



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

MONDAY

FEBRUARY 3, 2020

6:30 P.M.

- A. PLEDGE OF ALLEGIANCE
- B. APPROVAL OF AGENDA
- C. CONSENT AGENDA
 - 1. SIGNATURES
 - 2. COUNCIL MINUTES
 - a. 01/06/2020
 - b. 01/21/2020
 - 3. COMMUNICATIONS
 - a. Valuation report indicating Hampden's value for 2020
 - 4. COMMITTEE MINUTES
 - a. Finance Committee – 01/21/2020
 - b. Infrastructure Committee – 11/25/2019
 - c. Services Committee – 01/13/2020
- D. PUBLIC COMMENTS
- E. POLICY AGENDA
 - 1. NEWS, PRESENTATIONS & AWARDS
 - a. Council approval of a proclamation recognizing Rob Kenerson's retirement (BACTS)
 - b. Council approval for Mayor Ryder to sign the proclamation for Rob Kenerson
 - c. Request for nominations from Council for the Spirit of America Tribute for 2020 –
requested by Bruce Flaherty, via email
 - 2. PUBLIC HEARINGS
 - a. Proposed amendments to the Fees Ordinance
 - b. Proposed amendments to the Historic Preservation Ordinance

Note: Council will take a five-minute recess at 8:00 p.m.

AGENDA

- c. Proposed amendments to the Sewer Ordinance
- d. Proposed amendments to the Councilor Compensation Ordinance

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Re-appointment of Pamela Ivey to the Lura E. Hoit Pool Board of Trustees

F. COMMITTEE REPORTS

G. UNFINISHED BUSINESS

H. NEW BUSINESS

- a. Request authorization for the expenditure of \$9,298 from the Personnel Reserve account (3-733-00) to pay Eaton Peabody the consultant fee for the Town Manager search
- b. Request authorization for the expenditure of an amount not to exceed \$3,500 from the Municipal Building Reserve account (3-702-00) to pay for engineering for town office renovations
- d. Public Protection Classification Survey discussion – *requested by Councilor Wilde*
- e. Update on tax foreclosure bid at 69 Laskey Lane

I. MANAGER'S REPORT

J. COUNCILORS' COMMENTS

K. EXECUTIVE SESSION PURSUANT TO 1 MRSA § 405(6) (A) to include the Town Manager – *personnel matters*

L. ADJOURNMENT

Note: Council will take a five-minute recess at 8:00 p.m.

2. SECRETARY'S REPORTS

- a. December 16, 2019 Minutes

3. COMMUNICATIONS

- a. Victualer's license for Pat's Pizza

4. REPORTS

- a. Finance Committee Minutes – 12-02-2019
- b. Infrastructure Committee Minutes - None
- c. Services Committee Minutes - None
- d. Planning & Development Committee Minutes – 12-05-2019

D. PUBLIC COMMENTS - None

E. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS - None

2. PUBLIC HEARINGS - None

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Re-appointment of Brent Wells to the Planning Board – *referral from Finance & Administration Committee*

Motion made by Councilor Wright, seconded by Councilor McAvoy;
Unanimous 7-0-0. Resolution 2020 - 7

- b. Re-appointment of Brittany Goetting to the Historic Preservation Commission - *referral from Finance & Administration Committee*

Motion made by Councilor Wright, seconded by Councilor McAvoy;
Unanimous 7-0-0. Resolution 2020 - 8

4. UNFINISHED BUSINESS - None

5. NEW BUSINESS

- a. Request for excise tax reimbursement – *requested by Donald Hayward*

It was voted to not refer this request at the Finance and Administration meeting.

F. COMMITTEE REPORTS

Planning and Development –

- Councilor Jarvi mentioned that the Planning and Development Committee discussed two major items at the January 2nd meeting. This included looking at a Property Maintenance Ordinance which they determined would be difficult to enforce and said that the language in the ordinance would be difficult to define. Councilor Jarvi said he does not anticipate moving forward with this Ordinance. The second Ordinance they are looking at is creating a Dangerous Property Ordinance. During the meeting they outlined the next steps with the Code Enforcement Officer, Ryan Carey and now they are waiting on legal opinion on the process.

Finance and Administration Committee –

- Councilor Wright mentioned that the Finance and Administration Committee completed the 6-month task of looking at and revamping the council rules. They decided on a new committee structure and new meeting schedules. They also went over other practices that will substantially increase transparency of the Council for the constituencies and residences of Hampden. They also looked at the reappointments of the Planning Board and Historic Preservation Commission.
- Also, as part of her report Councilor Wright requested that the Interim Town Manager, Paula Scott investigate council voting, specifically abstention and or present votes in lieu of yay or nay voting.

Services Committee –

Councilor Marble mentioned that there hasn't been a Services Committee Meeting since the last Council meeting.

Infrastructure Committee –

Mayor Ryder mentioned that there hasn't been an Infrastructure Committee meeting since the last Council meeting.

G. MANAGER'S REPORT –

See attached Manager's report as Exhibit A

H. COUNCILORS' COMMENTS –

Councilor McAvoy – Encouraged everyone to shop local and buy American.
Good night Hampden.

Councilor Jarvi – No Comment

Councilor Wright – No Comment

Councilor Marble – Thanked the volunteers of the town that step forward and serve on Committees that require time and expertise even though they never receive any recognition or financial gain. As part of the Finance report tonight we had the reappointment of two people to the Planning Board and Historic Perseverance Committee. He also said congratulations to Deputy Mayor Jarvi and Mayor Ryder on their elections tonight. He also said thank you to Councilor McPike for all his hard work he has put into the past year. Speaking for himself, he said he thinks change is good and his vote isn't a reflection of any displeasure of what Councilor McPike has done, in fact he has done a good job. He also said he would like to repeat his request of the public to make your presence known, please get involved.

Councilor Wilde – No comment

Councilor McPike – No Comment

Mayor Ryder – Thanked his fellow Councilors for the vote of confidence and hopes to do a good job to represent them and the Town of Hampden.

I. EXECUTIVE SESSION PURSUANT TO 1 MRSA § 405(6) (A) – *personnel matters*

Motion by Councilor Wright, seconded by Deputy Mayor Jarvi; Unanimous 7-0-0.

J. ADJOURNMENT –

At the conclusion of Executive session the meeting was adjourned.

Respectfully Submitted,

Jessica Rickman
Recording Clerk

**Memorandum**

TO: Town Council
FROM: Paula Scott, Interim Manager
DATE: January 6th, 2020
RE: Manager's Report

Marina and Turtle Head Park

On December 30th, I met with Harbor Master Peter Neal, Sean Currier and Shelley Abbot to discuss Peter's research into dredging the marina as well as to talk about bank stabilization at Turtle Head Park.

The back story to both is the make up of the channel as it relates to Hampden's marina. Eleven-foot tides are the norm. Three or four times a month, we experience tides as high as 15', and sometimes we see what are called "super tides" which cause tides that swell to 17'. For every high, there is an equal low. For every extreme high, there is an extreme low and these swells cause channeling 2' below normal mean tide. This constant fluctuation of the silt and sediment is what causes it to congregate in the channel. The Harbor Master has photographs of 30 – 35' vessels being grounded on sand with only about 10" of water. The area in question is approximately 30 cubic feet, the approximate totality of the dredging area.

For dredging, not only is it mandatory for the Army Corp of Engineers to be involved in the project, but DEP will need to be involved as well. In other words, this requires both State and Federal permits. The process, once surveyed, identified and sketched, requires core sampling and testing which permitting is done by DEP. Because we are too far away to barge the material removed for testing, the material would have to be hauled to a location where it is "de-watered". The ideal site for this de-watering process would be Bangor's snow dump site due to its proximity and for its protection. The sampling would show any contaminants which would need an environmental assessment to determine how best to mitigate. Preliminary cost estimates for this part of the entire project is upwards of about \$150,000. The remainder of the project is likely to be ten times that amount, considering the Town of Tremont spent almost \$1 million on their dredging project in 2005. This is an effort that will need long term planning.

In part and parcel to the dredging project is the need for bank stabilization at Turtle Head Park. Those same tides that affect the channel, pull sediment away from the antiquated cribbing currently in place. This is beginning to compromise the integrity of the bank. Because this is tidal water, this project would also need involvement by the Army Corp and State and Federal permitting. In reviewing

past discussion points with the Town Planner, the Rec Director and the Director of Public Works, improving upon this area has been a goal for many years. We are currently researching the costs and effects of installing not just larger scale rip rap, but also for the installation of metal sheet piles which are attached to one another accordion style and installed deep into the sediment in front of the current crib work creating a wall which will slow down erosion significantly. This would be like the Bangor Waterfront, with the 15' wall to the water and along which boats can be docked. We are also going to be coming up with the verbiage for a sign to be placed at the floating dock reminding boaters that these are tidal waters. Many people are perplexed when they dock, leave and return and find that they cannot move their boat until the tide returns because it doesn't occur to them that this river is oceanic. The same information from the sign will be made available on our website, on social media and in print material at the town office.

Operations

The last replacement position that I have hired was for the equipment operator which was completed on December 16th and reported to this Council on the same date. To that end, I have now been able to concentrate on the Economic Development Director position which recruitment ad went out today. It is posted on the MMA website, our website and on social media. By tomorrow it will be posted to jobsinMaine.com.

Transfer Station

The Transfer Station has been going through a slow metamorphosis with regard to acceptable and non-acceptable items, staff placement at the entrance gate, wiring to the gatekeeper's building and general customer service improvements. On the weekend of the 10th and 11th, both the Director of Public Works and myself will be on-site and working to help facilitate information to the public before the February 1st deadline for decals.

Post Office

In the beginning of December, I met with Matt from the Post Office to discuss the lease and their future needs. Although the lease only requires a 45 day notification in the event that the lease is to be broken at any time, in the spirit of that article, and in an effort to provide ample notice, I mailed a letter on December 17th to the Estate of Paul Lessard's last known address informing them of our desire to not renew the lease in 2021. I invited a meeting or phone conversation and at this time have not been contacted by the estate.

1. NEWS, PRESENTATIONS & AWARDS

- a. Proclamation from the Town of Hampden recognizing January 26 through February 1, 2020 as Hampden School Choice Week – *presented by Mayor David Ryder*

Mayor Ryder read the Proclamation.

- b. Presentation to Council to hear RSU #22 needs for FY21 Budget – *Presented by Regan Nikels, Assistant Superintendent*

Assistant Superintendent Regan Nikels spoke about the FY21 Budget in detail.

2. PUBLIC HEARINGS

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Re-appointment of Cynthia Gardella to the Dyer Library Board of Trustees - *referral from Services Committee*

Motion made by Councilor Wright, seconded by Councilor Jarvi;
Unanimous 6/0/0. Resolution: 2020 - 10

- b. Re-appointment of Susan O'Brien to the Lura Hoit Pool Board of Trustees - *referral from Finance & Administration Committee*

Motion made by Councilor Wright, seconded by Councilor Jarvi;
Unanimous 6/0/0. Resolution: 2020 - 11

- c. Re-appointment of Jennifer Lowe to the Lura Hoit Pool Board of Trustees - *referral from Finance & Administration Committee*

Motion made by Councilor Wright, seconded by Councilor McPike;
Unanimous 6/0/0. Resolution: 2020 - 12

- d. Re-appointment of Benjamin Curtis to the Lura Hoit Pool Board of Trustees - *referral from Finance & Administration Committee*

Motion made by Councilor Wright, seconded by Councilor Jarvi;
Unanimous 6/0/0. Resolution: 2020 - 13

4. UNFINISHED BUSINESS - None

5. NEW BUSINESS

- a. Council appointment of Paula A. Scott as Town Manager, effective January 22nd, 2020

Motion made by Councilor Wright, seconded by Councilor Jarvi;
Unanimous 6/0/0. Resolution: 2020 - 14

- b. Council appointment of Paula A. Scott as Treasurer, effective January 22nd, 2020

Motion made by Councilor Wright, seconded by Councilor McPike;
Unanimous 6/0/0. Resolution: 2020 - 15

- c. Council waiver of the residency requirement for the new Town Manager, Paula Scott

Motion made by Councilor Jarvi, seconded by Councilor Wilde;
Unanimous 6/0/0. Resolution: 2020 - 16

- d. Request authorization to direct the Treasurer to put out to bid the tax foreclosed property located at 69 Laskey Lane and further identified as Map 22 Lot 10 with a minimum bid amount of \$5,411.50 – *referral from Planning & Development Committee*

Motion made by Councilor Jarvi, seconded by Councilor McAvoy;
Unanimous 6/0/0. Resolution: 2020 - 17

- e. Council abatement of taxes assessed to IJE Limited Partnership, located at 681 Main Rd. North and further identified as Map 20 Lot 51-45 in the amount of \$107.00 – *referral from Finance & Administration Committee*

Motion made by Councilor Wright, seconded by Councilor Jarvi;
Unanimous 6/0/0. Resolution: 2020 - 18

- f. Request Council endorsement of the Hampden Recreation Department Strategic Plan, 2020-2025 – *referral from Services Committee*

Motion made by Councilor Jarvi, seconded by Councilor McPike;
Unanimous 6/0/0. Resolution: 2020 - 19

- g. Request authorization to transfer the unexpended balance of the Conservation/Recreation Reserve Account (3-769-00) into the Rec Area Reserve Account (3-767-00) – *referral from Services Committee*

Motion made by Councilor Jarvi, seconded by Councilor McPike;
Unanimous 6/0/0. Resolution: 2020 - 20

- h. Request for authorization for the expenditure of an amount not to exceed \$18,000 from Municipal Building Reserve Account (3-702-00) for the installation of vinyl siding, including necessary electrical work, on the exterior of the municipal building – *referral from Finance & Administration*

Motion made by Councilor Wright, seconded by Councilor Jarvi;
Unanimous 6/0/0. Resolution: 2020 - 21

- i. Request authorization for the expenditure of \$2,540 from the Matching Grant Reserve Account (3-780-00) for the purpose of obtaining four portable radios and four chest packs through the Dep't of Agriculture Volunteer Fire Assistance Grant – *referral from Finance & Administration Committee*

Motion made by Councilor Wright, seconded by Councilor McPike;
Unanimous 6/0/0. Resolution: 2020 - 22

- j. Request authorization for the receipt of \$1,270 into the Matching Grant Reserve Account (3-780-00) upon reimbursement of a 50% match from the Dep't of Agriculture Volunteer Fire Assistance Grant – *referral from Finance & Administration*

Motion made by Councilor Wright, seconded by Councilor Jarvi;
Unanimous 6/0/0. Resolution: 2020 - 23

- k. Council referral of the Emergency Marijuana Ordinance Regarding Registered Caregiver Operations to public hearing for February 3rd

It was noted that this doesn't need to be referred to public hearing, it just needs to be extended.

Motion made by Councilor McPike to extend the Emergency Marijuana Ordinance 60 days, seconded by Councilor Jarvi; Unanimous 6/0/0.
Resolution: 2020 - 24

- l. Council referral of the Fees Ordinance to public hearing for February 3rd

Motion made by Councilor Wright, seconded by Councilor McPike;
Unanimous 6/0/0. Resolution: 2020 - 25

- m. Council referral of the Sewer Ordinance to public hearing for February 3rd

Motion made by Councilor McPike, seconded by Councilor Wilde;
Unanimous 6/0/0. Resolution: 2020 - 26

- n. Council referral of the Historic Preservation Ordinance to public hearing for February 3rd

Motion made by Councilor McPike, seconded by Councilor Wright;
Unanimous 6/0/0. Resolution: 2020 - 27

- o. Setting the date for Council Goals and Objectives

Paula Scott, Town Manager asked if Council can meet the first weekend in February, which is a little earlier this year. It was agreed to keep the same format and meet on February 15th. Paula Scott, Town Manager will also get times and a schedule together with Department Heads.

- p. Adoption of Council Rules of Procedure – *referral from Finance & Administration Committee*

Motion made by Councilor Wright, seconded by Councilor Jarvi;
Unanimous 6/0/0. Resolution: 2020 - 28

- q. Council referral of the Council Compensation Ordinance to Public Hearing-
referral from Finance & Administration Committee

Motion made by Councilor McPike, seconded by Councilor Wright;
Unanimous 6/0/0. Resolution: 2020 - 29

Councilor McAvoy mentioned that Council had to authorize the signing of Manager Paula Scott's contract by Mayor Ryder.

Motion made by Councilor McAvoy, seconded by Councilor Wright;
Unanimous 6/0/0. Resolution: 2020 - 30

E. COMMITTEE REPORTS

Finance and Administration Committee –

- This will be the last Finance and Administration Committee Meeting and report.
- Adopted the Council Rules of procedure
- Referred matching grant funds, and applicants for new town positions to the full Council
- All discussions will be heard at the full Council and will be televised so there will be no more running through Finance and Admin to do all the leg work, now they will do it all together live on tv. It's very exciting.
- Thanked Council for all their diligent work on the Council Rule, Monumental accomplishment. They have restructured how Council operates.

Will be very interesting getting into a new grove, testing things out and see how things work out. She also mentioned looking forward to longer meetings, and higher pay. That's all for the evening.

Planning and Development Committee –

- Councilor Jarvi said there are no updates.

Services Committee – Mayor Ryder spoke on behalf of Councilor Marble

- Moving the Reserve account funds over
- Adoption of the Strategic Plan by the Rec Committee
- Flagging of the area to be cut and the parking lot at the pool site.
- Discussion of some of the Town owned properties and what is going to happen to those. Nothing definite, just a conversation on what's coming.

Infrastructure Committee –

- Mayor Ryder mentioned that there hasn't been an Infrastructure Committee meeting since the last Council meeting.

F. MANAGER'S REPORT –

See attached Manager's report as Exhibit A

G. COUNCILORS' COMMENTS –

Councilor Jarvi – First he wanted to mention that we as a Council have been working hard over the past several months to address the issue of our Town Manager. I think we have someone that we can be very very proud of. We are all looking forward to working with Paula. It's fair to say there were bumps in the road with this process, but we are happy with the final results, and moving forward. Again, I would like to reemphasize to the public that we are very excited about the new Council Rules, and excited about implementing them as a Council.

Councilor McAvoy – Encouraged everyone to shop local and buy American. Good night Hampden.

Councilor Wilde – Council has been working on the Council Rules for about 27 months and wanted to thank Councilor Jarvi for getting it across the finish line, it was a lot of work.

Councilor Wright – No comment

Councilor McPike – New Transfer Station entrance looks like marvelous results, wanted to thank the DPW Director, Sean Currier. He was also wondering if the Town Manager, Paula Scott can get the Manager of Coastal Resources to come in and update the Council on where they are and about the recent Article. Wanted to also ask if there is anything the Town or Council can do to help them benefit or get along with this faster for the sake of recycling.

Mayor Ryder – Mentioned the awards ceremony and how you wouldn't believe some of the stories that they told. It's amazing what these people do, they don't always do it on the clock; They do it for the citizens of the town. He was really impressed with the people there and what they did. Also, wanted to thank Paula Scott for taking the Town Manager position. He thinks she will be the perfect fit for the Town, looks forward to a lot of great work ahead for all of us.

H. EXECUTIVE SESSION PURSUANT TO 1 MRSA § 405(6) (A) – *personnel matters*

Motion made by Councilor Wright, seconded by Councilor Jarvi;
Unanimous 6/0/0. Resolution: 2020 - 31

I. ADJOURNMENT –

At the conclusion of the Executive session the meeting was adjourned.

Respectfully Submitted,

Jessica Rickman
Recording Clerk



Memorandum

TO: Town Council
FROM: Paula Scott, Interim Manager
DATE: January 21st, 2020
RE: Manager's Report

Public Safety Awards Ceremony

On January 11th, I, and Mayor Ryder were both invited to the Public Safety Awards ceremony to say a few words about the men and women of Hampden Public Safety. Nothing I could say would ever speak as loudly about the professionalism and integrity of the members of the department as their own actions do. Because this was an internal ceremony, the public would never know of these awards, or to whom they were given. I would like to cite those awards and publicly recognize the following employees:

Honorable Service: Awarded to Jared Lebares, for 15 years of service and Matt Roope, for 18 years of service (13 part time and 5 full time). Both men have proven their dedication to the department and to the community as is demonstrated by their length of service.

Certificate of Appreciation: Awarded to Matt Thomas, Jared Lebares and Oliver Bianchi. All of these gentlemen stepped up to the plate and handled duties that were not in their own job descriptions. Matt Thomas was our temporary/fill in IT during the transition, not just for public safety, but for other departments as well. He bought us some time on our email and security issues and sat on the interview panel for the IT Director. Jared Lebares stepped up and handled code enforcement functions including permitting and handling complaints after the resignation of Myles Block. In the middle of all of that, he researched fee schedules in area communities and presented those findings to Council so that we could properly align our fees while remaining the most business friendly and cost effective. Oliver Bianchi, as a call firefighter, was asked if he would be able to offer some assistance with administrative functions during the absences of Kandy. Not only did he offer a tremendous amount of support to his own department, he also assisted the clerk's office and the ACO by going through the dog warrant and contacting owners of unlicensed dogs to remind them of the licensing requirement.

Distinguished Service: Awarded to Bill Miller and Shawn Devine. Bill exemplified attention to detail during last year's tragedy whereby he quickly realized that a missing person investigation had become a murder investigation. Not only were his actions noted by his own department, but they were also

recognized by the State Police who stated that Hampden was one of the most professional local law enforcement agencies they had ever worked with. Shawn was recognized for his quick response and professionalism in administering Narcan on several occasions, more so than is typically handled in most departments. His actions saved the lives of those who needed this medication and prevented personal tragedies for more than one Hampden family.

Public Safety Employee of the Year:

Awarded to Chris Liepold. Chris has worked for Hampden Public Safety since 2016. He is extremely skilled and knowledgeable and is a mentor to new employees. He actively seeks training opportunities to better the agency. He, along with Officer Eyles, organized and conducted the active shooter training which was held prior to the award ceremony and which both Mayor Ryder and I were able to listen to. His knowledge of the material was impressive to say the least. Chris works with businesses in Hampden to conduct pre-plans in order to prepare not only our emergency response, but the business reaction to a given emergency so that they may keep their employees safe. In addition to his professional duties, Chris was a driving force in organizing the fundraiser for Kandy. It is no wonder that his supervisor and his colleagues together voted Chris as the Public Safety Employee of the Year.

I would like to extend my congratulations to everyone mentioned, on jobs well done.

C-3-a



JANET T. MILLS
GOVERNOR

STATE OF MAINE
MAINE REVENUE SERVICES
24 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0024

ADMINISTRATIVE & FINANCIAL SERVICES

KIRSTEN LC FIGUEROA
COMMISSIONER

MAINE REVENUE SERVICES

JEROME D. GERARD
STATE TAX ASSESSOR

January 23, 2020

Matthew Dunlap
Secretary of State
148 State House Station
Augusta, Maine 04333-0148

Dear Sir:

This is to certify that the following listing of the equalized just value of each municipality and unorganized place represents the 2020 State Valuation and is filed in accordance with 36 M.R.S., sections 208, 208-A and 305.

Sincerely,

Jerome D. Gerard
State Tax Assessor/Executive Director

JDG/sjs



PENOBSCOT COUNTY

MAINE REVENUE SERVICES
PROPERTY TAX DIVISION

<u>MUNICIPALITY</u>	<u>2020</u> <u>STATE VALUATION</u>
ALTON	\$47,500,000
BANGOR	\$2,667,150,000
BRADFORD	\$69,850,000
BRADLEY	\$118,650,000
BREWER	\$762,350,000
BURLINGTON	\$39,600,000
CARMEL	\$194,250,000
CARROLL PLANTATION	\$24,550,000
CHARLESTON	\$73,200,000
CHESTER	\$102,000,000
CLIFTON	\$80,250,000
CORINNA	\$117,350,000
CORINTH	\$150,650,000
DEXTER	\$222,200,000
DIXMONT	\$101,700,000
DREW PLANTATION	\$4,850,000
EAST MILLINOCKET	\$65,500,000
EDDINGTON	\$180,250,000
EDINBURG	\$9,250,000
ENFIELD	\$154,250,000
ETNA	\$76,700,000
EXETER	\$69,350,000
GARLAND	\$58,900,000
GLENBURN	\$325,850,000
GREENBUSH	\$72,550,000
HAMPDEN	\$694,650,000
HERMON	\$565,650,000
HOLDEN	\$305,750,000
HOWLAND	\$62,650,000
HUDSON	\$109,300,000
KENDUSKEAG	\$82,400,000
LAGRANGE	\$32,750,000
LAKEVILLE	\$75,150,000
LEE	\$59,650,000
LEVANT	\$180,550,000
LINCOLN	\$303,150,000
LOWELL	\$50,650,000

*Last yr.
665,150,000*

694,650,000

Increase 30 million

C-4-a

**FINANCE & ADMINISTRATION COMMITTEE MEETING
MINUTES**

Tuesday, January 21st, 2020

6:00 p.m.

Hampden Town Office

Attending:	Paula Scott, Interim Town Manager/Clerk
Mayor McPike	Jessica Rickman, Recording Clerk
Councilor Jarvi	
Councilor Wright	
Councilor McAvoy	
Councilor Wilde	

1. Meeting Minutes – 01/06/2020

Motion by Councilor McPike, second by Councilor Jarvi; Vote was unanimous 5/0/0

2. Review & Sign Warrants

3. Unfinished Business

a. Adoption of Council Rules of Procedure

Motion by Councilor Jarvi for adoption of revised rules, Councilor McPike seconded; Vote was 5/0/0.

4. New Business

a. Recommendation for the re-appointment of Susan O'Brien to the Lura Hoit Pool Board of Trustees

Motion by Councilor Wright, seconded by Councilor McAvoy; Vote was unanimous 5/0/0.

b. Recommendation for the re-appointment of Jennifer Lowe to the Lura Hoit Pool Board of Trustees

Motion by Councilor Wright, seconded by Councilor McAvoy; Vote was unanimous 5/0/0.

- c. Recommendation for the re-appointment of Benjamin Curtis to the Lura Hoit Pool Board of Trustees

Motion by Councilor Wright, seconded by Councilor McAvoy; Vote was unanimous 5/0/0.

- d. Recommendation for Council to direct the Treasurer to put out to bid the tax foreclosed property located at 69 Laskey Lane and further identified as Map 22 Lot 10 with a minimum bid amount of \$5,411.50 - *requested by Paula Scott, Interim Treasurer*

Motion by Councilor Jarvi, seconded by Councilor McAvoy; Vote was unanimous 5/0/0.

- e. Recommendation for the abatement of taxes assessed to IJE Limited Partnership, located at 681 Main Rd. North and further identified as Map 20 Lot 51-45 – *requested by Sherry Murray, Tax Collector*

Motion by Councilor McPike, seconded by Mayor Ryder; Vote was unanimous 5/0/0.

- f. Recommendation for the expenditure of an amount not to exceed \$18,000 from Municipal Building Reserve account (3-702-00) for the installation of vinyl siding, including necessary electrical work, on the exterior of the municipal building – *requested by Sean Currier, DPW Director*

Motion by Councilor Jarvi, seconded by Councilor McPike; Vote was unanimous 5/0/0.

- g. Recommendation for the expenditure of \$4,540 from the Matching Grant Reserve account (3-780-00) for the purpose of obtaining four portable radios and four chest packs through the Dep't of Agriculture Volunteer Fire Assistance Grant – *requested by Lt. Jason Lundstrom*

Town Manager, Paula Scott mentioned there is a typo above instead of \$4,540 it should read \$2,540. Motion made by Councilor Wright, seconded by Councilor McPike; Vote was unanimous 5/0/0.

- h. Recommendation for the receipt of \$1,270 into the Matching Grant Reserve account (3-780-00) upon reimbursement of a 50% match from the Dep't of Agriculture Volunteer Fire Assistance Grant – *requested by Lt. Jason Lundstrom*

Motion made by Councilor McPike, seconded by Councilor Jarvi;
Vote was unanimous 5/0/0.

- i. Request for preliminary support to apply for an additional officer under the COPS Hiring Program – *requested by Chief Bailey*

Council voted 6/0/0 to preliminarily support an additional officer under the Cops Hiring Program.

- j. Recommendation for proposed amendments to the Councilor Compensation Ordinance – *requested by Councilor Jarvi*

Motion made by Councilor Wright, seconded by Councilor McAvoy;
Vote was 6/0/0.

5. Committee Member Comments

Councilor McAvoy questioned how the value was determined on 69 Laskey Lane, the property being put out to bid.

6. Manager's Comments - None

7. Adjourn – The meeting adjourned at 6:58 pm.

Respectfully Submitted,

Jessica Albee, Recording Clerk

TOWN OF HAMPDEN
INFRASTRUCTURE COMMITTEE MEETING
Minutes

Monday, November 25, 2019
6:00 P.M.
HAMPDEN TOWN OFFICE

Attending:

Chairman Ryder	Interim Town Manager Paul Scott
Councilor Marble	Assistant DPW Director Ralph Helms
Councilor Jarvi	Admin Asst. Nikole Jensen
Councilor McAvoy	
Councilor Wilde	
Mayor McPike	

Absent: Councilor Wright

Chair Ryder called the meeting to order at 6:00 p.m.

1. MINUTES
 - a. October 28, 2019 – Motion to approve, Councilor Ryder. Councilor Marble seconded. Motion carries 4-1-0
2. OLD BUSINESS
3. UPDATE ON TOWN MANAGER SEARCH – if needed
4. NEW BUSINESS
 - a. “Tipping” on town owned property – *requested by resident Joe Perry* – Per the Interim Town Manager, Paula Scott, no ordinance or rules on this. Councilor Marble requested decision be held off until *Joe Perry* can attend a meeting.
 - b. Paving - Recommend award of Western Avenue sidewalk project to Maine Earth for \$244,723 – Interim Town Manager stated that there is not a contract yet. The bid needs to be awarded. The town would have to budget \$35,000.00 to afford it. We have \$31,600.00 now. Project wouldn't be started until next year. Our share of the project is \$66,000.00. Mayor McPike motioned to send this to Finance, Councilor Marble seconded. Motion carries 5-0-0

5. STAFF UPDATES

- a. Paving – Chairman Ryder says “X-amount of money” will be approved in advance for paving. More discussion will follow when PW Director Currier is present.
- b. Kiwanis Building repairs – Interim Town Manager offered that the insulation is there. Asst. PW Director Ralph Helms said the columns were being priced. Paula said she would be hiring outside labor to put the columns in.
- c. Transfer Station
 - * Road - Road is almost complete, it is to the clay. Asst. PW Director Ralph said we could get the road done by winter for about \$2900.00, that includes 12 hours excavator and operator, wheeler and tri-axle. The Public Works crew can do the rest of the work with our own trucks. Ryder would like to get the entire road done now, if the weather holds up.
 - * Brush pad – Town Manager and Chairman Ryder said this would be about \$5,800.00. Councilor Marble pointed out that where the cost is under \$10,000.00, the decision to build the pad can be carried out without going to finance. All agreed.
 - * Electrical/wiring at building – Town Manager says conduit is in and the inside needs to be wired.
- d. * Sticker Fee – Chairman Ryder mentioned that we have a grace period for new \$100.00 permits until Jan 31, 2020. We should take down the license plate number and make a list of repeat offenders.
- e. Capital Projects
 - * MDOT paving project – Interim Town Manager stated that the Mill Project will be pushed out to 2021 due to the Windmill Project.
 - * Gristmill Bridge – This has a completion target of Fall of 2020 along with Rte. 1A, per Paul Scott.
 - * Route 202 paving project – Interim Town Manager stated that this would be pushed out to 2021 due to funding.
 - * Western Ave sewer project
 - * Signaled intersection – Crosswalk will be moved, along with pedestrian beacons. Future discussions to follow.
 - * Windmill project – Interim Town Manager and PW Director Currier had recently been to a meeting in Augusta where they learned that the DOT may want to put a round-about at the intersection of Western Avenue and Rte. 1A. Paula Scott had hand-outs that she dispersed. Discussion was brought up about the inhabited house on the corner, and room for the transportation vehicle hauling the vehicles, to turn left.

Future discussions to follow.

6. PUBLIC COMMENTS - NONE
7. COMMITTEE MEMBER COMMENTS - Councilor Jarvi inquired about work being done on the Papermill Road and survey markers missing. He has been getting calls from residents. The Town is not aware of any projects going on on that road. Interim Town Manager gave a reminder of the tree lighting on Sunday December 1, 2019. Mayor McPike will attend.
8. ADJOURN – With no other business, Chairman Ryder motioned to adjourn the meeting at 7:00. Council Marble seconded.

Respectfully Submitted,

Nikole Jensen
Administrative Assistant

SERVICES COMMITTEE MEETING**Monday, December 9, 2019****6:00 pm****HAMPDEN TOWN OFFICE****A G E N D A***Attending:*

*Councilor Marble, Chair
Mayor McPike
Councilor Wright
Councilor McAvoy
Councilor Jarvi
Councilor Wilde*

*Int. Town Manager Paula Scott
Rec Director Shelley Abbot*

Absent: Councilor Ryder

At 6:00 p.m. Chairman Marble called the meeting to order. Mayor McPike made a motion to amend the agenda to add an executive session, seconded by Councilor Jarvi. By a role call vote, it was unanimous, 6-0-0.

1. MINUTES – *No minutes to approve*
2. COMMITTEE APPLICATIONS
 - a. Clarissa Edelston – New appointment to the Edythe Dyer Library Board of Trustees
 - b. Ted Sherwood – Re-appointment to the Edythe Dyer Library Board of Trustees
 - c. Nancy Fenders – Re-appointment to the Recreation Committee

Councilor Marble made a motion, seconded by Councilor Jarvi, to recommend as a block, the appointment of all applicants to their respective boards. Unanimous, 6-0-0.

3. CITIZEN INITIATIVES - *None*
4. INFORMATION CONCERNING TOWN MANAGER SEARCH – *If needed*
5. UNFINISHED BUSINESS
 - a. Kiwanis building use discussion – *Committee members discussed options. Since Kiwanis will remain as an entity, consensus is to sign new lease and arrange for them to be the contact for the other groups.*

6. NEW BUSINESS

- a. Landmark Heritage Trust assessment of Turtle Head Park – *Budget consideration and discussion – Discussed steps to mitigate the bank stabilization*
- b. Request recommendation for Temporary Storage at Western Avenue Recreation - Area from Rec Area Reserve (account 3-767-00) – *requested by Shelley Abbot, Rec Director – Director Abbot discussed ideas for the relocation of sheds and storage building on site and ideas for temporary storage. Councilor McAvoy proposed utilizing shipping containers for storage. Councilor Wright is to check on empty storage trailers Fiberight used to have. Mayor McPike will be checking with Maine Trailer. Councilor Wright made a motion, seconded by Councilor McAvoy, to recommend an amount not to exceed \$1,000 for temporary storage at the Western Ave. recreation area. Unanimous, 6-0-0.*
- c. Recreation Committee strategic plan update – *Director Abbot updated the committee on the status of the strategic plan. Goal is to have it ready for the February Services committee meeting.*

7. FUTURE OF TOWN FACILITIES

- a. Post office – *The Interim Manager reported on conversation she had with the Post Master. He had believed there was another year on the lease, but in actuality, it was the lease the post office has with the Estate of Paul Lessard that expires in 2022. The Interim Manager indicated to Matt that we were not interested in renewing the lease.*

8. STAFF UPDATES – *Director Abbot reported on the meeting with the school and that Regan Nickels has made changes with the bussing company. Director Abbot is waiting to hear about building use for the seven-week summer program.*

9. PUBLIC COMMENTS - *None*

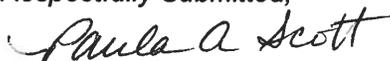
10. MANAGER COMMENTS - *None*

11. COMMITTEE MEMBER COMMENTS - *None*

Mayor McPike made a motion, seconded by Councilor McAvoy to enter executive session pursuant to 1 MRSA § 405 6 (A) to discuss personnel matters. By a role call vote, this was unanimous. 6-0-0.

12. ADJOURN – *At the conclusion of the Executive Session, the meeting adjourned at 7:35 p.m.*

Respectfully Submitted,



*Paula A. Scott, CCM
Town Clerk*

E-1-a



TOWN OF HAMPDEN
DEPARTMENT OF PUBLIC WORKS

106 WESTERN AVE.
HAMPDEN, ME 04444

TEL 862-3337

FAX 862-5067

January 27, 2020

To: Paula Scott
From: Sean Currier
Subject: 2020 Proclamation Request – Rob Kenerson’s Retirement

I would like to request the support of the Council in favor of signing the attached Proclamation in recognition of Rob Kenerson’s dedicated service to see through the completion of the 1A corridor from Bangor to Hampden. Rob has been the Executive Director of BACTS (Bangor Area Comprehensive Transportation System) from 1995 to 2020 and has been instrumental in facilitating the project.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "S. Currier", is written over the typed name.

Sean Currier



TOWN OF HAMPDEN, MAINE

PROCLAMATION

WHEREAS, the Town of Hampden, has been a longtime standing member of the Bangor Area Comprehensive Transportation System (BACTS), and

WHEREAS, Rob Kenerson Jr. was the Executive Director of BACTS from 1995 to 2020, and

WHEREAS, BACTS, under Rob Kenerson Jr's leadership, through their capital work plans, funded more than \$61,000,000 in transportation projects within the BACTS Region over the past 25 years, and

WHEREAS, BACTS funded ongoing phases of a road reconstruction project on Route 1A in Hampden beginning at the Bangor Town Line and extending to Western Avenue/Route 9, and

WHEREAS, the first phase of this project began in 1995 and the final phase of construction began in 2019 and is due to be completed by June 2021.

NOW, THEREFORE, the Town Council of the Town of Hampden, Maine, does hereby Proclaim their appreciation to Rob Kenerson Jr. for his 25 years of outstanding leadership as the Executive Director of BACTS and their gratitude for his ongoing support for the Route 1A reconstruction project and for sticking around and seeing the project through to the finish.

IN WITNESS WHEREOF,

I, Mayor David Ryder on behalf of the Town of Hampden, have hereunto set my hand and caused the official seal of the Town of Hampden, Maine to be affixed on this day of _____

Mayor

The first Spirit of America Foundation award was presented to Alma Jones by Augusta Mayor William Burney on Nov. 26, 1991. Maine Governors John Baldacci and Angus King and Maine Municipal Association Director Chris Lockwood are among many who have played key roles at one of the 500+ Spirit of America ceremonies over the years. You can find more info about the Foundation on website <https://www.spiroaft.com/gems> (where the 'Municipal Resolution' page has sample resolutions, and the 'Honored Ever' page lists towns' previous winners).

A municipality may achieve Spirit of America's Gold Distinction by presenting the Spirit of America Foundation Tribute at the annual town meeting or inauguration, during an annual community festival, or during National Volunteer Month (April). Qualifying towns are listed on the 'Gold Distinction' page at website <https://www.spiroaft.com/gems> (and you may find a link to this site in Maine Municipal's <https://www.memun.org> website under 'Recent Announcements').

2019 Gold Distinction towns included: Abbot, Arrowsic, Baldwin, Bangor, Bath, Belgrade, Benton, Bethel, Bradley, Bremen, Brooks, Burlington, Canaan, Caratunk, Caribou, Casco, Castle Hill, Chapman, Chelsea, China, Columbia Falls, Corinna, Cornish, Cushing, Damariscotta, Dixfield, Dresden, Durham, Eliot, Embden, Enfield, Etna, Fairfield, Fayette, Franklin, Freedom, Fryeburg, Georgetown, Gray, Greene, Greenville, Guilford, Hanover, Harmony, Hartland, Hiram, Hollis, Island Falls, Jackman, Jay, Kennebunkport, Kingfield, Knox, Lamoine, Lebanon, Lewiston, Lincolnville, Lisbon, Livermore, Lyman, Machiasport, Madison, Mapleton, Mercer, Mexico, Millinocket, Moose River, Mount Desert, Mount Vernon, New Portland, Newcastle, Newfield, Newry, Norridgewock, North Berwick, North Yarmouth, Oakland, Owls Head, Palermo, Parkman, Phippsburg, Pittsfield, Pittston, Poland, Pownal, Raymond, Readfield, Ripley, Rome, Roxbury, Rumford, Sabattus, Searsport, Sebago, Shapleigh, Shirley, Sidney, Skowhegan, Smithfield, Solon, Somerville, South Berwick, St. Albans, Standish, Starks, Stockton Springs, Surry, Swanville, Temple, Troy, Union, Vassalboro, Waldoboro, Wales, Washington, Wayne, Weld, West Bath, Whitefield, Wilton, Winterport, Winthrop, Woodstock, Woolwich.

If by Feb. 28 you tell us Hampden has picked its 2020 Spirit of America winner, we'll publicize your town as a 'Pacesetter'!

In any case, by June 30 please let us know the name, mailing address and an accomplishment of Hampden's 2020 Spirit of America recipient and the occasion of your local award ceremony (see end of this e-mail).

Thanks for your immense help to volunteerism!

Bruce Flaherty, President

Maine Spirit of America

(a chapter of Spirit of America Foundation)

622-7311, bwflah@gmail.com

These past Spirit of America winners might trigger ideas for your selection:

Connor Barry, a youth, raised \$275 from Hot Chocolate sales and bought needy kids Xmas gifts.

FHC, Inc. (a business) runs several community projects, including fundraisers for fire dept. & school.

The Herring Family has volunteered and held many municipal positions over a 200-year period.

Vernon Stevens is police officer saving lives of two youths as their home was engulfed in flames.

Eugene Turner has overcome handicaps, goes out of his way to aid those needing help/guidance.

The Town of Hampden Hereby Ordains
Proposed Amendments to the **FEES** Ordinance

Deletions are ~~Strikethrough~~ Additions Double Underlined

**TOWN OF HAMPDEN, MAINE
FEES ORDINANCE**

TABLE OF CONTENTS

ARTICLE 1 – ADMINISTRATION	4
ARTICLE 2 – FEES FOR ACTIVITIES REGULATED BY TOWN ORDINANCE	6
ARTICLE 3 – FIRE DEPARTMENT	11
ARTICLE 4 – POLICE DEPARTMENT	12
ARTICLE 5 – PUBLIC WORKS DEPARTMENT	13
ARTICLE 6 – RECREATION	14
ARTICLE 7 – LIBRARY	15
ARTICLE 8 – POOL	16
ARTICLE 9 – ANNUAL REVIEW BY TOWN COUNCIL	18
APPENDIX A – SEWER CONNECTION FEE CALCULATION WORKSHEET	19
APPENDIX B – SEWER CONNECTION FEE SCHEDULE	20

ADOPTED: Hampden Town Council October 20, 1986
Effective: November 19, 1986

AMENDED: Hampden Town Council December 7, 1987
Effective: January 5, 1988

AMENDED: Hampden Town Council March 21, 1991
Effective: April 21, 1991

AMENDED: Hampden Town Council July 6, 1993
Effective: August 5, 1993

AMENDED: Hampden Town Council December 20, 1993
Effective: January 19, 1994

AMENDED: Hampden Town Council May 6, 1996
Effective: June 6, 1996

AMENDED: Hampden Town Council February 7, 1998
Effective: March 18, 1998

AMENDED: Hampden Town Council November 17, 2003
Effective: December 17, 2003

AMENDED: Hampden Town Council March 21, 2005
Effective: April 20, 2005

AMENDED:	Hampden Town Council April 4, 2005 Effective: May 4, 2005	
AMENDED:	Hampden Town Council October 6, 2008 Effective: November 5, 2008	
AMENDED:	Hampden Town Council June 15, 2009 Effective: July 15, 2009	
AMENDED:	Hampden Town Council August 3, 2009 Effective: September 2, 2009	
AMENDED:	Hampden Town Council January 19, 2010 Effective: February 18, 2010	
AMENDED:	Hampden Town Council September 19, 2011 Effective: October 19, 2011	8.8.4, 8.9, 8.10, 8.11, 8.15, 8.16.1, 8.16.3, 8.16.5 (new 8.11 added and remainder of Article 8 re-numbered)
AMENDED:	Hampden Town Council April 23, 2012 Effective: May 23, 2012	New 1.13 added and remainder of Article 1 re-numbered, 3.5, 3.6, 3.7, 3.8, 7.2, 7.3, added 7.4 and 7.5
AMENDED:	Hampden Town Staff, November 27, 2012 Effective: December 27, 2012	Deleted Article 8.12 and 8.13
AMENDED:	Hampden Town Council, April 22, 2014 Effective: May 22, 2014	Articles 6.2, 6.3 and 6.4
AMENDED:	Hampden Town Council, September 2, 2014 Effective: October 2, 2014	Articles 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10, and 8.16
AMENDED:	Hampden Town Council, December 1, 2014 Effective: December 31, 2014	Articles 3.1, 3.3, 3.5, 3.7 and 3.8; 3.9 and corrected numbering of Article 3; and Articles 4.2, and 4.4
AMENDED:	Hampden Town Council, February 16, 2016 Effective March 17, 2016	Article 2.9
AMENDED:	Hampden Town Council, April 19, 2016 Effective May 19, 2016	Articles 1.8, 1.9, 1.15 (new), 2.3, 2.5, 2.7, 2.8, 2.13, 5.1, 5.2, 8.1, 8.3, 8.4, 8.6, 8.7, 8.10, 8.14, and 8.16
AMENDED:	Hampden Town Council, May 16, 2016 Effective June 16, 2016	Articles 2.6, 2.12.2, 2.12.4, 2.16.2, 2.16.4, 2.16.5, and 2.16.8
AMENDED:	Hampden Town Council, September 8, 2016 Effective October 8, 2016	Article 6.3.8, 6.3.9, and 6.4.4
AMENDED:	Hampden Town Council, February 21, 2017 Effective March 21, 2017	Articles 6.2.1- 6.2.7, 6.3.1 – 6.3.4, 6.3.11
AMENDED:	Hampden Town Council, May 15, 2017 Effective June 14, 2017	Preamble, Articles 1.2, 1.6, 1.10, 1.16, 1.17 2.9.1, 2.9.3, 2.9.4, 2.9.5, 2.12, 2.12.4 – 2.12.6, Footnote 1, 2.15, 2.16.2.1 – 2.16.2.5,

2.16.4, 2.16.4.1 – 2.16.4.3, 2.16.5, 2.16.9,
2.16.9.1 – 2.16.9.2, 2.16.10.4, Footnote 2,
2.16.10.4.1 – 2.16.10.4.4, 2.16.11.1, 2.16.12,
2.16.12.1 – 2.16.12.3, 5.2.5

- | | | |
|----------|---|--|
| AMENDED: | Hampden Town Council, August 7, 2017
Effective September 6, 2017 | Article 2.1 |
| AMENDED: | Hampden Town Council, November 6th, 2017
Effective December 5 th , 2017 | Preamble, Article 1.12, 1.13,
1.16, 2.10.1 - 2.10.3, 2.11.1,
5.2.2-5.2.3, 8.2 – 8.12, 8.14, 8.16,
8.16.2, 8.16.5 |
| AMENDED: | Hampden Town Council, July 2, 2018
Effective August 1, 2018 | Article 2.12.6, 2.16.8 (site plan),
2.16.11 (deleted commercial secure
landfill applications), 2.16.9 (added
conditional use) |
| AMENDED: | Hampden Town Council, Oct. 15, 2018
Effective November 14, 2018 | Article 1.2.1,1.2.2,1.2.3, 1.7,2.6.2, 2.6.3,
2.6.4, 7.6, 7.6.1, 7.6.2, 7.6.3 |
| AMENDED: | Hampden Town Council, May 20, 2019
Effective June 19, 2019 | Article 2.9.1, 2.9.3, 2.9.4 |
| AMENDED: | Hampden Town Council, Nov.4, 2019
Effective Dec.,3, 2019 | Amended Article 1.1, 1.14 Article 2.3,
(amended language) 2.11 (amended),
2.12.4.4 (added), Article 2.15, 2.15.1,
2.15.1.1 through 2.15.1.6 (amended) Article
2.16 (added), Article 2.17 (added), Article
3.6.5 (amended), 3.8 (amended), Article 4.2
(amended), Article 5.2.6 (added), Article
8.11.1 through 8.11.4 (amended) |

<u>AMENDED:</u>	<u>Hampden Town Council Feb. 3,2020</u>	<u>Preamble, Article 5.2.5 Demo/Transfer</u>
<u>Effective March 3, 2020</u>	<u>Station Article 5.2.7 Replacement, 5.2.7</u>	<u>Recycling Permit</u>

CERTIFIED BY: 

Paula Scott, Town Clerk

Affix Seal

**TOWN OF HAMPDEN, MAINE
FEES ORDINANCE**

The Town of Hampden hereby ordains:

In addition to those Town fees and charges, the authorization of which is provided for by Town Ordinances, the following schedule of fees for Town services is approved:

Exemptions: All Town Government activities and projects shall be exempt from these fees except in the case where Maine Statutes dictate otherwise. Organizations located in Hampden with a not-for-profit status recognized by the Internal Revenue Service pursuant to 501(c)(3) shall be exempt from building permit fees (2.16.1), demolition fees (2.16.2(1-3)), sign permit fees (2.16.3), fees for certificates of occupancy and compliance (2.16.4) and additional inspection fees (2.16.5) *(Amended 11/6/17)*

By way of example but without limitation, when occasion warrants the Town to seek professional guidance for legal advice, engineering, auditing, or any other type of third party or professional review on behalf of an individual, group, or business, those fees shall be passed through to said individual, group, or business and those fees shall not be the responsibility of the Town of Hampden.

(Amended 3/3/2020)

**ARTICLE 1
ADMINISTRATION**

Amended 11-17-03, 3-21-05, 6-15-09, 4-23-12, 4-19-16, 5-15-17

Please note: Fees for items which are state regulated are subject to change without notice

- | | | |
|-------------|--|---------------------------|
| 1.1. | <i>Certificate of Sole Proprietor filing</i> <i>(Amended 10/15/2018)</i> | \$10.00 (State Regulated) |
| | <i>Certificate of Partnership filing</i> <i>(Amended 11/4/2019)</i> | \$10.00 (State Regulated) |
| 1.2. | <i>Copy of Vital Record</i> <i>(Amended 5/15/17) (Amended 10/15/2018)</i> | |
| 1.2.1. | Certified Copy <i>(Amended 10/15/2018)</i> | \$15.00 (State Regulated) |
| 1.2.2. | Each additional copy purchased the same day
<i>(Amended 10/15/2018)</i> | \$ 6.00 (State Regulated) |
| 1.2.3. | Attested Copy <i>(Amended 10/15/2018)</i> | \$10.00 (State Regulated) |
| 1.3. | <i>Copy of Subdivision Ordinance</i> | At Cost |
| 1.4. | <i>Copy of Zoning Ordinance</i> | At Cost |
| 1.5. | <i>Copy of other ordinances</i> | |
| 1.5.1. | up to 20 pages | \$0.25/page |
| 1.5.2. | and a page after that | \$0.15/page |

1.6. Photocopies	
1.6.1. 8 ¹ / ₂ inch x 11 inch or smaller (B&W)	\$0.25/page
1.6.2. 8 ¹ / ₂ inch x 14 inch (B&W)	\$0.50/page
1.6.3. 11 inch x 17 inch (B&W)	\$0.75/page
1.6.4. 8 ¹ / ₂ inch x 11 inch or smaller (color) <i>(Amended 5/15/17)</i>	\$1.00/page
1.6.5. 8 ¹ / ₂ inch x 14 inch (color) <i>(Amended 5/15/17)</i>	\$1.25/page
1.7. Marriage License <i>(Amended 10/15/2018)</i>	\$40.00 (State Regulated)
1.8. Notary Fee	Free for Hampden residents \$3.00 for non-residents
1.9. Record Search	\$15.00/hour (for hours over 1)
1.10. Recording of Pole Permits <i>(Amended 5/15/17)</i>	\$4.00
1.11. Tax Maps	
1.11.1. (11 inch x 17 inch)	\$50.00/complete set
1.11.2. (24 inch x 36 inch) <i>(Amended 05/15/17)</i>	\$8.00 map
1.12. Compact Disk copies of ordinances, documents or recorded meetings (audio only) <i>(Amended 11/6/17)</i>	\$5.00
1.13. DVD copies of video recorded meetings <i>(Added 4/23/12)</i> <i>(Amended 11/6/17)</i>	\$5.00
1.14. Liquor License <i>(Amended 6/15/09)</i>	
New or renewal (State Regulated by type, paid directly to the State)	
Cost for public notices and mailings – (new license only)	\$At cost
<i>(Amended Nov. 4, 2019)</i>	
1.15. Incoming Faxes	\$1.00/page
1.16. Hunting on Town Land Authorization and Map Book <i>(Amended 5/15/17) (Amended 11/6/17)</i>	\$12.00 (resident) \$17.00 (non-resident)
1.17. Dog Licensing:	
1.17.1. Spayed/Neutered dog <i>(Amended 5/15/17) (Amended 10/15/18)</i>	\$ 6.00 (State Regulated)
1.17.2. Male/Female dog <i>(Amended 5/15/17) (Amended 10/15/18)</i>	\$ 11.00 (State Regulated)
1.17.3. Late Fee <i>(Amended 5/15/17) (Amended 10/15/18)</i>	\$25.00 (State Regulated)

**ARTICLE 2
FEES FOR ACTIVITIES REGULATED BY TOWN ORDINANCE**

Amended 11-17-03, 3-21-05, 6-15-09, 8-3-09, 4-19-16, 05/15/17

2.1. Animal Control Ordinance	
2.1.1. Animal Impoundment Fee (<i>Amended 8/7/17</i>)	\$35.00 First offense \$45.00 Second offense \$55.00 Third offense
2.2. Cable Television Ordinance	
2.2.1. Initial Franchise Application Filing Fee	\$500.00
2.2.2. Renewal Franchise Application Filing Fee	\$500.00
2.2.3. Modification of a Franchise Agreement	\$500.00
2.2.4. Combined Filing Fee for participating towns	\$7,000.00
2.3. Cemetery Ordinance	
2.3.1. Lot Fees including perpetual care.	
2.3.1.1. Resident – Adult, Infant, or Cremation	\$325.00
2.3.1.2. (<i>Deleted 11/4/2019</i>)	
2.3.1.3. Non-Resident – Adult, Infant, or Cremation	\$450.00
2.3.1.4. (<i>Deleted 11/8/2019</i>)	
2.3.2. Interment fees	
2.3.2.1. Grave Openings Weekdays Adult	\$400.00
2.3.2.2. Grave Openings Weekdays Infant or Cremation	\$150.00
2.3.2.3. Grave Openings Weekends or Holidays Adult	\$600.00
2.3.2.4. Grave Openings Weekends or Holidays Infant or Cremation	\$300.00
2.3.3. Town Crypt Fees	
2.3.3.1. Resident	Free
2.3.3.2. Non-Resident	\$50.00
2.3.4. Disinterment	\$1,000.00
2.3.5. Vault Cremation	\$400.00
2.3.6. Cemetery Crew Labor After 3:00 PM	\$35.00/hour/person
2.4. Concourse Gathering Ordinance	
2.4.1. Concourse Gathering Permit Fee	\$100.00
2.5. Floodplain Management Ordinance	
2.5.1. Application Fee	\$100.00
2.5.2. Experts Fee	\$500.00 horizontal review \$1,000.00 vertical review and horizontal review. This is a draw account established for a professional to establish flood elevation data where possible. Any unspent funds are to be returned to the applicant
2.5.3. Cost for public notices and mailings	At cost
<i>(Any “at cost” fee must be paid to the Town before the issuance of approved permits or variances, or action on a board order is undertaken).</i>	

2.6.	<i>Harbor Ordinance</i>	
2.6.1.	Private mooring	\$100.00 annual fee.
2.6.2.	Unattended tie-ups <i>(Added 10/15/2018)</i>	\$25.00 - \$100.00/day
2.6.3.	Moorings violation <i>(Added 10/15/2018)</i>	\$25.00 - \$100.00/violation
2.6.4.	Willful destruction of channel marker/buoy <i>(Added 10/15/18)</i>	\$100.00 - \$200.00/violation
2.7.	<i>Historic Preservation Ordinance</i>	
2.7.1.	Certificate of Appropriateness Application Fee	\$75.00
2.7.2.	Historic Site or Landmark Designation Application Fee	\$150.00
2.7.3.	Cost of public notices and mailings	At cost
2.8.	<i>Mobile Home Park Ordinance</i>	
2.8.1.	Annual Mobile Home Park License <i>(This includes application review, initial inspection of premises and a follow-up inspection).</i>	\$200.00
2.8.2.	Additional Inspection Fee <i>(If the town needs to perform additional inspections as a result of applicant deficiencies, each inspection will be charged prior to the inspection).</i>	\$200.00
2.9.	<i>Sewer Ordinance</i> <i>(Amended 8/3/09, 2/16/16)</i>	
2.9.1.	Sewer Service Charge Rate <i>(Amended 8/3/09) (Amended 5/15/17)</i> <i>(Amended 05/20/2019)</i>	\$12.00 per 100 cubic feet of water (c.f.w.) consumed as indicated by consumer's water meter.
2.9.1.1.	Sewer Charge Flat Rate Town Water No Meter <i>(Amended 5/15/17) (Deleted 10/15/2018)</i>	\$0.00
2.9.1.2.	Sewer Charge Flat Rate Well Water No Meter <i>(Amended 5/15/17)</i>	\$182.66
2.9.2.	Sewer Service Capital Charge <i>(Deleted 10/15/2018)</i>	\$0.00
2.9.2.1.	<i>(Deleted 10/15/2018)</i>	\$0.00
2.9.2.2.	<i>(Deleted 10/15/2018)</i>	\$0.00
2.9.2.3.	<i>(Deleted 10/15/2018)</i>	\$0.00
2.9.2.4.	<i>(Deleted 10/15/2018)</i>	\$0.00
2.9.3.	Sewer Service Minimum Charge Rate <i>(Amended 5/15/17) (Amended 05/20/2019)</i>	\$36.00
2.9.4.	Sewer Service "Ready to Serve" Charge <i>(Amended 5/15/17) (Amended 05/20/2019)</i>	\$36.00
2.9.5.	Special Sewer Service Charge (Sewer Ord. Sec. 10.4) <i>(Amended 5/15/17)</i>	As determined by Town Council.
2.9.6.	Sewer Service Charge Rate Outside Town Limits	As determined by Town Council.
2.10.	<i>Solid Waste Flow Control Ordinance</i>	
2.10.1.	License Application Fee (initial one-time fee, Per Company, up to 4 Vehicles) <i>(Amended 5/15/17)</i> <i>(Amended 11/6/17)</i>	\$200.00
2.10.2.	License Application Fee (initial one-time fee, Per Company, more than 4 Vehicles) <i>(Amended 11/6/17)</i>	\$250.00
2.10.3.	Annual License Fee Per Vehicle <i>(Amended 5/15/17) (Amended 11/6/17)</i>	\$ 50.00

2.11. Special Amusement Ordinance <i>(Amended 11/6/17)</i>		
2.11.1. Permit Application Fee (Public Hearing Required)		\$150.00
	<i>(Amended 11/4/2019)</i>	
2.11.2 Cost for public notices and mailings		At cost
	<i>(Added 11/4/2019)</i>	
2.12. Subdivision Ordinance		
2.12.1. Subdivision Sketch Plan		No Charge
2.12.2. Minor Subdivision	<i>(Amended 5/15/17)</i>	\$100.00 plus \$20.00/lot
2.12.3. Minor Subdivision Review/Inspection Draw		Not required
2.12.4. Major Subdivision Preliminary Plan		
2.12.4.1 on existing road	<i>(Amended 5/15/17)</i>	\$150.00 plus \$50.00/lot
2.12.4.2 with new road		\$500.00 plus \$50.00/lot
2.12.4.3 Draw Account Deposit (for technical review)	^{1, 2, 3}	\$2,000.00
	<i>(Amended 5/15/17)</i>	
2.12.4.4 Draw Account Deposit (for review of construction cost estimate for improvement guarantee, due prior to Final Plan submittal)	^{1, 2, 3}	\$1,000.00
	<i>(Added 11/4/2019)</i>	
2.12.5 Major Subdivision Final Plan	<i>(Amended 5/15/17)</i>	
2.12.5.1 Following Preliminary Plan		\$150.00 plus \$20.00 per lot
2.12.5.2 If no Preliminary Plan		\$500.00 plus \$50.00 per lot
2.12.5.3 Draw Account Deposit (for technical review)	^{1, 2, 3}	None if Preliminary Plan completed and no significant modifications to infrastructure made; otherwise \$2,000.00.
2.12.6. Draw Account Deposit for Construction Inspections	^{2, 3}	\$5,000.00
	<i>(Required prior to the start of construction for any subdivision with infrastructure that is proposed to be accepted by the Town of Hampden.)</i>	
	<i>(Amended 7/2/18)</i>	
2.12.7 Cost for public notices and mailings	<i>(Amended 5/15/17)</i>	At cost
2.13. Victualers Ordinance <i>(Amended 6/15/09, 4/19/16)</i>		
2.13.1. Victualers License Application		
2.13.1.1. Public hearing not required		\$100.00
2.13.1.2. Public hearing is required		\$150.00
2.13.1.3. Cost for public notices and mailings		At cost
 <i>The above fees include all inspections required by Town of Hampden Victualers Ordinance. If an inspection is performed and the Code Enforcement Officer or Fire Inspector, or their alternate, believe a reinspection is needed because of a fault of the applicant or agent then a fee per 2.16.5 will be charged and due prior to the issuance of the Victualers License.</i>		
2.14. Waste Disposal Facility Licensing Ordinance		
2.14.1. Application Fee		\$50,000.00

This is a draw account to be used by the Council to hire consultants as necessary to review the proposal. If at any time balance drops to \$10,000.00 the applicant shall deposit an additional \$10,000.00. Any unexpended balance shall be returned after a final decision on the application is rendered.

2.15. Zoning Ordinance

2.15.1. Building Permit Applications	<i>(deleted 11/04/2019)</i>
2.15.1.1 Residential/Commercial - new construction	\$25.00 plus \$0.40 per sq. ft. of total building area
2.15.1.2 Other Residential permits	\$25.00 plus \$0.25 per sq. ft. including but not limited to garages, additions, etc
2.15.1.3 Decks – not attached & over 200 sq.ft.	\$25.00 plus \$0.15 per sq.ft.
2.15.1.4 Sheds – over 200 sq. ft.	\$25.00 plus \$0.10 per sq.ft.
2.15.1.5 Residential Interior Alterations	\$25.00 plus \$0.15 per sq.ft.
2.15.1.6 Commercial Interior Alterations	\$25.00 plus \$0.25 per sq.ft.
<i>(Amended 11/04/2019)</i>	
Plumbing permit application	State regulated
2.15.2. Demolition/Earth Moving Permit Application	
2.15.2.1 Demolition (residential-with sewer connection)	\$100.00
<i>(Amended 5/15/17)</i>	
2.15.2.2 Demolition (residential-no sewer connection)	\$50.00
<i>(Amended 5/15/17)</i>	
2.15.2.3 Demolition (commercial)	\$150.00
<i>(Amended 5/15/17)</i>	
2.15.2.4 Earth Moving (Code Enforcement Issued)	\$100.00
<i>(Amended 5/15/17)</i>	
2.15.2.5 Earth Moving (Planning Board Issued)	\$200.00
<i>(Amended 5/15/17)</i>	
2.15.3. Sign Permit Application	\$25.00 per sign
2.15.4. Certificate of Compliance or Occupancy	
2.15.4.1 Certificate of Compliance Application	\$100.00
<i>(Amended 5/15/17)</i>	
2.15.4.2 Certificate of Occupancy Application	\$100.00
<i>(Amended 5/15/17)</i>	
2.15.4.3 Dual applications (filed together)	\$150.00
<i>(Amended 5/15/17)</i>	
2.15.5. Additional Inspections	\$35.00 per hour per inspector
<i>(If the town needs to perform additional inspections as a result of applicant deficiencies). (Amended 5/15/17)</i>	
2.15.6. Zoning Board of Appeals Variance Application	
2.15.6.1 General Variance	\$250.00

2.15.6.2	Dimensional Variance	\$250.00
2.15.6.3	Disability Variance	Free
2.15.6.4	Administrative Appeal Application	\$250.00
2.15.6.5	Cost for public notices and mailings	At cost
2.15.7. Zoning Ordinance Map Amendment Request <i>(Amended 5/15/17)</i>		
2.15.7.1	Amendment Application <i>(Amended 5/15/17)</i>	\$650.00
2.15.7.2	Cost for public notices and mailings	At cost
2.15.8. Site Plan Review Applications <i>(Amended 7/2/18)</i>		
2.15.8.1	Minor Revision	\$75.00
2.15.8.2	Minor Site Plan	\$150.00
2.15.8.3	Major Site Plan	
2.15.8.3.1	Less than 1 acre of land disturbance	\$300.00
2.15.8.3.2	1 to < 3 acres of land disturbance	\$600.00
2.15.8.3.3	3 to < 5 acres of land disturbance	\$850.00
2.15.8.3.4	5 to < 8 acres of land disturbance	\$1,200.00
2.15.8.3.5	8 acres or more of land disturbance	\$1,500.00
2.15.8.4 Draw Account Deposit (for technical review) ^{1, 2,3} <i>(Amended 5/15/17)</i>		
2.15.8.4.1	General Engineering <i>(Amended 5/15/17)</i>	\$800.00
2.15.8.4.2	Stormwater Analysis <i>(Where proposed use disturbs more than 20,000 sq. ft. of land). (Amended 5/15/17, 7/2/18)</i>	\$600.00
2.15.8.4.3	Traffic Analysis <i>(Where proposed use will generate at least 350 average daily trip ends). (Amended 5/15/17)</i>	\$1,000.00
2.15.8.4.4	Construction Inspections ^{2, 3} <i>(Where proposal includes any infrastructure proposed to be accepted by the Town of Hampden.) (Amended 7/2/18)</i>	\$5,000
2.15.8.5	Cost for public notices and mailings <i>(Amended 5/15/17)</i>	At cost
2.15.9 Conditional Use Applications <i>(Amended 7/2/18)</i>		
2.15.9.1	Conditional Use without site plan	\$75
2.15.9.2	Conditional Use with site plan	\$50

¹ In addition to the Planning Board application fees the applicant must make a deposit for a Peer Technical Review draw account when the nature of the review exceeds the technical capability of Town personnel. Applications which require subsequent re-review of additional information, or amended submittals shall be responsible to provide additional funds to cover the full peer review costs. *(Amended 5/15/17)*

² Upon exhausting in excess of 75% of the funds in the original deposit, the applicant shall provide additional funding in increments of 50% of the original deposit. *(Amended 5/15/17)*

³ Any remaining funds held in the draw account upon endorsement of the plan (for technical review accounts) or issuance of a certificate of compliance (for construction inspections), after all invoices are paid, shall be returned to the applicant. *(Amended 5/15/17, 7/2/18)*

(This is in addition to the site plan review application fee)

2.15.9.3 Cost for public notices and mailings At Cost

2.16 Post-Construction Stormwater Management Ordinance *(added 11/4/2019)*

2.16.1 Administrative Fee (initial approval) \$50
2.16.2 Draw Account Deposit (for technical review)^{1, 2, 3} \$1,000
2.16.3 Annual Certification Review Fee (paid each year with the annual report) \$150

2.17 Private Event Venue Licensing Ordinance *(added 11/4/2019)*

2.17.1 Private Event Venue License – Initial Application \$200
2.17.2 Private Event Venue License – Renewal Application \$100
2.17.3 Cost for public notices and mailings At Cost

2.18 Shoreland Zoning Ordinance *(added 3/3/2020)*

2.18.1 Application Fee – Code Enforcement Officer \$100
2.18.2 Application Fee – Planning Board, stand-alone application¹ \$200
2.18.3 Application Fee – Planning Board, with other application¹ \$50
2.18.4 Application Fee – Board of Appeals \$250
2.18.5 Cost for public notices and mailings At Cost

1. A stand-alone application before the Planning Board is one in which no other applications are needed, such as site plan or subdivision.

ARTICLE 3
FIRE DEPARTMENT
Amended 11-17-03, 4-4-05; 4-23-12; 12-1-14

3.1.	DELETED (<i>Amended 12-1-14</i>)	
3.2.	Report Copies	\$10.00
3.3.	DELETED (<i>Amended 12-1-14</i>)	
3.4.	Fee for pumping: 1 time emergency	Free
3.5.	DELETED (<i>Amended 12-1-14</i>)	
3.6.	Advanced Life Support 1 Rates (<i>Amended 4-23-12</i>)	
3.6.1.	ALS 1 Base Rate	\$685.00
3.6.2.	ALS 2 Base Rate	\$885.00
3.6.3.	ALS Non-Emergency Rate	\$475.00
3.6.4.	ALS Mileage	\$ 17.00
3.6.5.	ALS Backup Fee	\$200.00
3.7.	Basic Life Support Rates (<i>Amended 4-23-12; 12-1-14</i>)	
3.7.1.	BLS Base Rate	\$550.00
3.7.2.	BLS Non-Emergency Rate	\$450.00
3.7.3.	DELETED (<i>Amended 12-1-14</i>)	
3.7.4.	BLS Mileage	\$ 17.00
3.8.	Ambulance Stand-by fee for special events (<i>Amended 4-23-12; 12-1-14</i>) (<i>Amended 11/04/2019</i>)	As determined by the Collective Bargaining Unit ¹
3.9.	DELETED (<i>Amended 12-1-14</i>)	

¹ Rate includes the cost of all employee benefits

ARTICLE 4
POLICE DEPARTMENT
Amended 11-17-03; 12-1-14

- | | | |
|------|---|---|
| 4.1. | Report Copies (accident or criminal) | \$10.00 for the first page
plus .25 per page
thereafter |
| 4.2. | Special Detail (Dances, games, guard duty, etc.) <i>(Amended 12-1-14)</i>
<i>(Amended 11/04/2019)</i> | \$As determined by the
Collective Bargaining Unit ¹ |
| 4.3. | Concealed Weapons (Hand Gun) Permit | |
| | 4.3.1. First Permit - State Maximum | \$35.00 |
| | 4.3.2. Renewal | \$20.00 |
| 4.4. | DELETED <i>(Amended 12-1-14)</i> | |

¹ Rate includes the cost of all employee benefits

ARTICLE 5
PUBLIC WORKS
Amended 11-17-03, 4-19-16

5.1. Additional Fees

5.1.1.	Public Works Dept. Labor After 3:00 PM	\$200.00 per person (up to 4 hours); \$50.00 per person per hour for every hour above 4.
5.1.2.	Street Opening/Utility Connection Permit	\$50.00
5.1.3.	Sewer Connection	Determined based on proposed use and flow in accordance with Sewer Connection Fee Calculation Worksheet and Sewer Connection Fee Schedule.

5.2. Solid Waste Fees

5.2.1.	(DELETED 11/6/17)	Refer to Article 2
5.2.2.	(DELETED 11/6/17)	Refer to Article 2
5.2.3.	(DELETED 11/6/17)	Refer to Article 2
5.2.4.	Resident Transfer Station Decal	\$10.00
5.2.5.	Replacement of lost Transfer Station <u>or</u> <u>Demo/Transfer Station Decal</u> <i>(Amended 5/15/17) (Amended 3/3/2020)</i>	\$5.00
5.2.6.	Resident Demo/Transfer Station Decal <i>(Amended 11/04/2019)</i>	\$100.00
<u>5.2.7.</u>	<u>Recycling Permit</u> <i>(Amended 3/3/2020)</i>	<u>\$10.00</u>

ARTICLE 6
RECREATION
Amended 11-17-03, 4-22-14

6.1. Recreation Fee Waiver Policy: Any person interested in any Hampden Recreation program that feels they do not have the financial means to afford the full fee shall receive a waiver at the sole discretion of the Recreation Director. Full or partial fee waivers may be given as determined by financial need and the recreation program for which the waiver is requested.

6.2. Program Fees:

6.2.1. Kids Kamp (full week) <i>(Amended 2-21-17)</i>	\$140.00-\$160.00
6.2.2. Kids Korner AM Program (day) <i>(Amended 2-21-17)</i>	\$ 8.00-\$11.00
6.2.3. Kids Korner PM Program (day) <i>(Amended 2-21-17)</i>	\$12.00-\$15.00
6.2.4. Kids Korner Half Day Program (12-6 PM) (day)	\$25.00-\$30.00
6.2.5. Kids Korner Full Day Program (7 AM-6 PM) (day)	\$40.00-\$45.00
6.2.6. Team Sport-Resident (depend on session length)	\$35.00-\$40.00
6.2.7. Team Sport-Non Resident (depend on session length)	\$40.00-\$45.00
6.2.8. Program Registration Late Fee (per person, per program)	\$10.00

6.3. Skehan Recreation Center Fees:

(all requests are subject to availability and require advance written reservation contract and payment)

6.3.1. Gymnasium Rental-1/2 Gym <i>(Amended 2-21-17)</i>	\$25.00-\$40.00/hour
6.3.2. Gymnasium Rental-Full Gym <i>(Amended 2-21-17)</i>	\$50.00-\$75.00/hour
6.3.3. Allen Fitness Room Rental <i>(Amended 2-21-17)</i>	\$25.00-\$40.00/hour
6.3.4. Interior Classroom Rental <i>(Amended 2-21-17)</i>	\$25.00-\$40.00/hour
6.3.5. Gymnasium Rental Full Day	negotiated at contract
6.3.6. Allen Fitness Room Rental Full Day	negotiated at contract
6.3.7. Interior Classroom Rental Full Day	negotiated at contract
6.3.8. Affiliated Program Rental 1/2 Gym	negotiated at contract
6.3.9. Affiliated Program Rental Full Gym	negotiated at contract
6.3.10. Gymnasium Rental-Multi Day/Multi Week	negotiated at contract
6.3.11. Private Party Rental <i>(Amended 2-21-17)</i>	\$100.00-\$150.00

2 hours full gym includes classroom for any food consumed

6.4. RESERVED Outdoor Play Field/Space Rental Fees: Ball Field or Soccer Field

(all requests are subject to availability and require advance written reservation contract and payment)

6.4.1. Single Field/Single Game-Resident	\$25.00
6.4.2. Single Field/Full Day-Resident	\$50.00
6.4.3. Single Field-Multi Day/Multi Week-Resident	negotiated at contract
6.4.4. Affiliated Program Rental	negotiated at contract
6.4.5. Single Field/Single Game-Non Resident	\$50.00
6.4.6. Single Field/Full Day- Non Resident	\$100.00
6.4.7. Single Field-Multi Day/Multi Week-Non Res.	negotiated at contract
6.4.8. Single Field-Light Use	\$15.00 per event

ARTICLE 7
LIBRARY

Amended 11-17-03, 1-19-10; 4-23-12

7.1. Library Fees	
7.1.1. Resident Annual Fee	Free
7.1.2. Non-Resident Annual Fee	\$35.00/year
7.1.3. Overdue Fees	
7.1.3.1. Books and Periodicals	\$0.10/day
7.1.3.2. Audio or Video	\$0.10/day
7.1.3.3. Maximum Overdue Fee	\$3.00/item
7.2 Self-service Photocopies <i>(Amended 4/23/12)</i>	\$0.25/page
7.3 Self-service Printer Pages <i>(Amended 4/23/12)</i>	\$0.25/page
7.4 Self-service Sending of Faxes <i>(Added 4/23/12)</i>	
7.4.1. Within United States	\$1.00/page
7.4.2. International	\$2.00/page
7.5 Receiving of Faxes <i>(Added 4/23/12)</i>	Not Allowed
7.6 Meeting Room Use <i>(Added 10/15/2018)</i>	
7.6.1 Non-profit organizations during business hours	No Charge
7.6.2 For-profit organizations during business hours	\$50.00/up to three hours
7.6.3 Any use outside of business hours	\$50.00/hour

ARTICLE 8
POOL

Amended 11-17-03, 4-4-05, 10-6-08, 9-19-11, 11-27-12, 9-2-14, 4-19-16

8.1. Susan G. Abraham Memorial Endowed Scholarship provides the opportunity to learn to swim (see 8.9 & 8.10) to those who could not otherwise afford it. The scholarship is based on individual assessment of financial need and recipient must be resident of RSU #22 District.
(Amended 9/19/2011; 9/2/2014)

8.2. Annual Resident Membership Fees: *(Amended 9/2/2014)_(Amended 11/6/17)*

8.2.1. Family	\$276.00
8.2.2. Single Adult	\$168.00
8.2.3. Youth/Teen	\$130.00
8.2.4. Senior	\$157.00

8.3. Six Month Resident Membership Fees: *(Amended 9/2/2014; 4/19/16) (Amended 11/6/17)*

8.3.1. Family	\$173.00
8.3.2. Single Adult	\$106.00
8.3.3. Youth/Teen	\$ 83.00
8.3.4. Senior	\$101.00

8.4. Three Month Resident Membership Fees: *(Amended 9/2/2014; 4/19/16) (Amended 11/6/17)*

8.4.1. Family	\$106.00
8.4.2. Single Adult	\$ 67.00
8.4.3. Youth/Teen	\$ 57.00
8.4.4. Senior	\$ 62.00

8.5. Annual Non-Resident Membership Fees: *(Amended 9/2/2014) (Amended 11/6/17)*

8.5.1. Family	\$309.00
8.5.2. Single Adult	\$198.00
8.5.3. Youth/Teen	\$160.00
8.5.4. Senior	\$188.00

8.6. Six Month Non-Resident Membership Fees: *(Amended 9/2/2014; 4/19/16) (Amended 11/6/17)*

8.6.1. Family	\$193.00
8.6.2. Single Adult	\$125.00
8.6.3. Youth/Teen	\$103.00
8.6.4. Senior	\$119.00

8.7. Three Month Non- Resident Membership Fees: *(Amended 9/2/2014; 4/19/16) (Amended 11/6/17)*

8.7.1. Family	\$119.00
8.7.2. Single Adult	\$ 80.00
8.7.3. Youth/Teen	\$ 68.00
8.7.4. Senior	\$ 74.00

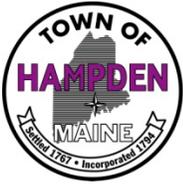
8.8. Daily Swim Fee for non-members *(Amended 9/19/2011; 9/2/2014) (Amended 11/6/17)*

8.8.1. Single Swim - Resident	\$ 5.00
8.8.2. Single Swim – Non-Resident	\$ 6.00
8.8.3. Resident 12 Use Punch Card	\$ 48.00
8.8.4. Non-Resident 12 Use Punch Card	\$ 60.00

- 8.9. Resident Swim Lessons** (*Amended 9/19/2011; 9/2/2014*) (*Amended 11/6/17*)
- 8.9.1. Members \$5.00 per class
 - 8.9.2. Non-Members \$6.50 per class
- 8.10. Non-Resident Swim Lessons** (*Amended 9/19/2011; 9/2/2014; 4/19/16*) (*Amended 11/6/17*)
- 8.10.1. Members \$7.00 per class
 - 8.10.2. Non-Members \$9.00 per class
- 8.11. Private Swim Lessons** (*Amended 9/19/2011*) (*Amended 11/6/17*)
- 8.11.1 Resident Member (*Amended 11/04/2019*) \$16.00 per person, per class
 - 8.11.2. Resident Non-member (*Amended 11/04/2019*) \$21.00 per person, per class
 - 8.11.3 Non-resident Member (*Amended 11/04/2019*) \$21.00 per person, per class
 - 8.11.4 Non-resident Non-member (*Amended 11/04/2019*) \$26.00 per person, per class
- 8.12. Deleted** *November 27, 2012*
- 8.13. Deleted** *November 27, 2012*
- 8.14. Adult Aqua Fitness:** (*Amended 4/19/16*) (*Amended 11/6/17*)
- 8.14.1. Residents \$5.00/class
 - 8.14.2. Non-Residents \$6.00/class
- 8.15. Gentle Aerobics** (*deleted 9/19/2011*)
- 8.16. Pool Party Package** (Limited Availability): (*Amended 9/19/2011; 9/2/2014; 4/19/16*) (*Amended 11/6/17*)
- 8.16.1. Resident Pool/Lounge Rental (up to 50 total guests) \$100.00/hour
 - 8.16.2. (~~DELETED 11/6/17~~)
 - 8.16.3. Non-Resident Pool/Lounge Rental (up to 50 total guests) \$125.00/hour
 - 8.16.4. (~~DELETED 11/6/17~~)
 - 8.16.5. (~~DELETED 11/6/17~~)
- Note: Pool Party Package payments due in full at time of rental. Payments may be made online or in person, and may be paid by cash, check or credit card.*
- 8.17. Swim Diaper** \$1.00

ARTICLE 9
ANNUAL REVIEW BY TOWN COUNCIL

- 9.1** An itemized listing of fees for each town department will be submitted to the Town Council by the Town Manager on or before October of each year for the Council’s review, revision, and approval.



**Appendix B: Town of Hampden
Sewer Connection Fee Schedule**

Amusement Park		Determined by Public Works Director
Apartment Building	185	gpd/unit
Auto Body Shop	0.05	gpd/ft ²
Auto Sales Garage	0.05	gpd/ft ²
Bakery	0.15	gpd/ft ²
Bank	0.1	gpd/ft ²
Barber Shop	0.35	gpd/ft ²
Beauty Salon	0.75	gpd/ft ²
Boarding House	50	gpd/bed
Bowling Alley	75	gpd/lane
Car Wash		Determined by Public Works Director
Church (sanctuary)	185	gpd
Day Care	10	gpd/child
Dry Cleaners	0.15	gpd/ft ²
Duplex, any Combination	270	gpd/unit
Fast Food Restaurant (no table service)	20	gpd/seat
Funeral Home	0.05	gpd/ft ²
Government Building	0.1	gpd/ft ²
Health Club	0.15	gpd/ft ²
Hospitals	150	gpd/bed
Hotels/Motels	100	gpd/unit
Industrial (process flow)		Determined by Public Works Director
Laundry	2.0	gpd/20lb machine
Lodge	0.25	gpd/ft ²
Medical/Dental	0.15	gpd/ft ²
Mobile Homes	270	gpd
Nursing	100	gpd/bed
Offices	0.06	gpd/ft ²
Restaurant	35	gpd/seat
Retail	0.05	gpd/ft ²
Retirement	120	gpd/unit
Schools	10	gpd/student
Senior Housing Facility	65	gpd/island
Single Family Homes	270	gpd
Supermarket	0.05	gpd/ft ²
Taverns, Bars, Lounges	0.09	gpd/ft ²
Theater	3	gpd/seat
Train/Bus Stations	0.075	gpd/ft ²
Utilities	0.01	gpd/ft ²
Veterinarians	0.65	gpd/ft ²
Warehouse	0.05	gpd/ft ²

Effective ____ 2020

Town of Hampden, Maine
Historic Preservation Ordinance

TOWN OF HAMPDEN
The Town of Hampden Hereby Ordains
Proposed Amendments to the Historic Preservation Ordinance

Deletions are ~~Strikethrough~~ Additions are Underlined

TOWN OF HAMPDEN, MAINE
HISTORIC PRESERVATION ORDINANCE

Adopted: Hampden Town Council November 20, 1989 Effective: December 19, 1989

Amended by Town Council	Effective Date	Sections
5/7/1990	6/6/1990	1, 2.2, 2.5
5/21/1990	6/20/1990	3.3, 3.9.8, 9
7/2/1990	7/31/1990	5.4, 5.5, 9, 11, 11.5
7/20/1992	8/19/1992	10.5, 13, 13.1
6/4/2001	7/4/2001	12.1.1
5/20/2002	6/19/2002	6.3
11/17/2003	12/17/2003	5.1, 9.1
6/19/2006	7/19/2006	13, 13.4, 13.5
<u>1/21/2020</u>	<u>2/20/2020</u>	<u>3.2, 3.4</u>

CERTIFIED BY: ~~Denise Hodson~~ Paula Scott
Name

Town Clerk
Affix Seal

DRAFT

**HISTORIC PRESERVATION ORDINANCE
TABLE OF CONTENTS**

Section 1. Intent and Purpose..... 3
Section 2. Definitions..... 3
2.1. Historic District..... 3
2.2. Historic Site..... 3
2.3. Historic Landmark..... 3
2.4. Contributing Structure..... 3
2.5. Archeological Site..... 3
Section 3. Hampden Historic Preservation Commission..... 4
Section 4. Qualifications..... 5
Section 5. Establishment of Historic Districts, Sites or Landmarks..... 6
Section 6. Historic Districts, Sites or Landmarks..... 7
Section 7. Uses Permitted..... 8
Section 8. Certificate of Appropriateness..... 8
Section 9. Application Procedure..... 8
Section 10. Administrative Procedures..... 9
Section 11. Standards of Evaluation..... 10
11.1. Demolition or Removal..... 10
11.2. Reconstruction, Alterations and Maintenance..... 10
11.3. New Construction..... 11
11.4. Visual Compatibility for New Construction and Additions..... 11
11.5. Standards for Rehabilitation from Secretary of the Interior..... 11
Section 12. Maintenance..... 12
Section 13. Appeals..... 13
Section 14. Validity and Separability..... 15
Section 15. Conflict with Other Ordinances..... 15
Section 16. Administration and Enforcement..... 15

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**TOWN OF HAMPDEN, MAINE
HISTORIC PRESERVATION ORDINANCE**

**SECTION 1
INTENT AND PURPOSE**

This ordinance is adopted pursuant to the legislative authority vested in the Town of Hampden by virtue of Title 30-A, Maine Revised Statutes Annotated § Section 3001, and acts amendatory thereto, for the purposes of preserving, protecting, and enhancing buildings and places or areas within the Town which possess particular historical, cultural, or architectural significance in order to promote the educational, cultural and economic welfare of the residents and visitors to the Town. To achieve these purposes, it is intended that historic districts and related regulations be used to prevent inappropriate alterations of buildings of historic or architectural value; to preserve the essential character of neighborhoods; and to assure that new buildings or structures constructed in neighborhoods and districts of historic, prehistoric or architectural value are designed and built in a manner which is compatible with the character of the neighborhood or district. *(Amended: 5-7-90)*

**SECTION 2
DEFINITIONS**

2.1. Historic District. A geographically definable area possessing a significant concentration, linkage or continuity of sites, buildings, structures or objects united by past events or aesthetically by plan or physical development and designated in accordance with the requirements of this Ordinance as appropriate for historic preservation. Such historic districts may also comprise individual elements separated geographically, but linked by association of history.

2.2. Historic Site. Any parcel of land of special significance in the history or prehistory of the Town and its inhabitants, or upon which a historic event has occurred, and which has been designated as such in accordance with this Ordinance. The term "historic site" shall also include any improved parcel, or part thereof, on which is situated a historic landmark, and any abutting improved parcel, or part thereof, used as and constituting part of the premises on which the historic landmark is situated as may be designed in accordance with this Ordinance. *(Amended: 5-7-90)*

2.3. Historic Landmark. Any improvement, building or structure of particular historic or architectural significance to the Town relating to its heritage, cultural, social, economic or political history, or which exemplifies historic personages or important events in local, state or national history as may be designated in accordance with this Ordinance.

2.4. Contributing Structure. A structure located within designated historic district and identified as contributing to the historical or architectural significance of said district.

2.5. Archeological Site. A geographic location of any remains of the prior presence of human beings including (without limitations); structure, artifacts, terrain features, graphics (such as paintings or drawings) or remains of plants, or animals associated with human being habitations. *(Amended: 5-7-90)*

SECTION 3
HAMPDEN HISTORIC PRESERVATION COMMISSION

3.1. Appointment. - Members of the Hampden Historic Preservation Commission shall be appointed by the Town Council.

3.2. Members. - The Commission shall consist of ~~five (5)~~three (3) members who shall be residents of Hampden. Appointments shall be made on the basis of demonstrated interest, knowledge, ability, experience and desire to promote historic preservation in the Town, with the meaning of Section 1 of this Ordinance. Members of the Commission shall serve without compensation.

3.3. Terms. - The Commissioners who are first appointed shall be designated to serve terms as follows: One for one (1) year, two for two (2) years, and two for three (3) years, from the date of their appointment. Thereafter, said Commissioners shall be appointed for terms of three (3) years, except in those instances in which the appointment is made to fill a vacancy in an unexpired term, in which case the appointment shall be for the remainder of the unexpired term. An attempt will be made to fill vacancies within sixty (60) days.
(Amended 5-21-90)

3.4. Associate members. - In addition, there shall be ~~two (2)~~one (1) associate members appointed by the Town Council for a term of three (3) years, who shall be a residents of Hampden. The Chairperson of the Commission shall designate ~~which the~~ associate member shall to vote in the stead of a regular member when necessary.

3.5. Eligibility. - Any regular or associate member shall be eligible to continue to serve in said capacity until a successor is duly appointed and qualified.

3.6. Officers. - The Commission shall elect annually a chairperson, vice chairperson and secretary from its own membership, a majority of the number of members or constitute a quorum for the transaction of business before said Commission, but if less than such majority is present at a meeting, a majority of those present may adjourn the meeting from time to time. The secretary shall maintain a permanent record of the activities of the Commission, including but not limited to such items as the number and types of cases reviewed and their disposition; new designations of historic sites, landmarks and districts made; attendance records; correspondence and minutes of all meetings. All records maintained or prepared by the secretary are deemed public and may be inspected at reasonable times.

3.7. Procedure. - The Commission for its purposes shall adopt, and may from time to time amend, rules of procedure.

3.8. Public meetings. - All meetings of the Commission shall be publicly announced, open to the public and have a previously available agenda. Public notice shall be provided prior to any special meetings of the Commission.

3.9. Duties. - The duties of the Commission, at a minimum, shall be to:

3.9.1. Make recommendations for establishing historic districts, historic sites, or historic landmarks to the appropriate local governing body, according to the procedures listed in Sections 4 and 5 of this Ordinance.

3.9.2. Review all proposed additions, reconstruction, alterations, construction, relocations or demolition of the properties designated or the jurisdiction of the Ordinance.

3.9.3. Review all proposed National Register nominations for properties within its jurisdiction.

The Town of Hampden Hereby Ordains
Proposed Amendments to the [SEWER ORDINANCE] Ordinance

Deletions are ~~Strikethrough~~ Additions Double Underlined

ADOPTED by Hampden Town Council, December 5, 2011
Effective Date: January 4, 2012

AMENDED: Hampden Town Council April 19, 2016
Effective: May 19, 2016

AMENDED: Hampden Town Council January 17, 2017
Effective: February 17, 2017

AMENDED: Hampden Town Council February 3, 2020
Effective: March 3, 2020

CERTIFIED BY: _____
Paula Scott, Town Clerk

ARTICLE 9 PENALTIES - RESIDENTIAL

Section 9.1. Violation of Sewer Ordinance: Any person found to be violating any provision of this Ordinance, except Section 7.1, shall be served by the Town with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.

Section 9.2. Fines: Any person who fails to comply with the provisions of this Ordinance other than those provisions pertaining to the payment of charges for services established herein shall, upon conviction, be subject to a fine not exceeding one hundred dollars (\$100.00) for each offense. The continued violation of any provision of any section of this Ordinance, other than those pertaining to the payment of charges for services established herein, shall constitute a separate offense for each and every day such violation of any provision hereof shall continue. If the Town prevails in the prosecution of an offense hereunder, it shall be reimbursed for the attorney's fees and costs.

Section 9.3. Alternate Penalties: As an alternative, upon violation of this Ordinance, the proper authorities of the Town, in addition to other remedies may institute any appropriate action or proceedings including an injunction to prevent such unlawful use, construction, or maintenance of cesspools, septic tanks, sewage disposal systems, pipes or drains, to restrain, correct, or abate such violation, or to prevent the occupancy of any building, structure or land where said violations of this Ordinance are found.

Section 9.4. Liabilities to the Town: Any person violating any of the provisions of this Ordinance shall become liable to the Town for any and all expense, loss, or damage occasioned by the Town by reason of such violation.

ARTICLE 10 SEWER SERVICE CHARGE

Section 10.1. Establishment of a Sewer Service Charge: The source of the revenue for retiring debt services and for capital expenditures, operation and maintenance of the public sewage works shall be a sewer service charge. The public sewage works service area and the nature of buildings required to have sanitary facilities shall be as defined in Section 2.4 thereof. In the case of a building not connected to the public system, such charge shall be deemed a "ready to serve" charge levied to aid in defraying expense incurred in making service available to the property. In the case of a connected building not in active use or occupancy and having no discharge during a given billing period, the portion related to capital expenditures and retirement of debt service shall be regarded as minimum charge. In the case of a connected building actively discharging to the public system for all or part of any given billing period, the charge shall be increased to include the cost of operation and maintenance of the public sewage works.

Section 10.2. Sewer Service Charge Rate: Sewer service charge rates shall be determined by the Town Council on a year-to-year basis and, in general, such charges will be determined on a rate structure based on water consumption. The sewer service charge will be computed and billed at regular intervals throughout each calendar year, as established by the Town Council in accordance with the Town of Hampden Fees Ordinance. There shall be no discounts or abatements given for sewer use charges unless such discounts or abatements are provided in accordance with the provisions outlined in Section 10.3.

Users shall be given annual notification of the rates and distribution of costs between capital expenditures and operation and maintenance charges. Any revenue from Sewer Service Charges in excess of cost must be retained in the sewerage account and cannot be used to defray costs in other functions of the Town.

Section 10.3. Abatements: Abatements for use of water for lawn sprinklers, garden hoses, filling of swimming pools, or other uses of significant volumes of water, which do not enter the public sewer, (with no summer meter) may be made on application to the Town. The adjusted billing determined shall not be less than the highest billing or adjusted billing applicable to the property during the previous three

quarters. The Town shall require verification of the significant sewer usage which is cause for the requested abatement. The Town Manager or his/her designee shall approve or deny abatements. No more than one (1) abatement can be given in one (1) calendar year except upon petition to the Town Council.

Section 10.3.1. Summer Meter Credits: ~~A resident may purchase a 'summer meter' at the Hampden Water District to attach to their outside hose spigot. The readings must be called in quarterly to the Utility Billing Clerk to receive the quarterly credit, if applicable. (The summer meter info sheet is included in the index of this Ordinance.)~~ A resident may purchase a 'summer meter' at the Hampden Water District or from the Utility if available, to attach to their outside hose spigot. The purpose of a summer meter is to enable the customer to receive a credit each quarter for sewer charges in the amount of water passing through this meter, which does not go through our Sewer System. Examples of this usage are filling of a swimming pool, washing cars and watering lawns or gardens. This credit is only applied toward sewer charges. A summer meter will never negate the responsibility of the customer to pay the minimum sewer charge each quarter.

~~At the time of purchase you will be given an agreement which needs to be returned to the Hampden Town office~~ Sewer Department. This agreement will be used in determining which accounts will receive summer meter credit. If you move within the Town of Hampden you may transfer your summer meter to your new address by informing the utilities office of the location of your new home. No credits will be given until the agreement is signed and on file at the Hampden Town office Sewer Department. If we have not received a reading from you in over a year the agreement will be void. A new agreement can be signed using the current reading on the meter.

Summer meters cannot be modified in any way that will enable them to be used for purposes other than hook-up to an outside faucet. Anyone who is found to be using the summer meter for other purposes and trying to receive credit for such use shall be terminated from the summer meter program immediately. The customer shall make restitution to the Town of Hampden for any misuse of the summer meter.

Summer meters must be kept inside where there is heat during the winter. The summer meter holds water and will freeze if left outside or in unheated garages or sheds. If your summer meter freezes, it will break.

Summer meters are read from April through October. You must report your readings to the Utility Clerk by April 1, July 1 and October 1 each year. Readings may be called in or emailed up to two weeks (14 days) after the required reading date. Any summer meter that is not reported during each one of these time frames will not receive the credit for that quarter's billing and it will not be credited toward future bills. In order to receive credit for you meter, a reading MUST be reported during each of these quarters. Please call the office Sewer Department if you have any questions about the calculation of your credit.

Section 10.4. Special Charge for Industrial Organizations: A Special Sewer Service Charge shall be assigned to any industrial firm or organization, the strength or other characteristic of whose waste varies significantly from that of normal domestic sewage. In general, such charges will be based on equitable prorating of costs for conveying and treating such waste, taking into account, but not necessarily limited to, the effect of volume, BOD, suspended solids, settleable solids, chlorine demand, toxicity, and pH. Pretreatment by the industry may also be a requirement if necessary to make the waste compatible with flow in the sewer system. The Town Council, after appropriate study, and advice from the Town Manager, shall assign a Special Sewer Charge to the industrial firm by separate agreement with said firm. The applicable portions of the preceding sections, as well as the equitable rights of the public, shall be the basis for such an arrangement.

10.4.1. Additional Special Charge: In addition to the Special Sewer Service Charge, which is

concerned solely with the cost to the Town for debt service, capital expenditures, operation and maintenance of the public sewage works, there shall be a special charge to nongovernmental users of the public sewage works in accordance with the Town of Hampden Fees Ordinance identified in the Standard Industrial Classification Manual, 1972, prepared by the Federal Government Office of Management and Budget, as amended and supplemented, under the following divisions:

- Division A - Agriculture, Forestry and Fishing
- Division B - Mining
- Division D - Manufacturing
- Division E - Transportation, Communications, Electric, Gas and Sanitary Services
- Division I - Services

Section 10.5. Reserved Right to Charge Sewer Service Charge: The Town Council reserves the right from time-to-time to change Sewer Service Charges originally or previously assigned to any property owner.

Section 10.6. Charge for Property Owners Outside Town Limits: All property owners outside the Town limits who, by their own request, are served by sanitary sewers must pay a Sewer Service Charge in accordance with the Town of Hampden Fees Ordinance.

TOWN OF HAMPDEN

The Town of Hampden Hereby Ordains
Proposed Amendments to the Town Council Compensation Ordinance

Deletions are ~~Strikethrough~~ Additions Double Underlined

The Town of Hampden hereby ordains that the following ordinance be enacted.

Section 1. Pursuant to Sec. 203 of the Town Charter, the Hampden Town Council hereby determines that the annual salary of the chairman and councilors shall be as follows:

Chairman	\$35.00 / <u>\$55.00</u> meeting
Other Councilors	\$30.00 / <u>\$50.00</u> meeting

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Section 2. For the purposes of this Ordinance, a meeting shall include all regular or special meetings of the Town Council, as well as the meetings of its Committees provided, however, that if a Committee meeting takes place on the same date as and immediately prior to or following a meeting of the Town Council, the two adjacent meetings shall be considered a single meeting for the purposes of compensation. In order to be eligible for compensation for a meeting, the chairman or councilor must have been present at the meeting.

Section 3. Pursuant to Sec. 203 of the Town Charter, the foregoing increase in salary shall become effective as of the first regularly scheduled meeting in ~~January 2006, January 2021~~ * said meeting being the commencement of the terms of councilors elected at the next regular election scheduled for November ~~8, 2005, November 10, 2020,~~

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Adopted by Town Council: 9/19/2005
Effective: 1/01/2006
Amended: 08/21/2017
Amended: / /
Effective: / /

*Compensation clause Art. II Section 203, excerpted: Sec. 203 Compensation - The Town Council may determine the annual salary of the chairman and councilors by ordinance, but no ordinance increasing such salary shall become effective until the commencement of the terms of councilors elected at the next regular election. Salaries of councilors shall be paid on a quarterly

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basis for services performed in the preceding quarter. Councilors elected in a special election shall be paid on a pro rata basis for the time they shall actually serve. Initially annual salaries shall be twenty dollars (\$20.00) per meeting for each councilor and town councilor and twenty-five dollars (\$25.00) per meeting for council mayor. (Amended: June 8, 1982)

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E-2-d

Meeting rate Council/Mayor	Cost/meeting	Meetings/month	Monthly total (assumes all members at all meetings)	Annual total (assumes all meetings each month)	Extra meeting/year	Cost extra meetings	Annual Compensation/Council member	Annual Compensation/Mayor	FY-2020
\$30/\$35	\$ 215	7	\$ 1,505	\$ 18,060	0	\$ -	\$ 2,520	\$ 2,940	\$23,570
\$40/\$50	\$ 290	3	\$ 870	\$ 10,440	26	\$ 7,620	\$ 1,440	\$ 1,800	
\$50/\$60	\$ 360	3	\$ 1,080	\$ 12,960	14	\$ 5,100	\$ 1,800	\$ 2,160	
\$60/\$70	\$ 430	3	\$ 1,290	\$ 15,480	6	\$ 2,580	\$ 2,160	\$ 2,520	
\$70/\$80	\$ 500	3	\$ 1,500	\$ 18,000	0	\$ -	\$ 2,520	\$ 2,880	



Check One: Initial Application Reappointment Application

TOWN OF HAMPDEN APPLICATION FOR TOWN BOARDS AND COMMITTEES

NAME: Ivey Pamela B
LAST FIRST MI
ADDRESS: 236 Partridge Ln Hermon 04401
STREET TOWN ZIP

MAILING ADDRESS (if different):

TELEPHONE: 207-214-9424
HOME WORK

EMAIL: pamela.b.ivey@gmail.com

OCCUPATION: Medical Secretary

BOARD OR COMMITTEE PREFERENCE:
FIRST CHOICE: Lura E. Hoit Memorial Pool

SECOND CHOICE (OPTIONAL):

How would your experience, education and/or occupation be a benefit to this board or committee?

Are there any issues you feel this board or committee should address, or should continue to address?

3 YEAR

BOARD OF ASSESSMENT REVIEW
PERSONNEL APPEALS BOARD
LURA E. HOIT MEMORIAL POOL
HARBOR COMMITTEE

EDYTHE L. DYER LIBRARY
RECREATION COMMITTEE
BOARD OF APPEALS
HISTORIC PRESERVATION COMMISSION

5 YEAR PLANNING BOARD

FOR TOWN USE ONLY
Date Application Received: 1/28/20
COUNCIL COMMITTEE ACTION: DATE:
COUNCIL ACTION: DATE:
NEW APPT REAPPOINTMENT DATE APPOINTMENT EXPIRES:



Memorandum

TO: Town Council
FROM: Paula Scott, Town Manager
DATE: January 28, 2020
RE: Reserve fund requests

The following two agenda items represent reserve requests that I am bringing forward to request authorization for the expenditure of funds as delineated.

- **Personnel Reserve:** On September 23rd, 2019 Town Council voted to engage the firm of Eaton Peabody to perform the Town Manager search. Although retaining the firm was approved, there was no authorization or direction from Council as to where the funds to pay the engagement would come. I am requesting authorization to pay this expenditure out of personnel reserve.
- **Municipal Building Reserve:** On October 7th, 2019 Town Council ratified the receipt of funds received from FEMA into this account to pay (in part) for office renovations. Before any RFP can be put out, plans need to be drawn up by an engineer. Additionally, recent concerns regarding accessibility have demonstrated that we may need to increase the scope of the renovations for that purpose. In anticipation of engineering fees under a general scope of service, I am requesting authorization to pay them out of municipal building reserve.

Current Account Status

G 3-702-00 RESERVE ACCT / MUNIC BLD

-128,762.47 = Beg Bal
39,783.81 = Adjust

-92,864.26 = YTD Net
0.00 = YTD Enc

-181,842.92 = Balance

Per	Jrnl	Check	Date	Vendor-----	Description-----	RCB / Type	Debits	Credits
07	0004		07/02/19		BBA RESEVE INT/FMV CHANGE	B GJ	0.00	147.09
07	0006		07/02/19		BBA CORRECT RESERVE INT.	B GJ	0.00	69.10
07	0057		07/16/19		BBA CORRECT J#1207	B GJ	40,000.00	0.00
10	0394		10/22/19		FY20 APPROPRIATIONS	R CR	0.00	103,520.00
01	0646	2083	01/21/20	00382 PENOBSCOT TE	DEHUMIDIFIER INSTALL	R AP	3,655.74	0.00
02	0712	2084	02/03/20	01173 GATES CONSTR	PARTIAL PMT/VINYL SIDING	R AP	7,000.00	0.00
Totals-							50,655.74	103,736.19

Monthly Summary

Month	--Regular Entries--		--Balance Entries--	
	Debits	Credits	Debits	Credits
July	0.00	0.00	40,000.00	216.19
October	0.00	103,520.00	0.00	0.00
January	3,655.74	0.00	0.00	0.00
February	7,000.00	0.00	0.00	0.00
Totals	10,655.74	103,520.00	40,000.00	216.19

H-d



Paula Scott <clerk@hampdenmaine.gov>

Fwd: FW: Eddington ISO

1 message

Stephen Wilde <wildetowncouncil@hampdenmaine.gov>

Fri, Jan 24, 2020 at 4:07 PM

To: David Ryder <rydertowncouncil@hampdenmaine.gov>, Eric Jarvi <jarvitowncouncil@hampdenmaine.gov>, Paula Scott <clerk@hampdenmaine.gov>

I am currently working with Allstate to adjust how we determine rates to apply for Eddington, Maine when writing homeowners insurance. Also working with Eddington Fire Department in this effort. They worked with ISO in completing a Public Protection Classification Survey and it netted some pretty significant adjustments for homeowners cost of insurance coverage.

This is something that the majority of insurance carriers look at in determining rates. Currently, Hampden is rated as a split town class 5/10. For comparison discussion Bangor is a town class 3 currently. It certainly would be worth looking at and possibly completing the same process. We seem to provide significant support for the fire department and this is a way to possibly indirectly offset some of that expense for our residents.

Can we please add this in where we need to with the new council structure?

Thank you.

----- Forwarded message -----

From: **Wilde, Stephen** <SWILDE@allstate.com>

Date: Fri, Jan 24, 2020 at 3:53 PM

Subject: FW: Eddington ISO

To: wildetowncouncil@hampdenmaine.gov <wildetowncouncil@hampdenmaine.gov>

609 Hammond St Bangor ME 04401



Stephen Wilde
Exclusive Agent
T: 207-990-5008
F: 207-990-2166
609 Hammond St
Bangor, ME 4401



Call me for the protection you need and the service you want.

- My Website
- My Account
- Allstate Mobile
- f
- in
- ✳

From: Eddington Fire Department <eddingtonfiredept@roadrunner.com>
Sent: Friday, January 24, 2020 2:29 PM

**Memorandum**

TO: Town Council
FROM: Paula Scott, Town Manager/Treasurer
DATE: January 27, 2020
RE: 69 Laskey Lane

After the last Council meeting, whereby Council authorized me to put the Laskey Lane tax foreclosed property out to bid, and in light of questions posed by Council, it occurred to me that the minimum bid previously reported to you needed review. The previously reported minimum bid was based in part on an estimated tax amount for 2021 taxes. Because the Town is the property owner, there would be no tax bill for 2021. In discussing this further with the Tax Assessor, she abated the 2020 tax amount of \$930.24 based upon the failed repurchase agreement. These two changes reduced the minimum bid requirement to \$3,525. The revised bid will be advertised in the newspaper this week but I wanted to update the Council as to why it had changed.

FORECLOSED PROPERTY SALE
TOWN OF HAMPDEN, ME

The Town of Hampden is accepting sealed bids for a foreclosed property at 69 Laskey Lane in Hampden, ME. The property contains approx. 0.75 acres of land with a building in the Shoreland Zone; which building must be demolished according to the Shoreland Zoning Ordinance. Information on this bid is available on the Town website at www.hampdenmaine.gov or by calling the Town Manager at 862-3034. A minimum bid of \$3,525 is required and will be used to cover all outstanding taxes, costs and interest on the parcel.

Sealed bids clearly marked **FORECLOSED PROPERTY SALE, 69 Laskey Lane** must be submitted by Wednesday, March 11 at 10 a.m. to the Hampden Town Office, 106 Western Avenue, Hampden, ME 04444 and must contain a certified check in the amount of 10% of the bid. Bids will be publicly opened at that time. The winning bidder shall have 30 days from award of the bid to complete the sale.

The Hampden Town Council has the right to reject or accept any or all bids. If a bid is accepted, the Council will make the award as part of its regular meeting on Monday, March 16, 2016 at 7 p.m.

**RE Account 1896 Detail
as of 01/28/2020**

Name: TOWN OF HAMPDEN
Location: 69 LASKEY LN
Acreage: 0.75 Map/Lot: 22-0-010
Book Page: B11057P254, B14182P279, B14586P345

Land: 27,400
Building: 18,200
Exempt 0

Total: 45,600

2020-1 Period Due:

Ref1: REPURCHASE AGREEMENT
Mailing: C/O RAMBO, JONATHAN M II TENANT
Address: IN POSSESSION
19 MARCH STREET, APT. #2
BANGOR ME 04401

Year	Date	Reference	P C	Principal	Interest	Costs	Total
2020-1	R			0.00	0.00	0.00	0.00
2019-1	R			893.76	76.59	0.00	970.35
2018-1	L *			839.04	121.49	60.70	1,021.23
2017-1	L *			819.00	175.76	67.26	1,062.02
2016-1	L *			0.00	0.00	0.00	0.00
2015-1	L *			0.00	0.00	0.00	0.00
2014-1	R			0.00	0.00	0.00	0.00
2013-1	R			0.00	0.00	0.00	0.00
2012-1	R			0.00	0.00	0.00	0.00
2011-1	R			0.00	0.00	0.00	0.00
2010-1	R			0.00	0.00	0.00	0.00
2009-1	R			0.00	0.00	0.00	0.00
2008-1	R			0.00	0.00	0.00	0.00
2007-1	R			0.00	0.00	0.00	0.00
2006-1	L *			0.00	0.00	0.00	0.00
2005-1	R			0.00	0.00	0.00	0.00
2004-1	R			0.00	0.00	0.00	0.00
2003-1	L *			0.00	0.00	0.00	0.00
Account Totals as of 01/28/2020				2,551.80	373.84	127.96	3,053.60

3,053.60
\$3100.00

Per Diem

2019-1	0.1959
2018-1	0.1609
2017-1	0.1571
Total	0.5139

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

250.00 Ad fee
166.00 DPW reimb.

CERTIFICATE OF ABATEMENT

36 MRSA SECTION 841

I, the undersigned assessor of the Town of Hampden, hereby certify to Sherry Murray, Tax Collector, that an abatement of FY 2020 property taxes which were re-committed to you on September 26, 2019 has been granted by me as follows:

PROPERTY OWNER: Town of Hampden/Jonathan Rambo Party in Possession

Property Description: Failed to meet re-purchase agreement payment arrangement.

Property Type: Real/Personal Real Estate

Amount of Abatement Granted: \$930.24

Reason for abatement: Town foreclosure with failed repurchase agreement.

You are hereby discharged for any further obligation to collect the amount abated.

Signed: Kelly J. Karter Date: 1/28/2019
Kelly J. Karter, CMA

Acct. Number: RE: #1896

Abatement Number: 19-20 # 013