



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
MINUTES

TUESDAY

FEBRUARY 21, 2017

7:00 P.M.

**6:30 p.m. – Finance & Administration Committee**

*Attending:*

*Mayor Ryder*

*Councilor Sirois*

*Councilor McPike*

*Councilor Wilde*

*Councilor Marble*

*Councilor Cormier*

*Councilor McAvoy*

*Town Clerk Paula Scott*

*Thomas Dorrity*

*Mayor Ryder called the meeting to order at 7:00 p.m.*

- A. PLEDGE OF ALLEGIANCE** – *Mayor Ryder led the Pledge of Allegiance*
- B. CONSENT AGENDA** – *Councilor Marble made a motion, seconded by Councilor McAvoy, to accept the consent agenda. Unanimous vote in favor.*
- 1. SIGNATURES**
- 2. SECRETARY'S REPORTS**
- a. February 6th, 2017 Council Meeting Minutes**
- 3. COMMUNICATIONS**
- a. MS4 (Stormwater) Plan Year 3 Annual Report Response to DEP**
- b. DEP acknowledgement of Hampden's completion of Plan Year 3 reporting requirements**
- 4. REPORTS**
- a. Finance Committee Minutes – 01/17/2017**
- b. Infrastructure Committee Minutes – None**
- c. Planning & Development Committee Minutes – 01/18/2017**
- d. Services Committee Minutes – None**

**NOTE: The Council will take a 5-minute recess at 8:00 pm.**

**C. PUBLIC COMMENTS - None****D. POLICY AGENDA****1. NEWS, PRESENTATIONS & AWARDS -****2. PUBLIC HEARINGS –****a. Consideration of the proposed amendments to the Fees Ordinance under Article 6 Recreation Fees – referred by Council – Mayor**

*Ryder opened the public hearing at 7:05 p.m. and explained to the public that due to the increase in minimum wage that was approved by voters in November 2016, recreation fees had to be increased in order to offset the cost. There was no public comment and the public hearing was closed at 7:06 p.m. Councilor McPike made a motion, seconded by Councilor Wilde, to approve the proposed amendments to the Fees Ordinance under Article 6, Recreation fees. Unanimous vote in favor.*

**3. NOMINATIONS – APPOINTMENTS – ELECTIONS**

**a. Appointment of Todd Hoffert to the Recreation Committee – referral from Services Committee –** *Councilor Marble made a motion to appoint Todd Hoffert to the Recreation Committee. Councilor McAvoy seconded the motion. Unanimous vote in favor*

**b. Appointment of Thomas Dorrity to the Board of Assessment Review – referral from Finance & Administration Committee –** *Councilor Wilde made a motion to appoint Thomas Dorrity to the Board of Assessment Review. Councilor McAvoy seconded the motion. Unanimous vote in favor.*

**Per agenda addendum:** - *Councilor McPike made a motion to appoint Thomas Dorrity to the Planning Board as an alternate. Councilor Wilde seconded the motion. Unanimous vote in favor.*

**a. Announcement of vacancy on RSU-22 Board of Directors due to resignation of Jason Sharpe, and review of Council procedure for filling RSU Board of Director vacancies pursuant to 20-A M.R.S.A. § 1254(3) and 1474(3) –** *Mayor Ryder explained to the public that the process by which RSU vacancies are filled are outlined in State law and mirrored in our Charter. This vacancy will be filled by the appointment by the Municipal Officers; however, the appointment is only until November. In November if someone wishes to serve, they have to take out papers. There*

*is an interest form for anyone wishing to fill this seat and the deadline is March 16<sup>th</sup>.*

#### 4. OLD BUSINESS

- a. **Authorization of Town Manager to issue Request for Proposals / Request for Qualifications for Design, Engineering and Permitting Services for Municipal Building and Pool Site – referral from Services Committee** – *Councilor Marble explained that this goes back at least two years when observations by Council and others revealed that there was a need for additional field space, and then parking during recreational activities. This has been discussed through several committees to the point that we now have a topographical survey and concept plan. The project will require DEP approval and permitting and this RFP would be to find a qualified individual or firm in order to do the next step for the permitting process. Councilor Marble made a motion for approval of the RFP for qualifications for design, engineering and permitting services for the municipal building and pool site. Councilor Sirois seconded the motion. Councilor McAvoy asked for a friendly amendment on the wording of the motion to state “authorize (the manager). Councilor Marble amended to authorize the town manager to issue the RFP for qualifications for design, engineering and permitting services for the municipal building and pool site. Councilor Sirois seconded the motion. Councilor McAvoy, Councilor Marble, Councilor Wilde, Councilor McPike, Councilor Sirois and Mayor Ryder voted in favor. Councilor Cormier voted in opposition. Motion carries.*

#### 5. NEW BUSINESS

- a. **Hampden Business Park – Renewal of Authorization to Sell agreement, including Business Park lot pricing, with Epstein Commercial Real Estate – referral from P&D and Finance Committees** – *Mayor Ryder reported that Planning & Development and Finance Committee both voted to approve sending this to Council to renew the sales agreement. Councilor McPike made a motion to authorize the renewal of the Authorization to sell agreement with Epstein Commercial Real Estate, including Business Park lot pricing. Councilor Wilde seconded the motion. Unanimous vote in favor.*
- b. **Request for authorization to sell the 2006 Sterling SL8500 dump truck and Council direction for the method of sale – requested by Sean Currier, DPW Director** – *Mayor Ryder explained that it was unanimous in Finance & Administration to sign a contract with Freightliner to sell the truck, less a 10% fee. Councilor McPike made a motion to authorize the sale of the 2006 Sterling SL8500 dump truck*

*without using the bid method, and to sign a contract with Freightliner of Maine to sell it on their lot with a 10% selling fee. Councilor Sirois seconded the motion. Unanimous vote in favor.*

- c. **Request for authorization for the expenditure of \$435.76 out of Municipal Building Reserve funds for the purpose of paying Penobscot Temperature Controls for boiler repair – referral from Finance & Administration Committee** – Mayor Ryder stated that this was unanimous in Finance committee. Councilor Wilde stated that this will be an operational and not a reserve expense in the future. Councilor Marble made a motion to authorize payment to Penobscot Temperature Controls for boiler repair, and to take the funds from Municipal Building reserve account. Councilor Sirois seconded the motion. Unanimous vote in favor.
- d. **Application for a renewal liquor license for Fresh Ginger, located at 64 Main Road North** – Councilor McPike made a motion, seconded by Councilor Marble, to approve the application for a renewal liquor license for Fresh Ginger. Unanimous vote in favor.

7:30 PM

- e. **Executive Session – pursuant to 1 M.R.S.A. § 405(6)(F) – Confidential Records** – Mayor Ryder reported that this has been tabled for up to 30 days.

## E. COMMITTEE REPORTS

Services – Councilor Marble reported that committee members received a report from IT on the website redesign. They have reviewed the topo survey and discussed the draft of the scope of services. Discussed the town's participation in the reprinting of Seniors without Walls. The Community Connector survey is on hold as the person who was supposed to survey ridership received a better offer. Discussed the offer from Bronco travel soccer regarding the 2017 soccer camp but did not reach an agreement. Discussed doing away with Pool and Recreation Enterprise accounts and moving toward true operating budgets. He also informed the public that there will be a community and volunteer forum on April 9<sup>th</sup> at Hampden Academy.

Planning & Development – Councilor ~~Marble~~ \*McPike reported that the last meeting was cancelled due to snow. The meeting will be next Wednesday with the entire meeting dedicated to the review of the results of the market study.

Infrastructure – Councilor Sirois reported that there has not been a meeting since the last Council meeting.

Finance & Administration – Mayor Ryder reported that that expenditures, the sale of the truck and the sales agreement that were voted on tonight were all discussed in committee with referral to Council.

\* Corrected at 03/06/2017 Council Meeting

**F. MANAGER’S REPORT - None**

**G. COUNCILORS’ COMMENTS -**

*Councilor Sirois – Stated that he would like to request an executive session at the next meeting to discuss items that have been brought to the attention of some Council members, and also to discuss a potential conflict of interest with one Council member. This would have to be determined prior to discussing those items. He is also requesting the Town’s attorney be present.*

*Councilor McPike – No comment*

*Councilor Wilde – No comment*

*Councilor Marble – No comment*

*Councilor Cormier – No comment*

*Councilor McAvoy – Reminded everyone to shop local and buy American and wished Hampden good night.*

*Mayor Ryder – Informed the public that on the 18<sup>th</sup>, the Council had their goals and objectives meeting with the Manager and Department Heads to discuss planning for FY18. He also commented that he was appreciative to see people continuing to get involved with boards and committees. He stated that the budget season is coming up and that the public is always welcome at the budget meetings.*

**H. ADJOURNMENT –Councilor Sirois made a motion, seconded by Councilor McPike, to adjourn at 7:20 p.m. Unanimous vote in favor.**

*Respectfully Submitted,*

*Paula A. Scott, CCM  
Town Clerk*