



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

TUESDAY

JANUARY 2, 2018

7:00 P.M.

Attending:

Councilor McPike

Councilor Cormier

Councilor Sirois

Councilor-Elect Dennis Marble

Councilor-Elect Stephen Wilde

Councilor-Elect David Ryder

Councilor-Elect Terry McAvoy

Town Manager Angus Jennings

Town Clerk Paula Scott

Town Attorney Ed Bearor

Jake Armstrong

Town Attorney Ed Bearor opened the meeting at 7:00 p.m.

- A. PLEDGE OF ALLEGIANCE** –*Attorney Bearor led the Pledge of Allegiance*
- B. COUNCIL REORGANIZATION**
- 1. OATH OF OFFICE FOR COUNCILORS-ELECT – Administered by Town Clerk, Paula Scott in accordance with Sec. 209, Town Charter –**
Town Clerk administered the Oath of Office for all newly elected Councilors.
 - 2. COUNCIL ELECTION OF MAYOR – Presided over by Town Attorney, Ed Bearor in accordance with Sec. 204, Town Charter –**
Attorney Bearor asked for nominations for Mayor. Councilor Sirois made a motion, seconded by Councilor Marble, to nominate Councilor McPike for Mayor in accordance with Section 204 of the Town Charter. Councilor Sirois, Councilor Marble, Councilor Ryder, Councilor Cormier, Councilor McAvoy and Councilor McPike voted in favor. Councilor Wilde voted in opposition. Motion carries, 6-1. The Town Clerk administered the Oath of Office for Mayor McPike.
 - 3. ELECTION OF DEPUTY MAYOR – Presided over by the newly elected Mayor in accordance with Sec. 204, Town Charter –**
Mayor McPike asked for nominations for Deputy Mayor. Councilor Sirois made a motion for Councilor Marble for Deputy Mayor in accordance with Section 204 of the Town Charter. The motion was not seconded. Councilor McPike asked for any other nominations for Deputy Mayor. Councilor Cormier made a motion, seconded by Councilor Wilde, to nominate Councilor McAvoy for Deputy Mayor in accordance with Section 204 of the Town Charter. Councilor Cormier, Councilor Wilde, Councilor Ryder, Councilor McAvoy and Mayor Ryder voted in favor.

NOTE: The Council will take a 5-minute recess at 8:00 pm.

*Councilor Sirois and Councilor Marble voted in opposition. Motion carries, 5-2.
The Town Clerk administered the Oath of Office for Deputy Mayor McAvoy.*

C. CONSENT AGENDA – *Councilor Marble made a motion, seconded by Councilor Wilde, to accept the consent agenda. Unanimous vote in favor, 7-0.*

1. SIGNATURES

2. SECRETARY’S REPORTS

- a. **December 4th, 2017 Council Meeting Minutes**
- b. **December 18th, 2017 Council Meeting Minutes**

3. COMMUNICATIONS

- a. **Approval of a renewal Victualer’s license for Coffee Break Café**
- b. **Notification from the Maine Bond Bank regarding a reduction in debt service payments**
- c. **Notification of Hampden’s response in the matter of Acadia Hospital Corp. v. Town of Hampden Service Charge appeal**

4. REPORTS

- a. **Finance Committee Minutes – December 4th**
- b. **Infrastructure Committee Minutes – None**
- c. **Planning & Development Committee Minutes – November 1st, November 15th and December 6th**
- d. **Services Committee Minutes – October 10th and November 13th**

D. PUBLIC COMMENTS - *None*

E. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS –

- a. **Year in review – a summary presentation of the priorities and accomplishments of 2017 and known and potential work plan and priorities for 2018– presented by Town Manager Angus Jennings** – *Manager Jennings presented a power point of all that has been accomplished in the last fiscal year, what is on-going, and what will be focused on in 2018.*

NOTE: *The full presentation material is included in the meeting packet posted on the Town of Hampden website at www.hampdenmaine.gov under the Meetings and Agendas tab. It can also be viewed by accessing the Watch Live Meetings icon on the website.*

2. PUBLIC HEARINGS - None**3. NOMINATIONS – APPOINTMENTS – ELECTIONS**

- a. **Appointment of Jake Armstrong to the Planning Board for a 5-year term** – *Councilor Sirois made a motion, seconded by Councilor McAvoy to appoint Jake Armstrong to the Planning Board for a five-year term. Mayor McPike recognized Jake who approached the podium and stated that he is interested in future planning and zoning and would appreciate a vote for him. With no other comments made, the motion was brought to vote. Unanimous vote in favor, 7-0.*
- b. **Appointment of Jennifer Austin to the Planning Board, from alternate to regular member for a 5-year term** – *Councilor Sirois made a motion, seconded by Councilor Marble to appoint Jennifer Austin to the Planning Board, from an alternate to a regular member for a five-year term. Manager Jennings explained that the Town Clerk had spoken with Jennifer and although she could have made tonight's meeting, she only had a ten-minute window. Because she had already been interviewed by the Planning & Development Committee, it wasn't necessary for her to be in attendance. The motion was brought to vote. Unanimous vote in favor, 7-0.*

4. OLD BUSINESS**5. NEW BUSINESS**

- a. **Review of proposal from Custom Float Services, Inc., for the design and construction of the floating dock at the Marina and authorization for Manager Jennings to execute contract** – *Manager Jennings recapped that last spring the Town had successfully applied for a grant to replace the floating dock. We worked in close concert with Hamlin's Marine and our Harbor Master who made recommendation for Custom Float Services due to their unique ability and experience in working with municipalities. He further stated that although an expense of this amount would typically require an RFP, there are no other vendors of this type with this particular skill set and requested Council authorization to proceed with the contract. Councilor Marble made a motion, seconded by Councilor Wilde, to authorize Manager Jennings to execute the contract with Custom Float Services, Inc. for the floating dock. Unanimous vote in favor, 7-0.*

- b. **Approval of renewal of a liquor license for Armstrong Tennis Center, located at 60 Mecaw Road, owned and operated by Dean Armstrong** – *Councilor Wilde made a motion, seconded by Councilor Ryder, to approve the renewal of the liquor license for Armstrong Tennis Center. Unanimous vote in favor, 7-0.*
- c. **Committee assignments – In accordance with Sec. 16 of Town Council rules** – *Mayor McPike stated that this would not be done tonight as he did not realize that he was going to be Mayor. He reminded Council that Planning & Development Committee would be meeting the next night and he would have the assignments then.*
- d. **Council Order 2018-01 To authorize the application of property tax payments** – *Manager Jennings stated that due to the recent tax law change, there has been an influx of people wanting to pay their property taxes early. Staff pointed out that this should be in the form of an order authorizing pre-payments and that this should be an annual order. Councilor Wilde made a motion, seconded by Councilor McAvoy, to approve Council Order 2018-01 to authorize the application of property tax payments. Councilor Marble asked if people were paying an amount that they would be billed anyway, if these were escrowed, and how we were explaining it in light of all the nuances to tax law. The Clerk explained that first, customers are told that we cannot advise them on their income taxes and they should speak with their income tax preparer. She further stated that we have always accepted prepayments based upon the last billed amount with the disclaimer that it is an estimate that may change based upon mil rate and valuation at time of commitment. We have also always applied payment to the oldest bill first which is another part of the Order. Mayor McPike questioned whether these were really pre-payments to which the Clerk responded that the customers are asking to prepay 2019 taxes. Discussion ceased and the motion was brought to a vote. Unanimous vote in favor, 7-0.*
- e. **Executive Session, pursuant to 1 MRSA § 405(6) (A)** – *At 7:55 p.m. Councilor Marble made a motion, seconded by Councilor McAvoy, to enter executive session pursuant to 1 MRSA section 405(6) (A). Unanimous vote in favor, 7-0.*

F. COMMITTEE REPORTS**G. MANAGER'S REPORT****H. COUNCILORS' COMMENTS**

