



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY

AUG. 21st, 2017

7:00 P.M.

6:00 p.m. – Finance & Administration Committee

Attending:

*Mayor Ryder
Councilor Sirois
Councilor McPike
Councilor Wilde
Councilor Marble
Councilor Cormier
Councilor McAvoy*

*Town Manager Angus Jennings
Town Clerk Paula Scott
Eric Jarvi*

Mayor Ryder called the meeting to order at 7:00 p.m.

- A. PLEDGE OF ALLEGIANCE** – *Mayor Ryder led the Pledge of Allegiance*
- B. CONSENT AGENDA** – *Councilor Marble made a motion, seconded by Councilor Wilde to accept the consent agenda. Unanimous vote in favor.*
 - 1. SIGNATURES**
 - 2. SECRETARY'S REPORTS**
 - a. August 7th, 2017 Council Meeting Minutes**
 - 3. COMMUNICATIONS**
 - 4. REPORTS**
 - a. Finance Committee Minutes –08/07/2017**
 - b. Infrastructure Committee Minutes – 06/26/17**
 - c. Planning & Development Committee Minutes – 07/19/2017**
 - d. Services Committee Minutes – 07/10/2017**
- C. PUBLIC COMMENTS** - *None*
- D. POLICY AGENDA**

NOTE: The Council will take a 5-minute recess at 8:00 pm.

MINUTES

1. NEWS, PRESENTATIONS & AWARDS - None**2. PUBLIC HEARINGS –**

- a. **Town Manager's recommendation for award of the 2017 Tax Anticipation Note** – *Councilor Marble made a motion, seconded by Councilor McAvoy to open the Public Hearing at 7:05 p.m. Unanimous vote in favor. Mayor Ryder gave Manager Jennings the floor. He reported that the Town had contracted with Dan Pittman at Eaton Peabody to begin work on the TAN. He explained that the town really only has two "paydays" a year which are when taxes are due. Borrowing money through a tax anticipation note is a cash flow for when the cash reserves dip low; especially in the fall when debt service payments are due. He reported that quotes were solicited from five banks and his recommendation is Camden National at 1.19%. Councilor Sirois asked to be recused due to conflict of interest. All Councilors were in agreement. Councilor Marble made a motion, seconded by Councilor McAvoy to accept the town manager's recommendation for Camden National bank at 1.19%. Councilor McAvoy asked Manager Jennings if there would be a time when these are not necessary. Manager Jennings stated that it might be likely for next year; that the town's bank balances are trending up and that we are financially healthier than we were two years ago. Discussion ceased and Mayor Ryder called for a vote. Councilors McAvoy, Cormier, Marble, Wilde, McPike and Mayor Ryder voted in favor. Councilor Sirois abstained. Motion passes 6-0-1. The public hearing closed at 7:06 p.m.*
- b. **Consideration of the proposed amendment to the Councilor Compensation Ordinance** – *Councilor Marble made a motion, seconded by Councilor McAvoy to open the public hearing at 7:07 p.m. Unanimous vote in favor. Mayor Ryder explained that the proposed amendment is to eliminate Councilor pay for a committee meeting attendance when that committee meeting occurs directly prior to Council meeting so that rather than getting paid twice, Councilors would receive compensation for just one meeting. Councilor Marble made a motion, seconded by Councilor Sirois, to amend the Councilor Compensation Ordinance to not get paid for two meetings in one evening. Unanimous vote in favor. Discussion ceased at 7:09 p.m.*

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. **Appointment of Penny Markowitz-Moses as member of the Board of Appeals – referral from Planning & Development** – *Councilor McPike reported that the Planning and Development Committee had*

MINUTES

interviewed her at their last meeting and recommended appointment. Councilor Marble made a motion, seconded by Councilor Sirois to appoint Penny Markowitz-Moses as a member of the Board of Appeals. Unanimous vote in favor.

4. OLD BUSINESS –

- a. **Proposed Order #2017-05 to amend the Bid Procedure Guidelines – referral from Finance & Administration Committee – Councilor Sirois explained that this was again discussed in Finance & Administration but because of confusing language in Sections 3 & 4, it was tabled until September 5th.**
- b. **Council Resolution #2017-04 to authorize a land swap with Maine Ground Developers – referral from Finance & Administration Committee – Councilor Sirois reported that this was discussed in Finance & Administration and recommended to approve. Councilor Sirois made a motion, seconded by Councilor McAvoy, to authorize the land swap as defined in Council Resolution 2017-04. Unanimous vote in favor.**

5. NEW BUSINESS

- a. **Contract award for the Public Works plow/dump truck and associated equipment to replace truck #13 – referral from Finance & Administration Committee – Councilor Sirois reported that Finance & Administration discussed the replacement of truck 13 and chose Freightliner of Maine as the recommended vendor. Councilor Sirois made a motion, seconded by Councilor McAvoy to award the contract for the Public Works plow/dump truck and equipment to Freightliner of Maine. Councilor Marble commended Director Currier for the hard work and detail he put into comparing the specifications, pricing, and equipment, including the recommendation for the same type truck as current fleet, for ease in parts and service. Discussion ceased. Unanimous vote in favor.**
- b. **Contract award for the Public Works plow/dump truck and associated equipment to replace truck #20 – referral from Finance & Administration Committee – Councilor Sirois reported that truck #20 replacement also was discussed at length at Finance & Administration Committee and members agreed with Director Currier's recommendation. Councilor Sirois made a motion, seconded by Councilor McAvoy, to award the contract for the Public Works plow/dump truck and equipment to Freightliner of Maine. Unanimous**

MINUTES

vote in favor. Councilor Wilde commented on the rough shape the originals truck are in and stated that he did not believe they were safe for over the road use so purchasing these trucks was necessary.

- c. **Request authorization for the expenditure of \$42,315 from DPW Vehicle Reserve (3-717-00) for the purpose of purchasing a plow/dump truck for the Department of Public Works - referral from Finance & Administration Committee – Councilor Sirois made a motion to authorize the expenditure of \$42,315 from Public Works Reserve for the purpose of purchasing a plow/dump truck. Councilor McPike seconded the motion. Manager Jennings clarified that the printed agenda had the wrong account number listed, and had inadvertently carried language from the subsequent item. These funds are for a truck and not for the pool site. Councilor McPike clarified further that this reserve request was for payment, not entire price of vehicle. Discussion ceased and the motion was brought to vote. Unanimous vote in favor.**
- d. **Request authorization for the expenditure of \$1,215.39 from Rec Area Reserve (3-767-00) for the purpose of paying for printing and postage costs associated with promotion of Pool Site Study and upcoming public workshops - referral from Finance & Administration Committee – Councilor Sirois made a motion, seconded by Councilor McAvoy to authorize the expenditure of \$1,215.39 from Rec Area Reserve for printing and postage costs for the Pool Site Study. Unanimous vote in favor.**
- e. **Request authorization for the expenditure of \$8,928 from IT Computer Reserve (3-711-00) for the purpose of purchasing a replacement server for the town office - referral from Finance & Administration Committee – Councilor Sirois explained that we are in the fourth year of a typical 5 year cycle for server replacement, but that it is recommended to replace now because of the issues it has been having lately. Councilor Sirois made a motion, seconded by Councilor Wilde, to authorize the expenditure of \$8,928 from IT Computer Reserve to purchase a new server. Unanimous vote in favor.**
- f. **Request authorization for the expenditure of \$1,823 from IT Computer Reserve (3-711-00) for the purpose of purchasing a server rack and battery backup - referral from Finance & Administration Committee – Councilor Sirois explained that this is a piggy back item to the preceding item that was just voted on. Councilor Sirois made a motion, seconded by Councilor Wilde, to authorize the expenditure of \$1,823 for the purpose of purchasing a server rack and battery backup. Unanimous vote in favor.**

MINUTES

- g. **Council referral to the Planning Board to set public hearing on the proposed amendments to Section 7.2 of the Zoning Ordinance regarding the sale of marijuana and social clubs – referral from Planning & Development Committee – Councilor McPike that these amendments were directed in accordance with the Resolution signed in April. Councilor McPike made a motion, seconded by Councilor Sirois, to refer the proposed amendments to the Planning Board to set public hearing. Unanimous vote in favor.**
- h. **Council Order 2017-06 re-authorizing weir installation and eel research at Papermill Park - Councilor Marble made a motion, seconded by Councilor Wilde to authorize the weir installation and research as defined in Council Order 2017-06. Unanimous vote in favor.**
- i. **Setting the 2017/2018 mil rate – referral from Finance & Administration Committee – Councilor Sirois reported that during Finance and Administration meeting, the Assessor gave a presentation and held discussion about the commitment. Her recommendation is for a mil rate of 18.4 which equates to an increase of about \$10.00 for every \$50,000 of value in one's home. Manager Jennings added that the proposed 18.4 mil rate will generate about \$138,000 in overlay which will give us some breathing room. Impacts from the Homestead Exemption are that homes below \$450,000 in value will see a reduction in their tax bill. For those tax payers that don't take advantage of the exemption will see that increase of about \$10.00 for every \$50,000 in value. Councilor Sirois made a motion, seconded by Councilor Marble, to accept and approve setting the mil rate for 2017-2018 at 18.4. Unanimous vote in favor. Councilor Wilde offered thanks to fellow Councilors, town staff and especially Angus for all of the work put into turning the ship around.**

E. COMMITTEE REPORTS

Services – Councilor Marble reported that this committee met on the 14th. They were updated on Children's Day, reviewed information to be shared on the 22nd regarding the pool site, and discussed potential costs to the Town if we assume the expenses of the Kiwanis Civic Center.

Planning & Development – Councilor McPike reported that the committee was updated on the status of Fibrigh, discussed the Conservation Easement acted on tonight, and were briefed on the landfill post closure report. The committee interviewed Penny Markowitz-Moses, and again discussed recreational marijuana, including the Zoning Ordinance amendments that were referred to the Planning Board tonight.

Finance & Administration – Councilor Sirois reported that the Council Order 2017-05 Bid Guidelines was tabled because of confusion over sections 3 & 4. Discussed and recommended the land swap with Maine Ground Developers, reviewed the TAN recommendation, and made recommendation on the contract awards for the

MINUTES

replacement of trucks 13 and 20. Committee also approved the reserve account requests heard tonight.

Infrastructure – Mayor Ryder reported that the next Infrastructure meeting will be Monday the 28th.

- F. MANAGER'S REPORT** – *Manager Jennings encouraged attendance at the Pool Site meeting to be held on August 22nd. The meeting is participatory and questions and comments will be welcomed. He also reported that he will be on vacation on August 28th for a week and Chief Rogers will be Interim Town Manager in his absence.*
- G. COUNCILORS' COMMENTS -**
Councilor McAvoy - Requested a point of order and asked if we should close the public hearing on Councilor Compensation Ordinance. Mayor Ryder asked for a motion to close the public hearing. Councilor McAvoy made a motion, seconded by Councilor Marble to close the public hearing at 8:25 p.m. Unanimous vote in favor. He reminded everyone to shop local and buy American.
Councilor Cormier – No comment
Councilor Marble – No comment
Councilor Wilde – No comment
Councilor McPike – No comment
Mayor Ryder – Reminded the public that nomination papers for RSU Board, the Water District Board, and Town Council were still available and encouraged anyone who is interested in serving to consider taking out papers.
- H. ADJOURNMENT** – *Councilor Sirois made a motion, seconded by Councilor McAvoy, to adjourn at 8:30 p.m. Unanimous vote in favor.*

Respectfully Submitted,



*Paula A. Scott, CCM
Town Clerk*