



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

TUESDAY

FEBRUARY 19, 2013

7:00 P.M.

• 5:30 pm – Finance & Administration Committee Meeting

A. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

a. February 4, 2013

3. COMMUNICATIONS

- a. Goodwill Riders Snowmobile Club – Thank you
- b. Susan O'Brien – New Application for Pool Board – Referral to Services Committee

4. REPORTS

- a. Finance & Administration Committee Minutes – 2/4/2013
- b. Bangor Humane Society – Stray Animal Report – January, 2013

B. PUBLIC COMMENTS

C. POLICY AGENDA

1. PUBLIC HEARINGS

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Planning & Development Committee Recommendations re Committee Re-appointments:
 - 1. Mike Pullen – Historic Preservation Commission
 - 2. Morten Syversen – Planning Board
 - 3. Michael Avery – Planning Board
 - 4. Peter Frazier – Planning Board
- b. Planning & Development Committee Recommendations re New Committee Appointments:
 - 1. Kristen McNutt – Historic Preservation Commission
 - 2. James Davitt – Planning Board - Associate Member

NOTE: The Council will take a 5-minute recess at 8:00 pm.

3. UNFINISHED BUSINESS

- a. Request for Proposals – Phase II of Hampden Business Park

4. NEW BUSINESS

- a. Police Vehicle Bid Results

D. COMMITTEE REPORTS

E. MANAGER'S REPORT

F. COUNCILORS' COMMENTS

G. ADJOURNMENT



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

A-2-a

MONDAY FEBRUARY 4, 2013 7:00 P.M.

Attending:

*Councilor Janet Hughes
Councilor Jean Lawlis
Councilor Tom Brann
Councilor Bill Shakespeare
Councilor Carol Duprey
Councilor Shelby Wright*

*Town Attorney Thomas Russell
Town Manager Susan Lessard
Town Clerk Denise Hodsdon
Citizens*

The meeting was called to order by Mayor Hughes at 7:07 pm.

A. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

a. January 22, 2013

3. COMMUNICATIONS

- a. Hammond Street Senior Center – Thank you
- b. Senior Citizen Group – Petition Requesting Continued Use of Skehan Center for Exercise Class

4. REPORTS

- a. Finance & Administration Committee Minutes – 1/22/2013
- b. Infrastructure Committee Minutes – 1/28/2013

Motion by Councilor Shakespeare, seconded by Councilor Brann to accept the Consent Agenda. Unanimous vote in favor.

B. PUBLIC COMMENTS – There were none.

C. POLICY AGENDA

1. PUBLIC HEARINGS

- a. **Ordinance Exempting Eligible Active Duty Military Personnel from Vehicle Excise Tax** – *Mayor Hughes read the significant content of the proposed ordinance for the record and then opened the public hearing. No one spoke in favor or opposition and there were no questions or comments. The hearing was closed. Motion by Councilor Shakespeare, seconded by Councilor Brann to reject and not accept the ordinance. Following discussion, vote on the motion was 4 – 2 (Duprey and Wright); motion carried.*

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. **Finance & Administration Committee Recommendations re Committee Reappointments:** - *Mayor Hughes reported that it was the recommendation of the Finance & Administration Committee to reappoint both applicants to their respective boards.*

1. **Gerry Ouellette – Personnel Appeals Board** – *Motion by Councilor Lawlis, seconded by Councilor Brann to reappoint Gerry Ouellette to the Personnel Appeals Board. Unanimous vote in favor.*
2. **Aimee Smith – Board of Appeals** – *Motion by Councilor Wright, seconded by Councilor Brann to reappoint Aimee Smith to the Board of Appeals. Unanimous vote in favor.*

3. **UNFINISHED BUSINESS** – *There was none.*

4. NEW BUSINESS

- a. **Sewer Commitment – 10/1/2012 to 12/31/2012** – *Motion by Councilor Brann, seconded by Councilor Wright to approve the sewer commitment for the period of 10/1/2012 to 12/31/2012. Unanimous vote in favor.*

D. COMMITTEE REPORTS

Infrastructure Committee – *Councilor Wright – the committee met on January 28th and discussed a request from an owner of multiple properties for individual transfer station decals for each of those properties; and a request from Hamlin Marine for permission to locate a pole on the marina property they are currently leasing.*

Planning & Development – *Councilor Brann – the Committee held a special meeting on January 28th to discuss the goals of the Council relative to the reuse of the old Hampden Academy property. The committee decided that a request for proposal be developed and presented at the next meeting which is scheduled for 6:00 pm on February 6th.*

Services Committee – *Councilor Lawlis – the next meeting will be at 6:00 pm on February 11th. The primary agenda item will be the Skehan Center, its current use and potential future use.*

C-1-a

TOWN OF HAMPDEN, MAINE
ORDINANCE
EXEMPTING ELIGIBLE ACTIVE DUTY MILITARY PERSONNEL
FROM VEHICLE EXCISE TAX

Section I. Authority.

This Ordinance is enacted pursuant to 36 M.R.S. §1483-A, which expressly authorizes such ordinances.

Section 2. Excise Tax Exemption For One Vehicle: Qualifications.

One vehicle owned by a resident of this municipality who is on active duty serving in the United States Armed Forces and who is either permanently stationed at a military or naval post, station or base outside this State or deployed for military service for a period of more than 180 days and who desires to register that resident's vehicle in this State is hereby exempted from the annual excise tax imposed pursuant to 36 M.R.S. §1482. If a qualifying resident owns more than one vehicle, the resident shall designate the one vehicle that is to be exempt from excise tax under this Ordinance.

To apply for this exemption, the resident must present to the municipal excise tax collector certification from the commander of the resident's post, station or base, or from the commander's designated agent, that the resident is permanently stationed at that post, station or base or is deployed for military service for a period of more than 180 days.

For the purposes of this section, "United States Armed Forces" does not include the National Guard and the Reserves of the United States Armed Forces.

For purposes of this section, "deployed for military service" has the same meaning as in 26 M.R.S. §814(1) (A).

For purposes of this section, "vehicle" has the same meaning as in 36 M.R.S. §1481(5) and does not include any snowmobiles as defined in 12 M.R.S. §13001.

Section 3. Effective Date: Duration.

Pursuant to Section 213(c) of the Town Charter, this Ordinance shall become effective at the expiration of 30 days after its adoption by the Town Council, and shall remain in effect unless and until it or 36 M.R.S. §1483-A is repealed.

2/4/2013 - Failed to pass following public hearing.

Finance & Administration – Mayor Hughes reported that the committee met earlier and had some discussion about the proposed charter school that had been interested in leasing the old Hampden Academy and the impact it may have on SAD #22. The committee has had difficulty getting to the review of the Town Charter and has proposed a special meeting for March 25th solely for that purpose.

E. MANAGER'S REPORT – A copy of the Manager's Report is attached and made a part of the minutes. There is a possibility that there will not be a quorum for the February 19th meeting. The Council felt it was important to attend the March 4th meeting with area legislators regarding implications of the current budget proposals. That meeting is scheduled for 7:00 pm, therefore the Finance Committee will meet from 5:00 to 5:30pm and the Council will meet from 5:30 to 6:30 pm. Manager Lessard will try to schedule the meeting with Water District Trustees for 6:30 pm on February 25th and the Infrastructure Committee will meet just prior to that from 6:00 to 6:30 pm.

F. COUNCILORS' COMMENTS

Councilor Lawlis commented on the vote against the excise tax exemption ordinance. She noted that we are facing a difficult budget process with pressure to increase property taxes and it is important to do everything possible proactively to minimize any effect on property taxes.

Councilor Shakespeare commented that one thing that bothered him about the proposed excise tax exemption ordinance is that it would have excluded National Guard and Reserve personnel, who he feels make up the backbone of the military services today and they would not be given the same advantage as active duty soldiers. He noted that the Fire Department has decided not to keep the 1955 Jeep and he wanted to let those interested know that it will most likely be going out to bid in the near future. He requested that Public Safety Director Joe Rogers give a report at the next meeting regarding the results of the Department's recent customer satisfaction survey. He said several citizens have commented about trash along the side of the road, in particular a bag of trash on Western Avenue across from the Canaan Road. He wondered if Public Works could stop and pick up the trash to help keep Hampden beautiful. Finally, he mentioned that some citizens have heard rumors about problems with the new Hampden Academy. Manager Lessard will request a statement from SAD #22 regarding the conditions at the school.

Councilor Duprey pointed out that if anyone is bothered by trash along the side of the road, they should take the time to stop and pick it up.

Councilor Wright echoed Councilor Duprey's comments and noted that ultimately it is up to us to keep our community beautiful.

G. ADJOURNMENT – the meeting adjourned at 7:49 pm.



Denise Hodsdon
Town Clerk

MANAGER'S REPORT
February 4, 2013

Thank you – A big thank you to the Hampden Police and Fire Department Unions. Recently our cleaning lady resigned. The Unions, on their own and with no request from either the Public Safety Director or myself, voted to handle the cleaning responsibilities for the entire police/fire portions of the Municipal Building. They did this in recognition of the fact that the upcoming budget is likely to be tight – and they wanted to help. This will save the Town nearly \$7,000 a year. I am so very proud of them all for coming forward and taking on these additional tasks.

19th
Next Council Meeting – Do we have a quorum for the next Council meeting on Tuesday, February 22nd? It is school vacation and sometimes that is a problem. In addition, we are already down one council position that will not be filled until the election on February 26th.

Uh oh.... Dog licenses were due by January 31st to avoid the \$25 late fee. Also – you now need a 2013 transfer station decal in order to use the transfer station. Vehicles will not be allowed to use the facility without one as of February 1st.

Water District Trustees – The Water District Trustees would like to set a time when the Council and Trustees can meet. We have an Infrastructure Committee meeting on Monday, February 25th with an open agenda at this point. Would you like to try and schedule it for that date.

March 4th Meeting – The Council and Manager have been invited to a meeting on Monday, March 4th with School Management personnel as well as Managers and Selectmen/Councilors from other communities to discuss with area legislators the implications of current budget proposals. That is a Council meeting night as well, but the Council has the option of having only one Council meeting in a month, depending on workload, it might be worthwhile to attend this session.

Meeting Date – Council Goals & Objectives – At the last meeting two dates were mentioned – March 9th and March 16th. What date works for most?



Goodwill Riders Snowmobile Club

A-3-a

February 6, 2013

Hampden Town Council
Town of Hampden
106 Western Ave.
Hampden, ME 04444

Subject: Goodwill Riders Snowmobile Club – 2013 Town Donation

Goodwill Riders Snowmobile Club would like to thank the Town of Hampden and the Hampden Town Council for its very generous donation of One Thousand Dollars for the 2012-2013 winter seasons.

This past winter season has been less than perfect as far as winter outdoor sports are concerned.

Goodwill Riders has been able to maintain our membership near the same level as the past few years and expects to enjoy the same support from our members during the 2013-2014 season.

Again, Thank you for your continued support.

Sincerely

Steve Eyles
Trail Master
Goodwill Riders Snowmobile Club



Check One: Initial Application
 Reap

A-3-b

TOWN OF HAMPDEN

APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: O'Brien Susan C
LAST FIRST MI

ADDRESS: 277 Monroe Rd. Hampden 04444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 207-356-4862 862-3254
HOME WORK

EMAIL: Susan obrien88@gmail.com

OCCUPATION: Grade 5 teacher

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Pool Board

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? _____

33 yrs teacher, avid swimmer, use the pool in the winter

Are there any issues you feel this board or committee should address, or should continue to address? _____

I love having this pool in town & want to support it,

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

3 YEAR

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received: FEB 04 2013
COUNCIL COMMITTEE ACTION: _____	DATE: _____	
COUNCIL ACTION: _____	DATE: _____	
<input type="checkbox"/> NEW APPT	<input type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____

FINANCE & ADMINISTRATION COMMITTEE MEETING MINUTES
Monday, February 4, 2013

Attending:

Mayor Janet Hughes	Councilor Jean Lawlis
Councilor Carol Duprey	Town Manager Sue Lessard
Councilor Tom Brann	Resident Terry McAvoy
Councilor William Shakespeare	
Councilor Shelby Wright	

The meeting was opened at 5:40 p.m. by Mayor Hughes.

1. Minutes of 1/22/2013 Meeting – Motion by Councilor Wright, seconded by Councilor Lawlis to approve the minutes as presented. Unanimous vote in favor.
2. Review & Sign Warrants – Councilor Shakespeare questioned a number of expenditures including those for taking down the Christmas lights, police department training, public works and public safety vehicle repair, as well as expenditures by the travel basketball program. He expressed the opinion that the town needs to closely monitor all expenses given the potential budget problems ahead for 2014. Councilor Duprey requested a breakdown of employee benefits. The Town Manager indicated that she prepared that information during every budget process and would email the Committee with the information for the current budget. The warrants were signed by Committee members as presented.
3. Old Business
 - a. Committee Reappointments:
 1. Gerry Ouellette – Personnel Appeals Board
 2. Aimee Smith – Board of AppealsMotion by Councilor Lawlis, seconded by Councilor Duprey to recommend reappointment of both applicants to their respective Boards. Unanimous vote in favor.
 - b. Charter School Discussion – This item was on the agenda for consideration at the last Finance & Administration Committee meeting related to a lease possibility at the old Hampden Academy by a Charter School. The applicant was not approved by the State of Maine and has subsequently withdrawn their interest in the property at this time. The Committee discussed the financial pros and cons of a charter school at that location. Several councilors and the

Town Manager were concerned about potential loss of funding from MSAD 22 and the likelihood that the member towns would have to make that up through local property taxes. Other Councilors considered Charter Schools as a good alternative option for area students.

- c. Review of Town Charter – Town Council Section – Since the Finance & Administration Committee has had difficulty getting this item accomplished, the Committee set up a special meeting on Monday, March 25th at 5:30 p.m.
4. New Business - None
5. Public Comment - None
6. Committee Member comments

Councilor Shakespeare questioned what the status was of the old Jeep in the Fire Department. The manager responded that the Infrastructure Committee had asked for a recommendation from the Fire Department on the subject and that the department recommendation was that the vehicle be sold. This item will be put back on the Infrastructure Committee agenda for consideration at the end of February. Councilor Shakespeare also commented on the rumors he had heard in regard to the conditions at the new Hampden Academy and construction problems there. Mayor Hughes reported on a conversation that she had with the general contractor for the project. The Town Manager indicated that she would talk to the School Superintendent and get accurate information for the Council by their next meeting.

Motion by Councilor Wright, seconded by Councilor Lawlis to adjourn at 6:58 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

A-4-b

Bangor Humane Society
 693 Mt. Hope Avenue
 Bangor ME 04401

Town of Hampden
 Attn: Susan Lessard
 106 Western Avenue
 Hampden ME 04444

Stray Animal Statistics, January 2013

Type Of Animal	Stray Animals Released To BHS By Owners	# Animals Received	# Animals In Holding From Previous Months	# Adopted	# Euthanized	# Reclaimed	# Animals Currently In Holding
Dog	0	0	1	1	0	0	0
Puppy	0	0	0	0	0	0	0
Cat	0	0	0	0	0	0	0
Kitten	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0

Reasons for Euthanasia

DOGS	0	
PUPPIES	0	
CATS	0	
KITTENS	0	

Animals Returned to Owner

Owner's Name	Address	Impound Fee	Animal	License Info	Reclaim Date

January 2013

0	animals brought to us by private citizens
0	animals brought to us by the ACO
0	animals brought to us by the police department



Check One: Initial Application Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

C-2-a-1

NAME: Mike Pullen
ADDRESS: 260 Back Wmpt. Rd.
MAILING ADDRESS (if different): Hampden ME 04444
TELEPHONE: 862-2844 947-4511
EMAIL: mike.pullen@wbrcae.com
OCCUPATION: Architect

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Hampden Historic Preservation Commission
SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? _____

Architecture background of value to review of historic buildings.

Are there any issues you feel this board or committee should address, or should continue to address? _____

3 YEAR

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY

COUNCIL COMMITTEE ACTION: Planning & Dev. Committee Date Application Received: JAN 09 2013
Recommended Reappointment DATE: 2/6/2013
COUNCIL ACTION: _____ DATE: _____
 NEW APPT REAPPOINTMENT DATE APPOINTMENT EXPIRES: _____



Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

C-2-a-2

NAME: SYVERSEN MORTEN
LAST FIRST MI

ADDRESS: 70 MAIN RD. SOUTH HAMPDEN 04444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 862-2830 _____
HOME WORK

EMAIL: LOKSTAD @ TDS.NET

OCCUPATION: ENGINEER

BOARD OR COMMITTEE PREFERENCE:
FIRST CHOICE: PLANNING BOARD

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee?
40 YEARS OF APPLIED ENGINEERING

Are there any issues you feel this board or committee should address, or should continue to address?

- 3 YEAR
- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK
- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD
- 5 YEAR
- PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received: <u>JAN 07 2013</u>
COUNCIL COMMITTEE ACTION:	<u>Planning & Development</u> <u>Recommended Reappointment</u>	DATE: <u>2/6/2013</u>
COUNCIL ACTION:	_____	DATE: _____
<input type="checkbox"/> NEW APPT	<input checked="" type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____

Consent Agenda 4/12/13



Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

C-2-a-3

NAME: Avery Michael J
LAST FIRST MI

ADDRESS: 40 River View Rd Hampden 01444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 299-7988 _____
HOME WORK

EMAIL: mauryelmb@aol.com

OCCUPATION: Land Surveyor

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Planning Board

SECOND CHOICE (OPTIONAL): Board of Appeals

How would your experience, education and/or occupation be a benefit to this board or committee? _____

Are there any issues you feel this board or committee should address, or should continue to address? _____

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

3 YEAR

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received: <u>DEC 17 2012</u>
COUNCIL COMMITTEE ACTION:	<u>Planning & Development</u> <u>Recommended Reappointment</u>	DATE: <u>2/6/2013</u>
COUNCIL ACTION:	_____	DATE: _____
<input type="checkbox"/> NEW APPT	<input checked="" type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____

Consent agenda 1/12/2012



Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEE

C-2-a-4

NAME: FRASER PETER S
LAST FIRST MI
ADDRESS: 80 GRIFFIN AVE HAMPDEN 04444
STREET TOWN ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: 207 862 5273
HOME WORK

EMAIL: _____

OCCUPATION: _____

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: PLANNING - Current

SECOND CHOICE (OPTIONAL): TREE BOARD - would join

How would your experience, education and/or occupation be a benefit to this board or committee?

U of ME degree in Forestry

Are there any issues you feel this board or committee should address, or should continue to address?

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

3 YEAR

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY Date Application Received: DEC 17 2012

COUNCIL COMMITTEE ACTION: Planning & Development. Recommended Reappointment DATE: 2/6/2013

COUNCIL ACTION: _____ DATE: _____

NEW APPT REAPPOINTMENT DATE APPOINTMENT EXPIRES: _____

maine townships



Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

0-2-b-1

NAME: McNutt LAST Kristen FIRST L MI

ADDRESS: 46 Sunset Av. STREET Hampden TOWN 01444 ZIP

MAILING ADDRESS (if different): same

TELEPHONE: 852-2692 HOME same WORK

EMAIL: Kristen.mcalpine@gmail.com or Kristen.mcnutt@meansinvestme.com

OCCUPATION: financial advisor

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: historic preservation committee

SECOND CHOICE (OPTIONAL): economic development committee

How would your experience, education and/or occupation be a benefit to this board or committee? great w/ budgets; also love history & the culture it brings to the area. I would love the opportunity to contribute.

Are there any issues you feel this board or committee should address, or should continue to address? _____

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

3 YEAR

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Planning & Development	Date Application Received: <u>DEC 03 2012</u>
COUNCIL COMMITTEE ACTION:		<u>Interviewed & Recommended Appt.</u>	DATE: <u>2/6/2013</u>
COUNCIL ACTION:		_____	DATE: _____
<input checked="" type="checkbox"/> NEW APPT	<input type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____	

Concerned



Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTE

C-2-b-2

NAME: Davitt James (Jim) E
LAST FIRST MI

ADDRESS: 25 Summer Street Hampden 04444
STREET TOWN ZIP

MAILING ADDRESS (if different): _

TELEPHONE: 862-8113 944-7570
HOME CELL

EMAIL: _____

OCCUPATION: Associate Professor, UMA-Bangor; Attorney (Ret.)

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Planning Board

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee? My legal training and experience as an educator have given me the talent to carefully examine facts, apply rules, and forge a solutiinn. In Planning operations one is called upon to balance the requests of individuals against the larger goals of the community and to work with all parties to achieve a sensible and satisfactory solution, in other words, use common sense.

Are there any issues you feel this board or committee should address, or should continue to address? Continue to assure all citizens that planning is not a closed door operation designed to steal property but rather a method by which the Town can continue to grow without reducing town services or allowing unchecked development sprawl.

3 YEAR

- CONSERVATION COMMITTEE
- BOARD OF ASSESSMENT REVIEW
- PERSONNEL APPEALS BOARD
- LURA HOIT MEMORIAL POOL
- ECONOMIC DEVELOPMENT COMMITTEE
- FRIENDS OF DOROTHEA DIX PARK

- DYER LIBRARY
- RECREATION COMMITTEE
- BOARD OF APPEALS
- HISTORIC PRESERVATION COMMITTEE
- TREE BOARD

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY

Date Application Received: DEC 06 2012

COUNCIL COMMITTEE ACTION: Planning & Dev. Interviewed & Recommended DATE: 2/6/2013
 COUNCIL ACTION: _____ DATE: _____
 NEW APPT REAPPOINTMENT DATE APPOINTMENT EXPIRES: _____

12/6/12

REQUEST FOR PROPOSALS FROM DEVELOPERS FOR DEVELOPMENT OF PHASE II OF THE HAMPDEN BUSINESS PARK

The Town of Hampden (Town) is soliciting proposal from qualified developers for the acquisition and development of Phase II of the Hampden Business Park. The Town is pursuing an innovative approach to development of the final phase of the Hampden Business Park (Park) located on Route 202 in Hampden, Maine.

Background

The Hampden Business Park is located on limited access Route 202. Developed in 1999, the park consists of 37 lots located on 132 acres. Phase I consists of 18 pre-permitted lots of which 6 remain available. Phase II, yet to be constructed, has received Site Plan approval for and additional 19 pre-approved lots.

The Hampden Business Park has Protective Covenants specifying architectural design and landscaping guidelines, particularly in Phase I. Phase II, although covered by the Covenants is less restrictive. The Covenants were designed to protect all occupants of the park to ensure attractive buildings and protect and enhance property values.

Areas pre-permitted for development, on individual parcels, have been identified and illustrated on the approved plans available at the Town Office.

The Park has its own designated zoning district to ensure conformance of anticipated uses.

The Town desires to complete the proposed development, however, is limited in financial resources to complete the proposed infrastructure.

Proposed Development

The Town desires to solicit developers who have the financial capacity and experience to develop the properties for ultimate sale by the developer.

The Town desires to have the proposed infrastructure including but not limited to roadways, bridges, water, sewer, sidewalks, storm water management and control, and electrical completed in a manner consistent with the original plan.

Plans and Specifications for construction have been prepared by WBRC Architects & Engineers, dated July 13, 2012 to complete the proposed infrastructure. Plans and Specifications may be acquired at Northeast Reprographics at the cost of reproduction. The Developer may propose valued engineering options to construction, however, must

state that any respective revisions to design, and associated local, State, and federal permitting shall be accomplished by a professional engineer of the Developer. References must be provided by the Developer as required below.

All work must conform to local, state, and federal environmental and occupational safety rules and regulations.

The Town of Hampden will evaluate RFP submissions and negotiate a preferred developer agreement by applicable means. This Agreement may require that certain milestones are accomplished.

The Town encourages interested and qualified parties to submit proposals for development of the final phases of the Park including transfer of the proposed property to the Developer.

Proposals

Proposals shall include the following:

1. Detailed narrative of the proposed development of the site including phasing, scheduling and milestones for construction.
2. Estimated developer project costs and estimated financial benefits to the Town as a result of the development.
3. Relevant Project Experience: Describe current and previous similar experience of the firm or development team on similar projects within the last 10 years. Provide a minimum of 5 examples. Provide resume's of the Developer's key project team such as: Principal in Charge, Project Manager, Professional Engineer (if required), Site Supervisor, and pertinent employees or subcontractors and consultants.
4. References: Provide financial and development references with respect to current and past project development experiences. Include a minimum of 5 references with contact information and relevance to the proposed Project.
5. A proposed acquisition price or cost associated with a proposed alternative to acquisition.
6. A Surety Guarantee shall be required in the amount of the estimated infrastructure cost with terms for schedule negotiated with the Developer. Evidence of the developer's financial capacity to complete the proposed development including a letter from the developers bonding agent stating that the developer will be bonded as prescribed above. No bid bond is required to accompany this package.

7. The amount of the developer's total projected investment in the property, including anticipated property tax revenues from the developer's investment.
8. Acknowledgement that the Developer will be responsible for all local building permits, Planning Board approvals, inspections and coordination of all related work activity.

Evaluation of Proposals

The Town will evaluate the proposals based on the approach to the project, schedule, qualifications and experience of the firm and the firm's personnel, financial capacity and stability, and acquisition cost. Negotiations with a select firm of the terms and conditions as defined by the proposal will proceed thereafter.

All proposals shall be submitted in sealed envelope to the Town Clerk, clearly marked "_____ " no later than 5:00 pm on _____, 2012. The Hampden Town Council will review proposals within 60 days and may interview select firms. The Town reserves the right to accept or reject any and all proposals or negotiate additional terms and conditions based on the best interests of the Town.

Questions shall be directed to and further information may be requested by contacting Dean Bennett, Economic and Development Director at 207.862.3034.

February 6, 2013

Planning and Development Committee Action:

Motion: To recommend the re-appointment of the following individuals. Vote 3-0

Morten Syversen – Planning Board

Michael Avery – Planning Board

Peter Frazier – Planning Board

Mike Pullen – Historic Preservation Commission

Motion: To recommend the appointment of the following individuals. Vote 3-0

James Davitt – Planning Board Associate Member

Kristen McNutt – Historic Preservation Commission

Motion: To forward the proposed RFP for the Hampden Business Park to full Council with recommendation to approve, with timeframe for issuing determined by staff. Vote 4-0

RFP separate attachment

C-4-a

TOWN OF HAMPDEN
PUBLIC SAFETY DEPARTMENT
POLICE VEHICLE
BID SHEET

January 31, 2013
12:00 p.m.

BIDDER	VEHICLE	BID AMOUNT
Central Chrysler Jeep	2013 Dodge Charger (V6)	23,217.00
Central Chrysler Jeep	2013 Dodge Charger (V8)	24,372.00
Central Chrysler Jeep	2013 Dodge Durango (V6)	27,456.00
Central Chrysler Jeep	2013 Dodge Durango (V8)	28,773.00
Thornton Bros.	2013 Dodge Charger	25,449.00
Darling's	2013 Ford Police Utility	26,417.00
Darling's	2013 Ford Sedan Interceptor	26,675.00
O'Connor's	2013 Chevrolet Tahoe	30,975.00
O'Connor's	2013 Chevrolet Impala	21,044.00
Quirk Ford – Augusta	2012 Chevrolet Caprice	26,712.00
Quirk Ford – Augusta	2012 Dodge Charger	23,890.00
Quirk Ford – Augusta	2013 Ford Sedan Interceptor	23,646.00
Quirk Ford – Augusta	2013 Chevrolet Tahoe	30,847.00
Quirk Ford – Augusta	2013 Ford SUV Interceptor	25,354.00
Dutch Chevrolet	2013 Chevrolet Impala	21,335.00
Dutch Chevrolet	2013 Chevrolet Tahoe	31,924.00