

**HAMPDEN ENVIRONMENTAL TRUST
COMMITTEE MEETING**

Thursday September 24th, 2020

1:30 P.M.

HAMPDEN TOWN OFFICE

A G E N D A

1. Call to Order
2. Approval of Meeting Minutes – June 18, 2020
3. Review of financial statements from Institutional Trustee (Bangor Savings Bank)
4. Review of proposed FY20 costs for reimbursement or payment from Environmental Trust, Income
 - a. General Fund payments for Stormwater Management totaling \$1,436.50
5. Review of proposed FY21 costs for reimbursement or payment from Environmental Trust, Income
 - a. General Fund payments for Stormwater Management totaling \$219,345.62
6. Set date for next meeting
7. Adjourn

**HAMPDEN ENVIRONMENTAL TRUST
COMMITTEE MEETING**

Thursday June 18th, 2020

1:30 P.M.

HAMPDEN TOWN OFFICE

Minutes

1. Call to Order

Meeting called to order at 1:31 pm

2. Approval of Meeting Minutes – January 30, 2020

Councilor Jarvi moved that the meeting minutes from January 30, 2020 be approved, and it was seconded by Kerry Woodbury. Unanimous 3-0-0.

3. Review of financial statements from Institutional Trustee (Bangor Savings Bank)

There was no discussion on the financial statements.

4. Review of proposed FY20 costs for reimbursement or payment from Environmental Trust, Income

- a. General Fund payments for Stormwater Management totaling \$53,972.15

Councilor Jarvi moved that the Environmental Trust Committee reimburse the Town's General Fund from the Environmental Trust Income account \$53,972.15; Ken White seconded the motion. Unanimous 3-0-0.

5. Set date for next meeting

The Environmental Trust Committee agreed that the next meeting will be held on September 17th at 1:30 pm.

6. Adjourn

The Environmental Trust meeting adjourned at 2:03 pm.



Wealth Management

P.O. Box 930, Bangor, ME 04402

Account Summary

Statement of Value and Activity

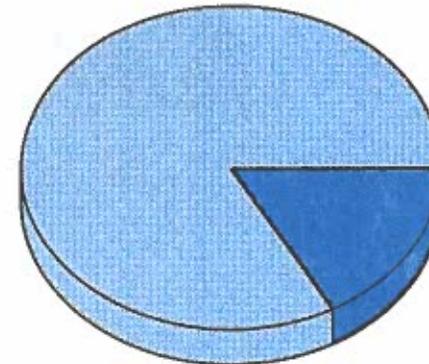
July 1, 2020 - July 31, 2020

Market Value Reconciliation

	<i>This Period</i>	<i>1/1/20 to 7/31/20</i>
Beginning Market Value	\$855,164.26	\$809,930.67
Additions	\$0.00	\$0.00
Distributions	-\$53,472.24	-\$30,054.65
Income	\$7.98	\$7,195.83
Non Cash Asset Changes	\$0.00	\$0.00
Change in Market Value	-\$389.65	\$14,238.50
Ending Market Value	\$801,310.35	\$801,310.35
Realized Gains/Losses	\$0.00	-\$1,416.90

Asset Allocation Summary

	<i>Asset Class</i>	<i>Balance</i>
83%	Fixed Income	\$662,876.90
17%	Cash and Equivalents	\$138,433.45
100%	Total Assets Value	\$801,310.35



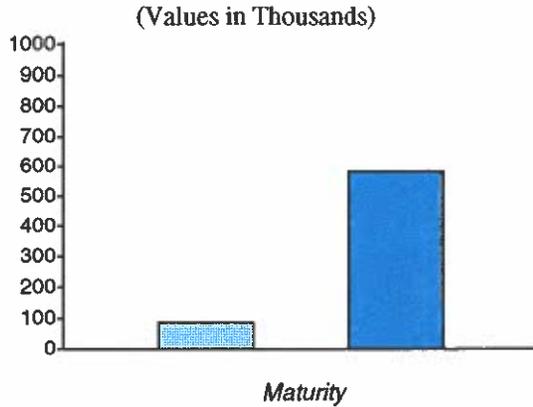
0001608 - 0500154

Portfolio Analysis

Statement of Value and Activity

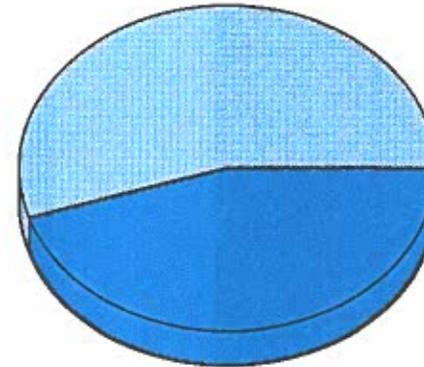
July 1, 2020 - July 31, 2020

Bond Maturity Schedule



	Bond Maturity	Market Value
13%	Less than 1 year	\$85,172.85
87%	1 to 5 years	\$577,704.05
0%	5 to 10 years	\$0.00
0%	10 to 15 years	\$0.00
0%	15 to 20 years	\$0.00
0%	20 + years	\$0.00
100%	Total	\$662,876.90

Bond Quality Summary



	Quality Rating	Market Value
0%	AAA	\$0.00
55%	AA	\$366,535.85
0%	A	\$0.00
0%	BBB	\$0.00
45%	Other	\$296,341.05
100%	Total	\$662,876.90

Account Summary

Statement of Value and Activity

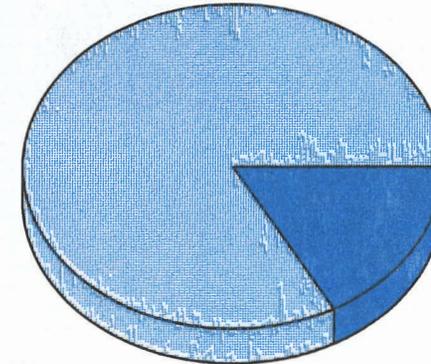
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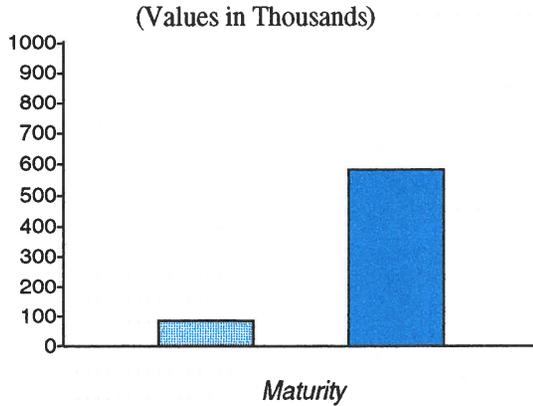


Portfolio Analysis

Statement of Value and Activity

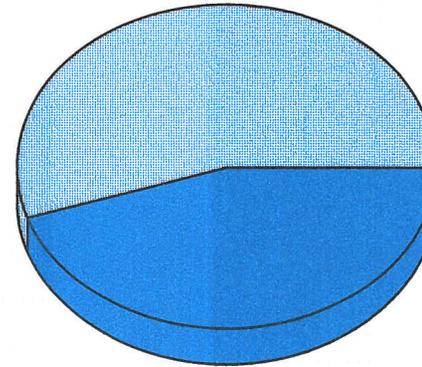
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0001608 - 0500154

Account Summary

Statement of Value and Activity

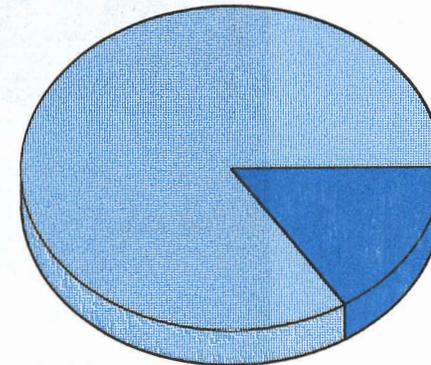
July 1, 2020 - July 31, 2020

Market Value Reconciliation

	<i>This Period</i>	<i>1/1/20 to 7/31/20</i>
Beginning Market Value	\$2,892,866.49	\$2,819,472.14
Additions	\$0.00	\$0.00
Distributions	-\$499.91	-\$32,435.90
Income	\$1,583.74	\$31,141.58
Non Cash Asset Changes	\$0.00	\$0.00
Change in Market Value	-\$302.70	\$75,469.80
Ending Market Value	\$2,893,647.62	\$2,893,647.62
Realized Gains/Losses	\$0.00	-\$4,772.00

Asset Allocation Summary

	<i>Asset Class</i>	<i>Balance</i>
84%	Fixed Income	\$2,425,014.80
16%	Cash and Equivalents	\$468,632.82
100%	Total Assets Value	\$2,893,647.62



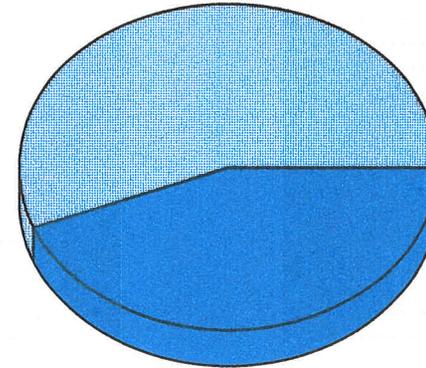
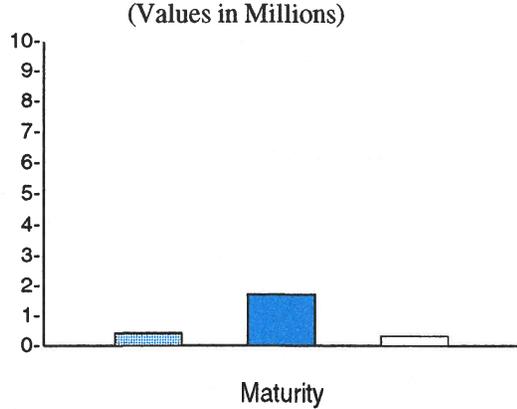
Portfolio Analysis

Statement of Value and Activity

July 1, 2020 - July 31, 2020

Bond Maturity Schedule

Bond Quality Summary



	Bond Maturity	Market Value
■	17% Less than 1 year	\$405,061.00
■	69% 1 to 5 years	\$1,689,625.80
■	14% 5 to 10 years	\$330,328.00
	0% 10 to 15 years	\$0.00
	0% 15 to 20 years	\$0.00
	0% 20 + years	\$0.00
100%	Total	\$2,425,014.80

	Quality Rating	Market Value
■	0% AAA	\$0.00
■	56% AA	\$1,367,025.30
	0% A	\$0.00
	0% BBB	\$0.00
■	44% Other	\$1,057,989.50
100%	Total	\$2,425,014.80



0001613 - 0500154



Wealth Management

P.O. Box 930, Bangor, ME 04402

Account Summary

Statement of Value and Activity

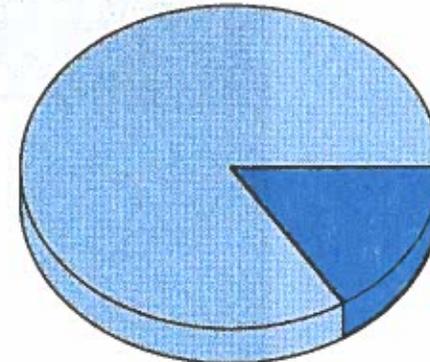
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Change in Market Value	-\$302.70	\$75,469.80
Ending Market Value	\$2,893,647.62	\$2,893,647.62
Realized Gains/Losses	\$0.00	-\$4,772.00

Asset Allocation Summary

	<i>Asset Class</i>	<i>Balance</i>
84%	Fixed Income	\$2,425,014.80
16%	Cash and Equivalents	\$468,632.82
100%	Total Assets Value	\$2,893,647.62



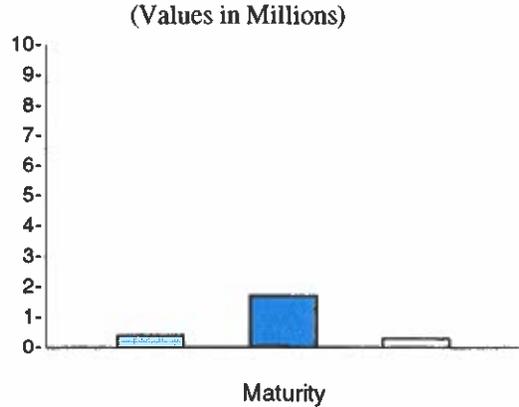
0001613 - 0500154

Portfolio Analysis

Statement of Value and Activity

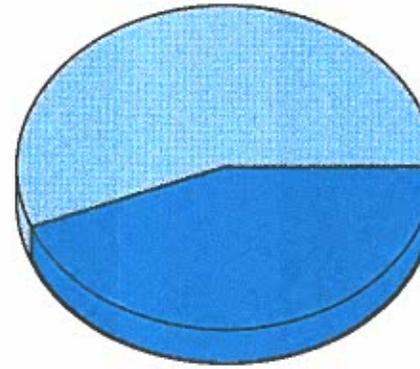
July 1, 2020 - July 31, 2020

Bond Maturity Schedule



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0%	10 to 15 years	\$0.00
0%	15 to 20 years	\$0.00
0%	20 + years	\$0.00
100%	Total	\$2,425,014.80

Bond Quality Summary



	Quality Rating	Market Value
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56%	AA	\$1,367,025.30
0%	A	\$0.00
0%	BBB	\$0.00
44%	Other	\$1,057,989.50
100%	Total	\$2,425,014.80



0001813 - 0900154

Account Summary

Statement of Value and Activity

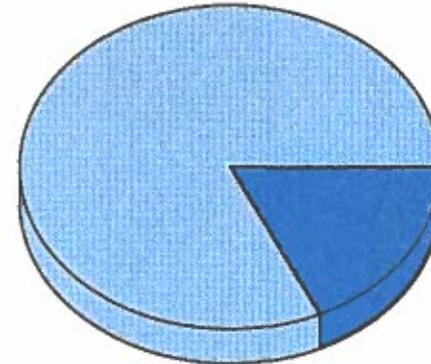
August 1, 2020 - August 31, 2020

Market Value Reconciliation

	<i>This Period</i>	<i>1/1/20 to 8/31/20</i>
Beginning Market Value	\$801,310.35	\$809,930.67
Additions	\$0.00	\$0.00
Distributions	\$9,413.99	-\$20,640.66
Income	\$755.63	\$7,951.46
Non Cash Asset Changes	\$0.00	\$0.00
Change in Market Value	-\$1,014.55	\$13,223.95
Ending Market Value	\$810,465.42	\$810,465.42
Realized Gains/Losses	\$0.00	-\$1,416.90

Asset Allocation Summary

	<i>Asset Class</i>	<i>Balance</i>
82%	Fixed Income	\$661,903.35
18%	Cash and Equivalents	\$148,562.07
100%	Total Assets Value	\$810,465.42

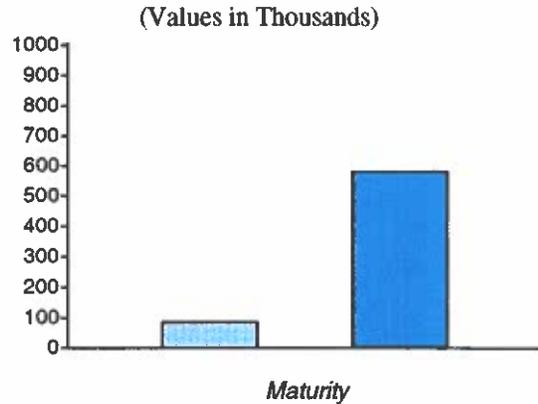


Portfolio Analysis

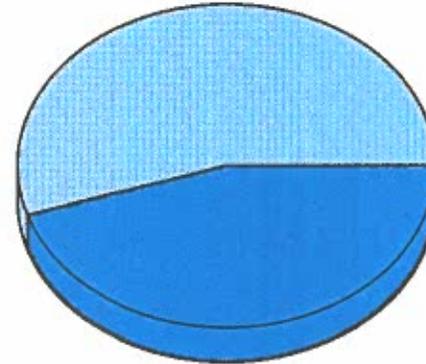
Statement of Value and Activity

August 1, 2020 - August 31, 2020

Bond Maturity Schedule



Bond Quality Summary



	Bond Maturity	Market Value
13%	Less than 1 year	\$85,055.05
87%	1 to 5 years	\$576,848.30
0%	5 to 10 years	\$0.00
0%	10 to 15 years	\$0.00
0%	15 to 20 years	\$0.00
0%	20 + years	\$0.00
100%	Total	\$661,903.35

	Quality Rating	Market Value
0%	AAA	\$0.00
55%	AA	\$366,163.80
0%	A	\$0.00
0%	BBB	\$0.00
45%	Other	\$295,739.55
100%	Total	\$661,903.35

Account Summary

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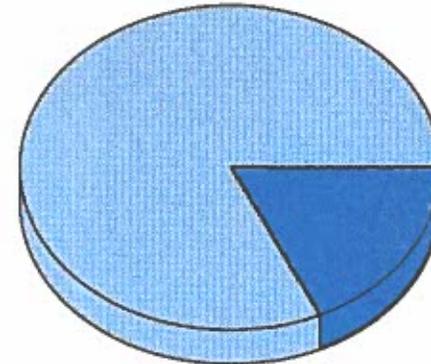
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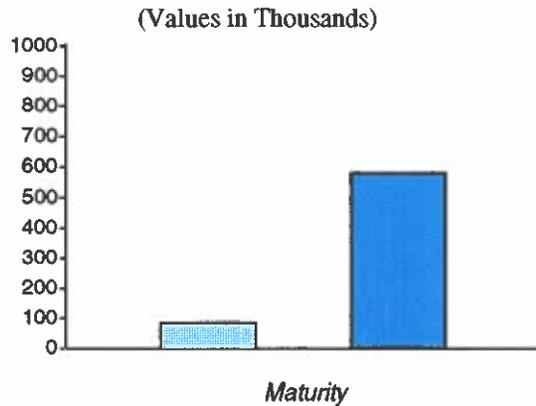


Portfolio Analysis

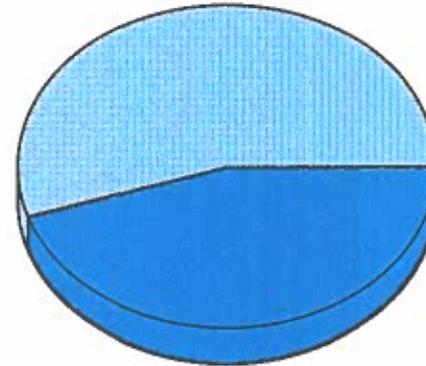
Statement of Value and Activity

August 1, 2020 - August 31, 2020

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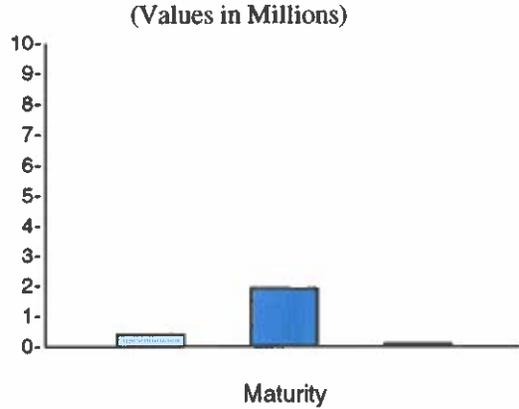
0001586 - 0500155

Portfolio Analysis

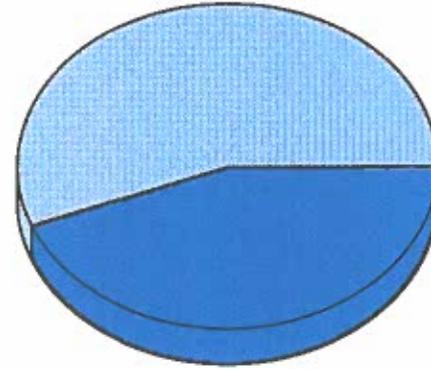
Statement of Value and Activity

August 1, 2020 - August 31, 2020

Bond Maturity Schedule



Bond Quality Summary



	<i>Bond Maturity</i>	<i>Market Value</i>
17%	Less than 1 year	\$404,518.00
78%	1 to 5 years	\$1,903,722.95
5%	5 to 10 years	\$112,297.00
0%	10 to 15 years	\$0.00
0%	15 to 20 years	\$0.00
0%	20 + years	\$0.00
100%	Total	\$2,420,537.95

	<i>Quality Rating</i>	<i>Market Value</i>
0%	AAA	\$0.00
56%	AA	\$1,364,958.95
0%	A	\$0.00
0%	BBB	\$0.00
44%	Other	\$1,055,579.00
100%	Total	\$2,420,537.95



0001582 - 0500155

Account Summary

Statement of Value and Activity

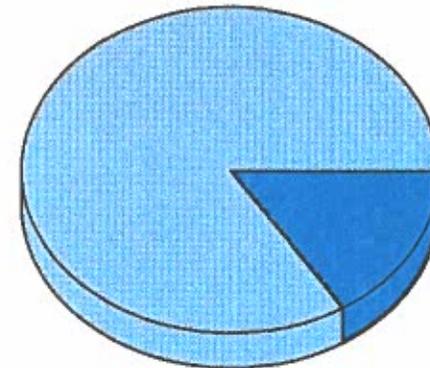
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Distributions	-\$9,413.99	-\$41,849.89
Income	\$9,413.99	\$40,555.57
Non Cash Asset Changes	\$0.00	\$0.00
Change in Market Value	-\$4,588.35	\$70,881.45
Ending Market Value	\$2,889,059.27	\$2,889,059.27
Realized Gains/Losses	\$0.00	-\$4,772.00

Asset Allocation Summary

	<i>Asset Class</i>	<i>Balance</i>
84%	Fixed Income	\$2,420,537.95
16%	Cash and Equivalents	\$468,521.32
100%	Total Assets Value	\$2,889,059.27



Account Summary

Statement of Value and Activity

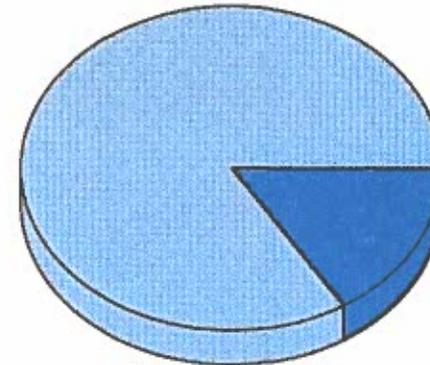
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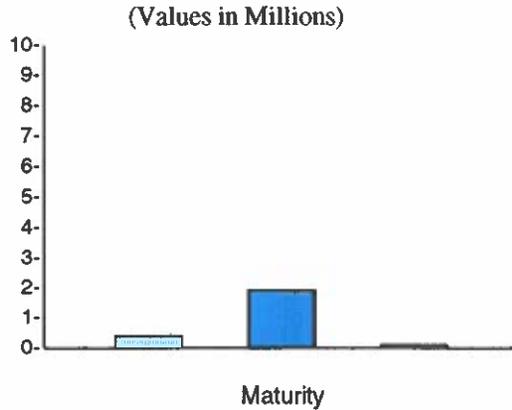


Portfolio Analysis

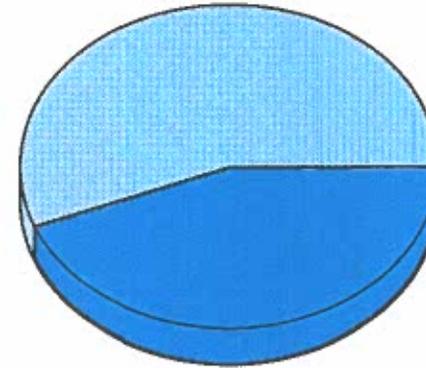
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Bond Maturity Schedule



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0%	BBB	\$0.00
44%	Other	\$1,055,579.00
100%	Total	\$2,420,537.95

Eligible Costs Incurred, Proposed for Environmental Trust Reimbursement for FY20 Source of Proposed Reimbursement

Date	Invoice #	Paid	Vendor	Purpose	Expense	Category of Stormwater Management Cost					Principal	Income	Receipt	Date to Env. Trust
						Maintenance	Compliance Documentation	Supplies	Contracted Services	Training/Travel				
08/12/19	5586149	09/03/19	Everett J. Prescott Inc.	15 ADS N12 PE TEE/COTTAGE ST STORM	\$ 267.00	\$ 267.00					\$ 267.00	Y	10/24/2019	
08/13/19	5586397	09/03/19	Everett J. Prescott Inc.	15 NYLOPLAST/COTTAGE ST STORM	\$ 307.51	\$ 307.51					\$ 307.51	Y	10/24/2019	
08/20/19	19-041	09/03/19	Maine Earth	Laskey Lane Repair	\$ 25,450.00	\$ 25,450.00					\$ 25,450.00	Y	10/24/2019	
08/31/19	19-045	09/16/19	Maine Earth	Coldbrook cb install	\$ 8,497.00	\$ 8,497.00					\$ 8,497.00	Y	10/24/2019	
11/13/19	1006	12/31/19	BASWG	BASWG Membership	\$ 4,000.00		\$ 4,000.00				\$ 4,000.00	Y	6/18/2020	
11/27/19	170185	01/06/20	WOODARD & CURRAN	Subdivision Review Ordinance	\$ 1,437.27			\$ 1,437.27			\$ 1,437.27	Y	1/30/2020	
12/09/19	5647825	01/06/20	Everett J. Prescott Inc.	Ditch on Bowen Drive	\$ 127.62	\$ 127.62					\$ 127.62	Y	1/30/2020	
12/11/19	RECEIPT	01/21/20	Sam's Club	BASWG Meeting	\$ 32.62				\$ 32.62		\$ 32.62	Y	1/30/2020	
12/12/19	RECEIPT	01/21/20	Dunkin Donuts	BASWG Meeting	\$ 52.97				\$ 52.97		\$ 52.97	Y	1/30/2020	
12/18/19	10076	01/06/20	Allen's Environmental	Mayo Rd Pump station wet weather	\$ 1,060.00			\$ 1,060.00			\$ 1,060.00	Y	1/30/2020	
12/12/19	RECEIPT	01/21/20	Dunkin Donuts	BASWG Meeting	\$ 16.48				\$ 16.48		\$ 16.48	N	1/30/2020	
02/10/20	20-004	02/18/20	Maine Earth	Daisy Lane Stormwater repairs	\$ 21,523.40	\$ 21,523.40					\$ 21,523.40	Y	6/18/2020	
05/14/20	2020-870	05/19/20	Stillwater Environmental Engineering	Engineering	\$ 2,752.50		\$ 2,752.50				\$ 2,752.50	Y	6/18/2020	
06/02/20	3388	06/16/20	Whitmore Contracting, Inc.	Pool building underdrain soil filter w/o liner	\$ 17,360.00	\$ 17,360.00					\$ 17,360.00	Y	6/18/2020	
06/05/20	2020-906	06/16/20	Stillwater Environmental Eng	Compliance Training	\$ 1,080.00		\$ 1,080.00				\$ 1,080.00	Y	6/18/2020	
06/05/20	2020-901	06/16/20	Stillwater Environmental Eng	MS4 Program	\$ 5,920.00		\$ 5,920.00				\$ 5,920.00	Y	6/18/2020	
06/10/20	26885	06/16/20	Plymouth Engineering	Western Ave Parking Lot	\$ 1,336.25	\$ 1,336.25		\$ 1,336.25			\$ 1,336.25	Y	6/18/2020	
06/10/20	10584	pending	Allen's Environmental	Catch basin maintenance	\$ 4,930.00	\$ 4,930.00					\$ 4,930.00	Y		
06/15/20	10587	06/26/20	Allen's Environmental	Mayo Rd Pump station wet weather	\$ 479.00			\$ 479.00			\$ 479.00	Y	9/24/2020	
06/15/20	10588	06/26/20	Allen's Environmental	Mayo Rd Pump station wet weather	\$ 957.50			\$ 957.50			\$ 957.50	Y	9/24/2020	
						1-351-00		R 01-48						
						Sub totals: \$		\$		97,587.12				
						YTD reimbursed to General Fund: \$		96,150.62						
						Total Proposed for Reimbursement to General Fund 9/24/2020		\$ 1,436.50						
						Total Proposed in Current Fiscal Year for Reimbursement to General Fund:		\$ 97,587.12						
								YTD		Deposit to:-				
						Total from Principal \$				1-351-11		HCB		
						Total from Income \$		97,587.12		R 01-48		Env Tr Rev		
						Budgeted revenue \$		141,520.00		FY20 Town Budget				
						Remaining budgeted revenue (FY20) \$		43,932.88						

Source: Jessica Albee, CED Administrative Assistant

Allen's Environmental
 P.O.Box 109
 Presque Isle, ME 04769

Invoice

Date	Invoice #
6/15/2020	10587

Bill To
 Town of Hampden
 106 Western Ave.
 Hampden, ME 04444

ALLEN'S
 Drain Cleaning Services
 Vacuum & High Pressure Cleaning
 764-9336 1 888 942-9336
 Fax 762-3025



Allen's Environmental Services, Inc.

P.O. No.	Terms	Project
	ON RECEIPT	

Quantity	Description	Rate	Amount
	4/14/2020 Hauled 2 loads out of Mayo Road pump stations during rain event per Shawn Currier over night is \$50 extra per hour of overtime.	0.00	0.00
1.5	Vac Tanker hours		
1.5	Labor hours overtime extra rate	175.00	262.50
1.5	Labor hours	50.00	75.00
	Consumables	90.00	135.00
		6.50	6.50

Env. Trust

Acct. No. 16-10-72-20
 Date _____
 Initials _____
 Description Mayo PS

TERMS: NET 30 DAYS. After 30 days an additional 2% interest will be added to your bill monthly. We now except Credit and Debit cards along with Checks and Cash. For cards an additional 3% will be added onto the bill over phone. 2% for in person.

Total \$479.00

Allen's Environmental
P.O.Box 109
Presque Isle, ME 04769

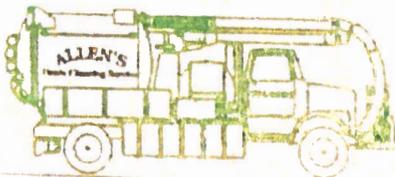
Invoice

Date	Invoice #
6/15/2020	10588

Bill To
Town of Hampden 106 Western Ave. Hampden, ME 04444

ALLEN'S
Drain Cleaning Services
Vacuum & High Pressure Cleaning
764-9336 1 888 942-9336
Fax 762-3025

Allen's Environmental Services, Inc.



P.O. No.	Terms	Project
	ON RECEIPT	

Quantity	Description	Rate	Amount
	4/13/2020 Haul 2 loads of septic from Mayo Road pump station and 1 load from Summer Street pump station as per Shawn Currier during storm at night overtime rate \$50 more an hour	0.00	0.00
3	Vac Tanker hours		
3	Labor hours (overtime extra rate)	175.00	525.00
3	Labor hours	50.00	150.00
	Consumables	90.00	270.00
		12.50	12.50

End. Trust

Acct. No. 10-10-22-20
Date _____
Initials _____
Description Mayo PS

TERMS NET 30 DAYS. After 30 days an additional 2% interest will be added to your bill monthly. We now except Credit and Debit cards along with Checks and Cash. For cards an additional 3% will be added on to the bill over phone. 2% for in person.

Total \$957.50

EXHIBIT A
FORM OF CERTIFICATE OF TOWN

Bangor Savings Bank (Institutional Trustee)
c/o Julie A. Shephard, Account Administrator
5 Senator Way
Augusta, ME 04330

Re: Demand for Funds Pursuant to Trust Indenture Dated As of October 1, 1991 between Town of Hampden, as Grantor and Bangor Savings Bank, as Institutional Trustee (the "Trust Indenture")

Gentlepersons:

This certificate is provided to you pursuant to the above-referenced Trust Indenture. Capitalized terms used herein without definition shall have the meaning set forth in the Trust Indenture.

The undersigned do hereby certify:

1. That they are the Individual Trustees of the Trust.
2. The Individual Trustees have approved use of property held in the Fund for purposes set forth in the Trust Indenture, in the amount set forth below.
3. You are hereby directed to pay **from the Environmental Trust, Income** to the Town of Hampden the sum of \$1,436.50.

INDIVIDUAL TRUSTEES

CERTIFICATE OF TOWN CLERK

The undersigned DOES HEREBY CERTIFY:

1. That he/she is the duly appointed and incumbent Clerk of the Town of Hampden, Maine.
2. That the foregoing certificate of the Individual Trustees was duly approved by a majority of the members of the Town Council of the Town of Hampden on _____, 2020.

Gayle Decker
Clerk, Town of Hampden

cc: Town of Hampden

Eligible Costs Incurred, Proposed for Environmental Trust Reimbursement for FY21 **Source of Proposed Reimbursement**

Date	Invoice #	Paid	Vendor	Purpose	Expense	Category of Stormwater Management Cost					Principal	Income	Receipt	Date to Env. Trust
						Maintenance	Compliance Documentation	Supplies	Contracted Services	Training/Travel				
07/02/20	3541	07/20/20	Whitmore Contracting, Inc	Western Ave. Parking	\$ 30,591.00	\$ 30,591.00					\$ 30,591.00	Y	9/24/2020	
07/31/20	3655	08/17/20	Whitmore Contracting, Inc	Pool Parking Lot	\$ 1,127.00	\$ 1,127.00					\$ 1,127.00	Y	9/24/2020	
08/03/20	27055	08/06/20	Plymouth Engineering, Inc.	Rec. Parking Lot	\$ 400.00			\$ 400.00			\$ 400.00	Y	9/24/2020	
08/05/20	E183178	08/17/20	Donovan Equip. Co.,Inc.	2020 Jet/Vac Truck reimb	\$ 187,500.00		\$ 187,500.00				\$ 187,500.00	Y	9/24/2020	
09/08/20	27122	09/14/20	Plymouth Engineering, Inc.	Rec. Parking Lot	\$ 843.13			\$ 843.13			\$ 843.13	Y	9/24/2020	
09/14/20	5753930	09/21/20	Everett.J. Prescott Inc.	Ditch Erosion	\$ 127.62	\$ 127.62					\$ 127.62	Y	9/24/2020	
						<u>1-351-00</u>		<u>R 01-48</u>						
						Sub totals: \$		-		\$ 220,588.75				
						YTD reimbursed to General Fund:		\$		-				
						Total Proposed for Reimbursement to General Fund 9/24/2020		\$		220,588.75				
						Total Proposed in Current Fiscal Year for Reimbursement to General Fund:		\$		220,588.75				
								<u>YTD</u>		<u>Deposit to:</u>				
						Total from Principal		\$ -		1-351-11		HCB		
						Total from Income		\$ 220,588.75		R 01-48		Env Tr Rev		
						Budgeted revenue		\$ 187,000.00		FY21 Town Budget				
						Remaining budgeted revenue (FY20)		\$ (33,588.75)						

Source: Wanda Libbey, CED Administrative Assistant

9/17/2020

Whitmore Contracting, Inc
 17 Lunn Lane
 Eddington, ME 04428
 207-989-2385

Date	Invoice #
7/2/2020	3541

approved 4/21

Bill To
 Town of Hampden
 106 Western Ave
 Hampden, ME 04444

3-767-00
 8-74
 7.1.20
 Western Ave Parking

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Progress payment #2 Lura Hoit Pool	0.00	0.00
	Rear Parking lot 60% of \$112,700.00 (65% to date) <i>% stormwater.</i>	67,620.00	67,620.00
	Pool building USF with out liner 30% of \$24800.00 (100% to date)	7,440.00	7,440.00
	Pool building parking lot expansion - no work (75% to date)	0.00	0.00
	Access drive widening - no work (85% to date)	0.00	0.00
	Playing fields rear ditching 100% of \$2865.00	2,865.00	2,865.00

$30\% \text{ of } 67,620.00 =$
 $.30 \times 67620 = \$20,286.00$
 \$7440.00
 \$2865.00
 \$20,286.00
\$30,591.00
 for reimbursement
 by env trust

Prompt payment is appreciated

All invoices are due 15 days after the invoice date unless a credit account has been established. 1.5% will accrue after 15 days. A \$10 fee will be assessed for all re-invoicing.	Total	\$77,925.00
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Whitmore Contracting, Inc

17 Lunn Lane
Eddington, ME 04428
207-989-2385

Date	Invoice #
7/31/2020	3655

Bill To
Town of Hampden 106 Western Ave Hampden, ME 04444

*How much of this was
stormwater related? = %
= 4%*

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Site Work- Lura Hoit Pool Parking lot- Progress payment #3	28,175.00	28,175.00
	Rear Parking lot 25% of \$112,700.00 (90% to date)		
	Site Work- Pool building parking expansion 20% of \$2475 (95% to date)	495.00	495.00
	Site Work- Pool building USF- no work (100% to date)	0.00	0.00
	Site Work- Access drive widening 10% of \$3140 (95% to date)	314.00	314.00
	Site Work- Rear playing field ditching- no work (100% to date)	0.00	0.00

Acct. No. 63-767-00
 Date 8/7/20
 Initials JTC
 Description Pool Parking lot.

$28,175.00 \times .04 =$
\$ 1,127.⁰⁰ for reimbursement by env trust

Prompt payment is appreciated

Plymouth Engineering, Inc.

PO Box 46 - 30 Lower Detroit Road
Plymouth, ME 04969

Invoice

Date	Invoice #
8/17/2020	27122

Bill To

Town of Hamden
106 Western Avenue
Hampden, ME 04444

PAID
09/14/2020

Ship to:

PO Number	Terms	Project
	Net 30	18234 Hampden Rec Parking

Quantity	Description	Rate	Amount
7	Scott E. Braley, PE, Senior Project Manager	100.00	700.00
8	Camden T. Clark, Engineering Intern	55.00	440.00
14	Almee S. Young, Engineering Intern	75.00	1,050.00
12.75	Fred Marshall, Project Engineer	80.00	1,020.00
	For construction monitoring at pool site parking lot along with material site visits and correspondence, and stormwater drainage (1 site visit - 4 hrs - \$400). ↓ \$100. ⁰⁰ p.h. x 4 hrs. = \$400. ⁰⁰		

For services through August 2, 2020.

Total **\$3,210.00**

SEB

Telephone: (207) 257-2071

www.plymouthengineering.com



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

September 8, 2020

To: Paula Scott
From: Sean Currier
Subject: 2020 Jet/Vac truck reimbursement request

The Town has purchased a high pressure jet/vac truck for the maintenance of the sewer and stormwater collection systems. The purchase price of the vehicle was \$375,000, which has been paid in full. Attached, you will find a copy of the invoice and payment.

This vehicle will enable us to respond to backups and blockages for both the sewer and stormwater infrastructure. If there were an environmental issue, this equipment would be able to directly respond to issues of water quality in nature, throughout our MS4 and within the vicinity of the landfill. Applicable uses pertaining to stormwater are (but not limited to) the following:

- vacuum sediment from catch basins mandated by our annual MS4 permit
- clean sand or debris out of ditches
- respond to environmentally sensitive spills (oil in a ditch, catch basin, etc.)
- clean out blocked culverts and storm drain piping
- hydroexcavate contaminated soils and vacuum into debris body for proper disposal
- use truck as a water truck to establish seed thus preventing erosion
- use truck as water truck for dust control during construction

We would like to request this item be reviewed by the Environmental Trust Committee for reimbursement in the amount of \$187,500 (half of the expense of the vehicle) for the recently purchased environmental maintenance response vehicle. The reimbursed funds will be deposited in a reserve account that directly benefits stormwater infrastructure replacement.

Thank you for your time and consideration,

Sean Currier

TOWN OF HAMPDEN

-- A/C CHECK --

DATE 08/17/20

310400

PAYEE: 01435 DONOVAN EQUIPMENT CO INC

CHECK 810406

WRNT	DESCRIPTION-----	REFERENCE-----	CREDIT	-DISC-	-AMOUNT-
0011	STORM JET/VAC	E183178	0.00	0.00	71,043.52

Hampden

AMOUNT-

***71,043.52

71,043.52
 10,000.00
 293,956.48

 \$375,000.00

-- A/P CHECK -- ~~DATE~~ 07/15/20

4660

PAYEE: 01435 DONOVAN EQUIPMENT CO INC

CHECK 4660

WRNT	DESCRIPTION-----	REFERENCE-----	CREDIT	-DISC-	-AMOUNT-
0200	SEWER TRUCK	DOWN PAYMENT	0.00	0.00	10,000.00

Hampden

AMOUNT- ****10,000.00

PAYEE: 01435 DONOVAN EQUIPMENT CO INC

CHECK 4670

WRNT	DESCRIPTION-----	REFERENCE-----	CREDIT	-DISC-	-AMOUNT-
0203	SEWER JET/VAC	E183178	0.00	0.00	293,956.48

Hampden

AMOUNT- ***293,956.48

Plymouth Engineering, Inc.

PO Box 46 - 30 Lower Detroit Road
Plymouth, ME 04969

Invoice

Date	Invoice #
7/14/2020	27055

Bill To
Town of Hamden 106 Western Avenue Hampden, ME 04444

PAID
08/06/2020

Ship to:

PO Number	Terms	Project
	Net 30	18234 Hampden Rec Parking

Quantity	Description	Rate	Amount
8	Scott E. Braley, PE, Senior Project Manager	100.00	800.00
75	Mileage	0.575	43.13
	For site visits and stormwater coordination, survey and U.S. F. Inspections (6 hrs and 37.5 miles), parking construction monitoring and submittal reviews (2 hrs and 37.5 miles).		
	<p><i>Inspections - 6 x \$100.00 = \$600.00</i></p> <p><i>" - 37.5 miles @ \$0.575 = \$21.56</i></p> <p><i>Monitoring & Reviews - 2 x \$100.00 = \$200.00</i></p> <p><i>" - 37.5 x .575 = \$21.57</i></p>		
Total			\$843.13

SEB

Telephone: (207) 257-2071

www.plymouthengineering.com

SEE CONDITIONS OF SALE AND
PAYMENT TERMS ON REVERSE



PAGE NO.	1
INVOICE NO.	5753930
INVOICE DATE	8/26/20
PACKING SLIP NO.	5753930
CUSTOMER NO.	1343
WAREHOUSE	210

ORIGINAL INVOICE

REMIT TO > **TEAM EJP Bangor, ME.
E.J. PRESCOTT INC.
P.O. BOX 350002
BOSTON, MA 02241-0502**

WAREHOUSE > **TEAM EJP Bangor, ME.
101 Target Circle
Target Industrial Park
Bangor, ME 04401-0000
Telephone: 207-990-5000**

SOLD TO >

SHIP TO >

TOWN OF HAMPDEN MAINE
106 WESTERN AVENUE
HAMPDEN, ME 04444

Customer Pickup

COPY

CUSTOMER P.O. NO.	JOB NAME	JOB NO.	SLS	DATE DUE	DATE SHIPPED	SHIPPING METHOD
PAUL COUNTER	SUMMER ST		HSE	9/25/20	8/26/20	Pickup

LINE	PRODUCT NUMBER AND ITEM DESCRIPTION	U/M	QUANTITY	UNIT PRICE	EXTENDED AMOUNT
1	91840 71 S150BN STRAW BLANKET ROLL	ROL	1	127.62	127.62

ok

Acct. No. 10-10-22-01
 Date 9-14-20
 Initials [Signature]
 Description Ditch Erosion

Env. Trust.

PLEASE USE THE REMIT TO ADDRESS BELOW TO MAIL YOUR PAYMENT FOR FASTEST CREDIT TO YOUR ACCOUNT. P.O. BOX 350002 BOSTON, MA. 02241-0502	THANK YOU FOR YOUR BUSINESS! PLEASE NOTE: OUR TERMS ARE NET 30 DAYS. YOUR HELP IS NEEDED AND APPRECIATED.		AMOUNT	127.62
			TAX	.00
			FREIGHT	.00
				.00
SERVICE CHARGE IS 1 1/2% PER MONTH (18 % A.P.R.) ON THE BALANCE OVER 30 DAYS OF AGE. THE BUYER AGREES TO PAY ALL COSTS AND EXPENSES OF COLLECTION, INCLUDING REASONABLE ATTORNEY'S FEES, AND EJP CLAIMS A MECHANIC'S LIEN UNDER APPLICABLE STATE LAW.			TOTAL DUE	127.62

EXHIBIT A
FORM OF CERTIFICATE OF TOWN

Bangor Savings Bank (Institutional Trustee)
c/o Julie A. Shephard, Account Administrator
5 Senator Way
Augusta, ME 04330

Re: Demand for Funds Pursuant to Trust Indenture Dated As of October 1, 1991 between Town of Hampden, as Grantor and Bangor Savings Bank, as Institutional Trustee (the "Trust Indenture")

Gentlepersons:

This certificate is provided to you pursuant to the above-referenced Trust Indenture. Capitalized terms used herein without definition shall have the meaning set forth in the Trust Indenture.

The undersigned do hereby certify:

1. That they are the Individual Trustees of the Trust.
2. The Individual Trustees have approved use of property held in the Fund for purposes set forth in the Trust Indenture, in the amount set forth below.
3. You are hereby directed to pay **from the Environmental Trust, Income** to the Town of Hampden the sum of \$220,588.75.

INDIVIDUAL TRUSTEES

CERTIFICATE OF TOWN CLERK

The undersigned DOES HEREBY CERTIFY:

1. That he/she is the duly appointed and incumbent Clerk of the Town of Hampden, Maine.
2. That the foregoing certificate of the Individual Trustees was duly approved by a majority of the members of the Town Council of the Town of Hampden on _____, 2020.

Gayle Decker
Clerk, Town of Hampden

cc: Town of Hampden