



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

MONDAY

DECEMBER 4TH, 2017

7:00 P.M.

6:00 p.m. – Finance & Administration Committee

Mayor McPike called the meeting to order at 7:00 p.m.

Attending:

Mayor McPike

Councilor Sirois

Councilor Ryder

Councilor Wilde

Councilor Marble

Councilor Cormier

Councilor McAvoy

Town Manager Angus Jennings

Town Clerk Paula Scott

Resident Jayne Jarvi

- A. **PLEDGE OF ALLEGIANCE** – *Mayor McPike led the Pledge of Allegiance*
- B. **CONSENT AGENDA** – *Councilor Marble made a motion, seconded by Councilor Sirois, to accept the consent agenda. Unanimous vote in favor, 7-0.*

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. **November 6th, 2017 Council Meeting Minutes**

3. COMMUNICATIONS

- a. **Correspondence from the Recreation Committee to the Town Council regarding the Western Avenue Recreation Area**
- b. **Notification regarding the pay-off of the 1997 General Obligation Bonds**
- c. **Update on the October 30th wind event**
- d. **Notification regarding the MRC annual membership meeting to be held Wednesday December 13th, from 3:00 – 5:00 at the Hampden Public Safety Training room.**
- e. **Notification regarding the MDOT Region 4 Protective Coatings – Interstate Bridges Project**
- f. **Notification regarding newly enacted Public Law 174 requiring inventory of nonproductive industrial/manufacturing sites**

NOTE: The Council will take a 5-minute recess at 8:00 pm.

g. **Renewal of Victualer's Licenses for Angelo's, Pat's Pizza and Subway**

4. REPORTS

- a. Finance Committee Minutes – None
- b. Infrastructure Committee Minutes – October 23, 2017
- c. Planning & Development Committee Minutes – None
- d. Services Committee Minutes – None

C. PUBLIC COMMENTS - *None*

D. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS - *None*

2. PUBLIC HEARINGS - *None*

3. NOMINATIONS – APPOINTMENTS – ELECTIONS - *None*

4. OLD BUSINESS - *None*

5. NEW BUSINESS

- a. **Request for Council authorization for the transfer of \$224,665.43, plus any amount added as a result of close-out of the FY17 Audit, from Recreation Clearing Account (1-199-01) to Recreation Area Reserve (3-767-00) for the purpose of completing transition from enterprise method of accounting to revenue and expense method of accounting for Recreation Department – referral from Finance & Administration Committee – Councilor Sirois explained that this is just to change from one method of accounting to another in keeping with all other Town Departments. Councilor Sirois made a motion, seconded by Councilor Marble, to authorize the transfer of \$224,665.43 plus any added amount from the FY17 audit close out, from the Recreation Clearing Account to the Recreation Area Reserve Account to transition from the Enterprise method to Revenue & Expense method of accounting for the Recreation Department. Mayor McPike, Councilor Sirois, Councilor Ryder, Councilor Wilde, Councilor Marble, and Councilor Cormier voted in favor. Councilor McAvoy voted in opposition. Motion carries, 6-1.**
- b. **Request for Council authorization for the transfer of \$58,452.92, plus any amount added as a result of close-out of the FY17 Audit, from Pool Clearing Account (1-111-05) to Pool Reserve (3-771-00) for the purpose of completing transition from enterprise method of accounting to revenue and expense method of accounting for Pool Department – referral from Finance & Administration Committee – Councilor Sirois explained that this is the same as the**

previous item, a simple change in the accounting method. Councilor Sirois made a motion, seconded by Councilor Marble, to authorize the transfer of \$58,452.92 plus any added amount from the FY17 audit from the Pool Clearing Account to the Pool Reserve to transition from the Enterprise method to Revenue & Expense method of accounting for the Pool Department. Mayor McPike, Councilor Sirois, Councilor Ryder, Councilor Wilde, Councilor Marble and Councilor Cormier voted in favor. Councilor McAvoy voted in opposition. Motion carries, 6-1.

- c. **Request for Council authorization for the expenditure of an amount up to \$2,592.00 from the Personnel Reserve Account (3-733-00) for the purpose of offsetting costs associated with payroll expenses for a temporary part-time worker – referral from Finance & Administration Committee** – Councilor Sirois made a motion, seconded by Councilor Marble, to authorize the expenditure of an amount up to \$2,592 from the Personnel Reserve account 3-733-01 for the purpose of offsetting costs associated with payroll expenses for a temporary part-time worker. Councilor Cormier asked for clarification on the account number, which was restated to the correct account 3-733-00. Unanimous vote in favor, 7-0
- d. **Request for Council authorization for the expenditure of an amount up to \$2,542.04 from the Municipal Building Reserve Account (3-702-00) for repairs to HVAC at Town Office – referral from Finance & Administration Committee** – Councilor Sirois made a motion, seconded by Councilor Marble to authorize the expenditure of an amount up to \$2,542.04, from the Municipal Building Reserve Account for repairs to the HVAC system at the Town Office. Unanimous vote in favor, 7-0. (After discussion on the following item, Council stipulated that this expenditure is to pay Penobscot Temperature Controls and is hereby entered into the record.)
- e. **Request for Council authorization for the expenditure of an amount up to \$1,300 from the Municipal Building Reserve Account (3-702-00) for repairs to the leaking Town Office roof – referral from Finance & Administration Committee** – Councilor Sirois made a motion, seconded by Councilor Marble to authorize the expenditure of an amount up to \$1,300, from the Municipal Building Reserve Account for repairs to the town office roof. Councilor McAvoy asked if repairs had been done already, to which Manger Jennings replied that it had been. Councilor McAvoy asked if the motion should state to whom the expenditure is paid. Manager Jennings stated that it would be appropriate. Council stipulated that the expenditure is to pay Gates Construction. Unanimous vote in favor, 7-0. Councilor McAvoy stated that the same would hold true for the previous item.

E. COMMITTEE REPORTS

Planning & Development Committee – Mayor McPike reported that the next meeting is Wednesday, December 6th

Services Committee – Councilor Marble reported that the next meeting is Monday,

December 11th

Infrastructure Committee – Mayor McPike reported that at last Monday’s meeting, Committee discussed Transfer Station rules and regulations, updated sewer financial commitments, updated the Capital Plan, and discussed the sand/salt shed which was damaged in the wind storm. Committee discussed the status of the meeting with FEMA, MEMA and Penobscot County Emergency Management to determine financial need for the Town after the windstorm.

Finance & Administration – Councilor Sirois reported that Committee held a more in-depth discussion with the auditor regarding the method of accounting for the Recreation and Pool. Discussed the upcoming election on February 6th for turf replacement at the RSU, and discussed the status of litigation over the Service Charge appeal.

- F. MANAGER’S REPORT** – *Manager Jennings reported that the it has been discovered that we have mold at the Town office. We will have to contact a mold remediation company to come in and make a deeper dive to determine the extent. He also reported that the Town Christmas party has been scheduled for Wednesday, December 20th, and the office will be closed from 11:30 to 1:30.*

G. COUNCILORS’ COMMENTS

Councilor McAvoy – reminded everyone to shop local and buy American

Councilor Cormier – no comment

Councilor Marble – stated again for the public that it seems that the Council agendas are short and there is not much discussion on items like the transfer of the \$225,000 but most of the discussion takes place in committee and to follow up with us if there are any questions.

Councilor Wilde – no comment

Councilor Ryder – no comment

Councilor Sirois – no comment

Mayor McPike – stated that he was glad his first night as Mayor was with a light agenda. He offered condolences to the Frost family in the death of Herb Frost who has had Frost’s garage in Hampden for many years.

- H. ADJOURNMENT** – *With no other business, Councilor McAvoy made a motion, seconded by Councilor Sirois, to adjourn at 7:15. Unanimous vote in favor, 7-0.*

Respectfully Submitted,



Paula A. Scott, CCM
Town Clerk