

HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
AGENDA

MONDAY

APRIL 1, 2013

7:00 P.M.

• 5:30 pm – Finance & Administration Committee Meeting

A. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

a. March 18, 2013

3. COMMUNICATIONS

4. REPORTS

a. Planning & Development Committee Minutes – 3/6/2013

b. Finance & Administration Committee Minutes – 3/18/2013

B. PUBLIC COMMENTS

C. POLICY AGENDA

1. PUBLIC HEARINGS

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

3. UNFINISHED BUSINESS

a. Resolution re Governor's Budget Proposal

b. Policy Regarding Purchase of Police Vehicles – Infrastructure  
Committee Recommendation

c. Disposition of Fire Department Jeep Brush Truck

d. Old Hampden Academy Property – Proposal\*

**NOTE: The Council will take a 5-minute recess at 8:00 pm.**

## 4. NEW BUSINESS

- a. Alewives Fishing Rights
- b. Request for Letter of Support for LD 877, an Act to Establish the Geospatial Data Reserve Fund
- c. Public Works Request for use of Recreation Enterprise Reserve Account Funds for Mower Purchase
- d. Personal Property Tax Abatements
  1. Blue Sky Enterprises 2012 \$ 71.61
  2. Robert & Linda Bryant 2006 \$ 93.52
  3. Robert & Linda Bryant 2007 \$ 94.20
  4. Robert & Linda Bryant 2008 \$ 97.34
  5. Dana's Grill at Dockside 2011 \$287.79
  6. Dana's Grill at Dockside 2012 \$305.28
  7. Qwik Stop Video 2011 \$325.95

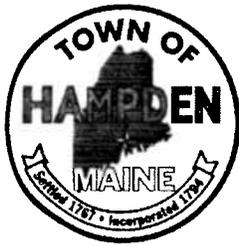
D. COMMITTEE REPORTS

E. MANAGER'S REPORT

F. COUNCILORS' COMMENTS

G. ADJOURNMENT

\* Due to the nature of this item, portions of the discussion may be conducted in Executive Session pursuant to 1 MRSA §405 (6)(C) (Real Estate)



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
MINUTES

A-2-a

MONDAY

MARCH 18, 2013

7:00 P.M.

*Attending:*

*Mayor Janet Hughes  
Councilor David Ryder  
Councilor Jean Lawlis  
Councilor Tom Brann  
Councilor Bill Shakespeare  
Councilor Carol Duprey  
Councilor Shelby Wright*

*Town Manager Susan Lessard  
Town Clerk Denise Hodsdon  
Recreation Director Kurt Mathies  
Sergeant Chris Bailey, Police Dept.  
Eric McVay  
Members of the Press  
Citizens*

**A. CONSENT AGENDA**

*Mayor Hughes requested that Items A.2.b. and A.4.c. be set aside. Motion by Councilor Lawlis, seconded by Councilor Shakespeare to accept the balance of the consent agenda. Unanimous vote in favor.*

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. March 4, 2013
- b. March 9, 2013 – Goals & Objectives Meeting – *Mayor Hughes explained the purpose of the goals and objectives meeting and reviewed the priorities set by the Council for the upcoming year.*

3. COMMUNICATIONS

- a. Victualers License Renewals:
  1. Bangor Tennis & Recreation Club, Inc.
  2. Dysart's Travel Stop
  3. McK's Variety
  4. Pizza Gourmet
  5. R & K Variety
  6. Best Western White House Inn – Filibuster Lounge
- b. James Feverston - Application for Reappointment to Pool Board – Referral to Services Committee

4. REPORTS

- a. Services Committee Minutes – 3/11/2013
- b. Library Board Meeting Minutes – 1/9/2013

- c. *Manager Lessard's Testimony re Governor's Budget Proposal – Mayor Hughes urged residents to visit the Town's website to read Manager Lessard's testimony regarding the impacts the proposed budget will have on property taxes.*
- d. *Pool Board Meeting Minutes – 2/12-13*

*Motion by Councilor Shakespeare, seconded by Councilor Brann to accept Items A.2.b. and A.4.c. Unanimous vote in favor.*

- B. **PUBLIC COMMENTS** – *Eric McVay of 23 Cottage Street referenced the potential impacts of the cuts in the Governor's proposed budget and urged the Council to oppose those cuts.*

C. **POLICY AGENDA**

- 1. **PUBLIC HEARINGS** – *There were none.*

2. **NOMINATIONS – APPOINTMENTS – ELECTIONS**

- a. **Warrant & Notice of Election – SAD #22 Referendum Election on 4/9/2013 – Council Signatures** – *Motion by Councilor Brann, seconded by Councilor Shakespeare to approve and sign the Warrant and Notice of Election for the SAD #22 District Referendum to be held on April 9, 2013. Unanimous vote in favor.*

3. **UNFINISHED BUSINESS**

- a. **Report on Public Safety Survey Results – Sergeant Chris Bailey** – *Sergeant Bailey reported the results of the survey conducted by the Public Safety Department in 2011 and what the Department is doing with those results. After evaluation of the results, a list of strategic goals has been developed and the Department has begun implementation of those goals. A copy of the report is attached and made a part of the minutes.*
- b. **Disposition of Fire Department Jeep** – *The Fire Department has expressed its desire to dispose of the old Jeep brush truck and the Infrastructure Committee has recommended putting it out to bid. A former Hampden firefighter has advised Manager Lessard that his recollection is that the Jeep was acquired from US surplus and was essentially "on loan" to the Fire Department. As such, it would need to be returned to the federal government in the event the Department was no longer using it. He has offered to garage and maintain the Jeep as a parade/museum piece for the Department. Following discussion, Councilor Brann moved and Councilor Shakespeare seconded to postpone this item until the Town Manager has the opportunity to investigate the Town's obligations regarding disposal of the Jeep. Unanimous vote in favor.*

Hampden Public Safety  
Satisfaction Survey

Police Synopsis

**How much of a problem are the following issues in Hampden?**

- Speeding (84.9%-moderate/big problem)
- Distracted Driving (73.6%-moderate/big problem)
- Drug Usage/Trafficking (72.4%- moderate/big problem)
- Underage Drinking (61.9%- moderate/big problem)

**What police services do you feel are important to Hampden?**

- Crime prevention programs (91.5%-important/very important)
- Checking on the welfare of senior citizens (91.5%-important/very important)
- Criminal investigation (91%- important/very important)
- Education programs in grades K-12 (90.8%- important/very important)
- Traffic enforcement (85.2%- important/very important)
- Drug enforcement (84.2%- important/very important)

**How much impact do you think the following have in reducing crime around your property?**

- Reduced availability of illegal drugs. (56.3%-big impact)
- More visible police presence. (47.4%-big impact)
- More cooperation from citizens in reporting crimes. (41.9%-big impact)

**Based on your personal experience with Hampden police officers, how would you rate them in the following categories:** follow-up, courteousness, response to initial call, knowledge, professionalism, respect for citizens, problem solving and appearance.

- All categories above 60% for good.
- Professional appearance was the highest at 79.6% for good.

**How would you rate the overall performance of the police department?**

- 74% for good

**Do you feel the police department is helping to raise the quality of life?**

- 73.7% for yes

## Fire/Ambulance Synopsis

**Based on your personal experience with Hampden Fire/EMS, how would you rate them in the following categories:** follow-up, courteousness, response to initial call, knowledge, professionalism, respect for citizens, problem solving and appearance.

- All categories above 69% for good.
- Response to initial call was the highest at 81.5% for good.

**Which fire/ems services do you feel are important?**

- Educational programs in grades k-12 (96.5%- important/very important)
- Community relations (96.5%- important/very important)
- Fire Extinguisher training (95.8%- important/very important)
- Fire prevention programs for adults (91.9%- important/very important)
- CPR/AED courses (91.9%-important/very important)
- Chimney inspections (90.4%- important/very important)
- 40% of respondents felt walk-in blood pressure checks were not important.

**How would you rate the overall performance of the fire/ems department?**

- 89.3% for good

**To what extent do you know the firefighters/ems providers?**

- 13.1% know them by name
- 35.7% know them by face
- 51.2% don't know them at all

**Do you feel the fire/ems department is helping to raise the quality of life?**

- 80% for yes

**All things considered, I am happy with Hampden Public Safety**

- 78.5% agree
- 10.1% slightly agree
- 5.1% slightly disagree
- 6.3% disagree

## HAMPDEN PUBLIC SAFETY SURVEY

### Time Line

- The survey was announced to the public in October of 2011 and was available for several months.
- A Public Safety Survey Committee was formed in September of 2012 to evaluate the results. The committee also reviewed the current public safety vision, mission and statement of values to determine if changes should be made.
- Strategic goals were developed by public safety personnel in January of 2013.

#### **1. Traffic Enforcement**

- The Hampden Police Department will increase enforcement during commuter traffic. Traffic contacts (summons and warnings combined) will increase by 10% from 2012.

#### **2. Education programs in grades K-12**

- Hampden Public Safety will develop a comprehensive educational program to be administered in the schools by the fall of 2013.

#### **3. Crime reporting**

- Establish a public safety tip line. The information received will be aggressively followed up on and used for the appropriate public safety purpose. The tip line can also be used to offer a suggestion on a desired public safety service.

#### **4. Checking on the welfare of senior citizens**

- Establish an Alzheimer's and related dementia registration program for the citizens of Hampden. The voluntary program will be used to identify, monitor and assist families with the safety of their loved one.

#### **5. Public education programs**

- Conduct a public safety open house one time a year.
- Create four 1-2 minute public safety videos to air on the cable access channel. The videos will focus on the services provided by Hampden Public Safety.

**VISION:** To enhance the quality of life for all citizens.

**MISSION:** The Hampden Public Safety Department is committed to creating a safe environment for all citizens. This is done by working in partnership with the community to identify and resolve public safety concerns. All Hampden Public Safety employees are devoted to providing professional and progressive fire, medical and police services.

### **Statement of Values**

Hampden Public Safety employees will:

- Recruit and retain the highest quality employees.
- Display a high level of integrity in the performance of their duties. Personnel will be honest, sincere and compassionate.
- Work cooperatively through training and on-scene emergency response.
- Provide safety education to all segments of the community.
- Promote an atmosphere that encourages and recognizes continuing education and training.
- Work cooperatively with citizens to address public safety concerns.

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### **Statement of Values**

Hampden Public Safety employees will:

- Be accountable and responsive to the public.
- Display a high level on integrity in the performance of their duties.
- Be honest, sincere and compassionate.
- Strive for excellence.
- Treat citizens and co-workers with respect.
- Promote safety in all aspects of the job.

- c. **Councilor Ryder – Committee Assignments** – *Councilor Ryder was appointed to the Services Committee and the Planning & Development Committee.*
- d. **Recreation Department's Use of Skehan Center – Services Committee Recommendation** – *Services Committee Chair Lawlis reported that the Committee has reviewed the operating costs for the Recreation Department's use of the Skehan Center. She said the Rec Center has been a great success and that revenues have exceeded expenses. The Recreation Department is now at a point of having to make decisions relative to future plans for recreational programs and the Services Committee has recommended the continued use of the Skehan Center until further notice. Motion by Councilor Lawlis, seconded by Councilor Brann to authorize the Recreation Director and Recreation Department to continue operating, under the direction of the Town Manager and reporting on a quarterly basis, until further notice. Unanimous vote in favor.*
- e. **Old Hampden Academy Phase II Environmental Review – Credere Associates Proposal – Recommendations of Planning & Development Committee and Finance & Administration Committee** – *Mayor Hughes gave a brief history of the environmental assessment that was completed, which identified the presence of PCB containing paint on some of the floors in portions of the buildings. She explained that the purpose of this review is to take more samples to define and determine the extent of the contamination and get an understanding of what the cost would be to remediate that. Now that a developer is interested in the property, we need to determine what those costs will be in order to continue with negotiations. She indicated that this assessment would need to be completed even if the buildings were to be demolished. The total cost for the review proposed by Credere Associates is \$23,950.00. Planning & Development Committee Chair Brann reported that the committee has recommended proceeding with the review immediately. Motion by Councilor Brann, seconded by Councilor Shakespeare to authorize the Town Manager to instruct Credere Associates to continue with the Phase II Environmental Review with funding to come from the Host Community Benefits fund. Unanimous vote in favor. Mayor Hughes added that it is the intent of the Council that the Host Community Benefits fund be paid back from the proceeds of the sale of the property, if there are any.*
- f. **Old Hampden Academy Property – Proposal\*** - *This item was moved to the end of the meeting after Councilor Comments. Motion by Councilor Brann, seconded by Councilor Shakespeare to enter into executive session to discuss a real estate matter pursuant to 1 MRSA §405(6)(C), to include the Council and Town Manager. Unanimous vote in favor.*

#### 4. NEW BUSINESS

- a. **Request for Sponsorship – National Disability Conference – Eric McVay** – *Mr. McVay informed the Council that he has been elected as an alternate representative to the national organization known as Self-Advocates Becoming Empowered (SABE). He will be required to attend board meetings four times a year and must raise approximately \$4,000 for travel and lodging expenses. He asked the Council if the Town would be able to help with this funding. Resident Kristen Hornbrook spoke in opposition to the request. Mr. McVay was advised that his request does not meet the criteria of the Town's Non-Municipal Organization Funding Request Policy, but this does get the word out to the public. Anyone interested in helping Mr. McVay was encouraged to contact him at 207-852-4322.*
- b. **Request from Bangor YMCA to hold 2013 Souadabscook Stream Canoe Race** – *Manager Lessard explained that the Bangor YMCA has taken over management of the race this year and that the Town needs to grant written permission for the race to take place in Hampden. Motion by Councilor Brann, seconded by Councilor Shakespeare to grant permission to the Bangor YMCA to hold the 2013 Souadabscook Stream Canoe Race. Vote was 6-1 (Ryder) in favor; motion carried.*

#### D. COMMITTEE REPORTS

**Infrastructure Committee** – *Councilor Wright noted that there is no meeting this month.*

**Planning & Development Committee** – *Councilor Brann – the next meeting is at 6:00 pm on March 20<sup>th</sup>.*

**Services Committee** – *Councilor Lawlis – the committee met on March 11<sup>th</sup> and had a good discussion about the financial aspects of the Recreation Department's use of the Skehan Center and discussed options for streaming video of Council meetings.*

**Finance & Administration Committee** – *Mayor Hughes – the committee met earlier in the evening and discussed expired lease agreements that the Town has with the Kiwanis Club and Goodwill Riders Snowmobile Club; and discussed the possible adoption of a resolution in opposition to the Governor's proposed budget.*

- E. **MANAGER'S REPORT** – *A copy of the Manager's Report is attached and made a part of the minutes.*

#### F. COUNCILORS' COMMENTS

**Councilor Hughes** *noted the passing of Harold Bouchard and offered condolences to his family and to everyone at H.O. Bouchard; congratulated the Hampden Academy Boys' Basketball team on their State Championship.*

- G. **EXECUTIVE SESSION** – *Motion by Councilor Lawlis, seconded by Councilor Brann at 10:28 pm to re-enter regular session. Unanimous vote in favor.*

MANAGER'S REPORT  
Monday, March 18, 2013

VFW Auxiliary President – I attended a reception for the National President of the VFW Auxiliary that was held at the VFW on Canoe Club Road on Saturday, March 16<sup>th</sup>. It was a lovely event and Leanne Lemley, the National VFW President was visiting from Iowa. Senator Cushing presented her with a State Flag that had been flown over the State Capital.

Tax Due Date Reminder – Second half of 2013 property taxes are due by Wednesday, April 3<sup>rd</sup> in order to avoid interest.

PVRDD – The Penobscot Valley Refuse Disposal District Board met again on March 7<sup>th</sup> to discuss return of the funds from Eastern Maine Development Corporation. The Board voted to give EMDC until the end of March to return the funds in total. Despite being asked, EMDC has not provided full documentation of the chain of events that led to the appropriation of those funds in the first place.

Special Appropriations Committee Hearing – On Monday, March 25<sup>th</sup> from 3-8 p.m. the State Appropriations Committee of the Legislature will be holding a special hearing at Jeff's Catering in Brewer for the purpose of hearing from Municipal Officials on the potential impacts to communities from the Governor's Budget proposal. This is the first time in memory that the Appropriations Committee has gone offsite outside of Augusta for testimony. I would encourage any Councilor who has concerns about the impacts of the proposal to attend this meeting.

Newsletter – The newsletter will be going to the printer at the end of this week. Now that the Council has held its goals/objectives meetings, the final questions for the survey can be completed.

Budget Hearing Dates – I will be providing a tentative schedule for budget hearing at the next Council meeting on April 1<sup>st</sup>. Hearings will be held during the month of May and the first week of June. We generally keep them to Mondays and Wednesdays throughout the month – avoiding planning & Development Committee meetings on the first and third Wednesdays. If any Councilor has conflicts for the months of May and June on any dates – if you could let me know if would be helpful.

Special Finance & Administration Committee Meeting – Reminder that there will be a special meeting on Monday, March 15<sup>th</sup> at 5:30 to discuss possible changes to the Town Charter.

**H. ADJOURNMENT** – *The meeting was adjourned at 10:30 p.m.*

A handwritten signature in black ink that reads "Denise Hodsdon". The signature is written in a cursive style with a large initial 'D'.

*Denise Hodsdon*  
Town Clerk

\* Due to the nature of this item, portions of the discussion may be conducted in Executive Session pursuant to 1 MRSA §405 (6)(C) (Real Estate)



The committee agreed with the concept that speed limits play a part in sign sizes and lettering sizes as it relates to readability. They noted that currently in certain locations opposite sides of the street have different zoning districts with different sign standards and indicated that creates a fairness issue.

The committee agreed with the concept that moveable signs and readerboard signs should be better accommodated. They noted some reservations about electronic readerboard signs but conceded that they will become much more common in the future and that regulations should address them. They seemed to have the most reservations about full color readerboards that continually change.

The committee agreed in concept that freestanding signage plays a role in orderly traffic movements and should assist with informing the traveling public where the driveway entrance is located on the site development.

The committee expressed interest in utilizing the sign ordinance to require street addresses on the sign as a matter of public interest.

The committee noted that some signs do not do a good job of indicating what sort of business is at the location.

The committee expressed interest in creating a mechanism to accommodate businesses that have valid reasons to require alternative minimum setbacks on signs on existing site developments but not to the detriment of their neighbors. Perhaps the Planning Board could be utilized as a review panel to provide relief of the sign setbacks if specific review criteria were satisfied.

The committee discussed the request to increase the size of shopping center signs. They noted that if a shopping center sign has too much information on it the result will be ineffective. The committee seemed to agree that the primary purpose of both shopping center signs and subdivision signs should be to identify the plaza/street and that the identification of individual tenants was secondary.

The Town Planner suggested that there be a more distinct difference made in the ordinance between shopping centers where there is a common parking lot and a commercial/industrial subdivision sign where there are separate lots and perhaps many more businesses in total. He also noted that there is a pecking order in shopping centers where the major tenant gets more of the sign area than the minor tenant does and that reality should be included in the allowable size/height of shopping center signs.

The committee discussed the connection between property frontage and allowable sign area. They noted Bangor's sign ordinance allows additional signage on properties that have more than the minimum frontage of the district.

The committee discussed internal illumination of signs most particularly in areas that are mixed commercial and residential (that currently do not allow internal illumination). The committee suggested that technologies can limit the amount of light that leaves the sign by either constructing the sign from plexiglass with engraved lettering or to internally mask all but the lettering of the sign constructed of common translucent plastic.

5. New Business: - None.
6. Comprehensive Plan Implementation

- A. Zoning Priorities Discussion

The committee discussed some zoning priorities.

The town has had requests to make adjustments to the Shoreland Zoning Ordinance Map to reflect the fact that MDEP no longer requires that areas around medium and high quality habitat wetlands be zoned Resource Protection. The town has had requests to amend the Shoreland Zoning Ordinance Map to make corrections where we have been provided with more accurate resource locations.

The town needs to be prepared to act swiftly to accommodate the reuse of the old Hampden Academy with alternative zoning designation that is acceptable to both the future owner and the community. The current zoning is Residential B District which may not accommodate many acceptable uses such as professional offices.

The town has had a request to rezone Old Coldbrook Road to allow the establishment of a single family residence. This could be accomplished as a text amendment to the Interchange District.

The town has had a request to consider the zoning of the area between the Masonic Temple and Reeds Brook to accommodate some more flexible commercial uses. The request came from Eric Dysart who has a self storage facility.

The town has had a request to consider rezoning the area near Frosts Garage for commercial in its entirety and more consistent with the Business B District found across the street. The Committee indicated that the area from the Catholic Church to the Frost property and across the street to the Gilpatrick Property should be considered as well.

Staff has noted that the non conformities section of the Zoning Ordinance is in need of clarification with regard to allowing single family homes to be rebuilt in place after being destroyed. The Code Officer gets this question with some regularity from insurance companies and the ordinance does not provide a clear answer. The committee noted that there are different ways a property can be destroyed such as neglect, fire, flood and functionally. Any amendment should address that as well.

Staff noted that the non conformities section of the Zoning Ordinance could be amended to provide a statute of limitations regarding de minimis violations of dimensional standards that turn up years after a building was permitted and a certificate of completion was issued. This is becoming more common in recent years because of financing requirements. The committee agreed that this was an issue worthy of review.

The committee suggested that staff including the Code Officer and Town Planner would be able to identify elements of the Zoning Ordinance that need adjustments based on regularity of the issues that may arise.

7. Citizens Initiatives: - none.

8. Public Comments: - none.
9. Committee Member Comments: - none.
10. Adjourn

The meeting was adjourned at 8:30 PM.

FINANCE & ADMINISTRATION COMMITTEE MEETING  
Monday, March 18, 2013

Attending:

<i>Mayor Janet Hughes</i>	<i>Councilor Shelby Wright</i>
<i>Councilor William Shakespeare</i>	<i>Councilor David Ryder</i>
<i>Councilor Tom Brann</i>	<i>Town Manager Sue Lessard</i>
<i>Councilor Jean Lawlis</i>	
<i>Councilor Carol Duprey</i>	

The meeting was opened at 5:40 p.m. by Mayor Hughes.

1. Minutes of 2/19/2013 Meeting – *Motion by Mayor Hughes, seconded by Councilor Brann to approve. Unanimous vote in favor.*
2. Financial Statements – February 2013 – *The Town Manager reviewed the financial statements with the Committee and answered questions regarding them.*
3. Review & Sign Warrants – *The Committee reviewed the warrants and asked questions in regard to expenditures, which were answered by the Town Manager. Follow up was requested for SAM's club memberships, which the Town Manager will research and provide to the Committee.*
4. Old Business
  - a. Lease Agreements: - *Motion by Councilor Lawlis, seconded by Councilor Duprey to recommend to the Town Council the creation of 10 year lease renewals for both entities. Vote 6 – 1 (Shakespeare). Motion carried.*
    1. Kiwanis Club
    2. Snowmobile Club
  - b. Snapshot of Skehan Center Operating Costs – *The Town Manager reviewed the revenues and expenditures for the use of the Skehan Center to date as well as the estimated revenues and expenses through June 30<sup>th</sup>. Quarterly reports will be provided to the Council and when the regular budget is done, the Council will see a budget presentation similar to what is currently used for the Recreation Enterprise account.*
  - c. Old Hampden Academy Phase II Environmental Review – Crede Associates Proposal – *Motion by Councilor Lawlis, seconded by Councilor Wright to recommend to the full council that Crede be authorized to move forward with the Phase II environmental work at a cost not to exceed \$23,950 to come from Host Community Benefits. Unanimous vote in favor.*
  - d. Maine People's Alliance – Resolution re Governor's Proposed Budget – *It was the consensus of the Committee to have the Manager prepare a resolution that could be considered at the next Council meeting.*
5. New Business - None
6. Public Comment - None

7. Committee Member comments – *None*

*The meeting was adjourned at 6:55 p.m.*

*Respectfully submitted,*

*Susan Lessard  
Town Manager*

TOWN OF HAMPDEN RESOLUTION

**Whereas** the Governor’s biennial budget proposal places towns in an uncertain fiscal situation; and

**Whereas**, the proposal includes elimination of \$283 million in municipal revenue sharing and falls \$200 million short of funding local schools at the 55% level passed in referendum; would eliminate the Homestead Exemption for anyone under the age of 65; would eliminate the “circuit breaker” property tax and rent relief program for anyone under the age of 65; would take \$8 million in truck excise revenue from towns; and would create a corporate tax exemption for large amounts of currently taxable property; all resulting in significant losses of revenue for the Town of Hampden; and

**Whereas**, all the above would shift part of the costs to the Town of Hampden, approximately \$953,000, whose only major means of raising revenue is property taxes; be it

**Resolved**, the Hampden Town Council calls upon the Maine Legislature to reject these proposals, identify less harmful cost savings, and raise revenue in an equitable fashion to avoid this added revenue burden on the Town.

Signed this 1<sup>st</sup> Day of April 2013 by the Hampden Town Council.

\_\_\_\_\_  
Mayor Janet Hughes

\_\_\_\_\_  
Councilor Thomas Brann

\_\_\_\_\_  
Councilor Shelby Wright

\_\_\_\_\_  
Councilor William Shakespeare

\_\_\_\_\_  
Councilor David Ryder

\_\_\_\_\_  
Councilor Jean Lawlis

\_\_\_\_\_  
Councilor Carol Duprey

C-3-b

INFRASTRUCTURE COMMITTEE MEETING MINUTES  
MONDAY, FEBRUARY 25, 2013

Attending:

- |                               |                          |
|-------------------------------|--------------------------|
| Councilor Shelby Wright       | Town Manager Sue Lessard |
| Councilor Jean Lawlis         | Resident Shane Sargeant  |
| Councilor Tom Brann           | Resident Terry McAvoy    |
| Councilor William Shakespeare |                          |

The meeting was opened at 5:40 P.M. by Chairman Wright.

1. MINUTES OF 1/28/2013 – Motion by Councilor Shakespeare, seconded by Councilor Brann to approve the minutes. Unanimous vote in favor
2. OLD BUSINESS
  - A. DISPOSITION OF FIRE DEPARTMENT OLD BRUSH TRUCK (JEEP) – The Town Manager reviewed the history of this item. It had first been voted by the Council to put the Jeep out for bid. At the request of Councilor Brann that vote was amended and the item was referred to Infrastructure for further discussion. After additional research, it was determined that the Jeep in question was not a year or model that is highly sought by collectors. Infrastructure had instructed the Manager to ask the Fire Department whether they wanted to keep it as a parade/show piece. The response of the Fire Department was that they preferred to put it out for bid. Motion by Councilor Lawlis, seconded by Councilor Wright to recommend to the full Council that the old Jeep brush truck be put out to bid. Unanimous vote in favor.
3. NEW BUSINESS
  - A. POLICY REGARDING PURCHASE OF POLICE VEHICLES – COUNCILOR BRANN - Councilor Brann explained that since for the past several years the Council has approved the purchase of a 4 wheel drive SUV for the police department, and that the rationale for that in terms of safety, and room for the officer(s) and equipment remain unchanged, that it would save bidders time if the bid requests were only for SUV type vehicles instead of sedan-style cruisers as well. Motion by Councilor Brann, seconded by Councilor Shakespeare to recommend to the full Council that the annual police cruiser bidding be limited to 4 wheel drive/SUV style vehicles. Unanimous vote in favor.
4. PUBLIC COMMENTS - None
5. COMMITTEE MEMBER COMMENTS – None

Motion by Councilor Lawlis, seconded by Councilor Shakespeare to adjourn at 5:55 p.m.  
Unanimous vote in favor.

Respectfully submitted,

Susan Lessard  
Town Manager

C-3-C

**Subject:** Jeep  
**From:** Kandy McCullough (kmccullough@hampdenmaine.gov)  
**To:** lightlady\_1@yahoo.com;  
**Date:** Thursday, March 28, 2013 7:59 AM

Chief wanted me to let you know he heard from EMA and they say we can sell the Jeep and keep the money.

--

**Kandy A. McCullough**  
**Administrative Assistant**

Hampden Public Safety  
106 Western Avenue  
Hampden, ME 04444  
Phone: 207-862-4000  
Fax: 207-862-4588

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PAUL R. LEPAGE  
GOVERNOR

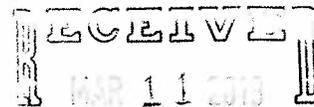
STATE OF MAINE  
DEPARTMENT OF MARINE RESOURCES  
21 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0021

C-4-a

PATRICK C. KELIHER  
COMMISSIONER

March 6, 2013

Denise Hodsdon  
Town of Hampden  
106 Western Avenue  
Hampden, ME 04444



BY:.....

Dear Ms. Hodsdon:

This letter is to remind you that the town river herring rights must be approved each year as a municipal ordinance by your town selectman, fish commission, or by town vote, and sent into the Department of Marine Resources (DMR) by April 20, 2013. The town must establish these rights in order to have either a municipal river herring harvest in 2013, a conservation closure, or rules different than the state general law. Towns that plan on conducting commercial harvests must also send in their municipal harvest plan for DMR approval by April 20, 2013.

If your town was not approved for commercial harvest in 2012, it will not be considered for commercial harvest in 2013 due to management actions by the Atlantic States Marine Fisheries Commission (ASMFC). In 2010, the DMR alerted towns that maintain municipal alewife and blueback herring harvest rights of pending management action by the ASMFC. There are continued concerns about the health of river herring (alewife and blueback herring) populations along the East Coast, including those in Maine. During 2011, the DMR held public hearings concerning the suite of management options presented by ASMFC. After review of these comments and those collected from other Atlantic Coast states, ASMFC decided to establish a moratorium on all river herring fisheries that are not currently sustainable. The DMR submitted sustainability plans to ASMFC for our existing active municipal fisheries and 19 have been approved. *We encourage the town to maintain harvest rights, submitted to the DMR annually, as a current conservation measure. Moreover, if a town wishes to re-establish a harvest in the future, the rights must be held by the town for at least three years prior to establishing a harvest.*

Included in this letter are an example river herring ordinance, a model harvest plan, and current state regulations and laws concerning river herring. The town's harvest plan may deviate from the included model harvest plan, but all points included in this model plan *must* be included in your town's plan.

If you have any questions, please contact me at (207) 624-6341.

Best Regards,

Claire L. Enterline  
172 State House Station  
Augusta, ME 04333

## TOWN OF HAMPDEN

### RIVER HERRING HARVEST PLAN – 2013

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#### Regulations for the taking of alewives shall be as follows:

- A minimum unobstructed opening of two feet (2') shall be maintained at all times between the riverbank and the downstream end of the weir.
- The maximum mesh size of the wire, twine, or other material used in the weir shall not exceed one inch by one inch (1" x 1").
- There shall be a 72-hour weekly closed season on alewives from sunrise each Thursday morning until sunrise the following Sunday morning. During the closed season, a minimum size unobstructed opening of three feet by three feet (3' x 3') shall be maintained in the upstream and downstream end of the trap to allow escapement of spawning river herring and other migratory fish.
- Migratory fish such as salmon, shad, or other species except alewives and blueback herring that enter the trap shall be removed and allowed to pass upstream.
- Fishing operations shall cease and all fishing gear obstructing the passage of fish shall be removed from the fishing waters not later than June 5.
- The **weekly** landings in pounds or bushels and value of the catch shall be made available to the Maine Department of Marine Resources and/or National Marine Fisheries Service on request by these agencies.

#### **ADDITIONAL REGULATIONS** **FOR STREAMS WITH ATLANTIC SALMON RUNS**

- The entrance to the dipping pen or trap shall be covered by bars, slats, or spacers with a maximum width of two inches (2") between said bars, slats or spacers.
- Dipping of alewives shall be confined to the dipping pen or trap.

C-4-b

Aue-  
So we need Council approval to send in  
a letter of support from the Town?

Thanks,

Dear Senator/Representative,

~@

As a member of the geospatial community in the State of Maine, I write to ask your support for LD 877 (S.P. 302), an act to establish the geospatial data reserve fund.

This act is sponsored by Senator Saviello and Representative Keschl and is important to my organization, and many others throughout the state, because it supports the efficient delivery of state services and partnerships with other GIS stakeholders, conserving expenditures incurred by municipalities and the state. The resulting up-to-date geospatial data supports a wealth of programs and projects for cities, counties and organizations across the state, including:

- Elevation data updates
- Urban modeling
- Flood mapping analysis
- Mitigation/contingency planning for disasters
- Coastal restoration
- Land cover and environmental classification
- Corridor mapping and rights-of-way
- Homeland security and emergency response support

This data facilitates better, timelier decision-making and reduces, or even eliminates, unwanted costs for municipalities.

Once again, I urge your support of LD 877 (S.P. 302), the act to establish the geospatial data reserve fund. If you have any questions, don't hesitate to contact me directly.

Sincerely,

1 **Be it enacted by the People of the State of Maine as follows:**

2 **Sec. 1. 5 MRSA §2006** is enacted to read:

3 **§2006. Geospatial Data Reserve Fund**

4 **1. Fund established.** There is established the Geospatial Data Reserve Fund,  
5 referred to in this section as "the fund," to be administered by the geographic information  
6 board.

7 **2. Sources of funding.** The following must be paid into the fund:

8 A. All money appropriated for inclusion in the fund;

9 B. All interest earned from investments of the fund;

10 C. Any money allocated from Other Special Revenue Funds accounts for the purpose  
11 of the fund;

12 D. Proceeds from any bonds issued for the purpose of the fund; and

13 E. Matching funds received from the Federal Government or other legal entity for  
14 geospatial data acquisition expenditures made from the fund pursuant to subsection 4.

15 **3. Use of fund.** The purpose of the fund is to continue projects developed by the  
16 geographic information board. The fund must be used to provide and maintain to the  
17 extent practicable statewide GIS data sets necessary for the efficient delivery of state  
18 services and to conserve state expenditures through partnerships with other GIS  
19 stakeholders interested in acquiring the same data sets. The fund may be used at the  
20 discretion of the geographic information board for acquiring geospatial data primarily  
21 including but not limited to the following data sets:

22 A. An orthoimagery program. Imagery collected through this program must be from  
23 all areas of the State and be 4-band images that include the red, green, blue and near  
24 infrared bands; and

25 B. An elevation data set. A consistent statewide elevation data set must be collected  
26 using light detection and ranging technology or an equivalent method.

27 **4. Matching funds.** Money in the fund used to purchase geospatial data must be  
28 matched by funding from other sources at at least a one-to-one ratio.

29 **5. Annual report.** The Chief Information Officer shall submit a written report by  
30 January 15, 2014 and annually thereafter to the Governor and the Legislature on the  
31 fund's balance and expenditures.

32 **SUMMARY**

33 This bill establishes the Geospatial Data Reserve Fund. The fund will be used to  
34 continue projects established by the Maine Library of Geographic Information Board.



C-4-c

**TOWN OF HAMPDEN**  
**DEPARTMENT OF PUBLIC WORKS**

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

March 28, 2013

To: Sue Lessard  
From: Chip Swan  
Subject: Finance Committee Request

Public Works needs to replace a 2008 John Deere Z850A Zero Steer mower. This mower has approx. 1500 Hrs and needs to be replaced.

The mower is used to mow recreation ball fields 95% of the time. I would like to propose using up to \$8000.00 from the Recreation Enterprise Reserve account funds to purchase a new 2013 Zero steer mower.

This would save \$8000.00 from the Building and Grounds Budget for 2013.2014

I have spoken with Kurt Mathis on this subject and he is on board with this proposal.

Yours truly,

Chip Swan, PWD

C-4-d

87	P	BLUE SKY ENTERPRISES, LLC	2012	143.10	71.49	71.61
57	P	BRYANT, ROBERT & LINDA	2006	93.52	0.00	93.52
57	P	BRYANT, ROBERT & LINDA	2007	94.20	0.00	94.20
57	P	BRYANT, ROBERT & LINDA	2008	97.34	0.00	97.34
84	P	DANA'S GRILL AT DOCKSIDE	2011	287.79	0.00	287.79
84	P	DANA'S GRILL AT DOCKSIDE	2012	305.28	0.00	305.28
151	P	QWIK STOP VIDEO	2011	325.95	0.00	325.95