



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY

MAY 18, 2015

7:00 P.M.

Attending:

*Mayor David Ryder
Councilor Bill Shakespeare
Councilor Terry McAvoy
Councilor Dennis Marble
Councilor Stephen Wilde
Councilor Greg Sirois*

*Town Attorney Tom Russell
Town Manager Susan Lessard
Town Clerk Denise Hodsdon
Pool Director Darcey Peakall
Library Director Debbie Lozito
Recreation Director Shelley Abbott
Public Works Dir. Appointee Sean Currier
Firefighters Jared LeBarnes and Matt Roope
Citizens*

Mayor Ryder called the meeting to order at 7:11 pm.

- A. PLEDGE OF ALLEGIANCE** – *Mayor Ryder led the Pledge of Allegiance*
- B. CONSENT AGENDA** – *Motion by Councilor McAvoy, seconded by Councilor Marble to accept the Consent Agenda. Unanimous vote in favor.*
 - 1. SIGNATURES**
 - 2. SECRETARY'S REPORTS**
 - a. May 4, 2015 Minutes**
 - b. May 11, 2015 Budget Meeting Minutes**
 - 3. COMMUNICATIONS**
 - a. Victualers License Renewal – McLaughlin's at the Marina**
 - 4. REPORTS**
 - a. Library Board of Trustees Minutes – 3/10/2015**
 - b. Services Committee Minutes – 4/33/2015**
 - c. Finance Committee Minutes – 4/21/2015**
- C. PUBLIC COMMENTS** – *There were none.*
- D. POLICY AGENDA**
 - 1. NEWS, PRESENTATIONS & AWARDS** – *Manager Lessard introduced and welcomed incoming Public Works Director Sean Currier who will start his new position on June 8th. Sean thanked the Council for the opportunity and said he looks forward to serving the community.*

2. PUBLIC HEARINGS

- a. **Application for Victualers License received from Schacht's Hardware, Inc. d/b/a Sundaes at Schacht's at 13 Main Road North** – Mayor Ryder opened the public hearing and no one spoke in favor or opposition and there were no general questions or comments. The hearing was closed. Motion by Councilor Shakespeare, seconded by Councilor Sirois to approve the Victualers license application for Schacht's Hardware, Inc. d/b/a Sundaes at Schacht's. Unanimous vote in favor.

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. **Warrant and Notice of Election – RSU #22 Budget Validation Referendum – Signatures of Council** – Motion by Councilor Sirois, seconded by Councilor McAvoy to sign the Warrant and Notice of Election for the RSU #22 Budget Validation Referendum. Unanimous vote in favor.

4. UNFINISHED BUSINESS – There was none.

5. NEW BUSINESS

- a. **Town Attorney Retirement** – Town Attorney Tom Russell has notified the Town that he will be retiring as of July 10, 2015. He is however willing to continue to represent the Town until a new Town Manager is hired and replacement counsel is retained. Motion by Councilor Marble, seconded by Councilor Shakespeare to forward this item to the Finance & Administration Committee. Unanimous vote in favor.
- b. **Fire Department Contract – Finance Committee Recommendation** – Mayor Ryder reported that the Finance Committee recommends approval of the contract. Motion by Councilor McAvoy, seconded by Councilor Sirois to approve the Fire Department Contract. Unanimous vote in favor. Motion by Councilor McAvoy, seconded by Councilor Marble to authorize the Town Manager to sign the contract on behalf of the Town. Unanimous vote in favor.
- c. **Saturday Bus Service Elimination – Finance Committee Recommendation and Referral for Public Hearing** – Mayor Ryder reported that the Finance Committee is still discussing this item and it is not yet ready for public hearing.
- d. **Request to use Computer Reserve for Plotter Replacement – Finance Committee Recommendation** – Mayor Ryder reported that the Finance Committee recommends approval of the request to use Computer Reserve funds for the purchase of a new plotter. Motion by Councilor Marble, seconded by Councilor Shakespeare to approve the

*expenditure from the Computer Reserve account for a new plotter as outlined in the memo from GIS/IT Specialist Kyle Severance.
Unanimous vote in favor.*

E. COMMITTEE REPORTS

Planning & Development – *Councilor Shakespeare reported that at its last meeting, the committee discussed draft ordinance language regarding private ways, on-street parking on Main Road North, creation of a municipal parking lot adjacent to the Kiwanis Hall, and the draft codification portfolio prepared by General Code. The next meeting will be on Wednesday, May 20th.*

Finance & Administration – *Mayor Ryder reported that the discussion of elimination of the Saturday Bus service is still ongoing. Other items discussed by the Committee at its meeting earlier included the Fire Department contract and the request to use reserve funds to purchase the new plotter.*

F. MANAGER'S REPORT – *A copy of the Manager's Report is attached and made a part of the minutes.*

G. COUNCILORS' COMMENTS

Councilor Shakespeare *hoped to have the flags up by Memorial Day with the help of Councilor Sirois and volunteer Jeremy Jones.*

Councilor Marble *noted that the recent street/stream cleanup was a great event; he informed the Council and residents that the District II Hot Stove is taking the summer off; and he thanked Public Safety personnel for all that they do.*

Councilor McAvoy *reminded everyone to shop local and buy American.*

Mayor Ryder *said he attended an Eagle Scout presentation this weekend for Troop 41. He was impressed to see that there were 7 or 8 Eagle Scouts in that Troop and said it makes him proud that there are that many good men coming up in this Town.*

There being no further regular business, the regular Council meeting was adjourned at 7:30 pm.

H. 2015/2016 BUDGET – *The budget workshop immediately followed the regular Council meeting.*

- 1. Library** – *No change was made to the proposed total amount of \$248,387.00.*
- 2. Recreation** – *No change was made to the proposed taxation budget total amount of \$134,699.00. The Council also reviewed the Recreation Enterprise and Skehan Center Enterprise budgets and Councilor McAvoy expressed some concern that the way in which the enterprise budgets are presented causes some confusion as to the actual cost of operating the Department and Skehan Center. Manager Lessard will have further information available for the next budget meeting.*
- 3. Pool** – *No change was made to the proposed taxation budget total amount of \$202,290.00. Councilor McAvoy asked for information relative to the Pool's Enterprise budget and again said that these enterprise budgets cause confusion as to the actual cost of operating the pool. Manager Lessard will have the requested information available for the next budget meeting.*

4. **Debt Service** – *No change was made to the proposed total amount of \$319,958.00.*
5. **Reserves** – *No change was made to the proposed total amount of \$330,000.00.*
6. **TIF** – *This item was moved to the May 26th Budget Workshop.*

- I. **ADJOURNMENT** – *There being no further business, the Budget Workshop adjourned at 8:32 pm.*



Denise Hodsdon
Town Clerk

MANAGER'S REPORT
May 18, 2015

Town Manager Application Deadline Extended – The deadline for applications for the Town Manager position has been extended until Monday, June 1st due to the low number of applications received.

Street/Stream Clean up – Thank you to former Planner Bob Osborne for coordinating the Street/Stream cleanup this year. 72 people turned out to help. Thank you also to staff members Rosemary Bezanson and Kyle Severance for assisting with the program and the cookout that followed. The Town Council was also represented at the clean-up and Councilor Shakespeare took some great photos that were converted to a video by Josh Osborne and which is posted on the Town website and on the Town Facebook page.

Ballfield Road Survey – I hired Sheppard and Garster to perform the survey of the town lots on the ballfield road at a cost of \$3500. They have started their work and already encountered a snag. The ballfield itself was deeded to the Town by the former Maine State Jaycee's organization in 2002. The survey has revealed that there were two deeds to the ballfield itself because the Jaycees acquired it in two pieces from the original owner. Only one of the pieces was deeded to the Town by the Jaycees. Town attorney Tom Russell is looking up that transaction to see if we have any other information on the other piece.

Memorial Day – All Town departments will be closed on Monday, May 25th for Memorial Day. A reminder that the Infrastructure Committee meeting will be held on Tuesday, May 26th from 6-7 p.m. prior to the Council Budget Meeting at 7.

Water District Project – The Water District line replacement project will be starting on Monday, June 8th. Traffic will be one lane from the Coldbrook Road/Route 1A intersection to the Old County Road. The project will likely take 60 days to complete. The company is also requesting permission to close lower Coldbrook Road to all but local traffic for approximately 1 week during the project. That request will be on the agenda for the Infrastructure Committee meeting on Tuesday, May 26th. There will be flaggers and traffic control personnel on this project.

Flags for the Light Poles – Craig Snow brought in the flags for the light poles and they are at the Town Office waiting for volunteers to put them up. Papermill Park volunteer coordinator Jeremy Jones and Councilor William Shakespeare offered to coordinate this effort.

Planner – Thursday, May 14th was Bob Osborne's last day as Planner in Hampden. We had a well-attended going away luncheon for Bob and we wish him well in his new employment in Bar Harbor. Dean Bennett began his first day today of coordinating the activities of the emerging Planning & Development department.