6) System Administration/Support		135	135 X		1,649.0	=		723.0	=			222,615		97,605								
7) Operations & Maintenance		1089	1294 X		1,649.0	=		723.0	=			1,795,761		935,562								
E) Other Adjustments:												Elementary	Secondary									
1) Regional Adjustment for Staff & Substitute Salaries		Regional Index = 1.02										134,695	59,110									
<b>Section 1: Totals</b>												<b>11,034,197</b>	<b>5,152,062</b>									
Divided by Attending Pupils:												+	1,649.0	723.0								
Calculated EPS Rates Per Pupil:												=	6,691	7,126								

Preliminary Enacted – Adjustments will be made to these printouts throughout FY 18

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 3217

RSU 22

2017 - 2018

Section 2: Operating Cost Allocations

Section : 2

A) Subsidizable Pupils ( Includes Superintendent Transfers )			4YO/PreK	+	K-8	+	9-12	=	Total
1)	April 2014		63.0		1,537.0		661.0		2,261.0
2)	October 2014		60.0		1,523.0		656.0		2,239.0
3)	April 2015		63.0		1,513.0		652.0		2,228.0
4)	October 2015		67.0		1,565.0		687.0		2,319.0
5)	April 2016		73.0		1,570.0		687.0		2,330.0
6)	October 2016		78.0		1,570.0		704.0		2,352.0

  

B) Basic Counts			Ave. Calendar Year Pupils		SAU EPS Rates from Page 1		Basic Cost Allocations
1)	4YO/PreK Pupils (Oct only)		78.0		X	6,691	= 521,898.00
2)	K-8 Pupils		1,570.0		X	6,691	= 10,504,870.00
3)	9-12 Pupils		695.5		X	7,126	= 4,956,133.00
4)	Adult Education Courses at .1		0.0		X	7,126	= 0.00
5)	4YO/PreK Equiv. Instruction Pupils (Oct only)		0.000		X	6,691	= 0.00
6)	K-8 Equiv. Instruction Pupils		2.250		X	6,691	= 15,054.75
7)	9-12 Equiv. Instruction Pupils		1.375		X	7,126	= 9,798.25

  

C) Weighted Counts				Pupils	EPS Weights		SAU EPS Rates from Page 1		Weighted Cost Allocations
1)	4YO/PreK Disadvantaged @	0.3058	(Oct only)	23.9	X	0.2	X	6,691	= 31,982.98
2)	K-8 Disadvantaged @	0.3058		480.1	X	0.20	X	6,691	= 642,469.82
3)	9-12 Disadvantaged @	0.3058		212.7	X	0.2	X	7,126	= 303,140.04
4)	4YO/PreK Limited English Prof.			0.0	X	0.700	X	6,691	= 0.00
5)	K-8 Limited English Prof.			6.0	X	0.700	X	6,691	= 28,102.20
6)	9-12 Limited English Prof.			1.0	X	0.700	X	7,126	= 4,988.20

  

D) Targeted Funds				Pupils	EPS Weights		EPS Targeted Amount		Targeted Cost Allocations
1)	4YO/PreK Student Assessment (Oct only)			78.0			X	48.00	= 3,744.00
2)	K-8 Student Assessment			1,570.0			X	48.00	= 75,360.00
3)	9-12 Student Assessment			695.5			X	48.00	= 33,384.00
4)	4YO/PreK Technology Resources (Oct only)			78.0			X	106.00	= 8,268.00
5)	K-8 Technology Resources			1,570.0			X	106.00	= 166,420.00
6)	9-12 Technology Resources			695.5			X	318.00	= 221,169.00
7)	4YO/PreK Pupils (Oct only)			78.0	X	0.10	X	6,691	= 52,189.80
8)	K-2 Pupils			486.0	X	0.10	X	6,691	= 325,182.60

  

E) Isolated Small School Adjustment			
1)	PreK-8 Small School Adjustment		= 0.00
2)	9-12 Small School Adjustment		= 0.00

  

Section 2: Operating Allocation Totals			
			= 17,904,154.64
Percentage of EPS Transition Amount:		X	97.00%
Adjusted Total Operating Allocation Amount:			= 17,367,030.00

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 3217

RSU 22

2017 - 2018

Section 3: Other Allocations

Section : 3

A) Other Subsidizable Costs

	Base Year Expenditure		Inflation Adjustment		
1) Gifted & Talented Expenditures from 2015 - 2016	102,571.72	X	101.50%	=	104,110.30
2) Career & Technical Education Expenditures from 2015 - 2016	280,252.94	X	101.50%	=	284,456.73
3) Special Education - EPS Allocation		X		=	4,381,249.60
4) Transportation Operating - EPS Allocation		X		=	1,104,497.24
5) Approved Bus Payments for 2016 - 2017		X		=	0.00
<b>Total Other Subsidizable Costs</b>					<b>5,874,313.87</b>

B) Teacher Retirement Amount (Normalized Cost)

533,191.11

**Total Adjusted Operating Allocation (Page2 ) plus Total other Subsidizable Costs plus Teacher Retirement = 23,774,534.98**

C) Debt Service Allocations

1) Town / District	Payment Date	Name of Project	Principal	Interest	Total
FRANKFORT	11/01/2017	ADDN/REN MS HS FRANKFORT SHARE	56,969.00 +	8,288.06 =	65,257.06
	05/01/2018	ADDN/REN MS HS FRANKFORT SHARE	0.00 +	10,475.18 =	10,475.18
RSU 22 / MSAD 22	11/01/2017	NEW HAMPDEN ACADEMY	2,036,882.10 +	621,228.67 =	2,658,110.77
	05/01/2018	NEW HAMPDEN ACADEMY	0.00 +	599,586.80 =	599,586.80
SAD 22 WINTERPORT	11/01/2017	LEROY SMITH SCHOOL ADDN	144,150.00 +	2,258.25 =	146,408.25
<b>2) Total Debt Service Principal &amp; Interest Payments</b>			<b>2,238,001.10</b>	<b>1,241,836.96</b>	<b>3,479,838.06</b>
3) Approved Lease for 2016 - 17 RSU 22					0.00
4) Approved Lease Purchase for 2016 - 17 for RSU 22					0.00

**Total Debt Service Allocation = 3,479,838.06**

**Section 3 : Total Combined Allocations (Page 2 Adjusted Total plus Other Subsidizable plus Debt Service)**

**= 27,254,373.04**

**Preliminary Enacted – Adjustments will be made to these printouts throughout FY 18**

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 3217

RSU 22

2017 - 2018

Section 4 : Calculation of Required Local Contribution - Mill Expectation

Section : 4

A) Subsidizable Pupils (Excludes Superintendent Transfers for SADs, RSUs & CSDs) by Member Municipality

Member Municipality	Average Calendar Year Subsidizable Pupils	Percentage of Total Pupils	Oper., Othr Sub, & Tchr. Ret. Allocation Distribution	Municipal Debt Allocation Distribution	Total Municipal Allocation Distribution as a Percentage of Pupils
Frankfort	164.5	7.06%	1,678,482.17 +	75,732.24 =	1,754,214.41
Hampden	1284.5	55.14%	13,109,278.59 +	2,019,655.98 =	15,128,934.57
Newburgh	253.5	10.88%	2,586,669.41 +	398,620.80 =	2,985,290.21
Winterport	627.0	26.92%	6,400,104.81 +	985,829.04 =	7,385,933.85
<b>Total</b>	<b>2,329.5</b>	<b>100.00%</b>	<b>23,774,534.98</b>	<b>3,479,838.06</b>	<b>27,254,373.04</b>

B) State Valuation by Member Municipality

Member Municipality	2014 / 2015 / 2016 Average State Valuation	Mill Expectation	Total Municipal Allocation Distribution per Valuation x Mill Expectation
Frankfort	79,416,667	8.19	650,422.50
Hampden	608,450,000	8.19	4,983,205.50
Newburgh	101,566,667	8.19	831,831.00
Winterport	252,583,333	8.19	2,068,657.50
<b>Total</b>	<b>1,042,016,667</b>		<b>8,534,116.50</b>

C) Required Local Contribution = the lesser of the previous two calculations :

Member Municipality	Total Allocation by Municipality	Required Local Contribution by Municipality	Calculated Mill Rate	State Contribution by Municipality (Prior to adjustments)
Frankfort	1,754,214.41 -	650,422.50	8.19	1,103,791.91
Hampden	15,128,934.57 -	4,983,205.50	8.19	10,145,729.07
Newburgh	2,985,290.21 -	831,831.00	8.19	2,153,459.21
Winterport	7,385,933.85 -	2,068,657.50	8.19	5,317,276.35
<b>Total</b>	<b>27,254,373.04 -</b>	<b>8,534,116.50</b>		<b>18,720,256.54</b>

Preliminary Enacted – Adjustments will be made to these printouts throughout FY 18

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 3217

RSU 22

2017 - 2018

Section : 5

Section 5: Totals and Adjustments

	Total Allocation	Local Contribution	State Contribution
A) Total Allocation, Local Contribution, and State Contribution	27,254,373.04	8,534,116.50	18,720,256.54
Totals after adjustment to Local and State Contributions	27,254,373.04	8,534,116.50	18,720,256.54
B) Other Adjustments to State Contribution			
1) Plus Audit Adjustments			0.00
2) Less Audit Adjustments			0.00
3) Less Adjustment for Unappropriated Local Contribution			0.00
4) Less Adjustment for Unallocated Balance in Excess of 3%			0.00
5) Plus Long-Term Drug Treatment Centers Adjustment			0.00
6) Regionalization and efficiency assistance			0.00
7) Bus Refurbishing Adjustment			0.00
8) Less MaineCare Seed - Private			0.00
9) Less MaineCare Seed - Public			0.00
<b>Adjusted State Contribution</b>	<b>27,254,373.04</b>	<b>8,534,116.50</b>	<b>18,720,256.54</b>
Local and State Percentages Prior to Adjustments :	Local Share % = 31.31 %	State Share % = 68.69 %	
Local and State Percentages After Adjustments :	Local Share % = 31.31 %	State Share % = 68.69 %	
FY1 : 100% EPS Allocation	27,791,497.68		

Section F: Adjusted Local Contribution by Town

\*\*\*\*\* WARRANT ARTICLE \*\*\*\*\*

Member Municipality	Total Allocation	Adjusted Local Contribution	Adjusted Percentage	Adjusted Mill Rate
Frankfort	1,754,214.41	650,422.50	7.62%	8.19
Hampden	15,128,934.57	4,983,205.50	58.39%	8.19
Newburgh	2,985,290.21	831,831.00	9.75%	8.19
Winterport	7,385,933.85	2,068,657.50	24.24%	8.19
<b>Totals</b>	<b>27,254,373.04</b>	<b>8,534,116.50</b>	<b>100.00%</b>	

Preliminary Enacted – Adjustments will be made to these printouts throughout FY 18

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 3217

RSU 22

2017 - 2018

Section : 6

Section 6: SCHEDULED PAYMENTS & YEAR TO DATE PAYMENTS

MONTH	SUBSIDY	PAID TO DATE	DEBT SERVICE	PAID TO DATE
July	1,270,034.87	0.00	0.00	0.00
August	1,270,034.87	0.00	0.00	0.00
September	1,270,034.87	0.00	0.00	0.00
October	1,270,034.87	0.00	0.00	0.00
November	1,270,034.87	0.00	2,869,776.08	0.00
December	1,270,034.87	0.00	0.00	0.00
January	1,270,034.87	0.00	0.00	0.00
February	1,270,034.87	0.00	0.00	0.00
March	1,270,034.87	0.00	0.00	0.00
April	1,270,034.87	0.00	0.00	0.00
May	1,270,034.87	0.00	610,061.98	0.00
June	1,270,034.91	0.00	0.00	0.00
<b>TOTAL</b>	<b>15,240,418.48</b>	<b>0.00</b>	<b>3,479,838.06</b>	<b>0.00</b>

Preliminary Enacted – Adjustments will be made to these printouts throughout FY 18