



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

MONDAY

OCTOBER 2ND, 2017

7:00 P.M.

6:30 p.m. – Finance & Administration Committee

- A. PLEDGE OF ALLEGIANCE
- B. CONSENT AGENDA
 - 1. SIGNATURES
 - 2. SECRETARY'S REPORTS
 - a. September 18th, 2017 Council Meeting Minutes
 - 3. COMMUNICATIONS
 - a. Notice of the VA Maine Healthcare System's 20th Annual Homeless Veteran Stand-down on October 21st, 2017
 - b. Notice of a proposed increase in distribution rates requested by Emera Maine to the Maine PUC
 - c. Correspondence from The Shepherd's Godparent Home and notice of the annual Christmas Open House on December 9th, 2017
 - d. Informational bulletin from the Maine State Police regarding properly securing loads when traveling public ways
 - 4. REPORTS
 - a. Finance Committee Minutes –09/05/2017
 - b. Infrastructure Committee Minutes – 08/28/2017
 - c. Planning & Development Committee Minutes – 09/06/2017
 - d. Services Committee Minutes – 08/14/2017
- C. PUBLIC COMMENTS
- D. POLICY AGENDA
 - 1. NEWS, PRESENTATIONS & AWARDS
 - 2. PUBLIC HEARINGS –

NOTE: The Council will take a 5-minute recess at 8:00 pm.

- a. Consideration of the proposed amendments to the Edythe L. Dyer Library Ordinance

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Appointment of Brent Wells to the Board of Appeals - *referral from Planning & Development Committee*

4. OLD BUSINESS

5. NEW BUSINESS

- a. Council referral to public hearing on October 16th, the proposed ordinance authorizing the trade-in of the John Deere backhoe and the purchase and financing of a new John Deere backhoe – *referral from Finance & Administration*

E. COMMITTEE REPORTS

F. MANAGER'S REPORT

G. COUNCILORS' COMMENTS

H. ADJOURNMENT



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

B-2-a

MONDAY

SEPTEMBER 18th, 2017

7:00 P.M.

6:00 p.m. – Finance & Administration Committee

Attending:

*Mayor Ryder
Councilor Sirois
Councilor McPike
Councilor Wilde
Councilor Marble
Councilor Cormier
Councilor McAvoy*

*Angus Jennings, Town Manager
Paula Scott, Town Clerk
Allison Berube
Susan Witt*

Mayor Ryder called the meeting to order at 7:00 p.m.

- A. PLEDGE OF ALLEGIANCE** – *Mayor Ryder led the Pledge of Allegiance*
- B. CONSENT AGENDA** – *Councilor McAvoy made a motion, seconded by Councilor Sirois, to accept the consent agenda. Unanimous vote in favor.*

1. SIGNATURES

2. SECRETARY'S REPORTS

- a. September 5th, 2017 Council Meeting Minutes**

3. COMMUNICATIONS

- a. Designation of Manager Jennings as the voting delegate for the Town of Hampden at the MMA annual business meeting**
- b. Notice to the public regarding the Obsolete Pesticides Collection Program to help Mainers dispose of unusable and waste pesticides – *Sponsored by the Department of Agriculture and the Department of Environmental Protection***
- c. Public invitation to the Hampden VFW Whitcomb Baker Post 4633 Hunter's Breakfast on Saturday, November 11th**
- d. Hampden Historical Society's Summer Newsletter**
- e. Victualer's license – Eat at Joe's**
- f. Outdoor Wood-fired Boiler renewal licenses**

NOTE: The Council will take a 5-minute recess at 8:00 pm.

- g. **Notification of the regulatory framework for new marijuana legislation and notice of public hearing for bill LR2395 to be held September 26th**
- h. **Notification of the Bangor Region Chamber of Commerce Open House on September 22nd**

4. REPORTS

- a. **Finance Committee Minutes –08/21/2017**
- b. **Infrastructure Committee Minutes – None**
- c. **Planning & Development Committee Minutes – 08/16/2017**
- d. **Services Committee Minutes – 08/14/2017**

C. PUBLIC COMMENTS – *There were no public comments.*

D. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS

- a. **Proclamation in support of Team Hailey's Hugs and to recognize September as Childhood Cancer Awareness Month – Mayor Ryder read the Proclamation by the Town of Hampden to support September as Childhood Cancer Awareness Month.**

2. PUBLIC HEARINGS –

- a. **Consideration of the proposed amendments to the Town of Hampden Cemetery Ordinance – Councilor Marble made a motion, seconded by Councilor Wilde, to open the public hearing at 7:10 p.m. Unanimous vote in favor. Councilor McAvoy made a motion to accept the proposed amendments to the Cemetery Ordinance. Unanimous vote in favor. Councilor Sirois made a motion, seconded by Councilor Marble, to close the public hearing at 7:13 p.m. Unanimous vote in favor.**
- b. **Consideration of the proposed amendments to the appendices of the Town of Hampden General Assistance Ordinance – Councilor Marble made a motion, seconded by Councilor McAvoy to open the public hearing at 7:13 p.m. Unanimous vote in favor. Councilor Marble noted that this hearing is an endorsement of mandated changes. Councilor McAvoy made a motion, seconded by Councilor Sirois to approve the amendments to the General Assistance Ordinance. Unanimous vote in favor. Councilor Marble made a motion, seconded by Councilor Wilde to close the public hearing at 7:15 p.m.**

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. **Appointment of Susan Witt to the Edythe L. Dyer Library Board of Trustees – referral from Services Committee – Councilor Marble reported that Services Committee had interviewed Susan Witt and were appreciative of her experience and willingness to serve. Councilor Marble made a motion, seconded by Councilor Wilde to appoint Susan Witt to the Edythe L. Dyer Library Board of Directors. Unanimous vote in favor.**
- b. **Municipal Warrant and Notice of Election for November 7th – The Town Clerk reminded everyone of the Municipal election to be held in conjunction with the State Referendum on November 7th.**

4. OLD BUSINESS –

- a. **Acceptance of Conservation Easement Holder designation for Constitution Avenue – referral from Finance & Administration Committee – Councilor Sirois explained that the Finance & Administration Committee discussed this at length and accepted the Conservation Easement holder designation for property off of Constitution Avenue. This easement will grant more public access to snowmobile trails already existing. Councilor Sirois made a motion, seconded by Councilor McAvoy to approve the Conservation Easement Holder designation. Unanimous vote in favor. Manager Jennings noted that the developer provided a \$250.00 contribution.**

5. NEW BUSINESS

- a. **Request authorization for the expenditure of an amount not to exceed \$2,213 from Municipal Building Reserve (3-702-00) for the purpose of paying Penobscot Temperature Controls to install a replacement propane monitor heater in the Municipal storage garage – referral from Finance & Administration Committee – Councilor McPike made a motion, seconded by Councilor McAvoy, to authorize the expenditure of an amount not to exceed \$2,213 from Municipal Building Reserve account for the purpose of paying Penobscot Temperature Controls to install a replacement monitor heater in the municipal storage garage. Unanimous vote in favor.**
- b. **Request authorization for the expenditure of \$751.52, plus accrued but unposted interest, up to the remaining balance of the Planning Board Reserve account (3-723-00) for the purpose of interim contract planning services – referral from Finance & Administration Committee – Councilor Sirois made a motion, seconded by Councilor McPike, to authorize the expenditure of \$751.52, plus accrued but unposted interest from the Planning Board**

MINUTES

Reserve account for the purpose of interim contract planning services. Unanimous vote in favor. Councilor McAvoy asked where the interest comes from. Manager Jennings explained that the 36-40 reserve accounts that we have are in a single bank account. When the bank statements come in, one of his duties as treasurer is to proportionally allocate the interest the account has earned to each sub account. Once this is complete at the end of the month, these funds can be utilized and the account can be closed out.

- c. **Request authorization for the expenditure of \$120.02, plus accrued but unposted interest, up to the remaining balance of the Planning & Development Reserve account (3-721-00) for the purpose of interim contract planning services – referral from Finance & Administration Committee – Councilor Sirois made a motion, seconded by Councilor McAvoy to authorize the expenditure of \$120.02 plus accrued but unposted interest, for the purpose of interim contract planning services. Unanimous vote in favor.**
- d. **Request authorization for the expenditure of \$13,140.97 out of the Environmental Trust, Income for the purpose of reimbursement of eligible stormwater management expenses – referral from Finance & Administration Committee – Councilor Sirois made a motion, seconded by Councilor McAvoy to authorize the expenditure of \$13,140.97 out of the Environmental Trust, income, for the purpose of reimbursement of eligible stormwater expenses. Unanimous vote in favor. Councilor Marble gave credit to the thinking of Manager Jennings and fellow Councilor McPike for realizing that the use of these funds are appropriate to reduce burden on the taxpayer.**
- e. **Contract award for the Snowplowing, Salting & Removal Services at the Skehan Center – referral from Finance & Administration Committee – Mayor Ryder explained that this was tabled in Finance & Administration.**
- f. **Council referral to public hearing the proposed amendments to the Edythe L. Dyer Community Library Ordinance – referral from Services Committee – Councilor Marble made a motion, seconded by Councilor McAvoy to refer this to public hearing. Unanimous vote in favor.**

E. COMMITTEE REPORTS

Services Committee - Councilor Marble reported that this committee met on Monday. They discussed the library ordinance, and are beginning to look at costs analysis on affiliate groups. The committee took a voice vote in an attempt to support town staff with regard to Children's Day. The bulk of time was spent responding to citizen

concerns regarding the process around the potential permitting of the pool and municipal site.

Planning & Development Committee – Councilor McPike reported that the committee went over more information regarding MRC and Fiberight. Discussed the Business Park TIF which will be again discussed this Wednesday. The committee was updated on the Planner position and staff and steps to alleviate strains in the department. Zoning districts, boundaries and allowable uses were also discussed.

Finance & Administration – Councilor Sirois reported that the beginning of the meeting was an Executive Session. Items discussed in open session were the reserve requests on tonight's agenda and the Conservation Easement. The census information as well as contract award for Skehan Center plowing were tabled.

Infrastructure – Mayor Ryder reported that the next meeting is Monday night.

- F. **MANAGER'S REPORT** – Manager Jennings reminded everyone of the public meeting by Department of Transportation that will be held here next Wednesday the 27th at 5:30 p.m. and the Pool Site meeting which will be held Thursday the 28th at 6:00 p.m.

G. **COUNCILORS' COMMENTS**

Councilor McAvoy – Reminded everyone to shop local and buy American and wished Hampden goodnight

Councilor Cormier – No comment

Councilor Marble – Shared his personal thoughts about civic involvement and ways in which we communicate with each other about matters. There will always be disagreements about how to spend money and what makes a good community as determined by a majority. He voiced concern about the method of the "robo call" particularly when they are done anonymously with no one stepping forward to say they are the party making the call. He feels they can get to a level of gossip such as the one that went out last week which contained accusations and misinformation which doesn't help a good public dialogue about the town's future. He hopes that people will come to the meeting on the 28th to continue the discussion about the possibility of more recreational fields and to look at the parking issue on Route 202.

Councilor Wilde – Also encouraged the public to attend the meeting on the 28th and hopes that a lot of people will participate. He feels that it is appropriate for people to question things as that is how a democracy works.

Councilor McPike – Stated that as the majority of the Council voted to continue the Council meeting on October 2nd and the P & D meeting on the 4th, the acting chairs should be decided upon tonight since both the Mayor and committee chair/Deputy Mayor will be absent. Councilor McAvoy volunteered to chair the P & D meeting. Councilor Sirois volunteered to chair the Council meeting. There were no objections from the Council.

Councilor Sirois – Reminded the Council that if an individual Councilor has services or wares that you would like to sell to the town, there is an official RFP process that we should follow and no Councilor should use our position to influence prior to or during that process. He stated that is a conflict of interest and encouraged all to follow the process.

Mayor Ryder – No comment

- H. **ADJOURNMENT** – *Councilor McAvoy made a motion, seconded by Councilor McPike, to adjourn at 7:35 p.m.*

Respectfully Submitted,



*Paula A. Scott, CCM
Town Clerk*

SAVE THE DATE

Saturday, October 21st ★ 9:00am – 4:00pm

Location: VA Maine / Togus Campus



20th Annual VA Maine Healthcare System

Homeless Veteran Stand Down

Connecting Maine's homeless Veterans to VA and community resources.
Our goal is to end Veteran homelessness one Veteran at a time.

THIS EVENT FEATURES FREE:

Transportation by DAV* ★ Child Care ★ Food and Drinks

Haircuts ★ Boots and Clothing ★ Personal Care Items

Health Care Services ★ Women's Services

Housing Resources ★ Employment & Training Resources

Veteran Benefits ★ Legal Services ★ Tax Advocate ★

Food Stamp & MaineCare Applications

Flu Shots ★ HEP C & HIV Testing (Optional)

*From designated Pick-up Locations

VA



U.S. Department of Veterans Affairs
Veterans Health Administration

For more information, contact Gabrielle Farris
(207) 623-8411 ext. 2802 or
Toll-Free 1-877-423-8263 ext. 2802



B-3-6

PO Box 932 • Bangor, Maine • USA • 04402-0932

Notice of Proposed Increase in Distribution Rates
Maine Public Utilities Commission Docket No. 2017-00198

**Town of Hampden
RECEIVED**

SEP 27 2017

**Office of the
Town Manager**

September 20, 2017

Dear Customer:

On October 2, 2017, Emera Maine will be filing a request with the Maine Public Utilities Commission (the Commission) to increase the revenue from its distribution rates by approximately \$10.1 million, or 12.0%. "Distribution" rates cover the costs of delivering electricity over the local electric system to your home or business.

The proposed distribution rate change is estimated to be approximately \$3.60 per month for a residential customer with typical usage of 500kWh per month, approximately a 4.0-5.0% increase in the total electricity bill. Emera Maine will propose that any increase in distribution rates approved by the Commission be shared equally amongst all residential, commercial and industrial customers. The proposed increase to distribution rates includes investments in system reliability, customer service, and operations.

The distribution rate proposal will be filed in accordance with Maine law, pursuant to 35-A M.R.S. § 307 and Chapter 120 of the Commission's Rules and has been assigned Docket No. 2017-00198. This notice is provided in accordance with Chapter 110 § 8.A.1(c) of the Commission's Rules of Practice and Procedure.

You may participate in the distribution proceeding in one of three ways:

1. If you wish to be notified when a filing is made in the case or when Commission orders are issued, you may add your name to the case notification list using the Commission's case management system (CMS). For information on how to register and use the Commission's CMS, please access this information at www.maine.gov/mpuc/online.
2. You may petition to intervene. If your petition to intervene is granted, you will be a party with the right to participate formally in the hearings and in negotiations. Your petition must be submitted through the Commission's CMS and must include the name and docket number of this proceeding (2017-00198), and the manner in which you are affected by this proceeding. Your petition must also include a short and plain statement of the nature and extent of the participation you seek, and a statement of the nature of the evidence or argument you intend to submit. You may also submit your petition in writing via U.S. mail to the Commission's Administrative Director, Public Utilities Commission, 18 State House Station, Augusta ME 04333-0018. Your petition to

intervene must be filed with the Commission no later than October 6, 2017. An initial case conference is scheduled to be held on October 11, 2017, at 2:00 p.m. in the Commission's offices located at 101 Second Street, Hallowell, Maine.

3. You may appear as a witness at a public witness hearing and give your views. If you wish to be notified when a public witness hearing is scheduled, you can file a request through the Commission's CMS or by U.S. mail to the address set forth above on or before October 20, 2017. Please note that the Commission may not publish any newspaper notices of these proceedings or associated hearings.

If you would like more information about this proceeding, you may contact the Administrative Director of the Commission at 207-287-3831 or by visiting www.maine.gov/mpuc or Emera Maine at 207-973-2000 or by visiting www.emeramaine.com.



The Shepherd's Godparent Home with Nikki's Hope

Barbara Ford, Executive Director

P.O. Box 616, Bangor, Me 04402-0616

SGH Crisis Line: 207-949-2273 Office: 207-947-9220

Town Of Hampden
106 Western Ave
Hampden, ME 04444-1436



Town of Hampden
RECEIVED

SEP 25 2017

Office of the
Town Manager

Dear Friend,

Life at the Godparent Home and Nikki's Hope continues to be busy and blessed. We have had a couple of ladies transition out of Nikki's Hope to their own places. We are in the process of two new residents transitioning in to the Godparent Home. We have two ladies nearing delivery. One in October and one in November. Please pray for each of these women as they begin new chapters in their lives.

We have been interviewing potential weekend staff to cover the two days off each week for our Houseparent. Our housemother Donna is the backbone of our ministry and needs consistent coverage for time off. If you have an interest in this ministry opportunity give us a call at 949-2273.

We just received a wonderful grant from Delta Dental for \$2500. This funding will allow us to help our residents have dental work done. Most of our women do not have dental coverage and many have gone years without dental care. We are very thankful for our volunteers who work on the grant writing for various opportunities for funding for unmet needs.

Save the date for our annual Christmas Open House and Tour on Saturday, December 9th from 12-3 PM. If you have ever wanted to visit the home or want to come check out the new space "Forrie's Loft" and the never-ending updates here is your chance. Our ladies are typically on hand to share their testimonies with you as well. You can RSVP at 949-2273.

Our crisis line remains active daily. There are so many needs and so few resources for women in crisis. Please pray that we are able to be hope and encouragement to each person we come in contact with. We maintain a wait list and a full house. Remember to pray for our ladies' current, past and those we are unable to house.

Your ongoing support through donations of goods, financial support and prayer is so appreciated! These are lives being saved and lives being changed!

In Celebration of Life,

Barbara J. Ford
Executive Director

"He shall feed His flock like a shepherd: He shall gather the lambs with His arm, and carry them in His bosom and shall gently lead those that are with young." Isaiah 40:11



Is your load secured?

MAINE STATE LAW, Title 29-A, Subsection 2396-2:

"A person may not operate on a public way a vehicle with a load that is not fastened, secured, confined or loaded to reasonably prevent a portion from falling off."

**A violation of this section is a traffic
infraction with a fine of \$311**

For more info. go to:

<http://www.maine.gov/dps/msp>



DEPARTMENT OF PUBLIC SAFETY

**Maine
State Police**
STATE OF MAINE



In 2008, there were over 200 crashes caused by an object in the roadway. These crashes are preventable.

- Properly place items on/in your vehicle to prevent shifting during travel
- Use safety straps or tarps to prevent objects from falling off and striking another vehicle
- Don't carry more than you can handle

Commercial Motor Vehicles

For more information on requirements for properly securing commercial loads contact: Maine State Police Commercial Motor Vehicle Unit at 624-8939

FINANCE & ADMINISTRATION COMMITTEE MEETING

Tuesday, September 5th, 2017

MINUTES

Hampden Town Office

Attending:

*Councilor Greg Sirois, Chair
Mayor David Ryder
Councilor Stephen Wilde
Councilor Terry McAvoy*

*Councilor Mark Cormier
Councilor Dennis Marble
Councilor Ivan McPike
Town Manager Angus Jennings*

Chairman Sirois called the meeting to order at 6:00 p.m.

1. Meeting Minutes

- a. **August 21st, 2017 – Motion by Councilor McPike seconded by Councilor Marble to approve the minutes as written. Passed 6-0.**

2. Review & Sign Warrants – Warrants were reviewed and signed.

3. Old Business

- a. **Acceptance of Conservation Easement Holder designation for Constitution Avenue – referral from Planning & Development Committee – Manager Jennings summarized the change from the last time the Committee reviewed this request, noting that the revised version would allow for public access to the snowmobile trail across the land. Mayor Ryder questioned why there was access to the trail only and not the whole parcel. Manager Jennings said this version is what had been discussed and referred by the P&D Committee and that public access to the whole site hadn't been discussed. Mayor Ryder said he doesn't see why to put a C.E. on land if the public won't have access. Councilor Marble made a motion to refer the request to Town Council with the expectation that the Grantor would provide a contribution of \$250.00 to offset the Town's responsibilities. Councilor Cormier seconded the motion. The vote was 3-3, with Councilors McAvoy, Sirois and Mayor Ryder opposed. The motion failed for lack of a majority.**

- b. **Proposed Order 2017-05 to amend the Bid Procedure Guidelines** – *continued from the August 21st meeting – Manager Jennings described the changes made from the previous version. There was a motion by Councilor Marble seconded by Councilor McPike to recommend Order 2017-05 to the Town Council. Motion passed 6-0.*

4. New Business

- a. **Approval of the modifications to the terms of the lease with Hampden Kiwanis Club** – *referral from Services Committee – Manager Jennings summarized the proposed lease revisions and reported that he had provided these to Kiwanis at their recent meeting and they found the changes agreeable. There was a motion by Mayor Ryder seconded by Councilor Marble to refer the revised lease to Town Council. Motion passed 5-1 with Councilor McAvoy opposed.*
- b. **Request authorization for the expenditure of an amount up to \$9,000 from the Host Community Benefit fund for the purpose of taking over financial responsibility for operations and maintenance of the Kiwanis Civic Center for Federal FY18 (Oct.1, 2017-Sept. 30, 2018)** – *Manager Jennings noted that the request is for one-time Host Community Benefit funds but that, if it looks like the Council will continue its financial responsibility past this initial term, he would propose future funding from a budgeted operating account, likely Buildings & Grounds. There was a motion by Mayor Ryder seconded by Councilor Marble to recommend Town Council authorization of up to \$9,000 from the Host Community Benefit fund for the purpose of taking over financial responsibility for operations and maintenance of the Kiwanis Civic Center for Federal FY18. Motion passed 5-1 with Councilor McAvoy opposed.*
- c. **Request authorization for the expenditure of an amount not to exceed \$3,000 from Municipal Building Reserve (3-702-00) for the purpose of installing an automatic ADA compliant door opener at the town office** – *requested by Sean Currier, DPW Director – This item was considered in conjunction with Item 4.d. below.*
- d. **Request authorization for the expenditure of an amount not to exceed \$1,000 from Municipal Building Reserve (3-702-00) for the purpose of paying Hampden Electric to provide electricity to the ADA door openers** – *requested by Sean Currier, DPW Director – Motion by Councilor Marble seconded by Councilor McPike to recommend Council authorization for the expenditure of up to \$4,000 from the Municipal Building Reserve for the installation of two ADA*

compliant automatic door openers at the Town Office, with associated electrical costs. The motion passed 7-0.

- e. **Request authorization for the expenditure of an amount not to exceed \$3,300 from Municipal Building Reserve (3-702-00) for the purpose of paying Hampden Electric for the conversion of exterior wall pack lighting to LED – requested by Sean Currier, DPW Director – Motion by Councilor Marble seconded by Councilor McPike to recommend Council authorization for the expenditure of up to \$3,300 from the Municipal Building Reserve for the conversion of exterior wall pack lighting to LED. The motion passed 7-0.**

- f. **Request authorization for the expenditure of an amount not to exceed \$2,225.00 from Fire Building Reserve (3-745-00) for the purpose of paying Penobscot Temperature Controls to repair/replace the automated exhaust system attached to the bay doors – recommended by Sean Currier, DPW Director – Motion by Councilor Marble seconded by Councilor McPike to recommend Council authorization for the expenditure of up to \$2,225 from the Fire Building Reserve to repair/replace the automated exhaust system attached to the bay doors. The motion passed 7-0.**

- g. **Request authorization for the expenditure of an amount not to exceed \$2,213 from Municipal Building Reserve (3-702-00) for the purpose of paying Penobscot Temperature Controls to install a new propane monitor heater in the municipal storage garage – recommended by Sean Currier, DPW Director – Councilor McPike asked if the request is for a replacement heater or to heat a space that is currently not heated. Manager Jennings said he thinks it is a replacement heater but will verify this. The Committee agreed to table the request.**

5. Public Comment – None.

6. Committee Member Comments – None.

7. Adjournment

There being no further business, the meeting was adjourned at 6:30 PM.

Respectfully submitted –
Angus Jennings, Town Manager

INFRASTRUCTURE COMMITTEE MEETING

Monday, August 28, 2017

MINUTES

Attending:

*Mayor David Ryder, Chair
Councilor Ivan McPike
Councilor Greg Sirois
Councilor Terry McAvoy
Councilor Mark Cormier*

*Councilor Stephen Wilde
Acting Town Manager Chief Joe Rogers
DPW Director Sean Currier
Councilor Marble **

Mayor Ryder called the meeting to order at 6 PM.

1. **MINUTES** – June 26, 2017 & July 24, 2017 Minutes were approved as written.

2. **OLD BUSINESS**

- a. **Notice of sewer CSO master plan grant not awarded from Northern Border Regional Commission** – DPW Director Sean Currier explained to the Committee that the Town was not selected for the grant funding we applied for. It was a very competitive year throughout the State with 25 applicants seeking the grant funding. With requests \$7.4M and only \$2.2 M to distribute. It was a highly competitive year. Director Currier also stated that it was a worthwhile exercise nonetheless. Senator King's office contacted the Town Manager and expressed that the Town is on the radar of the Northern Border Regional Commission as being in need of assistance with sewer replacements.
- b. **Update on August 7th MDOT utility coordination meeting regarding Route 1A reconstruction and Grist Mill Bridge, including potential cost implications for Sewer relocations prior to corridor reconstruction**
DPW Director Sean Currier gave an update on this project and explained that the project has the potential for unplanned expenses that were not stated until recently by the MDOT. He also stated that other communities expressed frustration with this same mandate which was not expressed by MDOT at any time in the planning/budget phase of the project. MDOT stated that Town sewer infrastructure being in conflict with proposed design or any sewer structures in need of elevation adjustment costs were the responsibility of the Town.

**Amended 9/25/2017 to include attendance by Councilor Marble. Approved as amended.*

c. Review of draft amendments to Cemetery Ordinance (cont'd from July 24, 2017)

DPW Director Currier reviewed the changes to the Cemetery Ordinance with the Committee. The draft ordinance was acceptable with amendments presented in Council packet. The Cemetery Ordinance was referred to Town Council.

3. NEW BUSINESS

a. Update on August 15 MMA Loss Control Visit, recommendations for Salt Shed Replacement, and Transfer Station staffing.

DPW Director Currier summarized the report from Robert (Bob) Thomas, MMA Loss Control on his visit August 15th. There were four (4) items Mr. Thomas was looking for action on by the Town. Town Manager Jennings is taking the lead on responding to Mr. Thomas on the action plan.

4. STAFF UPDATES

a. North County Road culvert replacement – complete

b. Patterson Road culvert replacement – Installation complete; paving pending- Now complete

c. Road striping – Partially complete; to be finished after Patterson Road paving

d. Hopkins Road paving – Complete

e. Update on paving Western Avenue this Fall – DPW Director Sean Currier updated the Committee on the expected time line of a thin coat of pavement to help smooth out some of the rough patches on Western Avenue from Route 202 to 1A to hold the road until a more extensive project in 2020.

f. Correspondence with MDOT re Kennebec Road paving project – The Council expressed no interest in additional Town funds being utilized in conjunction with State funds to fix Kennebec Road condition at this time.

g. Large amounts of sludge and grit/rocks in Mayo Road, Souadabscook and 202 sewer pump stations

h. Chip sealing to happen on August 29th – Chip seal is completed.

i. MS4 Stormwater Annual Report due Sept. 15

j. Update on ordering/financing plow trucks – financing has been approved for the two new plow trucks.

k. Awaiting PUC pricing confirmation for Chickadee Lane LED streetlights

l. Update on mailbox locations on Penobscot Meadow Drive – no solution to the issue at this time. The USPS has refused to move the drop off boxes. Director Currier stated he will look in to trimming brush on the side of the road to make more visible from on-coming traffic.

5. PUBLIC AND STAFF COMMENTS

6. COMMITTEE MEMBER COMMENTS

7. ADJOURN

There being no further business, the meeting was adjourned at 6:45p.m.

Respectfully Submitted,
Sean Currier, DPW Director



Town of Hampden
Planning and Development Committee
 Wednesday September 6, 2017, 6:00 pm
 Municipal Building Council Chambers
Minutes

Attending:

Committee/Council

Ivan McPike-Chair
 Terry McAvoy
 David Ryder
 Dennis Marble
 Stephen Wilde
 Greg Sirois
 Mark Cormier

Staff

Angus Jennings, Town Manager
 Myles Block, Code Enforcement Officer

Chairman McPike called the meeting to order at 6 pm.

1. **Approval of August 16th, 2017 Minutes – Motion to approve as submitted made by Councilor Marble with second by Councilor McAvoy; carried 6-0.**
2. **Committee Applications: None.**
3. **Updates:**
 - A. **MRC/Fiberight – Manager Jennings provided an update regarding the project timeline and there was discussion among the Committee members.**
 - B. **Staff Report – Manager Jennings summarized the materials in the meeting packet, including the update of ongoing/pending development activity.**
4. **Old Business: None**
5. **New Business:**
 - A. **Update on the Business Park TIF – The Committee did not have comments on the draft approval letter from DECD. Manager Jennings said that staff and consultant comments would be provided to DECD tomorrow and that final approval of the TIF District is expected soon. He recommended that, once the TIF District is final, Town representatives meet with Sargent and with Epstein Commercial Real Estate to ensure that all parties are familiar with the TIF District terms and how it will work in practice, and to ensure that we are coordinated in marketing the Business Park for development.**
 - B. **Update on Planning Department staffing – Manager Jennings summarized the work toward securing a contract planning resource while the Town Planner is unavailable.**

6. **Zoning Considerations/Discussion:**
 - A. **Discussion on Zoning Districts**
 1. **District Boundaries**
 2. **Allowable Uses**

Manager Jennings led a discussion with the Committee regarding current boundaries and allowed/allowable uses in the three industrial zoning districts – Industrial Park, Industrial, and Industrial 2. A number of questions and inconsistencies were noted. Notes from the discussion will be provided to the Town Planner to inform continuing work to create a Table of Allowable Uses in favor of the current text-based standards.

7. **Citizens Initiatives:** *None.*
8. **Public Comments:** *None.*
9. **Committee Member Comments:** *None.*
10. **Adjournment:** *There was a motion and a second to adjourn at 7:35 pm. The motion carried unanimously.*

*Respectfully submitted –
Angus Jennings, Town Manager*

SERVICES COMMITTEE MEETING

Monday, August 14, 2017

MINUTES

Attending:

*Councilor Dennis Marble, Chair
Mayor David Ryder
Councilor Stephen Wilde
Councilor Ivan McPike
Councilor Terry McAvoy*

*Councilor Mark Cormier
Councilor Greg Sirois
Town Manager Angus Jennings
Curt Slininger, Kiwanis Club*

Chairman Marble called the meeting to order at 6 p.m.

1. MINUTES

- a. **July 10, 2017** – *Motion by Councilor Sirois seconded by Councilor McAvoy to approve the meeting minutes. Approved 6-0.*

2. COMMITTEE APPLICATIONS – None.

3. OLD BUSINESS

- a. **Update on Hampden Children's Day 2017** – *Manager Jennings provided an update regarding Saturday's event and said, looking ahead to 2018, he'd like Committee direction regarding whether the Town's level of involvement should change or stay the same. Several Councilors said that the current Town role – providing staff support through the Rec Department and limited financial support – was appropriate, along with the Town's direct sponsorship and organization of the parade. Councilors said that funds should be requested as part of the annual budget process, consistent with the Outside Organizations Funding policy. Chairman Marble said the parade was very well organized and successful this year.*
- b. **Update on potential lease modification and budgeting related to Town potentially taking over temporary responsibility for operations and maintenance costs of Town-owned Kiwanis Civic Center** – *Manager Jennings summarized draft revisions to the Kiwanis lease. Councilor McAvoy said he supported it for one year, not two, and that any extension should be brought forward and considered within next year's budget process. During discussion, Curt Slininger said the Cub Scouts would continue to mow the grass, so this would not need to be taken over. Mayor Ryder asked if we would use the same fuel oil vendor as we do for other Town buildings and Manager Jennings said yes. Councilor McPike said that many groups need a place to go and meet, and they use the*

Kiwanis Civic Center, and that's part of what makes a community. He said he's fully in favor for a year. Motion by Councilor McPike seconded by Councilor Sirois to refer to Finance the proposal to modify the Kiwanis lease. Motion passed 6-1 with Councilor McAvoy opposed.

- c. Preview of August 22 public workshop regarding design for parking and potential expanded recreational facilities on Lura Hoyt Pool Site –** *Manager Jennings referred to the two public mailers that were included in the packet, and discussed the format and objectives of the public workshop. He said it will be important to clarify for attendees that the purpose of the meeting is public input, and that it is not the time the Councilors would be deliberating or voting recommendations. Depending on the feedback received at the first workshop, the consultants will prepare revised plans for the September 28 workshop.*

4. NEW BUSINESS

- a. Request for authorization of \$1,215.39 from Rec Area Reserve (3-767-00) for printing and postage costs associated with promotion of Pool Site Study and upcoming public workshops –** *Motion by Councilor Sirois seconded by Councilor McPike to recommend to Finance Committee the authorization of \$1,215.39 from Rec Area Reserve (3-767-00) for printing and postage costs associated with promotion of Pool Site Study and upcoming public workshops. Motion passed 7-0.*

5. PUBLIC AND STAFF COMMENTS – None.

- 6. COMMITTEE MEMBER COMMENTS –** *It was asked that the Town Manager verify that the paving contractor would be addressing low shoulders that don't line up with driveways.*

There being no further business, the meeting was adjourned at 6:49 PM.

*Respectfully submitted –
Angus Jennings, Town Manager*



D-2-a

Check One: Initial Application
 Reappointment Application

TOWN OF HAMPDEN
APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Wells LAST Brent FIRST E MI

ADDRESS: 174 Old County Rd. STREET ME TOWN 04444 ZIP

MAILING ADDRESS (if different): _____

TELEPHONE: (207) 852-3191 HOME NA WORK

EMAIL: doshaw@gmail.com

OCCUPATION: currently on disability

BOARD OR COMMITTEE PREFERENCE:

FIRST CHOICE: Board of Appeals

SECOND CHOICE (OPTIONAL): Recreation Committee

How would your experience, education and/or occupation be a benefit to this board or committee? Because I am disabled, I am uniquely aware of access issues for disabled individuals that both the Board and the Committee are asked to respond to.

Are there any issues you feel this board or committee should address, or should continue to address? I am especially concerned about disability rights/access and would like to see both committees address this issue.

3 YEAR

BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA HOIT MEMORIAL POOL
HARBOR COMMITTEE

DYER LIBRARY
RECREATION COMMITTEE
BOARD OF APPEALS
HISTORIC PRESERVATION COMMISSION

5 YEAR
PLANNING BOARD

FOR TOWN USE ONLY		Date Application Received: <u>SEP 05 2017</u>
COUNCIL COMMITTEE ACTION: <u>P & D - referred to Council</u>	DATE: <u>9/20/17</u>	
COUNCIL ACTION: _____	DATE: <u>10/2/17</u>	
<input type="checkbox"/> NEW APPT	<input type="checkbox"/> REAPPOINTMENT	DATE APPOINTMENT EXPIRES: _____

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
Email:
townmanager@hampdenmaine.gov

TO: Finance Committee and Town Council
FROM: Angus Jennings, Town Manager
DATE: September 28, 2017
RE: Proposed ordinance to authorize trade-in and lease-purchase for DPW Backhoe

You'll find in both packets for the October 2 meetings a proposed ordinance to authorize the trade-in of the backhoe (which was financed through a five year lease-purchase in 2012) and the lease-purchase, financed over five years, of a new backhoe.

This is proposed because the Town Charter at Sec. 212(5) requires an ordinance in order to "authorize the borrowing of money other than tax anticipation notes." Because the lease-purchase would commit the Town to spending in future fiscal years, I view this as analogous to borrowing that, per Charter, requires authorization by ordinance.

The Council is requested to refer the proposed ordinance to public hearing, to be held on October 16, to consider authorizing the execution of financing documents that would commit the Town to five annual payments of \$14,258 with the first payment due in September 2018. The decision regarding whether to authorize this financing would be made following the hearing.

At its September 25 meeting the Infrastructure Committee voted 4-2 (upon reconsideration, following an initial 3-3 vote) to refer the proposed 5-year lease purchase (terms enclosed) to the Finance Committee.

This question was actively debated, and there were questions about why the proposed trade-in and lease-purchase would be better than simply purchasing the current machine for \$1. The attached financial analysis is intended to summarize the rationale provided by staff at the September 25 meeting.

For four primary reasons, the trade-in and new lease-purchase is strongly recommended:

1. It will take advantage of the \$48,800 guaranteed buy-back which was provided in the 2012 lease-purchase financing, with this amount credited toward a new backhoe;
2. It will guarantee a \$53,000 buy-back after five years;
3. The vendor will cover maintenance costs during the 5-year term, including providing a loaner vehicle if the vehicle is out of service due to needed repairs, thereby both reducing Town maintenance costs and guaranteeing the reliable availability of this critical piece of equipment; and
4. The DPW Equipment Reserve has not been adequately funded over a period of many years (see related memo in June Infrastructure packet), meaning that we'd be starting from scratch if we propose reserve funding in future years' budgeting for a future backhoe purchase. This also means that there is no financial "safety net" in the event there is a major equipment failure that affects DPW's ability to perform tasks that are fundamental to its mission and required responsibilities.

The purchase of the current backhoe, along with future budgeting necessary for future replacement is estimated to cost an additional \$110,000, plus maintenance, over 6 years.

Scenario 1: Purchase Current Backhoe and Budget for Future Replacement

	<u>Cost</u>	<u>Offsetting Rev.</u> <u>(Trade-in)</u>	<u>Maintenance</u> <u>costs</u>	<u>Other Considerations</u>
Year 1	\$ 1	\$ -	Town	} Increased maintenance costs as vehicle ages and faces continued salt exposure.
Year 2	\$ 25,671	\$ -	Town	
Year 3	\$ 25,671	\$ -	Town	
Year 4	\$ 25,671	\$ -	Town	
Year 5	\$ 25,671	\$ -	Town	
Year 6	\$ 25,671	\$ 10,000	Town	
Year 7	\$ 28,902	\$ -	Town	

Net cost over 7 years: \$ 147,256 plus maintenance costs
 Net cost over 6 years (excl. FY18): \$ 147,255 plus maintenance costs

Assumptions:

- Replacement after 5 years
- Purchase price est. to increase by 2.4% annually (same rate of increase from 2012 price of \$101,000 to 2017 price of \$114,000).
- Est. Year 6 purchase price of \$128,353 based on 2.4% annual inflation.
- Assumed trade-in value of \$10,000 for 2012 backhoe in Year 6 (2022).
- Assumed DPW Equip. Reserve budgeting for outright backhoe purchase in Year 6.

Scenario 2: Trade Current Backhoe and Enter 5-year Lease-Purchase Agreement

	<u>Cost</u>	<u>Offsetting Rev.</u> <u>(Trade-in)</u>	<u>Maintenance</u> <u>costs</u>	<u>Other Considerations</u>
Year 1	\$ -	\$ 48,800	Vendor	} Reliability. Newer vehicle. If vehicle out of service due to needed repairs, loaner provided by dealer at no cost.
Year 2	\$ 14,258	\$ -	Vendor	
Year 3	\$ 14,258	\$ -	Vendor	
Year 4	\$ 14,258	\$ -	Vendor	
Year 5	\$ 14,258	\$ -	Vendor	
Year 6	\$ 14,258	\$ -	Vendor	
Year 7	\$ 18,302	\$ 53,000	Vendor	

Net cost over 7 years: \$ (12,208)
 Net cost over 6 years (excl. FY18): \$ 36,592 *Note: Excluding FY18 because FY18 trade value offsets costs incurred from FY13 to FY18.*

Assumptions:

- New lease-purchase (incl. guaranteed buy-back of \$53,000) after 5 years
- Year 7 lease-purchase cost based on est. 2.4% annual increase.
- Assumed budgeting for annual lease-purchase costs, and assumed no DPW Equip. Reserve budgeting for eventual outright purchase of backhoe.

	<u>Change in Cost, Actual</u> <u>2012 to 2017</u>		<u>Change in Cost, Est.</u> <u>2017 to 2022</u> <u>2022 to 2027</u>	
	<i>per year: 2.4%</i>			
Year 1	\$ 101,000		\$ 114,000	\$ 128,353
Year 2	\$ 103,424		\$ 116,736	\$ 131,433
Year 3	\$ 105,906		\$ 119,538	\$ 134,587
Year 4	\$ 108,448		\$ 122,407	\$ 137,818
Year 5	\$ 111,051		\$ 125,344	\$ 141,125
Year 6	\$ 113,716		\$ 128,353	\$ 144,512

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
Email:
townmanager@hampdenmaine.gov

TO: Infrastructure Committee
FROM: Angus Jennings, Town Manager
DATE: September 21, 2017
RE: Replacement options for John Deere backhoe

In 2012 the Town entered a 5-year lease-purchase agreement for a John Deere 310SK Backhoe Loader. The fifth (of 5) payments (\$13,449) was a budgeted FY18 operating expense and will be sent this month.

At that time, under the terms of the initial financing the Town has two options: purchase the backhoe for \$1; or exchange the backhoe for a new backhoe with a guaranteed buy-back of \$48,800 toward a purchase price of \$114,000, for a net cost of \$65,200. We have received a five year financing proposal of \$14,258/year with the first payment due September 2018, including a guaranteed buy-back of the vehicle for \$53,000 at the end of 5 years. The financing offer would include repair costs for non-wear items during the 5 year term.

The Capital Program reviewed during the FY17 budget process (prior to receiving a specific financing proposal) carried \$14,564 for the next five years (beginning in FY19) in anticipation of backhoe replacement, so the proposal is in line with (and slightly favorable to) estimates.

It is recommended that we proceed with an exchange of the current backhoe for a new machine, to be financed over 5 years. This would leverage the value of the current machine, ensure a reliable machine for the term of the financing, with repair costs included, and would include a guaranteed buy-back after 5 years. This lease also includes a loaner machine if the maintenance item cannot be fixed within 48 hours.

The proposed financing is enclosed for review.

Quote Id: 16100027

Prepared For:
HAMPDEN PUBLIC WORKS DIRECTOR



Prepared By: **MIKE MCHUGH**

Nortrax, Inc.
34 Page Rd W
Hermon, ME 044017219

Tel: 207-947-6786
Mobile Phone: 207-478-8471
Fax: 207-947-1529
Email: mike.mchugh@nortrax.com

Date: 21 September 2017

Offer Expires: 27 October 2017

Confidential

Quote Id: 16100027

21 September 2017

HAMPDEN PUBLIC WORKS DIRECTOR
106 Western Ave
Hampden, ME 04444

5 year total repair cost

Nortrax will guarantee that after 5 years and under 4000 hrs of usage that we will provide \$53,000 for the quoted 2017- 310SL.

No travel time and milage charges during the 5 years

No repair cost during the 5 years

Machine must be properly maintained and no damage or excessive wear or rust to honor the buy back number

5 year lease

\$114,000 less \$48,800 trade / \$65,200 . annual lease payment \$14,257.82

MIKE MCHUGH
207-947-6786
Nortrax, Inc.

Quote Summary

Prepared For:
HAMPDEN PUBLIC WORKS DIRECTOR
106 Western Ave
Hampden, ME 04444

Prepared By:
MIKE MCHUGH
Nortrax, Inc.
34 Page Rd W
Hermon, ME 044017219
Phone: 207-947-6786
Mobile: 207-478-8471
mike.mchugh@nortrax.com

Quote Id: 16100027
Created On: 21 September 2017
Last Modified On: 22 September 2017
Expiration Date: 27 October 2017

Equipment Summary	Selling Price	Qty	Extended
2017 JOHN DEERE 310SL BACKHOE LOADER - 1T0310SLHHF309713	\$ 114,000.00 X	1 =	\$ 114,000.00

Equipment Total **\$ 114,000.00**

Trade In Summary	Qty	Each	Extended
JOHN DEERE 310SK LOADER BACKHOE	1	\$ 48,800.00	\$ 48,800.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 48,800.00

Trade In Total **\$ 48,800.00**

Quote Summary	
Equipment Total	\$ 114,000.00
Trade In	\$ (48,800.00)
SubTotal	\$ 65,200.00
Total	\$ 65,200.00
Balance Due	\$ 65,200.00

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 16100027

Customer: HAMPDEN PUBLIC WORKS DIRECTOR

2017 JOHN DEERE 310SL BACKHOE LOADER - 1T0310SLHHF309713

Hours: 7
 Stock Number: 109412

Code	Description	Qty
0A70T	CAB,FT4,EXT,19.5L-24,PILOT,AUX HYD1.3 CY BKT,24" BKT	1

Standard Options - Per Unit

0A70T1065	ENGINE FT4	1
0A70T1710	JD LINK ULT 850 5YR.	1
0A70T2035	CAB STANDARD	1
0A70T2401	DECAL ENG W/ENG PACKET	1
0A70T3065	AXLE MFWD W/LIMITED SLIP	1
0A70T4464	TIRE GAL 19.5L24 12.5/80-18	1
0A70T5285	CONTROL PILOT	1
0A70T5400	COUPLER LESS	1
0A70T5658	BUCKET 24" SEVERE DUTY 7.5CF	1
0A70T6020	DIPPER EXTENDABLE	1
0A70T6230	HYD,AUX W/2WAY FLOW, THUMB	1
0A70T7025	LDR SINGLE LEVER NO AUX	1
0A70T7645	LDR BKT 1.3CY LG LIP BKT 92"	1
0A70T8485	COUNTERWEIGHT 1250LB.	1
0A70T8675	BATTERY DUAL	1
0A70T9045	CHROME EXHAUST	1
0A70T9080	HEATER ENGINE COOLANT 110V	1
0A70T9110	RIDE CONTROL	1
0A70T9140	BUCKET CYLINDER HEAVY DUTY	1
0A70T9505	GUARD FULL MFWD	1
0A70T9515	FLUID SAMPLING	1
0A70T9917	RADIO BASIC PACKAGE	1
0A70T9965	SEAT CLOTH AIR SUSPENSION	1

Dealer Attachments

wain roy wrist with clean up and dig bucket	1
12" wain roy digging bucket	1
front fenders	1
strobe	1
outside mirrors	1
fire extinguisher	1
hyd thumb with diverter valve	1
full machine coverage for 5 years	1

Selling Equipment

Quote Id: 16100027

Customer: HAMPDEN PUBLIC WORKS DIRECTOR

replacement machine provided as required	1
spare tire and rim, front and rear	1

TOWN OF HAMPDEN

ORDINANCE TO AUTHORIZE THE LEASE-PURCHASE OF PUBLIC WORKS BACKHOE AND ANY ASSOCIATED EQUIPMENT.

The Town of Hampden hereby ordains as follows:

Section 1. That pursuant to Section 212(5) of the Town Charter and any other applicable authority under Maine law, the Town of Hampden is hereby authorized to finance the lease-purchase of a 2017 John Deere 310SL Backhoe Loader for a principal amount not to exceed in the aggregate the sum of sixty-five thousand and two-hundred dollars (\$65,200.00), said amount to be payable over a period not to exceed five (5) years, with annual lease payments not to exceed \$14,258.00 per year.

Section 2. That the Town Treasurer is hereby authorized to execute such documents and do all things necessary or convenient in order to issue any Bond, Note or other evidence of indebtedness, in such form as may be required to execute a lease-purchase agreement contemplated in Section 1.

Section 3. That the Town Clerk has distributed a copy of this Ordinance to each Town Council member and to the Town Manager, has filed a reasonable number of copies of this Ordinance in the office of the Town Clerk and has posted a copy of this Ordinance together with a Notice of Public Hearing at the following public places: Municipal Building, Post Office and Hannaford Market.

Section 4. That a Public Hearing was held at a meeting of the Town Council convened on or about 7:00 p.m. in the Hampden Municipal Building in Hampden, Maine on October 16, 2017, for the purpose of taking testimony and comments from the public with respect to this Ordinance and the proposed lease-purchase agreement. In addition to the Notice given under Section 3, Notice of the Public Hearing was also given by the Town Clerk by publishing a summary of this Ordinance, and a place where copies of the complete Ordinance were filed and times available for inspection, in the Bangor Daily News on _____, 2017, together with a notice setting forth the time and place for the public hearing, and for the consideration of the proposed Ordinance by the Town Council following the public hearing.

Section 5. That pursuant to the requirements of the Internal Revenue Code of 1986, as amended, the Town designates the Bond, Note or other evidence of indebtedness to be "qualified tax exempt obligations" of the Town; and that the Town shall not issue in 2017 an aggregate total amount of qualified tax exempt obligations in excess of \$10,000,000. Further, the Town does not reasonably expect to issue qualified tax exempt obligations in an amount in excess of \$5,000,000 during 2017.

Section 6. That the Town shall take any and all actions required under the Internal Revenue Code of 1986, as amended, to maintain the tax exempt status of the interest on the

Bond, Note or other evidence of indebtedness, and to maintain the status of the Bond, Note or other evidence of indebtedness as “qualified tax exempt obligations” of the Town, and that the Bond, Note or other evidence of indebtedness may be subject to such further terms and conditions as may be agreed to by a majority at least of the Councilors and the Treasurer of the Town to carry into effect the full intent of this Ordinance.

Section 7. That the Treasurer is hereby authorized to retain bond counsel, if the Treasurer deems it to be necessary or appropriate, to advise the Town with respect to the issuance and sale of the Bond, Note or other evidence of indebtedness, and to prepare documents and render opinions as may be necessary or convenient for that purpose.

Section 8. That the Treasurer is hereby authorized to execute all documents and certificates, and to take all action, including affixing the seal of the Town, as may be necessary or convenient to carry out the full intent of this Ordinance, and to accomplish the purchase of the vehicles and any associated equipment and the issuance of the Bond, Note or other evidence of indebtedness, including approval and signing of the Bond, Note or other evidence of indebtedness and any contracts or other agreements obligating the Town.