



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
AGENDA

TUESDAY

FEBRUARY 18, 2020

6:30 P.M.

- A. PLEDGE OF ALLEGIANCE
- B. APPROVAL OF AGENDA
- C. CONSENT AGENDA
  - 1. SIGNATURES
  - 2. COUNCIL MINUTES
    - a. 02/03/2020
  - 3. COMMUNICATIONS
    - a. Construction/Code Enforcement Forum to be held February 24<sup>th</sup>
    - b. Notification of regaining permanent status as a 'New Registration' level municipality
    - c. Victualer's license renewal – Dunkin Donuts
    - d. RSU 22 meeting dates for FY21 budget development
  - 4. COMMITTEE MINUTES
- D. PUBLIC COMMENTS
- E. POLICY AGENDA
  - 1. NEWS, PRESENTATIONS & AWARDS
    - a. Presentation by Scott Alley, Plant Manager at Coastal Resources
    - b. Request for nominations from Council for the Spirit of America Tribute for 2020 –  
*requested by Bruce Flaherty, via email, continued from Feb. 3<sup>rd</sup> meeting*
  - 2. PUBLIC HEARINGS
    - a. Proposed amendments to the Councilor Compensation Ordinance – *continued from February 3<sup>rd</sup>*
  - 3. NOMINATIONS – APPOINTMENTS – ELECTIONS

Note: Council will take a five-minute recess at 8:00 p.m.

.....  
TUESDAY

FEBRUARY 18, 2020

6:30 P.M.  
.....

AGENDA  
.....

F. COMMITTEE REPORTS

G. UNFINISHED BUSINESS

H. NEW BUSINESS

- a. Approval of Council Order 2020-01 Permitting Disbursement of Employee Wages and State Fees – *amended to remove reference to a Finance Committee*
- b. Request authorization for the expenditure of an amount not to exceed \$24,548 from the Roads and Streets Reserve account (3-761-00) to pay for storm drain repair at Daisy Lane – *referred by Infrastructure Committee Oct. 28<sup>th</sup>*
- c. Request authorization for the expenditure of \$2,726.96 from Environmental Trust, Income to reimburse for stormwater expenses – *referral from Environmental Trust Committee*
- d. Council abatement of uncollectable ambulance bills for 2017 in the amount of \$31,135.98
- e. Council abatement of uncollectable ambulance bills for 2016 and older in the amount of \$34,020.78

I. MANAGER'S REPORT

J. COUNCILORS' COMMENTS

K. ADJOURNMENT

Note: Council will take a five-minute recess at 8:00 p.m.



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
MINUTES

C-2-a

MONDAY

FEBRUARY 3, 2020

6:30 P.M.

Attending:

Mayor Ryder

Councilor Jarvi

Councilor Wright

Councilor McAvoy

Councilor Wilde

Councilor McPike

Councilor Marble

Paula Scott, Interim Town Manager/Clerk  
Jessica Rickman, Recording Clerk

A. PLEDGE OF ALLEGIANCE

Mayor Ryder led the Pledge of Allegiance.

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

Councilor Marble moved to approve the consent agenda, seconded by Councilor McAvoy; Vote was 7/0/0. Resolution: 2020 - 32

1. SIGNATURES

2. COUNCIL MINUTES

a. 01/06/2020 –

Councilor Jarvi mentioned that a few voting adjustments needed to be made on the January 6<sup>th</sup> Minutes. Motion by Councilor Jarvi to approve as amended, seconded by Councilor Marble; Vote was 6/1/0. Resolution: 2020 - 33

b. 01/21/2020

3. COMMUNICATIONS

a. Valuation report indicating Hampden's value for 2020

4. COMMITTEE MINUTES

a. Finance Committee – 01/21/2020

b. Infrastructure Committee – 11/25/2019

c. Services Committee – 01/13/2020

Note: Council will take a five-minute recess at 8:00 p.m.

MONDAY

FEBRUARY 3, 2020

6:30 P.M.

AGENDA

D. PUBLIC COMMENTS - None

E. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS

a. Council approval of a proclamation recognizing Rob Kenerson's retirement (BACTS)

Motion made by Councilor McPike, seconded by Councilor Marble; Unanimous 7/0/0. Resolution 2020 – 34

b. Council approval for Mayor Ryder to sign the proclamation for Rob Kenerson

Motion made by Councilor Jarvi, seconded by Councilor Wright; Unanimous 7/0/0. Resolution 2020 – 35

c. Request for nominations from Council for the Spirit of America Tribute for 2020 –  
*requested by Bruce Flaherty, via email*

Mayor Ryder mentioned they are just asking Council to think it over and come back at the next Council meeting, with some ideas on who they would recommend for that reward. No further discussion.

2. PUBLIC HEARINGS

a. Proposed amendments to the Fees Ordinance

Councilor Marble moved to open the public hearing, seconded by Councilor Wilde; Unanimous 7/0/0. Resolution 2020 - 36

Councilor Marble moved to close the public hearing, seconded by Councilor Jarvi; Unanimous 7/0/0. Resolution 2020 - 37

Councilor Marble moved to approve the proposed amendments to the Fees Ordinance, seconded by Councilor McPike; Unanimous 7/0/0. Resolution 2020 -

b. Proposed amendments to the Historic Preservation Ordinance

Councilor Marble moved to open the public hearing, seconded by Councilor McPike; Unanimous 7/0/0. Resolution 2020 – 38

Councilor Marble moved to close the public hearing, seconded by Councilor Jarvi; Unanimous 7/0/0. Resolution 2020 - 39

Councilor McPike moved to accept the proposed amendments to the Historic Preservation Ordinance, seconded by Councilor Marble; Unanimous 7/0/0. Resolution 2020 – 40

c. Proposed amendments to the Sewer Ordinance

Note: Council will take a five-minute recess at 8:00 p.m.

AGENDA

Councilor Marble moved to open the public hearing, seconded by Councilor Jarvi; Unanimous 7/0/0. Resolution 2020 - 41

Councilor Marble moved to close the public hearing, seconded by Councilor Jarvi; Unanimous 7/0/0. Resolution 2020 - 42

Councilor McPike moved to approve the proposed amendments to the Fees Ordinance, seconded by Councilor Marble; Unanimous 7/0/0. Resolution 2020 - 43

d. Proposed amendments to the Councilor Compensation Ordinance

Councilor Marble moved to open the public hearing, seconded by Councilor McPike; Unanimous 7/0/0. Resolution 2020 - 44

Councilor McPike moved to close the public hearing, seconded by Councilor Wright; Unanimous 7/0/0. Resolution 2020 - 45

After further discussion, it was moved by Councilor Marble to continue the Public hearing for the proposed amendments to the Council Compensation Ordinance to the next Council meeting on February 18<sup>th</sup>, seconded by Councilor Wilde; Vote was 6/1/0. Resolution 2020 - 46

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

a. Re-appointment of Pamela Ivey to the Lura E. Hoit Pool Board of Trustees

Councilor Marble made the motion, seconded by Councilor McAvoy; Unanimous 7/0/0. Resolution 2020 - 47

F. COMMITTEE REPORTS - None

G. UNFINISHED BUSINESS - None

H. NEW BUSINESS

a. Request authorization for the expenditure of \$9,298 from the Personnel Reserve account (3-733-00) to pay Eaton Peabody the consultant fee for the Town Manager search

Motion made by Councilor Wright, seconded by Councilor McAvoy; Unanimous 7/0/0. Resolution 2020 - 48

b. Request authorization for the expenditure of an amount not to exceed \$3,500 from the Municipal Building Reserve account (3-702-00) to pay for engineering for town office renovations

Motion made by Councilor McPike, seconded by Councilor Wright; Unanimous 7/0/0. Resolution 2020 - 49

Note: Council will take a five-minute recess at 8:00 p.m.

AGENDA

d. Public Protection Classification Survey discussion – *requested by Councilor Wilde*

After some discussion, it was agreed to have Paula Scott, Town Manager speak with Chief Bailey on this subject and go from there.

e. Update on tax foreclosure bid at 69 Laskey Lane

Paula Scott, Town Manager discussed how Kelly Karter, Town Assessor came up with the assessment of 69 Laskey Lane with the Council. This was for informational purposes only.

I. MANAGER'S REPORT –

See attached Manager's report as Exhibit A

J. COUNCILORS' COMMENTS –

Councilor McAvoy – Encouraged everyone to shop local and buy American, good night Hampden.

Councilor Wright – No comment

Councilor McPike – The only comment I have is shutting down the Grist Mill Bridge come June? They are going to be sending everyone down Rt 9 to 202. Will you then be able to go down the Coldbrook road to go back on 1A, or will the removal of the bridge go up too far? Concerned if everyone now that lives in the eastern part of Hamden will have to go all the way into 395 and come back down 1A. Paula Scott, Town Manager wasn't sure but said she would look into this.

Councilor Marble – No comment

Councilor Wilde – No comment

Councilor Jarvi – I wanted to take this opportunity to thank everyone who attended the Public forum on regulating Marijuana businesses on January 29<sup>th</sup>. This discussion and the opinions conveyed at that meeting, by those in attendance, will prove helpful as the town moves forward with revising our Marijuana use and Zoning Ordinances. Again, it is yet another indication on how essential the public involvement is in our government process. Good night Hampden.

Mayor Ryder –We have a dire need of people to fill positions, one of them is on the Board of appeals. Any citizen willing to donate their time and to help that cause, would be greatly appreciated. Other than that, no comment.

K. EXECUTIVE SESSION PURSUANT TO 1 MRSA § 405(6) (A) to include the Town Manager – *personnel matters*

Note: Council will take a five-minute recess at 8:00 p.m.

MONDAY

FEBRUARY 3, 2020

6:30 P.M.

AGENDA

Motion made by Mayor Ryder, seconded by Councilor Marble; Unanimous  
7/0/0. Resolution 2020 - 50

L. ADJOURNMENT

At the conclusion of the Executive Session the meeting was adjourned

Respectfully Submitted,

Jessica Rickman  
Recording Clerk

Note: Council will take a five-minute recess at 8:00 p.m.



## **Memorandum**

TO: Town Council  
FROM: Paula Scott, Town Manager  
DATE: February 3, 2020  
RE: Manager's Report

---

### Capital Projects

Just a quick update on Capital Projects: The windmill project has been put off until March, so we won't be seeing them coming through town for another month. The grist mill bridge will be closed as soon as school is out of session and traffic will be detoured down Western Ave to Rte. 202. Manning Mill and Sawyer Rd bridge repair/replacements are in the engineering stage.

### Operations

The position for Economic Development Director has been extended as only one applicant has applied and for the sake of due diligence, I felt it prudent to extend the search. The job posting for the Town Clerk was put out on the 23<sup>rd</sup> of January which application deadline is February 14<sup>th</sup>.

### Kiwanis

At the end of January Curt Slininger and I met to sign the lease and to receipt their \$1.00 payment for said lease. Mr. Slininger is currently obtaining signatures and insurance information from the entities utilizing the facility.

### Marina

There have been concerns with the thought that silt from Bangor's snow dump was loading into the marina and adding to the sedimentation issue. Bangor applied for their permit with the DEP in November. As part of the permitting process, DEP received comment from Dan Higgins, owner of Hamlin's. Director Currier walked the site in the fall with reps from the DEP who assert that the sedimentation is not due to silt from snow dumping. They assured that they will continue to monitor the site to make sure that best management practices are in place, but one has nothing to do with the other.

### Chevron funds

As requested by the last Services Committee meeting, after discussions regarding bank stabilization at Turtlehead Park, there are no more funds from the Chevron settlement. The grant that was awarded in the fall of 2019 was it.

Mr. Bowie at the DEP stated that there could possibly be funds available from Holtrachem and we would be able to apply for funds through a grant process when the time comes, but they just started remediating Phase 2 in the fall of 2019 so that is still a few years away.

### Pine Tree Landfill

At the request of the Environmental Trust Board, I reached out to Matt at Drumlin who is the Town's rep for post closure monitoring. In a nutshell, there have been concerns about groundwater contamination and we want to a.) make sure that DEP was aware, and b.) inquire what the plan was if they were aware. Matt arranged for a meeting at the DEP with he, Karen and me which was held on Friday the 24<sup>th</sup>. This meeting was attended by four reps from Pine Tree, two reps from Casella, four reps from DEP, including project manager Linda Butler, and the three of us from Hampden. I think its important to first realize that the original landfill was used for MSW and demo debris and not industrial waste. The leachates, or contaminants which levels have increased are not toxic material, but rather are compounds such as calcium, chloride, magnesium which are naturally occurring; the goal is just to make sure that the levels are reduced to what is called a background level. DEP believes that the problems are due to the conventional old landfill area which is capped but unlined. Additionally, this cap is a clay cap which allows precipitation to infiltrate. It appears the seam between "Secure Area II" and "Phase VII" is where the precipitation is entering. They also believe that much of the problems are due to the groundwater levels which rise into the solid waste. They cannot re-cover the clay liner, and it appears as though they will need to continue pumping effluent out of the area while they look at other measures to mitigate the issues with the seam, and/or the groundwater, including a possible trench to divert the wetlands between the hill and I-95. Casella knows that this is their problem and are committed to looking at all potential solutions, and DEP is committed to keeping very close tabs on this. The gas plant is likely to shut down in about 1 – 2 years as the landfill is no longer producing good quality gas to keep it going. When gas production ceases, they are looking at installing solar on the landfill and DEP is in favor of that.

### Environmental Trust

The Environmental Trust fund has often been talked about as a potential source of income for the town in the year 2021 with the belief that at that date the monies would be "given" to the town to use for anything we wish. To be clear, that is not true. The following bulleted list is from the indenture document:

- Indenture was executed either Jan 14<sup>th</sup>, 1993 or Jan 19<sup>th</sup>, 1993.
- Section 3a specifies a 30-year timeframe for certain expenditures
- Section 6b specifies the Trust shall terminate upon either the earlier of 40 years or 21 years after the death of the last class of 1993 UMaine graduate (2084) Therefore, we assume that the date will be January 2033-40 years from the execution of the indenture
- 30 years is up Jan of 2023

- 40 years is up Jan of 2033
- The principal account can be used until Jan 2023 ONLY air and water quality protection
- The principal account can be used between 2023 and 2033 ANY environmental protection in Hampden, whether study, testing, protection, preservation or remediation measures
- The income account can be used for ANY environmental protection anywhere in Hampden until Jan 2033
- The Town needs to keep the ET committee going until January of 2033

C-3-a

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-8427  
Fax: (207) 862-5067  
email: [Code@hampdenmaine.gov](mailto:Code@hampdenmaine.gov)

## Construction / Code Enforcement Forum

Are you:

- Building a new home?
- Putting on an addition?
- Adding a deck?
- Building a business?

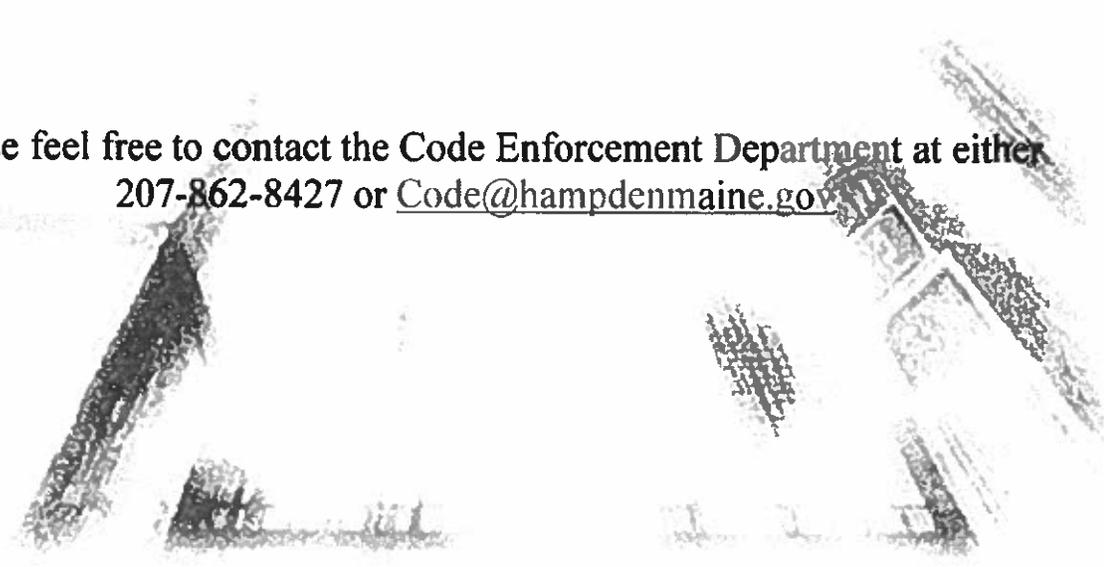
Please join us for the Town of Hampden's construction and code enforcement forum. This is an opportunity to meet area contractors, builders, and building officials. The forum is designed to allow the general public and area contractors to discuss issues ranging from planning and permitting, to construction and closeout.

Date: February 24<sup>th</sup>, 2020

Time: 6:00pm

Location: Hampden Public Safety

Please feel free to contact the Code Enforcement Department at either  
207-862-8427 or [Code@hampdenmaine.gov](mailto:Code@hampdenmaine.gov)





Matthew Dunlap  
Secretary of State

Department of the Secretary of State  
Bureau of Motor Vehicles  
Municipal/Agent Services

C-3-6

Patty A. Morneau  
Deputy Secretary of State

Stephen P. Ashcroft  
Director of Vehicle Services

To: **PAULA SCOTT - MUNICIPAL AGENT  
TOWN OF HAMPDEN  
106 WESTERN AVE  
HAMPDEN, ME 04444**

Authorization Status **PERMANENT**  
Authorization Level **NEW REGISTRATION**

**February 4, 2020**

Dear Municipal Agent:

Effective February 4, 2020, the Secretary of State, Bureau of Motor Vehicles (BMV) authorizes Paula Scott, employed by the municipality of Hampden, to process registrations at the "New Registration" level. Your authorization is granted in keeping with Maine Motor Vehicle Statutes, Title 29-A, Section 201.

As municipal agent you are authorized to do the following:

- New Registration/Old Plate (NROP) - Private Sales and Dealer Sales
- New Registration/Transfer up to 26,000 pounds
- Re-registration **without** weight change up to 100,000 pounds
- Re-registration **with** weight change up to 26,000 pounds
- Issue Transit plates
- Issue Special Registration Permit Certificates

In addition, you may retain the following municipal agent fees:

- \$6 per New registration
- \$5 per Re-registration
- \$3 additional fee on transfers
- \$1 additional fee if the registrant is a resident of another municipality, provided excise tax has been paid to that municipality.

Cash reports must be submitted weekly (every seven days) for the registration work processed during that period. Registration related inventories, issued by the BMV, must be reconciled with each cash report.

This "New Registration" authorization expires when you no longer hold your current position or you are no longer employed with the municipality of Hampden. The appointment of an agent may be revoked by request of the municipal officers or for cause by the Secretary of State.

Sincerely,

Matthew Dunlap  
Secretary of State

We have been on "probation" since Barbara Geaghan resigned. This letter lifts the probation and we are back on permanent status.

C-3-C

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
email: info@hampdenmaine.gov

February 5, 2020

Danny Costa  
Dunkin Donuts  
76 Main Rd North  
Hampden, ME 04444

RE: Victualer's license

Dear Danny:

Your application for your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.A of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

Paula A. Scott, CCM  
Town Clerk

VICTUALER'S LICENSE CERTIFICATE

No. 2020-01

**MUNICIPALITY OF HAMPDEN, MAINE**

To all whom these presents may concern: Date: February 5, 2020

**KNOW YE**, that Danny Costa,

doing business as Dunkin Donuts

has been duly licensed as a Victualer at 76 Main Rd North Hampden, Me 04444

in the Municipality of Hampden by said Municipality until February 5, 2021,

and has paid to the Municipal Treasurer the fee of \$ 100.00.

Paula A. Scott  
Authorized Municipal Officer      Town Clerk

**TOWN OF HAMPDEN, MAINE**

**APPLICATION FOR RENEWAL VICTUALER'S LICENSE**

DATE: 01/16/2020 PHONE NUMBER: [REDACTED]  
NAME(S): Danny Costa  
ADDRESS: 289 Great Rt #307 Acton MA 01720  
NAME OF BUSINESS: Dunkin Donuts  
LOCATION OF BUSINESS: 76 Main Rd N Hampden ME  
SIGNATURE: [Signature]

\*\*\*\*\*

**(FOR TOWN USE ONLY)**

\*This facility has been inspected and meets ordinance criteria.

[Signature]  
Code Enforcement Officer  
[Signature]  
Fire Inspector/Building Inspector

\*All sewer user fees and personal property taxes are paid in full to date.

[Signature]  
Tax Collector  
[Signature]  
Town Treasurer

\*\*\*\*\*

Please return completed form to: **Town Clerk**  
**Town of Hampden**  
**106 Western Avenue**  
**Hampden, ME 04444**

LICENSE FEE: \$100.00 Date Received/Fee Paid: 1-21-2020, 100.-

**FY '21 RSU 22 Budget Development Meeting Dates**

*Meetings below begin at 4:30 p.m. in Hampden Academy Library unless otherwise specified*

1. **Tuesday, January 21st** Articles 9, 10 and 11 (Facilities, Debt Service, Nutrition)
2. **Tuesday, February 11th** Article 4 (Other instruction: athletics/co-curricular)
3. **Tuesday, March 10th** Articles 1 and 2 (Regular and Special Ed Instruction)
4. **Tuesday, March 24th** Articles 6 and 7 (System and Building Admin)
5. **Tuesday, April 14th** Article 5 (Student & Staff Support: nurse, guidance, library)
6. **Tuesday, April 28th** Article 8 (Transportation [later due to bidding process])
7. **Tuesday, May 5th** Final Overall Budget Presentation

**Wednesday, May 13th** Board of Directors Meeting: Budget Ratification 7:00 p.m.

**Tuesday, June 2nd** Public Budget Forum 6:00 p.m.

**Thursday, June 4th** District Budget Meeting at Hampden Academy gym 7:00 p.m.

**Tuesday, June 9th** Budget Validation Referendum Day 8:00 a.m. - 8:00 p.m. poll sites

E-1-a



[www.naes.com](http://www.naes.com)

**From:** Paula Scott <clerk@hampdenmaine.gov>  
**Sent:** Wednesday, January 22, 2020 9:48 AM  
**To:** Alley, Scott <Scott.Alley@naes.com>  
**Subject:** Council meeting

**WARNING: This email originated from outside of NAES**

[Quoted text hidden]

---

**Paula Scott** <clerk@hampdenmaine.gov>  
To: "Alley, Scott" <Scott.Alley@naes.com>

Thu, Jan 23, 2020 at 9:45 AM

Hi Scott,

Thank you for getting back to me. I completely understand that you can't comment on the testing. Would you be able to give us an update (on operations) at the Feb. 18 meeting?

Paula

Paula A. Scott, CCM  
Town Manager  
Treasurer  
Town Clerk/Registrar of Voters  
Motor Vehicle Agent  
Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444  
Tel: (207) 862-3034  
Fax: (207) 862-5067

[Quoted text hidden]

---

**Alley, Scott** <Scott.Alley@naes.com>  
To: Paula Scott <clerk@hampdenmaine.gov>

Thu, Jan 23, 2020 at 12:16 PM

Paula,

I would be happy to attend on the 18<sup>th</sup>.

[Quoted text hidden]

---

**Paula Scott** <clerk@hampdenmaine.gov>  
To: "Alley, Scott" <Scott.Alley@naes.com>

Thu, Jan 23, 2020 at 12:36 PM

Great! I'm sure you remember, but the meeting starts at 7:00 and you will be one of the first placeholders on the agenda.



Paula Scott &lt;clerk@hampdenmaine.gov&gt;

---

**Council meeting**

5 messages

---

**Paula Scott** <clerk@hampdenmaine.gov>

Wed, Jan 22, 2020 at 9:48 AM

To: "Alley, Scott" &lt;Scott.Alley@naes.com&gt;

Good morning Scott,

At last night's meeting, the Council asked if I would contact you to give us another status update at the next Council meeting on Feb. 3rd? They are specifically interested in the testing that is being done on the cellulose pulp. Would you be able to make that meeting?

Thank you,  
Paula A. Scott, CCM  
Interim Town Manager  
Interim Treasurer  
Town Clerk/Registrar of Voters  
Motor Vehicle Agent  
Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444  
Tel: (207) 862-3034  
Fax: (207) 862-5067

---

**Alley, Scott** <Scott.Alley@naes.com>

Thu, Jan 23, 2020 at 9:06 AM

To: Paula Scott &lt;clerk@hampdenmaine.gov&gt;

Cc: Shelby Wright &lt;swright@fiberight.com&gt;, Craig Stuart-Paul &lt;craigsp@fiberight.com&gt;

Paula,

I will have to politely decline your invitation for the meeting on 2/3/2020 – I will be travelling on that particular week.

In addition, I will not be able to comment on any Pulp testing – I will defer to the Fiberight team on any of those questions.

I am happy to answer any questions that fall with the plant operations category as that is the primary responsibility of the company for which I am employed.

Scott

**Scott D. Alley**  
General Manager – Hampden Plant – Coastal Resources of Maine, LLC

Office: 207.401.5131 x13  
Mobile: 207.357.6432

[Scott.Alley@NAES.com](mailto:Scott.Alley@NAES.com)



Paula Scott <townman...

E-2-a

### Updated Compensation Spreadsheet and TM SMART Goals (pdf)

1 message

Eric Jarvi <ericjarvi1973@gmail.com>

Mon, Feb 3, 2020 at 9:18 PM

To: rydertowncouncil@hampdenmaine.gov, jarvitowncouncil@hampdenmaine.gov, mcavoytowncouncil@hampdenmaine.gov, Ivan McPike <mcpiketowncouncil@hampdenmaine.gov>, Stephen Wilde <wildetowncouncil@hampdenmaine.gov>, Dennis Marble <drmmaine@gmail.com>, Shelby Wright <wrighttowncouncil@gmail.com>, Paula Scott <townmanager@hampdenmaine.gov>

Meeting rate Council/Mayor	Cost/meeting	Meetings/month	Monthly total <small>(income of members at all meetings)</small>	Annual total <small>(income of meeting cost month)</small>	Extra meeting/year	Cost extra meetings	Annual Compensation/Council member	Annual Compensation/Mayor	FY-2020 (includes \$6800 for AV)
\$30/\$35	\$ 215	7	\$ 1,505	\$ 18,060	0	\$ -	\$ 2,520	\$ 2,940	\$23,570
\$40/\$50	\$ 290	3	\$ 870	\$ 10,440	26	\$ 7,620	\$ 1,440	\$ 1,800	
\$50/\$60	\$ 360	3	\$ 1,080	\$ 12,960	14	\$ 5,100	\$ 1,800	\$ 2,160	
\$60/\$70	\$ 430	3	\$ 1,290	\$ 15,480	6	\$ 2,580	\$ 2,160	\$ 2,520	
\$70/\$80	\$ 500	3	\$ 1,500	\$ 18,000	0	\$ -	\$ 2,520	\$ 2,880	
\$80/\$90	\$ 570	3	\$ 1,710	\$ 20,520	18	\$ -	\$ 2,880	\$ 3,240	

TM SMART Goals as a [pdf file](#) is attached.

If you have any problems with the spreadsheet or attachment please let me know.

Thanks.

Eric J. Jarvi, Ph.D., FAPhA  
At-large Council Member, Deputy-Mayor, Hampden  
Cell: 207.951.7998

TM SMART Goals.pdf  
109K

**TOWN OF HAMPDEN**

The Town of Hampden Hereby Ordains  
Proposed Amendments to the Town Council Compensation Ordinance

Deletions are ~~Strikethrough~~      Additions Double Underlined

The Town of Hampden hereby ordains that the following ordinance be enacted.

Section 1. Pursuant to Sec. 203 of the Town Charter, the Hampden Town Council hereby determines that the annual salary of the chairman and councilors shall be as follows:

Chairman	<del>\$35.00</del> / <u>\$55.00</u> meeting
Other Councilors	<del>\$30.00</del> / <u>\$50.00</u> meeting

Formatted: Strikethrough

Formatted: Double underline

Formatted: Strikethrough

Formatted: Double underline

Section 2. For the purposes of this Ordinance, a meeting shall include all regular or special meetings of the Town Council, as well as the meetings of its Committees provided, however, that if a Committee meeting takes place on the same date as and immediately prior to or following a meeting of the Town Council, the two adjacent meetings shall be considered a single meeting for the purposes of compensation. In order to be eligible for compensation for a meeting, the chairman or councilor must have been present at the meeting.

Section 3. Pursuant to Sec. 203 of the Town Charter, the foregoing increase in salary shall become effective as of the first regularly scheduled meeting in ~~January 2006, January 2021~~ \* said meeting being the commencement of the terms of councilors elected at the next regular election scheduled for November ~~8, 2005, November 10, 2020,~~

Formatted: Font color: Dark Red, Strikethrough

Formatted: Double underline

Formatted: Font color: Dark Red, Strikethrough

Formatted: Double underline

Formatted: Font color: Dark Red

Adopted by Town Council: 9/19/2005  
Effective: 1/01/2006  
Amended: 08/21/2017  
Amended: / /  
Effective:1/1/2021

\*Compensation clause Art. II Section 203, excerpted: **Sec. 203 Compensation** - The Town Council may determine the annual salary of the chairman and councilors by ordinance, but no ordinance increasing such salary shall become effective until the commencement of the terms of councilors elected at the next regular election. Salaries of councilors shall be paid on a quarterly

Formatted: Font: 10 pt

basis for services performed in the preceding quarter. Councilors elected in a special election shall be paid on a pro rata basis for the time they shall actually serve. Initially annual salaries shall be twenty dollars (\$20.00) per meeting for each councilor and town councilor and twenty-five dollars (\$25.00) per meeting for council mayor. **(Amended: June 8, 1982)**

**Formatted:** Font color: Dark Red

David I. Ryder (4)  
Stephen L. Wilde (1)  
Dennis R. Marble (2)

**TOWN OF HAMPDEN**  
IN THE TOWN COUNCIL

Terry McAvoy (3)  
Ivan McPike (A/L)  
Eric Jarvi (A/L)  
Shelby Wright (A/L)

**Order 2020-01**  
**Adoption: February 18, 2020**

**ORDER PERMITTING DISBURSEMENT OF EMPLOYEE WAGES AND STATE FEES**

**ORDERED**, that it shall be the policy of the Hampden Town Council to permit the disbursement of employee wages and benefits and money due the Department of Motor Vehicles, on a disbursement warrant signed by one Councilor. No disbursement other than wages and benefits, and Motor Vehicle fees may be made until a majority of Councilors have signed the disbursement warrant.

**IT IS FURTHER ORDERED**, that the Hampden Town Council, by their vote, designate Councilor \_\_\_\_\_ or Councilor \_\_\_\_\_ or Councilor \_\_\_\_\_ to sign the payroll and benefit/Department of Motor Vehicle warrant. This order shall be filed with the Municipal Clerk and Municipal Treasurer and must be renewed annually by vote of the Town Council.

Authorizing statute: MRSA 30-A Section 5603, 2-A

This order is adopted on February 18th, for remainder of fiscal year 2020.

Town Clerk:

ORDERED by a majority of the Town Council:

\_\_\_\_\_  
Paula Scott

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COPY



**TOWN OF HAMPDEN**  
**DEPARTMENT OF PUBLIC WORKS**

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

October 22, 2019

To: Paula Scott  
From: Sean Currier  
Subject: 2019 Reserve Request-Finance Committee

The DOT project along 1A has revealed an opportunity to repair a portion of our stormwater collection system located adjacent to Daisy Lane. We currently have a stormwater BMP (retention pond) that was constructed as part of the Daisy Lane subdivision. This has been maintained by the Town but has filled in with sediment and vegetation, with a saturated base, not allowing us to fully and properly maintain over the years. The standing water in the pond does not allow us to mow the overgrown areas.

I have met with DOT on site to discuss dropping the elevation of the area at Route 1A that receives the water from pond, to allow it to fully drain. All of the storm drain along Daisy and Horseshoe lane drains to this area. The intent is to do eliminate the water running across the ground and get it to a catch basin and pipe. This would allow the elevation to be lowered, thus helping drain the pond better and improve the quality of the surrounding properties.

The cost of the project if it were completed through the 1A awarded contractor (TBuck) would be \$24,479.73, but they are not available to complete the work this year. Maine Earth (currently doing storm drain for TBuck on this project) submitted a price to do the work for \$24,548 and is available to complete this work during this construction season.

During the FY20 budget process, \$28,520 was budgeted for the Summer Street Storm Drain Replacement. These funds could be utilized now to complete the storm drain fix near Daisy Lane while we submit to the Environmental Trust for reimbursement. If this is not accepted by the Environmental Trust, we could budget for Summer Street fund replacement during the FY21 budget process.

I would like to request authorization to proceed with the storm drain collection installation, in the amount of up to \$24,548.00 from reserve account (Roads and Streets) 3-761-00 from money set aside for Summer Street Storm Drain Replacement (\$28,520).

Thank you for your consideration,

A handwritten signature in black ink, appearing to be "Sean Currier".

Sean Currier



Sean Currier <publicworks@hampdenmaine.gov>

**Drainage repair BMP Horseshoe Lane**

1 message

info <info@maineearth.com>  
To: "publicworks@hampdenmaine.gov" <publicworks@hampdenmaine.gov>

Thu, Oct 3, 2019 at 8:16 AM

Sean,

Please find Maine Earth's price of \$24,548 to complete scope of work outlined below:

*Maine Earth was already mobilized for work for MDOT and could do the job immediately*

- Remove Trees as needed
- Install 240 LF of 15" Pipe
- Install 2 Type F6 structures
- Place Loam, seed and mulch

For informational purposes if you hired TBuck through the project the cost is outlined below:

	Units		Tbuck	Extention
201.11 Clearing	1.00	\$	500.00	\$ 500.00
603.169 15" Pipe	240.00	\$	54.00	\$ 12,960.00
604.248 Type F 6	3,000.00	\$	2.00	\$ 6,000.00
615.07 Loam	117.33	\$	40.00	\$ 4,693.33
618.13&609.12 Seed and Mulch	9.60	\$	34.00	\$ 326.40
				\$ 24,479.73



H-C

EXHIBIT A  
FORM OF CERTIFICATE OF TOWN

Bangor Savings Bank (Institutional Trustee)  
c/o Julie A. Shephard, Account Administrator  
5 Senator Way  
Augusta, ME 04330

Re: Demand for Funds Pursuant to Trust Indenture Dated As of October 1, 1991 between Town of Hampden, as Grantor and Bangor Savings Bank, as Institutional Trustee (the "Trust Indenture")

Gentlepersons:

This certificate is provided to you pursuant to the above-referenced Trust Indenture. Capitalized terms used herein without definition shall have the meaning set forth in the Trust Indenture.

The undersigned do hereby certify:

1. That they are the Individual Trustees of the Trust.
2. The Individual Trustees have approved use of property held in the Fund for purposes set forth in the Trust Indenture, in the amount set forth below.
3. You are hereby directed to pay from the **Environmental Trust, Income** to the Town of Hampden the sum of \$2,726.96.

INDIVIDUAL TRUSTEES

*E. J. Gann*  
\_\_\_\_\_

*Beryle Woodbury*  
\_\_\_\_\_

*Randy White*  
\_\_\_\_\_

CERTIFICATE OF TOWN CLERK

The undersigned DOES HEREBY CERTIFY:

1. That he/she is the duly appointed and incumbent Clerk of the Town of Hampden, Maine.
2. That the foregoing certificate of the Individual Trustees was duly approved by a majority of the members of the Town Council of the Town of Hampden on 02/18/, 2020.

*Paula A. Scott*  
\_\_\_\_\_

Paula Scott  
Clerk, Town of Hampden

cc: Town of Hampden

H-D

**Town of Hampden**  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
Email: [jenn@hampdenmaine.gov](mailto:jenn@hampdenmaine.gov)

To: Town Council  
CC: Paula Scott  
From: Jenn Mahon  
Date: February 5, 2020  
Re: Ambulance Abatement

A list of uncollected ambulance bills was compiled totaling the amount of \$31,135.98 for the calendar year of 2017.

These uncollected bills have been outstanding for over 18 months and it is recommended they be abated. It has been the policy of council to not take customers to collection for uncollectable bills.

H-E

**Town of Hampden**  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
Email: jenn@hampdenmaine.gov

To: Town Council  
CC: Paula Scott  
From: Jenn Mahon  
Date: February 5, 2020  
Re: Ambulance Abatement

A list of uncollected ambulance bills was compiled totaling the amount of \$34,020.78 for the calendar years of 2016 and older.

These uncollected bills have been outstanding for over 18 months and it is recommended they be abated. It has been the policy of council to not take customers to collection for uncollectable bills.