



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY

MARCH 20, 2017

7:00 P.M.

6:15 p.m. – Finance & Administration Committee

Attending:

Mayor Ryder

Councilor Sirois

Councilor McPike

Councilor Wilde

Councilor Marble

Councilor Cormier

Councilor McAvoy

Town Manager, Angus Jennings

Town Clerk, Paula Scott

Rich Armstrong

Harbor Master, Peter Neal

Gregory Neal

Representative Haggan

Mayor Ryder called the meeting to order at 7:05 p.m.

- A. PLEDGE OF ALLEGIANCE** – *Mayor Ryder led the Pledge of Allegiance*
- B. CONSENT AGENDA** – *Councilor Marble made a motion, seconded by Councilor Wilde, to accept the consent agenda. Unanimous vote in favor.*

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. February 21st, 2017 Council Meeting Minutes**

3. COMMUNICATIONS

- a. MMA Safety Grant Program Reimbursement** – Representing payment for the October Safety Grant received for two Revel Scout Portable LED Scene Lights
- b. Press Release** regarding the Appeals Court upholding the DEP permits for MRC/Fiberight
- c. Notice of Agency Liquor Store Selection Hearings** for two Hampden applicants being considered for licensure
- d. Victualer's License renewal** – Fresh Ginger

4. REPORTS

- a. Finance Committee Minutes** – 03/06/2017
- b. Infrastructure Committee Minutes** – none
- c. Planning & Development Committee Minutes** – none

NOTE: The Council will take a 5-minute recess at 8:00 pm.

d. Services Committee Minutes – 02/16/2017

C. PUBLIC COMMENTS – *Rich Armstrong, of Kennebec Rd approached the podium and thanked the Council and the Town for helping out the Goodwill Riders Snowmobile Club by giving them money from snowmobile registrations. It helps with their maintenance of 37 miles of trails and repair and replacement of bridges.*

D. POLICY AGENDA**1. NEWS, PRESENTATIONS & AWARDS**

a. Council recognition of Peter Neal as certified Harbor Master – *Mayor Ryder recognized Peter Neal as having gone on his own time to the Maine Criminal Justice Academy and taken the necessary course to become a certified Harbor Master, thanking him for the time and dedication he has put into the job. Manager Jennings added that this is the first time in many, many years that the Town has a Harbor Master with all of the required training and echoed the commendation by the Mayor of the initiative taken by Mr. Neal. He stated how over the course of the past year since the appointment was made, he has had to call on Mr. Neal approximately 12-15 times, and is thankful for the ability to call on the Harbor Master rather than having to add more to the DPW Director's plate. Peter Neal approached the podium and thanked the Town Council for the opportunity to serve and take part, stating that we have a great marina that many people enjoy. It was a busy season last year, but got a lot done and thanked the Town Office staff, and Sean and Angus especially for all of the assistance. He thanked the Town Council for paying for the training class held in Castine stating it was very informative and he looks forward to the next one. Councilor Marble echoed the sentiments of the Mayor and the Manager and thanking him for attending a committee meeting and then volunteering when he heard there was a need.*

b. Council expression of sympathy in the passing of John Quesnel – *Mayor Ryder read an expression of sympathy for John Quesnel and offered condolences on behalf of the Town. He then offered his own personal comments of sympathy and remarked about the type of person John was, stating that the Water District will have a hard time finding someone to fill his shoes.*

2. PUBLIC HEARINGS - None**3. NOMINATIONS – APPOINTMENTS – ELECTIONS – Appointment of an Interim Director to the RSU 22 Board of Directors – referral from Finance & Administration**

- a. James Davitt**
- b. Thomas Dorrity**
- c. Lindsay Harmon**
- d. Cincy Mitchell**

Councilor Wilde reported that in Finance & Administration Committee, there were four very strong candidates to consider, originally, but one potential candidate withdrew at the start of the meeting. Councilors asked questions of all of them, and at the end, chose Thomas Dorrity as their recommendation. Councilor Wilde made a motion, seconded by Councilor McAvoy, to appoint Thomas Dorrity as an Interim Director to the RSU 22 Board of Directors. Unanimous vote in favor.

4. OLD BUSINESS - None

5. NEW BUSINESS

- a. **Request for authorization for the expenditure of \$2,425.00 from the Municipal Building Reserve Account for the purpose of replacing lighting at the Town Office; request for authorization for the expenditure of \$123.00 from the Municipal Building Reserve Account for the purpose of paying for a service call for the municipal building generator – total requested: \$2,548.10 – referral from Finance & Administration Committee – Councilor Wilde explained the lighting request is the second phase of the project for replacement lighting that is more economical and more efficient and that the request for the funds for the generator is for repairs. Councilor Wilde made a motion to approve spending \$2,425.00 from the Municipal Building Reserve Account, and \$123.10 from the Municipal Building Reserve Account for the purpose of replacement lighting and repairs to the generator. Councilor McPike seconded the motion. Unanimous vote in favor.**
- b. **Request for authorization for the expenditure of \$25,451.15 from the Personnel Reserve Account for the purpose of offsetting costs associated with payroll expenses in Administration, Elections and Economic Development – referral from Finance & Administration Committee – Councilor Wilde reported that this was discussed in Finance Committee and that this is a one-time pay out. Administration costs were in part due to having the retiring Tax Collector and the incoming Tax Collector both here during the transition. The other expenses involved pay outs to retiring personnel, as well as record turnout at the Presidential election and processing absentee ballots. Councilor Wilde made a motion to authorize the expenditure of \$25,451.15 from the Personnel Reserve Account for the purpose of offsetting costs of payroll expenses in Administration, Elections and Economic Development. Councilor Marble seconded the motion. Unanimous vote in favor.**
- c. **Contract award for the CCTV and Cleaning of Sanitary and Storm Sewer Systems Bid – referral from Finance & Administration Committee – Councilor Wilde explained for the public that the cleaning**

of the sewer system and storm drains is a project that has not been done for many years and the Town is looking to get caught back up. He made a motion to award the contract to the Ted Berry Company in the amount of \$40,848 for the work as described. Councilor Marble seconded the motion. Unanimous vote in favor.

- d. **Request for authorization for the expenditure of \$14,643.95 from the Conservation/Recreation Account for the purpose of funding eligible projects – referral from Finance & Administration –** *Councilor Wilde reported that this was originally heard in Services Committee and funding items relating to recreation were discussed. The money has been in a dormant Conservation/Recreation account that has not been used in many years and is from “in lieu of” funds that contractors would pay rather than building recreational areas within subdivisions. Councilors agreed that the funds would be used for recreational expenses. Councilor Wilde made a motion to authorize the expenditure of \$14,643.95 from the Conservation/Recreation account for the purpose of funding eligible projects. Councilor Marble seconded the motion. Mayor Ryder asked Manager Jennings for a rundown of the expenses, which are the following:*
- *Sand for the volley ball courts, including delivery*
 - *Replacing the pressure treated edging around the playground,*
 - *Two seasonal speed bumps at the VFW fields,*
 - *Electrical timer for the VFW tennis courts,*
 - *Additional chips at both the pool and Dorothea Dix playgrounds,*
 - *Treating for Poison Ivy at both the Marina and Papermill Parks,*
 - *On-site signs at Papermill Park and a double sided directional light for Coldbrook Rd. so people will know Papermill Park is there,*
 - *“Go Slow” signs for VFW parking,*
 - *New language added to the outdoor facilities signs to reflect the Council’s prohibition of vaping,*
 - *Grub control at the Dorothea Dix site, recreation fields and the Lura Hoit pool site.*

All of these projects will be funded without tax payer dollars.

- e. **Request for authorization for the expenditure of \$2,000.00 from snowmobile registration fees to Goodwill Riders Snowmobile Club – referral from Finance & Administration Committee –** *Councilor Wilde explained that this was discussed in committee, stating that this amount does not exceed what was brought in. The Finance Committee recommended authorizing this expenditure. Councilor Wilde made a motion to authorize the expenditure of \$2,000*

from snowmobile fees to Goodwill Riders Snowmobile Club. Councilor Marble seconded the motion. Councilor McAvoy asked if all 37 miles of trails maintained by the club are located in Hampden to which Rich Armstrong stated that they are. Councilor McAvoy asked how many club members there are. Rich stated that they had the 9th largest club last year with a 109 members and this year there are 137 members. Motion was brought to vote. Unanimous vote in favor.

- f. **Council referral to public hearing the proposed amendments to the Town of Hampden Zoning Ordinance – referral from Planning Board –** *The Mayor explained that the proposed changes have to do with Home Occupations and asked Manager Jennings if there is a preferred date for public hearing. Manager Jennings stated that it was the Council's prerogative, but for notification purposes, the second meeting in April would be his recommendation. Councilor Wilde made a motion, seconded by Councilor McPike to refer the proposed amendments to the Zoning Ordinance to public hearing for April 17th. Unanimous vote in favor.*

- g. **Council confirmation of the designated representatives for the March 27th meeting with the RSU, other Town's within the RSU, and State Representatives; and confirmation of the proposed topics to be discussed – referral from Finance & Administration –** *Councilor Wilde reported that at Committee, Councilor McPike and Councilor Wilde were selected to attend the meeting along with Manager Jennings.*

7:30

- h. **Executive Session – pursuant to 1 M.R.S.A. § 405(6)(F) – Confidential records –** *The Executive Session was postponed until further notice.*

E. COMMITTEE REPORTS

Services - *Councilor Marble reported that at the last meeting, Kyle updated members on the status of the Broadband Grant. Members reviewed Skehan Center expenses and held discussion on ridership of The Bus. Discussed the Community and Volunteer Forum coming up on April 9th, establishment of the Municipal Office as a "Safe Zone" for child custody transfers and/or internet sales exchanges and prioritized items to be paid for out of the Conservation/Recreation funds. Other items discussed were Recreation scholarships, costs of the Kiwanis building, the Goodwill Riders request and Children's Day which has been moved to the second Saturday in August.*

Finance & Administration – *Councilor Wilde recapped that financial items acted on tonight were discussed in Committee*

Planning & Development – *Councilor McPike stated that there was no meeting last week and asked the Manager to clarify the status of the postponement to two potential dates. Manager Jennings stated that because the potential postponement dates were*

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for nights that are not regular meeting nights, there were Councilors who could not make either night. Because one of the agenda items is the request for the Town to support the costs of the water line expansion on the Coldbrook Road, and since it is also under the umbrella of infrastructure, he met Mayor Ryder and Councilor Wilde last week and it was decided to move this discussion to the Infrastructure Committee meeting on the 27th.

Infrastructure – Councilor Sirois reported that this Committee has not met since last Council meeting and the next meeting is the 27th.

- F. MANAGER'S REPORT** – Manager Jennings reported that in the last couple of weeks we have heard about 7 different grant opportunities that range from sewer, to stormwater, to recreation. There is a meeting scheduled this week with key personnel who have been looking at the grants and to discuss what to apply for. He reported on the Education Foundation's Business Expo that was held on the 18th at the Skehan Center. Manager Jennings, who represented the Town along with a couple of Councilors, commended the organizers of the event for their hard work. Manager Jennings stated that the Education Foundation is one of more than 25 civic or volunteer organizations that will be represented at the Volunteer Open House and Community Forum scheduled for April 9th from 1:00 – 4:00 at Hampden Academy.
- G. COUNCILORS' COMMENTS**
Councilor Sirois – No comment
Councilor McPike – No comment
Councilor Wilde – Commented that he thought the Business Expo was a fantastic event, he was there with a table set up and he found it fun and informative.
Councilor McAvoy – Commented that he hoped everyone was enjoying the first day of spring. He reminded everyone to shop local and buy American.
Councilor Cormier – No comment
Councilor Marble – No comment
Mayor Ryder – No comment
- H. ADJOURNMENT** – Councilor Marble made a motion to adjourn at 7:40 p.m., seconded by Councilor McAvoy. Unanimous vote in favor.

Respectfully Submitted,



Paula A. Scott, CCM
Town Clerk