

HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

MONDAY

SEPTEMBER 8TH, 2016

7:00 P.M.

• **6:00 pm – Finance & Administration Committee Meeting**

A. PLEDGE OF ALLEGIANCE

B. CONSENT AGENDA

1. SIGNATURES

2. SECRETARY'S REPORTS

a. Aug 15th, 2016 Council Meeting minutes

3. COMMUNICATIONS

- a. Nomination papers are available for two 3-year seats on the RSU 22 Board of Directors and one 3-year seat on the Hampden Water District Board of Directors. (The latter not previously reported)
- b. Victualer's License renewal for Hampden Country Club
- c. Report on completion of the site work at the VFW Little League site and thanks to the Department of Public Works

4. REPORTS

- a. Planning & Development Committee Minutes – None
- b. Finance & Administration Minutes – 8/1/2016
- c. Infrastructure Committee Minutes – 7/25/2016
- d. Services Committee Minutes – None

C. PUBLIC COMMENTS

NOTE: The Council will take a 5-minute recess at 8:00 pm.

AGENDA

D. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS - None

2. PUBLIC HEARINGS –

- a. Adoption of revised Appendices A, B, C and D of The General Assistance Ordinance as prepared by the Office of Family Independence, State of Maine
- b. To consider a proposed ordinance authorizing appropriation and borrowing of funds to finance the Town of Hampden’s local match of the MDOT Route 1-A reconstruction project through the issuance of General Obligation Bonds or Notes of the Town of Hampden which may be callable in the principal amount not to exceed \$600,000.00-Referral from Council on 8-15-16
- c. To consider a proposed ordinance authorizing appropriation and borrowing of funds to finance the Town of Hampden’s cost contribution to improvements to the City of Bangor’s wastewater treatment plant Biotower, including aeration system upgrades through the issuance of General Obligation Bonds or Notes of the Town of Hampden which may be callable in the principal amount not to exceed \$300,000.00-Referral from Council on 8-15-16
- d. To consider a proposed ordinance authorizing appropriation and borrowing of funds to finance the Town of Hampden’s overdue sewer treatment and maintenance costs due to the City of Bangor and to cure such financial obligations through the issuance of General Obligation Bonds or Notes of the Town of Hampden which may be callable in the principal amount not to exceed \$258,810.00 - Referral from Council on 8-15-16
- e. To consider proposed amendments to the Fees Ordinance, Article 6, Recreation – Referral from Services Committee
- f. Application for council approval for an off-premise liquor license for Spectacular Event Center, for a catered event to be held in Hampden.

3. NOMINATIONS – APPOINTMENTS – ELECTIONS – None

4. UNFINISHED BUSINESS -

AGENDA

- a. Motion to approve entering into a Master Installment Purchase Agreement with Mercedes-Benz Financial Services, USA, LLC for the purpose of purchasing, via a financing contract, the equipment listed as a 2016 Freightliner Model 108SD with snowplow rigging, as originally approved by vote of the Town Council on August 1, 2016.

5. NEW BUSINESS

- a. Recommendation of the Public Works Director for 2016 grub prevention as quoted by Scotts Lawn Service and authorization to use Cemetery Reserve funds to complete the perpetual care requirement.
- b. Request for authorization to use Cemetery Reserve funds in the amount of \$750.00 to repair the chain link fence at the Locust Grove Cemetery.
- c. Request for authorization to use Municipal Building Reserve funds to purchase the parts and supplies necessary to improve the foundation and storm drain system and to try to prevent leaking on the West side of the Public Safety Building.
- d. Recommendation of the Public Safety Director for the 2016 Police Department vehicle as bid by Quirk Auto Group on August 18, 2016 and request for authorization to use Police Cruiser reserve funds for its purchase.

e. COMMITTEE REPORTS

f. MANAGER'S REPORT

g. COUNCILORS' COMMENTS

h. ADJOURNMENT



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY AUGUST 15th, 2016 7:00 P.M.

• 6:00 pm – Finance & Administration Committee Meeting

Mayor Ryder called the meeting to order at 7:00 p.m.

Attending:

*Mayor Ryder
Councilor Sirois
Councilor McPike
Councilor Wilde
Councilor Marble
Councilor Cormier
Councilor McAvoy*

*Town Manager Angus Jennings
Town Clerk Paula Scott
Bond Counsel Dan Pittman
DPW Director Sean Currier
Members of the Public*

- A. **PLEDGE OF ALLEGIANCE** – *Mayor Ryder led the Pledge of Allegiance*
- B. **CONSENT AGENDA** – *Councilor McAvoy made a motion to accept the consent agenda, seconded by Councilor Marble. Unanimous vote in favor.*

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. Aug 1st, 2016 Council Meeting minutes

3. COMMUNICATIONS

- a. Nomination papers are available for two 3-year seats on the RSU 22 Board of Directors

4. REPORTS

NOTE: The Council will take a 5-minute recess at 8:00 pm.

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- a. Planning & Development Committee Minutes – 7/20/2016
- b. Finance & Administration Minutes – 7/18/2016
- c. Infrastructure Committee Minutes –
- d. Services Committee Minutes – 7/11/2016

C. **PUBLIC COMMENTS** - None

D. **POLICY AGENDA**

1. **NEWS, PRESENTATIONS & AWARDS** -

2. **PUBLIC HEARINGS** – *Town Manager's recommendation for award of the 2016 Tax Anticipation Note – Mayor Ryder explained that this was discussed in finance committee meeting, and that several quotes had come in. The lowest was Androscoggin Bank at .84% and the next lowest was Katahdin Trust at .89%. Finance Committee is recommending the council accept the Katahdin Trust bid as they are a local bank. Councilor Marble made a motion, seconded by Councilor McAvoy to secure the Tax Anticipation Note with Katahdin Trust at the rate of .89%. During discussion, Attorney Pittman approached the dais and indicated that language was added to the resolution authorizing the Town Manager or Acting Town Manager to execute this loan on behalf of the Council and authorizing the Treasurer or Acting Treasurer to draw against these funds. Councilor Marble amended his motion to adopt the resolution as presented by bond counsel which is to secure the Tax Anticipation Note with Katahdin Trust at .89%. Motion seconded by Councilor McAvoy. Unanimous vote in favor.*

At this time, the Council took a 5 minute break in order to obtain signatures on the resolution.

3. **NOMINATIONS – APPOINTMENTS – ELECTIONS** –

- a. **Appointment of Chief Joe Rogers as acting Town Manager from August 22nd – September 5th, 2016** – *Councilor McPike made a motion, seconded by Councilor McAvoy to appoint Chief Joe Rogers as acting Town Manager during Manager Jenning's vacation. Unanimous vote in favor.*
- b. **Appointment of Bill Estes to the Environmental Trust Committee for a term of 5 years.** – *Mayor Ryder explained that Mr. Estes has since withdrawn his name as a nominee for the Environmental Trust Committee and that the remaining*

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committee members will meet to find another nominee to propose.

4. UNFINISHED BUSINESS - None

5. NEW BUSINESS – In the interest of saving time for Bond Counsel, the Council dispensed with item “g” before remaining items under new business.

- a. **Town Council order re-authorizing weir installation and eel research at Papermill Park – Councilor Marble made a motion to grant permission to Joseph Zydlewski to install a weir and perform eel research at Papermill Park. Motion seconded by Councilor Wilde. Unanimous vote in favor.**
- b. **Foreclosed property bid award for property located at 118 Fowlers Landing Rd. – Councilor McAvoy made a motion to accept the high bid in the amount of \$6,020.00. Motion seconded by Councilor Marble. Unanimous vote in favor.**
- c. **Setting the 2016/2017 mil rate – Manager Jennings spoke regarding mil rate projections in June during the budget process and that early projections indicated an 18.5 mil. After calculations presented by Assessor Kelly Karter during the Finance meeting on various overlay scenarios, the recommendation was to set the mil rate at 18.2. Councilor McPike made a motion to set the mil rate at 18.2. Motion seconded by Councilor Marble. Councilor Sirois, Councilor McPike, Councilor Wilde, Councilor Marble and Mayor Ryder voted in favor. Councilor Cormier and Councilor McAvoy voted in opposition. Motion carries.**
- d. **Council meeting schedule for September 2016 and November 2016 – Mayor Ryder explained that due to the Manager’s vacation schedule in September, and the Presidential election in November being the day after a council meeting, a couple of council meetings need to be changed. Councilor Marble made a motion to change the council meeting from Sept 6th to Sept. 8th. Motion was seconded by Councilor McPike. Unanimous vote in favor.**
- e. **Request authorization for use of reserve funds in the amount of \$700.00 for the purchase of a Fire Department garage door opener – Mayor Ryder reported that this was discussed in Finance Committee with a recommendation to replace the Fire Department garage door. Councilor McPike made a motion to utilize up to \$1,000.00 of reserve funds to replace the fire department garage door. Motion seconded by Councilor McAvoy. Unanimous vote.**

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- f. **Request authorization for use of Public Works Equipment reserve funds for the purpose of leasing an excavator for ditching work.** – *Mayor Ryder reported that this was discussed in finance committee and that these funds were originally set aside from equipment rental line item and moved to reserves. Councilor Marble made a motion to authorize use of Public Works Equipment reserve funds for the purpose of leasing an excavator for ditching work. Motion was seconded by Councilor McPike. Unanimous vote in favor.*
- g. **Council referral to public hearing for comment on an ordinance authorizing the borrowing of funds to finance roadway and sewer projects and expenses and to cure financial obligations through the issuance of General Obligation Bonds or Notes of the Town of Hampden.** – *Manager Jennings stated that multi-year borrowing requires Council approval and then voter approval. Brief summaries of the proposed potential projects are as follows:*
- *Rte. 1-A reconstruction project is a \$4,650,000.00 MDOT project of which the Town of Hampden's share would be 10% or \$465,000.00. This will also include replacing a bridge over the Soudabascook and expanding the sewer capacity under that bridge. Batching those items into it increases the amount by \$101,125.00 bringing the total amount needed to \$566,125.00*
 - *School House Lane is a project estimated at \$310,000.00 for 860 feet of full depth road reconstruction including adding sidewalks, some width, full drainage and paving. This also includes an 8% contingency.*
 - *Western Avenue Sidewalk is a project with many years of history behind it and estimated at \$192,000.00 total project cost. The Town's match would be \$38,336.00. In 2012 the Council recommended paying for it out of Host Community Fund, which has been depleted significantly and those funds have not been used for this. Manager Jennings does not recommend borrowing for this project.*
 - *City of Bangor's Biotower Improvements is a capital project of which a portion is Hampden's share in the amount of \$225,743.00 including upgrades to the aeration system in the amount of \$66,640.00 bringing total cost to \$292,383.00. Although a general obligation bond which is backed by the full faith and credit of the Town of Hampden, it would be*

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paid solely from sewer funds, (meaning the rate payers).

- Curing the financial obligation of the Sewer Department to the City of Bangor for waste water treatment that has not been kept current. The past due amount is \$258,810.00. There is an additional amount due in the amount of \$70,403.00 for the most recent invoice. Manager Jennings stated it could be rolled into this loan or the remaining invoice be paid from sewer funds which have increased with the new rate. This bond would not be tax exempt because the nature of it is to cure debt and would therefore be through a commercial bank at commercial rates.

Manager Jennings, after being questioned by the Council, recommended the Route 1-A Project, the Biotower Improvements and the Sewer deficit as the only items he feels the town should bond at this time. Councilor Marble asked for clarification on the two types of loans, to which Manager Jennings asked Mr. Pittman to approach the podium to explain the difference between tax exempt bonds and commercial loans. Discussion followed on interest rates and terms of loans and curing debt that the sewer fund owes the general fund and prepayment options. Discussed the condition of School House Lane and adding it to a schedule for repair in lieu of bonding. Manager Jennings stated that as much information on terms and rates as possible will be presented at the public hearing on the 8th. Councilor Wilde made a motion to bring to public hearing an ordinance to authorize a bond in the amount up to \$600,000.00 for the purpose of funding the town's share of the Route 1-A project. Councilor Marble seconded the motion. Unanimous vote in favor. Councilor Marble made a motion to bring to public hearing an ordinance to authorize a bond in the amount up to \$300,000.00 for the purpose of funding the town's share of the biotower improvements. Motion was seconded by Councilor Wilde. Unanimous vote in favor. Councilor McPike made a motion to bring to public hearing an ordinance to authorize a bond in the amount of \$258,810.00 to pay off sewer debt owed to Bangor, not including the recently invoiced amount. Motion was seconded by Councilor Marble. Unanimous vote in favor.

- h. FY17 Work plan and priorities** – Mayor Ryder explained that this is an on-going process that the council is working on. This started with a 3 page list of priorities that is being whittled down to the top priorities.

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e. COMMITTEE REPORTS –

Services Committee - Councilor McAvoy reported that they discussed the library endowment and relationships with affiliate groups of the town. He encouraged attendance from the public.

Infrastructure – Councilor Marble reported that there has been no meeting since the last council meeting.

Planning & Development – Councilor McPike reported that at the last meeting they met Karen Cullen the new planner that will soon be running the meetings and handling planning board meetings.

Finance & Administration – Mayor Ryder reported that items discussed in committee were acted on tonight. Discussed taking a look at the council rules and will bring that back to a future meeting.

- f. MANAGER'S REPORT -** *Manager Jennings reported that he had received a letter of resignation from Amy Millett and wished her well for the future. He reminded everyone that Children's Day is Saturday and announced that the pool will be closed on Aug. 28th and Sept. 5th for routine maintenance.*

g. COUNCILORS' COMMENTS –

Councilor McAvoy reminded everyone to buy local and shop American. He wished Hampden a good night.

Councilor Cormier – no comment

Councilor Marble – no comment

Councilor Wilde – no comment

Councilor McPike – no comment

Councilor Sirois – no comment

Mayor Ryder – no comment

- h. ADJOURNMENT –** *Councilor McAvoy made a motion, seconded by Councilor Sirois, to adjourn at 7:55 p.m.*

Respectfully Submitted,



Paula A. Scott, CCM
Town Clerk



TOWN OF HAMPDEN

PUBLIC NOTICE

TOWN OF HAMPDEN PUBLIC NOTICE

Nomination papers for the November 8, 2016 Municipal Election are available at the Hampden Town Office, 106 Western Avenue for the following positions:

**RSU #22 Board of Directors
(Two 3-year term seats available)**

**Director of the Hampden Water District
(One 3-year seat available)**

Nomination papers must be returned to the Town Clerk by close of business on September 8, 2016.

B-3-6

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
email: info@hampdenmaine.gov

August 18, 2016

Keith D. Gamble
25 Thomas Rd.
Hampden, Me. 04444

RE: Victualer's license for Hampden CC

Dear Sir/Madam:

Your application for renewal of your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.A of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

Paula A. Scott, CCM
Town Clerk

Enclosure

VICTUALER'S LICENSE CERTIFICATE

No. 16-15
MAINE

MUNICIPALITY OF HAMPDEN,

To all whom these presents may concern: Date: August 15, 2016

KNOW YE, that Keith Gamble

doing business as Hampden Country Club

has been duly licensed as a Victualer at 25 Thomas Road

in the Municipality of Hampden by said Municipality until August 19, 2017,

and has paid to the Municipal Treasurer the fee of Fifty Dollars (\$100.00).

Authorized Municipal Officer CODE ENFORCEMENT OFFICER

B-3-c



Memorandum

TO: Town Council, Town Manager
FROM: Shelley Abbot, Rec Director
DATE: August 29, 2016
RE: VFW Little League Site work

Please find attached some photos showing work completed by the Public Works Department at the VFW Little League site this summer to improve drainage and parking for the facility. I ask that you share this project progress with the Town Council. I would like to thank the PW Director and PW crews for their hard work on this project and for the support of the Council in helping fund this project. The work will allow for safer access for the public and will help with maintenance (mowing and trimming) for the facility. It is my understanding that the project will be finalized next summer with the final phase of ditching and piping from the center field bridge to the roadside at Canoe Club.

Sincerely,
Shelley Abbott
Recreation Director



ZAVIS NORTRAC
60USB













FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday, August 15th, 2016

MINUTES – DRAFT

Hampden Town Office

Attending:

Mayor David Ryder

Town Manager Angus Jennings

Councilor Ivan McPike

Councilor Mark Cormier

Councilor Terry McAvoy

Councilor Dennis Marble

Councilor Stephen Wilde

Mayor Ryder called the meeting to order at 6 p.m.

- 1. Meeting Minutes – August 1st, 2016** – *Motion by Councilor McAvoy seconded by Councilor Marble to approve the minutes as written. Approved 6-0.*
- 2. Review & Sign Warrants** – *Warrants were reviewed and signed by Committee members.*
- 3. Old Business**
 - a. Work plan and priorities for FY17** – *This item was tabled for discussion until after New Business.*
- 4. New Business** –
 - a. Town Manager’s recommendation for award of the 2016 TAN** – *Manager Jennings reported on the bids received for the Tax Anticipation Note (TAN). The low bid was from Androscoggin Trust at 0.86% interest and the second low bid was from Katahdin Trust at 0.89% interest. Councilor McPike said he favored going with Katahdin Trust because they have a local branch in Hampden, and the small difference in interest will not generate significant cost. He made a motion to recommend that the Council accept the bid from Katahdin*

Trust. The motion was seconded by Councilor Marble, and the motion was approved 6-0.

- b. Town Council order re-authorizing weir installation and eel research at Papermill Park** – *The request of Hampden resident Joseph Zyslewski was presented. It was approved last year and needs to be renewed annually. There was a motion by Councilor Marble seconded by Councilor Wilde to recommend that the Council approve the request to conduct the eel research. The motion passed 6-0.*
- c. Foreclosed property bid award for property located at 118 Fowlers Landing Rd.** – *Manager Jennings summarized the results of the recent bid for sale of the foreclosed property. He noted that, under the Sale of Town Owned Real Estate Ordinance, the Council must go with the high bid. There was a motion by Councilor McPike seconded by Councilor Wilde to recommend that the Council award the bid to William Burchard whose bid of \$6,020 was the high bid. The motion passed 6-0.*
- d. Setting the 2016/2017 mil rate** – *Manager Jennings said that, at the budget public hearing on June 27, he had thought that the mil rate impact may be as much as a dollar but that, now that the Assessor's determination of values was complete, he was comfortable recommending a mil rate of \$18.20 which would be an increase of \$0.70 on the FY16 mil rate. There was a motion by Councilor McPike seconded by Councilor Marble to recommend that the Council establish an FY17 mil rate of \$18.20 per thousand. The motion passed 4-2 with Councilors McAvoy and Cormier opposed.*
- e. Council meeting schedule for September 2016 and November 2016** – *Manager Jennings presented his memo recommending changes to two Council and Finance Committee meeting dates. There was a motion by Councilor Marble to reschedule the first September meeting to September 8 and the first November meeting to November 14. The motion was seconded by Councilor McAvoy and passed 6-0.*
- f. Request authorization for use of reserve funds in the amount of \$700.00 for the purchase of a Fire Department garage door opener** – *Manager Jennings noted that the invoice for the garage door opener repair had been received and was for the amount of \$1,000. Councilor*

McAvoy asked if there was a garage door at the Fire Station repaired a couple of months ago. There was a motion by Councilor Marble seconded by Councilor McAvoy to recommend Council approval to expend \$1,000 from the Municipal Building Reserve to pay for the repairs. The motion passed 6-0.

- g. Request authorization for use of Public Works Equipment reserve funds for the purpose of leasing an excavator for ditching work –** *There was a motion by Councilor McPike seconded by Councilor McAvoy to recommend Council approval to expend \$2,500 from the Public Works Equipment Reserve to pay for the rental of an excavator for use on the Municipal Building drainage repairs and for ditching work. The motion passed 6-0.*
- h. Review of Council Rules and Disclosure Statements –** *Manager Jennings summarized the disclosure statement included in the packet that the Town Clerk had prepared to comply with ordinance requirements. He said that the packet includes a list of all Town vendors, and he noted that this included some employees who had received mileage or cost reimbursement because they are classified as “vendors.” Councilor McPike said that Item 13 on the Council rules needs discussion. Councilor McAvoy said it’s his understanding that if a Councilor is present and is not precluded from voting due to a conflict of interest, the Councilor must vote and may not abstain. Councilor McPike said that disclosures of conflict should be announced at the Finance Committee meetings. He said the Council rules should provide more discretion regarding the scheduling of meetings. It was agreed that the Council Rules would be added to the next Finance Committee agenda and Committee members were asked to review the Council Rules and provide suggestions regarding potential modifications.*

Work plan and priorities for FY17

Manager Jennings resumed discussion on this item which was postponed from earlier in the meeting. He circulated an updated matrix of active and identified projects, with a separate list for projects already completed and a third list of projects that he is taking on but that wouldn’t require specific action of the Council or Committees. He said that, by taking these two categories of projects out of the matrix, he hoped it would assist the Committees and Council to focus on only

those projects they will need to be involved with. The Committee agreed that the process of establishing formal priorities would continue into September.

5. Public Comment – None.

6. Committee Member Comments – None.

7. Adjournment

There being no further business, the meeting was adjourned at 6:48 p.m.

Respectfully submitted –
Angus Jennings, Town Manager

INFRASTRUCTURE COMMITTEE MEETING

Monday, July 25, 2016

MINUTES*Attending:*

*Councilor Dennis Marble, Chair
Mayor David Ryder
Councilor Terry McAvoy
Councilor Greg Sirois
Councilor Mark Cormier
Councilor Stephen Wilde*

*Councilor Ivan McPike
Town Manager Angus Jennings
DPW Director Sean Currier
Resident Bill Shakespeare
Resident Rebecca (last name not given)*

Chairman Marble called the meeting to order at 6 PM.

1. **MINUTES** – 6/20/2016 Meeting – *Motion by Councilor McAvoy seconded by Councilor Wilde to approve the June 20, 2016 minutes. 7-0 vote in favor.*

2. **OLD BUSINESS**
 - a. **Update on sewer financial status, 2nd Quarter Billing** – *Manager Jennings summarized the materials in the packet showing that 2nd quarter billing, which was the first billing cycle since the new sewer rates went into effect, matched projections and place the sewer back on track to cover its operating and debt service obligations. He noted that, because of the amount of money still due from the Sewer Fund to the General Fund, and due to Bangor, the current rate structure would still take approximately seven years to get the system back to even financially. Councilor Wilde asked if we would be looking at rates again and Manager Jennings said that we would be looking at rates this fall or winter, taking into account the results of any borrowing that may be approved at a November referendum.*

3. **NEW BUSINESS**
 - a. **Correspondence from BACTS regarding 2020 and 2021 Capital Work Plan** – *DPW Director Currier presented the packet materials regarding BACTS' planning for 2020 and 2021 projects. He said that the paving projects on Western Ave. are already on BACTS' radar, and that he has also discussed with them the intersection of 202 and Penobscot Meadow Drive. There was discussion about that intersection and how it has changed over time. Director Currier noted that the intersection had been identified for signalization at full buildout of the Business Park. Councilor McPike noted that if there are local costs for this intersection it would be*

eligible for TIF funding. The Committee agreed it makes sense to have BACTS look at the intersection.

- b. No Jake Brakes policy (resident concern to Councilor Wilde) –** Resident Rebeccah (no last name given) had expressed concerns to Councilor Wilde and was invited to share them with the Committee. She said that she lives on Main Road South, just down the hill from Angelo's Pizza headed to the center of town. She said that trucks go too fast coming over the hill then slow down, and their use of jake brakes sounds "thump thump thump." Councilor Wilde noted that the restriction on the use of jake brakes was removed earlier this year, and Manager Jennings described that the Committee's rationale in amending the policy was to ensure that truck drivers have the ability to use equipment available to them to stop in the interest of public safety. Chairman Marble said that safety and speed are both concerns. Rebeccah said that she has seen Hampden Police checking for speed closer to Hampden Academy but not up near Angelo's. Chairman Marble suggested we look at enhanced speed enforcement, as well as whether the signage in this area is appropriate. Manager Jennings said he would report this concern to Public Safety Director Joe Rogers.
- c. Discussion – sewer service for VFW Fields/Little League –** Manager Jennings reported that although the VFW Fields tie in to the sewer there had not been an account set up. An account has now been set up. Unlike other entities that have a lease with the Town that includes an obligation to pay for sewer, there is no formal agreement with Little League and he did not recommend seeking to charge them in the absence of an agreement. He said that the Recreation Department would pay the bill, which is a modest amount annually, for the time being. The Committee agreed with this approach.
- d. Report on capability of GPS software to inform DPW operations –** Manager Jennings reported that DPW and IT personnel had received training on the use of the GPS software and that this would be better integrated into DPW operations. He circulated samples of the types of reports that can be generated once this is fully integrated. Director Currier said it would help with fleet management and cost tracking. He said that the efficiency of some plow routes is not great because of the restrictions on where salt is used and where sand is used.

There was discussion about tracking DPW time maintaining public properties and Mayor Ryder said we should set up polygons for each public facility so we'll be able to track time spent on those properties, such

as recreation facilities, the Marina, the Skehan Center etc. Director Currier agreed and said that, once these are set up and enough time passes to generate meaningful data, it is easy to run reports. Councilor McPike said we should be looking at the cost per mile. Councilor McAvoy asked whether GPS units can report on when vehicles leave the Town boundaries and Director Currier said that they could. Councilor McAvoy asked about the cost of a GPS unit per vehicle but neither Manager Jennings nor Director Currier had that information because the units were purchased prior to their work here.

- e. **DPW fleet management, including proposed financing of replacement plow truck** – Manager Jennings summarized recent discussions regarding the proposed purchase of a plow truck, and said that he'd asked Director Currier to report on overall fleet management so the Committee sees how this proposed purchase fits into the overall management plan. Councilor McAvoy said he didn't recall conversations within the budgeting process regarding purchasing a new truck. Councilor Wilde asked if this would be a new truck or a replacement truck. Director Currier said that there is a 2006 plow truck and they are on a ten-year rotation. He said that salt does a lot of damage, and that new brakes were installed last year at a cost of \$7,000. He said the truck had been due for replacement last year but was not replaced because it hadn't been budgeted. He said it's the oldest truck in the fleet. Councilor McAvoy noted that since money has been put into its maintenance why replace it now? Director Currier said he thinks the department will benefit from a wheeler truck. The older truck is a 5 yard truck and has to take several trips back and forth to transport materials. He said a wheeler truck will be helpful for hauling gravel for drainage projects and edging roads for paving. Councilor Marble said that these operational matters are the purview of the Town Manager and Department Head, not the Council. Councilor Wilde asked about the older truck's mileage but Director Currier said that mileage is not as important a measure as age because salt corrodes the truck over years. Councilor Cormier said his interest is in ensuring that DPW gets the best possible deal for the truck. Councilor McAvoy asked which of the smaller vehicles would be gotten rid of. Director Currier said he's not planning to get rid of the old one at this point. Manager Jennings suggested that a Committee meeting at the DPW Garage would be worthwhile if the Committee would like more hands-on knowledge of the condition of the fleet and facilities, and Councilor Wilde agreed this would be a good idea. Councilor Sirois asked if the purchase of the plow truck would be more or less expensive if it was purchased in five years, and Director Currier said it would be more expensive.
- f. **Discussion of work plan and priorities for FY17** – Councilor McAvoy said he thinks there ought to be an RFP for mowing anything not mowed

by the flail mower. Councilor McPike said we need to stay current with stormwater management requirements as they will inevitably continue to change. Mayor Ryder spoke about the MDOT Compact and said that the State could return responsibility for 1A back to the Town once certain thresholds are met. He noted that this happened in Ellsworth recently, and he said this could affect 1A, Coldbrook and Western Avenue. He said we need to be thinking ahead so we're ready when this happens. Councilor Cormier said that we need to look closely at the Transfer Station and said he favors whatever is cheapest. Councilor McPike said that the capital improvement program is essential for long-term planning. Director Currier said he hopes to streamline the purchasing and bidding process to reduce administrative time, and that some changes will be needed to the Sewer Ordinance. Manager Jennings said that the discussions tonight and in other Committees would be reviewed and brought forward so the Council can establish overall priorities for FY17. Councilor McAvoy said that one of his priorities is to get rid of the road grader.

4. PUBLIC COMMENTS – None.

- 5. COMMITTEE MEMBER COMMENTS –** *Councilor Sirois asked whether truck restrictions should be imposed on lower Coldbrook Road between 202 and 1A. Director Currier said he could look at potential restrictions on trucks over 26,000 pounds. Councilor Sirois also said he had visited Dewey Street following the recent discussion at the P&D Committee and is concerned about the narrow width of the road in the event further development is added.*

There being no further business, the meeting was adjourned at 7:28 PM.

Respectfully submitted –
Angus Jennings
Town Manager



TOWN OF HAMPDEN

PUBLIC NOTICE

TOWN OF HAMPDEN;

PUBLIC NOTICE

Notice is hereby given that the Hampden Town Council will conduct a public hearing at 7:00 p.m. on Thursday September 8th at the Hampden Municipal Building Council Chambers, 106 Western Ave. for consideration of the following:

1. General Assistance Ordinance – Adoption of revised Appendices A, B, C and D

Paula A. Scott
Town Clerk

Posted: 08/18/2016

TO: Municipal Officials/Welfare Directors/General Assistance Administrators

FROM: Ian Miller, General Assistance Program Manager

RE: 2016 – 2017 General Assistance Ordinance Maximums

DATE:

Enclosed please find the following items:

- MMA's new (October 1, 2016–September 30, 2017) **“General Assistance Ordinance Appendix”** (A - D).
- **“GA Maximums Summary Sheet”** which consolidates GA maximums into one document. Municipalities do have to insert individual locality maximums from Appendix A and C in the summary sheet where indicated in order to complete the information. The “summary” does not have to be adopted, as it is not an Appendix but a tool for municipal officials administering GA.
- **“GA Maximums Adoption Form”** which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. *(see “Filing of GA Ordinance and/or Appendices” below for further information).*

Appendix A - D

The enclosed Appendices A - D have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – D. Even if you have already adopted MMA's model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

GA Overall Maximums

Metropolitan Areas

COUNTY	Persons in Household				
	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	703	777	981	1,227	1,437
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	596	673	836	1,082	1,254
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	575	678	855	1,086	1,241
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	838	975	1,220	1,638	1,717
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	967	1,011	1,316	1,693	2,070
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	750	796	1,058	1,542	1,759

Appendix C

Effective: 10/01/16-09/30/17

Non-Metropolitan FMR Areas

Waldo County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	116	497	138	592
1	127	547	156	671
2	149	639	184	793
3	211	908	255	1,096
4	215	926	269	1,155

Washington County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	98	420	121	521
1	102	439	131	563
2	120	515	156	669
3	157	674	200	862
4	191	819	244	1,048

Metropolitan FMR Areas

Bangor HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	125	539	149	640
1	135	583	164	707
2	173	744	209	898
3	219	944	263	1,132
4	255	1,097	308	1,326

Penobscot Cty. HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	101	432	124	533
1	111	479	140	603
2	139	599	175	753
3	186	799	230	987
4	213	914	266	1,143

Lewiston/Auburn MSA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	96	411	119	512
1	112	484	141	608
2	144	618	180	772
3	187	803	230	991
4	210	901	263	1,130

GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2016 to September 30, 2017.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
	\$703.00	\$777.00	\$981.00	\$1227.00	\$1437.00	\$1512.00

NOTE: For each additional person add \$75 per month.

(The applicable figures from Appendix A, *once adopted*, should be inserted here.)

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	45.12	194.00
2	83.02	357.00
3	118.84	511.00
4	150.93	649.00
5	179.30	771.00
6	215.12	925.00
7	237.67	1022.00
8	271.86	1169.00

NOTE: For each additional person add \$146 per month.

APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	\$125.00	\$539.00	\$149.00	\$ 640.00
1	\$135.00	\$583.00	\$164.00	\$ 707.00
2	\$173.00	\$744.00	\$209.00	\$ 898.00
3	\$219.00	\$944.00	\$263.00	\$ 1132.00
4	\$255.00	\$1097.00	\$308.00	\$ 1326.00

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.70	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$20.08	\$86.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

D-2-b,c,d
notice



TOWN OF HAMPDEN

PUBLIC NOTICE

PUBLIC HEARING NOTICE

Notice is hereby given that the Hampden Town Council will conduct a public hearing at 7:00 p.m. on Thursday September 8th, 2016 at the Hampden Municipal Building Council Chambers, 106 Western Ave. for consideration of the following:

1. Ordinance authorizing appropriation and borrowing of funds to finance the Town of Hampden's local match of the MDOT Route 1A reconstruction project through the issuance of General Obligation Bonds or Notes of the Town of Hampden which may be callable in the principal amount not to exceed \$600,000.00;
2. Ordinance authorizing appropriation and borrowing of funds to finance the Town of Hampden's cost contribution to improvements to the City of Bangor's wastewater treatment plant Biotower, including aeration system upgrades through the issuance of General Obligation Bonds or Notes of the Town of Hampden which may be callable in the principal amount not to exceed \$300,000.00;
3. Ordinance authorizing appropriation and borrowing of funds to finance the Town of Hampden's overdue treatment and maintenance costs due to the City of Bangor and to cure such financial obligations through the issuance of General Obligation Bonds or Notes of the Town of Hampden which may be callable in the principal amount not to exceed \$258,810.

This Notice and the public hearing will also constitute the notice and hearing requirement to authorize the borrowing of money other than tax anticipation notes under Section 212.5 of the Town of Hampden Charter.

If, after the public hearing, the Town Council votes to adopt the proposed ordinances, referendum questions regarding them will be placed on the ballot for the regular municipal election to be held on November 8, 2016.

Paula A. Scott
Town Clerk

NOTE: Informational material regarding the above proposed referenda is available at the Town Office M. – Th. from 7:30 a.m. – 6:00 p.m. and on our website at www.hampdenmaine.gov

Posted: 08/25/2016

TOWN OF HAMPDEN

ORDINANCE AUTHORIZING APPROPRIATION AND BORROWING OF FUNDS TO FINANCE THE TOWN OF HAMPDEN'S LOCAL MATCH OF THE MDOT ROUTE 1A CONSTRUCTION PROJECT THROUGH THE ISSUANCE OF GENERAL OBLIGATION BONDS OR NOTES OF THE TOWN OF HAMPDEN, WHICH MAY BE CALLABLE, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$600,000.

The Town of Hampden hereby ordains as follows:

Section 1. That pursuant to Section 5772 of Title 30-A Maine Revised Statutes, as amended, the Charter of the Town and any other applicable authority under Maine law, the Town of Hampden is hereby authorized to borrow a principal amount not to exceed Six Hundred Thousand Dollars (\$600,000), said amount to be payable over a period not to exceed thirty (30) years, less the term of any Note described below, at such interest rates and on such further terms and conditions as may be approved by the Treasurer and a majority of the Town Council, the proceeds of said loan to be used to finance the Town of Hampden's local match (in an amount not to exceed \$600,000) of the Maine Department of Transportation's reconstruction of 1.73 miles of Route 1A in the Town of Hampden, the total cost of which is estimated to be \$4,650,000 (the "Route 1A Project"), said loan to be evidenced by a General Obligation Bond or Bonds of the Town to be executed and delivered on behalf of the Town by the Town Treasurer and countersigned by a majority at least of the Town Council in a principal amount not to exceed \$600,000 in the aggregate (the "Route 1A Bond"). The Bond may be subject to call for redemption as determined by the Town Treasurer and a majority of the Town Council.

Section 2. That in anticipation of the receipt of the Bond proceeds for the Route 1A Project, pursuant to the Charter of the Town and Section 5772 of Title 30-A of the Maine Revised Statutes, as amended, and any other applicable authority under the laws of the State of Maine, the Town of Hampden is hereby authorized to borrow from a lending institution approved by the Town Treasurer and a majority at least of the Town Council a principal amount not to exceed Six Hundred Thousand Dollars (\$600,000) and in evidence thereof to execute and deliver one or more General Obligation Bond Anticipation Notes (each, a "Note") of the Town for a period not to exceed one year and to bear interest at such rate and said Note to be subject to such further terms and conditions as the Town Treasurer and a majority at least of the Town Council shall approve, and said Note, together with interest thereon, to be a general obligation of the Town, and intended to be repaid from the proceeds of the Route 1A Bond, said Note to be executed and delivered on behalf of the Town by the Town Treasurer and countersigned by a majority at least of the Town Council, and such Note may be refunded from time to time for a period not to exceed an aggregate of three years with proceeds to be used to provide temporary funds to accomplish the Route 1A Project.

Section 3. That the Town Manager, Mayor, or other officers designated by the Town Council be and each of them hereby is authorized to execute such documents and do all things necessary or convenient in order to issue the Route 1A Bond or Note and to execute and deliver

such loan applications as may be necessary or appropriate to such lender or lenders as they select. The Treasurer, Mayor, or other officers designated by the Town Council are further authorized to execute any and all loan agreements or resolutions required by any such lender as may be selected by the Town Treasurer and approved by a majority at least of the Councilors, in such form as may be required by each such lender.

Section 4. That the Town Clerk shall distribute a copy of this ordinance to each Council member and the Town Manager, and shall file a reasonable number of copies of this ordinance in the office of the Town Clerk and shall post a copy of this ordinance together with a Notice of Public Hearing at the following public places: Municipal Building, Post Office, Dyer Library, Hampden Transfer Station, JC's Variety, Pizza Gourmet and R & K Variety, as well as such other places as may be directed by the Town Manager.

Section 5. That a Public Hearing be held at 7:00 p.m. in the Hampden Municipal Building in Hampden, Maine on September 8, 2016, for the purpose of taking testimony and comments from the public with respect to the proposed issuance of the Route 1A Bond and certain other Bonds, and that notice of the public hearing be given by the Town Clerk by publishing a summary of this ordinance and a place where copies of the complete ordinance have been filed and times available for inspection in the Bangor Daily News on or before September 1, 2016, together with a notice setting forth the time and place for the public hearing, and for the consideration of the proposed ordinance by the Town Council at a meeting to be held September 8, 2016, immediately following the public hearing.

Section 6. That all actions heretofore taken by the Town Council of the Town of Hampden relating to the selling of the Town's General Obligation Bond and Note authorized hereby be and they hereby are ratified, approved and confirmed.

Section 7. That pursuant to the requirements of the Internal Revenue Code of 1986, as amended, the Town designated the Bond and Note to be "qualified tax exempt obligations" of the Town.

Section 8. That the Town shall take any and all actions required under the Internal Revenue Code of 1986, as amended, to maintain the tax exempt status of the interest on the Notes and Bonds, and to maintain the status of the Bond and the Note as "qualified tax exempt obligations" of the Town; and that in connection with the Notes and Bonds, the Town Treasurer shall be authorized to execute and deliver on behalf of the Town one or more such Arbitrage and Use of Proceeds Certificates in form approved by the Town's bond counsel, and to covenant on behalf of the Town to file any information report and to pay any rebate due to the United States in connection with the issuance of the Bonds and Notes; and that the Notes and the Bonds may be subject to such further terms and conditions as may be agreed to by a majority at least of the Councilors and the Treasurer of the Town to carry into effect the full intent of this ordinance.

Section 9. That the law firm of Eaton Peabody shall act as bond counsel for the Town to advise the Town with respect to the issuance and sale of the Bond and the Note, and to prepare such documents and render such opinions as may be necessary or convenient for that purpose.

Section 10. That the Town Council and officials of the Town are hereby authorized to execute all documents and certificates, and to take all action, including affixing the seal of the Town, as may be necessary or convenient to carry out the full intent of this ordinance, and to accomplish the project and issue the Route 1A Bond and the Note, including approval and signing of contracts and other agreements obligating the Town.

Section 11. That pursuant to Section 902 of the Town Charter, this ordinance shall go into effect only upon approval by the voters of the Town of Hampden. Be it further ordained that a referendum of the Town of Hampden be held to decide this question on November 8, 2016, pursuant to the Town Charter and the laws of Maine. The ballot question shall be substantially as follows:

TOWN OF HAMPDEN
BALLOT QUESTION NO. 1

Ordinance authorizing appropriation and borrowing of funds to finance the Town of Hampden's local match of the MDOT Route 1A construction project through issuance of general obligation bonds or notes of the Town of Hampden, which may be callable, in a principal amount not to exceed \$600,000.

Shall the above-described ordinance be adopted and the municipal officers have the authority to issue general obligations bonds or notes of the Town and accomplish the Project as described above and in the ordinance?

Yes

No

ADOPTED: Hampden Town Council, September 8, 2016.

A True Copy, Attest: Paula A. Scott
Paula Scott
Town Clerk

TOWN OF HAMPDEN

Financial Statement
Route 1A Bond

1. Total Town Indebtedness

A. Bonds outstanding and unpaid *	\$4,924,040
B. Bonds authorized and unissued	\$1,200,000
C. Bonds to be issued under this Ordinance:	\$600,000
TOTAL	\$6,724,040

* Excludes the Town's share of the \$22,187,352 debt of RSU 22 outstanding, approximately 90% of which will be paid by the State.

2. Costs

At an estimated interest rate of 2.6% for a term of 15 years, the estimated costs of this bond issue will be:

Principal	\$600,000
Interest	\$128,429
Total Debt Service	\$728,429

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the approval by the councilors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Angus Jennings
Treasurer
Town of Hampden, Maine

TOWN OF HAMPDEN

ORDINANCE AUTHORIZING APPROPRIATION AND BORROWING OF FUNDS TO FINANCE THE TOWN OF HAMPDEN'S PORTION OF THE COST OF IMPROVEMENTS TO BANGOR'S WASTEWATER TREATMENT PLANT BIOTOWER THROUGH THE ISSUANCE OF GENERAL OBLIGATION BONDS OR NOTES OF THE TOWN OF HAMPDEN, WHICH MAY BE CALLABLE, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$300,000.

The Town of Hampden hereby ordains as follows:

Section 1. That pursuant to Section 5772 of Title 30-A Maine Revised Statutes, as amended, the Charter of the Town and any other applicable authority under Maine law, the Town of Hampden is hereby authorized to borrow a principal amount not to exceed Three Hundred Thousand Dollars (\$300,000), said amount to be payable over a period not to exceed thirty (30) years, less the term of any Note described below, at such interest rates and on such further terms and conditions as may be approved by the Treasurer and a majority of the Town Council, the proceeds of said loan to be used to finance the Town of Hampden's portion of the cost of improvements to Bangor's wastewater treatment plant biotower (the "Wastewater Project"), said loan to be evidenced by a General Obligation Bond or Bonds of the Town to be executed and delivered on behalf of the Town by the Town Treasurer and countersigned by a majority at least of the Town Council in a principal amount not to exceed \$300,000 in the aggregate (the "Wastewater Bond"). The Bond may be subject to call for redemption as determined by the Town Treasurer and a majority of the Town Council.

Section 2. That in anticipation of the receipt of the Bond proceeds for the Project, pursuant to the Charter of the Town and Section 5772 of Title 30-A of the Maine Revised Statutes, as amended, and any other applicable authority under the laws of the State of Maine, the Town of Hampden is hereby authorized to borrow from a lending institution approved by the Town Treasurer and a majority at least of the Town Council a principal amount not to exceed Three Hundred Thousand Dollars (\$300,000) and in evidence thereof to execute and deliver one or more General Obligation Bond Anticipation Notes (each, a "Note") of the Town for a period not to exceed one year and to bear interest at such rate and said Note to be subject to such further terms and conditions as the Town Treasurer and a majority at least of the Town Council shall approve, and said Note, together with interest thereon, to be a general obligation of the Town, and intended to be repaid from the proceeds of the Wastewater Bond, said Note to be executed and delivered on behalf of the Town by the Town Treasurer and countersigned by a majority at least of the Town Council, and such Note may be refunded from time to time for a period not to exceed an aggregate of three years with proceeds to be used to provide temporary funds to accomplish the Wastewater Project.

Section 3. That the Town Manager, Mayor, or other officers designated by the Town Council be and each of them hereby is authorized to execute such documents and do all things necessary or convenient in order to issue the Wastewater Bond or Note and to execute and

deliver such loan applications as may be necessary or appropriate to such lender or lenders as they select. The Treasurer, Mayor, or other officers designated by the Town Council are further authorized to execute any and all loan agreements or resolutions required by any such lender as may be selected by the Town Treasurer and approved by a majority at least of the Councilors, in such form as may be required by each such lender.

Section 4. That the Town Clerk shall distribute a copy of this ordinance to each Council member and the Town Manager, and shall file a reasonable number of copies of this ordinance in the office of the Town Clerk and shall post a copy of this ordinance together with a Notice of Public Hearing at the following public places: Municipal Building, Post Office, Dyer Library, Hampden Transfer Station, JC's Variety, Pizza Gourmet and R & K Variety, as well as such other places as may be directed by the Town Manager.

Section 5. That a Public Hearing be held at 7:00 p.m. in the Hampden Municipal Building in Hampden, Maine on September 8, 2016, for the purpose of taking testimony and comments from the public with respect to the proposed issuance of the Wastewater Bond and certain other Bonds, and that notice of the public hearing be given by the Town Clerk by publishing a summary of this ordinance and a place where copies of the complete ordinance have been filed and times available for inspection in the Bangor Daily News on or before September 1, 2016, together with a notice setting forth the time and place for the public hearing, and for the consideration of the proposed ordinance by the Town Council at a meeting to be held September 8, 2016, immediately following the public hearing.

Section 6. That all actions heretofore taken by the Town Council of the Town of Hampden relating to the selling of the Town's General Obligation Bond and Note authorized hereby be and they hereby are ratified, approved and confirmed.

Section 7. That pursuant to the requirements of the Internal Revenue Code of 1986, as amended, the Town designated the Bond and Note to be "qualified tax exempt obligations" of the Town.

Section 8. That the Town shall take any and all actions required under the Internal Revenue Code of 1986, as amended, to maintain the tax exempt status of the interest on the Notes and Bonds, and to maintain the status of the Bond and the Note as "qualified tax exempt obligations" of the Town; and that in connection with the Notes and Bonds, the Town Treasurer shall be authorized to execute and deliver on behalf of the Town one or more such Arbitrage and Use of Proceeds Certificates in form approved by the Town's bond counsel, and to covenant on behalf of the Town to file any information report and to pay any rebate due to the United States in connection with the issuance of the Bonds and Notes; and that the Notes and the Bonds may be subject to such further terms and conditions as may be agreed to by a majority at least of the Councilors and the Treasurer of the Town to carry into effect the full intent of this ordinance.

Section 9. That the law firm of Eaton Peabody shall act as bond counsel for the Town to advise the Town with respect to the issuance and sale of the Bond and the Note, and to prepare such documents and render such opinions as may be necessary or convenient for that purpose.

Section 10. That the Town Council and officials of the Town are hereby authorized to execute all documents and certificates, and to take all action, including affixing the seal of the Town, as may be necessary or convenient to carry out the full intent of this ordinance, and to accomplish the project and issue the Wastewater Bond and the Note, including approval and signing of contracts and other agreements obligating the Town.

Section 11. That pursuant to Section 902 of the Town Charter, this ordinance shall go into effect only upon approval by the voters of the Town of Hampden. Be it further ordained that a referendum of the Town of Hampden be held to decide this question on November 8, 2016, pursuant to the Town Charter and the laws of Maine. The ballot question shall be substantially as follows:

TOWN OF HAMPDEN
BALLOT QUESTION NO. 2

Ordinance authorizing appropriation and borrowing of funds to finance the Town of Hampden's portion of the cost of improvements to Bangor's wastewater treatment plant biotower through issuance of general obligation bonds or notes of the Town of Hampden, which may be callable, in a principal amount not to exceed \$300,000.

Shall the above-described ordinance be adopted and the municipal officers have the authority to issue general obligations bonds or notes of the Town and accomplish the Project as described above and in the ordinance?

Yes

No

ADOPTED: Hampden Town Council, September 8, 2016.

A True Copy, Attest: Paula A. Scott
Paula Scott
Town Clerk

TOWN OF HAMPDEN
Financial Statement
Improvements to Wastewater Biotower

1. Total Town Indebtedness

A. Bonds outstanding and unpaid*	\$4,924,040
B. Bonds authorized and unissued	\$1,200,000
C. Bonds to be issued under this Ordinance:	\$300,000
TOTAL	\$6,424,040

* Excludes the Town's share of the \$22,187,352 debt of RSU 22 outstanding, approximately 90% of which will be paid by the State.

2. Costs

At an estimated interest rate of 2.6% for a term of 15 years, the estimated costs of this bond issue will be:

Principal	\$300,000
Interest	\$ 64,214
Total Debt Service	\$364,214

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the approval by the councilors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Angus Jennings
Treasurer
Town of Hampden, Maine

TOWN OF HAMPDEN

ORDINANCE AUTHORIZING APPROPRIATION AND BORROWING OF FUNDS TO FINANCE THE TOWN OF HAMPDEN'S PAYMENT OF OVERDUE WASTEWATER TREATMENT AND MAINTENANCE COSTS THROUGH THE ISSUANCE OF GENERAL OBLIGATION BONDS OR NOTES OF THE TOWN OF HAMPDEN, WHICH MAY BE CALLABLE, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$258,810.

The Town of Hampden hereby ordains as follows:

Section 1. That pursuant to Section 5772 of Title 30-A Maine Revised Statutes, as amended, the Charter of the Town and any other applicable authority under Maine law, the Town of Hampden is hereby authorized to borrow a principal amount not to exceed Two Hundred Fifty-Eight Thousand Eight Hundred Ten Dollars (\$258,810), said amount to be payable over a period not to exceed five (5) years, less the term of any Note described below, at such interest rates and on such further terms and conditions as may be approved by the Treasurer and a majority of the Town Council, the proceeds of said loan to be used to finance the Town of Hampden's payment of overdue wastewater treatment and maintenance costs (the "Overdue Payment Project"), said loan to be evidenced by a General Obligation Bond or Bonds of the Town to be executed and delivered on behalf of the Town by the Town Treasurer and countersigned by a majority at least of the Town Council in a principal amount not to exceed \$258,810 in the aggregate (the "Overdue Payment Bond"). The Bond may be subject to call for redemption as determined by the Town Treasurer and a majority of the Town Council.

Section 2. That in anticipation of the receipt of the Bond proceeds for the Project, pursuant to the Charter of the Town and Section 5772 of Title 30-A of the Maine Revised Statutes, as amended, and any other applicable authority under the laws of the State of Maine, the Town of Hampden is hereby authorized to borrow from a lending institution approved by the Town Treasurer and a majority at least of the Town Council a principal amount not to exceed Two Hundred Fifty-Eight Thousand Eight Hundred Ten Dollars (\$258,810) and in evidence thereof to execute and deliver one or more General Obligation Bond Anticipation Notes (each, a "Note") of the Town for a period not to exceed one year and to bear interest at such rate and said Note to be subject to such further terms and conditions as the Town Treasurer and a majority at least of the Town Council shall approve, and said Note, together with interest thereon, to be a general obligation of the Town, and intended to be repaid from the proceeds of the Overdue Payment Bond, said Note to be executed and delivered on behalf of the Town by the Town Treasurer and countersigned by a majority at least of the Town Council, and such Note may be refunded from time to time for a period not to exceed an aggregate of three years with proceeds to be used to provide temporary funds to accomplish the Overdue Payment Project.

Section 3. That the Town Manager, Mayor, or other officers designated by the Town Council be and each of them hereby is authorized to execute such documents and do all things necessary or convenient in order to issue the Overdue Payment Bond or Note and to execute and deliver such loan applications as may be necessary or appropriate to such lender or lenders as

they select. The Treasurer, Mayor, or other officers designated by the Town Council are further authorized to execute any and all loan agreements or resolutions required by any such lender as may be selected by the Town Treasurer and approved by a majority at least of the Councilors, in such form as may be required by each such lender.

Section 4. That the Town Clerk shall distribute a copy of this ordinance to each Council member and the Town Manager, and shall file a reasonable number of copies of this ordinance in the office of the Town Clerk and shall post a copy of this ordinance together with a Notice of Public Hearing at the following public places: Municipal Building, Post Office, Dyer Library, Hampden Transfer Station, JC's Variety, Pizza Gourmet and R & K Variety, as well as such other places as may be directed by the Town Manager.

Section 5. That a Public Hearing be held at 7:00 p.m. in the Hampden Municipal Building in Hampden, Maine on September 8, 2016, for the purpose of taking testimony and comments from the public with respect to the proposed issuance of the Overdue Payment Bond and certain other Bonds, and that notice of the public hearing be given by the Town Clerk by publishing a summary of this ordinance and a place where copies of the complete ordinance have been filed and times available for inspection in the Bangor Daily News on or before September 1, 2016, together with a notice setting forth the time and place for the public hearing, and for the consideration of the proposed ordinance by the Town Council at a meeting to be held September 8, 2016, immediately following the public hearing.

Section 6. That all actions heretofore taken by the Town Council of the Town of Hampden relating to the selling of the Town's General Obligation Bond and Note authorized hereby be and they hereby are ratified, approved and confirmed.

Section 7. That the law firm of Eaton Peabody shall act as bond counsel for the Town to advise the Town with respect to the issuance and sale of the Bond and the Note, and to prepare such documents and render such opinions as may be necessary or convenient for that purpose.

Section 8. That the Town Council and officials of the Town are hereby authorized to execute all documents and certificates, and to take any and all action, including affixing the seal of the Town, as may be necessary or convenient to carry out the full intent of this ordinance, and to accomplish the project and issue the Overdue Payment Bond and the Note, including approval and signing of contracts and other agreements obligating the Town.

Section 9. That pursuant to Section 902 of the Town Charter, this ordinance shall go into effect only upon approval by the voters of the Town of Hampden. Be it further ordained that a referendum of the Town of Hampden be held to decide this question on November 8, 2016, pursuant to the Town Charter and the laws of Maine. The ballot question shall be substantially as follows:

TOWN OF HAMPDEN
BALLOT QUESTION NO. 3

Ordinance authorizing appropriation and borrowing of funds to finance the Town of Hampden's payment of overdue wastewater treatment and maintenance costs through issuance of general obligation bonds or notes of the Town of Hampden, which may be callable, in a principal amount not to exceed \$258,810.

Shall the above-described ordinance be adopted and the municipal officers have the authority to issue general obligations bonds or notes of the Town and accomplish the Project as described above and in the ordinance?

Yes

No

ADOPTED: Hampden Town Council, September 8, 2016.

A True Copy, Attest:



Paula Scott
Town Clerk

TOWN OF HAMPDEN
Financial Statement
Overdue Wastewater Treatment and Maintenance Costs

1. Total Town Indebtedness

A. Bonds outstanding and unpaid *	\$4,924,040
B. Bonds authorized and unissued	\$1,200,000
C. Bonds to be issued under this Ordinance:	\$258,810
TOTAL	\$6,382,850

* Excludes the Town's share of the \$22,187,352 debt of RSU 22 outstanding, approximately 90% of which will be paid by the State.

2. Costs

At an estimated interest rate of 3.9% for a term of 15 years, the estimated costs of this bond issue will be:

Principal	\$258,810
Interest	\$85,487
Total Debt Service	\$344,297

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the approval by the councilors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Angus Jennings
Treasurer
Town of Hampden, Maine

Preliminary Estimates of Borrowing Terms, Town of Hampden

Supporting documents for Agenda Items D-2-b D-2-c D-2-d

Trial Scenarios:

Annual Debt Service, 20 years

	<u>Principal</u>	<u>Interest</u>	<u>Ann. Payment</u>	<u>Total Interest</u>
Rte 1A	\$600,000	0.0253	\$38,413	\$286,648
Sewer WWTP	\$300,000	0.0253	\$19,206	\$59,196
Sewer Bills	\$258,810	0.0386	\$18,690	\$76,415

Annual Debt Service, 15 years

	<u>Principal</u>	<u>Interest</u>	<u>Ann. Payment</u>	<u>Total Interest</u>
Rte 1A	\$600,000	0.0253	\$48,318	\$124,776
Sewer WWTP	\$300,000	0.0253	\$24,159	\$62,388
Sewer Bills	\$258,810	0.0386	\$22,890	\$84,538

Annual Debt Service, 10 years

	<u>Principal</u>	<u>Interest</u>	<u>Ann. Payment</u>	<u>Total Interest</u>
Rte 1A	\$600,000	0.0253	\$68,286	\$82,864
Sewer WWTP	\$300,000	0.0253	\$34,143	\$41,432
Sewer Bills	\$258,810	0.0385	\$31,427	\$55,463

Annual Debt Service, 7 years

	<u>Principal</u>	<u>Interest</u>	<u>Ann. Payment</u>	<u>Total Interest</u>
Rte 1A	\$600,000	0.0242	\$93,695	\$55,868
Sewer WWTP	\$300,000	0.0242	\$46,848	\$27,934
Sewer Bills	\$258,810	0.0346	\$41,948	\$34,827

Annual Debt Service, 5 years

	<u>Principal</u>	<u>Interest</u>	<u>Ann. Payment</u>	<u>Total Interest</u>
Rte 1A	\$600,000	0.0192	\$127,379	\$36,896
Sewer WWTP	\$300,000	0.0192	\$63,690	\$18,448
Sewer Bills	\$258,810	0.0299	\$56,113	\$21,754

Assumed Terms:

Annual Debt Service, 15 years

	<u>Principal</u>	<u>Interest</u>	<u>Ann. Payment</u>	<u>Total Interest</u>
Rte 1A	600,000	2.60%	48,562	\$128,429
Sewer WWTP	300,000	2.60%	24,281	\$64,214
Sewer Bills	258,810	3.90%	22,953	\$85,487

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
Email:
townmanager@hampdenmaine.gov

TO: Town Council
FROM: Angus Jennings, Town Manager
DATE: August 12, 2016
RE: Referral of ordinance to public hearing for November 2016 referendum

At Monday's meeting, the Council will be asked to refer an ordinance to public hearing which, if approved at the hearing, would result in placement of one or more referendum questions on the November ballot. There are five items that have been discussed for potential inclusion as a referendum question:

- 1/15/16 Referred to Public Hearing
- 1/15/16 Removed from Bond Consideration
- 2/15/16 Removed from Bond Consideration
- 1/15/16 Referred to Public Hearing
- 1/15/16 Referred to Public Hearing
1. Route 1A Reconstruction: Local match for \$4.65M MDOT reconstruction of 1.73 miles of Route 1A. Construction estimated to begin 2018. Estimated local cost: \$465,000.
 2. Reconstruction of Schoolhouse Lane: Estimated local cost: \$310,000.
 3. Western Avenue Sidewalk: Local match for \$191,680 MDOT installation of sidewalks on a portion of Western Ave. Estimated local cost: \$38,336.
 4. Sewer: Hampden cost contribution to Bangor improvements to wastewater treatment plant biotower. Total project cost \$5.43M with Hampden's share estimated at \$225,743. Bangor also intends to add aeration system upgrades to the project. This work would add an additional \$66,640 to Hampden's share, bringing Hampden's estimated obligation to approximately \$295,000.
 5. Sewer: Borrowing to pay overdue treatment and maintenance costs due to the City of Bangor. At present, we have overdue invoices in the amount of \$258,810 for service through Feb 2016, and we recently received an invoice for March through June 2016 in the amount of \$70,403.

The enclosed materials include detail on each of these five items.

I have also enclosed the Mayo Road bond authorization as a sample referendum question. On the basis of the Council's action on Monday, the Town Clerk and I will work with Bond Counsel to prepare draft referendum questions for consideration at the public hearing in September.

Route 1A Reconstruction

This project goes back to 1994 when Hampden had asked for Route 1A to be reconstructed from the Bangor line to the intersection at Route 9 (Western Ave). Over the years design and construction have occurred on the northern portion of this road. The work included in the BACTS and MassDOT funding documents would include reconstruction of 1.73 miles of Route 1A. A local match of \$465,000 will be needed as part of the overall \$4.65M project cost. Construction estimated to begin 2018.



**MAINE DEPARTMENT OF TRANSPORTATION
THREE-PARTY PARTNERSHIP AGREEMENT
ROUTE 1A/9 REHABILITATION
TOWN OF HAMPDEN**

Internal Use Only	
CTM#: <u>DOT0516-35915 BACTS and</u> <u>DOT0516-35916 HAMPDEN</u>	
CSN: <u>35915 (BACTS) / 35916 (HAMPDEN)</u>	
TEDOCS #:	_____
PROGRAM:	<u>Planning</u>

Internal Use Only	
WIN #: <u>011577.00</u>	Agreement Maximum Amount: <u>\$4,650,000.00</u>
Federal Project #: <u>STP-1157(700)X</u>	Agreement Begin Date: <u>05/10/2016</u>
N/M Id#: <u>BACTS</u>	Agreement End Date: <u>06/30/2018</u>
N/M Id#: <u>HAMPDEN</u>	

This agreement ("Agreement") is entered into by the State of Maine Department of Transportation ("MaineDOT"), the Municipality of Hampden (the "Municipality"), and the Bangor Area Comprehensive Transportation System, the designated Metropolitan Planning Organization for the Bangor Urbanized Area ("BACTS"), jointly hereinafter referred to as the "Parties".

Whereas, the project that is the subject of this Agreement consists of rehabilitation of Route 1A/9 from Route 9 extending northeasterly 1.73 miles to Mt. View Road (hereafter referred to as the "Project"), and as further described in the attached Project Identification Form; and

Whereas, BACTS has programmed the Project for inclusion in the MaineDOT Annual Work Plan for CY16-18, using Federal and State capital improvement funding allocated by MaineDOT; and

Whereas, the Municipality supports the decision by BACTS to program the Project; and

Whereas, MaineDOT is providing BACTS with advanced funding in order to expedite completion of the project, with the BACTS repayment provisions identified in a separate Agreement; and

Whereas, preliminary engineering and right of way for the Project has progressed to the Preliminary Design Report ("PDR") phase. Expenditures for this phase total \$219,381.95 the Municipality will not be responsible for contributing to this portion of the work; and

Whereas, the Parties have a mutual interest in ensuring that the Project is delivered on a reasonable schedule and within the budget programmed, using a process that maximizes communication and cooperation; and

Whereas, the purpose of this Agreement is to identify the Parties' individual responsibilities during the design, permitting and right-of-way phases of the Project through completion of final Plans, Specifications and Estimate ("PS&E"), and to identify the intended financial allocations between the Parties through all phases of the Project if and when the parties formally approve and commit financial resources for the Project; and

Whereas, following the preparation of the project PS&E, a separate Municipal/State Agreement will be executed by MaineDOT and the Municipality.

Now therefore, in consideration of the forgoing, the Parties hereby establish and agree to the following terms and conditions:

1. The total estimated cost of the Project through all phases is \$4,868,879.45 (the "Project Estimate"), and the Parties agree to share in and allocate the associated costs of each phase as outlined in this section for the total cost of the project less \$219,381.95 as outlined in the table below:

a. Remaining work to be completed.

Work Phase	Estimated Federal Share	Estimated State Share	Estimated Local Share	Estimated Total Cost
Preliminary Engineering	\$320,000.00	\$40,000.00	\$40,000.00	\$400,000.00
Right of Way	\$240,000.00	\$30,000.00	\$30,000.00	\$300,000.00
Construction	\$2,800,000.00	\$350,000.00	\$350,000.00	\$3,500,000.00
Construction Engineering	\$360,000.00	\$45,000.00	\$45,000.00	\$450,000.00
Total Share	\$3,720,000.00	\$465,000.00	\$465,000.00	\$4,650,000.00

b. Estimated allocations are further identified as follows:

- i. Federal share (through BACTS) – 80% of federally participating costs, up to a maximum of \$3,720,000.
- ii. State share (through BACTS) – 10% of federally participating costs, up to a maximum of \$465,000.
- iii. Local share (through the Municipality) – 10% federally participating costs, which is estimated at \$465,000, plus 100% of any additional costs incurred in accordance with Section 1.c. below.

c. The Municipality shall be fully responsible for any and all Project costs exceeding \$4,650,000, unless otherwise agreed to in writing by the Parties through a modification to this Agreement.

d. If the actual Project cost is less than the Project Estimate the amounts owed will be adjusted according to the percentages.

e. If the Project Estimate or associated financial allocations are adjusted to reflect updated costs, MaineDOT will consult with BACTS and the Municipality before such adjustments are approved and implemented.

2. MaineDOT will share information about the status of the Project with staff from BACTS and the Municipality at the following milestones:

- Project kickoff/initial team meeting/formal public contact.
- Completion of the preliminary design report (PDR).
- Formal public meeting.
- Completion of the plans, specifications and estimate (PS&E.)
- Changes in the Project Schedule or Engineer's Estimate.

3. **MaineDOT will prepare, or cause to be prepared, construction plans and specifications for the Project within the scope described above, using MaineDOT's standard project development process to ensure adherence to federal and state regulations.**
4. **After the final PS&E package is prepared, MaineDOT and the Municipality will execute a Municipal/State Project Agreement covering Project advertisement, award, construction and construction engineering. Said Municipal/State Agreement will carry the financial terms outlined in Section 1 above, as well as a schedule for collection of the Municipality's share of Project costs. Generally, Municipality payments for 100% of its share of the Preliminary Engineering and Right of Way costs, 50% of its share of Construction and Construction Engineering costs and 100% of all additional work requested by the Municipality are due prior to award of the contract for Project construction. The remainder of the payments to be made by the Municipality will be defined in the Municipal/State Project Agreement.**
5. **MaineDOT will consult with BACTS and the Municipality before implementing any adjustments to the Project scope, and BACTS and the Municipality will, likewise, notify MaineDOT of any proposed changes they wish to implement.**
6. **The Parties will participate as partners in any public meetings held to discuss the Project.**
7. **If MaineDOT withdraws from the Project before it has been advertised for construction, and that action was not directed by BACTS and the Municipality, MaineDOT will be responsible for all Project costs incurred to date.**
8. **If the Municipality withdraws its financial support for the Project as described in Section 1 above, leading MaineDOT to cancel the Project before it has been advertised for construction, the Municipality shall reimburse MaineDOT fully for any and all Project costs incurred in reliance on the Municipality commitment documented in this Agreement, including, but not limited to, reimbursement of all federal funds expended to date.**
9. **Anything herein to the contrary notwithstanding, the Municipality and BACTS acknowledge that, although the execution of this Agreement by MaineDOT manifests its intent to honor its terms and to seek funding to fulfill any obligations arising hereunder, by law any such obligations are subject to available budgetary appropriations by its federal partners and the Maine Legislature and, therefore, this Agreement does not create any obligation on behalf of MaineDOT in excess of such appropriations.**
10. **The Municipality represents that its governing body has taken all steps necessary and lawful to approve the Project and the Municipality's entry into this Agreement, has appropriated or authorized the use of any necessary funds in connection with the Municipality's participation, and has further authorized the undersigned Municipal representative to execute this Agreement on the Municipality's behalf.**
11. **MaineDOT shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off monies due the Municipality under a specific Project Contract up to any amounts due and owed to MaineDOT with regard to this Agreement, and any other Agreement/Contract, any other Agreement/Contract with any State Department or Agency, including any Agreement/Contract for a term commencing prior to the term of this Agreement, plus any amounts due and owed to the State for any reason including without limitation, tax**

delinquencies, fee delinquencies or monetary penalties relative thereto. MaineDOT shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by MaineDOT, its representatives, or the State Controller.

12. All provisions of this Agreement shall expire at Project final voucher, or upon final payment by the Municipality of any Project costs as hereinbefore provided, whichever occurs later.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement effective on the day and date last signed.

 _____ Date 5/5/2016

Rob Kenerson, Director |
Bangor Area Comprehensive Transportation System

I certify that the signature above is true and accurate. I further certify that the signature, if electronic: (a) is intended to have the same force as a manual signature; (b) is unique to myself; (c) is capable of verification; and (d) is under the sole control of myself.

 _____ Date 4/27/16

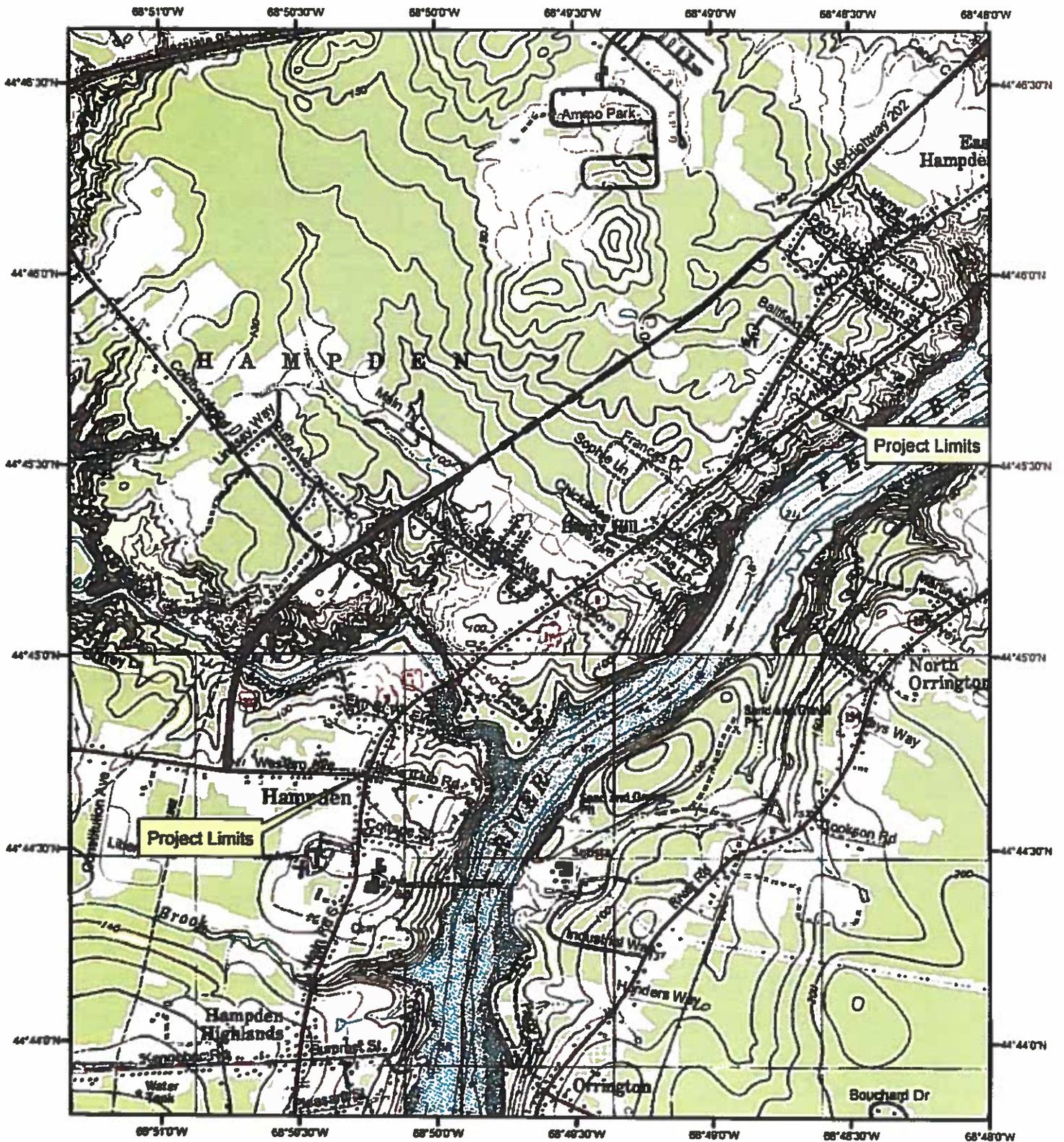
Angus Jennings, Town Manager |
Municipality of Hampden

I certify that the signature above is true and accurate. I further certify that the signature, if electronic: (a) is intended to have the same force as a manual signature; (b) is unique to myself; (c) is capable of verification; and (d) is under the sole control of myself.

 _____ Date MAY 10, 2016

Herb Thomson, Director, Bureau of Planning
Maine Department of Transportation

I certify that the signature above is true and accurate. I further certify that the signature, if electronic: (a) is intended to have the same force as a manual signature; (b) is unique to myself; (c) is capable of verification; and (d) is under the sole control of myself.



-68.83321
44.74865

0 335 670 1340 2010 2680
Feet

MDOT WIN 18644.00
Hampden- Route 1A
highway reconstruction



State of Maine
Clean Water State Revolving Fund

2015 CWSRF Project Information Request Form

CDP and town data shall be from the U.S. Census Bureau – American FactFinder <http://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml>

American Community Survey Use 5-year MHI estimates. See "Attachment 1" for details.

The U.S. Census Bureau has an application on its website that lets you see the CDP boundaries without needing any GIS expertise: <http://tigerweb.geo.census.gov/tigerweb/>. Zoom into a small portion of the state at a time and select the "Places and County Subdivisions" checkbox to see the CDP boundaries.)

- C. If a system wide income survey was used, list the year of the survey and organization that conducted it.

The percentage of affordability principal forgiveness offered will be based on the Affordability Criteria and Analysis presented in "Attachment 1". In addition to the Sewer User Rate and Median Household Income data collected above, the additional data is needed for criteria of Poverty Rate, Unemployment and Population Trends. The Department will use the public information sites for these criteria noted in Attachment 1 to collect this information. Applicants may also use the attached spreadsheet, Affordability Principal Forgiveness Percentage Calculator.xlsx, to calculate this percentage on their own using the methodology described in Attachment 1.

Section 3 - Project Description:

(For each proposed project, please complete a separate project description form. Please be brief.)

- A. Project Name: WWTP Biotower Media Project

- B. Project Description:

Replace Biotower Media that has exceeded the manufacturer's estimated life span. During this project, concrete repairs will be completed as necessary and the rotary distributor will be dismantled and rebuilt.

- C. Purpose or need for project. Describe the existing conditions and the consequences of not proceeding.

The Biotower Media needs to be replaced. The manufacturer's estimated life span is 12 years. The Media is now 23 years old and its functionality has started to decline. Substantial portions of the top layer have been replaced twice. At this point the media is not safe to step out on without the risk of collapsing. This limits our ability to properly maintain the rotary distributor mechanism as well as reducing treatment efficiencies. The consequences of not replacing the media will eventually result in media collapse. A failure would put the treatment plant at risk of degraded effluent quality and possible MEPDES discharge violations.

- D. Will this project:

- | | | |
|--------------------------------------|------------------------------|--|
| a. Protect a drinking water supply: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| b. Protect a lake: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| c. Protect a shell fishing resource: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

**State of Maine
Clean Water State Revolving Fund**

2015 CWSRF Project Information Request Form

- d. Improve an impaired water body: Yes No
e. Address a facility need: Yes No

E. Are there known or suspected water quality concerns that this project will address?

If yes, describe.

Due to the deteriorated nature of the current Biotower Media, treatment efficiencies must be considered to be negatively impacted. In addition newer media designs have been developed since 1992 that will provide better treatment than the current media could have when it was new. It is likely that nitrogen and phosphorus removal can be improved with proper media selecton.

Budget Breakdown

		Comb. Total	Proj. Tot.	SRF	Hampden
			Biotower	Biotower	Biotower
1	Development				
1b	Contract 1 - Court St II	\$376,466.00	\$ -	\$ -	\$ -
1c	Contract 2 - Biotower	\$2,308,275.00	\$ 2,308,275.00	\$ 2,115,995.69	\$ 192,279.31
1d	Contract 3 - Hammond II	\$1,848,150.00	\$ -	\$ -	\$ -
	Contract 4	\$0.00	\$ -	\$ -	\$ -
1e	Contract 5	\$0.00	\$ -	\$ -	\$ -
1f	Contract 6	\$0.00	\$ -	\$ -	\$ -
2	Prelim. Expenses	\$3,300.00	\$ 1,100.00	\$ 1,008.37	\$ 91.63
3	Land & Rights	\$0.00	\$ -	\$ -	\$ -
4	Legal & Admin	\$0.00	\$ -	\$ -	\$ -
5	Engineering	\$0.00	\$ -	\$ -	\$ -
5a	Administration	\$24,000.00	\$ 8,000.00	\$ 7,333.60	\$ 666.40
5b	Design	\$110,597.00	\$ 52,597.00	\$ 48,215.67	\$ 4,381.33
5c	Inspections	\$272,000.00	\$ 112,000.00	\$ 102,670.40	\$ 9,329.60
5d	Other Services HMA, Test	\$115,000.00	\$ -	\$ -	\$ -
6	Interest & Refinance	\$0.00	\$ -	\$ -	\$ -
7	Equipment & Misc	\$6,000.00	\$ 500.00	\$ 458.35	\$ 41.65
8	MABB Expenses	\$0.00	\$ -	\$ -	\$ -
9	Contingency	\$365,462.00	\$ 227,528.00	\$ 208,574.92	\$ 18,953.08
10			\$ -		\$ -
11					
12					
13					
	TOTAL	\$5,429,250.00	\$ 2,710,000.00	\$ 2,484,257.00	\$ 225,743.00

Source: City of Bangor

State of Maine
Clean Water State Revolving Fund

2015 CWSRF Project Information Request Form

CDP and town data shall be from the U.S. Census Bureau – American FactFinder <http://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml>

American Community Survey Use 5-year MHI estimates. See "Attachment 1" for details.

The U.S. Census Bureau has an application on its website that lets you see the CDP boundaries without needing any GIS expertise: <http://tigerweb.geo.census.gov/tigerweb/>. Zoom into a small portion of the state at a time and select the "Places and County Subdivisions" checkbox to see the CDP boundaries.)

- C. If a system wide income survey was used, list the year of the survey and organization that conducted it.

The percentage of affordability principal forgiveness offered will be based on the Affordability Criteria and Analysis presented in "Attachment 1". In addition to the Sewer User Rate and Median Household Income data collected above, the additional data is needed for criteria of Poverty Rate, Unemployment and Population Trends. The Department will use the public information sites for these criteria noted in Attachment 1 to collect this information. Applicants may also use the attached spreadsheet, Affordability Principal Forgiveness Percentage Calculator.xlsx, to calculate this percentage on their own using the methodology described in Attachment 1.

Section 3 - Project Description:

(For each proposed project, please complete a separate project description form. Please be brief.)

- A. Project Name: WWTP Aeration System Project

- B. Project Description:

This project is designed to upgrade the existing aeration and reaeration system to operate automatically based on dissolved oxygen, air flow, TSS, ph, and ammonia/nitrate. This project will also result in significant energy savings.

- C. Purpose or need for project. Describe the existing conditions and the consequences of not proceeding.

The main purpose of this project is to upgrade the aeration system to maintain a constant dissolved oxygen (DO) level to provide optimal treatment. Currently, flow and loading variations to aeration must be manually adjusted between 7:00 a.m. through 3:30 p.m. No DO adjustment is possible outside staffed hours resulting in periods of over or under aeration possibly resulting in degraded TSS and BOD effluent values. Improved automation will allow the blowers to restart automatically, preventing brief pauses in aeration while staff respond to the notification.

- D. Will this project:

- | | | |
|--------------------------------------|------------------------------|--|
| a. Protect a drinking water supply: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| b. Protect a lake: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| c. Protect a shell fishing resource: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

**State of Maine
Clean Water State Revolving Fund**

2015 CWSRF Project Information Request Form

e. Address a facility need: Yes No

E. Are there known or suspected water quality concerns that this project will address?

If yes, describe.

Without constant automated DO control, final effluent water quality can not be optimized at this plant. Improper DO levels and/or poor mixing result in reduced treatment. Excess DO can result in increased TSS values as air attaches to MLSS, reducing settling and resulting in an increased BOD. Low DO and poor mixing can result in insufficient treatment that results in increased BOD and TSS. Utilizing online instrumentation such as DO, SCFM, TSS, ph, and ammonia/nitrate measurement, it should be possible to increase nitrogen removal by implementing advanced aeration scenarios.

Bangor WWTP Improvement Funding

Aeration Tank Improvements:

Bangor cost estimation: \$505,000

**-DPW Suggest contingency for inspection/engineering/construction
be valued at \$650,000**

Hampden's share: \$54,145.00

Actuator Replacement:

Bangor cost estimation: \$55,000

Hampden's share: \$4,581.50

Main Flyght Pump Replacement:

Bangor cost estimation: \$85,000

Hampden's share: \$7080.50

Climber Rack Motor Replacement:

Bangor cost estimation: \$10,000

Hampden's share: \$833.00

Hampden's Total Share of Costs: \$66,640.00

Payback of Overdue Sewer Charges to Bangor

The following table summarizes the amounts currently due (and overdue) to the City of Bangor, for both treatment and pump station maintenance charges:

Hampden Sewer Fund, Analysis of B 9-16									
Sewer Invoices from City of Bangor	Period of Service	Total Amount Due	Date Due	Date Paid	Amounts Paid Due	Total Amounts Due	Partial Payment Amount	Partial Payment Sent	Remaining Amount Due
10/31/2014	Jan. to June 2014	\$ 94,534.94	11/30/2014	12/2/2015	\$ -	\$ -			
11/18/2014	July to Oct. 2014	\$ 72,707.72	12/18/2014	12/16/2015	\$ -	\$ -			
3/6/2015	Nov '14 to Feb '15	\$ 126,695.57	4/5/2015	n/a	\$ 126,695.57	\$ 126,695.57	\$ 64,000.00	5/18/2016	\$ 62,695.57
10/27/2015	March to June 2015	\$ 73,304.43	11/26/2015	n/a	\$ 73,304.43	\$ 73,304.43			\$ 73,304.43
3/10/2016	July '15 to Feb '16	\$ 122,809.73	4/9/2016	n/a	\$ 122,809.73	\$ 122,809.73			\$ 122,809.73
8/11/2016	March to June 2016	\$ 70,403.02	9/10/2016	n/a	\$ -	\$ 70,403.02			\$ 70,403.02
					\$ 322,809.73	\$ 393,212.75			\$ 258,809.73
					FY16 paid, total	\$ 231,242.66	<i>For service in FY14 and FY15</i>		
					<i>FY15 amounts overdue</i>	\$ 200,000.00			

The total amount due is \$393,213 including \$322,810 in overdue amounts. Every dollar paid to the City of Bangor during FY16 was for costs incurred in FY14 and FY15, so all of FY16 charges (and a portion of FY15 charges) remain unpaid.

Bond Counsel has advised that paying overdue bills is not a legitimate purpose for tax exempt bonding; therefore, borrowing to pay overdue amounts to the City of Bangor would not be tax exempt, and would be a separate article from the request for voter authorization for the WWTP work.

Bond Counsel has advised that, although we wouldn't be soliciting formal bids yet, we can gather very preliminary information so the Council can make an informed decision and present the voters a reasonable estimate. We have begun this research and will continue on Monday in hopes of providing the Council with an estimate of potential non tax-exempt financing terms on Monday night. I expect we'll have additional information, as well, in time for the September public hearing, which will be the basis for drafting language for the referendum article(s).

Bond Counsel has further advised that, while we will prepare estimates based on the best available information at the time, there is no getting around the fact that we will be subject to interest rates should anything happen between now and closing.



TOWN OF HAMPDEN

PUBLIC NOTICE

TOWN OF HAMPDEN NOTICE OF PUBLIC HEARING

Notice is hereby given that the Hampden Town Council will conduct a public hearing at 7:00 p.m. on Thursday September 8th, 2016 at the Hampden Municipal Building, 106 Western Ave. to hear the following:

1. Proposed amendments to the Town of Hampden Fees Ordinance, Article 6 – Recreation

Copies of the proposed ordinance are available for review at the Town Office or online at www.hampdenmaine.gov.

Paula A. Scott
Town Clerk

Posted: 08/21/2016

TOWN OF HAMPDEN

Draft

The Town of Hampden Hereby Ordains
Proposed Amendments to the Fees Ordinance

Deletions are ~~Strikethrough~~ Additions are Double Underlined

**TOWN OF HAMPDEN, MAINE
FEES ORDINANCE**

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ADOPTED: Hampden Town Council October 20, 1986
Effective: November 19, 1986

AMENDED: Hampden Town Council December 7, 1987
Effective: January 5, 1988

AMENDED: Hampden Town Council March 21, 1991
Effective: April 21, 1991

AMENDED: Hampden Town Council July 6, 1993
Effective: August 5, 1993

AMENDED: Hampden Town Council December 20, 1993
Effective: January 19, 1994

AMENDED: Hampden Town Council May 6, 1996
Effective: June 6, 1996

AMENDED: Hampden Town Council February 7, 1998
Effective: March 18, 1998

AMENDED: Hampden Town Council November 17, 2003
Effective: December 17, 2003

- AMENDED: Hampden Town Council March 21, 2005
Effective: April 20, 2005
- AMENDED: Hampden Town Council April 4, 2005
Effective: May 4, 2005
- AMENDED: Hampden Town Council October 6, 2008
Effective: November 5, 2008
- AMENDED: Hampden Town Council June 15, 2009
Effective: July 15, 2009
- AMENDED: Hampden Town Council August 3, 2009
Effective: September 2, 2009
- AMENDED: Hampden Town Council January 19, 2010
Effective: February 18, 2010
- AMENDED: Hampden Town Council September 19, 2011
Effective: October 19, 2011
- 8.8.4, 8.9, 8.10, 8.11, 8.15, 8.16.1, 8.16.3,
8.16.5 (new 8.11 added and remainder of
Article 8 re-numbered)
- AMENDED: Hampden Town Council April 23, 2012
Effective: May 23, 2012
- New 1.13 added and remainder of Article 1
re-numbered, 3.5, 3.6, 3.7, 3.8, 7.2, 7.3,
added 7.4 and 7.5
- AMENDED: Hampden Town Staff, November 27, 2012
Effective: December 27, 2012
- Deleted Article 8.12 and 8.13
- AMENDED: Hampden Town Council, April 22, 2014
Effective: May 22, 2014
- Articles 6.2, 6.3 and 6.4
- AMENDED: Hampden Town Council, September 2, 2014
Effective: October 2, 2014
- Articles 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8,
8.9, 8.10, and 8.16
- AMENDED: Hampden Town Council, December 1, 2014
Effective: December 31, 2014
- Articles 3.1, 3.3, 3.5, 3.7 and 3.8; 3.9 and
corrected numbering of Article 3; and
Articles 4.2, and 4.4
- AMENDED: Hampden Town Council, February 16, 2016
Effective March 17, 2016
- Article 2.9
- AMENDED: Hampden Town Council, April 19, 2016
Effective May 19, 2016
- Articles 1.8, 1.9, 1.15 (new), 2.3, 2.5, 2.7,
2.8, 2.13, 5.1, 5.2, 8.1, 8.3, 8.4, 8.6, 8.7,
8.10, 8.14, and 8.16
- AMENDED: Hampden Town Council, May 16, 2016
Effective June 16, 2016
- Articles 2.6, 2.12.2, 2.12.4, 2.16.2, 2.16.4,
2.16.5, and 2.16.8
- ~~AMENDED: Hampden Town Council, September 8, 2016
Effective October 8, 2016~~
- ~~Article 6.3.8, 6.3.9, and 6.4.4~~

CERTIFIED BY: _____
Paula Scott, Town Clerk

ARTICLE 6
RECREATION
Amended 11-17-03, 4-22-14

6.1. **Recreation Fee Waiver Policy:** Any person interested in any Hampden Recreation program that feels they do not have the financial means to afford the full fee shall receive a waiver at the sole discretion of the Recreation Director. Full or partial fee waivers may be given as determined by financial need and the recreation program for which the waiver is requested.

6.2. **Program Fees:**

6.2.1. Kids Kamp	\$140.00/full week
6.2.2. Kids Korner AM Program	\$8.00/day
6.2.3. Kids Korner PM Program	\$12.00/day
6.2.4. Kids Korner Half Day Program (12-6 PM)	\$25.00/day
6.2.5. Kids Korner Full Day Program (7 AM-6 PM)	\$40.00/day
6.2.6. Team Sport-Resident (depend on session length)	\$35.00-\$40.00
6.2.7. Team Sport-Non Resident (depend on session length)	\$40.00-\$45.00
6.2.8. Program Registration Late Fee (per person, per program)	\$10.00

6.3. **Skehan Recreation Center Fees:**

(all requests are subject to availability and require advance written reservation contract and payment)

6.3.1. Gymnasium Rental-1/2 Gym	\$25.00/hour
6.3.2. Gymnasium Rental-Full Gym	\$50.00/hour
6.3.3. Allen Fitness Room Rental	\$25.00/hour
6.3.4. Interior Classroom Rental	\$25.00/hour
6.3.5. Gymnasium Rental Full Day	negotiated at contract
6.3.6. Allen Fitness Room Rental Full Day	negotiated at contract
6.3.7. Interior Classroom Rental Full Day	negotiated at contract
6.3.8. Affiliated Program Rental 1/2 Gym	\$12.50/hour <u>negotiated at contract</u>
6.3.9. Affiliated Program Rental Full Gym	\$25.00/hour <u>negotiated at contract</u>
6.3.10. Gymnasium Rental-Multi Day/Multi Week	negotiated at contract
6.3.11. Private Party Rental	\$100.00

2 hours full gym includes classroom for any food consumed

6.4. **RESERVED Outdoor Play Field/Space Rental Fees:** Ball Field or Soccer Field

(all requests are subject to availability and require advance written reservation contract and payment)

6.4.1. Single Field/Single Game-Resident	\$25.00
6.4.2. Single Field/Full Day-Resident	\$50.00
6.4.3. Single Field-Multi Day/Multi Week-Resident	negotiated at contract
6.4.4. Affiliated Program Rental	Free/subject to availability <u>negotiated at contract</u>
6.4.5. Single Field/Single Game-Non Resident	\$50.00
6.4.6. Single Field/Full Day- Non Resident	\$100.00
6.4.7. Single Field-Multi Day/Multi Week-Non Res.	negotiated at contract
6.4.8. Single Field-Light Use	\$15.00 per event



State of Maine

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station

Augusta, ME 04333-0008

Telephone: (207) 624-7220

Fax: (207) 287-3434

Application for Catered Function By Qualified Catering Organization

License No.: 5486 Name of Qualified Caterer: Spectacular Event Center

Mailing Address: 3915 Griffin Rd

Town/ City: Bangor State: ME Zip Code: 04401

Telephone: 207-941-8700 Fax: 207-947-8700

Title and Purpose of Event: nourish, connect + empower newsfeed

Location of Event: _____

Physical Address of Event: 11 Pendocot meadow Drive Hampden

Town/City: Bangor Hampden State: ME Zip Code: 04401

Indoor Event Outside Event (IF OUTSIDE AREA, DIAGRAM MUST BE INCLUDED)

Describe specific indoor and/or outdoor area to be licensed: _____

Date of Event: 9/28/16 Time - From: 5:30 To: 8:30

Number of Persons Attending: ~150

Name of Sponsor: Bangor Daily News

Address: _____ Town/City: _____

State: Bangor Zip Code: ME 04401 Telephone Number: 990-8011

Kate Libby
Signature of Licensee or Corporate Officer

8/16/16
Date

Kathe Libby
Print Name of Licensee or Corporate Officer

FOR USE ONLY BY DIVISION OF LIQUOR LICENSING & ENFORCEMENT

RESTRICTIONS:

[] APPROVED

DATED: _____

[] NOT APPROVED

ISSUED BY: _____

NOTE:

TO MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

This application must be approved by the Municipal Officers of the municipality in which the function is to be held or, if held in an unincorporated place, by the County Commissioner. Title 28A, Section 1076, Subsection 7D grant authority for this approval without public notice.

Dated at: Hampden, Maine Pendscot ss
City/Town (County)
On: Sept 8, 2016
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: Hampden, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

Signature	Print

**72 Hours in Advance of Said Event or Gathering
REQUESTED**

D-4-a



Memorandum

TO: Town Council
FROM: Paula Scott, Town Clerk
DATE: August 24, 2016
RE: Clarification of wording on prior vote
to approve purchase of 2016 Plow
truck

Although the Town Council voted to approve the purchase of the 2016 Freightliner Model 108 SD plow truck on August 1st, the financing company, Mercedes-Benz Financial Services, LLC, requires specific language for approval to enter into an Installment Purchase Agreement.

Because the language of the original motion did not address the financing of the truck, the only two options to ameliorate the motion is to either obtain an attorney's certificate on the motion and *intent* of the motion, or to simply re-state the motion as intended. In an effort to keep from incurring legal costs, this re-stated approval is on the agenda. It is most prudent that the Councilors that made the original motion and second do so again for this acknowledgement.

MINUTES

4. REPORTS

- a. Planning & Development Committee Minutes – July 6th, 2016
- b. Finance & Administration Minutes – July 5th, 2016
- c. Infrastructure Committee Minutes – June 20th, 2016
- d. Services Committee Minutes – none

C. PUBLIC COMMENTS - *None*

D. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS - Certificate of Recognition presented to Hampden 6th grader Mallory Bruen of the Reeds Brook Middle School for first place in the All American Soap Box Derby – ***Mayor Ryder asked Mallory to approach the podium where he presented her with a certificate of recognition from the Town Council, congratulating her for placing 1st in the All American Soap Box Derby held in Akron, OH. He noted how building the cars is more difficult than it would seem and that it is nice to see that the whole family takes part in the process. He congratulated her and stated that perhaps one day we will see her on the NASCAR circuit.***

2. PUBLIC HEARINGS - *None*

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

4. UNFINISHED BUSINESS

- a. ***Request authorization to use public works equipment reserve funds (03-717-00) in the amount of \$36,500.00 for the purpose of purchasing a public works plow truck. – Mayor Ryder stated that this was discussed in the last two Finance Committee meetings with a recommendation to bring to the Council for vote. Councilor Sirois made a motion to authorize use of public works equipment reserve funds in the amount of \$36,500.00 to purchase a public works plow truck. Motion was seconded by Councilor McPike. Councilor McAvoy read from a prepared statement, which are attached to these minutes as Exhibit A, asking the Council to vote no. There was no further discussion and the motion was brought to vote. Mayor Ryder, Councilor Sirois, Councilor McPike, Councilor Wilde and Councilor Marble***

voted in favor. Councilor Cormier and Councilor McAvoy voted in opposition. Motion carries.

5. NEW BUSINESS

- a. Recommendation of Chief Joe Rogers for the turnout gear cleaning/drying system as bid by Industrial Protection Services, LLC on July 28th, 2016 and request authorization to use Matching Grant reserve account funds in the amount of \$818.00 for its purchase. – ***Mayor Ryder stated this was discussed in Finance Committee with a recommendation to bring to Council for a vote. Councilor Marble made a motion to authorize Matching Grant reserve account funds in the amount of \$818.00 for the town's share of the purchase price for the turnout gear cleaning system. Motion was seconded by Councilor McAvoy. Unanimous vote in favor.***

- b. Discussion of the timeline and process for the anticipated local referendum during the November 8th, 2016 election. – ***Manager Jennings reported that at Finance Committee the process and requirements for bond referenda was discussed. The bonds would be for potential capital projects. The first project under consideration is Hampden's share of the cost of reconstruction of 1.73 miles of Main Rd. North which is on DOT's schedule. If this goes forward it is a \$4.65 million dollar project of which Hampden's share would be \$465,000.00. The second project being considered is reconstruction of School House Lane between Old County and Rte. 1-A which is a \$310,000.00 project, which is entirely a Hampden responsibility. These two projects are on general obligation side. The third project is on the sewer side and it is part of the interlocal agreement with the City of Bangor for the discharge of our sewer. Bangor has initiated some capital improvement projects and Hampden's share is estimated at \$400,000.00. This will be paid for out of sewer funds. Finally, as people are aware, the Sewer Department is currently significantly behind in its bills to Bangor so discussion is on whether or not to borrow money to make whole our obligation to Bangor and pay it off over a couple of years. All of this will be presented in greater detail at the August 15th meeting for possible referenda in November. Also to be discussed is the Western Avenue sidewalk project that has been underway for several years. There has been some money previously allocated for it, but it will be discussed with Council to determine if it will be brought into referendum.***

ACKNOWLEDGEMENT OF BOARD APPROVAL

Board:	[Name of Board]
Date of Board Meeting:	[Date of Meeting]
Borrower:	Town of Hampden, Maine
Lender:	Mercedes-Benz Financial Services USA LLC
Master Installment Purchase Agreement Contract	Master Installment Purchase Agreement dated September 1, 2016
Equipment to be purchased:	Schedule No. 1 dated September 1, 2016 to the Master Installment Purchase Agreement
Cost not to exceed:	See attachment for details
Rate of interest:	\$170,500.00
	Rate 3.5100%

A motion was offered by _____, seconded by _____, and carried by a vote of ____ to ____ to approve entering into a Master Installment Purchase Agreement with Mercedes-Benz Financial Services USA LLC for the purpose of purchasing, via a financing contract, the equipment listed on the attachment. The cost shall not exceed the figure specified above.

Borrower has or will comply with applicable property acquisition laws, public bidding requirements, and open meeting laws in connection with the Master Installment Purchase Agreement and the transactions contemplated thereby. Borrower is a political subdivision or agency of the State of Maine within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended, with full power and authority to enter into, and perform its obligations under, the Contract.

The Master Installment Purchase Agreement and the Contract have been or will be duly authorized, executed, and delivered by Borrower. It is the intention of the Board that the above Contract shall constitute a legal, valid and binding obligation of Borrower, enforceable against Borrower in accordance with its terms, except to the extent limited by state and federal laws affecting creditors' remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights.

Capitalized terms herein shall have the same meanings as in the Contract unless otherwise provided herein.

I certify the above Contract is approved by the Board.

Board Member Signature

Date

Print Name

Title



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS
106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

August 12, 2016

To: Angus Jennings
From: Sean Currier
Subject: 2016 Grub Prevention

The Public Works department solicited quotes for 2016 grub prevention in our Cemeteries to uphold our perpetual care requirement. There was a significant issue this past spring with grub damage and we anticipate similar issues next spring unless a preventative is applied.

Two quotes were received by DPW for the preventative application. One was from Scotts Lawn Service in the amount of \$5,655.00 and the other from Nicklbeth Turf in the amount of \$10,580.00

Funding for this year's grub prevention is requested from the Cemetery Reserve account which has sufficient balance to cover the cost. Grub prevention will be incorporated in FY18 budget request.

I would like to recommend awarding the grub prevention to Scotts Lawn Service in the amount of \$5,655.00

Thank you for your consideration,

Sean Currier



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

August 24, 2016

To: Angus Jennings
From: Sean Currier
Subject: 2016 Locus Grove Cemetery Chain Link Fence Repair

It was discovered on August 1, 2016 that a wind storm over the previous weekend had pushed a large tree over on to the chain link fence at Locus Grove Cemetery. The Public Works ground crew removed the tree and cleaned the debris. The fence will need a repair on approximately 50' as the fence was pushed to the ground breaking the top rails and creasing the chain link portion.

I would like to request \$750.00 be awarded to Allen Farm Fence from the Cemetery Reserve account to repair the damaged fence.

Town staff will investigate if our insurance will cover the repair or if deductible would be in excess of the repair cost. If insurance will cover the expense, the reserve account will be reimbursed at that time.

Thank you for your consideration,

Sean Currier

D-5-C



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-3910

August 16, 2016

To: Angus Jennings
From: Sean Currier
Subject: Municipal Building Foundation Drain Repair

The Public Works department is requesting approval to use the Municipal Building Reserve account to purchase \$840.72 in parts for improving the foundation/storm drain system on the West side of the building where the foundation is leaking. The repair should minimize leaking of the foundation in to the lower level of Public Safety.

Thank you,

A handwritten signature in black ink, appearing to be "S Currier", written over a light blue horizontal line.

Sean Currier

