

David I. Ryder (Mayor, Dist. 4)  
Stephen L. Wilde (1)  
Dennis R. Marble (2)

**TOWN OF HAMPDEN**  
IN THE TOWN COUNCIL

Terry McAvoy (3)  
Gregory J. Sirois (A/L)  
Mark S. Cormier (A/L)  
Ivan P. McPike (A/L)

**Order 2016-03**  
**Adoption: October 17, 2016**

**ORDER ESTABLISHING CONFINED SPACE ENTRY POLICY**

**BACKGROUND:** The Town of Hampden has multiple types of confined spaces that need servicing from time to time. Any repairs, maintenance or inspection (by entry) to a confined space shall be completed by outside contractors, not Town employees.

A "confined space" is defined as a space large enough and so configured that an employee can bodily enter and perform assigned work; and has limited or restricted means for entry or exit; and is not designed for continuous employee occupancy.

**ORDERED,** that the Town Council hereby approves the following policy to govern confined space entry:

No confined spaces (permitted or non-permitted) shall be entered by a Town of Hampden employee for any reason other than for emergency rescues by properly trained public safety personnel with the proper rescue equipment. Confined spaces needing attention will be entered by hired contractors with the proper training and equipment (gas meter, ventilators, fall protection, retrieval devices, etc.) to do the confined space entry.

This Order may be modified or rescinded in the future by Council vote based on changes to Town of Hampden equipment and/or training.

Town Clerk:

Paula A. Scott  
Paula Scott

ORDERED by a majority of the Town Council:

[Signature]  
Stephen Wilde  
Mark  
Mark S. Cormier  
Terry McAvoy