



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
AGENDA

MONDAY

MAY 20, 2013

7:00 P.M.

• **5:30 pm – Finance & Administration Committee Meeting**

A. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. May 6, 2013
- b. May 13, 2013 Budget Meeting

3. COMMUNICATIONS

- a. Municipal Review Committee – 2013 2<sup>nd</sup> Quarter Distribution
- b. Maine Dept. of Marine Resources – Acknowledgment of Alewife Fishing Rights
- c. Municipal Review Committee – PERC Environmental Performance

4. REPORTS

- a. Services Committee Minutes – 5/13/2013
- b. Bangor Humane Society Stray Animal Report – April 2013
- c. Dyer Library Trustees Minutes – 3/13/13
- d. Finance & Administration Committee Minutes – 5/6/2013
- e. Voting Results with 6 Councilors

B. PUBLIC COMMENTS

C. POLICY AGENDA

1. PUBLIC HEARINGS

- a. Application for Liquor License received from Reid McLaughlin, d/b/a McLaughlin's at the Marina at 108A Marina Road
- b. Ordinance Authorizing Conveyance of Land Owned by the Town of Hampden – Marina Parcel

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Warrant and Notice of Election – MSAD #22 District Referendum – Bond for Renovations and Improvements – June 11, 2013

**NOTE: The Council will take a 5-minute recess at 8:00 pm.**

- b. Warrant and Notice of Election – MSAD #22 Budget Validation Referendum – June 11, 2013

3. UNFINISHED BUSINESS

- a. Jeep Bid Results – Finance Committee Recommendation
- b. Fireworks Ordinance – Planning & Development Committee’s Recommendation to Introduce for Public Hearing
- c. Public Works Truck Bid Results – Finance Committee Recommendation

4. NEW BUSINESS

- a. KahBang Temporary Campsite – Tim Lo
- b. 2013/2014 Budget:
  - 1. Manager’s PowerPoint Presentation
  - 2. Library
  - 3. Recreation
  - 4. Pool
  - 5. Debt Service

D. COMMITTEE REPORTS

E. MANAGER’S REPORT

F. COUNCILORS’ COMMENTS

G. ADJOURNMENT



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
MINUTES

A-2-a

MONDAY

MAY 6, 2013

7:00 P.M.

*Attending:*

*Mayor Janet Hughes  
Councilor Thomas Brann  
Councilor David Ryder  
Councilor Bill Shakespeare  
Councilor Carol Duprey*

*Town Manager Susan Lessard  
Town Attorney Thomas Russell  
Town Clerk Denise Hodsdon  
Shelby Wright  
RBMS DI Team Members  
Winterport Winery Representatives  
Jeremy Jones  
Citizens*

*The meeting was called to order by Mayor Hughes at 7:05 p.m.*

**A. CONSENT AGENDA**

*Mayor Hughes requested that Item A.3.b. be set aside. Motion by Councilor Shakespeare, seconded by Councilor Ryder to accept the balance of the Consent Agenda. Unanimous vote in favor.*

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. April 1, 2013

3. COMMUNICATIONS

- a. Maine Municipal Association – 2012 Property & Casualty Pool Benefits  
b. Hampden Business Association – Awards Dinner – 5/22/2013 – *Mayor Hughes encouraged everyone to attend the dinner and noted that this year the HBA is honoring Phil and Brenda Badger of Hampden Electrical with its Businessperson of the Year Award. Motion by Councilor Shakespeare, seconded by Councilor Brann to accept Item A.3.b. Unanimous vote in favor.*  
c. Representative Brian Duprey/Council – Governor's Proposed Budget - 4/1/2013  
d. American Red Cross – Thank You  
e. Victualers License Renewals:  
1. McLaughlin's at the Marina  
2. Anglers Restaurant

4. REPORTS

- a. Finance & Administration Committee Minutes – 4/1/2013  
b. Pool Board Minutes – 3/12/2013  
c. Bus Ridership Report  
d. Finance & Administration Committee Minutes – Special Meeting 3/25/13

- e. Infrastructure Committee Minutes – 4/22/2013
- f. Rapid Renewal Reports – January, February & March 2013
- g. Services Committee Minutes – 4/8/2013

**B. PUBLIC COMMENTS** – *There were none.*

**C. POLICY AGENDA**

**1. PUBLIC HEARINGS**

- a. **Application for Liquor License received from Anglers, Inc. d/b/a Anglers Restaurant at 91 Coldbrook Road** – *Mayor Hughes opened the hearing; no one spoke in favor or opposition and there were no general comments or questions; the hearing was closed. Motion by Councilor Brann, seconded by Councilor Shakespeare to approve the liquor license application from Anglers, Inc. Unanimous vote in favor.*

**2. NOMINATIONS – APPOINTMENTS – ELECTIONS** – *There were none.*

**3. UNFINISHED BUSINESS**

- a. **Papermill Park Rehab** – *Jeremy Jones of the Partridge Road is chairing an Ad hoc volunteer group, the Papermill Park Patriots, which has been organized to clean up and revitalize the old Papermill Road recreation area. He noted that the goal is to achieve improvements to the park by use of volunteers and donated materials and services whenever possible in an effort to minimize any impact on the taxpayers. He said volunteers are needed at this time to help pick up trash and debris, gather brush for chipping on the trails and to assist with projects. He encouraged anyone interested in helping out to contact him at [papermillpark@gmail.com](mailto:papermillpark@gmail.com). He pointed out that there are no restroom facilities at the site at this time and that parking is currently limited to the park side shoulder of the road only.*
- b. **Ordinance Authorizing Conveyance of Land Owned by the Town of Hampden – Transfer to Hamlin’s Marina – Introduction for Public Hearing** – *Councilor Brann introduced this item for public hearing.*
- c. **Old Hampden Academy Property – Developer Response\***  
(\*Due to the nature of this item, portions of the discussion may be conducted in Executive Session pursuant to 1 MRSA §405 (6)(C) (Real Estate)) – *This item was discussed in Executive Session and moved to the end of the agenda.*

**4. NEW BUSINESS**

- a. **Public Safety – Request for Matching Grant Reserve Funds for Stalker Dual Radar** – *Motion by Councilor Brann, seconded by Councilor Shakespeare to approve the expenditure of \$995.00 from the*

*Matching Grant Reserve fund for the purpose of purchasing a Stalker dual radar unit. Unanimous vote in favor.*

- b. Reed's Brook Middle School Destination Imagination Team – Request for Funding for Trip to Global Competition** – *This item was moved to the beginning the Policy Agenda following the public hearing. Members of the Reeds Brook Middle School Destination Imagination Team gave a presentation outlining their project for this year's DI challenge. They raised \$448.65 to buy helicopter landing lights and jump kits for Newburgh Rescue. They won the DI State competition and will be going to the Global competition in Knoxville, TN. They are doing several fundraising events to raise funds for the trip and asked if the Town could help in any way. Motion by Councilor Brann, seconded by Councilor Shakespeare to contribute \$200.00 from the Council's General Expense Account. Vote on the motion was 3-2 (Ryder and Duprey); motion carried.*
- c. Winterport Winery – Request for Approval to Sell Bottled Wine & Beer at Hampden Farmers' Market – Doug Winslow** – *This item was also moved up on the agenda following the presentation by the RBMS DI Team. Mike Anderson and Doug Winslow from Winterport Winery informed the Council that they would like to sell their bottled wine and beer at the Hampden Farmers' Market this summer. Their liquor license does allow them to sell these products off-premise, but it does require the permission of the municipality. Motion by Councilor Brann, seconded by Councilor Shakespeare to approve the sale of sealed bottles of wine and beer by Winterport Winery at the Hampden Farmers' Market. Unanimous vote in favor.*
- d. Proposed Zoning Ordinance Text Amendment, Interchange District – Referral to Planning Board** – *Motion by Councilor Brann, seconded by Councilor Ryder to refer this to the Planning Board. Unanimous vote in favor.*
- e. Salt Bid Results – Recommendations of Infrastructure Committee and Finance & Administration Committee** – *Motion by Mayor Hughes, seconded by Councilor Brann to accept the bid of \$57.21/ton from HARCROS. Unanimous vote in favor.*
- f. Paving Bid Results - Recommendations of Infrastructure Committee and Finance & Administration Committee** – *Motion by Councilor Brann, seconded by Councilor Ryder to accept the bid from Vaughn Thibodeau II in the amount of \$69.69/ton for main line paving and \$110.00/ton for hand-place mix. Unanimous vote in favor.*
- g. Arbor Day Proclamation** – *Motion by Councilor Brann, seconded by Councilor Shakespeare to proclaim May 22, 2013 as Arbor Day and to authorize the Mayor to sign the proclamation on behalf of the Town. Unanimous vote in favor.*

- h. **Sewer Commitment – 1/1/2013 to 3/31/2013** – Motion by Councilor Brann, seconded by Councilor Shakespeare to approve and sign the Certificate of Sewer Commitment. Unanimous vote in favor.
- i. **Water District Trustee Resignation** – Motion by Councilor Brann, seconded by Councilor Ryder to accept the resignation of Donald Darling from the Hampden Water District Board of Trustees. Under the terms of the Water District's Charter, in the event of a vacancy on the Board of Trustees the Town Council is required to appoint a replacement to fill the unexpired term. Motion by Councilor Brann, seconded by Councilor Shakespeare to refer this to the Infrastructure Committee to initiate the process of finding a replacement to fill the vacancy. Unanimous vote in favor.
- j. **Councilor Resignation** – This item was moved up on the agenda following the Winterport Winery request. Councilor Shelby Wright has moved to Newburgh and therefore submitted her resignation from the Town Council effective May 6, 2013. Motion by Councilor Shakespeare, seconded by Councilor Brann to regretfully accept Shelby Wright's resignation. Unanimous vote in favor. Mayor Hughes thanked Shelby for her service and presented her with an engraved clock from the Council.

**D. COMMITTEE REPORTS**

**Planning & Development Committee** – the next meeting will be at 6:00 pm on May 15<sup>th</sup>.

**Services Committee** – Committee Chair Lawlis was absent so no report was given.

**Infrastructure Committee** – Former Councilor Wright was Chair of this committee so no report was given. It was noted that the Mayor will need to amend committee assignments due to Shelby's resignation.

**Finance & Administration Committee** – Mayor Hughes reported that the committee met earlier and discussed proposed amendments to the Council portions of the Town Charter.

- E. MANAGER'S REPORT** – A copy of the Manager's Report is attached and made a part of the minutes. Manager Lessard pointed out that there is a conflict with the Budget meeting scheduled for May 22<sup>nd</sup>, which is the same evening as the HBA Awards Dinner and that some members of the Council would be attending the dinner. The Budget meeting was re-scheduled for Thursday, May 23<sup>rd</sup> at 6:00 pm.

**F. COUNCILORS' COMMENTS**

**Councilor Brann** commented that the Town currently has restroom facilities at Dorothea Dix Park and at all baseball/softball/soccer fields and he recommended putting one at the Papermill Park area. This will be included on the agenda for the next Services Committee meeting.

**Mayor Hughes** noted that the purpose of Arbor Day is to identify a holiday which was first observed in 1872 with the planting of more than a million trees in a single state.

MANAGER'S REPORT  
May 6, 2013

PVRDD Settlement – I am pleased to report that the Eastern Maine Development Corporation has turned over the disputed funds to the Penobscot Refuse Disposal District. These monies will be distributed to the 28 member communities that originally contributed to that organization.

Spring Spectacular – The Spring Spectacular put on by the Recreation Department at the Skehan Center on Saturday, May 4<sup>th</sup> was a success. It was a well-attended event for the first year. Appreciation goes to Kids Korner Director Jill McLaughlin and her staff as well as Shelley Abbot, Assistant Rec Director and Kurt Mathies, Rec Director. This event highlights some of the possibilities for use of the center.

Stream Cleanup – Many thanks go to the more than 30 volunteers who helped with the Hampden Streamside Cleanup on Saturday, May 4<sup>th</sup>. The areas cleaned up included Marina Road, Coldbrook Road from Main Road North to Route 202, the school campus from Reed's Brook to the new Academy, the back of Irving, the Kiwanis Property, and the VFW baseball fields, Western Avenue from the Town Office to the Pool, the last block of Sunset Avenue, Mecaw Road, and the Hampden Business Park. A thank-you barbecue was hosted by the Town following the clean-up. Thanks also to Town Planner Bob Osborne who coordinated and participated in the event.

Budget – Budget meetings start next Monday with public safety, police and fire. You will have the entire budget in hand by Thursday of this week. Suffice it to say – this is the most challenging one in years!

Tree City USA – The Town of Hampden has received Tree City USA status again for the 6<sup>th</sup> year. The award ceremony will be in Auburn on May 20<sup>th</sup>. Gretchen Heldmann will be attending on behalf of the Town.

Channel 7 Live Broadcast – On July 11<sup>th</sup>, Channel 7 news will be broadcasting live from Hampden. They will be doing the telecast from the Skehan Center. This offers the opportunity for more advertisement of the use of the facility as a community center.

**G. EXECUTIVE SESSION** – *Motion by Councilor Shakespeare, seconded by Councilor Brann to enter Executive Session pursuant to 1 MRSA §405 (6)(C) to discuss a real estate matter and to include the Council, Town Manager, Town Attorney and the Developer. Unanimous vote in favor. Motion by Councilor Brann, seconded by Councilor Duprey to re-enter regular session. Unanimous vote in favor.*

**H. ADJOURNMENT** – *The meeting was adjourned at 10:15 p.m.*

A handwritten signature in cursive script that reads "Denise Hodsdon".

*Denise Hodsdon*  
Town clerk

A-2-b

## TOWN COUNCIL MINUTES

MAY 13, 2013

A special meeting of the Hampden Town Council was held on Monday, May 13, 2013 for the purpose of holding a budget workshop on the proposed FY 2014 budget. The meeting was called to order at 6:43 p.m.

**Attendance:**

Mayor Janet Hughes  
Thomas Brann  
Jean Lawlis  
William Shakespeare  
David Ryder

Town Manager Susan Lessard  
Public Safety Director Joseph Rogers  
Citizens

Manager Lessard gave an overview of the proposed FY 2014 Budget and budgets for Police, Fire and Public Safety were reviewed.

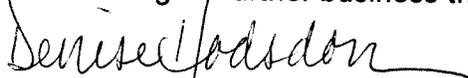
**BUDGET OVERVIEW** – Manager Lessard provided an overview of the proposed budget and explained the steps she has taken in an attempt to make accommodations for the anticipated losses in State revenues. Because these losses are currently unknown, she informed the Council that the budget as proposed is a middle of the road approach, estimating that the funding losses from the State to the Town would be in the neighborhood of \$300,000.00. A copy of her overview is attached and made a part of the minutes.

**05-01 POLICE** – Public Safety Director Joe Rogers noted that there are few changes from last year's budget. He did not note that, not reflected in this budget, is an additional school resource officer. The Department is in the process of applying for a grant to pay 75% of the cost for three years. If this comes to fruition, Joe will come back to the Council at that time to request the additional 25%. Joe reviewed the proposed budget line-by-line and no change was made to the proposed total amount of \$1,000,379.00, which is approximately \$28,000.00 less than the FY 2013 budget.

**05-05 FIRE DEPARTMENT** – The proposed budget was reviewed line-by-line and no change was made to the proposed total amount of \$966,835.00, a reduction of approximately \$6,100.00 from the FY 2013 budget.

**05-10 PUBLIC SAFETY** – The proposed budget was reviewed line-by-line. Joe noted that line item 05-10-20-20 Communications Maintenance should be changed from \$500 to zero. The new proposed total for Public Safety is \$185,131.00, down approximately \$1,900.00 from last year.

There being no further business the meeting was adjourned at 8:06 pm.



Denise R. Hodsdon  
Town Clerk

- 395 State Street
- Ellsworth, ME 04605
- [www.mrcmaine.org](http://www.mrcmaine.org)



May 10, 2013

Dear MRC Member Community:

The MRC Board of Directors is pleased to provide the enclosed check for the quarterly cash distribution return to Amending Charter Municipalities and new Charter Municipalities for the Second Quarter of 2013. The payment is based on tipping fees, plant performance and asset activity in the First Quarter of 2013.

Consistent with MRC Board-approved policies and Transaction Guidelines, a total distribution amount of \$952,346.64 to the Amending Charter Municipalities was approved to meet the system-wide target value of \$48.00 per ton, which is tipping fees less cash distributions. The tipping fee for the First Quarter was \$76.00 per ton. Therefore, on average as a group, the Amending Charter Municipalities need a cash distribution of \$952,346.64 in order to achieve the \$48.00 per ton target value. This total amount is the product of \$28.00 per ton and 34,012.38 tons of solid waste delivered by all Amending Charter Municipalities in the First Quarter of 2013. New Charter Municipalities also received funds from Performance Credits for First Quarter equal to 3,822.44 tons delivered multiplied by the difference between the tipping fee of \$76.00 per ton and the new Charter Municipality target value of \$54.00 per ton.

This cash distribution to Amending Charter Municipalities was generated from Performance Credits in the amount of \$463,855.09, \$144,686.17 in Net Cash Flow received as a result of PERC ownership interests, a \$180,000.00 transfer from the Tip Fee Stabilization Fund and \$163,805.38 from the Custody Account prior balance. Funds from Performance Credits in the amount of \$84,093.68 were calculated for distribution to new Charter Municipalities.

The MRC Board of Directors thanks all MRC members for their efforts and contributions in support of the MRC mission of an environmentally safe, long-term solid waste disposal solution at a reasonable and affordable cost.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Gregory A. Louder', is written over a horizontal line.

Gregory A. Louder  
Executive Director



PAUL R. LEPAGE  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF MARINE RESOURCES  
21 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0021

A-3-b

April 30, 2013

Denise Hodsdon  
Town of Hampden  
106 Western Avenue  
Hampden, ME 04444

Dear Ms. Hodsdon:

This letter is to acknowledge receipt of the Town of Hampden's article to retain its harvesting rights, and is to advise you of the status of your alewife fishing rights for the 2013 calendar year. **The municipal waters of the Town of Hampden are closed to the commercial harvest of alewife and blueback herring in 2013.**

This closure will remain in effect until the Atlantic States Marine Fisheries Commission determines that these runs are self-sustaining, based on the Department's recommendations. The Department uses the following criteria in determining whether a river herring run can be harvested sustainably:

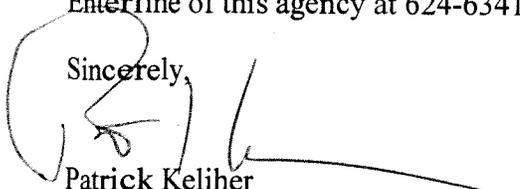
1. Harvest populations must be self-sustaining and not supplemented by outside stocking. If a run had been stocked, no harvest will be allowed for at least one generation post-stocking (4-years) to determine that river herring are returning successfully on their own.
2. The total river herring count must be demonstrated to equal or exceed the estimated adult production of the spawning lake or pond for a multi-year period. DMR uses a production estimate of 235 fish/surface acre.
3. The run must be demonstrated to have a healthy spawning stock biomass, with a high survival rate (low mortality rate) and good representation of older age classes.
4. The run must have a demonstrated high repeat spawning ratio, where a proportion of adult spawning fish have spawned in previous years.

These criteria are determined by the Commissioner, with authority under 12 M.R.S. §6001 and Marine Resources Regulations Chapter 30, and are in addition to all legislation and regulations governing the take and use of river herring. The Department is willing to work with the town to form a plan to collect this information. Specifically, the town must establish an estimate for the annual river herring population. Examples of methods to accomplish this would be a visual count, video monitoring, or electronic counting. While the Department cannot perform this sampling, we can help determine the best method and develop a sampling protocol.

The recreational fishing for river herring in the town of Hampden will still be allowed under Title 12, Chapter 605, Subchapter V, MRS §6131, and Maine Marine Resources Regulations (Chapter 30), allowing take of 25 river herring per person per day for personal use only, using only dip net or hook-and-line. Under Title 12, Chapter 605, Subchapter V, MRS §6131, Section 3, recreational fishing is not allowed sunrise Thursday to sunrise Sunday, weekly.

If you have any questions or concerns about the alewife resources or management, please contact Claire Enterline of this agency at 624-6341.

Sincerely,



Patrick Keliher  
Commissioner

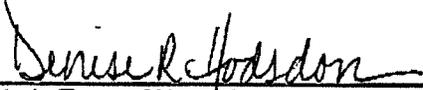
cc Division II Marine Patrol  
Michael Brown, IF&W  
Claire Enterline, DMR

**CLERK'S CERTIFICATE OF VOTE OF TOWN COUNCIL**

I, Denise R. Hodsdon, Clerk of the Town of Hampden, do hereby certify that the following is a true and accurate copy of a vote taken by the Town Council of said Hampden, at a regular meeting held on April 1, 2013, a majority of the Councilors being present:

**VOTED: Motion by Councilor Wright, seconded by Councilor Shakespeare that the Town of Hampden retain its fishing rights for alewives and authorize the Town Manager to take appropriate action – unanimous vote in favor.**

Dated: April 2, 2013

  
\_\_\_\_\_  
Clerk, Town of Hampden

A-3-C

- 395 State Street
- Ellsworth, ME04605
- www.mrcmaine.org



**MEMORANDUM**

TO: Charter Municipalities  
 FROM: *ML* Greg Louder, Municipal Review Committee, Inc.  
 RE: Environmental Performance of the PERC Facility  
 DATE: May 1, 2013

This memorandum presents our annual update on the key aspects of the PERC facility’s record of environmental performance in 2012. A key part of the MRC’s mission is to ensure the long-term disposal of solid waste via methods that are environmentally sound. This information is being shared to enable the Charter Municipalities to understand the performance of the PERC facility in achieving this aspect of the MRC’s mission.

**Air Emission Test Results**

Every year PERC conducts tests to assess whether the facility complies with the emissions limits and operating conditions that are specified in its air emissions license from the Maine DEP. The tests are intended to ensure that the level of various constituents emitted by the PERC facility avoid significant impacts on public health and the environment. Some constituents are measured around the clock using devices known as continuous emissions monitoring systems, or CEMS. For other constituents, PERC hires an independent third-party testing firm to conduct special tests known as “stack tests” to measure what is being emitted. Tests are conducted for the following:

<i>Type</i>	<i>Measured constituent</i>
Ozone precursors	Nitrogen oxides (NOx) [measured by CEMS] Carbon monoxide (CO) [measured by CEMS]
Acid gases	Sulfur dioxides (SOx) [measured by CEMS] Hydrogen chloride (HCl)
Particulate matter	Total particulates
Trace metals	Arsenic, beryllium, cadmium, chromium, lead, mercury, nickel
Trace organics	Dioxins and furans
Fugitive emissions	Dust from the ash management system

The most recent stack tests were conducted on September 18-19, 2012. To ensure objectivity, the tests are conducted by an independent contractor in accordance with strict protocols and standards, and the conduct of the tests can be witnessed by representatives of the Maine DEP.

Yet again, we have reason to be proud of the results of these tests. As presented in Exhibit A, not only did the PERC facility comply with all of the standards in its air emissions license, but it performed significantly better than the license requirements – often by a wide margin.

Specific results can be summarized as follows:

- Emissions of total particulates were at 17.6 percent of the permitted level.
- Emissions of all trace metals were very low. Emissions of cadmium, lead and mercury were at small fractions of the permitted levels. In fact, emissions of cadmium and mercury were too low to be detected during the test.
- Emissions of dioxins and furans were very low. In fact, emissions of dioxins and furans together were at 1.9 percent of the permitted level.
- Emissions of HCl (a contributor to acid rain), which are controlled by the facility's dry scrubbers, were well below the allowable limits. HCl emissions were at only 6.7 percent of the permitted level.
- No fugitive emissions were observed from the facility's ash handling system.

### **General Environmental Performance**

The Charter Municipalities should be aware of the following information regarding the performance of the PERC facility in 2012:

- For the three pollutants that are monitored continuously (NO<sub>x</sub>, CO and SO<sub>x</sub>), average emission levels for each constituent throughout the year were below the permit limits. Average emissions of NO<sub>x</sub> and CO (the contributors to smog), which are controlled through good combustion practices, were at 79 percent and 50 percent of the allowable limits. Emissions of SO<sub>2</sub> (which contributes to acid rain), were at only 8.6 percent of the allowable limit. The Facility recorded only two occasion on which average emissions levels exceeded applicable daily limits for CO, and none for the other these pollutants – a compliance record through the year of 99.5 percent for CO emissions and 100 percent for NO<sub>x</sub> and SO<sub>x</sub> emissions. This outstanding record for 2012 represents a significant improvement in performance that has been sustained since the facility was retrofitted with a new boiler fuel feed system in 2000.
- The PERC facility generated and delivered to the grid 166,261 MWh of electricity in 2012. This represents enough electricity to power more than 16,600 homes. By using solid waste as fuel, the PERC facility avoided the need to combust the equivalent of 1,232 billion cubic feet of natural gas or 14.2 million gallons of #2 fuel oil in order to generate electricity. In that context, the PERC facility also avoided the emissions of greenhouse gases and other constituents that are associated with the production, importation and combustion of fossil fuels to generate electricity.
- The PERC facility processed 311,931 tons of solid waste, but did not bypass any processible solid waste to landfills for disposal in 2012. Accounting for residuals materials such as ash and front-end process residue, the PERC facility reduced the volume of material going to landfills by more than 636,000 cubic yards, which is a reduction of approximately 85 percent of the volume that would have been required for landfill disposal of the solid waste delivered to the PERC facility.

- The PERC facility continued to implement its supplementary grinding program to convert waste elements previously considered “non-processible” into fuel. In 2012, only 44 tons of the waste received by the PERC facility were sent to a landfill for disposal as non-processible material.
- The PERC facility recovered 8,708 tons of ferrous material from incoming solid waste in 2012, making it one of the largest recycling facilities in Maine. The ferrous material was transported to a processing facility in southern New England for beneficiation and marketing for re-use as scrap metal. Moreover, by recovering the ferrous materials, the PERC facility avoided the emissions that would have been incurred during the course of mining and manufacturing a similar amount of ferrous material from natural sources.

### **Avoided greenhouse gas emissions**

The PERC Facility combusts MSW that might otherwise be accepted for disposal at landfills. The Facility thereby avoids the creation of methane that would otherwise have been created by the degradation of MSW in a landfill through the anaerobic decomposition process. In particular:

1. In 2012, PERC processed 313,931 tons of MSW at the Facility, of which 56,667 tons were glass and grit with an organic content approximately half that of the MSW.
2. If all of the 313,931 tons of MSW had been disposed of in a landfill, such MSW would generate 22,485 additional tons of methane over the time of its active decomposition (at least 30 years). Adjusting for methane generation from PERC’s glass and grit stream, on a net basis, PERC’s MSW processing activities in 2012 avoided the generation and emission of approximately 18,400 tons of methane.
3. Taking into account the global warming potential of methane and other factors, by avoiding such methane generation in 2012, PERC avoided emitting the equivalent of 335,800 metric tons of carbon dioxide.

**Exhibit A**

**Summary Results of Air Emissions Testing at the PERC Facility in 2012**

Sources: Final Report, Stack Emissions Compliance Test Program, PERC Facility, 2012; PERC CEM data

<i>Constituent</i>	<i>Allowable limit</i>	<i>Average of test results</i>	<i>Test result value as percent of allowable limit</i>
Nitrogen oxides (NOx)	230 ppmdv @ 7% O2	182.1 ppmdv @ 7% O2	79% of limit
Carbon monoxide (CO)	200 ppmdv @ 7% O2	99.1 ppmdv @ 7% O2	50% of limit
Sulfur dioxides (SOx)	29 ppmdv @ 7% O2	2.5 ppmdv @ 7% O2	8.6% of limit
Hydrogen chloride (HCl)	29 ppm @ 7% O2	1.94 ppm @ 7% O2	6.7% of limit
Particulate matter	22.9 mg/dscm @ 7% O2	4.02 mg/dscm @ 7% O2	17.6% of limit
Trace metals			
• Arsenic	• No limit in permit	• <0.00134 mg/dscm @ 7% O2	No permit limit
• Beryllium	• No limit in permit	• < 0.00034 mg/dscm @ 7% O2	No permit limit
• Cadmium	• 0.03500 mg/dscm @ 7% O2	• <0.00034 mg/dscm @ 7% O2	< 1.0%.of limit
• Chromium	• No limit in permit	• 0.0134 mg/dscm @ 7% O2	No permit limit
• Lead	• 0.400 mg/dscm @ 7% O2	• 0.0030 mg/dscm @ 7% O2	0.8% of limit
• Mercury	• 0.0280 mg/dscm @ 7% O2	• < 0.0012 mg/dscm @ 7% O2	< 4.3% of limit
• Nickel	• No limit in permit	• 0.0095 mg/dscm @ 7% O2	No permit limit
Dioxins/furans	25 ng/dscm @ 7% O2	0.48 ng/dscm @ 7% O2	1.9% of limit
Fugitive emissions, ash system	< 5% of observation period	0% of observation period	0% of limit

Abbreviations

- ppmdv = parts per million dry volume
- mg/dscm = milligrams per dry standard cubic meter
- ng/dscm = nanograms per dry standard cubic meter

Values with < (a "less than" sign) are the detection limits, which are provided for tests when the identified constituent was not detected. In such cases, the emission level of such identified constituent was below the lowest value that could be detected by the test equipment used during the test (the detection limit) for at least some of the test runs.

Values are adjusted to 7% oxygen concentration to correct for dilution by excess combustion air.

Test results for NOx, CO and SOx represent average emission concentrations throughout the year as measured by the Facility's continuous emissions monitoring systems.

SERVICES COMMITTEE MEETING MEETINGS  
MONDAY, MAY 13, 2013

A-4-a

Attending:

Councilor Jean Lawlis	Resident Terry McAvoy
Councilor Tom Brann	Town Manager Susan Lessard
Councilor David Ryder	Recreation Director Kurt Mathies
Councilor William Shakespeare	Sam Manhart, Pool Board Candidate
Mayor Janet Hughes	

The meeting was opened at 6 p.m. by Chairman Lawlis.

1. MINUTES OF 4-08-2013 MEETING – The minutes of the 4/8/2013 meeting were reviewed and approved with no changes.
2. OLD BUSINESS
  - A. REC DIRECTOR PROGRAM UPDATE – Recreation Director Kurt Mathies outlined a proposal to allow businesses to pay to have banners on the walls of the Skehan Center as well as a proposal for businesses to pay for ‘naming’ rights to rooms in the center. There was support among committee members for the idea of banners but concern over the 3 year commitment in the proposal since there has been no final decision on the disposition of the Skehan center. Motion by Councilor Brann, seconded by Councilor Hughes to support the banner program proposed for one year. Unanimous vote in favor. The room naming proposal will be discussed in a more in depth way at a future meeting.
  - B. PAPERMILL ROAD PARK RESTROOM FACILITIES – Councilor Brann had asked that this item be included on the agenda since facilities are provided at other Town Parks. It was the consensus of the Committee that a ‘porta-pottie’ should be installed at the Papermill Road park area for six months a year. The cost of the porta-pottie will be taken from the Recreation Enterprise account. Park Committee Chair Jeremy Jones reported that there had been a number of volunteers helping at the park and a considerable number of users as well.
3. NEW BUSINESS
  - A. INTERVIEW POOL BOARD APPLICANT SAM MANHART (6:15) – The Committee discussed the role of Pool Board Trustees with Mr. Manhart, asked about his thoughts on fund-raising, his availability for meetings, and his familiarity with the pool. Motion by Mayor Hughes, seconded by Councilor Lawlis to recommend to the full Council appointment of Sam Manhart to the Lura Hoit Pool Board of Trustees. Unanimous vote in favor.
4. PUBLIC COMMENTS - None
5. COMMITTEE MEMBER COMMENTS –

Councilor Ryder asked about progress with the idea of uploading Council and Planning Board meetings to YouTube. The Town Manager will check with Matt Thomas and find out where that project stands.

The meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Susan Lessard  
Town Manager

**Bangor Humane Society**  
 693 Mt. Hope Avenue  
 Bangor ME 04401

RECEIVED  
 MAY 09 2013

A-4-b

BY:.....

Town of Hampden  
 Attn: Susan Lessard  
 106 Western Avenue  
 Hampden ME 04444

**Stray Animal Statistics, April 2013**

Type Of Animal	Stray Animals Released To BHS By Owners	# Animals Received	# Animals In Holding From Previous Months	# Adopted	# Euthanized	# Reclaimed	# Animals Currently In Holding
<b>Dog</b>	0	0	0	0	0	0	0
<b>Puppy</b>	0	0	0	0	0	0	0
<b>Cat</b>	0	1	0	0	0	0	1
<b>Kitten</b>	0	5	0	0	0	0	5
<b>Other</b>	0	0	0	0	0	0	0

Reasons for Euthanasia

DOGS	0	
PUPPIES	0	
CATS	0	
KITTENS	0	

Animals Returned to Owner

Owner's Name	Address	Impound Fee	Animal	License Info	Reclaim Date

April 2013

6	animals brought to us by private citizens
0	animals brought to us by the ACO
0	animals brought to us by the police department

A-4-C

EDYTHE L. DYER COMMUNITY LIBRARY

BOARD OF TRUSTEES' MEETING

MARCH 13, 2013

**A. Call to order:** The meeting of the Board of Trustees of the Edythe L. Dyer community Library was called to order at the Edythe L. Dyer Community Library, Hampden, Maine on March 13, 2013 at 7:38 a.m.

**Members present:** Richard Jenkins, John Skehan, Dave Barrett, Yvonne Lambert, Tony Mourkas, Ruth Stearns, Cheri Condon, Mark Russell

**Members absent:** Don Desmarais, Mary Ann Bjorn

**B. Approval of minutes:** Ruth/Yvonne approval of the minutes

**C. Library reports:**

Fees and fines

Circulation

Director

**D. New business:**

1. Appointment of a nominating committee—Dave Barrett, Ruth Stearns and Yvonne Lambert volunteered.

**E. Unfinished business:**

1. Policy work—Cheri

Old policies that have been incorporated into other policies have been removed from the contents page. The Library Ordinance and Library Bill of Rights have been moved to the appendix as they are not policies that were written by this Board of Trustees.

2. Mission statement—Cheri

Proposed change to the Mission Statement would replace the word 'features' to 'purchases'.

**Dave/Yvonne** moved to approve the above wording change to indicate that materials and programming is purchased. **The motion passed unanimously.**

**Adjournment:** The meeting was adjourned at 8:43 a.m.

The Annual Meeting is scheduled for May 8, 2013 at 7:30 a.m.

**Debbie Lozito**

**Recording Secretary**

---

Date of approval

FINANCE & ADMINISTRATION COMMITTEE MEETING MINUTES  
Monday, May 6, 2013

Attending:

Mayor Janet Hughes	Town Manager Sue Lessard
Councilor David Ryder	Public Works Director Chip Swan
Councilor Carol Duprey	Resident Terry McAvoy
Councilor Jean Lawlis	
Councilor William Shakespeare	
Councilor Tom Brann	

The meeting was called to order at 5:30 p.m. by Mayor Hughes.

1. Meeting Minutes
  - a. April 1, 2013 – The minutes of April 1, 2013 were reviewed and approved without objection.
  - b. March 25, 2013 Special Meeting – The minutes of March 25, 2013 were reviewed and approved without objection.
2. Review & Sign Warrants – Committee members reviewed and signed warrants without objections.
3. Financial Statements – March 2013 – The Town Manager presented the Financial Statements from March 2013 and answered questions from the Committee in regard to them. The Committee also asked for additional information related to the Host Community Benefit Fund and the Recreation Enterprise funds. The Manager will provide those for use as part of the Budget discussion for revenues.
4. Old Business
  - a. Proposed Charter Changes – The Committee reviewed the draft language provided (attached to these minutes) and asked that the Town Manager provide them in a draft which included them in the actual charter, and provide the town attorney's opinion on them at a subsequent meeting. The Town Manager explained the process that any Charter Change would have to go through in order to be adopted which included:
    1. Committee Action
    2. Referral to Council
    3. Development of an Ordinance identifying each change
    4. Holding a Public Hearing on the Ordinance
    5. Approving/Not approving the Ordinance
    6. If approved – the Ordinance must be ratified by the voters at a regular November election
5. New Business
  - a. Pool Corporate Discount Program – The Committee reviewed the proposal from the Pool Board of Trustees to advertise for a corporate discount program for employers with over 50 employees as a way of

increasing revenue. It was the consensus of the Committee to support the program for a one-year period to see how it worked.

- b. Salt Bid Results – Motion by Councilor Brann, seconded by Councilor Ryder to recommend to the full Council the acceptance of the bid of \$57.21 per ton from Harcross for salt for the 2013-2014 year. Unanimous vote in favor.
  - c. Paving Bid Results – Motion by Councilor Brann, seconded by Councilor Ryder to recommend to the full Council the acceptance of the bid for \$69.69/ton for machine placed and \$110/ton for hand-placed paving from Vaughan Thibodeau II. Unanimous vote in favor.
6. Public Comment - None
  7. Committee Member comments – None

The meeting was adjourned at 6:43 p.m.

Respectfully submitted,

Susan Lessard  
Town Manager

PROPOSED CHARTER CHANGES  
New Language

Article II

Section 201 Composition and Term of Office

(b) Term of Office

The term of office for Councilors after the regular municipal election in 2013 shall serve the following terms:

2014 Election – 2 Districts for 3 years

1 District for 2 years

1 District for 1 year

(Districts for stated terms shall be determined by lottery no later than July 1, 2014)

2015 Election – 1 At-Large for 3 years

1 At-Large for 2 years

1 At-Large for 1 year

Regular staggered election for three year terms for all Council offices shall resume in 2016.

(The purpose of this change is to allow an annual staggered election of District and At-Large Council members, but retains terms for Councilors at 3 years).

Section 206 Prohibitions – Except where otherwise authorized by state statute no councilor shall hold any other elected State, County, or Town Office or town employment during the term for which that person was elected to the town council. Neither the council or any of its members shall, in any manner, dictate the appointment or removal of any administrative official or employees whom the Manager or any subordinates are empowered to appoint, but the Council may express its views and freely discuss with the manager anything pertaining to appointment and removal of such officials and employees.

(The purpose of this change is to no longer allow persons who serve in elected State or County offices to also serve concurrently as a Town Councilor)

Section 207(b) – Forfeiture of Office – A Councilor shall forfeit that person's office if that person (1) lacks at any time during that person's term of office any qualification for the office prescribed by this Charter or by law (2) violates any express prohibition of this charter (3) convicted of a crime or offense which is, during that person's term, reasonably related to that person's ability to serve as Councilor, or (4) fails to attend six (6) meetings (Regular or Special) of the Council in the prior twelve month period.

(The purpose of this change is to define the number of absences that a Councilor can have on a rolling year basis before losing eligibility to serve).

**Article VIII Nominations & Elections**

**Section 801 Conduct of Elections** – The regular municipal election shall be held the Tuesday following the first Monday of November in each year. All elections called for under this charter shall be conducted under the provisions of Title 21A.

(The purpose of this change is to clarify that elections for the Town of Hampden are governed by Title 21A – before the Charter identified Title 21, which has been repealed)

**Section 802 Officials Nominated and Elected**

(a) Councilors at Large. The full names and street address of all candidates nominated for Councilor at Large, except those who have withdrawn, died or become ineligible shall be printed on the official ballots under a heading reading “Nominees of Councilor at Large”.

(b) District Councilors. The full names and street addresses of all candidates nominated for membership as district councilor in the council, except for those who have withdrawn, died or become ineligible, shall be printed on the official ballots under the separate heading reading Nominees for “District Councilor”.

(The purpose of this change is to allow all residents to vote for all Town Councilors. District Council candidates must still reside in their respective districts. This means that candidates for all Council positions can be voted on by all residents.)

**Section 805 Election Provisions** – Provisions of Title 21A relating to the qualifications of voters, registration, the manner of voting, the duties of election officers and all other particulars respective to preparation for, conducting and management of elections, so far as they may be applicable, shall govern all municipal elections, except as otherwise provided in this charter.

(The purpose of this change is to clarify that Title 21A is the only State statute governing elections in Hampden).

A-4-e

TO: Hampden Town Council  
FROM: Sue Lessard, Town Manager  
DATE: May 14, 2013  
RE: Voting results with 6 Councilors

In order to avoid confusion over voting during the time period while the Council is operating with six members, I did a little research to make sure that we knew what the result would be if the Council vote on any issue was 3-3.

According to the Town Attorney, and Robert's Rules of Order (which governs our proceedings in the absence of Town Charter direction otherwise), a tie vote is a lost vote since it is not a majority. I have attached a copy of the Town Attorney's email along with a 'Parliamentary Procedure for Meetings' with that provision circled.



Susan Lessard <manager@hampdenmaine.gov>

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## Decisions

2 messages

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**Susan Lessard** <manager@hampdenmaine.gov>

Mon, May 13, 2013 at 2:14 PM

To: "Thomas A. Russell" <tar@frrlegal.com>

Good afternoon-

If a vote on the council on a motion is 3-3 - does the motion pass or fail?

Susan

---

**Thomas Russell** <tar@frrlegal.com>

Tue, May 14, 2013 at 9:08 AM

To: manager@hampdenmaine.gov

Sue: The motion fails for lack of a majority vote in favor. Sorry for the slow response, but the email on my computer is down, and I have to monitor my emails from the provider's website through another office computer. Tom

[Quoted text hidden]

## Parliamentary Procedure for Meetings

*Robert's Rules of Order* is the standard for facilitating discussions and group decision-making. Copies of the rules are available at most bookstores. Although they may seem long and involved, having an agreed-upon set of rules makes meetings run easier. *Robert's Rules* will help your group have better meetings, not make them more difficult. Your group is free to modify them or find another suitable process that encourages fairness and participation, unless your bylaws state otherwise.

Here are the basic elements of *Robert's Rules*, used by most organizations:

1. **Motion:** To introduce a new piece of business or propose a decision or action, a motion must be made by a group member ("I move that.....") A second motion must then also be made (raise your hand and say, "I second it.") After limited discussion the group then votes on the motion. A majority vote is required for the motion to pass (or quorum as specified in your bylaws.)
2. **Postpone Indefinitely:** This tactic is used to kill a motion. When passed, the motion cannot be reintroduced at that meeting. It may be brought up again at a later date. This is made as a motion ("I move to postpone indefinitely..."). A second is required. A majority vote is required to postpone the motion under consideration.
3. **Amend:** This is the process used to change a motion under consideration. Perhaps you like the idea proposed but not exactly as offered. Raise your hand and make the following motion: "I move to amend the motion on the floor." This also requires a second. After the motion to amend is seconded, a majority vote is needed to decide whether the amendment is accepted. Then a vote is taken on the amended motion. In some organizations, a "friendly amendment" is made. If the person who made the original motion agrees with the suggested changes, the amended motion may be voted on without a separate vote to approve the amendment.
4. **Commit:** This is used to place a motion in committee. It requires a second. A majority vote must rule to carry it. At the next meeting the committee is required to prepare a report on the motion committed. If an appropriate committee exists, the motion goes to that committee. If not, a new committee is established.
5. **Question:** To end a debate immediately, the question is called (say "I call the question") and needs a second. A vote is held immediately (no further discussion is allowed). A two-thirds vote is required for passage. If it is passed, the motion on the floor is voted on immediately.
6. **Table:** To table a discussion is to lay aside the business at hand in such a manner that it will be considered later in the meeting or at another time ("I make a motion to table this discussion until the next meeting. In the meantime, we will get more information so we can better discuss the issue.") A second is needed and a majority vote required to table the item being discussed.
7. **Adjourn:** A motion is made to end the meeting. A second motion is required. A majority vote is then required for the meeting to be adjourned (ended).

**Note:** If more than one motion is proposed, the most recent takes precedence over the ones preceding it. For example if #6, a motion to table the discussion, is proposed, it must be voted on before #3, a motion to amend, can be decided.

In a smaller meeting, like a committee or board meeting, often only four motions are used:

- To introduce (motion.)
- To change a motion (amend.)
- To adopt (accept a report without discussion.)
- To adjourn (end the meeting.)

Remember, these processes are designed to ensure that everyone has a chance to participate and to share ideas in an orderly manner. Parliamentary procedure should not be used to prevent discussion of important issues.

Board and committee chairpersons and other leaders may want to get some training in meeting facilitation and in using parliamentary procedure. Additional information on meeting processes, dealing with difficult people, and using *Robert's Rules* is available from district office staff and community resources such as the League of Women Voters, United Way and other technical assistance providers. Parliamentary Procedure at a Glance, by O. Garfield Jones, is an excellent and useful guide for neighborhood association chairs.

## **Tips in Parliamentary Procedure**

The following summary will help you determine when to use the actions described in *Robert's Rules*.

- **A main motion must be moved, seconded, and stated by the chair before it can be discussed.**
- **If you want to move, second, or speak to a motion, *stand and address the chair.***
- **If you approve the motion as is, *vote for it.***
- **If you disapprove the motion, *vote against it.***
- **If you approve the idea of the motion but want to change it, *amend it or submit a substitute for it.***
- **If you want advice or information to help you make your decision, *move to refer the motion to an appropriate quorum or committee with instructions to report back.***
- **If you feel they can handle it better than the assembly, *move to refer the motion to a quorum or committee with power to act.***
- **If you feel that there the pending question(s) should be delayed so more urgent business can be considered, *move to lay the motion on the table.***
- **If you want time to think the motion over, *move that consideration be deferred to a certain time.***
- **If you think that further discussion is unnecessary, *move the previous question.***
- **If you think that the assembly should give further consideration to a motion referred to a quorum or committee, *move the motion be recalled.***
- **If you think that the assembly should give further consideration to a matter already voted upon, *move that it be reconsidered.***
- **If you do not agree with a decision rendered by the chair, *appeal the decision to the assembly.***
- **If you think that a matter introduced is not germane to the matter at hand, *a point of order may be raised.***
- **If you think that too much time is being consumed by speakers, *you can move a time limit on such speeches.***
- **If a motion has several parts, and you wish to vote differently on these parts, *move to divide the motion.***

## PARLIAMENTARY PROCEDURE AT A GLANCE

TO DO THIS	YOU SAY THIS	MAY YOU INTERRUPT SPEAKER	MUST YOU BE SECONDED	IS MOTION DEBATABLE	WHAT VOTE REQUIRED
Adjourn meeting*	I move that we adjourn	No	Yes	No	Majority
Recess meeting	I move that we recess until...	No	Yes	No	Majority
Complain about noise, room temperature, etc.*	Point of privilege	Yes	No	No	No vote
Suspend further consideration of something*	I move we table it	No	Yes	No	Majority
End debate	I move the previous question	No	Yes	No	2/3 vote
Postpone consideration of something	I move we postpone this matter until...	No	Yes	Yes	Majority
Have something studied further	I move we refer this matter to committee	No	Yes	Yes	Majority
Amend a motion	I move this motion be amended by...	No	Yes	Yes	Majority
Introduce business (a primary motion)	I move that...	No	Yes	Yes	Majority
Object to procedure or personal affront*	Point of order	Yes	No	No	No vote, Chair decides
Request information	Point of information	Yes	No	No	No vote
Ask for actual count to verify voice vote	I call for a division of the house	No	No	No	No vote
Object consideration of undiplomatic vote*	I object to consideration of this question	Yes	No	No	2/3 vote
Take up a matter previously tabled*	I move to take from the table...	No	Yes	No	Majority
Reconsider something already disposed of*	I move we reconsider our action relative to...	Yes	Yes	Yes	Majority
Consider something already out of its schedule*	I move we suspend the rules and consider	No	Yes	No	2/3 vote
Vote on a ruling by the Chair	I appeal the Chair's decision	Yes	Yes	Yes	Majority

\*Not amendable

## PARLIAMENTARY PROCEDURE AT A GLANCE

		Debatable	Amendable	Can Be Reconsidered	Requires 2/3 Vote
Privileged Motions	Fix Time at Which to Adjourn	No	Yes	No	No
	Adjourn	No	No	Yes	No
	Question of Privilege	No	Yes	Yes	No
	Call for Order of Day	No	No	Yes	No
Incidental Motions	Appeal	Yes	No	Yes	No
	Objection to Consideration of a Question	No	No	Yes	Yes
	Point of Information	No	No	No	No
	Point of Order	No	No	No	No
	Read Papers	No	No	Yes	No
	Suspend the Rules	No	No	No	Yes
	Withdraw a Motion	No	No	Yes	No
Subsidiary Motions	Lay on the Table	No	No	Yes	No
	The Previous Question (close debate)	No	No	Yes	Yes
	Limit or Extend Debate	No	Yes	Yes	Yes
	Postpone to a Definite Time	Yes	Yes	Yes	No
	Refer to Committee	Yes	Yes	Yes	No
	Amend the Amendment	Yes	No	No	No
	Amendment	Yes	Yes	Yes	No
	Postpone Indefinitely	Yes	No	Yes	No
Main Motion	Main or Procedural Motion	Yes	Yes	Yes	No

This table presents the motions in order of precedence. Each motion takes precedence over (i.e. can be considered ahead of) the motions listed below it. No motion can supersede (i.e. be considered before) any of the motions listed above it.

**PLEASE NOTE:** many organizations use only the Main Motion and Subsidiary Motions, handling other matters on an informal basis.

## **IN THE MEETING**

### ***TO INTRODUCE A MOTION:***

Stand when no one else has the floor.

Address the Chair by the proper title.

Wait until the chair recognizes you.

- Now that you have the floor and can proceed with your motion say "I move that..." state your motion clearly and sit down.
- Another member may second your motion. A second merely implies that the seconder agrees that the motion should come before the assembly and not that he/she is in favor of the motion.
- If there is no second, the Chair says, "The motion is not before you at this time." The motion is not lost, as there has been no vote taken.
- If there is a second, the Chair states the question by saying "It has been moved and seconded that ... (state the motion). . . , is there any discussion?"

### ***DEBATE OR DISCUSSING THE MOTION:***

- The member who made the motion is entitled to speak first.
- Every member has the right to speak in debate.
- The Chair should alternate between those "for" the motion and those "against" the motion.
- The discussion should be related to the pending motion.
- Avoid using a person's name in debate.
- All questions should be directed to the Chair.
- Unless there is a special rule providing otherwise, a member is limited to speak once to a motion.
- Asking a question or a brief suggestion is not counted in debate.
- A person may speak a second time in debate with the assembly's permission.

### ***VOTING ON A MOTION:***

- Before a vote is taken, the Chair puts the question by saying "Those in favor of the motion that ... (repeat the motion)... say "Aye." Those opposed say "No." Wait, then say "The motion is carried," or "The motion is lost."
- Some motions require a 2/3 vote. A 2/3 vote is obtained by standing
- If a member is in doubt about the vote, he may call out "division." A division is a demand for a standing vote.
- A majority vote is more than half of the votes cast by persons legally entitled to vote.
- A 2/3 vote means at least 2/3 of the votes cast by persons legally entitled to vote.
- A tie vote is a lost vote, since it is not a majority.

**Department of Public Safety  
Division**

**Liquor Licensing & Inspection**



<b>B</b>	
License No	C-1-a
Class:	
Deposit Da	
Amt. Depo	

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

**PRESENT LICENSE EXPIRES** 6/12

**INDICATE TYPE OF PRIVILEGE:**  MALT  SPIRITUOUS  VINOUS

**INDICATE TYPE OF LICENSE:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)       |
| <input type="checkbox"/> HOTEL-OPTIONAL FOOD (Class I-A)           | <input type="checkbox"/> HOTEL (Class I,II,III,IV)          |
| <input type="checkbox"/> CLASS A LOUNGE (Class X)                  | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I) |
| <input type="checkbox"/> CLUB (Class V)                            | <input type="checkbox"/> GOLF CLUB (Class I,II,III,IV)      |
| <input type="checkbox"/> TAVERN (Class IV)                         | <input type="checkbox"/> OTHER: _____                       |

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

<b>1. APPLICANT(S)</b> (Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Reid McLaughlin</u> <b>DOB:</b> <u>11/7/56</u>		<b>2. Business Name (D/B/A)</b> <u>McLaughlin's At the Marina</u>	
<b>DOB:</b>		<b>Location (Street Address)</b> <u>108 A Marina Rd</u>	
<b>DOB:</b>		<b>City/Town</b> <u>Hamden</u> <b>State</b> <u>Me</u> <b>Zip Code</b> <u>04444</u>	
<b>Address</b> <u>299 South Rd</u>		<b>Mailing Address</b>	
<b>City/Town</b> <u>Holden</u> <b>State</b> <u>Me</u> <b>Zip Code</b> <u>04429</u>		<b>City/Town</b> _____ <b>State</b> _____ <b>Zip Code</b> _____	
<b>Telephone Number</b> <u>207-735-6535</u> <b>Fax Number</b> _____		<b>Business Telephone Number</b> <u>990-1111</u> <b>Fax Number</b> _____	
<b>Federal I.D. #</b> <u>55-0914914</u>		<b>Seller Certificate #</b> _____	

3. If premises are a hotel, indicate number of rooms available for transient guests: \_\_\_\_\_
4. State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ 450,000 LIQUOR \$ 50,000
5. Is applicant a corporation, limited liability company or limited partnership? YES  NO

complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES  NO
7. If manager is to be employed, give name: \_\_\_\_\_
8. If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_
- Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_
9. Business records are located at: Same
10. Is/are applicants(s) citizens of the United States? YES  NO

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Reid McLaughlin	11/7/56	Foot Fairfield

Residence address on all of the above for previous 5 years (Limit answer to city & state)  
299 South Rd Holden Me 04429

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_  
Offense: \_\_\_\_\_ Location: \_\_\_\_\_  
Disposition: \_\_\_\_\_

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) \_\_\_\_\_

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_

19. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 2 Miles Which of the above is nearest? church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

**NOTE:** "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Holden Me on 5/5, 2013  
Town/City, State Date

Reid McLaughlin  
Signature of Applicant or Corporate Officer(s)

Please sign in blue ink

\_\_\_\_\_  
Signature of Applicant or Corporate Officer(s)

Print Name

Print Name

**NOTICE – SPECIAL ATTENTION**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

**THIS APPROVAL EXPIRES IN 60 DAYS.**

**FEE SCHEDULE**

<b>Class I</b>	Spirituos, Vinous and Malt .....	\$ 900.00
	<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b>	Spirituos, Vinous and Malt, Optional Food (Hotels Only) .....	\$1,100.00
	<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b>	Spirituos Only .....	\$ 550.00
	<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b>	Vinous Only .....	\$ 220.00
	<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b>	Malt Liquor Only .....	\$ 220.00
	<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b>	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	\$ 495.00
	<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b>	Spirituos, Vinous and Malt – Class A Lounge .....	\$2,200.00
	<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b>	Spirituos, Vinous and Malt – Restaurant Lounge .....	\$1,500.00
	<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	

**FILING FEE**..... \$ 10.00

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: Hampden, Maine Penobscot ss  
City/Town (County)

On: May 20, 2013  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: Hampden, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

**THIS APPROVAL EXPIRES IN 60 DAYS**  
**NOTICE – SPECIAL ATTENTION**

**§ 653. Hearings; bureau review; appeal**

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
  - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
  - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
  - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
  - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
  - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
  - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
  - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
  - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
  - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
- [1993, c730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
  - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



C-1-b

TOWN OF HAMPDEN

ORDINANCE AUTHORIZING CONVEYANCE OF LAND OWNED BY THE TOWN OF HAMPDEN

RECITALS

Whereas, the Town of Hampden owns land acquired from the City of Bangor by virtue of a deed dated June 23, 1982, recorded in the Penobscot County Registry of Deeds in Book 3314, Page 273 (hereinafter the "Marina Parcel"); and

WHEREAS, Hamlin's Marina, Hampden leases a portion of the Marina Parcel from the Town of Hampden; and

WHEREAS, Hamlin's Marina, Hampden acquired a parcel of land adjacent to the Marina Parcel by deed dated December 27, 2010, recorded in said Registry of Deeds in Book 12366, Page 3 (hereinafter the "Peninsula Parcel"); and

WHEREAS, the Town of Hampden and Hamlin's Marina, Hampden entered into a Land Transfer Agreement dated October 24, 2011, whereby Hamlin's Marina, Hampden agreed to convey the Peninsula Parcel to the Town of Hampden in exchange for the Town conveying a portion of the Marina Parcel to Hamlin's Marina, Hampden; and

WHEREAS, Hamlin's Marina, Hampden conveyed the Peninsula Parcel to the Town of Hampden by deed dated March 29, 2012, recorded in said Registry of Deeds in Book 12772, Page 144; and

WHEREAS, the Town of Hampden has received the necessary governmental approvals to convey the contemplated portion of the Marina Parcel to Hamlin's Marina, Hampden;

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING RECITALS AND IN FURTHERANCE OF THE LAND TRANSFER AGREEMENT, THE TOWN OF HAMPDEN HEREBY ORDAINS:

1. That the Town of Hampden shall convey a portion of the property it acquired from the City of Bangor by deed dated June 23, 1982, recorded in the Penobscot County Registry of Deeds in Book 3314, Page 273, to Hamlin's Marina, Hampden, its successors or assigns, in accordance with the terms and conditions of a Land Transfer Agreement between the parties dated October 24, 2011. The portion of the Marina Parcel to be conveyed being the 7.66 acre parcel depicted on the plan by CES INC, dated October 13, 2011, attached hereto and incorporated herein by reference, along with access and utility easements.
2. That the Town Manager is hereby authorized to execute any and all documents deemed necessary or appropriate to accomplish the transaction contemplated by the Agreement.
3. That the Town Manager is hereby authorized to execute any and all documents deemed necessary or appropriate to terminate the existing lease between the parties, or at the election of Hamlin's Marina, Hampden, to assign it to an entity designated by Hamlin's Marina, Hampden.
4. That this Ordinance shall become applicable upon the date of adoption by the Town Council.

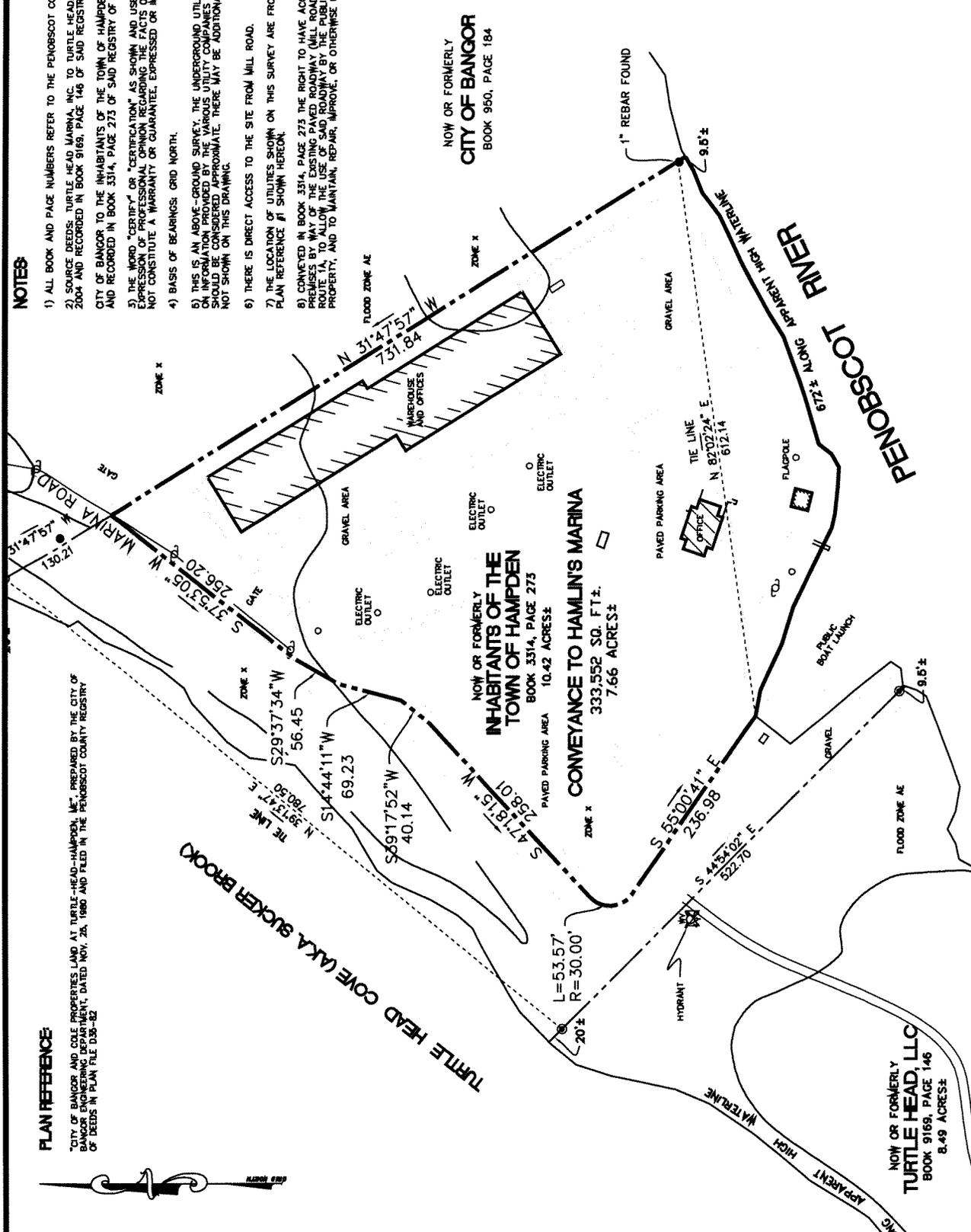
5/6/2013 - Introduced for public hearing

**PLAN REFERENCE**

"CITY OF BANGOR AND COLE PROPERTIES LAND AT TURTLE-HEAD-HAMPDEN, ME", PREPARED BY THE CITY OF BANGOR ENGINEERING DEPARTMENT, DATED NOV. 28, 1980 AND FILED IN THE PENOBSCOT COUNTY REGISTRY OF DEEDS IN PLAN FILE D-38-42

**NOTES**

- 1) ALL BOOK AND PAGE NUMBERS REFER TO THE PENOBSCOT COUNTY REGISTRY OF DEEDS.
- 2) SOURCE DEEDS: TURTLE HEAD MARINA, INC. TO TURTLE HEAD, LLC, DATED JANUARY 21, 2004 AND RECORDED IN BOOK 9169, PAGE 146 OF SAID REGISTRY OF DEEDS.
- 3) CITY OF BANGOR TO THE INHABITANTS OF THE TOWN OF HAMPDEN DATED JUNE 23, 1982 AND RECORDED IN BOOK 3314, PAGE 273 OF SAID REGISTRY OF DEEDS.
- 4) THE WORD "CERTIFY" OR "CERTIFICATION" AS SHOWN AND USED HEREON MEANS AN EXPRESSION OF PROFESSIONAL OPINION REGARDING THE FACTS OF THE SURVEY AND DOES NOT CONSTITUTE A WARRANTY OR GUARANTEE, EXPRESSED OR IMPLIED.
- 5) BASIS OF BEARINGS: GRID NORTH.
- 6) THIS IS AN ABOVE-GROUND SURVEY. THE UNDERGROUND UTILITIES, IF SHOWN, ARE BASED ON INFORMATION PROVIDED BY THE VARIOUS UTILITY COMPANIES AND THESE LOCATIONS SHOULD BE CONSIDERED APPROXIMATE. THERE MAY BE ADDITIONAL UNDERGROUND UTILITIES NOT SHOWN ON THIS DRAWING.
- 7) THERE IS DIRECT ACCESS TO THE SITE FROM MILL ROAD.
- 8) THE LOCATION OF UTILITIES SHOWN ON THIS SURVEY ARE FROM VISIBLE EVIDENCE AND PLAN REFERENCE #1 SHOWN HEREON.
- 9) CONVEYED IN BOOK 3314, PAGE 273 THE RIGHT TO HAVE ACCESS TO THE SUBJECT PREMISES BY WAY OF THE EXISTING PAVED ROADWAY (MILL ROAD) TO THE PREMISES FROM ROUTE 1A, TO ALLOW THE USE OF SAID ROADWAY BY THE PUBLIC FOR ACCESS TO THE PROPERTY, AND TO MAINTAIN, REPAIR, IMPROVE, OR OTHERWISE USE THE ROADWAY.



**TOWN OF HAMPDEN TO HAMLIN'S MARINA**  
**TOWN OF HAMPDEN**  
**PROPERTY CONVEYANCE EXHIBIT**

BY:	JAT
DATE:	10-13-2011
REV:	
REV DATE:	

**CES INC**  
 ENGINEERING SURVEYING PLANNING SCIENCES

DWG: **1 OF 1**  
 JUN: 5479  
 SCALE: 1"=150'

C-2-a

**WARRANT AND NOTICE OF ELECTION  
TO CALL MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 22 REFERENDUM  
(20-A M.R.S. §§1501-04)**

TO: David Greenier, a resident of Maine School Administrative District No. 22,  
composed of the Towns Hampden, Newburgh and Winterport, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the Maine School Administrative District No. 22, namely, the Towns of Hampden, Newburgh and Winterport, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers. The municipal officers shall meet forthwith and countersign this warrant and notice of election. The municipal officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF HAMPDEN  
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 22 REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Penobscot ss.

State of Maine

TO: Devon Patterson, Resident of Hampden: you are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF HAMPDEN:

You are hereby notified that a Maine School Administrative District No. 22 referendum election will be held at the Hampden Municipal Building, 106 Western Avenue in the Town of Hampden at 8:00 A.M. on June 11, 2013 for the purpose of determining the following articles:

Article 1A: To choose a moderator to preside at said meeting.

Article 1: Do you favor authorizing the School Board of Maine School Administrative District No. 22 to issue bonds or notes in the name of the District for minor capital project purposes in an amount not to exceed \$282,000 for renovations and improvements to District schools, including, to the extent the Board determines to be within the project budget, the components set forth below?

1. Samuel L. Wagner Middle School in Winterport. Entrance area security and safety improvements and renovation of instructional space;
2. Leroy H. Smith School in Winterport. Entrance area security and safety improvements, ventilation upgrades and roof renovations and improvements;
3. George B. Weatherbee School in Hampden. Entrance area security and safety improvements and locker room renovations and improvements to comply with the Americans with Disabilities Act; and
4. Earl C. McGraw School in Hampden. Renovations and improvements to restrooms to comply with the Americans with Disabilities Act.



C-2-b

**WARRANT AND NOTICE OF ELECTION  
CALLING REGIONAL SCHOOL UNIT NO. 22  
BUDGET VALIDATION REFERENDUM  
(20-A M.R.S. § 1486)**

TO: David Greenier, a resident of Regional School Unit No. 22 (the "Regional School Unit") composed of the Towns of Hampden, Newburgh, Winterport, and Frankfort, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within Regional School Unit No. 22, namely, the Towns of Hampden, Newburgh, Winterport, and Frankfort, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers. The municipal officers shall meet forthwith and countersign this warrant and notice of election. The municipal officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF HAMPDEN  
REGIONAL SCHOOL UNIT BUDGET VALIDATION REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Penobscot ss.

State of Maine

TO: Devon Patterson, Resident of Hampden: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

**TO THE VOTERS OF HAMPDEN:**

You are hereby notified that a Regional School Unit budget validation referendum election will be held at the Hampden Municipal Bulding, 106 Western Avenue in the Town of Hampden on Tuesday, June 11, 2013 for the purpose of determining the following articles:

Article 1A: To elect a moderator to preside at said meeting.

Article 1: Do you favor approving the Regional School Unit No. 22 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting?

Article 2: Do you wish to continue the budget validation referendum process in Regional School Unit No. 22 for an additional three years?

**INFORMATIONAL NOTE ON ARTICLE 2:**

A "YES" vote will require Regional School Unit No. 22 to continue to conduct a referendum to validate its annual school budget for the next three years.

A "NO" vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted at a meeting of the voters of Regional School Unit No. 22.

The voting on Articles 1 and 2 shall be by secret ballot referendum. The polls will be opened immediately after election of the moderator following commencement of the meeting at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, May 15, 2013 at Hampden, Maine.

<u>Cindy J. Mitchell</u>	<u>Walter A. W.</u>
<u>John P. Greenier</u>	_____
<u>Ellen</u>	_____
<u>Tanya L. Pereira</u>	_____
<u>[Signature]</u>	_____
<u>Don P. [Signature]</u>	_____
<u>Amy Gaudin</u>	_____
<u>[Signature]</u>	_____
<u>Martha J. Harris</u>	_____

A majority of the School Board of Regional School Unit No. 22

A true copy of the Warrant and Notice of Election, attest:

David Greenier  
David Greenier, Resident of  
Regional School Unit No. 22

Countersigned this \_\_\_\_\_ day of \_\_\_\_\_, 2013 at Hampden, Maine.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A majority of the municipal officers of the Town of Hampden

A true copy of the Warrant and Notice of Election, attest:

\_\_\_\_\_  
Denise Hodsdon, Town Clerk  
Town of Hampden

C-3-a

**TOWN OF HAMPDEN  
PUBLIC SAFETY DEPARTMENT  
BID OPENING – 1955 WILLYS JEEP  
May 16, 2013 at 12:00 PM**

BIDDER	BID AMOUNT	10% DEPOSIT REC'D
Frank Cochran	730.00	73.00
William Burchard	2199.99	220.00
Rick Briggs	1050.00	105.00
Barry Moses	4567.89	500.00
Bruce Fields	2,000.00	200.00
William Michaud	855.00	85.50
Mark Beauregard	2,600.00	260.00
Tommy Dunton	3,051.00	Ø
Wilbur Cotton	1,249.50	124.95
Silvers Auto Parts	2,358.88	300.00
Perry Boudreau	1,510.01	150.01
Paul Vigue	2,165.00	216.50
Don O'Halloran	2,711.00	271.10
Tom Gallagher	1,852.52	200.00
Sheldon Harrington	2,676.76	268.00
James Drakopoulos	2,317.73	231.78
Peter Boucher	3,010.01	301.00
Ryan Murdock	1,021.00	102.10
Joe Garland	1,060.00	106.00
Kenneth Taplin	1,200.00	120.00
Ron LaPlante	1,255.00	125.50
Jim Ryan	515.00	Ø
Gary Evans	2,121.21	221.21
James Leonard	1,100.00	110.00
<del>Ø</del> Out-o-Town Auto Sales	2,217.98	230.98

Ret'd  
check 5/16

**TOWN OF HAMPDEN, MAINE  
DRAFT CONSUMER FIREWORKS ORDINANCE**

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**ARTICLE 1:  
PURPOSE**

**1.1 Purpose.** This Ordinance regulates the use of consumer fireworks to ensure the public health, safety and welfare of the residents and property owners of the Town of Hampden and of the general public.

**ARTICLE 2:  
TITLE AND AUTHORITY**

**2.1 Title and Authority.** This Ordinance shall be known as the "Town of Hampden Consumer Fireworks Ordinance." It is adopted pursuant to the enabling provisions of the Maine Constitution, the provisions of 30-A M.R.S. § 3001, and the provisions 8 M.R.S. § 223-A.

**ARTICLE 3:  
DEFINITIONS**

**3.1 Definitions.** The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

**Consumer Fireworks** – "Consumer fireworks" has the same meaning as in 27 Code of Federal Regulations, Section 555.11 or subsequent provision, but includes only products that are tested and certified by a 3rd-party testing laboratory as conforming with United States Consumer Product Safety Commission standards, in accordance with 15 United States Code, Chapter 47. "Consumer fireworks" does not include the following products:

- A. Missile-type rockets, as defined by the State Fire Marshal by rule;
- B. Helicopters and aerial spinners, as defined by the State Fire Marshal by rule; and

- C. Sky rockets and bottle rockets. For purposes of this definition, "sky rockets and bottle rockets" means cylindrical tubes containing not more than 20 grams of chemical composition, as defined by the State Fire Marshal by rule, with a wooden stick attached for guidance and stability that rise into the air upon ignition and that may produce a burst of color or sound at or near the height of flight.

**Display** – means an entertainment feature where the public or a private group is admitted or permitted to view the display or discharge of fireworks or special effects. “Display” includes a “special effects display” as defined in 8 M.R.S. §221-A(10).

**Fireworks** – means any:

- A. Combustible or explosive composition or substance;
- B. Combination of explosive compositions or substances;
- C. Other article that was prepared for the purpose of producing visible or audible effect by combustion, explosion, deflagration or detonation, including blank cartridges or toy cannons in which explosives are used, the type of balloon that requires fire underneath to propel it, firecrackers, torpedoes, skyrockets, roman candles, bombs, rockets, wheels, colored fires, fountains, mines, serpents, and other fireworks of like construction;
- D. Fireworks containing any explosive or flammable compound;
- E. Tablets or other device containing any explosive substance or flammable compound.

The term “fireworks” does not include consumer fireworks or toy pistols, toy canes, toy guns or other devices in which paper caps or plastic caps containing 25/100 grains or less of explosive compound are used if they are constructed so that the hand can not come in contact with the cap when in place for the explosion, toy pistol paper caps or plastic caps that contain less than 20/100 grains of explosive mixture, sparklers that do not contain magnesium chlorates or perchlorates or signal, antique or replica cannons if no projectile is fired.

**Red Flag Warning** – A term designated by the NOAA’s National Weather Service ([www.weather.gov](http://www.weather.gov)) and used by fire-weather forecasters to call attention to limited weather conditions of particular importance that may result in extreme burning conditions. The warning is issued when it is an ongoing event or the fire weather forecaster has a high degree of confidence that the Red Flag criteria will occur within 24 hours of issuance. Red Flag criteria occurs whenever a geographical area has been in a dry spell for a week or two, or for a shorter period, if before spring green-up or after fall color, and the National Fire Danger Rating System (NFDRS) is high to extreme and the following forecast weather parameters are forecasted to be met: 1) a sustained wind average 15 miles per hour or greater, 2) a relative humidity less than or equal to 25 percent and 3) a temperature of greater than 75 degrees F. In some states, dry

lightning and unstable air are criteria. A Fire Weather Watch may be issued prior to the Red Flag Warning.

ARTICLE 4:  
**USE OF CONSUMER FIREWORKS RESTRICTED**

**4.1 Limits on Hours and Dates.** A person shall not use, display, fire, or cause to be exploded consumer fireworks within the Town of Hampden or in or from any watercraft within waters of the Town except during the following times:

between the hours of 9:00 a.m. and 10:00 p.m., except that on the following dates they may be used between the hours of 9:00 a.m. and 12:30 a.m. the following day:

- a) July 4<sup>th</sup>;
- b) December 31<sup>st</sup>; and
- c) The weekends immediately before and after July 4<sup>th</sup> and December 31<sup>st</sup>.

**4.2 Limits on Locations.** A person may use, display, fire, or cause to be exploded consumer fireworks only on that person's property or on the property of a person who has consented to the use of consumer fireworks on that property.

**4.3 Cessation After Multiple Complaints.** Upon complaints from multiple households to Hampden's Public Safety Department, the Public Safety Director or designee shall have the authority to require that the person(s) complained about immediately cease the use, display, firing, or explosion of consumer fireworks for a 12 hour period from the time of notification to cease if the official determines that any such activity disturbs the quiet, comfort or repose of any reasonable person located within or upon any residential premises.

**4.4 Cessation After Single Complaint.** Upon complaint from a single household to Hampden's Public Safety Department, the Public Safety Director or designee shall have the authority to require that the person(s) complained about cease the use, display, firing, or explosion of consumer fireworks if in the judgment of the official the complainant has special aggravating circumstances such as a sick family member or the presence of animals in the area and the propensity of such animals to suffer adverse health effects from exposure to the noise accompanying fireworks, or, as a result of fear resulting from exposure to such noise, may endanger others. The length of the cessation required will be at the discretion of the Public Safety Director or designee. In instances where the required cessation extends beyond the 12 hour period from the time of notification to cease, the person(s) complained about will be provided with the cessation order in writing.

**4.5 Red Flag Warning.** A person may not use, display, fire or cause to be exploded consumer fireworks on days that are designated by the Maine Forest Service and or NOAA as Red Flag Warning days. It is the sole responsibility of persons using consumer fireworks to ascertain the fire danger rating for the day that the consumer fireworks are used.

**4.6 Collateral Debris on Neighboring Properties and Right of Ways.** A person may not use, display, fire or cause to be exploded consumer fireworks in a manner that does not contain all falling debris from the fireworks to the user's property.

**4.7 Visible Intoxication or Impairment.** A person may not use, display, fire or cause to be exploded consumer fireworks while intoxicated or impaired due to use of alcohol or drugs.

**ARTICLE 5:  
VIOLATION AND ENFORCEMENT**

**5.1 Penalty For Violation.** Any person who violates the provisions of this Ordinance shall commit a civil violation punishable by a penalty of not less than one hundred dollars (\$100.00) and not more than five hundred dollars (\$500.00) plus attorney's fees and costs to be recovered by the Town of Hampden for its use. Each day such violation occurs or continues to occur shall constitute a separate violation.

**5.2 Enforcement.** This Ordinance shall be enforced by the Town of Hampden Police Department.

**5.3 Injunction.** In addition to any other remedies available at law or equity, the Town of Hampden, acting through its Town Manager, may authorize an attorney apply to any court of competent jurisdiction to enjoin any planned, anticipated or threatened violation of this Ordinance.

**5.4 Seizure & Disposal Of Consumer Fireworks.** The Town may seize consumer fireworks that the Town has probable cause to believe are used or sold in violation of this Ordinance and shall forfeit seized consumer fireworks to the State for disposal.

**ARTICLE 6:  
EXCEPTIONS**

**6.1 Exceptions.** This Ordinance does not apply to any person(s) who has obtained a permit under 8 M. R. S. §227-A to conduct a display of fireworks.

**ARTICLE 7:  
SEVERABILITY**

**7.1 Severability.** In the event that any section, subsection or portion of this Ordinance shall be declared by any court of competent jurisdiction to be invalid for any reason, such decision shall not be deemed to affect the validity of any other section, subsection or portion of this Ordinance.

TOWN OF HAMPDEN  
 PUBLIC WORKS DEPARTMENT  
 2013 FORD TRUCK MODEL F-550 XL 4WD  
 BID SHEET

May 16, 2013  
 10:00 AM

BIDDER	NEW TRUCK PRICE	ADD'L PLOW EQUIPMENT	EXTENDED WARRANTY	TRADE IN VALUE (2003 Freightliner)	TOTAL PRICE
Darling's					78,853.00
Whited Ford	41,980.80	45,759.00	2500.00	17,000.00	73,239.80

C-3-C



C-4-a

Susan Lessard &lt;manager@hampdenmaine.gov&gt;

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**Addition to agenda**

4 messages

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**Tim Lo** <Tim@kahbang.com>  
To: manager@hampdenmaine.gov  
Cc: Dean Bennet <economicdevelopment@hampdenmaine.gov>

Wed, May 15, 2013 at 7:41 AM

Afternoon manager lessard,

My name is Tim Lo and I am writing to request to be added to the council agenda for your next meeting.

I have met previously with Dean Bennet along with members of the planning board to discuss opportunities in revisiting a proposal for a temporary campsite. I would be approaching the council at this meeting simply to open discussions, primarily for research gathering purposes and perhaps a tentative 2014 agreement.

If you require additional information please feel free to contact me directly. In addition I believe Dean Bennet may be able to provide some additional reference.

Thank you for your time and handling of this request,

Tim Lo

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**Susan Lessard** <manager@hampdenmaine.gov>  
To: Dean Bennett <economicdevelopment@hampdenmaine.gov>

Wed, May 15, 2013 at 7:47 AM

Dean -  
I am happy to add Mr. Lo to the agenda but am pretty sure that the Council will refer him to Planning and Development. Have you suggested that he come to the Committee?

Susan

[Quoted text hidden]

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**Dean Bennett** <economicdevelopment@hampdenmaine.gov>

Wed, May 15, 2013 at 7:57 AM

To: Susan Lessard <manager@hampdenmaine.gov>

Sue,

He has spoken with Planning and Development in the last couple of months (He referred to them as the planning board). He was encouraged to talk with the business community (HBA), and to invest time and effort in getting to know the businesses in the park and those that would likely benefit from the impact of their use of the Business Park. He says he can't seem to give up on the use of the park, due to its location and layout being perfect for his needs. He is of course concerned about the level of push back from the community and wants to initially invest in relationship building, rather than pursue the use of the park this year. P&D indicated that they are a portion of the Council and they can't predict what the overall Council response will be but suggested that he may want to start the dialogue with business and full Council.

I then received an inquiry as to how he could get on the Council Agenda to speak with them as a whole. I provided him your contact information and suggested he inquiry as he has done. P&D encouraged him to pursue relationship building and didn't discourage him from another attempt. I think he believes speaking to the Council as a whole will give him a greater indication of potential support if it exists.

Dean

[Quoted text hidden]

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Dean L. Bennett  
Director of Community and Economic Development  
106 Western Avenue  
Hampden, Maine 04444  
207-862-3034

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**Susan Lessard** <manager@hampdenmaine.gov>  
To: Tim Lo <Tim@kahbang.com>

Wed, May 15, 2013 at 8:09 AM

Good Morning-

I will put you on the agenda for Monday, May 20th which is our next meeting. The meeting starts at 7 p.m. If there is anything that you would like to provide to the Council prior to the meeting, please email it to the town clerk (clerk@hampdenmaine.gov) by tomorrow at noon. The Council is in the process of doing its budget and there is a budget hearing following the regular business agenda which means that time will be limited in order to allow the Council to get through the entire agenda without having to vote to extend the meeting beyond 10 p.m.

Thank you for your continued interest in the Town of Hampden.

Sue Lessard  
Town Manager

[Quoted text hidden]

2013/2014  
Budget Draft  
04/23/2013

C-4-b-2

Account Number	Account Name	09/10 Budget	09/10 Expended	10/11 Budget	10/11 Expended	11/12 Budget	11/12 Expended	12/13 Budget	12/13 Expended	13/14 Proposed
20-10	Dyer Library									
20-10-01-05	Wages	\$140,062.00	\$139,854.00	\$144,965.00	\$144,158.00	\$150,124.00	\$150,940.00	\$147,870.00	\$113,535.00	\$150,148.00
20-10-05-01	FICA/Medicare	\$10,715.00	\$10,775.00	\$11,090.00	\$11,185.00	\$11,484.00	\$11,646.00	\$11,312.00	\$8,881.00	\$11,486.00
20-10-05-05	Retirement	\$9,806.00	\$10,173.00	\$10,149.00	\$10,758.00	\$10,453.00	\$11,007.00	\$10,165.00	\$9,248.00	\$10,106.00
20-10-05-10	Workers' Comp	\$500.00	\$703.00	\$500.00	\$676.00	\$600.00	\$665.00	\$518.00	\$363.00	\$518.00
20-10-05-15	Health Insurance	\$26,325.00	\$27,270.00	\$22,907.00	\$27,158.00	\$21,267.00	\$21,912.00	\$22,449.00	\$17,147.00	\$21,267.00
20-10-05-20	Life Insurance	\$420.00	\$325.00	\$420.00	\$339.00	\$420.00	\$339.00	\$420.00	\$254.00	\$420.00
20-10-05-25	Dental	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$450.00	\$225.00	\$300.00
20-10-10-01	Office Supplies	\$500.00	\$639.00	\$500.00	\$527.00	\$500.00	\$215.52	\$500.00	\$109.00	\$500.00
20-10-10-03	Interlibrary Loan	\$1,196.00	\$687.00	\$1,144.00	\$1,098.00	\$1,685.00	\$1,685.00	\$2,034.00	\$720.00	\$1,665.00
20-10-10-05	Postage/Shipping	\$568.00	\$458.00	\$568.00	\$513.00	\$568.00	\$474.00	\$568.00	\$315.00	\$568.00
20-10-10-15	Books/Publications	\$13,905.00	\$14,193.00	\$14,322.00	\$14,233.00	\$14,752.00	\$14,739.00	\$15,000.00	\$11,309.00	\$15,000.00
20-10-10-16	Periodicals	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$100.00	\$1,500.00
20-10-10-20	Supplies/Materials	\$1,400.00	\$1,265.00	\$1,400.00	\$722.00	\$1,400.00	\$1,070.00	\$1,400.00	\$1,360.00	\$1,400.00
20-10-15-01	Telephone	\$648.00	\$736.00	\$708.00	\$593.00	\$588.00	\$657.00	\$588.00	\$513.00	\$684.00
20-10-15-05	Electricity	\$5,375.00	\$4,609.00	\$5,375.00	\$5,419.00	\$5,112.00	\$4,835.00	\$5,112.00	\$3,483.00	\$5,112.00
20-10-15-10	Fuel	\$6,500.00	\$4,221.00	\$5,500.00	\$6,243.00	\$5,500.00	\$6,637.00	\$7,200.00	\$5,587.00	\$5,760.00
20-10-15-15	Water	\$320.00	\$275.00	\$271.00	\$312.00	\$326.00	\$331.00	\$326.00	\$244.00	\$347.00
20-10-15-20	Sewer	\$224.00	\$191.00	\$176.00	\$175.00	\$181.00	\$188.00	\$180.00	\$127.00	\$180.00
20-10-20-15	Copier	\$250.00	\$199.00	\$250.00	\$0.00	\$250.00	\$153.00	\$250.00	\$0.00	\$0.00
20-10-20-35	Building Repair	\$3,500.00	\$2,745.00	\$3,500.00	\$3,402.00	\$3,500.00	\$4,057.00	\$3,500.00	\$3,782.00	\$4,500.00
20-10-30-15	Computer Service	\$4,250.00	\$4,073.00	\$4,250.00	\$3,947.00	\$4,447.00	\$4,090.00	\$4,447.00	\$180.00	\$4,075.00
20-10-30-60	Dues	\$326.00	\$326.00	\$326.00	\$361.00	\$326.00	\$292.00	\$326.00	\$35.00	\$256.00
20-10-30-80	Travel/Training	\$800.00	\$297.00	\$500.00	\$493.00	\$500.00	\$345.00	\$500.00	\$245.00	\$500.00
20-10-40-98	Library Programs	\$1,800.00	\$1,442.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,642.00	\$1,800.00	\$451.00	\$1,800.00
	<b>20-10 Totals</b>	<b>\$231,190.00</b>	<b>\$227,256.00</b>	<b>\$232,421.00</b>	<b>\$235,912.00</b>	<b>\$237,583.00</b>	<b>\$239,719.52</b>	<b>\$238,415.00</b>	<b>\$178,213.00</b>	<b>\$238,092.00</b>

2013-2014

BUDGET EXPLANATION SHEET

Account Name: Wages

Account Number: 20-10-01-05

2012-2013 Appropriation: \$147,870.00

Requested 2013/2014 Appropriation: \$150,148.00

Library Director-----\$54,723.00

Youth Services Librarian-----\$33,592.00

Head of Circulation-----\$31,995.00

4 part-time Library Aides-----\$22,724.00

Janitor -----\$4474.00

Vacation / Sick coverage-----\$2640.00

Janitor's wages have not been budgeted fully while she split time between the town office/public safety/public works/library. Going forward she will only be working at the library.

Account Name: FICA

Account Number: 20-10-05-01

2012-2013 Appropriation: \$11,312.00

Requested 2013-2014 Appropriation: \$11,486.00

7.65% of wages

**Account Name: Retirement (ICMA)**

Account Number: 20-10-05-05

2012-2013 Appropriation: \$10,165.00

Requested 2013-2014 Appropriation: \$10,106.00

8.4% of full time wages

**Account Name: Workers' Compensation**

Account Number: 20-10-05-10

2012-2013 Appropriation: \$518.00

Requested 2013-2014 Appropriation: \$518.00

\$140.00 each for 3 full time employees

**Account Name: Health Insurance**

Account Number: 20-10-05-15

2012-2013 Appropriation: \$22,449.00

Requested 2013-2014 Appropriation: \$21,267.00

2 full time employees' single insurance. One full time employee does not use town provided insurance.

**Account Name: Life Insurance**

**Account Number: 20-10-05-20**

**2012-2013 Appropriation: \$420.00**

**Requested 2013-2014 Appropriation: \$420.00**

**\$140.00 each for 3 full time employees**

**Account Name: Dental Insurance**

**Account Number: 20-10-05-25**

**2012-2013 Appropriation: \$300.00**

**Requested 2013-2014 Appropriation: \$300.00**

**\$150.00 each for two full time employees**

**Account Name: Office Supplies**

**Account Number: 20-10-10-01**

**2012-2013 Appropriation: \$500.00**

**Requested 2013-2014 Appropriation: \$400.00**

**Office supplies which are not specific to library operations, i.e.: paperclips  
file folders, envelopes, etc.**

**Account Name: Delivery Service**

**Account Number: 20-10-10-03**

**2012-2013 Appropriation: \$2034.00**

**Requested 2013-2014: \$1665.00**

Shipping pays for the Statewide Delivery Service that picks up and delivers items each weekday at the Edythe Dyer Library. Five days per week at \$15.00 per stop, however, the cost is reduced because MINERVA, the Penobscot County Commissioners and SAD #22 each subsidize one day per week—SAD #22 paying only during the school year.

$\$15.00 \times 5 \text{ days} \times 52 \text{ weeks} = \$3900.00$

Less  $\$15.00 \times 12 \text{ holidays} = \$180.00$

Less  $\$15.00 \times 104 \text{ days (MINERVA \& County Commissioners)} = \$1560.00$

Less  $\$495.00 \text{ SAD\#22 pays one day of delivery during the school year (33 weeks)}$ .

**Total = \$1665.00**

**Account Name: Postage**

**Account Number: 20-10-10-05**

**2012-2013 Appropriation: \$568.00**

**Requested 2013-2014 Appropriation: \$568.00**

Postage pays for mailing notices to patrons and books which cannot be sent through the Statewide Delivery Service.

**Account Name: Books**

Account Number: 20-10-10-15

2012-2013 Appropriation: \$15,000.00

Requested 2013-2014 Appropriation: \$15,513.00

Used to purchase books, audio and video materials. Five years ago the council approved a 3% increase per year increased. The Endowment Fund supplements this line, also some library members donate new items which go into the collection.

**Account Name: Periodicals**

Account Number: 20-10-10-16

2012-2013 Appropriation: \$1,500.00

Requested 2013-2014 Appropriation: \$1,500.00

This line pays for 52 magazine subscriptions. The Library's Endowment Fund supplements this line.

**Account Name: Library Supplies**

Account Number: 20-10-10-20

2012-2013 Appropriation: \$1400.00

Requested 2013-2014 Appropriation: \$1400.00

This line pays for supplies specific to Library work i.e.: processing materials, book covers, barcodes, audio and DVD cases, labels, etc.

**Account Name: Telephone**

**Account Number: 20-10-15-01**

**2012-2013 Appropriation: \$588.00**

**Requested 2013-2014 Appropriation: \$625.00**

The Library telephone bill averages \$52.00 per month.

In May, 2012 the Library began offering fax service (sending only) for \$1 per page which adds some to the phone bill. Since July, 2012 we have collected \$129.00 for faxes, but that goes into the general fund. We try to email people, but some don't check email regularly and if they have out of area cell phones we are charged for a long distance call.

**Account Name: Electricity**

**Account Number: 20-10-15-05**

**2012-2013 Appropriation: \$5112.00**

**Requested 2013-2014 Appropriation: \$5112.00**

**Account Name: Fuel**

**Account Number: 20-10-15-10**

**2012-2013 Appropriation: \$7200.00**

**Requested 2013-2014 Appropriation: \$5760.00**

Based on \$3.80 per gallon.

New System 2000 furnace was installed in late January, 2013. This furnace is reported to save up to 30% compared to conventional boilers. I have reduced this line by 20% until I see actual savings amounts.

**Account Name: Water**

Account Number: 20-10-15-15

2012-2013 Appropriation: \$326.00

Requested 2013-2014 Appropriation: \$326.00

Water bills are generally \$81.33 per quarter.

**Account Name: Sewer**

Account Number: 20-10-15-20

2012-2013 Appropriation: \$180.00

Requested 2013-20143 Appropriation: \$170.00

Library sewer averaged \$42.37 per quarter during the first seven months of F/Y 2012-13.

**Account Name: Copier**

Account Number: 20-10-20-15

2012-2013 Appropriation: \$250.00

Requested 2013-2014 Appropriation: \$0.00

This line is used for printer cartridges for office printers. GIS/IT pays for all printer equipment.

**Account Name: Building Maintenance**

Account Number: 20-10-20-35

2012-2013 Appropriation: \$3500.00

Requested 2013-2014 Appropriation: \$4500.00

This line pays for annual ant control (\$257.00), annual contract with Seacoast Security (\$396.00), annual air conditioning service (\$150.00), grub contract (\$475.00), cleaning supplies, light bulbs, electrical work and simple building maintenance. This line was overdrawn on March 6 this year.

**Account Name: Computer Service**

Account Number: 20-10-30-15

2012-2013 Appropriation: \$4447.00

Requested 2013-2014 Appropriation: \$4075.00

This pays the annual \$4000.00 cost of software and operational support for MINERVA the Library's Library Automation system and \$75.00 annual maintenance for the router.

**Account Name: Dues**

Account Number: 20-10-30-60

2012-2013 Appropriation: \$326.00

Requested 2013-2014 Appropriation: \$256.00

Dues to professional associations, the Maine Library Association and two professional journals. Endowment also supports this line. We will be purchasing two professional journals from a different vendor at a 50% discount.

**Account Name: Training and Travel**

**Account Number: 20-10-30-80**

**2012-2013 Appropriation: \$500.00**

**Requested 2013-2014 Appropriation: \$500.00**

Pays for attendance and travel to various meetings, in-state conferences, software training, library workshops and professional development seminars.

**Account Name: Programs**

**Account Number: 20-10-40-98**

**2012-2013 Appropriation: \$1800.00**

**Requested 2013-2014 Appropriation: \$1800.00**

This line pays for materials needed for 26 regularly scheduled monthly children's story programs and a dozen or more special programs held throughout the year usually during the summer and school vacations.

The Library's Endowment Fund and occasional grants supplement this line. Because of these gifts and grants and the Endowment Fund this line has not changed since 1999 when it was reduced by \$200.

2013/2014  
Budget Draft  
04/23/2013

C-4-b-3

Account Number	Account Name	09/10 Budget	09/10 Expended	10/11 Budget	10/11 Expended	11/12 Budget	11/12 Expended	12/13 Budget	12/13 Expended	13/14 Proposed
20-01	Recreation								3/31/2013	
20-01-01-05	Wages	\$78,853.00	\$79,141.00	\$81,620.00	\$83,308.00	\$84,056.00	\$85,306.00	\$86,163.00	\$66,345.00	\$86,163.00
20-01-05-01	FICA/Medicare	\$6,033.00	\$5,401.00	\$6,244.00	\$5,681.00	\$6,430.00	\$5,797.00	\$6,592.00	\$4,458.00	\$6,592.00
20-01-05-05	Retirement	\$6,624.00	\$6,798.00	\$7,040.00	\$7,186.00	\$7,061.00	\$7,356.00	\$7,433.00	\$5,278.00	\$7,433.00
20-01-05-10	Workers' Comp	\$2,152.00	\$5,699.00	\$2,227.00	\$5,476.00	\$4,500.00	\$5,180.00	\$2,378.00	\$1,666.00	\$2,352.00
20-01-05-15	Health Insurance	\$24,910.00	\$27,149.00	\$29,639.00	\$30,668.00	\$31,819.00	\$32,561.00	\$33,587.00	\$24,289.00	\$33,587.00
20-01-05-20	Life Insurance	\$267.00	\$216.00	\$267.00	\$226.00	\$267.00	\$226.00	\$267.00	\$170.00	\$267.00
20-01-05-25	Dental Insurance	\$300.00	\$213.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$113.00	\$150.00
20-01-10-01	Office Supplies	\$1,000.00	\$318.00	\$1,000.00	\$704.00	\$1,000.00	\$277.00	\$0.00	\$0.00	\$0.00
20-01-10-05	Postage/Shipping	\$300.00	\$177.00	\$300.00	\$102.00	\$300.00	\$135.00	\$0.00	\$0.00	\$0.00
20-01-15-01	Telephone	\$1,235.00	\$1,398.00	\$1,291.00	\$1,335.00	\$1,327.00	\$1,219.00	\$0.00	\$0.00	\$0.00
20-01-40-50	Parks	\$1,913.00	\$2,036.00	\$2,752.00	\$2,390.00	\$2,500.00	\$1,950.00	\$0.00	\$0.00	\$0.00
	<b>20-01 Total</b>	<b>\$123,587.00</b>	<b>\$128,546.00</b>	<b>\$132,530.00</b>	<b>\$137,226.00</b>	<b>\$139,410.00</b>	<b>\$140,157.00</b>	<b>\$136,570.00</b>	<b>\$102,319.00</b>	<b>\$136,544.00</b>

Town of Hampden  
Hampden Recreation  
Taxation budget

20-01-01-05	Wages	
	2012-2013 Appropriation	\$84,056.00
	2012-2013 Estimated Balance	\$84,056.00
	2013-2014 Requested Appropriation	\$86,163.00

Line Justification

Recreation Director

22.73/hr X 40hrs X 52 weeks = \$47,272.00

Assistant Recreation Director

18.70/hr X 40hrs X 52 weeks = \$38,891.00

Total \$86,163.00

Town of Hampden  
Hampden Recreation  
Taxation budget

20-01-05-01	FICA/MEDICARE	
	2012-2013 Appropriation	\$6,430.00
	2012-2013 Estimated Balance	\$6,430.00
	2013-2014 Requested Appropriation	\$6,592.00

Line Justification

$\$86,163.00 \times .0765 =$	\$6,592.00
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Town of Hampden  
Hampden Recreation  
Taxation budget

20-01-05-05

ICMA

2012-2013 Appropriation	\$7,251.00
2012-2013 Estimated Balance	\$7,251.00
2013-2014 Requested Appropriation	\$7,433.00

Line Justification

Recreation Director

$$\$47,272.00 \times 8.4\% = \$3,971.00$$

Assistant Recreation Director

$$\$38,891.00 \times 8.9\% = \$3,462.00$$

Total \$7,433.00

Town of Hampden  
Hampden Recreation  
Taxation budget

20-01-05-10

Worker's Comp

2012-2013 Appropriation	\$2,294.00
2012-2013 Estimated Balance	\$2,294.00
2013-2014 Requested Appropriation	\$2,352.00

Line Justification

$$\$86,163.00 \times 3.79 \times .01 \times .72 = \$2,352.00$$

Town of Hampden  
Hampden Recreation  
Taxation budget

20-01-05-15	Health Insurance	
	2012-2013 Appropriation	\$33,587.00
	2012-2013 Estimated Balance	\$33,587.00
	2013-2014 Requested Appropriation	\$33,587.00

Line Justification

Town of Hampden  
Hampden Recreation  
Taxation budget

20-01-05-20	Life Insurance		
	2012-2013 Appropriation		\$267.00
	2012-2013 Estimated Balance		\$267.00
	2013-2014 Requested Appropriation		\$267.00

Line Justification

No Change

Town of Hampden  
Hampden Recreation  
Taxation budget

20-01-05-25	Dental Insurance	
	2012-2013 Appropriation	\$150.00
	2012-2013 Estimated Balance	\$150.00
	2013-2014 Requested Appropriation	\$150.00

Line Justification

Recreation Director	\$150.00
Assistant Recreation Director (not participating)	\$000.00
Total	\$150.00

2013/2014  
Budget Draft  
04/23/2013

Account Number	Account Name	09/10 Budget	09/10 Expended	10/11 Budget	10/11 Expended	11/12 Budget	11/12 Expended	12/13 Budget	12/13 Expended	13/14
20-20	Lura Hoit Pool								3/31/2013	Proposed
20-20-01-05	Wages	\$171,162.00	\$169,400.00	\$175,553.00	\$174,666.00	\$175,905.00	\$173,636.00	\$180,690.00	\$126,684.00	\$180,690.00
20-20-05-01	FICA/Medicare	\$13,094.00	\$12,798.00	\$13,094.00	\$13,241.00	\$13,457.00	\$13,146.00	\$13,823.00	\$9,582.00	\$13,823.00
20-20-05-05	Retirement	\$6,173.00	\$6,346.00	\$6,173.00	\$6,773.00	\$6,708.00	\$6,909.00	\$7,082.00	\$5,311.00	\$7,082.00
20-20-05-10	Workers' Comp	\$4,000.00	\$5,700.00	\$4,000.00	\$5,477.00	\$4,120.00	\$5,373.00	\$4,987.00	\$3,495.00	\$4,700.00
20-20-05-15	Health Insurance	\$15,040.00	\$15,221.00	\$15,849.00	\$16,398.00	\$17,013.00	\$17,410.00	\$17,959.00	\$13,713.00	\$17,959.00
20-20-05-20	Life Insurance	\$267.00	\$216.00	\$267.00	\$226.00	\$267.00	\$226.00	\$226.00	\$170.00	\$226.00
20-20-05-25	Dental Insurance	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$113.00	\$150.00
20-20-10-01	Office Supplies	\$997.00	\$855.00	\$997.00	\$891.00	\$1,025.00	\$1,041.00	\$0.00		
20-20-10-05	Postage/Shipping	\$400.00	\$406.00	\$450.00	\$264.00	\$450.00	\$266.00	\$0.00		
20-20-10-20	Supplies/Materials	\$1,000.00	\$893.00	\$1,050.00	\$528.00	\$1,050.00	\$904.00	\$0.00		
20-20-10-80	Chlorine	\$5,801.00	\$6,298.00	\$6,188.00	\$8,208.00	\$6,629.00	\$6,660.00	\$0.00		
20-20-15-01	Telephone	\$990.00	\$1,171.00	\$996.00	\$939.00	\$996.00	\$1,000.00	\$0.00		
20-20-15-05	Electricity	\$25,047.00	\$18,363.00	\$25,047.00	\$22,005.00	\$22,000.00	\$19,951.00	\$0.00		
20-20-15-10	Fuel	\$55,350.00	\$36,930.00	\$51,555.00	\$49,116.00	\$55,400.00	\$45,103.00	\$0.00		
20-20-15-15	Water	\$3,000.00	\$3,073.00	\$3,000.00	\$2,903.00	\$3,000.00	\$3,904.00	\$0.00		
20-20-15-20	Sewer	\$3,000.00	\$3,175.00	\$3,000.00	\$2,759.00	\$3,000.00	\$2,987.00	\$0.00		
20-20-20-05	Equipment Maint.	\$9,000.00	\$14,524.00	\$10,000.00	\$14,533.00	\$13,000.00	\$16,418.00	\$0.00		
20-20-20-35	Building Maintenance	\$4,500.00	\$5,103.00	\$4,500.00	\$4,803.00	\$4,500.00	\$4,296.00	\$0.00		
20-20-30-01	Advertising	\$500.00	\$199.00	\$1,100.00	\$748.00	\$1,100.00	\$1,338.00	\$0.00		
20-20-30-80	Travel/Training	\$1,500.00	\$1,441.00	\$1,500.00	\$1,579.00	\$1,500.00	\$1,432.00	\$0.00		
	<b>20-20- Total</b>	<b>\$320,971.00</b>	<b>\$302,262.00</b>	<b>\$324,469.00</b>	<b>\$326,207.00</b>	<b>\$331,270.00</b>	<b>\$322,150.00</b>	<b>\$224,917.00</b>	<b>\$159,068.00</b>	<b>\$224,630.00</b>

C-4-b-4

## Projected Staff Costs: July 1, 2013 - June 30, 2014

		Session I 10 Weeks Plus 1 Week No Lessons		Session III & IV 15 Weeks		Session V 10 Weeks Summer Session Closed on Sunday		Session VI Summer	
	Weekday 6:00AM- 8:30AM Mon- Fri	Weekday 8:30AM - 11:00AM Mon-Fri	Weekday 11:00AM- 1:30PM Mon-Fri	Weekday 3:00PM - 8:00PM Mon-Fri	Supervisor Nights M,W,F 3Nights	Weekend Sat/Sun Supervisor 10:00AM- 8:00PM	Weekend Sat/Sun Staff 10:00AM- 8:00PM	Weekend Sat Supervisor 10:00AM- 8:00PM	
Staff Needed	1	2	1	3	1	2	6	1	
Hours Per Week	12.5	12.5	12.5	25	15	10	10	10	
Total Staff Hours	12.5	25	12.5	75	15	20	60	10	
Average Wage	\$10	\$10	\$10	\$8	\$10	\$10	\$8	\$10	\$10
Weekly Cost	\$ 125	\$ 250	\$ 125	\$ 600	\$ 150	\$ 200	\$ 480	\$ 100	
Total Weeks	36	36	36	36	36	26	26	10	
Total Cost	\$ 4,500	\$ 9,000	\$ 4,500	\$ 21,600	\$ 5,400	\$ 5,200	\$ 12,480	\$ 2,400	\$ 1,000
							<b>TOTAL:</b>	<b>\$66,080</b>	

## SESSION II

### SWIM TEAM SEASON

#### WEEKDAY BREAKDOWN

DAY	STAFF NEEDED	SHIFT HOURS	HOURS PER WEEK	TOTAL STAFF HOURS
MONDAY	1	2:45-5:15	2.5	2.5
	3	5:15-8:00	2.75	8.25
TUESDAY	1	2:45 - 4:45	2	2
	3	4:45-8:00	3.25	9.75
WEDNESDAY	1	2:45-5:15	2.5	2.5
	3	5:15-8:00	2.75	8.25
THURSDAY	1	2:45-4:45	2	2
	3	4:45-9:00	4.25	12.75
FRIDAY	1	2:45-5:15	2.5	2.5
	3	5:15-8:00	2.75	8.25
			<b>Total per week</b>	<b>27.25</b>
			<b>TOTAL STAFF HOURS</b>	<b>58.75</b>

Session II 10 Weeks Plus 1 Week No Lessons							
	Weekday 6:00AM- 8:30AM Mon- Fri	Weekday 8:30AM - 11:00AM Mon-Fri	Weekday1 1:00AM- 1:30PM Mon-Fri	Weekday 3:00PM - 8:00PM Mon- Fri	Supervisor Nights M,W,F 3Nights	Weekend Sat/Sun Staff 10:00AM- 8:00PM	Weekend Sat/Sun Supervisor 10:00AM- 8:00PM
Staff Needed	1	2	1	1 to 3	1	6	2
Hours Per Week	12.5	12.5	12.5	27.25	15	10	10
Total Staff Hours	12.5	25	12.5	58.75	15	60	20
Average Wage	\$ 10	\$ 10	\$ 10	\$ 8	\$ 10	\$ 8	\$ 10
Weekly Cost	\$ 125	\$ 250	\$ 125	\$ 470	\$ 150	\$ 480	\$ 200
Total Weeks	11	11	11	11	11	11	11
Total Cost	\$ 1,375	\$ 2,750	\$ 1,375	\$ 5,170	\$ 1,650	\$ 5,280	\$ 2,200
					<b>TOTAL</b>		<b>\$ 19,800</b>

closed one day for holiday each week		Break Weeks 4 Weeks						
		Christmas Vacation Week		New Years Vacation Week		February Vacation Week		April Vacation Week
	Weekday 6:00AM- 8:30AM Mon-Fri	Weekday 8:30AM - 11:00AM Mon-Fri	Weekday 11:00AM- 1:30PM Mon-Fri	Weekday 3:00PM - 8:00PM Mon-Fri	Supervisor Nights M,W,F 3Nights	Weekend Sat/Sun Staff 10:00AM- 8:00PM	Weekend Sat/Sun Supervisor 10:00AM- 8:00PM	
Staff Needed	1	2	3	3	1	6	2	
Hours Per Week	10	10	10	20	15	10	10	
Total Staff Hours	10	20	30	60	15	60	20	
Average Wage	\$ 10	\$ 10	\$ 8	\$ 8	\$ 10	\$ 8	\$ 10	
Weekly Cost	\$ 100	\$ 200	\$ 240	\$ 480	\$ 150	\$ 480	\$ 200	
Total Weeks	4	4	4	4	4	4	4	
Total Cost	\$ 400	\$ 800	\$ 960	\$ 1,920	\$ 600	\$ 1,920	\$ 800	
					<b>TOTAL</b>	<b>\$ 7,400</b>		

## AQUA FITNESS

MASTER SWIM	2 HOURS PER WEEK		
AM AQUA EXERCISE	3 HOURS PER WEEK		Taught by Director
GENTLE AEROBICS	3 HOURS PER WEEK		One day taught by Ass. Director
PM AQUA EXERCISE	2 HOURS PER WEEK		Taught by Ass. Director
AQUA FITNESS COSTS			
STAFF NEEDED		1	
HOURS PER WEEK		4	
AVERAGE HOURLY RATE		\$15.00	
WEEKLY COST		\$60.00	
TOTAL WEEKS		48	
<b>TOTAL FITNESS WAGES</b>			<b>\$2,880</b>
Salaries			
Director	\$	47,278	
Assistant Director	\$	37,038	
<b>Total Salaries</b>			<b>\$ 84,316</b>
<b>Total Lifeguard Staff Wages</b>			<b>\$ 93,280</b>
<b>Total Lifeguard &amp; Fitness Wages</b>			<b>\$96,160</b>
<b>TOTAL Salaries &amp; Wages</b>			<b>\$180,476</b>

2013/2014  
Budget Draft  
04/23/2013

C-4-b-5

Account Number	Account Name	09/10 Budget	09/10 Expended	10/11 Budget	10/11 Expended	11/12 Budget	11/12 Expended	12/13 Budget	12/13 Expended	13/14 Proposed
50-10	Debt Service								3/31/2013	
50-10-50-01	Sewer	\$69,793.00	\$69,793.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50-10-50-10	Route 202 Park	\$120,000.00	\$120,000.00	\$196,515.00	\$196,515.00	\$11,833.00	\$8,833.00	\$0.00	\$0.00	
	Mayo Road Rebuild	\$0.00	\$0.00	\$0.00	\$0.00	\$126,989.00	\$126,989.00	\$126,447.00	\$109,003.00	\$125,736.00
50-10-50-15	Mun. Bldg. Addition	\$150,000.00	\$133,469.00	\$130,078.00	\$130,077.00	\$126,510.00	\$126,509.00	\$120,195.00	\$101,018.00	\$115,954.57
	Road Paving-Gravel	\$80,000.00	\$81,060.00	\$100,667.00	\$100,666.00	\$97,187.00	\$91,062.00	\$93,749.00	\$93,749.00	\$90,396.00
50-10-50-20	LL Bean Purchase	\$48,000.00	\$49,400.00	\$42,461.00	\$42,460.00	\$41,169.00	\$47,219.00	\$39,877.00	\$35,547.00	\$38,584.00
	<b>50-10 Total</b>	<b>\$467,793.00</b>	<b>\$453,722.00</b>	<b>\$469,721.00</b>	<b>\$469,718.00</b>	<b>\$403,688.00</b>	<b>\$400,612.00</b>	<b>\$380,268.00</b>	<b>\$339,317.00</b>	<b>\$370,670.57</b>

V 605

Mayo Road

50-10-50-04

Project Loan: \$1,825,000  
MAINE MUNICIPAL BOND BANK  
2010 Series A Bonds

Town of Hampden

FYE 06/30

Project	Total Project	Annual Total Project	MMBB	Net Of Subsidy	Annual		
Date	Principal	Interest	Debt Service	Debt Service	Subsidy Credit	Debt Service	Net Debt Ser.
10/29/2010							
5/1/2011			32,336.20	14,050.33	18,285.87	18,285.87	
11/1/2011	11,200.00	11,200.10	123,056.10	155,392.30	13,820.00	109,236.11	0.00
5/1/2012		31,426.96	31,426.96	13,574.02	17,752.94	128,989.04	0.00
11/1/2012		31,426.96	122,678.96	154,103.91	13,574.02	109,989.04	0.00
5/1/2013		30,910.94	30,910.94	13,486.45	17,444.49	128,447.43	0.00
11/1/2013	11,250.00	30,910.94	122,180.94	153,071.88	13,486.45	108,994.48	0.00
5/1/2014		0.00	30,223.83	12,181.88	17,041.94	125,736.43	0.00
11/1/2014	91,250.00	29,405.31	121,473.83	151,687.85	13,181.88	108,281.84	0.00
5/1/2015		29,405.31	29,405.31	12,836.19	18,567.12	124,859.08	0.00
11/1/2015	91,250.00	29,405.31	120,655.31	150,080.83	12,836.19	107,817.12	0.00
5/1/2016		28,427.11	28,427.11	12,422.84	18,004.47	123,821.60	0.00
11/1/2016	91,250.00	28,427.11	119,677.11	148,104.23	12,422.84	107,254.47	0.00
5/1/2017		27,197.52	27,197.52	11,893.98	15,303.58	122,558.03	0.00
11/1/2017	91,250.00	27,197.52	118,447.52	145,645.04	11,893.98	106,533.58	0.00
5/1/2018		25,785.43	25,785.43	11,283.15	14,502.27	121,055.83	0.00
11/1/2018	91,250.00	25,785.43	117,035.43	142,820.85	11,283.15	105,752.27	0.00
5/1/2019		24,240.11	24,240.11	10,812.40	13,427.71	119,379.98	0.00
11/1/2019	91,250.00	24,240.11	115,490.11	139,730.21	10,812.40	104,877.71	0.00
5/1/2020		22,803.54	22,803.54	9,900.58	12,702.96	117,580.67	0.00
11/1/2020	91,250.00	22,803.54	113,833.54	138,457.08	9,900.58	103,932.98	0.00
5/1/2021		20,968.97	20,968.97	9,188.78	11,778.21	115,731.17	0.00
11/1/2021	91,250.00	20,968.97	112,216.97	133,183.94	9,188.78	103,028.21	0.00
5/1/2022		19,193.53	19,193.53	8,415.36	10,778.18	113,806.38	0.00
11/1/2022	91,250.00	19,193.53	110,443.53	129,637.05	8,415.36	102,028.18	0.00
5/1/2023		17,420.08	17,420.08	7,841.84	9,778.14	111,806.32	0.00
11/1/2023	91,250.00	17,420.08	108,670.08	126,090.18	7,841.84	101,028.14	0.00
5/1/2024		15,486.95	15,486.95	7,398.87	8,090.29	109,718.43	0.00
11/1/2024	91,250.00	15,486.95	106,736.95	122,223.90	7,398.87	99,940.29	0.00
5/1/2025		13,553.82	13,553.82	5,951.39	7,602.43	107,542.71	0.00
11/1/2025	91,250.00	13,553.82	104,803.82	118,357.64	5,951.39	98,852.43	0.00
5/1/2026		11,820.89	11,820.89	5,108.12	6,514.57	105,368.99	0.00
11/1/2026	91,250.00	11,820.89	102,870.89	114,491.38	5,108.12	97,784.57	0.00
5/1/2027		9,296.55	9,296.55	4,084.99	5,211.86	102,976.22	0.00
11/1/2027	91,250.00	9,296.55	100,546.55	109,843.10	4,084.99	96,461.86	0.00
5/1/2028		6,972.41	6,972.41	3,083.87	3,908.74	100,370.39	0.00
11/1/2028	91,250.00	6,972.41	98,222.41	105,184.83	3,083.87	95,158.74	0.00
5/1/2029		4,648.28	4,648.28	2,042.45	2,605.83	97,784.57	0.00
11/1/2029	91,250.00	4,648.28	95,898.28	100,548.55	2,042.45	93,855.83	0.00
5/1/2030		2,324.14	2,324.14	1,021.22	1,302.81	95,158.74	0.00
11/1/2030	91,250.00	2,324.14	93,574.14	95,898.28	1,021.22	92,552.81	0.00
5/1/2031		0.00	0.00	0.00	0.00	92,552.91	0.00
11/1/2031	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/1/2032		0.00	0.00	0.00	0.00	0.00	0.00
11/1/2032	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/1/2033		0.00	0.00	0.00	0.00	0.00	0.00
11/1/2033	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/1/2034		0.00	0.00	0.00	0.00	0.00	0.00
11/1/2034	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/1/2035		0.00	0.00	0.00	0.00	0.00	0.00
11/1/2035	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/1/2036		0.00	0.00	0.00	0.00	0.00	0.00
11/1/2036	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/1/2037		0.00	0.00	0.00	0.00	0.00	0.00
11/1/2037	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/1/2038		0.00	0.00	0.00	0.00	0.00	0.00
11/1/2038	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/1/2039		0.00	0.00	0.00	0.00	0.00	0.00
11/1/2039	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/1/2040		0.00	0.00	0.00	0.00	0.00	0.00
11/1/2040	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/1/2041		0.00	0.00	0.00	0.00	0.00	0.00
11/1/2041	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	1,825,000.00	807,550.58	2,632,550.58	2,632,550.58	353,041.80	2,279,508.78	2,279,508.78



pd 10/12/11  
pd 4-11-12  
pd 10/17/12  
pd 4/19/13

**Maine Municipal Bond Bank**  
**Revised Debt Payment Schedule**

**RECEIVED**  
 DEC 13 2011

*Municipal Bldg Addition*

*Revised* ✓ 605

2001 D Hampden - 2001D - \$1,686,000.00

BY: .....

*SD-10-SD 15*

Payment Date	Principal	Interest	Previous Credits	Current Credits	Total
05/01/2002	\$0.00	\$37,435.57	\$0.00	\$0.00	\$37,435.57
11/01/2002	\$84,300.00	\$36,227.97	\$0.00	\$0.00	\$120,527.97
05/01/2003	\$0.00	\$34,858.09	\$0.00	\$0.00	\$34,858.09
11/01/2003	\$84,300.00	\$34,858.09	\$0.00	\$0.00	\$119,158.09
05/01/2004	\$0.00	\$33,488.21	\$0.00	\$0.00	\$33,488.21
11/01/2004	\$84,300.00	\$33,488.21	\$0.00	\$0.00	\$117,788.21
05/01/2005	\$0.00	\$32,118.33	\$0.00	\$0.00	\$32,118.33
11/01/2005	\$84,300.00	\$32,118.33	\$0.00	\$0.00	\$116,418.33
05/01/2006	\$0.00	\$30,748.45	\$0.00	\$0.00	\$30,748.45
11/01/2006	\$84,300.00	\$30,748.45	\$0.00	\$0.00	\$115,048.45
05/01/2007	\$0.00	\$29,325.89	\$0.00	\$0.00	\$29,325.89
11/01/2007	\$84,300.00	\$29,325.89	-\$14,420.86	\$0.00	\$99,205.03
05/01/2008	\$0.00	\$27,808.49	\$0.00	\$0.00	\$27,808.49
11/01/2008	\$84,300.00	\$27,808.49	-\$17.04	\$0.00	\$112,091.45
05/01/2009	\$0.00	\$26,206.79	\$0.00	\$0.00	\$26,206.79
11/01/2009	\$84,300.00	\$26,206.79	-\$1,558.05	\$0.00	\$108,948.74
05/01/2010	\$0.00	\$24,520.79	\$0.00	\$0.00	\$24,520.79
11/01/2010	\$84,300.00	\$24,520.79	-\$1,524.97	\$0.00	\$107,295.82
05/01/2011	\$0.00	\$22,782.10	\$0.00	\$0.00	\$22,782.10
11/01/2011	\$84,300.00	\$22,782.10	-\$1,563.02	\$0.00	\$105,519.08 ✓
05/01/2012	\$0.00	\$20,990.72	\$0.00	\$0.00	\$20,990.72
11/01/2012	\$84,300.00	\$20,990.72	-\$354.78	-\$3,918.15	\$101,017.77
05/01/2013	\$0.00	\$19,178.27	\$0.00	\$0.00	\$19,178.27
11/01/2013	\$84,300.00	\$19,178.27	-\$364.47	-\$4,440.74	\$98,673.06
05/01/2014	\$0.00	\$17,281.52	\$0.00	\$0.00	\$17,281.52
11/01/2014	\$84,300.00	\$17,281.52	-\$371.21	-\$4,024.04	\$97,186.27
05/01/2015	\$0.00	\$15,121.33	\$0.00	\$0.00	\$15,121.33
11/01/2015	\$84,300.00	\$15,121.33	-\$412.11	\$0.00	\$99,009.22
05/01/2016	\$0.00	\$12,961.14	\$0.00	\$0.00	\$12,961.14
11/01/2016	\$84,300.00	\$12,961.14	-\$408.82	\$0.00	\$96,852.32
05/01/2017	\$0.00	\$10,800.95	\$0.00	\$0.00	\$10,800.95
11/01/2017	\$84,300.00	\$10,800.95	-\$399.11	\$0.00	\$94,701.84
05/01/2018	\$0.00	\$8,640.76	\$0.00	\$0.00	\$8,640.76
11/01/2018	\$84,300.00	\$8,640.76	-\$351.96	\$0.00	\$92,588.80
05/01/2019	\$0.00	\$6,480.57	\$0.00	\$0.00	\$6,480.57
11/01/2019	\$84,300.00	\$6,480.57	-\$367.32	\$0.00	\$90,413.25
05/01/2020	\$0.00	\$4,320.38	\$0.00	\$0.00	\$4,320.38
11/01/2020	\$84,300.00	\$4,320.38	-\$411.29	\$0.00	\$88,209.09
05/01/2021	\$0.00	\$2,160.19	\$0.00	\$0.00	\$2,160.19
11/01/2021	\$84,300.00	\$2,160.19	-\$419.77	\$0.00	\$86,040.42
	<b>\$1,686,000.00</b>	<b>\$833,249.48</b>	<b>\$0.00</b>	<b>-\$12,382.93</b>	<b>\$2,483,921.77</b>

*-pd 4/11/12*  
*-pd 10/17/11*  
*-pd 4/17/13*

Town of Hampden

Gravel Road Paving Bond  
 Repayment Schedule

v6005

MMBB06B-HAMP

50-10-50-20 (same as LLBEAN)

\$750,000  
 MAINE MUNICIPAL BOND BANK  
 2006 Series B Bonds

2006 Series B

Date	Principal	Coupon	Interest	Total Debt Service	Gross Fiscal Cashflow	Bond Years
1) October 26, 2006						
2) May 1, 2007			15,866.31	15,866.31	15,866.31	
3) November 1, 2007	83,333.00	5.250%	15,437.49	98,770.49	10/17/07	84.49
4) May 1, 2008			13,250.00	13,250.00	112,020.49	
5) November 1, 2008	83,333.00	3.750%	13,250.00	96,583.00	10-16-08	167.82
6) May 1, 2009			11,687.50	11,687.50	108,270.50	4-15-09
7) November 1, 2009	83,333.00	5.000%	11,687.50	95,020.50	95,020.50	251.16
8) May 1, 2010			9,604.18	9,604.18	104,624.68	4-7-10
9) November 1, 2010	83,333.00	4.500%	9,604.18	92,937.18	10/14/10	334.49
10) May 1, 2011			7,729.19	7,729.19	100,666.37	4/7/11
11) November 1, 2011	83,333.00		7,729.19	91,062.19	91,062.19	417.82
12) May 1, 2012			6,125.03	6,125.03	97,187.21	
13) November 1, 2012		4.400%	6,125.03	89,458.03	89,458.03	501.16
14) May 1, 2013			4,291.70	4,291.70	93,749.73	
15) November 1, 2013	83,334.00	3.650%	4,291.70	87,625.70	87,625.70	584.50
16) May 1, 2014			2,770.86	2,770.86	90,396.56	
17) November 1, 2014	83,334.00	4.650%	2,770.86	86,104.86	86,104.86	667.83
18) May 1, 2015			833.34	833.34	86,938.20	
19) November 1, 2015	83,334.00	2.000%	833.34	84,167.34	84,167.34	751.16
20) May 1, 2016					84,167.34	
21) November 1, 2016						
22) May 1, 2017						
23) November 1, 2017						
<b>Totals</b>	<b>750,000.00</b>		<b>143,887.39</b>	<b>893,887.39</b>	<b>893,887.39</b>	<b>3,760.43</b>

pd 4/11/12  
 pd 10/17/12

pd 4-17-13

pd 10/12/20

TAX-EXEMPT SUMMARY

Average Life (in years)	5.01390	(Bond Years/Par)
Net Interest Cost	3.826359%	(Net Interest/Bond Years)
True Interest Cost	3.850604%	(PV of DS to Par)
Average Coupon	3.876641%	(Gross Interest/Bond Years)
Combined Series B & C Arbitrage Bond Yield	3.784683%	
Max Coupon	5.250000%	
Min Coupon	2.000000%	
Difference	3.250000%	

Vendor ~~335~~  
 50-10-50-20 983

~~Y Merrill Merchants~~  
~~Peoples Choice~~  
 BEAN Note  
 w/Merrill

DUE IN ~~10/2012~~  
 OCTOBER

APR A/c # 900 303828 50  
 Rate 3.54% 3.5891667%  
 Basis 360 Matures 10/22/2014

	Balance	Interest	Payment	Total Payment	
1	360000	12921	36000	48921.00044	Pd 10/21/06 - 47635.98
2	324000	11628.9	36000	47628.9004	Pd 10/07 46,329.72
3	288000	10336.8	36000	46336.80036	
4	252000	9044.7003	36000	45044.70031	-10/08 - 45,044.70
5	216000	7752.6003	36000	43752.80027	43,710.12 9/30
6	180000	6460.5002	36000	42460.50022	- 41,044.06 pd 10/5/11
7	144000	5168.4002	36000	41168.40018	- 39,847.98 pd 10/10/12
8	108000	3876.3001	36000	39876.30013	
9	72000	2584.2001	36000	38584.20009	
10	36000	1292.1	36000	37292.10004	
	0	0	36000	36000	

They will mail  
 an invoice

