



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY

JULY 17TH, 2017

7:00 P.M.

6:00 p.m. – Finance & Administration Committee

Attending:

Mayor Ryder

Councilor Sirois

Councilor McPike

Councilor Wilde

Councilor Marble

Councilor Cormier

Councilor McAvoy

Town Manager, Angus Jennings

Assistant Clerk, Gigi Dubey

Mayor Ryder called the meeting to order at 7:03 pm.

- A. **PLEDGE OF ALLEGIANCE** – *Mayor Ryder led the Pledge of Allegiance*
- B. **CONSENT AGENDA** – *Councilor Marble made a motion, seconded by Councilor Sirois, to accept the Consent Agenda. Unanimous vote in favor.*

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. June 19th, 2017 Council Meeting Minutes

3. COMMUNICATIONS

- a. Letter of resignation from Aimee E. Smith from the Zoning Board of Appeals after ten years of service
- b. Victualer's license renewal issued to Neally's Corner Store
- c. Victualer's license renewal issued to Circle K/Mac's Convenience
- d. Notice of filing of the EMHS Service charge appeal for hearing at superior court by EMHS legal counsel and the response filing by Town of Hampden's legal counsel

4. REPORTS

- a. Finance Committee Minutes –06/19/2017
- b. Infrastructure Committee Minutes – 05/22/2017
- c. Planning & Development Committee Minutes – 05/17/2017
- d. Services Committee Minutes – 05/08/2017

NOTE: The Council will take a 5-minute recess at 8:00 pm.

C. **PUBLIC COMMENTS** – *No public comments were made.*

D. **POLICY AGENDA**

1. **NEWS, PRESENTATIONS & AWARDS** - None

2. **PUBLIC HEARINGS** - None

3. **NOMINATIONS – APPOINTMENTS – ELECTIONS**

a. **Appointment of Jennifer Austin as an alternate to the Planning Board** -

Councilor Sirois motioned to accept the appointment of Jennifer Austin as an alternate to the Planning Board, seconded by Councilor McAvoy. Unanimous vote in favor.

b. **RSU 22 Schedule of upcoming elections** - *Town Manager Jennings advised the Council that RSU 22 is conducting a special budgetary meeting this evening (July 17, 2017) at 7:00 pm the same time as the Council meeting. On Tuesday, July 25, 2017 at 7:00 pm there will be Town meeting style meeting at the RSU 22 for the Budget. Town Manager Jennings encouraged the public to be that this meeting, as changes can still be made at that time. It was very apparent that the public heard and made clear that they could make a difference with the vote on the Budget referendum in June. The next Budget Referendum is scheduled for August 1, 2017.*

4. **OLD BUSINESS** - None

5. **NEW BUSINESS**

a. **Request for authorization for the expenditure of \$2,940 from Reserve Account (3-719-00) for the purpose of the restoration of vital records pursuant to Title 5 § 95-B – referral from Finance & Administration Committee** – *Councilor Sirois motioned and Councilor Marble seconded authorization for the expenditure of \$2,940 from Reserve Account (3-719-00) for the restoration of vital records. Unanimous vote in favor.*

b. **Request for authorization for the expenditure of \$12,700 from the Marina Reserve Account (3-773-00) for the purpose of providing the required local match for the Submerged Lands Grant award – referral from Finance & Administration Committee** – *Councilor*

Marble stated the Town is obligated to maintain the Town Dock. The Town Planner and staff was able to get a matching grant. Town Manager Jennings stated that this was budgeted. Councilor Marble motioned and Councilor Sirois seconded the authorization for the expenditure of \$12,700 from the Marina Reserve Account (3-773-00). Councilor McAvoy wanted it known that Hamlin Marine has been putting in and taking the Town Dock out of the water for the Town. Councilor McAvoy commented that the Town should express their appreciation for Hamlin Marine's efforts. Unanimous vote in favor.

- c. **Request for authorization for abatement of ambulance bills generated in 2014 and 2015 that remain delinquent beyond the two year collection threshold – referral from Finance & Administration Committee** - *The Council concluded it would be best to table this issue until staff would be available to confer with regarding this matter.*
- d. **Request for Town Council authorization for the establishment of a Tax Club for 2018 taxes pursuant to Title 36 § 505-506 – referral from Finance & Administration Committee** – *Councilor Sirois motioned and Councilor McAvoy seconded to authorize the establishment of the Tax Club for 2018 taxes pursuant to Title 36 § 505-506. Councilor McPike commented that the Tax Club was not only for people that need to make monthly payments, but also for those that just want to pay their taxes in that fashion. Unanimous vote in favor.*
- e. **Town Council's annual appointment of designated Town of Hampden officials pursuant Title 30-A § 2526(2)** – *Town Manager Jennings advised the Council that these appointments are an annual event. These appointments have not been done in the past, but there is no penalty for not doing so. Town Manager Jennings is just trying to bring this into compliance with the Town Charter. Councilor Marble motioned and Councilor Sirois seconded the annual appointments of designated Town of Hampden officials pursuant Title 30-A § 2526(2). Councilor McPike mentioned that he did not see the Sewer Commissioner among appointed officials. Town Manager Jennings will be checking into this with Town Clerk Paula Scott. Unanimous vote in favor.*
- f. **Request for Town Council referral to public hearing an amendment to Article 4 of the Fees Ordinance for the addition of impound fees – requested by Chief Joe Rogers** – *Councilor Sirois motioned and Councilor Marble seconded to send an amendment to Article 4 of the Fees Ordinance for the addition of impound fees referral to Public Hearing at the next council meeting (August 7, 2017). Unanimous vote in favor.*

- g. **Request for Town Council referral to public hearing, proposed amendments to Articles 5.3 and 7.2 of the Zoning Ordinance- recommended by the Planning Board – Councilor McPike motion and Councilor Wilde seconded to put to public hearing, proposed amendments to Articles 5.3 and 7.2 of the zoning Ordinance. Unanimous vote in favor.**
- h. **Department of Education notice and calculation for funding public education for RSU 22 - Town Manager Jennings informed the Council that the RSU had met on July 12, 2017 regarding the school budget, but they did not have the State numbers as of yet for FY18 State funding. The School Council had to move the Special meeting to tonight. The draft budget show a local increase of just under 1% which is a marketed improvement from the 4.1% that was proposed. The reduction is due to additional States monies available. The School Board will propose what budget is drafted tonight at the District meeting on Tuesday, July 26th in the Hampden Academy gymnasium. The public is strongly encouraged to attend. This meeting will be run in a Town meeting style. This is an opportunity for public comments and questions. What is proposed at tonight's meeting may or may not be what will be voted on August 1st. The proposed budget from the District meeting will be what is voted upon on August 1st.**

E. COMMITTEE REPORTS

SERVICES COMMITTEE – Councilor Marble reported on the meeting from July 10, 2017. The Committee received an update regarding the Broadband Grant from Kyle Severance, GIS/IT. Councilor Marble state that the survey that is out has been clear to some people but, some others do not know what it is for. The Grant calls for a business attraction plan, however the results are really showing that private homes and rural areas are the ones struggling which is not surprising. Kyle also informed the Committee that with the change to Spectrum, Municipal services has gone from \$350 a month to less than \$150 a month. As was mentioned tonight there was a request for authorization for matching funds from the Marina Reserve. There was a request for authorization for funds to offset event insurance for Children's Day this will be on the Finance or Council agenda for August 7, 2017. The Committee also heard on update about Seacoast Soccer. This is a professional organization that is offer to the town at no cost, Elementary level soccer clinics for parents and coaches.

FINANCE AND ADMINISTRATION – Councilor Wilde stated that the Committee last met June 19th. The Committee discussed a MMA Grant for Safety Equipment with matching funds of \$833. The Committee also discussed authorized funds from the Environmental Trust in the amount of \$390,911. This was broken down into 5 different pieces. Approval was given for the 2017 paving projects and moved over to Council for approval. This included Pond Road Chip sealing. Approval was granted for the expenditure of \$41,350 from the Public Works Garage Reserve for Public Works Metal Roof project. \$10,000 Pool Painting project was passed and moved on to Council.

The Committee also discussed in depth the school budget meeting. FY18 Town and Sewer budgets were reviewed.

PLANNING AND DEVELOPMENT – Councilor McPike commented that the last Committee meeting was held on June 21, 2017. The next scheduled meeting is on July 20, 2017. The Committee was updated on the Fiber Right site. The water is now out Coldbrook Road and going into the plant also the site is now cleared. Councilor McPike stated that most of the meeting was addressing citizens' concerns that out on Route 69 there are marijuana growing facilities. Though this is not illegal this discussion has brought up several questions. Those questions have been passed onto the appropriate people. Councilor McPike expressed that the committee will have some answers at the Wednesday's meeting. The State is still up in the air with their decisions on recreational and medical marijuana statutes.

INFRASTRUCTURE – Mayor Ryder informed the Council that the Committee reviewed the cost and solutions for Schoolhouse Lane. Public Works Director, Sean Currier has recommended drains on both sides of the road. The initial cost of the project is \$300,000. To attempt to save funds the Committee is researching other options for this project. The Committee discussed the Waterworks Hill Bridge. The town is responsible for the sewer lines under bridge and are looking into how the town will finance that. Other discussions regarded Sargents progress on the completion of the business park, FY18's Public Works potential reserve cost, Pine Tree Water quality report, and fake flowers at the cemeteries. There will be further discussion regarding the Pine Tree Water quality report and fake flowers at the next Committee meeting.

- F. **MANAGER'S REPORT** – Town Manager Jennings thanked Chief Rogers for covering his vacation time. Town Manager Jennings stated that letters have been sent to the citizens that will be impacted by the repaving projects. The projects have been put back to next week. Town Manager Jennings informed the public that there is a special meeting of the Council scheduled for tomorrow, July 18, 2017 at 4:00 pm. This meeting is taking place at the Public Works Garage on Canaan Road, for the purpose of discussing the capital expenditures that are being proposed in the FY18 town budget for Public Works vehicles. Town Manager Jennings reiterated what Councilor McPike stated regarding the Planning and Development Committee's information on the Recreational Marijuana Zoning Ordinance. Karen Cullen, Town Planner is implementing amendments to the policy to the direction the Council is prohibiting retail sales and social clubs. There is still ongoing work regarding cultivation and testing and other legalizations. Town Manager Jennings advise the public of the Children's Day Committee meeting at the Skehan Center on July 18, 2017 at 6:00 pm. Even if you are not able to go to participate being on the committee, there is always need for volunteers on the day of the event. Town Manager Jennings also encouraged the public to continue to be involved the RSU 22 Budget process. There is a meeting July 25, 2017 in the Hampden Academy gymnasium. This is a meeting that will let your opinion be heard.

G. **COUNCILORS' COMMENTS** –

Councilor McAvoy – Shop local and buy American

Councilor Cormier – No Comment

Councilor Marble - Public participation is helpful when members of the public get involved by commenting on current business and concerns being brought to the Council. There are currently two different examples where public involvement have made an impact on decisions the first being the RSU 22 School Budget. Another example is when Council Members and Town Manager Jennings advocated to the local legislators to have a fairer and deserving level of State funding for the school so this will take the burden off the tax payers. In short advocacy and getting involved can show results.

Councilor Wilde – No Comment

Councilor McPike – Expressed his concerns of not be able to hear at the School Board meetings when they are held in the Hampden Academy Library. It is discouraging and doesn't not make it inviting for people to go those meetings.

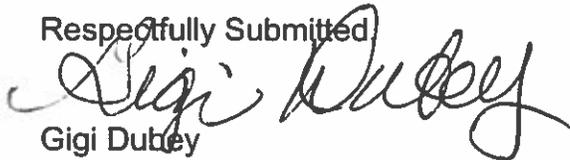
Councilor McPike recommended that something be done to help make it easier to hear and be more inviting to public participation.

Councilor Sirois – No Comment

Mayor Ryder – No Comment

- H. **ADJOURNMENT** – There being no other business, Councilor McAvoy motioned and Councilor Sirois seconded, to adjourn at 7:34. Unanimous vote in favor.

Respectfully Submitted



Gigi Dubey
Assistant Clerk