



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

TUESDAY

JANUARY 16th, 2018

7:00 P.M.

6:00 p.m. – Finance & Administration Committee

- A. PLEDGE OF ALLEGIANCE
- B. CONSENT AGENDA
 - 1. SIGNATURES
 - 2. SECRETARY'S REPORTS
 - a. January 2nd, 2018 Council Meeting Minutes
 - 3. COMMUNICATIONS
 - a. Plaintiff's Reply brief in the matter of Acadia Hospital Corp. v. Town of Hampden
 - b. Council notification regarding the results of the Board of Appeals meeting held December 19, 2017
 - 4. REPORTS
 - a. Finance Committee Minutes – None
 - b. Infrastructure Committee Minutes – None
 - c. Planning & Development Committee Minutes – None
 - d. Services Committee Minutes – December 11, 2017
- C. PUBLIC COMMENTS
- D. POLICY AGENDA (motion to add to agenda acceptance of resignation of TM)
 - 1. NEWS, PRESENTATIONS & AWARDS
 - 2. PUBLIC HEARINGS

NOTE: The Council will take a 5-minute recess at 8:00 pm.

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Re-appointment of David Barrett to the Edythe L. Dyer Library Board of Trustees - *referral from Services Committee*
- b. Appointment of two Interim Directors to the RSU 22 Board of Directors – *referral from Finance & Administration*
 - 1. Faye Anderson
 - 2. James Baines
 - 3. Lester French
 - 4. Joseph Pickering
- c. Warrant and Notice of Election for RSU-22 Bond Referendum

4. OLD BUSINESS

5. NEW BUSINESS

- a. Recommend Council authorization for the expenditure in the amount of \$1,270.00 from the Marina Reserve (3-773-00) for the purpose of paying the remaining amount of Hampden’s contribution to complete the floating dock – *referral from Finance & Administration Committee*
- b. Recommend Council authorization for the expenditure in the amount of \$1,460.00 from the IT Computer Reserve (3-711-00) for the purpose of replacing the LCD projector – *referral from Finance & Administration Committee*

E. COMMITTEE REPORTS

F. MANAGER'S REPORT

G. COUNCILORS' COMMENTS

H. ADJOURNMENT



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

TUESDAY

JANUARY 2, 2018

7:00 P.M.

Attending:

Councilor McPike

Councilor Cormier

Councilor Sirois

Councilor-Elect Dennis Marble

Councilor-Elect Stephen Wilde

Councilor-Elect David Ryder

Councilor-Elect Terry McAvoy

Town Manager Angus Jennings

Town Clerk Paula Scott

Town Attorney Ed Bearor

Jake Armstrong

Town Attorney Ed Bearor opened the meeting at 7:00 p.m.

A. PLEDGE OF ALLEGIANCE – *Attorney Bearor led the Pledge of Allegiance*

B. COUNCIL REORGANIZATION

1. **OATH OF OFFICE FOR COUNCILORS-ELECT** – *Administered by Town Clerk, Paula Scott in accordance with Sec. 209, Town Charter – Town Clerk administered the Oath of Office for all newly elected Councilors.*
2. **COUNCIL ELECTION OF MAYOR** – *Presided over by Town Attorney, Ed Bearor in accordance with Sec. 204, Town Charter – Attorney Bearor asked for nominations for Mayor. Councilor Sirois made a motion, seconded by Councilor Marble, to nominate Councilor McPike for Mayor in accordance with Section 204 of the Town Charter. Councilor Sirois, Councilor Marble, Councilor Ryder, Councilor Cormier, Councilor McAvoy and Councilor McPike voted in favor. Councilor Wilde voted in opposition. Motion carries, 6-1. The Town Clerk administered the Oath of Office for Mayor McPike.*
3. **ELECTION OF DEPUTY MAYOR** – *Presided over by the newly elected Mayor in accordance with Sec. 204, Town Charter – Mayor McPike asked for nominations for Deputy Mayor. Councilor Sirois made a motion for Councilor Marble for Deputy Mayor in accordance with Section 204 of the Town Charter. The motion was not seconded. Councilor McPike asked for any other nominations for Deputy Mayor. Councilor Cormier made a motion, seconded by Councilor Wilde, to nominate Councilor McAvoy for Deputy Mayor in accordance with Section 204 of the Town Charter. Councilor Cormier, Councilor Wilde, Councilor Ryder, Councilor McAvoy and Mayor Ryder voted in favor.*

NOTE: The Council will take a 5-minute recess at 8:00 pm.

*Councilor Sirois and Councilor Marble voted in opposition. Motion carries, 5-2.
The Town Clerk administered the Oath of Office for Deputy Mayor McAvoy.*

C. CONSENT AGENDA – *Councilor Marble made a motion, seconded by Councilor Wilde, to accept the consent agenda. Unanimous vote in favor, 7-0.*

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. **December 4th, 2017 Council Meeting Minutes**
- b. **December 18th, 2017 Council Meeting Minutes**

3. COMMUNICATIONS

- a. **Approval of a renewal Victualer's license for Coffee Break Café**
- b. **Notification from the Maine Bond Bank regarding a reduction in debt service payments**
- c. **Notification of Hampden's response in the matter of Acadia Hospital Corp. v. Town of Hampden Service Charge appeal**

4. REPORTS

- a. **Finance Committee Minutes – December 4th**
- b. **Infrastructure Committee Minutes – None**
- c. **Planning & Development Committee Minutes – November 1st, November 15th and December 6th**
- d. **Services Committee Minutes – October 10th and November 13th**

D. PUBLIC COMMENTS - *None*

E. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS –

- a. **Year in review – a summary presentation of the priorities and accomplishments of 2017 and known and potential work plan and priorities for 2018– presented by Town Manager Angus Jennings – Manager Jennings presented a power point of all that has been accomplished in the last fiscal year, what is on-going, and what will be focused on in 2018.**

NOTE: *The full presentation material is included in the meeting packet posted on the Town of Hampden website at www.hampdenmaine.gov under the Meetings and Agendas tab. It can also be viewed by accessing the Watch Live Meetings icon on the website.*

2. PUBLIC HEARINGS - None

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. **Appointment of Jake Armstrong to the Planning Board for a 5-year term** – *Councilor Sirois made a motion, seconded by Councilor McAvoy to appoint Jake Armstrong to the Planning Board for a five-year term. Mayor McPike recognized Jake who approached the podium and stated that he is interested in future planning and zoning and would appreciate a vote for him. With no other comments made, the motion was brought to vote. Unanimous vote in favor, 7-0.*

- b. **Appointment of Jennifer Austin to the Planning Board, from alternate to regular member for a 5-year term** – *Councilor Sirois made a motion, seconded by Councilor Marble to appoint Jennifer Austin to the Planning Board, from an alternate to a regular member for a five-year term. Manager Jennings explained that the Town Clerk had spoken with Jennifer and although she could have made tonight's meeting, she only had a ten-minute window. Because she had already been interviewed by the Planning & Development Committee, it wasn't necessary for her to be in attendance. The motion was brought to vote. Unanimous vote in favor, 7-0.*

4. OLD BUSINESS

5. NEW BUSINESS

- a. **Review of proposal from Custom Float Services, Inc., for the design and construction of the floating dock at the Marina and authorization for Manager Jennings to execute contract** – *Manager Jennings recapped that last spring the Town had successfully applied for a grant to replace the floating dock. We worked in close concert with Hamlin's Marine and our Harbor Master who made recommendation for Custom Float Services due to their unique ability and experience in working with municipalities. He further stated that although an expense of this amount would typically require an RFP, there are no other vendors of this type with this particular skill set and requested Council authorization to proceed with the contract. Councilor Marble made a motion, seconded by Councilor Wilde, to authorize Manager Jennings to execute the contract with Custom Float Services, Inc. for the floating dock. Unanimous vote in favor, 7-0.*

MINUTES

TUESDAY

JANUARY 16th, 2018

7:00 P.M.

- b. **Approval of renewal of a liquor license for Armstrong Tennis Center, located at 60 Mecaw Road, owned and operated by Dean Armstrong** – *Councilor Wilde made a motion, seconded by Councilor Ryder, to approve the renewal of the liquor license for Armstrong Tennis Center. Unanimous vote in favor, 7-0.*
- c. **Committee assignments – In accordance with Sec. 16 of Town Council rules** – *Mayor McPike stated that this would not be done tonight as he did not realize that he was going to be Mayor. He reminded Council that Planning & Development Committee would be meeting the next night and he would have the assignments then.*
- d. **Council Order 2018-01 To authorize the application of property tax payments** – *Manager Jennings stated that due to the recent tax law change, there has been an influx of people wanting to pay their property taxes early. Staff pointed out that this should be in the form of an order authorizing pre-payments and that this should be an annual order. Councilor Wilde made a motion, seconded by Councilor McAvoy, to approve Council Order 2018-01 to authorize the application of property tax payments. Councilor Marble asked if people were paying an amount that they would be billed anyway, if these were escrowed, and how we were explaining it in light of all the nuances to tax law. The Clerk explained that first, customers are told that we cannot advise them on their income taxes and they should speak with their income tax preparer. She further stated that we have always accepted prepayments based upon the last billed amount with the disclaimer that it is an estimate that may change based upon mil rate and valuation at time of commitment. We have also always applied payment to the oldest bill first which is another part of the Order. Mayor McPike questioned whether these were really pre-payments to which the Clerk responded that the customers are asking to prepay 2019 taxes. Discussion ceased and the motion was brought to a vote. Unanimous vote in favor, 7-0.*
- e. **Executive Session, pursuant to 1 MRSA § 405(6) (A)** – *At 7:55 p.m. Councilor Marble made a motion, seconded by Councilor McAvoy, to enter executive session pursuant to 1 MRSA section 405(6) (A). Unanimous vote in favor, 7-0.*

F. COMMITTEE REPORTS

G. MANAGER'S REPORT

H. COUNCILORS' COMMENTS

STATE OF MAINE
PENOBSCOT, ss.

SUPERIOR COURT
CIVIL ACTION
DOCKET NO. AP-2017-14

ACADIA HOSPITAL CORP.)

Plaintiff)

v.)

TOWN OF HAMPDEN,)

Defendant)

PLAINTIFF'S REPLY BRIEF

Defendant's Brief suggests that the objectives of the Ordinance should carry some weight in this case by citing to *Jordan v. City of Ellsworth*, 2003 ME 82, ¶ 9, 828 A.2d 768. Defendant's brief, page 2. *Jordan* involved a factual judgment call regarding whether a proposed conditional use would qualify as a "hotel" under the applicable zoning ordinance. *Jordan*, 2003 ME 82, ¶ 9, 828 A.2d 768. There, the Board based its decision on a nuanced factual inquiry and specific factual findings, and that decision was upheld. *Id.* The Court in *Jordan* made reference to the objective of the ordinance in the context of its reference to and reading of other parts of the zoning ordinance itself, which contextual referral was proper. *Id.* There is no internal reference to other parts of the ordinance suggested here by either party, because the relevant part of the Ordinance is that which has already been highlighted. The only thing which should really inform the interpretation of the Ordinance is the Statute which authorizes it. The Town cannot alter the definition of "student housing" as used in the Statute; the meaning must be the same, because the Ordinance is only authorized to the extent the Statute allows. It is inaccurate to suggest that there is any deference which should be accorded to the Board's legal conclusion as to the meaning of "student housing" because Court should not give deference to the Board's pure legal conclusion: the Court should decide the issue for itself

de novo, which by definition accords no deference. *Isis Dev., LLC v. Town of Wells*, 2003 ME 149, ¶ 3, 836 A.2d 1285, 1287.

The “objective” of the ordinance (although defendant avoids discussing it) is clearly to collect more money from property owners through the service charge, which otherwise would not pay anything in property taxes, being exempt. There is no sense in allowing this objective to inform the Court’s decision because the Town could not impose the service charge on this property no matter how the Ordinance was intended or what objective it might have targeted, because the statute would not have authorized it.

Defendant pivots to suggest that the rental use of the property must also be in “furtherance of an institution’s charitable purpose” by making reference to the property tax exemption statute, 36 M.R.S.A. Sec. 652, and apparently implying that there is some connection to the purposes of the property tax statute. Nowhere in the Board’s decision is there any kind of conclusion that in order to be “student housing” a property must be used “in furtherance of an institution’s charitable purpose”, and there is no implication of that suggested by anything in the ordinance or the Second Decision itself. Defendant cannot resist inventing new, more complicated definitions, even if they go beyond the Second Decision itself. Defendant did suggest this line of reasoning in its previous brief with this Court in this matter, but that was not adopted by the Board. Instead, the Board decided that the Ordinance must be applied to the owner of the property because the service charge “is to be levied against property owners”. *Decision, p.3*, paragraph 4. It is this logic that is incorrect and nonsensical; the Court need not even consider anything to do with the furtherance of an institution’s purpose because that is a question in the law of tax exemption itself, which is not at issue here, and the Board did not find that it was or make any reference to it.

If for some reason the “furtherance of exempt purpose” analysis is found to be relevant, Acadia can satisfy this requirement. There is an identifiable need for mental health facilities such as Sweetser for children, and having this facility available is eminently synergistic with

Acadia's mission, which includes providing mental health treatment for children. Because it was not in any way obvious that this analysis was relevant from the Ordinance or the proceedings, Acadia may not have ensured that the record reflects this fact or this relationship. If for some reason the court finds that this issue is central to or determinative of the case, and would decide in the Town's favor because of it, Acadia requests the court conduct a brief evidentiary hearing on this issue to allow it to be explored.

Defendant's Brief also suggests that there must be some kind of direct contractual privity between the Owner and the student who is housed at the property. *Defendant's Brief*, p.4. Again, the Board's Second Decision makes no such conclusion. Defendant appears to be arguing that only a non-profit school can provide "student housing" for purposes of the ordinance, and that the school must rent the housing to the student directly, without a middleman. The Ordinance could have attempted to limit the definition of "student housing" in that way, and the Board could have limited its interpretation of the term in that way, but neither of those things happened. If they had, Acadia would have challenged the Ordinance on the basis that, by defining the term so narrowly, the Ordinance went beyond the scope authorized by the Statute, and was therefore illegal. If the Board had concluded that the interpretation of the Ordinance was as Defendant suggests, that would be incorrect as a matter of law as well, because the Statute and the Ordinance are not so complicated as Defendant would like.

Defendant would have the court believe that there is some conflict based on the reference to student housing in 36 M.R.S 362(1)(C)(6)(b)(ii), by contrasting it to the content of 36 M.R.S 362(1)(C)(6)(b)(i). The latter refers to Rape Crisis Centers, the former to "community living arrangements". Sweetser is licensed as a Children's Residential Care Facility under 22 M.R.S. § 7801(1)(c), as defined in 22 M.R.S. § 8101(4), not either of those provisions referenced by Defendant. Moreover, these terms are used separately because a Rape Crisis Center and a community living arrangement are usually not used as student housing, but there are plenty of

community living arrangements for adults who would not be students; there is nothing to suggest that a property cannot meet both definitions simultaneously.

Defendant cites to a string of cases (*Peregrine Developers, LLC v. Town of Orono, Adams v. Town of Brunswick, URI Student Senate v. Town of Narragansett*) for the proposition that “student housing” means “housing for undergraduate and graduate students”. *Defendant’s Brief at 5*. Again, this is patently *not* what the Board concluded. Nothing in either the First Decision or the Second Decision issued by the Board defines “student housing” in this way. Moreover, these cases themselves do not support Defendant’s argument; none of them hold, conclude or otherwise suggest that “student housing” means “housing for undergraduate and graduate students”.

Ironically, the general approach and conclusion of the court in *Peregrine Developers* is very much supportive of Plaintiff’s position, and rebuffs Defendant’s. There, the issue was the meaning of the term “dormitory” as used in the Town of Orono’s zoning ordinance. The Orono Planning Board impliedly concluded that “dormitory” meant “housing specifically for students”. *Peregrine Developers, LLC v. Town of Orono*, 2004 ME 95, ¶ 6, 854 A.2d 216, 219. The Law Court rejected this conclusion and vacated the Board’s decision because the ordinance in that case did not have a more restrictive definition of the term “dormitory” than the traditional dictionary definitions. *Id* at ¶ 19, p.221. Accordingly, the Law Court concluded that the “Town of Orono may not deny applications for development by using a more restrictive standard for regulation than is contained in the Ordinance.” *Id*. This use of a more restrictive standard for regulation that the standard contained in the Ordinance is exactly what has happened in this case: “student housing” has no accompanying restrictions in the Ordinance at issue in the present case. Here, the Board applied a definition of “student housing” which would exclude the Property, while the Property would meet the definition of “student housing” if the general dictionary terms were used. *Peregrine Developers* shows that this unfounded restrictive interpretation should not be upheld.

Similarly, the issue in *Adams v. Town of Brunswick* was the interpretation of the terms “household” and “dwelling unit”. *Adams v. Town of Brunswick*, 2010 ME 7, ¶ 11, 987 A.2d 502. There, neighbors of a property contested its use as a rental to eleven college students. The neighbors’ position was that this use created a prohibited boarding house as defined by the Brunswick Zoning Ordinance which should be barred as a non-conforming use. *Id* ¶ 1, p. 502. The Law Court rejected the neighbors’ argument that a group of unrelated students cannot constitute a household unit for purposes of the Brunswick Ordinance, concluding that a “household” is not restricted by relationship. *Id* ¶ 15, p. 508. Again, without clear restrictions in the language of the ordinance itself, the Law Court interpreted the term at issue in a simple, broad manner, and refused to impose a more restrictive interpretation.

URI Student Senate v. Town Of Narragansett, 631 F.3d 1 (1st Cir. 2011) deals with a facial constitutional challenge to the Town of Narragansett’s “unruly gatherings” ordinance. Although the plaintiffs in that matter were essentially a group of college students, the ordinance had nothing to do with students themselves or the meaning of the term “student”. So, while *URI Student Senate* did involve college students, it does not stand for any particular interpretation of that term, because that was not an issue in that case at all.

In general all of these cases cited by Defendant consistently support a broad interpretation of ordinance language and reject attempts to impose restrictions that are not evident from the plain language of the ordinance itself. Here, because the term “student housing” and the Ordinance itself contain no restrictions, and imposing the restrictions suggested by Defendant is not warranted.

Date: 1/2/2018


Arrian Myrick Stockdell, Esq.
Bar No. 5182
Eastern Maine Healthcare Systems
Legal Department
The Cianchette Building
43 Whiting Hill Road
Brewer, ME 04412

SERVICES COMMITTEE MEETING

Monday, December 11, 2017

MINUTES

Attending:

<i>Councilor Dennis Marble, Chair</i>	<i>Regan Nickels, Asst. Superintendent</i>
<i>Mayor Ivan McPike</i>	<i>Mark Ouellette, Axiom Technologies</i>
<i>Councilor Terry McAvoy</i>	<i>Jane Jarvi, Rec Committee</i>
<i>Councilor Mark Cormier</i>	<i>Steve Brown, Rec Committee</i>
<i>Councilor David Ryder</i>	<i>Jim Dyer, Rec Committee</i>
<i>Town Manager Angus Jennings</i>	<i>Jason Sharpe, Rec Committee</i>
<i>Shelley Abbott, Rec Director</i>	<i>Stephanie Shayne, Rec Committee</i>
<i>Kyle Severance, GIS/IT Coordinator</i>	<i>Gene Weldon, resident</i>

Chairman Marble called the meeting to order at 6 p.m.

1. MINUTES

- a. **October 10, 2017** – *Motion by Councilor McPike seconded by Councilor McAvoy to approve the meeting minutes. Approved 5-0.*
- b. **November 13, 2017** – *Motion by Councilor McPike seconded by Councilor McAvoy to approve the meeting minutes. Approved 5-0.*

2. COMMITTEE APPLICATIONS

- a. **Yvonne Lambert, reappointment to Library Board of Trustees** – *Chairman Marble thanked all three reappointment candidates (in absentia) for their prior service. Motion by Mayor McPike seconded by Councilor McAvoy to recommend Council reappointment. Approved 5-0.*
- b. **James Feverston, reappointment to Pool Board** – *Motion by Mayor McPike seconded by Councilor McAvoy to recommend Council reappointment. Approved 5-0.*
- c. **Michael Jellison, reappointment to Pool Board** – *Motion by Mayor McPike seconded by Councilor McAvoy to recommend Council reappointment. Approved 5-0.*

3. OLD BUSINESS

- a. **Meeting with Town consultant regarding Town of Hampden Community Broadband Technology Plan** – *Kyle Severance, GIS/IT Specialist, with Mark Ouellette, Axiom Technologies* – *Mr. Severance introduced Mr. Ouellette as the consultant to the grant funded project,*

which was focused on helping Hampden figure out what we have in terms of broadband availability, and where the gaps are. Mr. Ouellette referred to four key findings of the work:

- There are pockets of town with not good broadband; the entire Town's service areas are mapped.
- He recommended working with Spectrum and other providers to try to renegotiate a cable franchise agreement to expand coverage. Active providers include Spectrum, Fairpoint, TDS.
- He referred to a limited strategic fiber optics plan, with some sense of costs and benefits. He said that fiber optics would differentiate Hampden from 95% of Maine towns, and would help bring business here.
- He referred to digital literacy in the business community, noting that the surveys returned suggested interest in training on technology and social media.

Chairman Marble called for public comments. Councilor McAvoy said that he has many comments, but will save them for another night. He said it sounds like we're still a ways away from making any decisions, and Manager Jennings agreed this was correct.

Mr. Severance spoke about opportunities to enhance the use of social media, saying he'd hoped for a higher response rate to the survey.

Mayor McPike asked the consultant to explain how fiber is deployed. Mr. Ouellette said that fiber is the most reliable, and has the greatest ability to expand its bandwidth capacity. He said it is more expensive than copper wire up front, but can last 20 years and provides an unrivaled level of connectivity. He said that more users drawing content from the web slows download speeds, and that the further from the equipment the less bandwidth. Fiber can deliver TV, telephone, internet. He said Hampden has a lot going for it, and said fiber installation costs tend to range from \$20 to \$30,000 per mile. He said a business today can order fiber service at varying levels, but that the costs are high due to geographic distance and low population density. Fiber is available in hospitals, schools, and the Town Library. He said that although the grant work is complete, he will continue to be available if follow-up questions arise.

- b. Discussion of next steps in Pool site design and permitting; potential referral to Town Council for authorization of continued engineering and site permitting work on Lura Hoit Pool and Municipal Building Site** – Chairman Marble opened the discussion by reading a statement into the record. [Statement attached to these meeting minutes.] He said he is seeking a reset, and would like to review facts and planning options. He said that the response to parking concerns, so far, has been to reduce

public access to existing facilities due to reduced fall soccer programming. He then turned it over to Manager Jennings inviting a summary of the process to date. Manager Jennings reviewed a series of points that had been presented at previous meetings.

Chairman Marble called for public comments. Jason Sharpe of 29 Deer Hill Lane said he will do anything to ensure a safe place for kids to play. He has looked at different Town-owned land in town to see if there are other places that could accommodate more ballfields but has come up empty. He noted the Bouchard fields. He said he'd like recreational programs to be able to totally utilize the existing fields, noting the need for a lacrosse field, and wondered if there was a reason we couldn't simply have a grass parking lot. He said that taxpayers have already paid money toward the funds to research the potential on the Pool site and that the money should be used for the purpose it was budgeted. He said he is not looking for a big, beautiful field – just a place people can park safely.

Gene Weldon of 1062 Carmel Road North said he is a parent with a professional background in permitting and compliance. He supports moving the concept plan through permitting. He appreciates the work done to date.

Councilor McAvoy referred to the Bouchard fields, saying the Town Rec didn't program activities on the fields and that, if there is pressure on the Town field space, it's not because of the loss of the Bouchard fields. He said it's coming from outside groups.

Mr. Sharpe said he is trying to get lacrosse off the ground in Hampden but they don't have a field to play on. Mayor McPike said there is a gap in programming between the Town Rec (pre-K to grade 5) and High School, and he believes the need is there because we have not provided any programming for that age group.

Councilor Ryder said we're looking at whether to continue permitting for the parking, and that talking about additional fields is premature. Chairman Marble said the focus should be on permitting.

Stephanie Shayne agreed with Mayor McPike's comments, noting that we are looking at opportunities for the children of Hampden. She said the Affiliated Programs fill a gap and there are not strict lines between kids who need a place to play.

Councilor Ryder said that he had a gentleman who lives in town who was going to do this work at cost. He said can we do it differently to get the engineering? Manager Jennings said one option would be to re-bid the engineering work, but instead of bidding out a detailed work scope could

solicit different vendors' qualifications through an RFQ, and ask prospective vendors what they think it would take to get the concept plan through the DEP and local Site Plan Review process. Councilor Ryder said he thinks we can save money on engineering costs, noting that there are a lot of engineers who live in town. Mayor McPike fully agrees.

Manager Jennings spoke briefly about the differences between an RFP and RFQ process, saying that an RFQ puts more of the work of scoping the work and overall project management to the vendor.

Chairman Marble said it didn't sound like we could get through all that and still be in a position to do any construction of parking for next fall. He asked if proceeding with an RFQ was within staff capacity. Manager Jennings said yes, but agreed that it wouldn't put the town in a position to actually begin construction because of the time it will take to retain an engineer and start the process. He said we need to be sure we find qualified vendors who have been through the DEP process and understand their requirements.

Jim Dyer said don't we already have the Woodard & Curran plan? Why pay again for a new plan? Chairman Marble said there was sticker shock at the proposed price to take the plan through permitting and to a higher level of engineered design.

Manager Jennings said he thinks he's hearing the Councilors say that their goal is to advance the engineering on the Woodard & Curran design, not to go back to square one. Councilor Ryder agreed and said that any engineer can look at this and design a stormwater plan.

Steve Brown asked do we have a bid to do that work? Gene Weldon said that Town staff could get more feedback from DEP. Steve Brown asked if we have an engineer on staff; Manager Jennings said that we don't. Councilor Ryder said that DEP is happy to work with us.

Mayor McPike offered a motion to direct the Town Manager to solicit pricing to bring the plan through permitting. There was discussion to clarify the motion. The revised motion was to seek pricing for design and engineering for the stormwater management for the full buildout, and for phase 1 (parking only). Manager Jennings asked if the goal was to seek pricing for both full build and for phase 1, and Councilor Ryder said yes.

Councilor McAvoy said that if the proposal is for complete build-out, it will either be wasted money or the work would have to be constructed within 7 years. He said that if this truly is a long-term process, there is no need to get the full build permitted now. Chairman Marble said we may not get a return on the spending, but that we need to have a long-term vision.

A vote was taken and the motion passed 3-2, with Councilors McAvoy and Cormier opposed. Councilor McAvoy said he would prefer to see some flexibility in the footprints of uses on the plan. Councilor Ryder said that at some point we'll need majority support of Councilors to proceed with a concept plan. Manager Jennings said he would work on a draft scope and once available would circulate to Councilors for review via email.

- c. Transfer Station Rules & Regulations – review of proposed changes – referral to Town Council for adoption –** *Chairman Marble summarized that work had been done early this year by a subset of Councilors, and that Manager Jennings was bringing forward proposed revisions based on the policy direction from prior discussions. Councilor Ryder asked about the significance of the 4-unit housing threshold, noting this issue had not been clearly addressed in the earlier discussions. Manager Jennings said that all references to the prior 4-unit threshold had been removed because no one on staff, Council or otherwise had seen any reason to keep it. Motion by Chairman Marble seconded by Councilor McAvoy to refer the draft revisions to the Finance Committee. Manager Jennings said that both proposed policies – Decal Issuance, and Transfer Station Rules and Regs – would be brought to Finance next week with the goal of referral to and adoption by Council. Motion carried 5-0.*

4. NEW BUSINESS

- a. Proposed contract renewal with Prentiss & Carlisle for completion of previously authorized timber harvesting on L.L. Bean parcel –** *Chairman Marble summarized the materials in the meeting packet and noted that the Manager's recommended approach – to sign a new contract – had been reviewed with and signed off by the Town Attorney. Manager Jennings said he intended to execute a new contract if there were no objections. No Councilors objected to this approach, and all agreed it was simply an extension of the time for performance and did not expand the scope of what the Council had previously authorized in 2014.*

- 5. PUBLIC AND STAFF COMMENTS –** *Jim Dyer thanked Chairman Marble for his statement opening the discussion, saying that it set the tone for a productive dialogue.*

- 6. COMMITTEE MEMBER COMMENTS –** *None.*

There being no further business, there was a motion by Councilor McAvoy seconded by Chairman Marble to adjourn and the meeting adjourned at 7:30 PM.

*Respectfully submitted –
Angus Jennings, Town Manager*



Check One: In D-3-a
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Barrett LAST David FIRST J MI

ADDRESS: [REDACTED] STREET Hampden TOWN 04444 ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: [REDACTED] HOME WORK

EMAIL: [REDACTED]

OCCUPATION: Professor

BOARD OR COMMITTEE PREFERENCE:
FIRST CHOICE: EOL

SECOND CHOICE (OPTIONAL): _____

How would your experience, education and/or occupation be a benefit to this board or committee?
renewal

Are there any issues you feel this board or committee should address, or should continue to address?

3 YEAR

BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA HOIT MEMORIAL POOL
HARBOR COMMITTEE

DYER LIBRARY
RECREATION COMMITTEE
BOARD OF APPEALS
HISTORIC PRESERVATION COMMISSION

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received <u>DEC 21 2017</u>
COUNCIL COMMITTEE ACTION:	<u>Sves. January 8th - referred to</u>	DATE: <u>2018</u>
COUNCIL ACTION:		<u>Council</u> DATE: <u>1/16/18</u>
<input type="checkbox"/> NEW APPT	<input type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____



TOWN OF HAMPDEN
REQUEST FOR TOWN COUNCIL APPOINTMENT
TO FILL INTERIM VACANCY ON THE RSU 22 BOARD OF DIRECTORS

NAME: Anderson Faye
ADDRESS: [Redacted] Hampden ME
MAILING ADDRESS (if different): [Redacted] Hampden ME
TELEPHONE: [Redacted] HOME WORK
EMAIL: [Redacted]
OCCUPATION: Retired School Administrator (MSAD#53)

Please attach separately your responses to the following questions and include any other relevant information as to your qualifications for or interest in appointment to the School Board:

- How would your experience, education and/or occupation be a benefit to this board?
• Are there any issues you feel this board should address, or should continue to address?

Filing deadline: Tuesday, January 2nd, 2018 at 2 PM to the Town Clerk's Office. Interviews will be scheduled for January 16th, 2018 with Finance & Administration Committee who will make recommendation; appointment by full Council will be January 15th, 2018 following the Committee meeting.

Consent of Candidate: I consent to the proposed interim appointment to the RSU 22 Board of Directors and agree to serve until the next municipal election to be held November 9, 2018. I understand that if I seek election to the board for the unexpired term, I must take out nomination papers and obtain the required signatures before my name is placed on the ballot for November.
Signature: Faye Anderson Date 12-19-2017

CLERK'S RECEIPT:
RECEIVED AND FILED AT THE OFFICE OF THE TOWN CLERK OF HAMPDEN, ME.
SIGNATURE: Paula A Scott DATE: Dec 28, 2017
COUNCIL ACTION: DATE:
DATE APPOINTMENT EXPIRES:

TO: Town Clerk of Hampden
FROM: Faye Anderson
RE: Town Council Appointment
RSU 22 – School Board of Directors
DATE: December 19, 2017

My name is Faye Anderson and I would like to be considered to fill the interim RSU #22 Board of Directors position. I have lived in Hampden since 1986. My husband and I raised three children and all of them graduated from Hampden Academy and went on to higher education and are successful in their career paths. I have been involved in education for over 30 years. I received my undergraduate degree in Elementary Education from the University of Maine at Presque Isle in 1976 and my Master's degree in Educational Leadership in 1998 from the University of Maine at Orono. I have been an elementary educator at Loring Air Force Base and RSU #22 and spent the last 16 years as an administrator at St. John's Catholic School for one year, RSU #22 as a part time administrator at the Newburgh School, and finally in MSAD #53 as elementary school principal of the Pittsfield elementary schools. I retired from education in June 2016.

Throughout my career, I have always placed the needs of students first ensuring that they are prepared for what lies ahead. What is most important today in education is to give students the strategies that they will need to become self- motivated learners in an ever-changing world. Teaching students how to utilize the vast amount of information that is at their fingertips will help them be successful. I believe that with my extensive knowledge of schools today, this transition position would be ideal for the community and me.

As with any new position, there is always a learning curve. I would be able to make this transition rather easily already having an understanding of how a school board operates, the policies under which they need to operate, and a clear knowledge of state mandates and laws. In my last administrative position, administrators had to be present at all board meetings, were involved in committee meetings and gave updated reports to the board on what was happening in our schools. I participated in the budget process, helped with the writing of policies, was an active member of the education committee and worked with the building committee to prioritize building level improvements.

I would hope that the board would continue to look at ensuring that all students' needs are being met not only academically, but also socially and emotionally. To do that, we need to listen to students and parents and those that work with students. We need to ensure fiscal responsibility to the communities that we serve and prioritize where to place our limited funds based on the states budget process. This is an extremely difficult process but through effective communication, it can be done.

Since my retirement, I have missed being a part of education and hope that you will consider me for this position.

D-3-b-2



TOWN OF HAMPDEN
REQUEST FOR TOWN COUNCIL APPOINTMENT

TO FILL INTERIM VACANCY ON THE RSU 22 BOARD OF DIRECTORS

NAME: Baines James D
LAST FIRST MI

ADDRESS: [Redacted] Hampden 04444
STREET TOWN ZIP

MAILING ADDRESS (if different): -Same-

TELEPHONE: [Redacted] [Redacted]
HOME WORK

EMAIL: [Redacted]

OCCUPATION: Software Consultant

Please attach separately your responses to the following questions and include any other relevant information as to your qualifications for or interest in appointment to the School Board:

- How would your experience, education and/or occupation be a benefit to this board?
- Are there any issues you feel this board should address, or should continue to address?

Filing deadline: Tuesday, January 2nd, 2018 at 2 PM to the Town Clerk's Office.
Interviews will be scheduled for January 16th, 2018 with Finance & Administration Committee who will make recommendation; appointment by full Council will be January 15th, 2018 following the Committee meeting.

Consent of Candidate: I consent to the proposed interim appointment to the RSU 22 Board of Directors and agree to serve until the next municipal election to be held November 9, 2018. I understand that if I seek election to the board for the unexpired term, I must take out nomination papers and obtain the required signatures before my name is placed on the ballot for November.

Signature: [Signature] Date 1/1/18

CLERK'S RECEIPT:

RECEIVED AND FILED AT THE OFFICE OF THE TOWN CLERK OF HAMPDEN, ME.

SIGNATURE: Paula A Scott DATE: JAN 02 2018

COUNCIL ACTION: _____ DATE: _____

DATE APPOINTMENT EXPIRES: _____

Subcommittee:
Ivan, Terry, Dennis
1:30 pm on Jan 16th

***How would your experience, education, and/or occupation be a benefit to this board?**

I have two Bachelor's degrees and a Master's degree, all from public universities, so to say I value public education would be an understatement. I work independently as a software consultant here in Hampden, so I like to keep an eye on the latest technology, and see how our students, faculty, and staff can benefit the most from it. What's more, my two sons (one of whom was a student representative on the board, 2011-13) spent their entire primary and secondary education in SAD/RSU 22, and I'd like to give back to those who benefitted my family with their knowledge and expertise.

***Are there any issues you feel this board should address, or should continue to address?**

There has been a fair amount of publicity with budgetary concerns. I want to make sure our students are getting the best educational deal, that spending is within the citizens' desires, while balancing the need to staff our schools properly. I also have a son who received a positive experience through SAD/RSU 22's Special Education department, and I want to ensure that other special needs students will receive the same. As a high school and middle school sports official, I also have a desire to serve with the athletic committee. Ultimately, I want to make sure that our students are getting the best possible education and experience within our district.



TOWN OF HAMPDEN
REQUEST FOR TOWN COUNCIL APPOINTMENT
TO FILL INTERIM VACANCY ON THE RSU 22 BOARD OF DIRECTORS

NAME: French Lester A
LAST FIRST MI
ADDRESS: [redacted] Hampden 04444
STREET TOWN ZIP
MAILING ADDRESS (if different):
TELEPHONE: [redacted] HOME WORK
EMAIL: [redacted]
OCCUPATION: Assistant Professor of Applied Mathematics

Please attach separately your responses to the following questions and include any other relevant information as to your qualifications for or interest in appointment to the School Board:

- How would your experience, education and/or occupation be a benefit to this board?
• Are there any issues you feel this board should address, or should continue to address?

Filing deadline: Tuesday, January 2nd, 2018 at 2 PM to the Town Clerk's Office. Interviews will be scheduled for January 16th, 2018 with Finance & Administration Committee who will make recommendation; appointment by full Council will be January 15th, 2018 following the Committee meeting.

Consent of Candidate: I consent to the proposed interim appointment to the RSU 22 Board of Directors and agree to serve until the next municipal election to be held November 9, 2018. I understand that if I seek election to the board for the unexpired term, I must take out nomination papers and obtain the required signatures before my name is placed on the ballot for November.

Signature: [Handwritten Signature] Date 11/14/2017

CLERK'S RECEIPT:

RECEIVED AND FILED AT THE OFFICE OF THE TOWN CLERK OF HAMPDEN, ME.

SIGNATURE: [Handwritten Signature] DATE: 11/14/17

COUNCIL ACTION: DATE:

DATE APPOINTMENT EXPIRES:

How would your experience, education and/or occupation be a benefit to this board?

I am currently employed at the University of Maine at Augusta (UMA) as Assistant Professor of Applied Mathematics and have 17 years of experience in higher education, the last five years have been at UMA. As a professor of mathematics I teach content classes for elementary and secondary pre-service teachers and have taught methods classes for mathematics education. I have supervised 6 student teachers in secondary math and science at several middle and high schools in the state. As a graduate student, I taught Science, Technology, Engineering, and Math (STEM) to students in grades 4 – 12 at Bangor High School, Hermon Elementary School, Caravel Middle School, and Hermon High School. Due to this broad teaching experience, I am familiar with the standards, regulations, and certification requirements to which teachers and schools must adhere. During UMA's last reaccreditation by New England Association of Schools and Colleges (NEASC), I served as co-chair of the Standard One (Mission and Purposes) Committee. This experience will benefit the board as Hampden Academy is in the process of NEASC Reaccreditation.

I am a parent of two students in RSU 22, one at George B. Weatherbee School and one at Hampden Academy and am vested in the educational excellence to all students in the district. I also serve as a volunteer, managing a Destination Imagination team. This has given me the opportunity to know many of the parents, staff, teachers, and administrators in the district. If chosen to serve on the board, I would be an advocate for every student in the district.

In addition to my teaching responsibilities, I am co-coordinator for the Math Department at UMA. I am responsible for managing our adjunct instructors who teach on the Augusta campus and at all of the University College Centers across the state and at some of the correctional facilities in the state. This gives me insight into how to support educators in maintaining rigor and high standards while being sensitive to the needs of students who may be experiencing challenges both in and out of the classroom. I also share responsibility for managing the department budget, giving me an appreciation for meeting department needs on a fixed budget.

Are there any issues you feel this board should address, or should continue to address?

I believe the board should play a role in supporting Hampden Academy as they prepare for reaccreditation by NEASC. This role includes, but is not limited to, reviewing the draft reports for submission to NEASC and providing resources as required by NEASC.

I feel the board should continue their goal to be more proactive in communicating to the communities served by RSU 22. If the community has easy access to school board documents, there should be more confidence that the board is acting transparently and serving the best interests of the schools and communities.

I feel the board should be thinking about the value and benefits that our schools provide to the community. The board should be able to clearly and in plain language

explain this value and the benefits to the taxpayers and town councils of the communities in the district.

The board must continue to serve as the overseer of the RSU 22 administration to ensure that district policies are being applied consistently and fairly at all levels. The board is also responsible for providing guidance to the RSU 22 administration when existing policies do not clearly address a situation.

Finally, it is my feeling that the board should approach the next teacher contract with an understanding that the board will be respectful of teachers during negotiations. Contract negotiations can be stressful for both sides, as there are often competing demands. However, if the board approaches the negotiations on identifying common goals and outcomes, then I think this creates an atmosphere where both sides can negotiate constructively to achieve the shared goals.



TOWN OF HAMPDEN
REQUEST FOR TOWN COUNCIL APPOINTMENT
TO FILL INTERIM VACANCY ON THE RSU 22 BOARD OF DIRECTORS

NAME: Pickering Joseph M
ADDRESS: [Redacted] Hampden 04444
MAILING ADDRESS (if different):
TELEPHONE: [Redacted] HOME WORK
EMAIL: [Redacted]
OCCUPATION: Hearing Officer

Please attach separately your responses to the following questions and include any other relevant information as to your qualifications for or interest in appointment to the School Board:

- How would your experience, education and/or occupation be a benefit to this board?
• Are there any issues you feel this board should address, or should continue to address?

Filing deadline: Tuesday, January 2nd, 2018 at 2 PM to the Town Clerk's Office.
Interviews will be scheduled for January 16th, 2018 with Finance & Administration Committee who will make recommendation; appointment by full Council will be January 15th, 2018 following the Committee meeting.

Consent of Candidate: I consent to the proposed interim appointment to the RSU 22 Board of Directors and agree to serve until the next municipal election to be held November 9, 2018. I understand that if I seek election to the board for the unexpired term, I must take out nomination papers and obtain the required signatures before my name is placed on the ballot for November.

Signature: [Signature] Date 12/21/2017

CLERK'S RECEIPT:
RECEIVED AND FILED AT THE OFFICE OF THE TOWN CLERK OF HAMPDEN, ME.
SIGNATURE: Paula A Scott DATE DEC 26 2017
COUNCIL ACTION: DATE:
DATE APPOINTMENT EXPIRES:

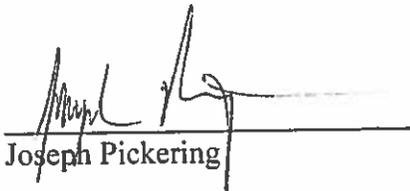
HOW WOULD YOUR EXPERIENCE, EDUCATION AND/OR OCCUPATION BE A BENEFIT TO THIS BOARD?

As noted in the attached resume, I have been an attorney for 20 years. For the past five years, I have been a hearing officer with Maine DHHS. As a hearing officer, I have to make decisions regarding complicated regulations and complex fact patterns. As a lawyer, I have extensive experience in mediation and other forms of alternative dispute resolution. I routinely hold appeals regarding audits that involve hundreds of thousands if not millions of dollars. I am comfortable in reviewing financial forms. These skills would be useful in analyzing issues and reaching decisions as a member of the Board.

ARE THERE ANY ISSUES YOU FEEL THIS BOARD SHOULD ADDRESS, OR SHOULD CONTINUE TO ADDRESS?

As a member of the public, I have been concerned about a lack of transparency particularly with the budget process. I do think that the Board and the school administration have made progress on this issue. If I am appointed to the Board, I would advocate for transparency. As the Town Council is well aware, the school budget drives the town's budget. As a board member, I would scrutinize the school's budget to make sure that any increases are actually necessary. Special Education costs are a major factor for school budget increases across the State. As a board member, I would want to ensure that we are using our special education resources in the most economically efficient manner.

Dated: December 21, 2017


Joseph Pickering

JOSEPH M. PICKERING



EXPERIENCE

Admitted to Maine Bar 10/97
Admitted to Massachusetts Bar 12/97
Admitted to United States District Court for the District of Maine 11/97

Department of Health and Human Services, Bangor, Maine April 2012 to Present
Administrative Hearing Officer: Presided over administrative hearings involving child support, MaineCare eligibility, mental health grievance, Food Supplement benefits, and TANF. Issued written decisions making factual determinations and analyzing laws and regulations.

Largay Law Offices, P.A., Bangor, Maine Fall of 1997 to April 2012
Attorney/Vice President: Fully participated in all aspects of civil and criminal litigation both independently and in conjunction with partner. Successfully represented corporate and individual clients in litigation including complicated real estate/trust matters, contract disputes, administrative hearings and municipal litigation. Prepared extensive appellate briefs and argued before the Maine Law Court with successful results.

Represented and advised clients in the areas of criminal law, civil and business litigation, real estate, family law, personal injury, and estate planning. Extensive experience in problem solving and alternative dispute resolution. Provided full service real estate transaction representation including research and examination of real estate titles, drafting deeds and purchase and sale agreements and negotiation.

Beal College, Bangor, Maine 2009
Adjunct Faculty: Independently conducted course and instructed college students in classes on Business Law and Constitutional Law.

EDUCATION

University of Maine School of Law, Portland, Maine
Juris Doctor, Cum Laude, May 1997
Class Rank: 15/89 GPA 3.21

McGill University, Montreal, Quebec Canada
Bachelor of Arts, North American Studies, June 1994

AFFILIATIONS

Maine State Bar Association
Maine Trial Lawyers Association
Penobscot County Bar Association

ARTICLES

Numerous articles for the Greater Bangor Apartment Owners and Managers Association, (GBAOMA) monthly newsletter on issues of Landlord/Tenant law.

**WARRANT AND NOTICE OF ELECTION
CALLING REGIONAL SCHOOL UNIT NO. 22 REFERENDUM
(20-A M.R.S. §§ 1501-04)**

TO: David Greenier, a resident of Regional School Unit No. 22, composed of Towns of Hampden, Newburgh, Winterport, and Frankfort, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within Regional School Unit No. 22, namely, Towns of Hampden, Newburgh, Winterport, and Frankfort, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers. The municipal officers shall meet forthwith and countersign this warrant and notice of election. The municipal officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF HAMPDEN
REGIONAL SCHOOL UNIT NO. 22 REFERENDUM
WARRANT AND NOTICE OF ELECTION**

Penobscot County, ss.

State of Maine

TO: Paula Scott, Clerk of the Town of Hampden: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF THE TOWN OF HAMPDEN: You are hereby notified that a Regional School Unit No. 22 referendum election will be held at the Hampden Municipal Building, 106 Western Avenue, in the Town of Hampden at 8:00 A.M. on Tuesday, February 6, 2018 for the purpose of determining the following articles:

Article 1A: To choose a moderator to preside at said meeting.

Article 1: Do you favor authorizing the School Board of Regional School Unit No. 22 (the "RSU") to issue bonds or notes in the name of the RSU for minor capital projects in an amount not to exceed \$850,000 for the purpose of a multi-purpose field turf replacement and field lighting upgrade project at Hampden Academy?

The voting on Article 1 shall be by secret ballot referendum. The polls will be opened immediately after the election of the Moderator following commencement of the meeting at 8:00 A.M. and closed at 8:00 P.M.

The Registrar of Voters will hold office hours while the polls are open to correct any error in or change a name or address on the voting list, to accept the registration of any person eligible to vote, and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, January 3, 2018 at Hampden, Maine.

Alfred Moore
[Signature]
[Signature]
[Signature]
[Signature]
Robert M. Finkle

[Signature]
[Signature]
[Signature]
[Signature]

A majority of the School Board of Regional School Unit No. 22

A true copy of the Warrant and Notice of Election, attest:

David Greenier
David Greenier
Resident of
Regional School Unit No. 22

Countersigned this 16th day of January, 2018 at the Town of Hampden, Maine.

COPY

A majority of the municipal officers of the Town of Hampden

A true copy of the Warrant and Notice of Election, attest:

Paula Scott, Municipal Clerk
Paula Scott, Municipal Clerk
Town of Hampden

STATE OF MAINE
REGIONAL SCHOOL UNIT NO. 22
REFERENDUM
SAMPLE BALLOT FOR THE TOWN OF HAMPDEN
FEBRUARY 6, 2018

INSTRUCTIONS TO VOTERS:

Vote by making a cross (X) or check mark (✓) in the square of your choice at the right of the article.

Do you favor authorizing the School Board of Regional School Unit No. 22 (the "RSU") to issue bonds or notes in the name of the RSU for minor capital projects in an amount not to exceed \$850,000 for the purpose of a multi-purpose field turf replacement and field lighting upgrade project at Hampden Academy?

Vote for ONE

Yes

No

D-5-a



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

December 28, 2017

To: Angus Jennings
From: Sean Currier
Subject: Marina Reserve Fund Request

The Public Works Department is requesting approval to use Marina reserve funds (03-773-00) in the amount of \$1,270.00 to pay for the remaining balance from the Town float replacement to be completed by Custom Float Services. The original portion of reserve funds requested, were approved in the amount of \$12,700.00 on July 17, 2017.

The total cost of the dock system (delivered and installed) is \$28,670.00 plus \$300 for an adaptor plate to the existing concrete abutment, totaling \$28,970. The projected, budgeted costs with grant funds are as follows:

Grant: \$15,000 (28,970-15,000=\$13,970)
Town Contribution: \$12,700 (13,970-12,700=\$1,270)

The difference under the grant application fund schedule is due to assumptions that the Town would be receiving kits which would be assembled by Hamlin's Marine. The additional cost is for Custom Float Services to complete the work and deliver (6) 6' x 24' finished floats to the Marina. In the spring, Hamlin's will perform the in-kind work of installing the docks for the Town.

The total request for reserve funds from the Marina Reserve account is in the amount of \$1,270.00.

Thank you for your consideration.

Sean Currier

Current Account Status

G 3-773-00 RESERVE ACCT / MARINA

-13,947.49 = Beg Bal
0.00 = Adjust

-5,000.00 = YTD Net
0.00 = YTD Enc

-18,947.49 = Balance

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
11	0384		11/13/17		11/13/2017 C/R	R CR	0.00	5,000.00
Totals-							0.00	5,000.00

Monthly Summary

Month	--Regular Entries--		--Balance Entries--	
	Debits	Credits	Debits	Credits
November	0.00	5,000.00	0.00	0.00
Totals	0.00	5,000.00	0.00	0.00

D-5-6



MEMO

To: Angus Jennings, Town Manager & Hampden Town Council
From: Kyle Severance, GIS-IT Specialist
Date: 12/28/17
Re: Request to use IT Computer Reserve Funds to Replace LCD Projector
03-711-00

Message:

A portion of the money that has been set aside for years in the IT Reserve has been designated to replace the LCD projector. We were fortunate to get a good life on the current projector but it has started to fail over the last year and I recommend replacing it before it completely fails.

This projector is shared between all the town departments in addition to the regular usage in the council chambers. I recommend having a projector dedicated to the council chambers so it doesn't have to be set up from scratch every time it is needed. This will allow it to easily be integrated into our A/V system: giving the ability to broadcast exactly what is being displayed on the projector rather than capturing the projection on the wall with a camera.

\$400 per year has been budgeted in the IT computer reserve fund towards this replacement with anticipated cost being \$1600 at the end of the four years. The recommended projectors to purchase are Epson Powerlight 1781W and cost \$730 each. I recommend this model based on the type of uses, price, features, and reviews.

Requested authorization to purchase:

\$1460.00 for two Epson LCD projectors

I would be happy to answer any questions you may have. Thank you for your consideration,

Kyle Severance



Pricing Proposal
 Quotation #: 14628720
 Created On: 12/28/2017
 Valid Until: 12/31/2017

City of Hampden ME

Inside Account Executive

Kyle Severance
 ME
 United States
 Phone: (207) 862-4500 ext. 142
 Fax:
 Email: gisit@hampdenmaine.gov

Pete Gerbehy
 290 Davidson ave.
 Somerset, NJ 08873
 Phone: 800-477-6479
 Fax: 732-564-8224
 Email: Pete_Gerbehy@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Epson PowerLite 1781W - 3LCD projector - portable - 3200 lumens (white) - 3200 lumens (color) - WXGA (1280 x 800) - 16:10 - HD 720p - Wi-Fi - with 2 years Epson Road Service Program - Epson Brighter Futures Education Program Epson - Part#: V11H794120	2	\$730.00	\$1,460.00
		Total	\$1,460.00

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.

Current Account Status
01/01/2018 - 01/11/2018
G 3-711-00 RESERVE ACCT / COMPUTER

-57,363.49 = Beg Bal
0.00 = Adjust

12,876.38 = YTD Net
0.00 = YTD Enc

-44,487.11 = Balance

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
12	0511		12/28/17		12/28/2017 C/R	R CR	0.00	12.00
01	0513		01/02/18		01/02/2018 C/R	R CR	0.00	0.25
01	0528	1911	01/03/18	01094 HCP COMPUTER	.5 HOURS LABOR	R AP	40.00	0.00
01	0528	1911	01/03/18	01094 HCP COMPUTER	POWEREDGE RACK SERVER	R AP	8,150.00	0.00
Totals-							8,190.00	12.25

Monthly Summary

Month	--Regular Entries--		--Balance Entries--	
	Debits	Credits	Debits	Credits
July	3,725.39	74.00	0.00	0.00
August	1,451.24	77.75	0.00	0.00
September	0.00	67.25	0.00	0.00
October	0.00	104.25	0.00	0.00
November	0.00	126.75	0.00	0.00
December	0.00	40.00	0.00	0.00
January	8,190.00	0.25	0.00	0.00
Totals	13,366.63	490.25	0.00	0.00