



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
AGENDA

MONDAY

APRIL 6, 2020

6:30 P.M.

- A. PLEDGE OF ALLEGIANCE
- B. APPROVAL OF AGENDA
- C. CONSENT AGENDA
  - 1. SIGNATURES
  - 2. COUNCIL MINUTES
    - a. 03/022020
  - 3. COMMUNICATIONS
    - a. Renewal Victualer licenses – Armstrong Tennis Center, Best Western White House Inn, Dysart’s Travel Stop, Fresh Ginger Fusion, JC’s Variety, R & K Variety
    - b. Letter to support the Protecting Community Television Act
  - 4. COMMITTEE MINUTES
- D. PUBLIC COMMENTS
- E. POLICY AGENDA
  - 1. NEWS, PRESENTATIONS & AWARDS
  - 2. PUBLIC HEARINGS
  - 3. NOMINATIONS – APPOINTMENTS – ELECTIONS
    - a. Appointment of Election Clerks – pursuant to MRSA 21-A § 503(2)
- F. COMMITTEE REPORTS
- G. UNFINISHED BUSINESS
- H. NEW BUSINESS
  - a. Award of the tax foreclosed property bid for property located at 69 Laskey Lane to Linden Lee Jr. in the amount of \$7,500
  - b. Council approval of the 2020 River Herring Harvest Plan and the retention of fishing rights in municipal waters – *annual authorization*

Note: Council will take a five-minute recess at 8:00 p.m.

MONDAY

APRIL 6, 2020

6:30 P.M.

AGENDA

- c. Request for authorization for the expenditure of an amount not to exceed \$22,000 from Municipal Building reserve account (3-702-00) for the purpose of replacing the exterior a/c unit – *requested by Sean Currier, DPW Director*
- d. Council approval to extend the current salt contract with New England Salt company for \$46.24 per ton – *recommended by Sean Currier, DPW Director*
- e. Council approval to extend the current (FY20) paving contract with Wellman Paving for the 12.5 mm for the FY21 paving program – *referral from Council workshop*
- f. Council award of the 9 mm surface pavement to Wellman Paving – *recommended by Sean Currier, DPW Director*
- g. Award of the scope of services for the Western Avenue parking lot project, with or without amendment, to Whitmore Contracting, Inc., under terms and conditions Council deems advisable – *referral from Council workshop*
- h. Conveyance of a certain 11-acre parcel of town-owned land located on Canaan Road, further identified as map 8 lot 1, to Whitmore Contracting, Inc., under terms and conditions Council deems advisable – *referral from Council workshop*

I. MANAGER'S REPORT

J. COUNCILORS' COMMENTS

K. ADJOURNMENT

Note: Council will take a five-minute recess at 8:00 p.m.

FOR THOSE THAT WISH TO PARTICIPATE IN THE  
REMOTE HAMPDEN TOWN COUNCIL MEETING  
ON APRIL 6<sup>TH</sup>, 2020, AT 6:30 PM YOU MAY  
PHONE IN USING THE FOLLOWING NUMBER  
(FOLLOWED BY THE PIN #)

**1-984-0657 PIN: 769 466 953#**

OR-

FROM A LAPTOP OR A DESKTOP, YOU MAY GO  
TO THIS LINK **[meet.google.com/ffy-wtsv-tii](https://meet.google.com/ffy-wtsv-tii)**  
AND JOIN US THAT WAY

**INSTRUCTIONS ARE POSTED WITH THE AGENDA  
AND SEPARATELY ON THE TOWN CALENDAR AT  
[WWW.HAMPDENMAINE.GOV](http://WWW.HAMPDENMAINE.GOV)**

## Using Google Meet to Participate in Hampden Town Council Remote Meetings

### **How to join:**

1. Town Council members will receive an email or a Google Calendar Invite with a link to join the meeting.
2. People interested in joining will need to go to the link posted on the town events calendar at [www.hampdenmaine.gov](http://www.hampdenmaine.gov).
3. Anyone can also join for audio-only participation by calling the number provided on the town events calendar and then entering the PIN provided followed by the # symbol.

### **Protocols for Remote Meetings:**

1. Log in or call in at least 5 minutes before scheduled start of meeting.
2. For the audio portion, use either your phone or your computer microphone, not both.
3. Mute your phone or computer mic unless speaking. Remember to un-mute if you want to speak. To mute or unmute in Google Meet, click on the little microphone icon at the bottom of the screen; note you may need to move your mouse pointer around the bottom of your screen to get the bottom bar to appear.
4. Speak up if using a computer microphone or if using the speaker function on your telephone.
5. Do not rustle papers in front of your mic unless it's muted. Please minimize background noise.
6. If you're referring to a document, identify it including page or sheet number.
7. If using the video function, have a light source in front of you if possible. Try to avoid backlighting.
8. If you want to look good, have your camera mounted at eye level or above. Look at yourself on screen to check the lighting, camera position, what's in the background, etc. In Google Meet, you can do this "video check" when you open the program before you join the meeting.
9. If you are participating by audio only, identify yourself when speaking.
10. ALL votes will be by roll call.
11. After the meeting is adjourned, click on the red phone icon on the bottom bar to leave the meeting, or (obviously) just hang up the phone if that is how you are participating.

For detailed instructions on using Google Meet, please refer to their website:

[support.google.com/a/users/answer/9282720?hl=en](https://support.google.com/a/users/answer/9282720?hl=en)

C-2-a



HAMPDEN TOWN COUNCIL  
HAMPDEN MUNICIPAL BUILDING  
MINUTES

MONDAY

MARCH 2, 2020

6:30 P.M.

Attending:  
Mayor Ryder  
Councilor Jarvi  
Councilor McAvoy  
Councilor Wilde  
Councilor Marble  
Councilor Wright

Paula Scott, Interim Town Manager/Clerk  
Jessica Rickman, Recording Clerk

A. PLEDGE OF ALLEGIANCE

Mayor Ryder led the Pledge of Allegiance

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

**Motion:** Councilor Jarvi moved to approve the Consent Agenda, seconded by Councilor Wright; Vote was 6/0/0. Resolution: 2020 - 61

1. SIGNATURES

2. COUNCIL MINUTES

a. 02/18/2020

3. COMMUNICATIONS

a. Notice of award for the receipt of a Bureau of Highway Safety Grant

4. COMMITTEE MINUTES

D. PUBLIC COMMENTS - None

E. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS

David Hagen introduced Dick Campbell to the Council. David Hagen discussed the 200<sup>th</sup> Birthday Celebration in the Penobscot River's Historic 4-Point Loop. This event is being held July 8-14<sup>th</sup> and will be based in 4 ports on the Penobscot river, Bangor/Brewer, Bucksport, Searsport and Castine.

Note: Council will take a five-minute recess at 8:00 p.m.

MONDAY

MARCH 2, 2020  
MINUTES

6:30 P.M.

2. PUBLIC HEARINGS

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. March 3<sup>rd</sup>, 2020 Presidential Primary & State Special Referendum - reminder
- b. Re-appointment of Joseph Bethony to the Lura Hoyt Pool Board of Trustees

**Motion:** Councilor McAvoy moved to approve, seconded by Councilor Jarvi;

Unanimous 6/0/0. Resolution 2020 - 62

F. COMMITTEE REPORTS - None

G. UNFINISHED BUSINESS - None

H. NEW BUSINESS

- a. Award of the Timber Harvesting contract to Gary Pomeroy Logging

**Motion:** Councilor Marble moved to approve, seconded by Councilor Jarvi;

Unanimous 6/0/0. Resolution 2020 - 63

- b. Request authorization for the expenditure of \$7,500 from Rec Area Reserve account (3-767-00) to pay for the Timber Harvesting contract

**Motion:** Councilor Marble moved to approve, seconded by Councilor Jarvi;

Unanimous 6/0/0. Resolution 2020 - 64

- c. Request authorization for the receipt of \$4,332.41 in remaining FEMA funds into Municipal Building Reserve account (3-702-00)

**Motion:** Councilor Marble moved to approve, seconded by Councilor Jarvi;

Unanimous 6/0/0. Resolution 2020 - 65

- b. Request authorization to enter into a ninety-day repurchase agreement with Barbara Murray, for property located at 1312 Carmel Rd. North for the amount of the 2018 tax foreclosed balance of \$314.90

**Motion:** Councilor Marble moved to approve, seconded by Councilor Jarvi;

Unanimous 6/0/0. Resolution 2020 - 66

I. MANAGER'S REPORT – See Exhibit A

J. COUNCILORS' COMMENTS

Note: Council will take a five-minute recess at 8:00 p.m.

**Councilor Jarvi** - Mr. Mayor for those residents that have not yet heard, the March 2020 issue of DownEast recognized Hampden as “one of the twelve best places to live in Maine.” To those of us who live in Hampden, this comes as no surprise.

On February 28th, it was announced that Governor Janet Mills nominated Hampden Town Council member Dennis Marble to the Maine Commission on Governmental Ethics and Election Practices. In her nomination, Governor Mills quoted, “The Maine Ethics Commission serves as an important guardian of our state’s election laws, and I take seriously my responsibility to appoint qualified individuals.” The Governor went on to say that Councilmember Marble and Bill Schneider (a former Maine Attorney General who was also nominated) “are qualified, respected, and experienced in their fields and have proven track records of working across the aisle to get things done. I am confident they will serve the people of Maine and our state’s election systems well on the Commission.” Congratulations Council member Marble. And finally, a heartfelt “congratulations” to:

- (1) All the Hampden Academy student athletes and students who represented our high school this past couple of weeks in numerous athletic events. In addition to basketball which we have heard about, there has been hockey which reached the state semi-finals, winter track, swimming, alpine skiing which has the #1 rank girls’ alpine skier in Maine, travel club volleyball and pep band;
- (2) The Hampden Academy students who participated in the “Titan Challenge”, a simulation program placing students in the role of a CEO to make business decisions, managing and operating their own virtual business; and
- (3) Campden National Bank for the financial donation towards providing a coach bus for our basketball players and Katahdin Trust Company for purchasing state champion tickets for our students.

Thank you and good night Hampden.

Note: Council will take a five-minute recess at 8:00 p.m.

**Councilor Wilde** – No Comment

**Councilor Marble** – You have heard several of us on this Council at different times, thanking our residents for stepping up and volunteering and asking that there be more. So tonight, I wanted to recognize our Harbor Master, Peter Neal. As David Haggan and Dick Campbell mentioned earlier tonight, with the big event coming this summer on the river, we have an issue with sediment off our shores in the river, which is impeding current traffic at anything other than high tide for larger ships. We are fortunate to have someone to step in who has the experience, intelligence, the commitment to the town and follow through. Also, who is doing significant work trying to liaison with invitees, including the Army Core of Engineers to help our town to address an issue that is affecting the town in a number of ways. So, I wanted to thank Peter and again site him as someone that has stepped up, and ask that other people watching and listening, consider their own abilities, interest, and ways to do the same. Thank you.

**Councilor Wright** – I just wanted to remind everyone to vote tomorrow. You don't have to be registered in a party to vote in the referendum items tomorrow, so please remember that if you were thinking you weren't eligible in this election. It is also a presidential primary, but there is also a referendum on vaccinations. You can come and definitely use you voice and cast your ballot, for or against tomorrow.

**Councilor McAvoy** – I just want to encourage everyone to shop local and buy American. Good night Hampden.

**Mayor Ryder** – No Comment. Thank you and Good night Hampden.

K. ADJOURNMENT

With no further business, the meeting adjourned at 7:03 P.M.

Note: Council will take a five-minute recess at 8:00 p.m.



**Memorandum**

TO: Town Council  
FROM: Paula Scott, Town Manager  
DATE: March 2, 2020  
RE: Manager's Report

- 
- I would like to say farewell and good luck to Officer Joseph Burke who is retiring from law enforcement. Officer Burke was hired in 2000 right out of college as a patrol officer. In 2005 he transferred to the MDEA as an agent while simultaneously remaining an officer for Hampden. He returned to Hampden full time in 2017 and resumed his patrol officer status. He will now be retiring from law enforcement and will be running the family business, Joe Burke and Son Canvas. On Wednesday, March 4<sup>th</sup> from 2 – 4 we will be holding a coffee reception in Council Chambers so that anyone who wishes can stop by to wish him well.
  - The month of March is Youth Art month, and to that end, Hampden Academy students are taking part in the first ever Arts in the Community showing of their digital artwork. I would like to invite everyone to stop in the lobby and take a peek at some this work by Hampden Academy students which will be on display for the month.
  - In other community news, I would like to congratulate the Hampden Academy boys for bringing home the Class A golden ball after beating out York High for the title. The game was held on Saturday at the Cross Insurance Arena and came from behind, gaining 23 points in less than seven minutes to win 65-56. The team was welcomed home by family and friends, and an escort by our own public safety. On behalf of the Town of Hampden, we congratulate you on your win.

C-3-a

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
email: info@hampdenmaine.gov

March 10, 2020

Dean Armstrong  
Armstrong Tennis Center  
60 Mecaw Rd  
Hampden, ME 04444

RE: Victualer's license

Dear Dean:

Your application for your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.A of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

*Paula A. Scott*

Paula A. Scott, CCM  
Town Clerk

VICTUALER'S LICENSE CERTIFICATE

No. 2020-05

**MUNICIPALITY OF HAMPDEN, MAINE**

To all whom these presents may concern: Date: March 12, 2020

**KNOW YE**, that Dean Armstrong,

doing business as Armstrong Tennis Center

has been duly licensed as a Victualer at 60 Mecaw Rd Hampden, ME 04444

in the Municipality of Hampden by said Municipality until March 12, 2021,

and has paid to the Municipal Treasurer the fee of \$ 100.00.

Paula A. Scott  
Authorized Municipal Officer Town Clerk

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
email: info@hampdenmaine.gov

March 10, 2020

Best Western White House Inn  
Filibuster Lounge  
155 Littlefield Ave  
Bangor, ME 04401

RE: Victualer's license

To Whom it May Concern:

Your application for your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.A of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

Paula A. Scott, CCM  
Town Clerk

VICTUALER'S LICENSE CERTIFICATE

No. 2020-04

**MUNICIPALITY OF HAMPDEN, MAINE**

To all whom these presents may concern: Date: March 12, 2020

**KNOW YE**, that Best Western White House Inn

doing business as Filibuster Lounge

has been duly licensed as a Victualer at 155 Littlefield Ave Bangor, ME 04401

in the Municipality of Hampden by said Municipality until March 12, 2021,

and has paid to the Municipal Treasurer the fee of \$ 100.00.

Paula A. Scott  
Authorized Municipal Officer Town Clerk

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
email: info@hampdenmaine.gov

March 10, 2020

Dysart's Service  
Dysart's Travel Stop  
366 Coldbrook Rd  
Hampden, ME 04444

RE: Victualer's license

To Whom it May Concern:

Your application for your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.A of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

Paula A. Scott, CCM  
Town Clerk

VICTUALER'S LICENSE CERTIFICATE

No. 2020-03

**MUNICIPALITY OF HAMPDEN, MAINE**

To all whom these presents may concern: Date: March 12, 2020

**KNOW YE**, that Dysart's Service,

doing business as Dysart's Travel Stop

has been duly licensed as a Victualer at 366 Coldbrook Rd Hampden, Me 04444

in the Municipality of Hampden by said Municipality until March 12, 2021,

and has paid to the Municipal Treasurer the fee of \$ 100.00.

Paula A. Scott  
Authorized Municipal Officer Town Clerk

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
email: info@hampdenmaine.gov

March 25, 2020

Lisa Wong  
Fresh Ginger Fusion, Inc  
64 Main Rd North  
Hampden, ME 04444

RE: Victualer's license

Dear Lisa:

Your application for your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.A of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

Paula A. Scott, COM

VICTUALER'S LICENSE CERTIFICATE

No. 2020-07

**MUNICIPALITY OF HAMPDEN, MAINE**

To all whom these presents may concern: Date: March 25, 2020

KNOW YE, that Lisa Wong,

doing business as Fresh Ginger Fusion, Inc

has been duly licensed as a Victualer at 64 Main Rd North Hampden, ME 04444

in the Municipality of Hampden by said Municipality until March 25, 2021,

and has paid to the Municipal Treasurer the fee of \$ 100.00.

Paula A. Scott  
Authorized Municipal Officer

Town Clerk

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
email: info@hampdenmaine.gov

March 25, 2020

John Lanpher  
JC's Variety  
995 Western Ave  
Hampden, ME 04444

RE: Victualer's license

Dear John:

Your application for your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.A of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

*Paula A. Scott*

VICTUALER'S LICENSE CERTIFICATE

No. 2020-06

**MUNICIPALITY OF HAMPDEN, MAINE**

To all whom these presents may concern: Date: March 25, 2020

**KNOW YE**, that John Lanpher,

doing business as JC's Variety

has been duly licensed as a Victualer at 995 Western Ave Hampden, ME 04444

in the Municipality of Hampden by said Municipality until March 25, 2021,

and has paid to the Municipal Treasurer the fee of \$ 100.00.

*Paula A. Scott*

Authorized Municipal Officer

Town Clerk

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
email: info@hampdenmaine.gov

March 10, 2020

Dawn Grover  
R&K Variety  
573 Main Rd North  
Hampden, ME 04444

RE: Victualer's license

Dear Dawn:

Your application for your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.A of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

Paula A. Scott, CCM  
Town Clerk

VICTUALER'S LICENSE CERTIFICATE

No. 2020-02

**MUNICIPALITY OF HAMPDEN, MAINE**

To all whom these presents may concern: Date: March 12, 2020

**KNOW YE**, that Dawn Grover,

doing business as R & K Variety

has been duly licensed as a Victualer at 573 Main Rd North Hampden, Me 04444

in the Municipality of Hampden by said Municipality until March 12, 2021,

and has paid to the Municipal Treasurer the fee of \$ 100.00.

Paula A. Scott  
Authorized Municipal Clerk

C-3-b

Town of Hampden  
106 Western Avenue  
Hampden, Maine 04444



Phone: (207) 862-3034  
Fax: (207) 862-5067  
Email:  
townmanager@hampdenmaine.gov

March 16, 2020

The Honorable Senator Susan Collins  
413 Dirksen Senate Office Building  
Washington, DC 20510

**RE: Co-sponsors for Protecting Community Television Act**

Dear Senator Collins:

Since 1984, cable franchises have included requirements designed to ensure that cable systems serve the needs and interests of the community, and in addition, have required cable operators to pay a rent for use of public property in the form of a franchise fee of up to five (5%) percent of the cable operator's gross revenues from providing cable services. Congress made it very clear that franchise requirements "for the provision of services, facilities or equipment" should not be treated as franchise fees. The Federal Communications Commission has overturned this longstanding practice and precedent, and declared that, with a few exceptions, localities must either eliminate franchise requirements, or allow the operator to deduct the "fair market value" of the requirements from the franchise fee owed. For example, if an operator voluntarily agreed to a senior, or veteran's or low-income rate discount, the locality must either allow the operator to eliminate the discounts or pay the operator the value of the discount. The same is true to long-required courtesy connections provided to school districts and libraries. New York City and the State of Hawaii have submitted sworn statements showing that the FCC ruling could have significant and immediate adverse impacts on public safety services.

I write to request your leadership in co-sponsoring the Protecting Community Television Act. The legislation seeks to protect benefits that were obtained consistent with the Cable Act and franchising principles in place since 1984. The legislation will be introduced by Sen Edward Markey (Massachusetts) and Representative Anna Eshoo (California) and would thwart the efforts of the FCC by defining franchise fees to be limited to cash payments. Please contact the lead staff in Sen. Markey's office Bennett Butler (Bennett\_Butler@markey.senate.gov) and Rep. Eshoo's office, Asad Ramzanali (asad.ramzanali@mail.house.gov) and add your name to this vitally important legislation.

Respectfully yours,

Paula A. Scott, Town Manager

CC: Town Council

E-3-a



**Memorandum**

TO: Town Council  
FROM: Paula Scott, Town Manager/Town Clerk  
DATE: April 1, 2020  
RE: Appointment of Election Clerks

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All biennial nominees for election clerks for State and Federal Elections (Title 21-A) must be presented to the Municipal Officers by the beginning of April, and all such nominees must be appointed by the Municipal Officers no later than May 1<sup>st</sup> of that same year.

The following represents the list of election clerks to be appointed pursuant to Title 21-A, § 503(1)

## ELECTION CLERK NOMINATIONS 2020-2022

Appointed by Council by 04/06/2020

LAST NAME	FIRST	PARTY	ADDRESS	DIST
Audet	Brenda	D	381 Main Rd No.	1
Bartlett	Phyllis	D	18 Canoe Club Rd.	3
Beck	Donna	D	27 Mountain View Dr.	1
Brown	Storie	U	PO Box 315	2
Caldwell	Avery	R	150 Emerson Mill Rd.	4
Carter	Lisa	R	1088 Western Ave.	4
Carter	Scott	R	1088 Western Ave.	4
Cole	Clare	D	50 Sidney Blvd.	2
Crosby	Kathy	D	19B Elm Street East	2
Deane	Beric	D	29 Summer St.	3
Dubey	Georgeann	R	28 Patterson St.	1
Dunton	Trudy	U	1265 Kennebec Rd.	3
Dyer	Jayne	D	37 Liberty Ave.	2
Ewing	Tammy	R	24 Old County Rd.	2
Gadoury	Lisa	D	387 Main Road North	1
Haggan	Kimberly	R	11 Westbrook Terrace	1
Hall	Susan	U	717 Western Ave.	4
Hickson	Betty	D	13 Hamel Ave.	1
Hopkins	Carolyn	D	106 Thistle Lane	2
Hoyt	Paul	R	657 Western Ave	4
Jarvi	Jane	R	10 Sophie Lane	1
Kelley	Lisa	R	19 Clark Circle	3
King	Kathryn	D	54 Summer St.	3
Lippincott	Dorothy	D	30 Wilbur Dr.	2
Lippincott	William	D	30 Wilbur Dr.	2
Lozito	Debbie	D	99 Kennebec Rd.	3
Morrell	Nathan	D	451 Main Rd North/PO B 566	2
Philbrick	Bernard	R	1206 Western Ave	4
Philbrick	Cynthia	R	1220 Western Ave	4
Plowman	Debra	R	180 Patterson Rd.	4
Ryla	Karen	U	228B Emerson Mill Rd.	4
Snowman	Carla	U	1393 Kennebec	4
Starbird	Susan	R	10 Emerson Dr.	2

**Memorandum**

TO: Town Council  
FROM: Paula Scott, Town Manager/Treasurer  
DATE: April 1, 2020  
RE: 69 Laskey Lane

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On March 11<sup>th</sup>, we held a public bid for the tax foreclosed property at 69 Laskey Lane. We received three bids as indicated on the following bid tab. Linden Lee Jr. is an abutter and is also the high bid. I respectfully request the Council award the bid to Mr. Lee in the amount of \$7,500

**TOWN OF HAMPDEN**  
**FORECLOSED PROPERTY BID FOR**  
**69 LASKEY LANE**  
**BID SHEET**

**March 11, 2020**  
**10:00 AM**

<b>BIDDER</b>	<b>BID AMOUNT</b>
Linden, Lee Jr.	\$ 7,500.00
Currier	<del>\$500.00</del> \$5001.00
Gates Construction Inc.	\$6,010.00

**Memorandum**

TO: Town Council  
FROM: Paula Scott, Town Manager/Town Clerk  
DATE: April 1, 2020  
RE: 2020 River Herring Harvest Plan

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In 2012 the Federal Government mandated that any non-sustainable river run herring must be closed to commercial fishing. The mandate allowed municipalities with river run herring to retain fishing rights for recreational purposes only, if the municipal officers so desired. This is a request for a vote to retain fishing rights in the Town of Hampden for recreational purposes.



**TOWN OF HAMPDEN**  
**DEPARTMENT OF PUBLIC WORKS**

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

March 27, 2020

To: Paula Scott  
From: Sean Currier  
Subject: 2020 Municipal Building Reserve Request

During the 2019 budget season, it was discussed that an a/c unit located exterior of the building (outside of Council Chambers) was in need of replacement. Last summer we had to run a sprinkler on the unit to keep it cool enough to function properly. As a result, \$14,000 was allocated in the Municipal Reserve to replace the equipment.

As part of the follow up of the mold remediation project, \$5,000 was budgeted last year in the same account for a dehumidification unit to be installed in the lower level of the Municipal building. This has been completed under budget with a balance of \$1,345 remaining. This would leave \$15,345 available for the replacement of the a/c unit.

As part of getting recent cost information, it was determined the total cost of the replacement would be \$22,000. This is partially due to part of the interior unit needing replacement now to upgrade and accept the new exterior unit which would be operating on a different freon pressure. The remaining balance of \$6,655 could be taken out of the reserve set aside for the HVAC control system replacement with intent to fund the balance needed in the upcoming fiscal budget.

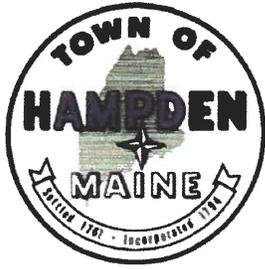
Please consider my request for expenditure of funds from the Municipal Building reserve account 3-702-00 in the amount of up to \$22,000 with the intention of replacing approximately \$6,655 in the upcoming fiscal year.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Sean Currier", is written over a light blue horizontal line.

Sean Currier

H-d



**Memorandum**

TO: Town Council  
FROM: Paula Scott, Town Manager/Treasurer  
DATE: April 1, 2020  
RE: Salt contract

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We have been contacted by David Cote, the Director of Public Works in Brewer who is the liaison in the regional co-op for purchasing rock salt. New England Salt Company has offered to extend the price for the salt contract for another year at the current price of \$46.24/ton. Staff recommends that we extend our contract with New England Salt for another year.

H-E + F



**TOWN OF HAMPDEN**  
**DEPARTMENT OF PUBLIC WORKS**

106 WESTERN AVE.  
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

April 1, 2020

To: Paula Scott  
From: Sean Currier  
Subject: 2020 Paving Bid Recommendation

Paving bids were opened by myself (with the assistant public works director as witness) at the Town Office on April 1st at 1pm. We had 6 bids submitted including Vaughn Thibodeau, B&B Paving, Wellman Paving, Hopkins, Northeast Paving and Roundy's Paving. Prices ranged from \$83.78 to \$175 per ton for 9.5MM surface mix. The lowest bidder was Wellman Paving at \$83.78 per ton for HMA. They have included references as part of their bid proposal.

I would like to recommend the award of the contract to Wellman Paving based on true, measured in-field quantities. Funding for this will be from the operating budget line item 10-01-10-70. (Bid Tab included).

I would also like to recommend Wellman Paving for the remainder of the 12.5MM surface mix based on last year's prices (and contract) that did not get completed in time due to the issue with the bid timing and end of construction season. Contracts are usually good for one year of service and the contract was signed in September. This would allow us to capitalize on last year's pricing for this year paving projects.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "S Currier".

Sean Currier



H-g + h



**Memorandum**

TO: Town Council  
CC: Sean Currier, Shelley Abbot  
FROM: Paula Scott, Town Manager  
DATE: April 3, 2020  
RE: Western Ave. parking project

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On March 19<sup>th</sup>, a majority of Councilors were in attendance at the workshop meeting during which discussion was held on the continuation of the Western Avenue parking lot project. A part of that discussion revolved around the possibility of single sourcing a contract for an identified scope of services with Whitmore Contracting, Inc. This workshop was prefaced by a meeting held on March 18<sup>th</sup> which was convened to discuss the possibility of an in-kind donation for some of the work needed to complete the parking lot, turning lane and a portion of the stormwater facilities. Additionally, as part of an informal proposal offered, Mr. Whitmore expressed an interest in a parcel of town-owned land on Canaan Rd., the value of which might be part of the overall 'compensation' for work performed on the parking lot. Plymouth Engineering prepared a modified set of plans based upon the discussion held on the 18<sup>th</sup> and recommendations by Director Currier, Mr. Whitmore and our engineer. At the workshop on the 19<sup>th</sup>, Councilors requested a formal price quote to be brought before the body at a regularly scheduled meeting - at which time they might further consider this proposal and the scope of work. Part of the consideration is the possible conveyance of unused town-owned land in an effort to move forward to complete the Western Avenue parking lot and turning lane at the entrance as well as to begin mitigation of stormwater deficiencies. This entire concept is in keeping with typical capital campaigns in which in-kind work is often sought and the value of the savings is attributed to and considered a donation. Although the town has not started a formal capital campaign, staff's recommendation would be to grant the scope of services, (with or without amendment) to Mr. Whitmore, including the transfer of land at whatever final cost consideration Council deems to be in the best interest of the town.

## **SCOPE OF WORK**

### ***Lura Hoit Pool Parking Lot***

The undersigned Proposes and agrees, if quote is accepted, to enter into an Agreement or Agreements with the OWNER on the form provided by the Owner, to complete all Work specified or indicated in this scope and as shown on plans by Plymouth Engineering, Inc. for the Contract Price and within the Contract Time. The signature hereon also provides an understanding to Owner that the Contractor has completed the following:

1. The Bidder has examined copies of the Contract Documents.
2. The Bidder has examined the site and locality of the Project where the Work is to be performed and is familiar with all applicable laws, ordinances and regulations, and site conditions affecting the cost, progress or performance of the Work, and has made all such independent investigations as the Bidder requires.
3. The Bidder agrees the Work will be substantially complete and ready for paving by the Owner before June 19, 2020. The Bidder also agrees to have the work complete and ready for final inspection within thirty (30) days of the date paving is complete by the Owner. Liquidated Damages will be imposed at the rate of \$750 per day for each day of fractional part thereof after the Contract Time has expired that the Project remains incomplete.
4. By the act of submitting this form, the Bidder represents that:
  - A. The Bidder has carefully and thoroughly reviewed the drawings, specifications and other construction contract documents and have found them complete and free from ambiguities and sufficient for the purpose intended.
  - B. The Bidder and all workmen and employees are skilled and experienced in the type of construction represented by the construction contract documents bid upon.
  - C. Neither the Bidder nor any of the Bidder's employees, agents or intended suppliers have relied upon any verbal representations, allegedly authorized or unauthorized from the OWNER, the OWNER's employees or agents including Architects, Engineers or Consultants in assembling the bid figure.
  - D. The quoted cost is based solely upon the construction Contract Documents and properly issued plans and not upon any other representation. All other items are to be considered incidental to the appropriate Bid item.

**5. The Bidder agrees to complete the following scope of work as it relates to the proposed rear parking lot, pool building parking lot expansion, access drive widening, associated storm water management, and temporary and permanent erosion and sedimentation control measures. Work required includes, but is not limited to the following items necessary to complete the project as shown on the plans. All items not specifically listed are incidental to the overall project.**

- Provide temporary erosion control measures as shown on the plans and as required by DEP permitting;
- Conduct a test pit in each underdrain soil filter to establish geotextile requirements;
- Excavate and remove from site all stumps, brush, roots, and all other vegetation;
- Grub entire project site and remove from site all organic topsoil;
- Grade and provide acceptable fill material to establish subgrade;
- Provide Mirafi 600x geotextile fabric on all areas under the parking lots and access widening;
- Coordinate with Owner for placement of electrical conduit and lighting bases in the rear parking lot;
- Provide gravel build-up as shown on the plans with required materials at grades and compactions shown;
- Provide grading and gravel build-up for sidewalks;
- Provide excavation and shaping of parking lot underdrain soil filter;
- Provide complete construction of pool building underdrain soil filter, collection and discharge piping and connection to existing catch basin.
- Provide temporary grading of landscaped area prior to paving by the Town;
- Return to site to provide final material "back-up" to the parking lot and sidewalk paving;
- Provide all project striping;
- Complete the parking lot underdrain soil filter;
- Complete all landscaping work as shown on the plans;

The project is broken into four primary work tasks as follows for pricing:

- New rear parking lot
- Pool building parking lot expansion
- Pool building underdrain soil filter
- Access drive widening
- Playing Fields Rear Ditching

6. The Bidder agrees to complete the work according to the following task-specific fees.

Item	Quantity	Unit	Unit Price	Total Price
Rear Parking Lot	1	Each		
Pool Building Parking Lot Expansion	1	Each		
Pool Building Underdrain Soil Filter	1	Each		
Access Drive Widening	1	Each		
Playing Fields Rear Ditching	1	Each		
<b>TOTAL BID</b>			\$	

**Total Base Bid** \$\_\_\_\_\_ (Figures)

\_\_\_\_\_ Dollars

and \_\_\_\_\_ Cents (Words)

Owner reserves the right to accept or reject the project as a whole or for any tasks listed based on available budget.

Unit Price Provisions for Potential Increases or Decreases to Scope

Item	Quantity	Unit Cost	Unit Price
F.E. Loader w/Operator	1	Per Hour	_____
Excavator w/Operator	1	Per Hour	_____
Dump Truck w/Operator	1	Per Hour	_____
Compressor & Powertool w/Operator	1	Per Hour	_____
Backhoe w/Operator	1	Per Hour	_____
Dozer w/Operator	1	Per Hour	_____
Vibratory Roller w/Operator	1	Per hour	_____
Laborer	1	Per hour	_____
Foreman	1	Per hour	_____
Grademan	1	Per hour	_____
Blasting (Open)	1	Cubic Yard	_____
Blasting (Trench)	1	Cubic Yard	_____
MDOT Type D Gravel	1	Cubic Yard	_____
MDOT Type A Gravel	1	Cubic Yard	_____
Common Excavation	1	Cubic Yard	_____
Common Borrow	1	Cubic Yard	_____
Clearing	1	Acre	_____
MDOT Crushed Stone	1	Cubic Yard	_____
Mirafi 600x Geotextile	1	Square Yard	_____
15" HDPE Culvert in place	1	EA	_____

Submitted on this the \_\_\_\_\_ day of \_\_\_\_\_, **2020**.

By: \_\_\_\_\_  
(Corporation, Partnership, Joint Venture, or Individual Name)

By: \_\_\_\_\_ (Authorized Person to Sign)  
\_\_\_\_\_ (Printed Name)

Title: \_\_\_\_\_

By: \_\_\_\_\_ (Authorized Person to Sign)  
\_\_\_\_\_ (Printed Name)

Title: \_\_\_\_\_ Corporate Seal  
Address: \_\_\_\_\_  
Attest: \_\_\_\_\_

If Bid is by partnership or joint venture all parties involved must be declared and sign Bid. The Bidder also acknowledges the receipt of the following Addenda:

ADDENDUM No. \_\_\_\_\_ Date: \_\_\_\_\_

ADDENDUM No. \_\_\_\_\_ Date: \_\_\_\_\_

ADDENDUM No. \_\_\_\_\_ Date: \_\_\_\_\_

**END OF SECTION**





**Property Card: CANAAN RD (1)**  
Hampden, ME

NO PHOTO AVAILABLE	<p><b>Parcel ID:</b> 08-0-001 <b>Trio Account #:</b> 08-0-001</p> <p><b>Owner:</b> TOWN OF HAMPDEN <b>Co-Owner:</b> <b>Mailing Address:</b> , 106 WESTERN AVENUE HAMPDEN, ME 04444</p>
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Valuation	Building Sketch
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<p><b>Reference 1:</b> PIT <b>Reference 2:</b> PIT <b>Card Number:</b> 1 <b>Acreage:</b> 11 <b>Land Value:</b> 26800 <b>Building Value:</b> \$0 <b>Total Value:</b> \$26800 <b>Last Year's Land Value:</b> \$ <b>Last Year's Building Value:</b> \$ <b>Last Year's Total Value:</b> \$ <b>Net Assessment:</b> 0</p>	NO SKETCH AVAILABLE
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Building Information	
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<p><b>Living Area (sqft):</b> 0 <b>Number of Rooms:</b> <b>Number of Bedrooms:</b> <b>Number of Full Baths:</b> <b>Number of Half Baths:</b> <b>Number of Addl Fixtures:</b> <b>Bath Style:</b> <b>Attic:</b> <b>Basement:</b> <b>Wet Basement:</b> <b>Cooling Type:</b> <b>Cooling Percent:</b> <b>Foundation:</b> <b>Insulation:</b> <b>Kitchen Style:</b> <b>Roof Surface:</b></p>	<p><b>Building Style:</b> <b>Exterior Walls:</b> <b>Heat Type:</b> <b>Heat Percent:</b> <b>Topography:</b> <b>Utilities:</b> None <b>Street Surface:</b> Paved <b>Sale Date:</b> <b>Book/Page:</b> PIT <b>Dwelling Units:</b> <b>Other Units:</b> <b>Stories:</b> <b>Year Built:</b> <b>Year Remodeled:</b> <b>Hearths:</b> <b>Number of Fireplaces:</b></p>
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Hampden  
Name: TOWN OF HAMPDEN

**Valuation Report**

03/19/2020

Page 1

Account: 914 Card: 1 of 1

Map/Lot:  
Location:

08-0-001  
CANAAN RD

Neighborhood 50 North Rural

Zoning/Use Rural Industrial Com  
Topography /Rolling  
Utilities /None  
Street Paved

Reference 1 PIT  
Reference 2  
Tran/Land/Bldg 1 9 99  
X Coordinate 0 Y Coordinate 0  
Exemption(s) 43 0 0 Land Schedule 1

Land Description						
Units	Method - Description	Price/Unit	Total	Fctr	Influence	Value
2.00	Acres-Frontage 1	9,250.00	18,500	100%		18,500
9.00	Acres-Rear Land 3	925.00	8,325	100%		8,325
Total Acres 11					Land Total	26,825
<b>Calc. Land</b>		26,800	<b>Calc. Bldg</b>	0	<b>Total</b>	26,800

003.69

000

0.006+

26.800 \*

0.0204 =

546.72 \*