



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
MINUTES

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WEDNESDAY  
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JUNE 7<sup>TH</sup>, 2017  
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7:00 P.M.  
.....

**6:00 p.m. – Finance & Administration Committee**

*Attending:*

*Mayor Ryder*

*Councilor Sirois*

*Councilor Wilde*

*Councilor Marble*

*Councilor Cormier*

*Councilor McAvoy*

*Town Manager, Angus Jennings*

*Town Clerk, Paula Scott*

*Recreation Director, Shelley Abbot*

*Resident John Simon*

- A. **PLEDGE OF ALLEGIANCE** – *Mayor Ryder led the Pledge of Allegiance*
- B. **CONSENT AGENDA** – *Councilor Marble made a motion, seconded by Councilor Wilde, to accept the consent agenda. Unanimous vote in favor.*
1. **SIGNATURES**
2. **SECRETARY'S REPORTS**
- a. **May 15th, 2017 Council Meeting Minutes**
3. **COMMUNICATIONS**
- a. Clerk's article in the Spring edition of the Maine Town & City Clerk's Association newsletter
4. **REPORTS**
- a. **Finance Committee Minutes –05/15/2017**
- b. **Infrastructure Committee Minutes – 04/24/2017**
- c. **Planning & Development Committee Minutes – 05/03/2017**
- d. **Services Committee Minutes – 04/10/2017**
- C. **PUBLIC COMMENTS - None**
- D. **POLICY AGENDA**
1. **NEWS, PRESENTATIONS & AWARDS -**
- a. **Award of grant funds through the Submerged Lands Program,**

**NOTE: The Council will take a 5-minute recess at 8:00 pm.**

**Bureau of Parks and Lands Grant** - *Mayor Ryder announced that the Town of Hampden has received a grant for \$15,000 from the Submerged Lands Program, Bureau of Parks and Lands to replace the floating dock at the marina. He thanked the Town Planner, the Director of Public Works and the Harbor Master for their work on this.*

**2. PUBLIC HEARINGS - None**

**3. NOMINATIONS – APPOINTMENTS – ELECTIONS - None**

**4. OLD BUSINESS - None**

**5. NEW BUSINESS**

- a. **Proposed FY17 Budget Amendment to Sewer Revenues and Overlay in order to properly credit FY17 sewer amounts paid toward General Fund interfund transfer deficit** - *Manager Jennings explained that a year ago during budgeting the Sewer Department projected an extra \$100,00 in revenue above expenses, which was intended on reducing the debt owed to the General Fund. He stated that he had included it in the General Fund as revenue but the auditor stated that by doing so, it would just show that the Sewer Department would meet its obligation to provide that budgeted revenue, but not actually show as a debt payment from Sewer to the General Fund. Manager Jennings reported this to the Finance Committee, which, upon his recommendation, voted to amend the FY17 budget to reduce the GF revenue by \$100,000 and reduce overlay by \$100,000, reflective of this adjustment. Councilor Wilde made a motion to approve a budget adjustment for fiscal year 2017 to reduce projected income to the Sewer income account R-01-78 from \$160,000 to \$60,000 and to reduce overlay account E-66-01-55-01 from \$210,704.39 to \$110,704.39. Councilor Marble seconded the motion. Unanimous vote in favor.*
- b. **Referral of the Council's proposed FY18 budget to Public Hearing on June 19<sup>th</sup>, 2017** – *Manager Jennings recapped the budget process which included 7 meetings to discuss the budget, including the Sewer rate hearing. It has been a rigorous process in going through the Manager's proposed budget and working with Department Heads. At the end of all of those meetings and with all changes, what is referred to Public Hearing tonight will be the Council's proposed budget. Councilor Wilde made a motion to refer the Council's FY18 proposed*

*budget to Public Hearing on June 19<sup>th</sup>. Councilor McAvoy seconded the motion. Unanimous vote in favor.*

#### **E. COMMITTEE REPORTS**

*Services Committee: Councilor Marble reported that the next meeting is Monday, June 7<sup>th</sup>.*

*Finance & Administration Committee: Councilor Wilde reported that at the May 15<sup>th</sup> meeting committee members reviewed the engineering bids for the pool site and awarded the contract to Woodard and Curran, recommending payment from the Rec Reserve to pay the contract. They discussed the excavator lease and also the \$65,000 in Local Road Assistance.*

*Infrastructure: Councilor Sirois reported that at the April 24<sup>th</sup> meeting, the committee was updated on the Old County Road culvert. Members also discussed interest rates on the Sewer obligation bond, the CSO, the 2015 Transfer Station Annual Report, and reviewed LD 1444 and LD 179.*

*Planning & Development: No report*

**F. MANAGER'S REPORT** – *Manager Jennings reported that Hampden is part of the Maine DOT BACTS group which is for transportation planning. Much of their funding comes from Federal dollars. He and DPW Director Currier took part in a ride along for 2020-2021 priorities within the region. We are specifically advocating for Western Avenue which is in terrible condition and which has been pushed back a couple of times from the original schedule. The manager also informed the public that we submitted a grant application to Northern Borders Regional Commission asking for \$250,000 in Federal money to offset infrastructure soft costs, specifically sewer. It was a joint effort between the Town Planner and DPW Director with assistance from the Town Clerk and support from our two US Senators. Manager Jennings wanted to let the sewer rate payers know that we are doing everything we can to get non local monies to help. He reported that the next Services Committee meeting will be attended by the selected consultants on the pool site engineering. Following this meeting, dates will be set for a couple of more important meetings this summer. Since the last Council meeting, Manager Jennings, Town Planner Karen Cullen and GIS/IT Specialist Kyle Severance attended the HBA dinner meeting and presented a lot of information to the attendees about what is going on in Hampden, both generally and specifically with regard to economic development and how people can stay involved. He reported that a line-item summary of the budget has been prepared showing accounts that have either increased or decreased by \$1,000 or more and will be posted to the web site with other budget information.*

#### **G. COUNCILORS' COMMENTS**

*Councilor Sirois – No comment*

*Councilor Wilde – No comment*

*Councilor Marble – Councilor Marble recognized the Town Clerk for an article that was included in a state wide professional newsletter. He also remarked that in his 3 years on the Council, this was the most comprehensive budget and process he has been involved in. He commended the work done by staff, the Manager and the leadership of*

*the Mayor through the process.*

*Councilor Cormier – No comment*

*Councilor McAvoy – Encouraged everyone to enjoy the weather, he can only do so much. He reminded everyone to shop local and buy American, then wished Hampden goodnight.*

*Mayor Ryder – Thanked the public for attendance and input during budget process, stating that it helps the Council when the public is involved. He also invited the public to attend the budget Public Hearing scheduled for June 19<sup>th</sup> at 7:00 p.m.*

- H. ADJOURNMENT** – *With no other business to conduct, Councilor McAvoy made a motion, seconded by Councilor Marble, to adjourn at 7:28 p.m.*

*Respectfully Submitted,*



*Paula A. Scott, CCM*