



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
MINUTES

MONDAY

SEPTEMBER 19TH, 2016

7:00 P.M.

• 6:00 pm – Finance & Administration Committee Meeting

**Attending:**

**Mayor Ryder**

**Councilor Sirois**

**Councilor McPike**

**Councilor Wilde**

**Councilor Marble**

**Councilor Cormier**

**Councilor McAvoy**

**Town Manager Angus Jennings**

**Town Clerk Paula Scott**

**Members of the Public**

**Mayor Ryder called the meeting to order at 7:00.**

- A. PLEDGE OF ALLEGIANCE – **Mayor Ryder led the Pledge of Allegiance**
- B. CONSENT AGENDA – **Councilor Marble made a motion, seconded by Councilor McAvoy to accept the consent agenda. Unanimous vote in favor.**

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. September 8th, 2016 Council Meeting minutes

3. COMMUNICATIONS

- a. Notification to the Council of the Assessor's Return of the assessment of the Town of Hampden
- b. Notification of the closing binder regarding the 2016 Tax Anticipation Note
- c. Town of Hampden updated Organizational chart

**NOTE: The Council will take a 5-minute recess at 8:00 pm.**

- d. Notification and Press Release announcing the receipt of a dividend payment in the amount of \$8,281.00 from the MMA Workers Compensation Fund
- e. Edythe L. Dyer Community Library Board of Trustees meeting packet and financial statement from September 14<sup>th</sup> meeting
- f. Hampden Recreation Committee meeting minutes and agenda from September 1<sup>st</sup> meeting

4. REPORTS

- a. Planning & Development Committee Minutes – August 17<sup>th</sup>, 2016
- b. Finance & Administration Minutes – August 15<sup>th</sup>, 2016
- c. Infrastructure Committee Minutes – None
- d. Services Committee Minutes – None

C. PUBLIC COMMENTS - *None*

D. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS - *None*

2. PUBLIC HEARINGS – *None*

3. NOMINATIONS – APPOINTMENTS – ELECTIONS –

a. Signing of the Warrant for Municipal Election to be held November 8<sup>th</sup>, 2016 – ***Manager Jennings explained that the warrant includes the two candidates for the RSU 22 Board and the one candidate for the Water District Board; as well as the three referendum articles. This is just a procedural step. A motion was made by Councilor Marble, seconded by Councilor Sirois to sign the Warrant for the November 8<sup>th</sup> Municipal Warrant. Unanimous vote in favor.***

b. Appointment of Cynthia Gardella to the Dyer Library Board of Trustees – referral from Finance/Administration Committee – ***Councilor Sirois reported that Cynthia Gardella spoke to the Finance Committee regarding her interest to be on the Dyer Library Board. She has been a long time user and supporter of the Library, interested in expanding programs for pre-teens. Councilor Marble made a motion, seconded by Councilor Sirois to appoint Cynthia Gardella to the Dyer Library Board. Unanimous vote in favor.***

c. Ratification of Environmental Trust Committee Appointment of Ken White to the Environmental Trust Committee as the Neutral Member – referral from Finance/Administration Committee – ***Councilor Sirois explained that the appointment was considered in Finance Committee with a positive recommendation. Councilor McPike made a motion, seconded by Councilor Marble to appoint Ken White as the neutral member of the Environmental Trust Committee. Unanimous vote in favor.***

d. MRC Board of Directors Election – Candidate nomination form – referral from Finance/Administration Committee – ***Councilor Sirois reported that this was discussed in Finance Committee. Councilor McPike is the potential nominee, however, Councilors will be setting this aside in order to seek a legal opinion as to whether or not this would cause a conflict. This will be placed on the agenda for the next council meeting.***

e. Designation of Manager Jennings as the voting delegate for the Town of Hampden at the Maine Municipal Association Annual Business meeting – referral from Finance/Administration Committee – ***Councilor Sirois reported that this was discussed in Finance Committee with a positive recommendation. Councilor Marble made a motion, seconded by Councilor Wilde to designate Manager Jennings as the voting delegate for Hampden at MMA's annual business meeting. Unanimous vote in favor.***

4. UNFINISHED BUSINESS - *None*

5. NEW BUSINESS – ***At this time, Mayor Ryder recognized the Town Clerk who presented information regarding consolidating ballot content for the local bond questions on the November 8<sup>th</sup> ballot. ESS representatives contacted the Clerk upon receipt of the ballot content emailed on Sept. 9<sup>th</sup> and stated that the consolidation of the ballots would save the town money and voters time at the polls. As a matter of course, the Clerk had researched the number of voters who cast ballots in the last General (presidential) Election. At that time, voter turnout was 78% and is expected to be higher at this General Election. By consolidating the ballot and keeping the Treasurer's statement separate, it would save voters 2.5 seconds of voting time. Basing that on turn-out, it equates to approximately 3 hours time saved for voters over the course of the day. According to literature provided by ESS, monetary savings are approximately \$2.00 per voter which would help keep the budget in line. The Clerk stated that just as the State of Maine does, the financial information***

***can be provided to every voter who requests an absentee ballot, posted with the notice of election and hung with all of the other election material and information at the polls. Councilor McPike made a motion, seconded by Councilor Sirois to consolidate ballot content. Unanimous vote in favor.***

- a. Request for authorization to use Matching Grant Reserve funds in the amount of \$571.66 as the Town's share of an MMA Safety Grant award of \$1,142.41 for the purchase of a ballistic shield – referral from Finance/Administration Committee – ***This was discussed in Finance Committee and recommended to Council to approve. Councilor McPike made a motion, seconded by Councilor Marble to authorize the use of Matching Grant Reserve Funds in the amount of \$571.66 for the Town's share of a safety grant. Unanimous vote in favor.***
  
- b. Request for referral to Public Hearing the Proposed Zoning Ordinance Amendments to Section 4.8.1, Off-Premise Signs and Section 5.3.1, Building Permits – recommended by the Planning Board. – ***Councilor McPike made a motion, seconded by Councilor Marble to refer the proposed Zoning Ordinance amendments to Public Hearing. Unanimous vote in favor.***
  
- c. Consideration of request for authorization for cutting, stumping, grinding, permitting and site preparation on the Lura Hoyt Pool site for the purpose of additional recreational fields and parking – referral from Services Committee and Finance/Administration Committee – ***Mayor Ryder noted that this was on the agenda for Finance Committee but after discussion, there was no vote taken. Furthermore, Councilor McAvoy has requested that this item be reconsidered at the next Council meeting to be held on October 3<sup>rd</sup>.***
  
- d. Request for authorization to use Recreation Area reserve funds, (account number 3-767-00), for the purpose of site work for additional recreational fields (up to \$50,000) and wetlands delineation and DEP permitting for additional parking (up to \$50,000), (corrected to \$30,000) both at the Lura Hoyt Pool site – referral from Finance/Administration Committee – ***Mayor Ryder noted for the public that the second amount stated on the agenda should have been \$30,000.00 and stated that this did not get discussed in Finance & Administration Committee so there will be no action on this item. A member of the public, Paul Phelps, approached the podium and asked why this was put off. Mayor Ryder deferred to Councilor McAvoy who stated that in the interest of transparency he felt like more information should be given to the***

*public; there should be more numbers. Councilor Marble made a motion, seconded by Councilor Sirois to authorize use of Recreation Area reserve funds up to \$50,000.00 for site work for additional recreation fields and up to \$30,000.00 for wetlands delineation, permitting and parking. Discussion followed regarding procedure in light of no discussion in committee and whether to vote on it would be in order. The clerk suggested a motion to table to a date certain could be in order. Councilor Marble amended his motion to table this item until the next meeting. Amended motion was seconded by Councilor Wilde. Unanimous vote in favor.*

- e. Request for Council waiver of the bid procedure guidelines for authorized activities at the Lura Hoyt Pool site – referral from Finance/Administration Committee – ***Councilor Marble made a motion, seconded by Councilor Wilde, to table this item until the next meeting. Unanimous vote in favor.***
- f. Acceptance of the proposed amendments to the Town Council Rules – referral from Finance/Administration Committee – ***Councilor Marble made a motion, seconded by Councilor McPike to accept the proposed amendment to the Council Rules as written. Unanimous vote in favor. Janet Hughes approached the podium to discuss item F and Mayor Ryder clarified that this had been tabled and will be up for consideration at next meeting.***

e. COMMITTEE REPORTS –

***Services Committee: Councilor McAvoy reported that at the last meeting, affiliated recreation programs were discussed especially regarding cost sharing for the maintenance of the fields. Another item was the topic of the recreation fields which were discussed and tabled tonight.***

***Infrastructure Committee: Councilor Marble reported that there has not been a meeting since the last Council meeting and that this month's meeting is rescheduled to October 12<sup>th</sup> in order that DPW Director Currier be in attendance.***

***Planning & Development: Councilor McPike reported that this committee has not met since 9/8 but there is one on Wednesday night.***

***Finance & Administration: Councilor Sirois reported that Council has already discussed items from tonight's F & A meeting, some of which will be reconsidered or tabled. He recapped the appointments of Cynthia Gardella and Ken White and noted that the tax valuation report on the recreation buildings was presented by the Tax Assessor on the request of Councilor McAvoy.***

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- f. **MANAGER'S REPORT – *Manager Jennings stated he had nothing specific to report.***
- g. **COUNCILORS' COMMENTS –**  
***Councilor McAvoy: Reminded everyone to shop local and buy American***  
***Councilor Cormier: No comment***  
***Councilor Marble: Thanked the members of the public in attendance for coming.***  
***Councilor Wilde: No comment***  
***Councilor McPike: No comment***  
***Councilor Sirois: No comment***  
***Mayor Ryder: Thanked the public for coming out and apologized that items had to be postponed when it may be inevitable, but that is the right of Councilor McAvoy and he respects that right. He stated that he is in support of increasing field space and parking space at the recreation fields and the pool and that the town has looked this way for many years and hopes that they will come out and take part again.***
- h. **ADJOURNMENT – *At 7:28 p.m., Councilor Sirois made a motion to adjourn, seconded by Councilor McPike. Unanimous vote in favor.***

*Respectfully Submitted,*

*Paula A. Scott*

Paula A. Scott, CCM  
Town Clerk

*Approved 10/3/16*