



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY

JANUARY 7, 2013

7:00 P.M.

Attending:

*Councilor Janet Hughes
Councilor Jean Lawlis
Councilor Tom Brann
Councilor Bill Shakespeare
Councilor Carol Duprey
Councilor Shelby Wright*

*Town Attorney Thomas Russell
Town Manager Susan Lessard
Town Clerk Denise Hodsdon*

The meeting was called to order by Attorney Russell at 7:00 pm.

- **Swearing in of At-Large Councilors** - Councilors William Shakespeare, Carol Duprey, and Shelby Wright were sworn in to office by Town Attorney Thomas Russell.
- **Election of Mayor & Deputy Mayor** - Councilor Lawlis nominated Councilor Janet Hughes as Mayor, seconded by Councilor Shakespeare. Nominations were closed. Unanimous vote in favor. The Town Attorney swore in the Mayor who then presided over the remainder of the meeting.

Councilor Shakespeare nominated Councilor Thomas Brann as Deputy Mayor, seconded by Councilor Lawlis. Nominations were closed. Unanimous vote in favor. The Town Attorney swore in the Deputy Mayor.

A. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

a. December 17, 2012

3. COMMUNICATIONS

- a. MRC – 2013/14 Tipping Fees/Distributions
- b. US Dept. of Interior – Conversion Application Approval
- c. Anthony Mourkas – Application for Reappointment to Library Board – Referral to Services Committee
- d. Cheri Condon - Application for Reappointment to Library Board – Referral to Services Committee

- e. Richard Jenkins - Application for Reappointment to Library Board – Referral to Services Committee
- f. Patrick Foley – Application for Reappointment to Pool Board – Referral to Services Committee
- g. Gregory Hawkins - Application for Reappointment to Pool Board – Referral to Services Committee
- h. Cedena McAvoy - Application for Reappointment to Pool Board – Referral to Services Committee
- i. Peter Frazier – Application for Reappointment to Planning Board – Referral to Planning & Development Committee
- j. Michael Avery – Application for Reappointment to Planning Board – Referral to Planning & Development Committee
- k. Gerry Ouellette – Application for Reappointment to Personnel Appeals Board – Referral to Finance & Administration Committee
- l. Jane Jarvi – Application for Reappointment to Recreation Committee – Referral to Services Committee

4. REPORTS

- a. Pool Board of Trustees Minutes – 11/13/2012
- b. Finance & Administration Committee Minutes – 12/17/2012

Motion by Councilor Wright, seconded by Councilor Shakespeare to accept the Consent Agenda. Unanimous vote in favor.

Mayor Hughes informed the Council that an item needed to be added to the agenda and she asked for a motion to set aside the rules. Motion by Councilor Shakespeare, seconded by Councilor Lawlis to set aside the rules to add an item to the agenda. Unanimous Vote in favor. Motion by Mayor Hughes, seconded by Councilor Brann to add Kiwanis Poker Tournament Application to the agenda as Item C.4.b. Unanimous vote in favor.

B. PUBLIC COMMENTS

C. POLICY AGENDA

1. PUBLIC HEARINGS

2. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. **Warrant for Special Election – February 26, 2013** – Motion by Councilor Lawlis, seconded by Councilor Shakespeare to approve the warrant for the special election for District 4 Councilor to be held on February 26, 2013. Unanimous vote in favor.

3. UNFINISHED BUSINESS

- a. **Victualers Ordinance Amendments – Introduction for Public Hearing** – Councilor Brann introduced this item for public hearing.

- b. **Outdoor Wood Boiler Annual Licensing Ordinance Amendments – Introduction for Public Hearing** – *Councilor Wright introduced this item for public hearing.*

4. NEW BUSINESS

- a. **Committee Assignments** – *It was decided that the Communications Committee would be rolled back into the Services Committee. Mayor Hughes made committee assignments based on Councilor preferences and distributed copies to the Council.*
- b. **Kiwanis Poker Tournament Application** – *Manager Lessard explained that this is the Kiwanis Club’s annual application for a state license to hold its fundraiser poker tournaments. The application requires that the municipal officers approve and sign the application. Motion by Councilor Shakespeare, seconded by Councilor Brann to approve the Kiwanis poker tournament. Unanimous vote in favor.*

D. COMMITTEE REPORTS

Services Committee – *Councilor Lawlis – the next meeting will be at 6:00 pm on January 14th.*

Planning & Development Committee – *Councilor Brann – the next meeting will be at 6:00 pm on January 16th.*

- E. **MANAGER’S REPORT** – *A copy of the Manager’s Report is attached and made a part of the minutes.*

F. COUNCILORS’ COMMENTS

Councilor Lawlis *wished everyone a Happy New Year.*

Councilor Shakespeare *said it was a pleasure to be sitting at the Council table again. He thanked everyone who voted for him and urged residents to contact him with any concerns.*

Councilor Duprey *thanked the public for their votes and commented that she thinks she will enjoy her time here and learning more about the town. She also urged residents to contact her with any concerns.*

Councilor Wright *wished everyone a Happy New Year and offered congratulations to the new Councilors.*

Mayor Hughes *congratulated the Hampden Academy boys basketball team for their outstanding season so far. She too wished everyone a Happy New Year and commented that she is looking forward to the Council’s strategic planning/goal setting meeting in the near future.*

- G. **ADJOURNMENT** – *The meeting adjourned at 7:47 pm.*



Denise Hodsdon
Town Clerk

MANAGER'S REPORT

January 7, 2013

Transfer Station Decal Reminder – Decals are available at the Town Office at a cost of \$5. A presentation of the vehicle registration on which the decal is going is required at the time of purchase. Per Council policy, no one will be allowed access to the facility after 1/31/2013 without a valid sticker.

Dog License Reminder – Dogs must be registered by 1/31/2013 to avoid a \$25 late penalty.

Newsletter – The next edition of the newsletter will go out during the month of January and will contain the resident survey that the Council worked on during 2012. The draft of questions will be reviewed at the Finance & Administration Committee meeting on January 22nd.

Sullivan Foreclosure Update – The Sullivans paid the total outstanding taxes, costs and interest necessary to redeem their property from property tax foreclosure prior to the go-out-to bid-sale-deadline of January 3rd. We have prepared the quitclaim deed and the lien discharges and are sending them to the registry this week.

Foreclosure – 2010/2011 taxes – The foreclosure deadline for unpaid 2010/2011 property taxes is February 19, 2013. Notices of that date are going out to affected properties this week. Reminders were sent out approximately a month ago.

Collection for Victims of Hurricane Sandy – Thanks go to Lieutenant Frank Coombs of the Hampden Fire Department for organizing a donation drive for bottled water for the New York/New Jersey area that was devastated by Hurricane Sandy. 133 cases of water were picked up today for delivery to that region. Thanks also to the employees, residents, businesses and others that made donations.

Next Council Meeting Date – The date of the next Council meeting, Monday, January 21st, falls on a holiday. Does the Council wish to hold that meeting on Tuesday, January 22nd? It is school vacation week and we will still have only 6 councilors so we need to poll councilors for availability that week.