



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

MONDAY

JULY 18TH, 2016

7:00 P.M.

• **6:00 pm – Finance & Administration Committee Meeting**

A. PLEDGE OF ALLEGIANCE

B. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. July 5th, 2016 Council Meeting minutes
- b. July 6th, 2016 Council Public Hearing minutes

3. COMMUNICATIONS

- a. Victualer's License renewal – Neally's Corner Store
- b. Hampden Historical Society Spring Newsletter and Membership Application
- c. Notification of tax foreclosure sale for property located at 118 Fowlers Landing Road and further identified as Map 13 Lot 27-A
- d. Memo from Shelley Abbott, Recreation Director on repairs and upgrades to tennis and basketball courts and acknowledgement of the Hampden Water District's assistance

4. REPORTS

- a. Planning & Development Committee Minutes – June 15, 2016
- b. Finance & Administration Minutes – July 5, 2016
- c. Infrastructure Committee Minutes –
- d. Services Committee Minutes – June 6, 2016

C. PUBLIC COMMENTS

NOTE: The Council will take a 5-minute recess at 8:00 pm.

D. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS -

2. PUBLIC HEARINGS – None

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

4. UNFINISHED BUSINESS –

5. NEW BUSINESS –

- a. Recommendation of the Director of Public Works for the John Deere flail mower as bid by Greenway Equipment on July 11th, 2016 and request authorization to use reserve account funds in the amount of \$12,858.30 for its purchase.
- b. Recommendation of the GIS/IT Director for the purchase of a computer, software and peripherals for use by the Town Planner and request authorization to use IT Reserve funds in the amount of \$2,095.00 and Emera TIF funds in the amount of \$1,500.00 for the purchase.
- c. Recommendation of the Director of Public Works to award the 2016 Paving program proposal as bid by Eaton Paving & Excavation on July 12th, 2016 and request authorization to use amounts carried forward from the FY16 operating account, the Streets and Roads Reserve account and the Conservation/Recreation Reserve account for paving projects.
- d. Request authorization under #4 “Unusual Circumstances” of the Hampden Town Council Bid Procedure Guidelines to purchase a public works plow truck using the quotation system and not by bid procedure.
- e. Request authorization to use GIS Reserve funds in the amount of \$5,000.00 for the purpose of funding stormwater mapping by Stillwater Environmental Engineering.

MONDAY

JULY 18TH, 2016

7:00 P.M.

- E. COMMITTEE REPORTS
- F. MANAGER'S REPORT
- G. COUNCILORS' COMMENTS
- H. ADJOURNMENT



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

TUESDAY JULY 5TH, 2016 7:00 P.M.

• 6:00 pm – Finance & Administration Committee Meeting

Mayor Ryder called the meeting to order at 7:00 p.m.

Attending:

- Mayor Ryder
- Councilor Sirois
- Councilor McPike
- Councilor Wilde
- Councilor Marble
- Councilor Cormier
- Councilor McAvoy

- Town Manager Angus Jennings
- Town Clerk Paula Scott
- Rec Director Shelley Abbott
- Resident William Shakespeare
- Resident Tom Brann

- A. PLEDGE OF ALLEGIANCE – Mayor Ryder led the Pledge of Allegiance
- B. CONSENT AGENDA – Councilor McAvoy made a motion, seconded by Councilor Marble, to approve the consent agenda. Unanimous vote in favor.

1. SIGNATURES

2. SECRETARY’S REPORTS

- a. June 27th, 2016 Council Meeting minutes

3. COMMUNICATIONS

- a. Victualer’s License renewal – Mac’s Convenience Stores, LLC (Circle K)
- b. Approval to accept forfeited assets potentially due to the Town of Hampden by court order pursuant to 15 MRSA §5826(6) & §5822(4)(A)

4. REPORTS

- a. Planning & Development Committee Minutes – None

NOTE: The Council will take a 5-minute recess at 8:00 pm.

MINUTES

- b. **Finance & Administration Minutes – June 13, 2016**
- c. **Infrastructure Committee Minutes – None**
- d. **Services Committee Minutes - None**

C. **PUBLIC COMMENTS - None**

D. **POLICY AGENDA**

1. **NEWS, PRESENTATIONS & AWARDS - None**

2. **PUBLIC HEARINGS – None**

3. **NOMINATIONS – APPOINTMENTS – ELECTIONS**

- a. **Notification of the appointment of Trustees to the Hampden Environmental Trust Committee – Casella Waste Systems, Inc.** *has nominated Kerry Woodbury as an appointee to the Environmental Trust Committee having met all of the legal requirements outlined in the trust. Councilor Marble made a motion, seconded by Councilor Wilde to approve the nomination of Kerry Woodbury. Unanimous vote in favor. As per the Trust documents, Mayor Ryder also put forth a nomination; Councilor McPike. Councilor Wilde made a motion, seconded by Councilor Marble to nominate Ivan McPike. Councilor Sirois, Councilor Wilde, Councilor Marble, Councilor Cormier, Councilor McAvoy and Mayor Ryder voted in favor. Councilor McPike abstained. Motion passes.*
- b. **Town Council confirmation of Town Manager’s appointment of Town Planner –** *Manager Jennings reported that there were 8 applications received for the Town Planner position, with four of those being interviewed. The chosen candidate is Karen Cullen who has 30 years of experience as a planner. She has ties to Maine, including a vacation home in Dover-Foxcroft. She will be starting in late July. Councilor McPike made a motion, seconded by Councilor Wilde, to confirm the Manager’s appointment of Karen Cullen. Unanimous vote in favor.*

MINUTES

4. UNFINISHED BUSINESS –

- a. **Consideration of proposed options to facilitate insurance coverage for the Hampden Children's Day** – *Councilor Sirois reported that this was discussed in Finance committee, having been presented with two options. The Committee has received insurance quotes from \$1,500 - \$5,000. Council members agree to subsidize the insurance in part. Councilor McPike made a motion to approve up to \$2,500 from the Host Community Fund for the purpose of insurance for the Hampden Children's Day, seconded by Councilor Marble. Unanimous vote in favor. At the conclusion of the vote, committee member William Shakespeare thanked the council for funding the insurance for this important event.*

5. NEW BUSINESS –

- a. **Proposed amendment to the approved FY17 Budget in the amount of \$10,000 from overlay to restore funding in the Fire and Public Safety Departments** – Mayor Ryder reported that at the public hearing held on June 27th, he erred in not inviting Chief Rogers to speak to request reconsideration of his budget. In addition, Chief was not in attendance the first night his budget was reviewed. In light of that, Chief Rogers sent the council a memo with his requests and it was discussed in Finance committee to reconsider. Councilor Marble made a motion, seconded by Councilor Sirois to move \$10,000 from overlay into the public safety and fire department budget. Unanimous vote in favor.

E. COMMITTEE REPORTS –

Services Committee – *Councilor McAvoy reported they have not met since last meeting, but the next meeting is Monday.*

Infrastructure Committee – *Councilor Marble reported they have not met since last meeting. The next meeting is the 25th.*

Planning & Development – *Councilor McPike reported that the next meeting is tomorrow, July 6th. There will be a lot of discussion on goals for FY2017. The meeting will recess at 7:00 p.m. for the public hearing and then reconvene.*

Finance & Administration – *Councilor Sirois reported that as noted during tonight's meeting, they discussed the insurance issue for the Hampden Children's Day, restoring Chief Rogers budget with \$10,000.00 from overlay, and the nomination of Kerry Woodberry to the Environmental Trust board. Goals for next meeting are to establish a working plan for priorities identified for 2017.*

MINUTES

- F. **MANAGER'S REPORT** – *Manager Jennings thanked Jim Davitt of the Planning Board. He also thanked council members for their part in the interview process for the Planner and is looking forward to introducing her to the council.*

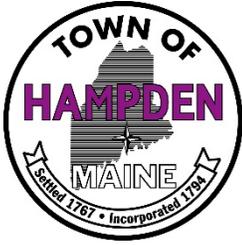
- G. **COUNCILORS' COMMENTS** –
 - Councilor Sirois – No comment*
 - Councilor McPike – Gave kudos to the Department of Public Works for the work on making over the rain garden. He also wanted to publicly thank the state for the good job they have done on the lights at Routes 202 and 9. There is more work coming as well.*
 - Councilor Wilde – No comment*
 - Councilor Marble – Thanked all the businesses and supporters for all of their work and contributions to the Hampden Children's Day.*
 - Councilor Cormier – No comment*
 - Councilor McAvoy – Reminded everyone to shop local and buy American*
 - Mayor Ryder – Stated he wanted to echo Councilor Marble by thanking all who have helped with Children's day, especially William Shakespeare and Tom Brann.*

- H. **ADJOURNMENT** – *Councilor Sirois made a motion, seconded by Councilor McAvoy to adjourn at 7:10.p.m.*

Respectfully Submitted,



Paula A. Scott, CCM
Town Clerk



HAMPDEN TOWN COUNCIL
 HAMPDEN MUNICIPAL BUILDING
 SPECIAL MEETING AGENDA

WEDNESDAY

JULY 6, 2016

7:00 P.M.

Attending:

Mayor Ryder
Councilor Sirois
Councilor McPike
Councilor Wilde
Councilor Marble
Councilor Cormier
Councilor McAvoy

Town Manager Angus Jennings
Town Clerk Paula Scott
Members of the Public

- A. **CALL TO ORDER** - The meeting was called to order at 7:00 p.m.
1. **Pledge of Allegiance** – Mayor Ryder led the Pledge of Allegiance.
- B. **PUBLIC HEARING** – *To consider proposed amendments to the Subdivision Ordinance to allow for Planning Board approval of the construction of private roads and to define permitting and performance standards for such private roads – referred by Council on June 13, 2016* – Mayor Ryder explained that the purpose of the public hearing was to hear public comment on standards of construction and permitting on private roads within subdivisions. Miles Greenacre of 745 Western Ave handed council members a paper with language he requested them to insert into the ordinance that would require permission from the first land owner in the subdivision for extended and dramatic use of the road. He stated that if a person purchased the furthest lot in the subdivision and then had some development on that property that increased traffic flow, it would affect the first landowner in the subdivision. Councilor McAvoy cautioned that inserting this language would give too much power to one person that could affect future development; that the statement doesn't say that the first landowner must give due consideration to new landowners. Discussion followed regarding whether or not the deeds had covenants restricting traffic; and Mr. Greenacre stated there were none. Councilor McAvoy pointed out that this request was in essence replacing a deed covenant. Discussion followed regarding rights of existing property owners, legal action and road associations. Discussed the creation of the subdivision and road access from the Canaan Road. Manager Jennings read the

definition of private roads which state that a private road must begin at a public road. William Shakespeare approached the podium and stated that this was brought up in 2015 and it was determined that the scenario described couldn't happen because a private road must be connected to a public road. Councilor Wilde stated he was concerned that inserting the language requested might protect the property rights of Mr. Greenacre, but cause an unintended consequence later on to another property owner. Mayor Ryder reminded councilors that there are differences between private roads and rights of way. Discussion ceased and Councilor Wilde made a motion, seconded by Councilor McPike to add language to section 347, item 8 that agreements shall include authorization from servient land owners allowing for any intensified or other use of the right-of-way. Unanimous vote in favor. Councilor Wilde made a motion, seconded by Councilor McPike to accept the proposed amendment to the subdivision ordinance for construction of private roads. Unanimous vote in favor.

- C. ADJOURNMENT** – Councilor McAvoy made a motion, seconded by Councilor McPike to adjourn at 7:25. Unanimous vote in favor.

Respectfully Submitted,

Paula A. Scott, CCM
Town Clerk

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
email: info@hampdenmaine.gov

July 7, 2016

Jin Rong Chen
Neally's Corner Store
1230 Kennebec Rd
Hampden, Me. 04444

RE: Victualer's license

Dear Sir/Madam:

Your application for renewal of your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.A of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

Paula A. Scott, CCM
Town

Encl

VICTUALER'S LICENSE CERTIFICATE

MUNICIPALITY OF HAMPDEN, MAINE

No. 16-14

To all whom these presents may concern: Date: June 30, 2016

KNOW YE, that Jin Rong Chen

doing business as Nealley's Corner Store

has been duly licensed as a Victualer at 1230 Kennebec Road

in the Municipality of Hampden by said Municipality until July 15, 2017,

and has paid the fee of One Hundred Dollars (\$100.00).

Authorized Municipal Officer CODE ENFORCEMENT OFFICER

TOWN OF HAMPDEN, MAINE

APPLICATION FOR VICTUALER'S LICENSE

DATE: 6/24/2016 PHONE NUMBER: 207 862 0097

NAME(S): Jin Rong chen

ADDRESS: 1230 Kennebec Rd, Hampden, ME 04444

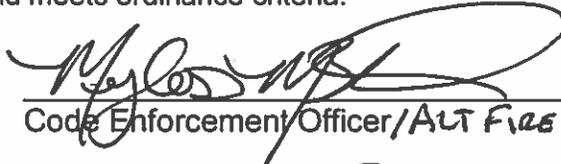
NAME OF BUSINESS: Neallys corner store chen Inc

LOCATION OF BUSINESS: 1230 Kennebec Rd, Hampden, ME 04444

SIGNATURE: Jinrong chen

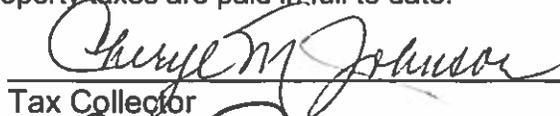
(FOR TOWN USE ONLY)

*This facility has been inspected and meets ordinance criteria.


Code Enforcement Officer / ALT FIRE Insp,


Fire Inspector / Building Inspector

*All sewer user fees and personal property taxes are paid in full to date.


Tax Collector


Town Treasurer

Please return completed form to: **Town Clerk**
Town of Hampden
106 Western Avenue
Hampden, ME 04444 Town of Hampden

LICENSE FEE: \$100.00 Date Received/Fee Paid: JUN 28 2016 \$100.00

Office of the
TOWN CLERK



Hampden Historical Society

Newsletter – Spring 2016

Book, Bake and Yard Sale

June 11 - 10:00 am to 3:00 pm



There's a cold, driving rain falling on the Souadabscook, but on June 11 the sun will be shining with temps in the high 70s and Kinsley House will be alive with bargain hunters. Spring really is on the way so get to your basements and attics; pack up those unwanted books and yard sale items and bring them to the Kinsley. Please, no TVs or computers. Members will be solicited for baked goods as the day gets closer. This will be one of our major fundraisers this year to benefit the upkeep of our buildings and to help pay the fuel bill.

Items for the sale can be dropped off at the Kinsley House any Tuesday between 10:00 am and 4:00 pm, or you may call Jerry Stanhope at 862-3463 or Bob Hawes at 863-4189 for pick-up.

Food sale items can be left at the Kinsley House on Friday June 10 from 1:00 to 3:00 pm.



Hampden Food Cupboard

July is the month for the HHS

The Historical Society is the main group responsible for the Hampden Food Cupboard for the month of July. Please leave non-perishable items at the Congregational Church at the downstairs entrance. A note with the items saying that they came from an HHS member would be appreciated. Thank you for your help.

H. H. S. History Scrapbooks

This notice is for anyone who might be interested in thumbing through the pages of the Hampden Historical Society scrapbooks of history, from 1970 to the present. Also the photos that have been taken at past events are arranged in some order and are available for viewing.

Throughout the winter months I have taken all of the scrapbooks that were falling apart and put them as well as the photos in new acid-free books. Anyone who would care to look through these books is welcome to do so on any Tuesday. We are open 10:00 am to 4:00 pm.

- Jerry Stanhope

Heritage Day

September 10 - 10:00 am to 3:00 pm

Plans are well under way for our bi-annual Heritage Day event. All of the demonstrators have been contacted and the success rate so far is 100% with enthusiasm from each and every person. This lets me know that not only are the children excited but so are the adults! Be sure to mark this date on your calendar and do invite your family and friends. If you desire to help on that day, contact me at 862-3463.

- Jerry Stanhope

Christmas Bazaar Notice

November 19 - 8:00 am to 2:00 pm

Many of our members have been busy during the winter months making craft items for our fall bazaar. It takes many busy hands to pull together a successful bazaar. Anyone, male or female, who would care to contribute to this worthy fundraiser is asked to share their talent by making a contribution. Fancy work and Christmas crafts are needed. We also sell costume jewelry. If you have any jewelry that you would like to dispose of, we would like to have it. The White Elephant Room is a huge draw.

When spring cleaning, you may decide that you have small items that are just taking up space. We take whatever you care to offer us. Many of you will receive a call near the date asking for baked goods or candy. Thank you in advance for your generosity.

- Jerry Stanhope

Membership Form

Along with this issue of the newsletter you will find a membership renewal/application form. Please return to the Secretary/Treasurer as indicated on the form. We depend on your membership fee to maintain our collections and for upkeep of the Kinsley house. Thank you!

The 1913 Fire at the Lower Corner A First-Hand Account by Ethel (Rawley) Clark

The time was early December of 1913 and the buildings owned by Danny Clements, consisting of a hotel, annex and livery stable, which he owned for some time and had just sold within the last year to two French gentlemen, caught on fire.

The hotel for some time had an unsavory reputation, including several raids for the unlawful sale of liquor and the questionable character of some of its out-of-town patrons.

The fire started in the livery stable and soon encompassed the hotel, annex and Robinson's Store; which was located at the site where Promis Clinic is now located. The hotel, in turn, was situated between Robinson's Store and Swan Street.

I was at a class debate at Hampden Academy this evening. This was my junior year at the Academy, when Donald Mayo was sent by my mother to inform me of the fire and bring me home.

The sight of that awesome fire showering sparks and live cinders on the cedar shingles of the houses on the Bangor side of Route 1A included my mother's and father's house. Men and boys were on ladders wetting down those flammable shingles with water from the bucket brigade. The water came from the many wells at that time in the area.

As I entered my home I saw my mother calmly packing our valuables and I recall that all the curtains were drawn on the fire side of the house as this fire was so frightening to behold. As I was hysterical and of no help to my mother and the neighbors helping mother, she sent me with my pet cat Teddy (in a pillow case so he wouldn't get away) and my younger brother Leon, down to Annie Cole's house (which is now the house owned by Lincoln Higgins).

Between the Kinsley House and Annie Cole's house I encountered the Bangor Fire Dept. with its horse drawn pumper and hook and ladder wagon heading toward the corner. The horse were sad to behold all wet and frothy from the long trip from the Central Fire Station in Bangor to the highlands.

I stayed at Annie Cole's until the fire was brought under control. The rest of the story is from bystanders at the fire. The horse drawn pumper was then driven down Shore St. to Ferry St. and on to the river, pumping water up-hill to the fire, saving many houses, my father's and mother's included.

The hotel, annex and livery stable and Robinson's Store were all totally destroyed. The house situated in back of our present town office was then Roger's Drug Store and was severely damaged from the heat, all the windows were broken on the fire side and the building badly scorched.

Because of the Bangor Fire Department and the many volunteers on the rooftops of houses with the bucket brigade, the people of the lower corner were very fortunate to have their homes the next morning.

Ethel (Rawley) Clark was the daughter of Capt. Rawley and grew up in the house that is now at 87 Maine Road South. She was the grandmother of Sandra (Clark) Boynton and Polly (Clark) Levesque. This article first appeared in the January, 1983 edition of the HHS Newsletter but we're not certain when it was written.

In Memoriam

Janette Edgecomb Taylor passed away on February 23, 2016 at a Bangor hospital. She was born in Staceyville on August 28, 1920. Janette attended schools in Hampden and graduated as the valedictorian of the class of 1937 at Hampden Academy. After some years away she has been a resident of Hampden since 1956. Janette worked for many years at the Hampden Promis Clinic. She was organist at the Hampden Highlands Methodist Church for 49 years and directed the choir there and also accompanied the Hampden Academy chorus. She is survived by five children and their spouses; Patricia Ellis; Judith Dunn and husband Michael; Robert Taylor and wife Charlene; Russell Taylor and wife Carol; and Sarah Taylor and husband Jeff Brown; eight grandchildren; seven great-grandchildren; two great-great-grandchildren; and her niece, Connie Merchant. Janette was a member of the Historical Society for many years.

Josephine Monforte Thompson passed away on March 30, 2016 in Franklin, Massachusetts. Josephine was born in Albany, New York on December 3, 1919. In 1959 she moved to Hampden with her family where she worked as secretary to the principal at the George B. Weatherbee School. In retirement she returned to Albany, New York. She is survived by three children; Patricia Thompson Fox; Jeffrey Thompson; and Christine Thompson O'Rourke. Josephine and her husband Arnold were Charter Members of the Hampden Historical Society



'The Lower Corner: photo prior to December, 1919: L. to R. The Frank Robinson Store, a dwelling house, The Delano House (hotel) with annex and livery stable. The Hampden Liberty Pole is seen in the center of the street. (from HHS Archives)

Report of the Nominating Committee Nominations for 2016 - 2017

President	Mary Poulin
Past Presidents	Jerry Stanhope and Ken Rowell
Vice President	Ellyn Chase
Secretary/Treasurer	Vivian Gresser
Assistant Treasurer	Herb Frost

Board of Directors:

Class of 2017	Jim Husson
Class of 2018	Karen Reilly
Class of 2019	Patsy Husson

The Nominating Committee and all members greatly appreciate the willingness of these capable people to direct our Society for the coming year.

It will still be possible to nominate individuals for these positions at the April and May meetings. Elections will be held at the Annual Meeting in May. Contact Jerry Stanhope for questions or suggestions at 862-3463.

Helpers for this Edition

Members and friends who contributed to this edition of the newsletter are: Jerry Stanhope, Rod Stanhope, Vivian Gresser, Jean London, Sandra Boynton, Mary Poulin, Alice Hawes, Bob Hawes, Carol Lamb and Janice Von Brook.

From the Archives -

On April 5 the Archives officially opened for the year. Ellyn Chase will be joining our dedicated group of volunteers. Ellyn's parents, Bob and Mary (Nickerson) Chase, were Charter members of the Society.

Among the ongoing projects for this year are the scanning of the surname files (we are in the "Ms" and the indexing of Richard Newcomb's seven photo albums. We will continue working on the Hampden Town Reports and the saving of articles from the Bangor Daily News that pertain to our town.

This past winter we had five email requests for information and two photo requests.

- Jean London

An Important Item from the Bangor Daily News of January, 1938 and again under "25 Years Ago" in 1963

"Master Bobby Hawes [of Hampden] has been confined to his home by measles."

Upcoming Meetings and Programs

The HHS Board meets on the 2nd Monday of the month at 6:30 pm. The Society meets on the 4th Monday at 7:00 pm from March through November. No meetings are scheduled for December, January or February.

April 25, 2016

Our own "Fashion Show and Tell" from the Kinsley House Collection (children's clothing will be featured)

Hospitality – Alice and Bob Hawes

May 23, 2016

Annual Meeting and Election of Officers

6:00 p.m. - Potluck Supper

7:00 p.m. - Annual Meeting

June 27, 2016

**"One Family's Story of Sacrifice in the Dark Days of the English Civil War" – Pat Claus
(This meeting will be held at the Patterson Farm at 89 Patterson Road at 7:00 pm)**

Hospitality – George Patterson and Judy Luro

July 25, 2016

Our own "Tour of the Barn and the Hamlin Law Office" – we will be describing items in the summer kitchen, the tool room and the barn floor

Hospitality – Jerry Stanhope and Herb Frost

All Are Welcome

Change of Address?

Please let us know if you have a change of address - otherwise your newsletter ends up in the USPS round file - Thanks.

HHS email: hampdenhistorical@gmail.com

Open Hours at HHS

Kinsley House will be open 10:00 am to 4:00 pm every Tuesday, April through October, or by appointment.

Hampden Historical Society
PO Box 456
Hampden, ME 04444

Nonprofit Org.
U.S. Postage Paid
Permit 201
Hampden, ME

Address service requested

Town of Hampden
Town Manager
106 Western Ave.
Hampden, ME 04444



HAMPDEN HISTORICAL SOCIETY

Membership Application
Fiscal Year June 1 – May 31
(Dues are due May 1)

Membership Categories

- Single - \$20 Life Members (Ages 55-64) - \$250
 Family - \$30 Life Members (Ages 65 - 79) - \$150
 Students to 18-No Charge
 Honorary (Have been a member for 10+ years **and** Age 80+) - No Charge
But please return form for our records
 Supporting _ \$30 Corporate - \$75 Patron - \$500
-

Please indicate membership category:

New Member Renewal

Name _____

Address _____

Phone _____

Email address _____

Mail this application with payment (payable to Hampden Historical Society) to:

Hampden Historical Society
P O Box 456
Hampden, ME 04444-0456

Thank you. Welcome to new members. We look forward to meeting you at our monthly meetings at 7:00 PM on the 4th Monday of each month, March through November.

FORECLOSED PROPERTY SALE
TOWN OF HAMPDEN, ME

B-3-c

Bid Specifications
LOT & LOCATION

The Town of Hampden is accepting sealed bids for a foreclosed property at 118 Fowlers Landing Road in Hampden, Maine. The property is located at 118 Fowlers Landing Road, identified as Map 13, Lot 27-A, real estate tax account #1520. The property contains approx. 0.11 acres of land with building(s).

A copy of the property card that lists acreage and assessments is attached to this notice. Information on this bid is available on the Town website at www.hampdenmaine.gov or by calling the Town Manager at 862-3034. Tax maps showing location of the lot may be viewed at the Hampden Town Office Monday through Thursday between 7:30 am and 6:00 pm.

BIDDER'S INSTRUCTIONS

Sealed bids clearly marked **FORECLOSED PROPERTY SALE, 118 Fowlers Landing Road** must be submitted by Wednesday, August 10, 2016 at 10 a.m. to the Hampden Town Office, 106 Western Avenue, Hampden, ME 04444 and must contain a certified check in the amount of 10% of the bid. Bids will be publicly opened at that time. The Hampden Town Council will award the bid as part of its regular meeting on Monday, August 15, 2016 at 7 p.m.

The winning bidder shall have 30 days from award of the bid to complete the sale. Failure to do so will result in forfeiture of the 10% deposit. In case of default, Town retains the right to negotiate with remaining bidders for sale of the lot.

MINIMUM BID

Minimum bid for this property is \$2,250.

OTHER INFORMATION

The Town of Hampden retains the right to accept or reject any and all bids.

The Town shall issue a quitclaim deed without covenants to the successful bidder. It will be the bidder's responsibility to obtain warranty title to the property. Proceeds from the sale of the lot shall be used to clear all outstanding taxes, interest, and costs for the parcel. Properties will be sold with the property taxes cleared through June 30, 2017.

FORECLOSED PROPERTY SALE
TOWN OF HAMPDEN, ME

118 Fowlers Landing Highlighted Below (2014 Imagery):



118 Fowlers Landing Site Photos (July 2016):



Hampden

Valuation Report

06/21/2016

Name: HENRY, KATHLEEN N

Page 1

"TENANT IN POSSESSION"

Map/Lot:

13-0-027-A

Account: 1520 Card: 1 of 1

Location:

118 FOWLERS LANDING RD

Neighborhood 30 Hermon Pond 30.

Zoning/Use Seasonal
 Topography /Level
 Utilities Drilled Well/Septic System
 Street Gravel

Reference 1

Reference 2

Tran/Land/Bldg 1 2 35

X Coordinate 0 Y Coordinate 0

Exemption(s) Land Schedule 5

		Land Description				
Units	Method - Description	Price/Unit	Total	Fctr	Influence	Value
0.11	Acres-ImprovSite(Frac)	25,000.00	14,015	100%	Access	14,015
Total Acres	.11				Land Total	14,015
Calc. Land		14,000	Calc. Bldg	0	Total	14,000

HENRY, KATHLEEN N
5715 CYPRESS CREEK DRIVE
APT 102
HYATTSVILLE, MD, 20782
B P
001520

4/6 John Henry
1100 Druid Rd E Apt 313
Channahon, IL 33756-6912

PROPERTY DATA		ASSESSMENT RECORD		TOTAL		
NEIGHBORHOOD CODE	3 0	1990/89	3,960	4,840	0	8,800
STREET CODE		1990/91	3,960	4,840	0	8,800
X-COORDINATE		91/92	5,600	11,700	0	17,300
Y-COORDINATE		92/93	5,000	13,600	0	18,600
ZONING		93/94	4,500	13,300	0	17,800
		94/95	4,500	13,300	0	17,800
		95/96	4,500	13,000	0	17,500
		96/97	4,500	12,700	0	17,200
		97/98	4,500	12,700	0	17,200
		98/99	4,500	12,400	0	16,900
		99/00	4,500	12,300	0	16,800
SECONDARY ZONE		00/01	4,500	12,000	0	16,500
TOPOGRAPHY		01/02	4,500	11,700	0	16,200
		02/03	4,500	11,700	0	16,200
		03/04	6,700	11,500	0	18,200
UTILITIES		04/05	8,100	14,300	0	22,400
		05/06	9,500	17,200	0	26,700
		06/07	11,200	20,600	0	31,800
		07/08	11,200	20,600	0	31,800
		08/09	11,200	20,600	0	31,800
		09/10	11,200	20,100	0	31,300
		11/12	14,000	0	0	14,000
SALE DATA		12/13	14,000	0	0	14,000
		13/14	14,000	0	0	14,000
		14/15	14,000	0	0	14,000
		15/16	14,000	0	0	14,000

NOTES

Private Pool
Map on 2nd E-S-96 - Lot 2 of 100

DATE(MWY)	PRICE	ACCT:	MAP/LOT:	13-0-027-A
12/13	14,000	1520-1	MAP/LOT:	13-0-027-A
13/14	14,000			
14/15	14,000			
15/16	14,000			

FRAC. ACRES	ACRES	ACRAGE/SITES	EXEMPT	TOTAL
21. Homestead	2	1	0	14,000
22. BaseLot	0.11	1	0	14,000
23.				
24. Homestead				
25. BaseLot				
26. Frontage 1				
27. Frontage 2				
28. Rear 1				
29. Rear 2				
30. Rear 3				
31. Tillable 1				
32. Tillable 2				
33. Tillable 3				

- 33. Pasture 2
- 36. Pasture 3
- 37. Softwood
- 38. Mixed Wood
- 39. Hardwood
- 40. Waste
- 41.
- SITE
- 42. Moho Site
- 43. Condo Site
- 44.
- 45.
- 46. River Frontage

BUILDING STYLE		S/F BSMT LIVING		LAYOUT	
1. Conv. 2. Ranch 3. R. Ranch 4. Cape 5. Colonial	6. Split Lev 7. Contemp. 8. Mod. Log 9. Other	FIN BSMT GRADE	HEAT TYPE %	1. Typical 2. Irregular	3. Irregular
DWELLING UNITS		FIN BSMT GRADE		INSULATION	
OTHER UNITS		1. HW BB 2. HW CI 3. Heat Pump 4. Steam 5. RWA	6. Grav. WA 7. Electric 8. Units 9. No Heat	1. Full 2. Heavy 3. Equipped	4. Minimal 5. None
STORIES		COOL TYPE %		UNFINISHED %	
1. One 2. Two 3. Three	4. 1 1/2 5. 1 3/4 6. 2 1/2	1. Refrig. 2. Evapor. 3. Heat Pump	4. Cool Air 5. None	1. E 2. D 3. C	4. R 5. A 6. A
EXTERIOR WALLS		KITCHEN STYLE		SQ. FOOTAGE	
1. Wood 2. MV/Brk 3. Comp. 4. Adbestos 5. Stucco	6. Brk 7. Stone 8. Conc. 9. Other	1. Modern 2. Typical	3. Old Style 4. Obsolete	CONDITION	
ROOF SURFACE		BATH(S) STYLE		1. Poor 2. Fair 3. Avg. 4. Avg.	
1. Asphalt 2. Slate 3. Metal	4. Comp. 5. Wood 6. Other	1. Modern 2. Typical	3. Old Style 4. Obsolete	PHYS. % GOOD	
S/F MASONRY TRIM		# BEDROOMS		FUNCT. % GOOD	
YEAR BUILT	1. 1930	# FULL BATHS	1	FUNCT. CODE	
YEAR REMODELED		# HALF BATHS		1. Incomp. 2. Overbuilt 3. None	
FOUNDATION		ECON. % GOOD		ECON. CODE	
1. Conc. 2. C. Blk 3. Br/Stone	4. Wood 5. Slab 6. Piers	1. Location 2. Encroach. 3. None		ENTRANCE CODE	
BASEMENT		1. Inspect. 2. Relined 3. Infr. Only 4. Est.		1. Open 2. Reline 3. Tenant 4. Agent 5. Estimate 6. Other	
1. 1/4 2. 1/2 3. 3/4	4. Full 5. Crawl 6. None	DATE INSP.		1. 15 ft 2. 25 ft 3. 35 ft 4. 1 1/2 St 5. 1 3/4 St 6. 2 1/2 St	
BSMT GAR # CARS		DATE INSP.		Add 10 for Masonry	
1. Dry 2. Damp	3. Wet 4. None	1. 1109/192		21. O.P. 22. B.P. 23. Garage 24. Shed 25. Bay Window 26. Overhang 27. Unit Brnt 28. Unit Aulk 29. Fin. Aulk	
WET BASEMENT		CODES		Add 20 for 2 Story	
1. Dry 2. Damp	3. Wet 4. None	1. 15 ft 2. 25 ft 3. 35 ft 4. 1 1/2 St 5. 1 3/4 St 6. 2 1/2 St		61. Carpet 62. Patio 63. Swimming Pool 64. Tennis Court 65. Stale Walk 66. Greenhouse 67. Masonry 68. Wood Deck 69. Porch	

3/17/10
Pool gone
Cracked ceiling
windy ceiling
broken

24'
26'
E.P.

192

144'

411

No./Date	Description	Date Insp.



**Memorandum**

TO: Town Council, Services Committee,
Manager Jennings
FROM: Shelley Abbot, Recreation Director
DATE: July 13, 2016
RE: Tennis Court Repair

Vemont Tennis has been onsite this week to complete the authorized repairs and upgrades to the VFW Tennis Courts and Outdoor Basketball Courts approved by Council in March. Attached are a few pictures of the mesh repair going in that I took this am. The crew of three is working hard in this hot weather and the repairs look amazing! They hope to finish all work on both areas this week.

I have also been working with Chris Carson from Hampden Electric to remedy corrosion issue in the light panel at the tennis courts. We hope to have this resolved shortly so that the newly renovated area can be used day and night.

In addition, I contracted with Vermont Tennis to line the tennis courts with two additional sets of Pickleball lines for outdoor play. Pickleball is the fastest growing sport in the nation, and has become quite a favorite program at the Skehan Center. This will allow another option for area players during the better parts of our Maine season.

Lastly, I wanted to acknowledge the Hampden Water District for their support with this project. The Water District came to the department's aid on Monday when the crew asked for a water source to clean up tools and mix products. The water district brought over a trailer with a 100 gallon drum of water for use and checked on their needs throughout the week to make sure they had the water necessary to continue with the project successfully. I truly appreciate their dedication and support in our time of need.





Planning and Development Committee
Wednesday June 15, 2016
6:00 PM
Conference Room
MINUTES

Attendees:

Committee

Ivan McPike-Chair

Greg Sirois

Dennis Marble

Terry McAvoy

David Ryder

Stephen Wilde

Staff

Angus Jennings, Town Manager

Chairman McPike called the meeting to order at 6:00 PM.

1. Approval of June 1, 2016 Minutes – Motion by Councilor McAvoy seconded by Councilor Wilde to approve the June 1 meeting minutes. Approved 6-0.
2. Committee Applications: None.
3. Updates:

- A. MRC/Fiberight permitting status: DEP draft licenses issued June 6; Planning Board public hearing re MRC/Fiberight proposal continues on Wednesday, July 13 at 7 PM

Manager Jennings provided an update regarding the ongoing public hearing process. Councilor Marble noted that he had watched a hearing session on television and feels that the Planning Board is doing the best they can to process a lot of information and to consider public comments. It was acknowledged that the absence of a Town Planner to inform the Board's consideration has been a challenge.

- B. Town Planner hiring process

Manager Jennings provided an update regarding the posting of the Town Planner job ad in various locations, including the BDN, the MMA Jobs Board, the Maine Association of Planners listserv and the listserv for the Northern New England Chapter of the American Planning Association. The Committee asked that the position be advertised broadly.

C. Marina Road signage

Manager Jennings provided an update based on his recent meeting and site visit with Kimberly McLaughlin and Jeffrey Rawcliffe, including the location and financial terms that had been suggested. Mayor Ryder asked whether a temporary sign could be a solution, with an electrical drop off the adjacent utility pole. He suggested such a sign could be put on skids and placed or removed as needed based on the season. Councilor McAvoy asked if DPW could straighten the current Marina sign. Councilor Sirois suggested a permanent sign to promote the Town Marina with temporary, removable sign panels that could bring attention to the businesses.

4. Old Business:

A. Environmental Trust, process for appointment of Trustees

It was reported that Mayor Ryder and Casella are each considering potential appointees to the Environmental Trust Committee and that these appointments will come forward soon.

5. New Business:

A. Discussion of Town TIF Policy and Business Park Development Agreement

Manager Jennings provided a summary of the Business Park Development Agreement and noted that the timeline for preparation of TIF documents for local and state approval had passed. He discussed the structure of the Development Agreement whereby Credit Enhancement Payments under a TIF would go to Sargent Corp. to offset their up-front investment in the park infrastructure. It was agreed that Manager Jennings would meet with Chip Laite of Sargent Corp. to discuss how best to advance the work on a TIF, and to discuss what can be done to optimize development opportunities in the business park.

6. Zoning Considerations/Discussion

7. Citizens Initiatives:

8. Public Comments:

9. Committee Member Comments: Councilor McAvoy requested the BETE and BETR be included on the next agenda so the Councilors will better understand these policies.

10. Adjourn – time 7:14 PM.

SERVICES COMMITTEE MEETING

Monday, June 6, 2016

MINUTES

Attending:

Councilor Terry McAvoy, Chair
Mayor David Ryder
Councilor Ivan McPike
Councilor Mark Cormier
Councilor Stephen Wilde
Councilor Dennis Marble

Town Manager Angus Jennings
Recreation Director Shelley Abbott
CEO Myles Block
Resident Bill Shakespeare
Resident Tom Brann
Resident Alex King

Hist. Pres. Commission Members:

Kristen McAlpine
Brittany Goetting

Chairman McAvoy called the meeting to order at 6 p.m.

1. MINUTES

- a. **Minutes from May 9, 2016** – *Motion by Councilor McPike seconded by Councilor Marble to approve the May 9 meeting minutes. Approved 6-0.*

2. OLD BUSINESS

- a. **Correspondence regarding Time Warner Cable merger with Charter Communications** – *There was discussion of recent correspondence from Time Warner Cable regarding their acquisition by Charter Communications. There is no new information regarding executing an update Cable Franchise Agreement.*
- b. **Review of recent correspondence from Historic Hampden Academy LLC re Skehan Center lease** – *Manager Jennings reported that, since he had sent correspondence to Historic Hampden Academy, LLC earlier this year identifying areas of potential non-compliance with the Skehan Center lease terms, the building owner has contracted with vendors and made a number of changes to bring the building into compliance with the lease. Manager Jennings said that the lease still refers to replacement of the boiler within 18 months of the lease beginning, and suggested that this should be removed from the lease if the Town is in agreement with what was reportedly agreed during a meeting between the building owner and the former Town Manager. Councilor Marble asked whether each of the issues we raised have been addressed. Director Abbott advised that the parking spaces have been marked as dedicated to the Skehan Center, but that all parties understand that parking challenges will continue due to the site limitations. She said that*

letters from contractors indicate that the issues regarding separation of electrical and HVAC services have been resolved. She said that our HVAC vendor recommends blowing water out of the HVAC lines with compressed air before next winter, and that she has spoken with Mr. Lafayette and he agreed to have this done in the fall. Councilor McAvoy asked about the correspondence from Mr. Lafayette citing amounts due, and Manager Jennings summarized the amounts included in the correspondence and said that payment of insurance and taxes on a proportional basis was included in the lease terms but hadn't previously been invoiced.

Manager Jennings advised the Committee that new information was received today regarding insurance requirements for Children's Day. He recommended that the Committee add this item for discussion. Motion by Councilor McAvoy seconded by Councilor Marble to add this item to the agenda. Passed 6-0.

c. Insurance for Children's Day – *Manager Jennings advised the Committee that the Town had learned earlier in the day that Children's Day activities are not covered under the Town's Property & Casualty Insurance and that, because the Town does not lead this event (including signing agreements with vendors, etc.), as currently structured the Town has been advised that it could not provide coverage for the event. Director Abbott explained that Children's Day is registered with the State of Maine as a not-for-profit, and that the Board will meet again this coming Thursday. There was discussion about options to secure insurance, whether Children's Day obtains insurance independently or whether the work flow is changed to put the Town in more of a primary role. Resident Brann, a member of the Children's Day Board, said that until about 2013 Children's Day was a Town activity, but that after that time due to changes to Rec Department staff the not-for-profit was established. He said that the Town has previously accepted responsibility to provide insurance. Resident Shakespeare, a member of the Children's Day Board, said that the Council had previously voted to provide insurance and that he thought it had been covered. He said that Children's Day would look into the cost of getting insurance directly, and indicated this may be preferable to it again becoming a Town event. Mr. Brann said that Town officials had signed the paperwork to create the not-for-profit, in part because the Town could not accept the boat donation and run a raffle, which is a major fundraiser for the event. Manager Jennings said that the Town was committed to the success of Children's Day. Director Abbott said that because the event is on the grounds of RSU-22 there may be an option for their insurance to cover at least a portion of the event. Director Abbott will attend the upcoming Children's Day meeting and keep the Manager apprised of how this issue can best be resolved.*

3. NEW BUSINESS

a. Review of application for Certificate of Appropriateness pursuant to Historic Preservation Ordinance for work completed at 96 Main Road

North – Mark Savard – *[Note: the Services Committee was joined for this matter by the two members of the Historic Preservation Commission, which lacks an appointed quorum].* CEO Block summarized the application that was before the Committee, noting that the work has already been completed because the homeowner had not been aware of the requirement for a Certificate of Appropriateness. Kristen McAlpine asked whether a permit is required to modify the interior of a building and CEO Block advised this is only required if it's a designated historic building (as opposed to being located within the Historic Preservation District). Councilor McAvoy asked what the HPC is charged with doing and Ms. McAlpine said that proposed work is reviewed to ensure that it would not compromise the historic integrity or character of a building. There was discussion about whether the proposed work is appropriate, and Councilor McAvoy asked the two members of the HPC about their recommendation. They both said they would recommend issuance of a Certificate of Appropriateness. Motion by Councilor McAvoy seconded by Councilor Marble to issue the Certificate. Motion approve 6-0 (and both HPC indicated their agreement as well).

- b. Update from MMA Technology Conference regarding municipal broadband / high speed internet options – Kyle Severance, GIS/IT Specialist** – *Mr. Severance reported on his attendance at a recent conference regarding municipal broadband. He said ConnectME offers strategic planning grants and that he would recommend that Hampden pursue a grant, but said there is work that would need to be done ahead of time in order to be competitive for a grant. He said there should be a Community Broadband Team. Councilor McAvoy asked what level of service is now available along Route 1A. Mr. Severance said that service levels drop off west of the railroad tracks and that he has been in touch with Time Warner Cable and with TDS Telecom. The internet speed at the DPW Garage is inadequate to support VOIP. Councilor Marble said the Town ought to have a clearer sense of what is available to businesses for the purposes of attracting economic development, and that a Broadband Team would help give residents a voice. He asked whether this could be looked at regionally. Mr. Severance said that Orono and Old Town worked together on a fiber initiative. He said that municipal ownership of broadband infrastructure carries risks, but he said Rockport, Ellsworth, Portland and South Portland have made investments to develop their own networks. Mr. Shakespeare said he can't envision the town investing in infrastructure for the less developed areas. Manager Jennings asked about the timing of a potential grant application and Mr. Severance reported this would probably be due in February. Manager Jennings suggested that we see about getting a working group appointed to begin work over the course of the fall leading up to a grant application.*

4. PUBLIC COMMENTS – *None.*

5. COMMITTEE MEMBER COMMENTS – *None.*

There being no further business, the meeting was adjourned at 7:05 PM.

Respectfully submitted –
Angus Jennings, Town Manager

D-5-a



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

July 12, 2016

To: Angus Jennings
From: Sean Currier
Subject: Ferri ZLE1800 Flail Mower for JD Tractor

As budgeted in FY17, Public Works issued an RFP for a Ferri ZLE1800 flail mower for our current John Deere 5105 tractor. The mower will be used for roadside mowing, to maintain our open space areas and storm detention bmp's. The bids were opened on July 11, 2016.

There were (3) three bids submitted for the mower and opened on Monday 7/11 at 10am. The three submissions were from Union Farm Equipment (\$13,100.00), Ingraham Equipment (\$14,325.00) and Greenway Equipment (\$12,858.30). This bid included the mower, an extra set of fine cut mowing blades, an extra set of drive belts and an extra set of hammer blades for larger diameter woody plant/brush cutting. The mower was budgeted for in the Public Works Equipment reserve account 03-717-00 in the amount of \$15,000.00.

I would like to recommend the purchase of the Ferri ZLE1800 flail mower from Greenway Equipment in the amount of \$12,858.30. This will be a cost savings of \$2,141.70 from the FY17 budgeted amount.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Sean Currier".

Sean Currier



MEMO

To: Finance/Administration Committee
From: Kyle Severance, GIS/IT Specialist
Date: 07/13/2016
Re: Reserve Purchase Request 03-711-00 Planner Computer
Message:

The new planner has extensive experience in applications of GIS in zoning and development and has requested a computer capable of doing such work. The GIS/IT Specialist's computer is currently the only computer the Town owns that is capable of effectively running GIS due to the heavy hardware demands (processor, memory, speed, storage, and graphics). It is recommended that IT reserve funds be used to purchase a new computer. For GIS software, \$1500 had been budgeted (for one computer); however, only \$400 is needed for the license renewal because \$1500 is the initial cost. Therefore, \$1100 is left over in the budget that could be used to cover some of the software costs for the new planner's computer. It is also possible that TIF funds could be used for the \$1500 initial cost of the GIS software because it would be used primarily for downtown district redevelopment plans and other applicable projects. This way, the left over \$1100 in the software budget can cover the remaining software.

Software Costs:

ArcGIS - \$1500 first year, \$400 annually – *Possibly eligible for funding under Tif*

Standard MS Office - \$100 first year, \$100 annually

MS Publisher - \$100 one time

Adobe Acrobat - \$400 one time

Photoshop Elements - \$100 one time

Gotomypc license - \$100 first year, \$100 annually

Total software one time: \$2300

Total software annually: \$600

Hardware Costs (all one time purchases):

Laptop capable of running GIS - \$2000 OR Desktop capable of running GIS \$1500 (preferred)

Two Monitors - \$300, recommend dual monitor mount - \$150

Fellowes ergonomic keyboard - \$45

Other peripherals / ergonomics - \$100

Total hardware one time: \$2095 – Use IT Reserve

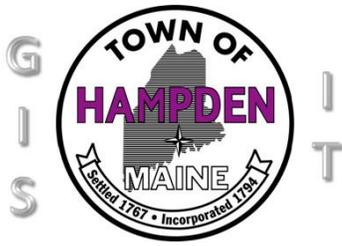
Overall One Time Total: \$4395

Total requested from IT reserve: \$2095

Total requested from Tif reserve: \$1500

Remaining covered by IT budget: \$800 one time, \$600 annually

If you are interested in seeing some of the maps/materials produced by Karen, Please see http://www.townofware.com/departments/planning_department/index.php - Zoning brochures.



MEMO

Angus Jennings <townmanager@hampdenmaine.gov> Tue, Jul 12, 2016 at 2:08 PM
To: Kyle Severance <gisit@hampdenmaine.gov>

Spoke with Karen. She's requested the following software in addition to ArcGIS and the standard MS Office Suite:

- MS Publisher
- Adobe Acrobat Pro
- Photoshop Elements (this is the scaled-down version, ~\$100)

Please cost these out, in addition to looking at comparative price of laptop v. desktop computer adequate to support GIS use etc. My expectation is we'll go with the desktop if it's significantly less expensive. As we discussed, whether laptop or desktop we'll want to get an external split keyboard (Fellowes, model number KU-9938). Let me know what you find and we can figure out what makes the most sense. Thanks -

--

Angus Jennings

Kyle Severance <gisit@hampdenmaine.gov> Tue, Jul 12, 2016 at 3:38 PM
To: Angus Jennings <townmanager@hampdenmaine.gov>

Software Costs:

ArcGIS - \$1500 first year, \$400 annually
Standard MS Office - \$100 first year, \$100 annually
MS Publisher -
\$100 one time
Adobe Acrobat -
\$400 one time
Photoshop
Elements - \$100
one time
Gotomypc license - \$100 first year, \$100 annually

Total software one time: \$2300

Total software annually: \$600

Hardware Costs (all one time purchases):

Laptop capable of running GIS - \$2000 OR Desktop capable of running GIS \$1500 (preferred) Two Monitors - \$300, recommend dual monitor mount - \$150
Fellowes keyboard - \$45
Other peripherals / ergonomics - \$100

Total hardware one time: \$2095

Total: \$4395

These costs were not budgeted so it is recommended to get council approval to use IT reserve funds. Going forward I can budget an increase in software by \$600.

Kyle Severance

Current Account Status

G 1-141-00 GENERAL FUND / TIF Emera

-86,198.00 = Beg Bal
0.00 = Adjust

0.00 = YTD Net
0.00 = YTD Enc

-86,198.00 = Balance

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
Totals-							0.00	0.00

Monthly Summary

Month	--Regular Entries--		--Balance Entries--	
	Debits	Credits	Debits	Credits
Totals	0.00	0.00	0.00	0.00

Current Account Status

G 3-711-00 RESERVE ACCT / COMPUTER

-68,101.36 = Beg Bal
0.00 = Adjust

-17.00 = YTD Net
0.00 = YTD Enc

-68,118.36 = Balance

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
07	0002		07/05/16		07/05/2016 C/R	R CR	0.00	1.00
07	0011		07/06/16		07/06/2016 C/R	R CR	0.00	3.75
07	0016		07/07/16		07/07/2016 C/R	R CR	0.00	4.25
07	0022		07/11/16		07/11/2016 C/R	R CR	0.00	8.00
Totals-							0.00	17.00

Monthly Summary

Month	--Regular Entries--		--Balance Entries--	
	Debits	Credits	Debits	Credits
July	0.00	17.00	0.00	0.00
Totals	0.00	17.00	0.00	0.00



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

July 14, 2016

To: Angus Jennings
From: Sean Currier
Subject: 2016 Paving Bid – Recommendation of Award

The Public Works department solicited bids for 2016 paving of various locations. Seven (7) contractors bid on the requested work with bids for street paving ranging from \$113,929.05 to 155,010.00. Bids for paving at the Marina were also solicited in conjunction under a different pay item. Bids for Marina ranged from \$13,198.50 to \$29,604.00.

Eaton Paving, located in Deer Isle, Maine was the low bid on both items. While I have had no personal experience with this contractor, I feel comfortable with recommending Eaton Paving based on conversations with a multitude of Municipal and commercial references.

Funding for this work will come from approved amounts in the FY16 operating budget that were carried forward, reserve funding from the Streets and Roads Reserve and the Conservation/Recreation Reserve (for the marina ramp) as authorized by votes of the Council this past spring.

I would like to recommend awarding the 2016 paving contract for both streets and the marina to Eaton Paving.

Thank you,

Sean Currier

Attachment: 2016 Paving Bid results

TOWN OF HAMPDEN

**PAVING
BID SHEET**

July 12, 2016
10:00 am

MARINA

BIDDER	PRICE PER TON		HAND PLACE /TON	TOTAL CONTRACT PRICE
	9.5	12.5		
B & B Paving	75.00	75.00	120.00	14,730.00
Eaton Paving	64.75	64.75	138.00	13,198.50
Hopkins Paving & Landscaping	80.00	80.00	75.00	14,970.00
Lane Construction	160.00	145.00	186.00	29,604.00
Pike Industries	130.00	130.00	155.00	24,790.00
Vaughn D. Thibodeau II	137.00	137.00	137.00	25,756.00
Wellman Paving	83.00	81.00	150.00	16,430.00

TOWN OF HAMPDEN

**PAVING
BID SHEET**

July 12th, 2016
10:00 am

STREETS & ROADS

BIDDER	PRICE PER TON	HAND PLACE PER TON	HMA CURBING	RAISE MANHOLE	CRACK SEALING	TOTAL CONTRACT PRICE
B & B Paving	62.43	120.00	8.00	1150.00	1.95	116,193.94
Eaton Paving	62.75	138.00	12.85	950.00	1.25	113,929.05
Hopkins Paving/Landscaping	66.00	120.00	8.00	1100.00	1.25	121,164.50
Lane Construction	79.00	190.00	17.60	990.00	9.00	147,223.55
Pike Industries	90.00	155.00	15.00	600.00	5.60	155,010.00
Vaughn D. Thibodeau II	68.76	200.00	10.00	498.00	1.44	113,978.08
Wellman Paving	69.50	150.00	15.00	1500.00	3.00	143,619.75



TOWN OF HAMPDEN DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

July 14, 2016

To: Angus Jennings
From: Sean Currier
Subject: New Plow Truck Budgeted for in FY17

The Public Works department has recommended a new plow truck to be included in the FY17 budget which was approved by the Town Council in the budget process. This purchase is to be funded by the Public Works Equipment Reserve account (03-717-00) and financed over 5 years.

The typical bid process would take approximately 2 to 3 weeks to get a spec written and put out to the bid, with a 2 week return time. Once the bids are opened, we would have to wait for the next finance/Council meeting to approve. Once approved, a PO would be issued and a truck chassis built to spec. After the truck chassis is built (or found in stock somewhere) the chassis would be sent to HP Fairfield or Viking to be outfitted with all necessary plow rigging and body. HP Fairfield is the preferred equipment as this is what we currently run and are local. This whole process will take anywhere from 120 to 150 days to complete depending on how busy the plow suppliers are. This puts us into mid- November to mid-December to receive the new truck and countless hours of admin time for the bid.

I would like to request that the "unusual circumstance" bid procedure guideline #4 be reviewed by Council in this instance. There are currently (2) two trucks in our surrounding area that would be applicable and be exactly what we would be specifying in a bid. These trucks are complete and ready to use. The Freightliner is a new demo truck purchased for a local community that was never received hence, the municipal discount. One truck is a 2016 Freightliner (\$170,518) and the other is a 2016 International (\$173,950) both with same HP Fairfield rigging that we currently utilize. A 5 year extended warranty for all applicable systems on the Freightliner is cheaper than the International and is offered inclusive to the price above. A 5 year extended warranty for the International would be above price previously stated. The plow truck was budgeted from 03-717-00 Public Works Equipment reserve account in the amount of \$185,000.00 which it appears will be sufficient to cover the purchase of the Freightliner truck including finance charges.

To save many hours of administrative work to end up with the same product, I would like to recommend the purchase 2016 Freightliner in the amount of \$170,518 pending verification that this includes an electrical system 5 year warranty as well. Attached are financing options, truck quotes and the bid procedure guideline for reference.

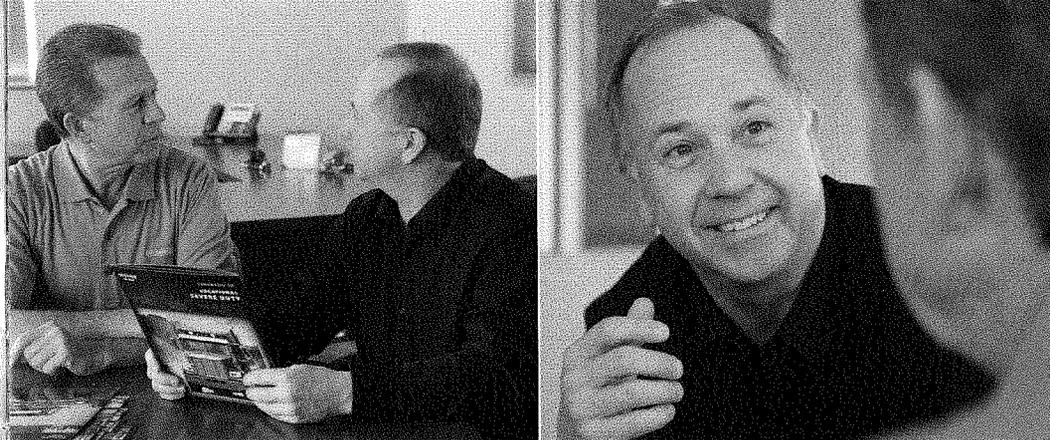
A sincere *thank you* for your time and consideration in this matter.

Sean Currier

Daimler Truck Financial

Financing for Municipalities





At Daimler Truck Financial, every customer is important. We've been doing business that way since day one, which is why we have been a leader in the industry for close to 40 years.

As the captive finance provider for Daimler Trucks North America, our sole focus is helping our customers get the financing they need. We provide specialized finance and lease solutions specific for the needs of municipalities and have financed over \$250 million in municipal and other government agency business.

We Understand Your Business

We know that having the right trucks and equipment while making the most of your operating budget is a primary concern for municipalities. Daimler Truck Financial has the ability to craft finance programs tailor-made for your needs. We can help ease budgetary concerns and enable you to acquire the equipment you need today while allowing you to pay for it over time. We work to provide the most competitive, most cost-effective municipal finance programs available. We can also offer tax-exempt¹ municipal finance programs, which can increase your purchasing power and stretch your appropriated budget.



Daimler Truck Financial has extensive experience working with states, counties, cities, colleges, school districts and other municipal entities. Our dedicated municipal financing staff understands all the nuances that make municipal financing different from traditional retail financing, and because of this we can offer you better solutions than you'll likely find elsewhere. We are dedicated to supporting your bid and purchase cycles, existing equipment fleet, anticipating replacement or simply showing you various purchase scenarios. For example, we offer financing with semi-annual and arrears payments, providing a significant benefit for some municipalities.

Benefits of Financing with Daimler Truck Financial Include:²

- Competitive rates
- Transaction treated as a lease, not debt
- Rate locks (tied to your delivery schedule)
- Up to 100% financing with no down payment
- Customized finance packages (such as variable, skip or balloon payments)
- Monthly, annual, semi-annual or quarterly payment options
- Flexible repayment terms (based on your budget)
- Terms up to 7 years
- Simplified documentation
- Used equipment can be financed

Tax-Exempt Municipal Financing²

What is a Tax-Exempt Contract?

- A contract that allows a public entity to purchase equipment and related services by making periodic payments over the useful life of the asset (i.e., an installment purchase contract).
- Included as a line item in the borrower's operating budget and treated as a lease (not debt) under applicable state law.
- Interest rates are lower than commercial rates due to the tax-exempt treatment.
- Installment payments are subject to annual budgetary appropriations by the municipality.
- Voter referendum is generally not required.

Benefits of Tax-Exempt Financing Include:

- Low-cost, tax-exempt capital
- Flexible repayment terms
- Maximizes use of budgeted funds
- Protection against obsolescence
- Matches expense with product useful life
- Easy to add on schedules
- Transaction treated as a lease (not debt) under applicable state law
- Straight-forward and efficient
- Borrower (municipality) holds the title



Who is Eligible?

Any municipality or political subdivision that can issue tax-exempt securities generally can utilize tax-exempt financing. Examples include:

- States
- State universities
- Cities
- Special purpose districts
- Counties
- Government-owned hospitals
- School districts

What Assets are Commonly Financed?

- Essential-use assets
- Vocational vehicles (e.g., emergency service vehicles)
- Telecommunications equipment
- Computers (hardware & software)
- Government motor vehicle fleets
- Modular classrooms/buildings
- Heavy equipment (e.g., trucks, street sweeps)
- Public works equipment

Financing Structure Example³

Situation

Highway Department has aging fleet, increasing maintenance costs, and a shrinking budget...

Age of Truck (Years)	1	5	8	10
Annual Maintenance Cost	\$2,000	\$3,000	\$4,000	\$4,500
Average Age of Fleet				8 years
Total Units in Fleet				27
Annual Acquisition Budget				\$130,000
Maintenance Budget				\$110,000
Cost of New Truck				\$65,000

Retail Strategy

Equipment:	Purchase 2 trucks
Payment:	\$130,000
Average Age of Fleet:	8 years
Annual Maintenance Cost:	\$108,000

Municipal Financing Strategy

Equipment:	Lease 9 trucks
Annual Payment:	\$127,000
Average Age of Fleet:	5 years
Annual Maintenance Cost:	\$81,000

Comparison Results

Maintenance Savings:	\$27,000
Trade-In Value Savings at \$246,600	\$24,600
Total Savings:	\$51,600

Solution

Turn acquisition payment into lease payment, lower average age of fleet and reduce maintenance costs.



Daimler Truck Financial

Let our municipal financing experts develop a program for your city, district, state or other qualifying municipality that meets the fiscal challenges of your budget and stretches available funds. Our extensive experience in municipal financing can help structure a program that lowers your effective equipment acquisition costs by taking full advantage of all available tax benefits, low municipal rates and flexible repayment terms. We'll work with you to extend the power of limited capital to help acquire the vital equipment your community needs.

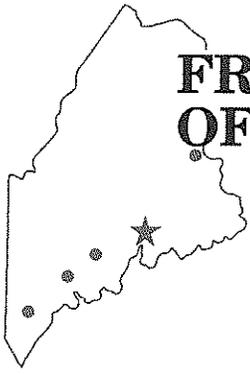
For additional information and to locate a dealer, please visit daimler-truckfinancial.com or call 800-222-4221.

¹Contact your tax advisor for tax advice.

²Subject to IRS rules.

³Actual rates, terms, down payment and program eligibility will be determined by Daimler Truck Financial's Credit Team, based upon creditworthiness of customer.

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FREIGHTLINER OF MAINE, INC.

422 PERRY ROAD
BANGOR, MAINE 04401
TELEPHONE (207) 945-6451
FAX (207) 947-6557
www.freightlinerofmaine.com

7/13/16

Town of Hampden

To whom it may concern;

Please accept this letter as a proposal from Freightliner of Maine to the Town of Hampden for (1) 2016 Freightliner 108SD Tandem Axle Plow truck with 13' Dump Body and related equipment. Price for this entire package is \$170,518.00 which includes standard Freightliner Level II warranty with continued coverage of the Engine, After-treatment system, and Allison Transmission for up to 5years or 100,000 miles from the date of purchase.

Please feel free to contact me for any clarification you may need. Regards, David

David Lee, Sales
Freightliner of Maine
207-217-6932 Direct
207-266-9606 Cell
207-217-6913 Fax
dlee@flmaine.com

● AUBURN
(207) 786-4610

● HOULTON
(207) 532-9397

● WATERVILLE
(207) 680-4772

● WESTBROOK
(207) 591-1975

2824

H. P. FAIRFIELD, LLC

QUOTE # 140430



"MUNICIPAL SPECIALISTS"

PHONE: 207-474-9836 FAX: 207-474-6526

HP
FAIRFIELD LLC

<http://www.hpfairfield.com>

FROM:

Dan Matchett

Po Box 188, Green Street

Skowhegan, ME 04976

QUOTED TO: Daigle & Houghton
104070 77 Market St
Fort Kent, ME 04743
ATTN: Ryan

DATE: January 14, 2016

CUSTOMER PHONE: 207-834-6186

CUSTOMER FAX: 207-834-6183

COMMENTS: 2016 International 7600 Demo Chassis

QTY	DESCRIPTION	PRICE	EXT. PRICE
1	EVEREST SDS13 SIDE DUMP COMBINATION DUMP / SANDER 13', FRONT SPREAD, 1/4" HI TENSILE FLOOR, GREASEABLE TAKEUPS, LADDER, AIR TAILGATE, 38" SIDES AND 58" TAILGATE, CENTRAL LUBE, MUDFLAPS AND ANTISAILS, BACKUP ALARM, 3/4 PINTLE PLATE AND PINTLE HOOK, HPF POWER TILT FRONT PLOW HITCH PLOW LIGHTS HPF HI LIFT PATROL WING SYSTEM FULL TRIP ARMS AND TRIP BLOCK	\$67,950.00	\$67,950.00
	AMERICAN 12 DRA WING BLADE 11' CUTTING EDGE AMERICAN 3911PISA-RR85 TRIP EDGE, POLY REVERSIBLE PLOW 11' CUTTING EDGE TANDEM PUMP, COMMERCIAL VALVES CABLE OPERATED CONTROLS STANDARD DUAL FLOW SPREADER CONTROL		
	2 LED STROBES AND STOP/TURN /TAILS IN REAR DUMP BODY POST, 2 LED STROBES ON MIRRORS WING AND SANDER LIGHT 2 EXTRA BACKUP SPOTS TIED TO SEPERATE SWITCH GLAD HANDS AND ELECTRIC PLUG INSTALLED AND PAINTED ONE COLOR		
1	2016 INTERNATIONAL 7600, N13 ENGINE 410HP, 8LL TRANSMISSION, 20,000 FRONT, 46,000 REAR, TRACTION LOCKS, TRAILER CONNECTORS, POWER LOCKS AND WINDOWS, HEATED WINDSHIELD, HOOD HATCHES	\$106,000.00	\$106,000.00

SIGNED

Dan Matchett

ACKNOWLEDGED

QUOTE TOTAL

\$173,950.00

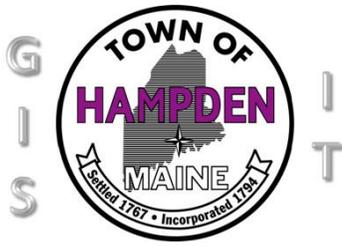
Serving New England for over 60 Years

HAMPDEN TOWN COUNCIL BID PROCEDURE GUIDELINES

1. Department heads may purchase items at their discretion. Any item in the excess of seven hundred fifty dollars (\$750) must be purchased with a purchase order. This purchase order is to be made out by the department head with a copy sent to the Town Manager within twenty-four (24) hours.
2. Purchases less than ten thousand dollars (\$10,000) may be handled by the Town Manager. The Town Manager shall handle purchases under a quotation system. Under this system prices are solicited by the Town Manager and the item or service is purchased from the supplier that the Town Manager recommends. There is no formal bid advertisement however, and no official sealed bid opening when a quotation is requested.
3. Purchase or construction in excess of ten thousand dollars (\$10,000) will be put out for bids with advertisement and an official bid opening by the Town Clerk at the Town Office. The advertisement will specify the date and the hour of the public opening. After opening of all bids, they will be turned over to the appropriate Council committee for review and said committee will report their recommendation to the full Town Council at the next regularly scheduled Council meeting. A majority vote of the Councilors present is required to accept a bid. The Town Council reserves the right to accept or reject any or all bids.
4. When unusual circumstances exist, purchases exceeding ten thousand dollars (\$10,000) may be negotiated by use of the quotation system as provided in the above Article #2 subject to the approval of the Town Council. "Unusual circumstances" include but are not confined to limited availability of the product or service within the area such as blacktop, tar, asphalt, salt, calcium chloride and short term rental of equipment.
5. In the event the Town or Department wishes to dispose of town-owned equipment with a value exceeding five thousand dollars (\$5,000) the Town Council will advertise for bids. Said advertisement shall state an official bid opening by the Town Clerk at the Town Office, specifying the date and hour of the public opening of same. After opening of all bids, they will be turned over to the appropriate Council committee for review and said committee will report their recommendation to the full Council at the next regularly scheduled Council meeting. A majority vote of the Councilors present is required to accept a bid. The Town Council reserves the right to accept or reject any or all bids. For town-owned equipment with a value of less than five thousand dollars (\$5,000), the Town Manager shall handle such sales under a quotation system. Under this system, values are solicited by the Town Manager and the item is sold to the buyer that the Town Manager recommends. There is no formal bid advertisement however, and no official sealed bid opening when a quotation is requested.

Revised 5/21/1979
Revised 5/7/1984
Revised 12/17/1990

Revised 9/18/2000
Revised 6/15/2009



MEMO

To: Finance/Administration Committee
From: Kyle Severance, GIS/IT Specialist
Date: 07/13/2016
Re: Reserve Purchase Request 03-731-00 Stormwater Mapping
Message:

The purpose of this memo is to request \$5000 from the GIS Reserve to complete mapping of open ditches and directional flows of stormwater.

The importance of accurate and updated stormwater maps was heavily stressed during the MDEP audit in early June. This work is essential towards maintaining our MS4 permit compliance.

Currently, we have the ditches mapped in the Sucker Brook watershed, and the directional flows roughly drawn using spatial inference (subdivision plans, topography, institutional knowledge, guessing). Our contracted stormwater consulting group, Stillwater Environmental Engineering (SEE), has an intern available immediately to conduct the open ditch mapping and inspections for the entire regulated area and possibly Town wide. Within the current scope of the SEE contract, we negotiated a hard cap of \$2500 to get the open ditch work completed. This would leave the other \$2500 remaining for additional mapping work. I recommend that the remaining be used over the course of this fiscal year to do complete catch basin inspections (pop the basin cover to find the invert) so we have accurate directional flows.

Not only will the complete and accurate data layers assist the Town with permit compliance, it will also allow us to identify pollutant hotspots, determine spill impacts, and proactively inspect aging infrastructure.

Thank you for your consideration,

Kyle

Current Account Status

G 3-731-00 RESERVE ACCT / GIS MAPPING

-22,302.69 = Beg Bal
0.00 = Adjust

0.00 = YTD Net
0.00 = YTD Enc

-22,302.69 = Balance

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
Totals-							0.00	0.00

Monthly Summary

Month	--Regular Entries--		--Balance Entries--	
	Debits	Credits	Debits	Credits
Totals	0.00	0.00	0.00	0.00