HAMPDEN ENVIRONMENTAL TRUST
COMMITTEE MEETING

Thursday January 6, 2022

1:00 P.M.

HAMPDEN TOWN OFFICE

A G E N D A

1. Call to Order

2. Approval of Meeting Minutes – September 16, 2021

3. Review of financial statements from Institutional Trustee (Bangor Savings Bank)

4. Review of proposed FY22 costs for reimbursement or payment from Environmental Trust Principal
   a. General Fund payments for landfill post-closure monitoring totaling $4,240.00.

5. Review of proposed FY22 costs for reimbursement or payment from Environmental Trust, Income
   a. General Fund payments for Stormwater Management totaling $12,445.70.

6. Set date for next meeting

7. Adjourn

HAMPDEN ENVIRONMENTAL TRUST
COMMITTEE MEETING

Thursday September 16th, 2021

1:00 P.M.

HAMPDEN TOWN OFFICE

MINUTES

1. Call to Order

   Meeting called to order at 1:00 pm

2. Approval of Meeting Minutes – May 27, 2021

   Councilor Jarvi moved that the meeting minutes from May 27, 2021, be approved, and it was seconded by Kerry Woodbury. Unanimous 3-0-0.

3. Review of financial statements from Institutional Trustee (Bangor Savings Bank)

   There was no discussion on the financial statements.

4. Review of proposed FY21 costs for reimbursement or payment from Environmental Trust, Income
   a. General Fund payments for Stormwater Management totaling $18,864.15.

   Councilor Jarvi moved that the Environmental Trust Committee reimburse the Town's General Fund from the Environmental Trust Income account $18,864.15; Kerry Woodbury seconded the motion. Unanimous 3-0-0.

5. Set date for next meeting

   The Environmental Trust Committee agreed that the next meeting will be held on January 6, 2022, at 1:00 pm.

6. Adjourn

   The Environmental Trust meeting adjourned at 1:12 p.m.

DRAFT

Eligible Costs Incurred, Proposed for Environmental Trust Reimbursement for FY22

Date	Invoice #	Paid	Vendor	Purpose	Expense	Category of Stormwater Management Cost: Maintenance	Compliance Documentation	Supplies	Contracted Services	Training/ Travel	Source of Proposed Reimbursement: Principal	Income	Receipt	Date to Env. Trust	Account #
08/06/21	2783	08/11/21	Drumlin Environmental, LLC	Technical Consultant	$ 4,240.00						$ 4,240.00		Y	1/6/2022	10-10-22-05
10/25/21	2021-1079	10/27/21	Stillwater Environmental	Engineering Consulting	$ 12,445.70		$ 12,445.70					$ 12,445.70	Y	1/6/2022	10-10-22-05

	1-351-00	R 01-48
	$ 4,240.00	$ 12,445.70
YTD reimbursed to General Fund:		$ -
Total Proposed for Reimbursement to General Fund 01/06/2022		**$ 16,685.70**
Total Proposed in Current Fiscal Year for Reimbursement to General Fund:		**$ 16,685.70**

		YTD	Deposit to:	
Total from Principal	$	4,240.00	1-351-00	HCB
Total from Income	$	12,445.70	R 01-48	Env Tr Rev
Budgeted revenue	$	183,500.00	*FY22 Town Budget*	
Remaining budgeted revenue (FY22)	$	171,054.30		

Source: Wanda Libbey, CED Administrative Assistant *Updated 1/6/2022*

Stillwater Environmental Engineering, Inc.
PO Box 426 20 Godfrey Drive
Orono, ME 04473 US
207-949-0074
pruck@stillwaterenv.com
http://www.stillwaterenv.com

SEE

BILL TO
Victor Smith, P.E.
Public Works Director
Town of Hampden
106 Western Avenue
Hampden, ME 04444

INVOICE 2021-1079

DATE 10/25/2021 TERMS Net 15

DUE DATE 11/09/2021

DATE	ACTIVITY	AMOUNT
09/30/2021	**Engineering Consulting Services:Senior Project Manager/Senior Environmental Engineer** Tasks: * Client correspondence * Review PY9 action items * SW Team meetings * Review and submit PY8 Annual Report on behalf of Town * Participate in statewide stakeholder discussions on new MS4 Permit * Respond to MDEP questions on Annual Report * Review Sucker Brook Fee system for Town staff * Meet w/ Jim Kiser and Town staff to discuss proposed development * Discuss Old County Road culvert grant options and site visit w/ Staff * Review and submit UIS BMPs to MDEP for new MS4 Stormwater Plan * Review outfall inspection issues w/ SEE staff * Review IDDE follow up with Town staff, 14.5 @ $115.00	1,667.50
	10-10-22-05 VJS 10/26/21 MS4 COMPLIANCE	
09/30/2021	**Engineering Consulting Services:Project Manager** Tasks: * Oversee completion of MS4 catch basin mapping * MS4 annual report preparation and oversight * IDDE investigation - Coldbrook Road * Impaired waters MDEP correspondence * PY9 outfall inspection oversight * Review GP modification on behalf of clients, 18 @ $95.00	1,710.00

Thank you for your business!

DATE	ACTIVITY	AMOUNT
09/30/2021	**Engineering Consulting Services:Project Scientist** Tasks: * MS4 post construction inspection report preparation * Assist with MS4 stormwater management plan development * Assist with PY8 MS4 annual report preparation * Prepare interns for MS4 catch basin mapping * MOA questions from Town staff * Assist with UIS BMP update for MDEP * Assist with IDDE investigation (E Coli), 14.5 @ $80.00	1,160.00
09/30/2021	**Engineering Consulting Services:Intern** Tasks: * Assist with MS4 catch basin inspection summaries * Assist with MS4 post construction inspection report * Complete PY9 MS4 outfall inspections * Complete Stormwater System catch basin mapping * Assist with IDDE investigation, 142 @ $48.00	6,816.00
09/30/2021	**Technology Fee 1** Monthly Fulcrum App Charge for July, August and September, 3 @ $75.00	225.00
09/30/2021	**Travel Expenses** Mileage, 728 @ $0.65	473.20
09/30/2021	**Reimburseable Expenses** * Shipping for IDDE Samples ($119) * Human Bacteroides Analyses ($275), 1 @ $394.00	394.00

For professional services provided by SEE for the period of July 1 through September 30, 2021.

TOTAL DUE	$12,445.70

10-10-22-05
VJS 10/26/21
MS4 COMPLIANCE

Thank you for your business!

134

Drumlin Environmental, LLC
P.O. Box 392
Portland, ME
04112-0392

Invoice

DATE	INVOICE #
8/6/2021	2783

BILL TO
Town of Hampden Paula Scott, Town Manager 106 Western Avenue Hampden, Maine 04444

REF NO.	PROJECT
Des. Technical Consultant	04-009PTL

DESCRIPTION	AMOUNT
HAMPDEN TECHNICAL CONSULTANT (1/9 to 8/6/21)	
-- Review Water Quality, Leachate Recirculation and Geotechnical Report in the 2020 Annual Report	
-- Call with Hampden Environmental Trust During May Meeting to Provide Overview of 2020 Data	
-- Review April 2021 Water Quality Data	
-- Contact MDEP and Casella Regarding Information in 2020 Report	
-- Prepare Memorandum Summarizing Review of 2020 Report and April 2021 Data	
-- Prepare Presentation and Meet with Town Council to Provide Landfill Update	
-- Call with Sevee & Maher Engineers and Review Their Letter to Town on Behalf of Casella	
-- Call into August 2 Town Council Meeting During Casella Presentation	
Drumlin Professional Services:	3,570.00
Soil Metrics Professional Services and Expenses:	440.00
DIRECT EXPENSES:	
Vehicle Mileage	125.00
Communication: (Phone, Fax, Etc.)	105.00

PAID
AUG 1 4 2021
BY:

8/26/2021
10.10.22.05
pas
Landfill technical services

Total	$4,240.00