



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY

NOVEMBER 14th, 2016

7:00 P.M.

• **6:00 pm – Finance & Administration Committee Meeting**

Mayor Ryder called the meeting to order at 7:00 p.m.

In Attendance:

*Mayor Ryder
Councilor Sirois
Councilor McPike
Councilor Wilde
Councilor Marble
Councilor Cormier
Councilor McAvoy*

*Town Manager Jennings
Town Clerk Paula Scott
Resident Jennifer Naross*

- A. PLEDGE OF ALLEGIANCE – *Mayor Ryder led the Pledge of Allegiance*
- B. CONSENT AGENDA – *Councilor McAvoy inquired about the letter from the snowmobile club. Manager Jennings explained that it was sent to all landowners which allow snowmobile trails to cross their land as a thank you. Councilor Marble made a motion, seconded by Councilor Wilde to accept the consent agenda. Unanimous vote in favor.*

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. October 17th, 2016 Council Meeting minutes
b. November 2nd, 2016 Special Council Meeting minutes

3. COMMUNICATIONS

- a. Environmental Trust Committee Minutes – August 11 and September 7, 2016
b. Public Safety Citizen Advisory Committee Minutes – September 27, 2016

NOTE: The Council will take a 5-minute recess at 8:00 pm.

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- c. Agenda for Public Safety Citizen Advisory Committee meeting on November 17, 2016 at 6 PM
- d. Letter from Maine Municipal Employees Health Trust regarding 2017 Health Trust Rate Changes – November 4, 2016
- e. MaineDOT Public Notice regarding meeting on November 15, 2016 regarding work on I-95 Overpass on Newburgh Road/Shaw Hill Road
- f. Letter from Goodwill Riders Snowmobile Club, October 21, 2016
- g. Letter from Code Enforcement Officer Myles Block regarding changes in building permit requirements effective 11/2/16 – October 4, 2016

4. REPORTS

- a. Planning & Development Committee Minutes – Sept. 21st, 2016
- b. Finance & Administration Minutes – October 3rd, 2016
- c. Infrastructure Committee Minutes – August 22nd, 2016
- d. Services Committee Minutes – None

C. PUBLIC COMMENTS - *None*

D. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS – *Mayor Ryder stated that he wanted to use this opportunity to thank the Town Clerk and all staff and election workers for their hard work at the polls. He has heard positive comments that for as busy as it was, things went very smoothly.*

2. PUBLIC HEARINGS

- a. Proposed amendments to Outdoor Facilities Ordinance to prohibit "vaping" in public parks – *Mayor Ryder opened the Public Hearing at 7:07 p.m. Manager Jennings reported that of the examples given, option 1 was recommended by the Recreation Department. This amendment would have the effect of adding the definition of electronic smoking devices to the smoking section. There was no public comment. The public hearing closed at 7:12 p.m. Councilor Marble made a motion to approve the amendment to the Outdoor Facilities Ordinance as recommended by the Recreation Director. Councilor Sirois seconded the motion. Mayor Ryder, Councilor Sirois, Councilor McPike, Councilor Wilde, Councilor Marble and Councilor McAvoy voted in favor of the motion. Councilor Cormier voted in opposition. Motion carries.*

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3. NOMINATIONS – APPOINTMENTS – ELECTIONS –

- a. Council vote for MRC Board of Directors – *Mayor Ryder reported that the Council has endorsed Chip Reeves for the MRC Board of Directors.*

4. UNFINISHED BUSINESS – None.

5. NEW BUSINESS

- a. Re-endorsement of Emera TIF Credit Enhancement Agreement to correct scrivener’s error – *referral from Planning & Development Committee – Mayor Ryder reported that it was discovered that there was a wrong end date in the agreement, but that it was just a typographical error that needs to be corrected. Councilor McAvoy made a motion to authorize the Town Manager to correct the end date error. Councilor Wilde seconded the motion. Unanimous vote in favor.*
- b. Request for up to \$11,000.00 (Option 1) or up to \$8,800.00 (Option 2) from Police Cruiser Reserve for vehicle equipment including Watchguard video camera/recording system – *referral from Finance & Administration Committee – Councilor Sirois explained that this was discussed in Finance & Administration committee with Chief Rogers. The request for funding is to purchase and transfer equipment from one vehicle to another and for video equipment in the fourth cruiser. Councilor Sirois made a motion to authorize the expenditure of \$9,310.94 out of the Police Cruiser Reserve account for the purpose of purchasing and transferring equipment as recommended by Chief Rogers. Councilor McAvoy seconded the motion. Unanimous vote in favor.*
- c. Requests from Municipal Building Reserve for \$129.00 for repair to security screen at Administration customer service desk; and \$158.00 for repair to the Fire Station garage door; and for \$288.00 for lock repairs – *referral from Finance & Administration Committee – Councilor Sirois reported that this was discussed in Finance & Administration Committee. Councilor Sirois made a motion to authorize the expenditure of the stated amounts out of the Municipal Building Reserve account for the intended purposes as requested. Councilor McAvoy seconded the motion. Unanimous vote in favor.*

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- d. Request for \$704.81 from Matching Grant Reserve funds for local match to MMA Safety Enhancement Grant for Portable LED Scene Lighting with chargers – *referral from Finance & Administration Committee – Councilor Sirois reported that the Department of Public Safety was awarded a safety grant to purchase portable LED lights for dark space situations. The request is for the matching share of the grant. Councilor McPike made a motion to authorize the expenditure of \$704.81 out of the Matching Grant Reserve account for our share of the grant. Councilor McAvoy seconded the motion. Unanimous vote in favor.*
- e. Contract award: Sidney Boulevard culvert (to be paid from FY17 Stormwater Management, Contracted Services) – *referral from Finance & Administration Committee – Councilor Sirois reported that the bid tab was reviewed in Finance & Administration committee with a recommendation to award the bid to Gardner Construction for the amount of \$22,620.00. Councilor Sirois made a motion to award the bid for the Sidney Boulevard culvert repair to Gardner Construction in the amount of \$22,620.00. Councilor McAvoy seconded the motion. Unanimous vote in favor.*
- f. Contract award and request for authorization of up to \$10,000 in funding from the Recreation Reserve fund for topographic survey of Lura Hoit Pool and Municipal Building site – *referral from Finance & Administration Committee – Mayor Ryder explained that further study is needed on the third bid that was received and this agenda item would need to be put on hold until the meeting on 11/21.*
- g. Contract award and request for authorization of up to \$15,000 in funding from the Emera TIF fund for electrical repairs to Town Center lights – *referral from Finance & Administration Committee – Mayor Ryder explained that since DPW Director Currier is on vacation, the award of this bid needs to be put on hold until 11/21 so that Council can get his input and recommendation. As a point of clarity, Councilor McAvoy made a motion to table agenda items D.5.e and D.5.g until 11/21 and to vote these two items as a block. Councilor Marble seconded the motion. Unanimous vote in favor.*
- h. Resolution endorsing updated Penobscot County multi-jurisdictional hazard mitigation plan – *referral from Finance & Administration Committee – Councilor Sirois explained that this is a plan developed for Penobscot County as a whole, and not specific to a single town. Finance & Administration committee recommended the update for approval. Councilor Sirois made a motion to endorse the updated Penobscot County multi-jurisdictional hazard mitigation plan. Councilor Wilde seconded the motion. Unanimous vote in favor.*

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- i. Review of Town Council meeting schedule, November – December 2016 – *referral from Finance & Administration Committee – Manager Jennings informed the public that in December the Planning & Development Committee meeting will be moved from the 7th to the 12th. Services Committee meeting will be moved from the 12th to the 7th. Finance & Administration committee will start at 6:30 p.m.*
- e. COMMITTEE REPORTS -
- Finance & Administration – Councilor Sirois stated that the items discussed in Finance & Administration were discussed tonight.*
- Planning & Development – Councilor McPike reported that items discussed were the Business Park TIF, The Services Agreement with Sargent Corporation and of adding a use table into the Zoning Ordinance. The Town Planner is also working on home occupations within the ordinance, and they are both a work in progress. He also reported that impacts to the recent referendum on legalizing marijuana, the committee is beginning to prepare for regulation of its use.*
- Infrastructure – Councilor Marble reported that this committee has not met since the last Council meeting*
- Services – Councilor McAvoy reported that this committee also has not met since the last Council meeting but that there is one on the 15th.*
- f. MANAGER'S REPORT – *Manager Jennings summarized points from his written report, attached to these minutes as Exhibit A. He noted that all local bond referendums passed. The Route 1A construction project will not begin until 2018, therefore borrowing will not take place until that time. The two sewer related bonds will be nearer term. As to the State referendums, Question 1 is a work in progress with Planning & Development. Question 4 will mostly effect the Recreation Department and he is working with the Director to determine the best approach to this increase in the minimum wage which is effective January 1st. Question 5 is likely not to be implemented until 2018. The Town Clerk explained that the Secretary of State's office expects legal challenges to the referendum. Upon the resolution of any challenges, legislative leadership will have to look at changing the Maine Constitution in order to comply. Manager Jennings further reported that the auditor will be here on the 22nd and 23rd.*
- g. COUNCILORS' COMMENTS -
- Councilor McAvoy – Commented that he was proud of Hampden for its 78% turn out for voting at the election, and that he heard of no issues. He also reminded everyone to shop local and buy American.*
- Councilor Cormier – No comment*
- Councilor Marble - No comment*
- Councilor Wilde – No comment*
- Councilor McPike – No comment*

Councilor Sirois – No comment
Mayor Ryder – No comment

- h. ADJOURNMENT – *Councilor Sirois made a motion, seconded to adjourn at 7:30 p.m. Unanimous vote in favor*

Respectfully Submitted,



Paula A. Scott, CCM
Town Clerk