



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

TUESDAY

SEPTEMBER 5th, 2017

7:00 P.M.

6:00 p.m. – Finance & Administration Committee

Attending:

Mayor Ryder

Councilor Sirois

Councilor McPike

Councilor Wilde

Councilor Marble

Councilor Cormier

Councilor McAvoy

Town Manager Angus Jennings

Town Clerk Paula Scott

Andrew Colford

Donna Colford

Joseph Segari

Nancy Segari

- A. **PLEDGE OF ALLEGIANCE** – *Mayor Ryder led the Pledge of Allegiance*
- B. **CONSENT AGENDA** – *Councilor McAvoy made a motion, seconded by Councilor Marble, to accept the consent agenda. Unanimous vote in favor.*
1. **SIGNATURES**
2. **SECRETARY'S REPORTS**
- a. **August 21st, 2017 Council Meeting Minutes**
3. **COMMUNICATIONS**
- a. **Notification and Press Release announcing the receipt of a dividend payment in the amount of \$7,172.00 from the MMA Workers Compensation Fund for sound risk management practices**
4. **REPORTS**
- a. **Finance Committee Minutes –08/21/2017**
- b. **Infrastructure Committee Minutes – 07/24/17**
- c. **Planning & Development Committee Minutes – None**
- d. **Services Committee Minutes – None**
- C. **PUBLIC COMMENTS** – *Andrew Colford of 115 Fowler's Landing Road was recognized and approached the podium. He complimented the Town of Hampden for all the road paving that has been taking place, however lodged a complaint about the chip seal that was put down on Pond Road. He said he was speaking on behalf of*

NOTE: The Council will take a 5-minute recess at 8:00 pm.

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others who did not think their road should have been the "trial" for this product and who would like the road put to tar again, stating that the rocks from the chip seal were flying up and chipping vehicles. He presented a cup full of pebbles for the Council to see. Manager Jennings responded to Mr. Colford by letting him know that the rubble and dust is an interim condition of chip seal until it completely binds. He stated that while it might be something new to Hampden, it is widely used by municipalities throughout the state. This road was chosen for the chip seal because it is a relatively lightly traveled road with a good gravel base and structurally intact. The process is to put down a 1" shim, or binder and then the stone on top. Once it is fully bound, it will be swept again, likely more than once. A few more cold nights will help the binding process and Sean would like to wait another week. Driving the posted speed will help keep from kicking up rubble. This is a huge cost savings with the same ten year lifespan. Councilor Marble stated that he drove down there today, driving cautiously, below 30 miles an hour. Leaving, he increased his speed and noticed a small amount of rocks and dust, but nothing like it would be if it was a dirt road. He stated the Council was involved in the decision making, and thinks that the cost savings will benefit everyone.

D. POLICY AGENDA**1. NEWS, PRESENTATIONS & AWARDS - None****2. PUBLIC HEARINGS –**

a. **New Victualer's License for Eat at Joe's, a mobile food vendor, owned and operated by Joseph & Nancy Segari – Councilor Sirois made a motion, seconded by Councilor McAvoy, to open the public hearing at 7:10 p.m. Unanimous vote in favor. Councilor McAvoy clarified that this mobile unit was a part of the Farmer's Market, which was confirmed by Mr. Segari. He explained where he will be parked within the market. He stated that he is locally sourcing meat and bread, and that it all has to be local, fresh and organic. He only intends on working the Farmer's Market and does not intend on setting up anywhere else. There was no further discussion and Councilor Marble made a motion, seconded by Councilor Sirois, to close the public hearing at 7:15 p.m. Unanimous vote in favor. Councilor Marble made a motion to approve the new Victualer's license to Joe and Nancy Segari for Eat at Joe's. Councilor Sirois seconded the motion. Unanimous vote in favor.**

3. NOMINATIONS – APPOINTMENTS – ELECTIONS**4. OLD BUSINESS –**

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- a. **Acceptance of Conservation Easement Holder designation for Constitution Avenue – referral from Planning & Development Committee** – Mayor Ryder stated that there were a couple of items that needed to be clarified in the easement so this was tabled until September 18th.
- b. **Proposed Order 2017-05 to amend the Bid Procedure Guidelines – referral from Finance & Administration Committee** – Councilor McPike made a motion, seconded by Councilor McAvoy. Unanimous vote in favor.

5. NEW BUSINESS

- a. **Approval of the modifications to the terms of the lease with Hampden Kiwanis Club – referral from Services Committee** – Councilor Marble explained that this has been discussed several times in Committee and was referred to Finance Committee and discussed tonight. The former lease was not modified; upon advice from legal counsel, a new lease was written. Councilor Marble made a motion, seconded by Councilor McPike, to approve the modifications to the terms of the lease with Hampden Kiwanis Club. Councilors Sirois, McPike, Wilde, Marble, Cormier and Mayor Ryder voted in favor. Councilor McAvoy voted in opposition. Motion carries, 6-1.
- b. **Request authorization for the expenditure of an amount up to \$9,000 from the Host Community Benefit fund for the purpose of taking over financial responsibility for operations and maintenance of the Kiwanis Civic Center for Federal FY 18 (Oct. 1, 2017-Sept. 30, 2018) – referral from Finance & Administration Committee** – Councilor Sirois made a motion to authorize the expenditure in an amount up to \$9,000 from Host Community Benefit Fund for the purpose of taking over maintenance and operations of the Kiwanis Civic Center, seconded by Councilor McPike. Councilor Wilde inquired about the plowing and Manager Jennings said that the same vendor will be used. Motion was brought to vote. Councilors Sirois, McPike, Wilde, Marble, Cormier and Mayor Ryder voted in favor. Councilor McAvoy voted in opposition. Motion carries, 6-1.
- c. **Request authorization for the expenditure of an amount not to exceed \$3,000 from Municipal Building Reserve (3-702-00) for the purpose of installing an automatic ADA compliant door opener at the town office – referral from Finance & Administration Committee** – Councilor McPike made a motion to authorize the expenditure of \$3,000 from Municipal Building Reserve for a new ADA

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compliant door opener at the town office, seconded by Councilor Wilde. Unanimous vote in favor.

- d. **Request authorization for the expenditure of an amount not to exceed \$1,000 from Municipal Building Reserve (3-702-00) for the purpose of paying Hampden Electric to provide electricity to the ADA door openers – referral from Finance & Administration Committee – Councilor Sirois made a motion to authorize the expenditure of an amount not to exceed \$1,000 from Municipal Building Reserve for the purpose of paying Hampden Electric to provide electricity for the ADA door openers. Councilor Wilde seconded the motion. Unanimous vote in favor.**
- e. **Request authorization for the expenditure of an amount not to exceed \$3,300 from Municipal Building Reserve (3-702-00) for the purpose of paying Hampden Electric for the conversion of exterior wall pack lighting to LED – referral from Finance & Administration Committee – Councilor Sirois made a motion, seconded by Councilor Marble, to authorize the expenditure of an amount up to \$3,300 from Municipal Building Reserve to pay Hampden Electric for the conversion of exterior wall pack lighting to LED. Unanimous vote in favor.**
- f. **Request authorization for the expenditure of an amount not to exceed \$2,225.00 from Fire Building Reserve (3-745-00) for the purpose of paying Penobscot Temperature Controls to repair/replace the automated exhaust system attached to the bay doors – referral from Finance & Administration Committee - Councilor Sirois made a motion, seconded by Councilor Marble, to authorize the expenditure of up to \$2,225 from Municipal Building Reserve to repair the exhaust system on the bay doors. Unanimous vote in favor.**
- g. **Request authorization for the expenditure of an amount not to exceed \$2,213 from Municipal Building Reserve (3-702-00) for the purpose of paying Penobscot Temperature Controls to install a new propane monitor heater in the Municipal storage garage – referral from Finance & Administration Committee – Mayor Ryder reported that there were some questions regarding this and has been tabled until September 18th.**
- h. **Council referral to public hearing the proposed amendments to the Cemetery Ordinance – referral from Infrastructure Committee – Mayor Ryder reported that this has been discussed by Committee and proposed changes accepted for referral. Councilor Wilde made a motion, seconded by Councilor Marble, to refer the Cemetery**

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Ordinance to public hearing for September 18th. Unanimous vote in favor.

- i. **Council referral to public hearing the amendments to the General Assistance Ordinance - as prepared by the Office of Family Independence, State of Maine – Councilor Marble made a motion, seconded by Councilor Wilde to refer the amendments to the General Assistance Ordinance to public hearing. Unanimous vote in favor.**

E. COMMITTEE REPORTS

Services Committee – Councilor Marble reported that the next Services meeting is Monday, September 11th.

Planning & Development Committee – Councilor McPike reported that the next meeting is Wednesday, September 7th.

Finance & Administration - Councilor Sirois recapped the purpose for the purchasing policy, which is to standardize the process, thereby securing the advantages of centralized and uniform purchasing, to increase public confidence in public purchasing, to save taxpayers money, provide for equitable treatment of vendors and services, and to set forth interdepartmental processes to trust the purchasing system.

Infrastructure Committee – Mayor Ryder reported that the Sewer CSO Master Plan Grant application was not approved but thanked staff for their hard work. Discussed the possibility of having to move some manholes, discussed the draft changes to the Cemetery Ordinance, discussed culverts and road striping. He stated that they did an excellent job ditching Hopkins Road. He reported that the State is supposed to put a skinny mix on Western Avenue, and that the Chip Seal is finished and that we need to wait for the full process. The Committee reviewed updates on the plow truck financing and are still waiting for pricing from the PUC on the LED street lights.

- F. MANAGER'S REPORT** – *Highlighted MDOT will be holding a public meeting on September 27th at 5:30. Thursday September 28th at 6:00 p.m. will be the second public meeting for the pool and municipal site analysis. He reported that the auditor will be here the week of the 26th.*

G. COUNCILORS' COMMENTS

Councilor Sirois – no comment

Councilor McPike – no comment

Councilor Wilde – no comment

Councilor Marble – Stated that Chief Rogers did a fine job while Manager Jennings was on vacation

Councilor Cormier – no comment

Councilor McAvoy – Reminded everyone to shop local and buy American and wished Hampden goodnight.

Mayor Ryder – Stated that in the earlier Finance meeting, the boy scouts were in

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attendance to learn about civics, and thanked them for coming.

- H. **ADJOURNMENT** – *Councilor Sirois made a motion, seconded by Councilor McPike, to adjourn at 7:40 p.m. Unanimous vote in favor.*

Respectfully Submitted,



*Paula A. Scott, CCM
Town Clerk*